



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, August 17, 2017 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - July 20, 2017 & Special Meeting July 28, 2017**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agenda & Minutes for information on Public Question Period)
9. **Public Works**
 1. Accounts
 2. Review of the 2nd Line SW and 3rd Line O.S. Road Counter Reports
 3. Other Road Business
 4. Unfinished Business
 1. Bridge Study
 2. Recommendation from Roads Sub-committee regarding locking gates at entrance to Municipal Yard
10. **Planning**
 1. Applications to Permit
11. **Police Services Board**
 1. Resignation of Councillor Dave Besley from the Melancthon Township Police Services Board
12. **County Council Update**
13. **Correspondence**

***Board & Committee Minutes**

1. Shelburne Public Library Board Meeting - Tuesday, May 16, 2017
2. Mulmur-Melancthon Fire Board Meeting - Monday, April 10, 2017

*** Items for Information Purposes**

1. Email from Watson & Associates, dated Friday, July 28, 2017, Re: Asset Management Regulation - Submission to the Ministry
2. Wellington-Dufferin-Guelph Public Health's 2016 Community Report
3. Application for Zoning By-Law Amendment, Proposed Accessory Dwelling - 138 Wellington Street, Town of Shelburne, dated July 28, 2017
4. Letter from David Tilson, Q.C., M.P., Dufferin-Caledon, dated, July 25, 2017, Re: Copy received of the letter the Township of Melancthon sent to Honourable Justin Trudeau, regarding the elimination of the 1/3 tax exempt portion of paid remuneration
5. Letter to Mayor White, from Sylvia Jones, MPP, Dufferin-Caledon, dated, July 2017, Re: Private Member's Bill 141 - Sewage Bypass Reporting Act, 2017
6. GRCA Current - August, 2017 - Volume 22 Number 8
7. Email from Central Region Headquarters, dated August 1, 2017, Re: New Detachment Commander of Dufferin OPP, Staff Sergeant Nicol Randall
8. MPAC News - AMO Edition, dated, Thursday, August 10, 2017

9. Email from Scott Butler, dated, Tuesday, July 18, 2017, Re: Municipal Infrastructure Project Building Initiative
10. Email from SWIFT Network, dated, July 17, 2017, Re: Pre-qualified Service Providers
11. Draft Approval Plan of Subdivision 22-T-150001, Town of Shelburne
12. AMO Policy Updates - AMO Submission on Bill 148 - Fair Workplaces, Better Jobs Act, 2017
13. Letter from The Township of The Archipelago, dated, July 26, 2017, Re: Resolution passed to support Municipality of Killarney Resolution regarding the proposed changes under Bill 68
14. Email from Tom Pridham, P. Eng. Drainage Engineer, R.J. Burnside & Associates Limited, dated, July 24, 2017, Re: Drainage Superintendent Services
15. Motion, received from Corporation of the Township of Mulmur, dated, August 2, 2017, Re: North Dufferin Community Centre

*** Items for Council Action**

1. Application for Tile Drainage Loan, Part Lot 248 and Part Lot 249, Concession 1 SW to Concession 2 SW
2. Letter from the Ministry of Municipal Affairs, regarding Bill 68, deadline for comment, September 15, 2017
3. Letter from the GRCA, dated, July 25, 2017, Re: Lake Erie Region Source Protection Committee Municipal Member Nomination, deadline for submission, Monday November 6, 2017
4. Correspondence received from Y. Ahluwalia, dated, July 17, 2017, Re: Rogers Communication Telecommunication Tower Proposal
5. Notification for Maintenance and Repair of the Gordon Drain, signed by Leo Blydorp, East Part Lot 1, Concession 4 O.S. and West Part Lot 1, Concession 4 O.S.
6. Municipal Voting Contract between Township of Melancthon and Intelivote Systems Inc. Dated, June 5, 2017

14. General Business

1. Notice of Intent to Pass By-laws
 1. A By-Law to Prescribe a Tariff of Fees for Public Works Matters
 2. A By-law to Amend By-Law No. 12-2012 - Being a By-Law to Provide for Establishing Tariff of Fees for Fire Department Services and Repeal By-Laws 22-2001 & 16-2004 & 9-2009
2. Accounts
3. New/Other Business/Addition(s)
 1. Information from Staff regarding changes to the Shelburne and District Fire Department Agreement
4. Unfinished Business
 1. Approval of Asset Management Plan
 2. Saugeen Valley Conservation Authority Agreement
 3. Update on Corbetton Hall Property - Mayor White

15. Delegations

1. 5:30 p.m. - Public Meeting for Zoning By-law Amendment - East Part of Lot 30, Concession 3 OS - Squirrel/Wilson
2. 5:45 p.m. - MaryAnn Lowry - Dufferin County Community Foundation and Shirley Boxem, Headwaters Communities in Action - to inform Melancthon Council and residents of the creation of the Dufferin Community Foundation and to request participation in the Founders Circle and suggestions for further contacts

16. Closed Session

1. Adoption of the Draft Minutes of July 6, 2017
2. Personal matters about an identifiable individual, including municipal or local board employees - Melancthon Township Police Services Board
3. personal matters about an identifiable individual, including municipal or local board employees - North Dufferin Community Centre - Proposed Board of Management

17. Third Reading of By-laws

18. Notice of Motion

19. Confirmation By-law

20. Adjournment and Date of Next Meeting - Thursday, September 7, 2017 - 5:00 p.m.

21. On Sites

22. Correspondence on File at the Clerk's Office

APPLICATIONS TO PERMIT FOR APPROVAL
August 17, 2017 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	TYPE OF STRUCTURE	DOLLAR VALUE	D.C.'s	COMMENTS
Christopher Soloman	Part Lot 12 & 13, Concession 11 SW 037102 10 Line SW, Melancthon, ON, L9V 2A9	Garage & Addition to house Garage 74' x 40' Addition to house 18' x 24'	\$105,000.00	No	
Eliza (Maxine) Stuckey	East Part Lot 15, Concession 2 OS 517283 County Road 124, Melancthon, ON, L9V 1V5	Storage Shed 240 Square Meters	\$2,500.00	No	
John Starmer	East Part Lot 11, Concession 2 OS, RP 7R3984 Part 2 585367 County Road 17, Melancthon, ON, L9V 1Y9	Garage 32' x 20'	\$20,000.00	No	
Donald Horst	Part Lots 5 & 6, Concession 6 SW 076045 7th Line SW, Melancthon, ON, L9V 2B4	Grain Storage 30' x 25'	\$37,775.00	No	
Bruce & Annalea Kidd	Part Lot 271 to Part Lot 275, Concession 1 NE 157321 Highway 10, Melancthon, ON, L9V 2E7	Single Family Dwelling 2319 Square feet	\$380,000.00	No	No D.C.'s as this is a replacement dwelling. Mr. and Mrs. Kidd wish to remain living in the existing house while they are building the new one. An Agreement will be executed and a \$5,000.00 security deposit received before the approval is released.
1419658 Ontario Ltd. (David Empey)	East Part Lot 17, Concession 3 O.S. RP 7R 4562 Part 2 477412 3rd Line, Melancthon, ON, L9V 1T6	Single Family Dwelling 1780 Square feet	\$400,000.00	Yes	

*Minutes for Shelburne Public Library Board Meeting
Tuesday, May 16, 2017*

Present: Geoff Dunlop Laurita Townsend Larry Haskell
 Dave Besley Erika Ulch Harry Allen
 Gail Little

Also Present: Rose Dotten, CEO/ Head Librarian

Regrets: Sharon Martin

The chair, Geoff Dunlop, called the meeting to order at 7:00 P.M.

Motion 16-17 H. Allen, E. Ulch

Be it resolved that we approve the agenda of the board meeting dated May 16, 2017.

Carried

Motion 17 -17 L. Townsend, D. Besley

Be it resolved that we approve the minutes of the board meeting dated April 18, 2017.

Carried

Financial Reports:

Motion 18 -17 D. Besley, L. Townsend

Be it resolved that we approve the Accounts Payable Register for April, 2017 with invoices and payments in the amount of \$27,606.99.

Carried

CEO/ Head Librarian's Report:

- **Statistics**

You will see from the statistics for April that our circulation is quite steady and increasing at a modest rate. We are quite pleased with this as there is a steady increase from last year. The E-books and DVDs are on the increase.

- **2016 TD Summer Reading Program Award:**

The big news of course is that we won first prize for the 2016 TD Summer Reading Program Award on May 6, 2017, when Rose went to the Saskatchewan Library Conference and was presented with the award and the \$10,000 prize. This is a tremendous honour ... First prize nationally. We had been informed we were either first or second place with Cambridge Idea/Exchange as the other contender. When third place was named as Westmount, and then second as Cambridge, Rose knew then that we were First and she was absolutely thrilled!!

- **Results of Job interviews/selections.**
We received a number of applications for Children's Librarian for Jeanne Cruikshank's position, Summer student positions and the Page position. We have done a number of interviews but have not yet finalized the position for Children's Librarian. We have re-hired Briana Lovato for the Children's Librarian Assistant for the summer under the Canada Summer Job grant and have hired Harleen Toor as the Young Adult and ESL Development Support Assistant under the Ontario Summer Experience Grant. She will also be heading an ESL program for us. We are in the process of changing the parameters of the second grant we received from the Canada Summer Jobs to allow us to hire a young man for a summer position that may help us get more boys into the library.
- **Jeanne Cruikshank's retirement**
Just a reminder that an event to celebrate Jeanne Cruikshank's retirement: June 23, 2017: 3 – 7 pm.
- **One Book One County Event**
This event scheduled for May 13, 2017, at Dufferin County Museum was cancelled due to a conflict for the author. It will be delayed until the Senators are no longer playing in the series as the author is a journalist with the Globe and Mail and is required to follow them throughout the series.
- **Authors in the Hills of Mulmur for 2017.**
As in the past years, CEO, Rose is working on the committee for Authors in the Hills of Mulmur. This year, we are hosting the planning meetings here at the library as it is a convenient location for most of the members.
- **Legacy Journals with Heather Tucker on June 11, 2017**
We are excited to host Heather Tucker, author of Clay Girl here to do a workshop on Legacy Journals. The key concept here on Heather's part is to tie into Canada's 150th and create our own journals using her techniques and ideas.

Correspondence:

- Letter from Township of Amaranth—Amaranth Council is requesting that all existing contracts with Boards and Committees be reviewed/renegotiated for 2018.

New Business:

- **Resolution to receive Review Engagement and Financial Statement**
BDO requires a resolution from the Board.

Motion: 19-17 D. Besley, H. Allen

Be it resolved that the draft 2016 Shelburne Public Library Financial Statements, as prepared as a review engagement by BDO, be received, and BDO directed to produce final statements.

Motion 20 -17 H. Allen, L. Haskell

That we now adjourn at 7:43 p.m., to meet again June 20, 2017, at 7pm.

Carried



MINUTES
MULMUR-MELANCTHON FIRE BOARD
Monday, April 10, 2017
Fire Hall – 6:00 pm

Present: Chair Paul Mills from Mulmur Township
Vice Chair James Webster from Melancthon Township
Member Darren White from Melancthon Township
Member Earl Hawkins from Mulmur Township
Fire Chief Jim Clayton
Secretary Kerstin Vroom

Absent with Regrets: Deputy Fire Chief Jeff Clayton

1. Call to order by Chair

Chair Mills called the meeting to order.

2. Approval of the Agenda

Motion #21-17: White-Hawkins: THAT the agenda be approved as copied and circulated.

Carried.

3. Declaration of Pecuniary Interests

Chair Mills stated that if any member had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

4. Approval of Previous Meeting's Minutes

Motion #22-17: Hawkins-White: THAT the minutes of March 27, 2017 are approved as copied and circulated.

Carried.

5. Business Arising From Minutes -- none

6. Correspondence (for information only) -- none

7. Approval of Accounts & Financial Update

i) Approval of Accounts

Motion #23-17: White-Hawkins: THAT the accounts in the amount of \$8,124.70 (March 27-April 04, 2017) be paid.

Carried.

ii) DRAFT Mulmur-Melancthon Consolidated Financial Statements

Motion #24-17: Hawkins-White: THAT the Mulmur-Melancthon Fire Board receives and approves the 2016 Draft Consolidated Financial Statements and forwards them to Council for information.

Carried.

8. Chief's Call Report – on desk

The Chief advised the Board that there were already 24 calls this year and that Mutual Aid was working very well.

9. Health and Safety Issues – none

10. Closed Session pursuant to the Policy to Govern the Proceedings of the Board, Section 8(b) ii) personal matters about an identifiable individual(s), including municipal or local board employees, and approving the past closed meeting minutes.

Motion #25-17: Hawkins-White: THAT the Mulmur-Melancthon Fire Board move into Closed Session pursuant to Section 239 (2) (b) of the Municipal Act 2001, as amended at 6:06 p.m. for the following reasons: -- personal matters about an identifiable individual, including municipal or local board employees; and approval of past closed meeting minutes.

Carried.

Motion #26-17: Hawkins-Webster: THAT the Mulmur-Melancthon Fire Board adjourn the Closed Session at 6:12 p.m. and return to the regular meeting.

Carried.

11. Old/New Business

i) Car Fire Billing

The Board was advised that the other area fire boards bill for car fires on a road as a Motor Vehicle Collision and those on private property are treated as a fire call. The Secretary advised the Board that the Dufferin OPP does not necessarily take car insurance information, in which case the owner of the plate would be billed directly. The Fire Chief stated that fire personnel would request insurance information from the driver in these cases.

ii) Review RFP for Fire Dispatch Services

The Fire Chief advised the Board that all outstanding questions had been satisfactorily answered.

Motion #27-17: Webster-White: THAT the Mulmur-Melancthon Fire Board hereby authorizes the Chair to enter into a Fire Dispatch Agreement with the Orangeville Police Services Board for a 5 year term for Full Dispatch as per the proposal received in response to RFP No. MMFD-17-01.

Carried.

iii) Review of Adopted Policies and Draft Procurement Policy

The Board discussed having all Policies regarding Human Resources incorporated into a Human Resources Manual. The Board requested the Chief bring back the Standard Operating Guideline (SOG) for Incident Notification to the Board for their review.

Motion #28-17: White-Webster: THAT the Mulmur-Melancthon Fire Board has hereby reviewed the following policies and accepts/amends or rescinds: Draft Procurement – accepts; Proceedings of the Board – accepts; Fire Call Collection – rescinds; Hiring – accepts; Incident Notification – rescinds and to be included in SOG's; No Towing – accepts; Personal Use of Hall/Equipment – accepts; To Procure Goods and Services – rescinds and replaces with Draft Procurement; Progressive Discipline – accepts; Capital Asset – accepts.

Carried.

iv) Post Traumatic Stress Disorder Assessment Tool and DRAFT Policy

Motion #29-17: Hawkins-White: THAT the Mulmur-Melancthon Fire Board directs the Fire Chief together with the Health and Safety Officer, Deputy Chief and Captain(s) if applicable, to complete the Post Traumatic Stress Disorder Assessment Tool and forward to the Secretary prior to April 23, 2017 for submission to the Ministry of Labour,

AND FURTHER THAT the Fire Chief will provide to the Secretary any and all policies pertaining to Human Resources for review and approval by the Board at a future meeting.

Carried.

v) Melancthon Township and Mulmur Township E&R By-laws

Motion #30-17: Webster-White: THAT the Mulmur-Melancthon Fire Board has reviewed and accepts the E&R By-laws from both Townships.

Carried.

12. Confirming Motion

Motion #31-17: White-Hawkins: THAT be it resolved that all actions of the Members and Officers of the Mulmur/Melancthon Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried.

13. Motion to Adjourn

Motion #32-17: Webster-Hawkins: THAT we do now adjourn at 6:55 pm to meet again at the call of the Chair.

Carried.

Approved:

Paul Mills

Chair

Kerstin Vroom

Secretary

Denise Holmes

From: Watson & Associates Economists Ltd. <info@watson-econ.ca>
Sent: Friday, July 28, 2017 4:16 PM
Subject: Asset Management Regulation - Submission to the Ministry
Attachments: WAEI Comments FINAL(2).pdf

Good afternoon:

Watson & Associates Economists Ltd. has made a submission to the Ministry of Economic Development, Employment and Infrastructure with regard to the proposed regulation under the *Infrastructure for Jobs and Prosperity Act, 2015*. In follow-up to our previous correspondence and our recent workshop sessions, we are pleased to attach a copy for your information. We will continue to communicate with you on pertinent information as this process unfolds. Should you have any questions or comments on this matter, please feel free to contact us at your convenience.

Watson & Associates Economists Ltd.

Plaza Three
101-2000 Argentia Road
Mississauga, Ontario L5N 1V9
Ph: (905) 272-3600
Fax: (905) 272-3602
E-mail: info@watson-econ.ca
www.watson-econ.ca

Disclaimer: This message is for the use of the intended recipient(s) only and may contain information that is privileged, proprietary, confidential, and/or exempt from disclosure under any relevant privacy legislation. If you are not the intended recipient or authorized agent thereof, you are hereby notified that any review, retransmission, dissemination, distribution, copying, conversion to hard copy, taking of action in reliance on or other use of this communication is strictly prohibited. If you are not the intended recipient and have received this message in error, please notify the sender by return e-mail and delete or destroy all copies of this message. Warning: Although Watson & Associates Economists Ltd. has taken reasonable precautions to ensure no viruses are present in this email, the company cannot accept responsibility for any loss or damage arising from the use of this email or attachments.

If you do not wish to receive future emails from Watson & Associates Economists Ltd. which update you on municipal matters, please reply to this message with the subject 'UNSUBSCRIBE'.

Total Control Panel

[Login](#)

To: dholmes@mcclanethontownship.ca [Remove](#) this sender from my allow list
From: info@watson-econ.ca

You received this message because the sender is on your allow list.

July 23, 2017

Submitted via email to: Joshua.McCann@ontario.ca

Mr. Joshua McCann
Senior Policy Analyst
Ministry of Economic Development, Employment and Infrastructure
Infrastructure Policy Division
900 Bay Street (Mowat Block – Floor 5)
Toronto, Ontario
M7A 1C2

Dear Mr. McCann:

Re: Proposed Municipal Asset Management Regulation under the *Infrastructure for Jobs and Prosperity Act*

Thank you for the opportunity to comment on the proposed municipal asset management regulation under the *Infrastructure for Jobs and Prosperity Act, 2015* (EBR Registry Number 013-0551) posted May 25, 2017. We have structured our comments into major issues, referenced by the subsections below.

Definitions

The definition of "Infrastructure Assets" in the draft regulation excludes tangible capital assets managed by a joint municipal water board. We are unclear as to why joint municipal water boards would be excluded, unless these entities will be required to file asset management plans independent of the operating municipality.

The definition of "Core Infrastructure Assets" includes roads. It would be beneficial to municipalities to understand the scope of the service; i.e. does it include complete streets encompassing active transportation infrastructure, signalization, streetlights, etc.?

Strategic Asset Management Policy

While we support the requirement for municipalities to develop and adopt strategic asset management policies, we have some concerns regarding the proposed timing. Smaller municipalities may require assistance with compliance and therefore a staggered timing for compliance may be advisable. This would also enable more resource-constrained municipalities to learn from the development of industry standards and templates during the compliance period.

The draft regulation for municipal strategic asset management policies would be required to include a commitment to address risks and vulnerabilities caused by climate change. To this end, specific parameters defining the scope of greenhouse gas emission reduction goals and targets would be beneficial.

We would also recommend that data verification and condition assessment policies should form part of the strategic asset management policy. The *Ontario Building Together Guide* requires the inclusion of these policies, as they are important for ensuring consistency and comparability with future asset management plans.

The strategic asset management policy would be required to include information regarding which municipal goals, plans or policies the municipality's asset management plan would support. Some consideration should be given to situations where these documents are out-dated or non-existent. Perhaps there should be recommendations that come out of the strategic asset management policy that may require amendments to these documents.

Municipal Asset Management Plans

Municipalities would be required to prepare an asset management plan in three phases, establishing dates for their completion. The term "completed," however, is not defined, and could be interpreted to mean "approved by municipal council" or, alternately, council approval could come after completion. More clarity in this regard would be beneficial.

Current and Proposed Levels of Service

The draft regulation appears to address levels of service through two measures: Proposed Levels of Service and Performance Measures.

The Proposed Levels of Service are further segregated into community levels of service and technical levels of service. These are only provided for Core Infrastructure Assets tables provided in the draft regulation, i.e. no community levels of service and technical levels of service are provided for non-core infrastructure assets. Moreover, the Data Collection section of the draft regulation would appear to require annual reporting for all infrastructure assets. If the reporting will be required for all infrastructure assets, then the community levels of service and technical levels of service should be provided to municipalities to provide sufficient time to structure their asset management processes to comply with these requirements.

Regarding Performance Measures, municipalities would be required to monitor performance measures relevant to their service delivery and asset operation. It is unclear whether these performance measures will be determined individually by each municipality and who is responsible for determining which measures are relevant to a municipality. The draft regulation would appear to suggest that energy usage and cost will be a requirement.

Inventory Analysis

We would recommend that the requirement for asset condition assessment approaches to follow "industry-accepted engineering practices" needs to be more clearly defined; i.e. what constitutes industry-accepted engineering practices? Moreover, further clarification should be provided with respect to the requirement for approval by a licensed engineering practitioner. For example, can this individual be an internal engineer to the municipality or external? Also, the draft regulation would appear to imply that the engineer would approve the entire asset management plan, not just the inventory analysis. In our experience, it may be difficult to find an engineer willing to sign-off on all components of the asset management plan (e.g. all asset categories, financial plans, etc.).

Estimated Cost to Sustain Current Levels of Service

In addition to capital expenditures, the draft regulation requires the inclusion of "significant operating costs." The scope of operating costs required for compliance is unclear. It would appear reasonable to consider asset-related operating costs, such as energy costs, maintenance costs, etc., as part of an asset management plan. It is unclear, however, if the scope of operating costs would extend to program-related operating costs related to the service that these assets provide, e.g. staff time to provide recreational programs in a recreation centre facility. Further clarification would be beneficial.

Estimated Cost to Service Growth

The draft regulation requires municipalities with a population of 25,000 or greater, to identify costs related to new construction and upgraded capacity of existing assets within their asset management plan. The Financial Strategy section of the draft regulation appears to require the inclusion of capital expenditures for new construction and capacity upgrade activities for all municipalities. Moreover, the *Development Charges Act* requires all municipalities who impose development charges to include an asset management plan for growth-related assets as part of the development charges background study. Clarification on the requirements of municipalities with a population less than 25,000, in this regard, should be provided.

Lifecycle Management Strategy

Clarity regarding the definition and scope of "lifecycle costs" would be beneficial. The table below compares the definitions of lifecycle costs in the draft regulation with that contained in the *Ontario Building Together Guide* for municipal asset management plans.

Ontario Building Together Guide	Draft Regulation
The total cost of constructing, maintaining, renewing and operating an infrastructure asset throughout its service life. Future costs must be discounted and inflation must be incorporated.	Municipalities would be required to document a lifecycle management strategy that would outline the lifecycle management activities the municipality would undertake to maintain the

Municipalities need to use appropriate indices to calculate discount or inflation rates. For example, planned maintenance projects could use a standard inflation measure, while large capital projects may require a more specific measure that better reflects changes in construction costs.	proposed levels of service and manage risk (e.g. climate change impacts), with consideration to the full lifecycle costs of the assets, including energy costs. Lifecycle activities would be based on options examined by the municipality to reduce the overall lifecycle costs, including through green infrastructure and non-infrastructure solutions such as demand management and conservation measures.
---	---

Financial Strategy

Municipal asset management plans would be required to include "estimated capital reserve contributions and withdrawals." It is unclear whether projected capital reserve balances would also be required as part of the asset management plan.

Annual Progress Update

"Municipalities would be required to provide council with an annual update on asset management planning progress." It should be clarified whether this can be part of the annual budget process, and whether a verbal update would be considered sufficient.

We look forward to continuing to engage with you regarding the proposed asset management regulation as it is finalized. If you have any questions, please contact the undersigned at grunda@watson-econ.ca or 905-272-3600 ext. 229.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.



Andrew Grunda, MBA, CPA, CMA
Principal



Gary Scandlan, BA, PLE
Director

Denise Holmes

From: Chuck Ferguson <Chuck.Ferguson@wdgpublichealth.ca>
Sent: Thursday, August 10, 2017 2:18 PM
To: Chuck Ferguson
Subject: WDGPH Community Report

Please find a link to Wellington-Dufferin-Guelph Public Health's [2016 Community Report](#). The Report is a bit more interactive this year. Click on the topic of interest in the table of contents and most pages will let you explore supporting Board of Health Reports, resources featured on our new website and postings to our Stay Well Blog.

Chuck

Chuck Ferguson
Manager, Corporate Communications
Wellington-Dufferin-Guelph Public Health
T: 1-800-265-7293 ext. 4374
C: 519-820-6106
chuck.ferguson@wdgpublichealth.ca
www.wdgpublichealth.ca

Total Control Panel

[Login](#)

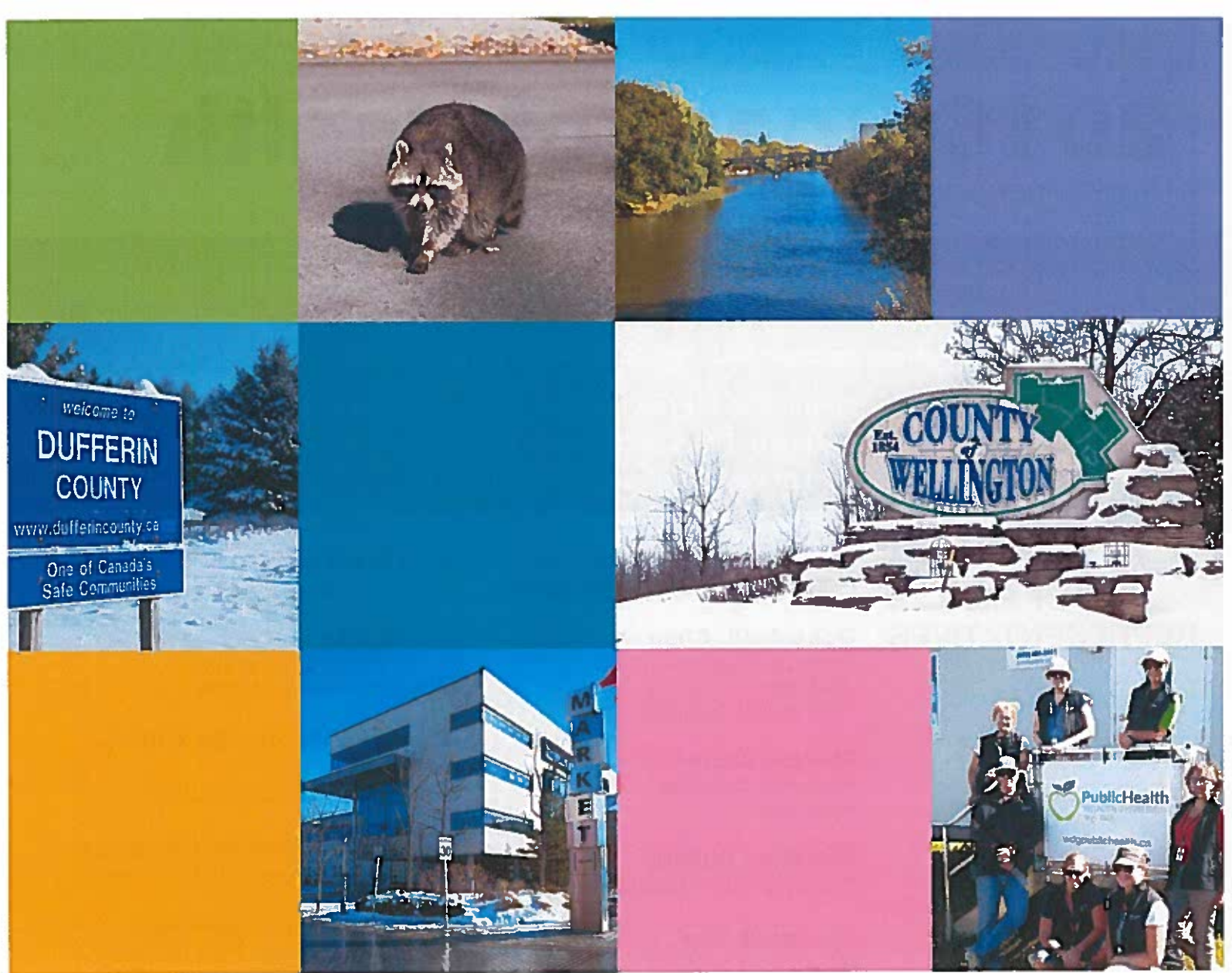
To: dholmes@melancthontownship.ca
From: chuck.ferguson@wdgpublichealth.ca

Message Score: 50
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender
[Block](#) wdgpublichealth.ca

This message was delivered because the content filter score did not exceed your filter level.



COMMUNITY REPORT



2016 Board of Health

wdgpublichealth.ca/board-health

Wellington-Dufferin-Guelph Public Health has a Board of Health consisting of elected representatives from Wellington and Dufferin counties and the City of Guelph, as well as local representatives appointed by the provincial government.

The Board of Health is responsible for the general oversight and direction of Public Health. The Ontario Public Health Standards guide the assessment, planning, delivery, management and evaluation of our programs and services.

2016 BOARD OF HEALTH REPRESENTATIVES

Margaret Abbink

Provincial Appointee, City of Guelph

Doug Auld, Chair

Provincial Appointee, County of Wellington

Term ended: November 14, 2016

William Baxter

Provincial Appointee, County of Wellington

Christine Billings

Councillor, City of Guelph

George Bridge

*Mayor, Town of Minto
Warden, County of Wellington*

Guy Gardhouse

*Mayor, Township of East Garafraxa
Councillor, County of Dufferin*

June Hofland

Councillor, City of Guelph

Dennis Lever

*Mayor, Township of Puslinch
Councillor, County of Wellington*

Mark MacKinnon

Councillor, City of Guelph

Ken McGhee

*Deputy Mayor, Town of Mono
Councillor, County of Dufferin*

Dr. Nicola Mercer, Ex-Officio Member

Medical Officer of Health & CEO

Keith Perron, Secretary-Treasurer

Provincial Appointee, City of Guelph

Nancy Sullivan, Vice-Chair

*Provincial Appointee, City of Guelph
Appointed as Chair: November 2016*

Allen Taylor

Provincial Appointee, County of Dufferin

Chris White

*Mayor, Township of Guelph-Eramosa
Councillor, County of Wellington*

Table of Contents

<u>Message from the Medical Officer of Health and CEO, Dr. Nicola Mercer</u>	4
<u>Message from the Chair of the Board of Health, Nancy Sullivan</u>	5
<u>2016-2020 Strategic Plan – Vision, Mission, Mandate, Values and Strategic Directions</u>	6
YOUR HEALTH	8
• <u>Respect for Sexual and Gender Diversity</u>	
• <u>Reducing the Risk of Shingles</u>	
• <u>Harm Reduction Approach to Marijuana Use</u>	
• <u>Protection from Extreme Weather</u>	
• <u>Promoting a Healthy Lifestyle</u>	
• <u>Creating Communities Free from Alcohol-Related Harm</u>	
YOUR KIDS	11
• <u>Keeping Immunization Records Up To Date</u>	
• <u>Protection from the Human Papillomavirus</u>	
• <u>Free Oral Health Services for Kids</u>	
• <u>Speech and Language Services for Preschoolers</u>	
• <u>Supporting Youth in the Community</u>	
• <u>Family Mental Health</u>	
• <u>Prenatal Programs</u>	
YOUR HOME	14
• <u>Testing Your Home for Radon</u>	
• <u>Testing Drinking Water from Your Well</u>	
• <u>Avoid Spreading Illness at Home</u>	
YOUR COMMUNITY	16
• <u>Support for a Basic Income Guarantee</u>	
• <u>Implementing and Enforcing Smoking Legislation</u>	
• <u>Working to Prevent the Threat of Rabies</u>	
• <u>Public Health and Safety at Community Events</u>	
• <u>Investigating Infection Control Complaints</u>	
• <u>Health Resources for Teachers and Youth Groups</u>	
• <u>Building a Healthier Local Food System</u>	
CLINICS & CLASSES	20
HEALTHCARE PROVIDERS / SCHOOLS / CHILDCARE PROVIDERS	21
PUBLIC HEALTH FUNDING	22

Message from the Medical Officer of Health & CEO, Dr. Nicola Mercer

In 2017, as the country turns 150 years old, Canadians may be reflecting on how fortunate they are to be living here. One of the distinct benefits of living in Canada is the universal system of healthcare that Canadians are able to take for granted, particularly when they are ill and require medical attention. Throughout our country's history, public health has also played a key role in the detection and control of infectious diseases, the promotion of healthy lifestyles, and the prevention of disease and injury.



Dr. Nicola Mercer
*Medical Officer of Health
& CEO*

Public health and the healthcare system in Ontario are on the precipice of important change. With the recent release of the *Patients First Act* legislation and the modernization of the Ontario Public Health Standards, the healthcare system is working to eliminate inequities and improve the circumstances in which people in our communities are born, grow, live, work and age.

Canadians recognize health disparities that exist between prosperous and developing nations. Poverty, poor nutrition, lack of education and employment, and inadequate housing are some of the social determinants of health that affect individuals and groups in developing and war-torn countries around the world.

When we turn the lens to Canada and our local communities, health inequities may not be as obvious to everyone, but they do exist. Wellington-Dufferin-Guelph Public Health assesses the health outcomes of groups of individuals to determine which priority populations would benefit from evidenced-based programs and services.

We have chosen health equity as one of four strategic directions in our 2016-2020 Strategic Plan which will align with changes being made to Ontario's healthcare system. Public Health's programs and services will use health equity principles in an effort to reduce and eliminate health differences in our communities.

Message from the Board of Health Chair, Nancy Sullivan

It is a particular privilege to serve as Chair of the Board of Health of Wellington-Dufferin-Guelph Public Health as we celebrate 50 years of service to the residents of Wellington County, Dufferin County and the City of Guelph.

I would like to acknowledge the dedication and commitment to public health of the municipal representatives and provincial appointees who serve with me on the Board of Health. This dedicated group of people are as passionate about the work of public health as I am.



Nancy Sullivan
Board of Health Chair

Working together, Board members provide oversight and guidance at the local level for the essential work of public health in delivering programs and services to meet the distinctive needs of our communities. Public Health's vision is our shared hope for the future that everyone in our community has the opportunity for health and well-being.

The current committed staff of Wellington-Dufferin-Guelph Public Health and all those who preceded them over the past 50 years deserve special thanks and recognition. You are the physicians, nurses, inspectors, epidemiologists, health promoters, dental staff, speech and language pathologists and support staff who have and continue to make significant contributions to the health of individuals and families in Wellington, Dufferin and Guelph. I believe we are living in healthier communities today as a result of your efforts to prevent disease, protect health and promote the well-being of individuals and our communities.

Throughout my career, I have had several gratifying opportunities to participate in the governance of universities and community organizations. My involvement with Public Health affords me with the unique opportunity to make a difference in the health and well-being of Wellington County, Dufferin County and the City of Guelph.

For anyone interested in the work of Wellington-Dufferin-Guelph Public Health, our Board meetings are open to the public. Information on the dates for our meetings and the programs and services we offer is available at wdgpublichealth.ca.

2016-2020 Strategic Plan

Public Health helps people stay well. As an essential part of the healthcare system, we are committed to the health and well-being of the communities we serve. Our new Strategic Plan is establishing priorities, guiding decision-making, aligning resources and inspiring staff. More information is available at wdgpublichealth.ca.

VISION Everyone has the opportunity for health and well-being.

MISSION Wellington-Dufferin-Guelph Public Health uses an innovative approach to deliver evidence-informed programs and services to meet the distinctive needs of our communities.

MANDATE The Province of Ontario mandates Wellington-Dufferin-Guelph Public Health to provide programs and services that prevent disease, protect health and promote the well-being of individuals.

VALUES **Advocacy**

Public Health advocates for policies and strategies that improve the health and well-being of people where they live, work, learn and play.

Engagement

Public Health builds and maintains meaningful relationships with clients and stakeholders for the well-being of the communities we serve.

Excellence

Public Health is committed to the delivery of high quality, evidence-informed programs and services.

Respect

Public Health is dedicated to providing an inclusive environment that respects diversity.

Transparency

Public Health is accountable and fiscally responsible to staff, communities and partners.

Strategic Directions

WDGPH's strategic directions provide the framework for our day-to-day work. We have selected four priorities that will transform our vision, mission, mandate and values into action.



HEALTH EQUITY

We will provide programs and services that integrate health equity principles to reduce or eliminate health differences between population groups.



ORGANIZATIONAL CAPACITY

We will improve our capacity to effectively deliver public health programs and services.



SERVICE CENTRED APPROACH

We are committed to providing excellent service to anyone interacting with Public Health.



BUILDING HEALTHY COMMUNITIES

We will work with communities to support the health and well-being of everyone.

Your Health

wdgpublichealth.ca/your-health



Public Health is a vital part of the local healthcare system. We offer many evidence-based programs and services to help residents achieve their optimum health. For more information about how Public Health supports your health and well-being, visit wdgpublichealth.ca and the “Your Health” section.

RESPECT FOR SEXUAL AND GENDER DIVERSITY

Positive Space

Lesbian Gay Bisexual
Transgender Queer



Public Health is committed to providing equitable access to programs and services for people of all sexual and gender diversities in our communities. To ensure that our Public Health offices are welcoming and LGBTQ friendly, we recently asked clients, community partners and local service providers for their feedback. Read about steps Public Health is taking to improve everyone's experience in “[LGBTQ Health: Results from Community Consultations](#)” available at wdgpublichealth.ca.

Public Health staff have had an opportunity to participate in “positive space” training to understand the issues around sexual and gender diversity. We are increasing our awareness and understanding of the issues affecting the LGBTQ community to work respectfully and equitably with everyone.

REDUCING THE RISK OF SHINGLES

One-third of adults who had chickenpox are likely to get shingles during their lifetime. [Shingles](#) can result in serious complications, the most common being mild to severe nerve pain that can last months or even years after the blisters are gone. In addition to making daily activities difficult, shingles can have serious consequences such as nerve damage and vision loss if it affects the eye.

To reduce the risk of getting shingles, Public Health promotes the Zostavax vaccine to adults aged 50 and older. Anyone who is between 65 and 70 years old is able to get the shingles vaccine from their doctor or at a Public Health clinic at no cost. For those outside this age group, the vaccine is available by prescription from their doctor (the cost is approximately \$200).



HARM REDUCTION APPROACH TO MARIJUANA USE

Cannabis is the most widely used illegal drug in Canada with approximately 11 percent of Canadians and 14 percent of Ontarians reporting use in the past year. A local survey conducted by Public Health revealed that approximately one-quarter of grade 10 students reported using cannabis in the past year.

Individuals who start using cannabis during adolescence and frequent users are most at risk of immediate and long-term health effects. Of particular concern to Public Health is cannabis use while driving. Recent cannabis use reduces reaction time, concentration, visual function, short-term memory and doubles a driver's risk of a motor vehicle collision.

The Federal Government has committed to the legalization of marijuana. Public Health is advocating for an approach that includes strict regulations around the drug's production, distribution, promotion and sale. Public Health wants to ensure that the new regulatory system promotes health and safety, reduces harm and prevents youth uptake. For more information you can read "[A Public Health Approach to Cannabis Legalization in Canada](#)" board report on our website.

PROTECTION FROM EXTREME WEATHER

Public Health receives advance warning from Environment and Climate Change Canada of extreme heat or cold weather conditions. We relay the information to our community partners including the [City of Guelph](#), [Dufferin County](#) and [Wellington County](#) so they can activate [extreme heat](#) or [extreme cold](#) weather plans. Additionally, we notify daycares, retirement homes and long-term care providers of potentially dangerous weather conditions.

Another important part of the notification process is providing residents of the community with information about ways to protect themselves against extreme heat and cold, and the potential health effects of conditions such as frostbite and heatstroke.

Public Health monitors [air quality](#) and issues smog alerts when air pollution increases health risks. Children, seniors, people who work or exercise outside, and individuals with diabetes, heart disease and lung disease are at most risk. Get smog and extreme weather alerts by following us on [Twitter](#) and [Facebook](#).

PROMOTING A HEALTHY LIFESTYLE

Public Health's "[Stay Well WDG Blog](#)" has been up and running since 2015 and offers healthy living tips, stories and ideas for residents of Wellington, Dufferin and Guelph. You can subscribe to get weekly blog posts direct to your inbox and read current and past editions at wdgpublichealth.ca/blog.

An example of what you might read about is a summertime blog about [E. coli](#) describing the wide range of symptoms that can make individuals sick. Those most at risk are young children, pregnant women, older adults and anyone with a

weakened immune system. The blog offers advice for protecting your family from E. coli including [barbeque food safety skills](#), tips for [staying safe and healthy at pools and splash pads](#), and [testing and treatment of private well water](#).

CREATING COMMUNITIES FREE FROM ALCOHOL- RELATED HARM

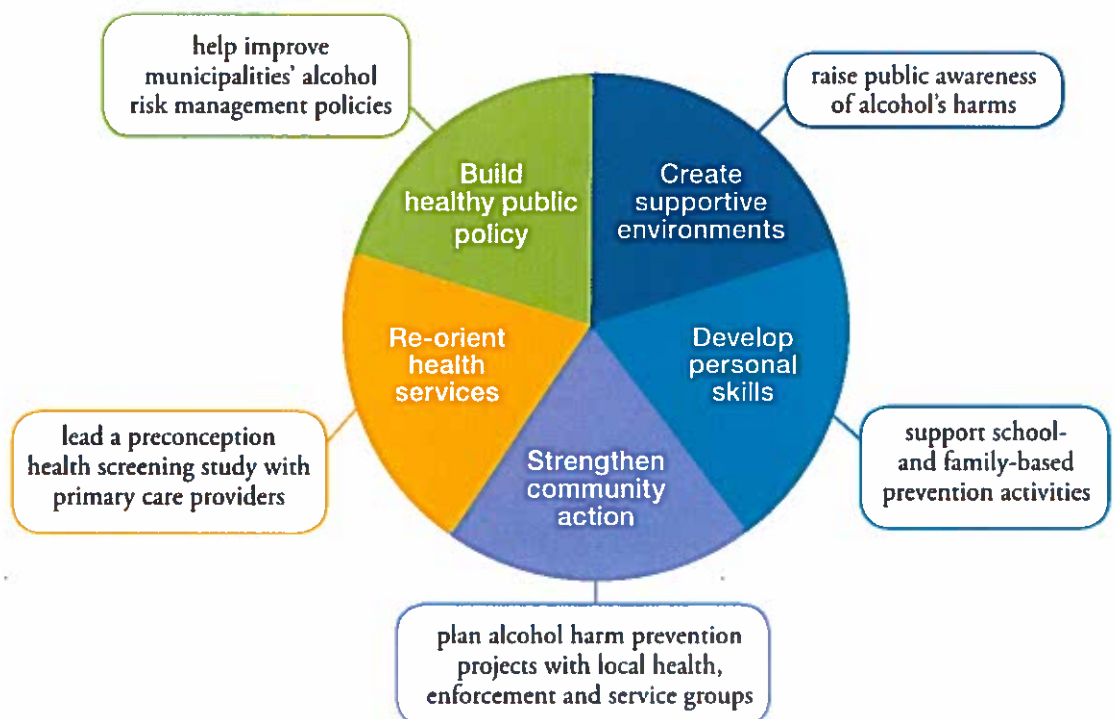
Despite the popular belief that moderate drinking can improve your health, research shows that the health risks of alcohol use are more likely to greatly outweigh the benefits. Alcohol use, especially at high-risk levels, is associated with over 60 diseases including cancer, heart disease, digestive diseases and mental health conditions. It also contributes to traffic injuries, violence and suicide. Locally, alcohol is responsible for an average of 463 hospital visits per year.



Our studies indicate that more people in Wellington, Dufferin and Guelph drink alcohol, and are more likely to drink in a high-risk way, than the provincial average. About half of local grade 10 students reported binge drinking in the past year and one in three University of Guelph students are heavy, frequent drinkers.

Public Health has developed a comprehensive strategy and is working with community partners to educate the public about alcohol-related harms, strengthen policies at the municipal and provincial levels, and prevent alcohol misuse in youth and young adults. Find the [“Alcohol Harm Prevention Strategy”](#) board report and [“7 things you didn’t know about alcohol”](#) blog post on our website.

The Strategy



Your Kids

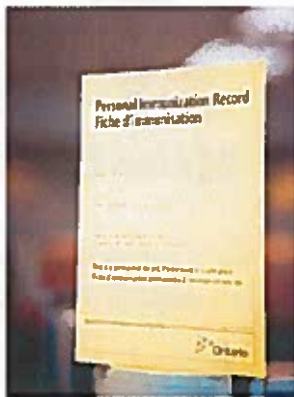
wdgpublichealth.ca/your-kids



Public Health is available to help parents with the health and development of their children. We offer programs and services to assist with pregnancy, feeding and nutrition, dental health, vaccination and parenting. For more information about how Public Health supports parents, visit the “[Your Kids](#)” section of our website.

To speak with a public health nurse about parenting or your child's health and development, call KIDS LINE at 1-800-265-7293 ext. 3616. You can also connect with us on Facebook [@LetsTalkParenting](#) and Twitter [@LetsTalkParents](#) where we share parenting tips, strategies and resources.

KEEPING IMMUNIZATION RECORDS UP TO DATE



It is a requirement of the Immunization of School Pupils Act that students who attend school in Ontario must have up-to-date vaccinations or a legal exemption on file with Public Health. Annually, Public Health assesses the immunization records of all students and notifies those with missing vaccines that they need to update their records to avoid suspension from school.

In 2016, 1767 elementary and high school students were suspended because of incomplete immunization records. Public health nurses and staff worked with schools, students and families to get suspended student's immunizations up-to-date and on file so they could return to class.

Parents/guardians/students are encouraged to make an appointment with their physician to arrange for any missing vaccines. Public Health also holds drop-in immunization clinics at our offices and [local high schools](#). Visit the “Your Kids” section of our website to find out [what immunizations are needed for school](#) and how to report them to Public Health.

PROTECTION FROM THE HUMAN PAPILLOMAVIRUS

Parents of children in grade 7 receive an [immunization consent form](#) from Public Health at the beginning of the school year. By signing the form, parents protect their children from the human papillomavirus (HPV), in addition to meningococcal disease and hepatitis B which are given at the same time.

HPV is a common virus that can lead to cervical, penile and genital cancers, as well as genital warts. Gardasil, the HPV vaccine, is most effective when given before an individual becomes sexually active.

FREE ORAL HEALTH SERVICES FOR KIDS



The most common chronic disease of early childhood is tooth decay. Public Health provides [free oral health services to children and youth](#), ages 0-17, through [Healthy Smiles Ontario](#). Our staff will help families that cannot afford dental care to enroll in the program. Anyone with questions is welcome to call the Dental Line at 1-800-265-7293 ext. 2661 or search “HSO” on our website.

Public Health dental hygienists also [visit elementary schools to screen students’](#) teeth and then let their families know if there are any oral health problems such as cavities. In 2016, over 13,000 local children were screened in school and community clinics. We also provide fluoride varnish, a protective coating that helps prevent cavities, for students in those schools where children have higher rates of urgent dental problems. The number of urgent oral health needs at these schools has decreased significantly since the introduction of the program.

Poor oral health is associated with health complications during pregnancy, including premature birth and low birth weights for newborns. Since 2013, Public Health has been offering free dental cleanings to pregnant women enrolled in our “[Pregnancy to Parenting](#)” program to help improve the health of mom and baby.

SPEECH AND LANGUAGE SERVICES FOR PRESCHOOLERS

“[Wee Talk](#)” is a free speech and language service for preschoolers. Parents or guardians who are concerned about their child’s speech can call [KIDS LINE at 1-800-265-7293 ext. 3616](#). Children with speech and language developmental concerns will be assessed by a speech-language pathologist who will determine what services are most appropriate.



Wee Talk offers a broad range of therapy and programming options including individual and group therapy, parent education and training, and transition to school support. For more information about Wee Talk Preschool Speech and Language services, visit [weetalk.net](#).

SUPPORTING YOUTH IN THE COMMUNITY



Public Health is committed to helping young people reach their full potential and feel connected to their communities. We support a variety of community programs that create opportunities for youth participation. Anyone wanting information about how to make a community group or organization more youth friendly is welcome to contact Public Health.





In partnership with the townships in North Wellington County, [Public Health supports Youth Action Councils](#). Individuals between the ages of 14-24 can join groups in [Mapleton](#), [Wellington North](#) and [Minto](#). The Youth Action Councils provide leadership and volunteer opportunities for youth. Youth also have an opportunity to share their ideas about how to make policies, programs and services more youth friendly with local councils, businesses and organizations.



FAMILY MENTAL HEALTH



healthy babies
healthy children

Mental health is an important part of every individual's overall health and well-being, and an important component of some of Public Health's programs and services. We recently released a report called "[Mental Health in Wellington, Dufferin and Guelph](#)" that takes an in-depth look at local mental health issues. This report can be found by searching "mental health" on our website.

Public Health supports the mental health of families participating in the "[Healthy Babies Healthy Children](#)" program. Our clients are families with children who may be at an increased risk due to challenging situations. Public health staff can provide families with helpful advice about their child's development, parenting and healthy living. Our staff also link clients with other community support services as needed.

PRENATAL PROGRAMS

For any woman looking online for advice about her pregnancy, there is an overwhelming amount of information and it is not all reliable or based in best practice. This is one of the reasons Public Health has introduced a [new online prenatal program](#) for individuals and families in Wellington, Dufferin and Guelph who are expecting a family. "The Gift of Motherhood" includes a "narrator option" for those who prefer to listen rather than read the information. The program includes videos, activities and links to other websites and local community resources.

Public Health also offers [in-person prenatal classes](#) which we recommend taking in the fifth or sixth month of pregnancy. Register for either the online or in-person program (or both) at wdgpublichealth.ca, or by calling 1-800-265-7293.

Learn about pregnancy, birth,
breastfeeding and
taking care of baby with our

FREE Online
Prenatal Program



Your Home

wdgpublichealth.ca/your-home



Public Health offers a number of services whether you live in a house, condo or apartment. We can provide information about food safety, radon testing, well water testing, lead in pipes and more. For information about how Public Health services help keep your family safe at home, visit wdgpublichealth.ca and the “Your Home” section.

TESTING YOUR HOME FOR RADON



Radon is a naturally occurring radioactive gas that is released from the soil. It seeps into buildings through cracks in the foundation. Radon accumulates; the higher the concentration, the greater the risk of developing lung cancer. Locally, 15 percent of homes have higher radon levels than recommended in Canadian guidelines.

For the past two years, Public Health has hosted [radon information sessions](#) so the public can ask experts questions about radon and how to test for it. In 2016, 277 local residents attended radon information sessions held in Guelph, Fergus and Orangeville. The fall and winter are the best seasons to do radon testing because windows and doors are generally closed, preventing drafts from affecting the results. The public can compare their home's test results with the Health Canada guideline that recommends taking action to reduce the indoor radon level if it is above 200 Bq/m³.

TESTING DRINKING WATER FROM YOUR WELL



Well water that looks, tastes and smells fine can be contaminated with bacteria. As a result, Public Health recommends that drinking water from a private well should be tested three times a year. Residents can pick up a water sampling bottle from their township or a Public Health office. [Well water testing](#) is free.

Public Health sends water samples for testing to a regional public health laboratory. Results are typically available with five business days of dropping off a sample at a Public Health office. Anyone who needs help interpreting the results of their well water test or wants to know how to disinfect their well can contact Public Health.



AVOID SPREADING ILLNESS AT HOME

Public Health is responsible for the investigation of cases of outbreaks and infectious diseases in the community in institutions such as [hospitals](#), [long-term care facilities](#), [retirement homes](#), [licensed daycares](#) and [group homes](#). During outbreaks, Public Health works collaboratively with institutions to promote current infection prevention and control requirements such as housekeeping practices, types and uses of disinfectants, use of personal protective equipment and isolation of individuals with symptoms.

Family members living together in households are also vulnerable to viruses that spread easily and are hard to kill. One of the worst and well-known causes of vomiting and diarrhea is the [norovirus](#) which occurs frequently in institutions.

Following are a few basic tips for families to avoid spreading illness to others:

- Use a bleach and water cleaning solution for high-touch surfaces (1 part bleach to 10 parts water). Clean and disinfect surfaces sick people might have touched (e.g., bathroom counters, doorknobs, taps and toilets).
- Launder the sick person's bedding and clothing in a separate load.
- Use gloves when cleaning up vomit and stool and discard after using.
- Wash hands thoroughly using soap and water after using the bathroom or changing a diaper, and before preparing or eating food.
- The person who is sick should stay home from work or school for at least 48 hours until vomiting and diarrhea have stopped. Do not prepare food for other people until you feel better.



Your Community

wdgpublichealth.ca/your-community



Public Health works with community partners to develop policies that improve local health outcomes. We also work to reduce potential health risks to the community through routine inspections that ensure businesses are providing safe services. In 2016, Public Health conducted 4,260 inspections of food premises, drinking water and recreational water. For more information about how Public Health supports the health of the community, visit wdgpublichealth.ca and the “Your Community” section.

SUPPORT FOR A BASIC INCOME GUARANTEE

Public Health supports a proposal that would address poverty and improve the health of Canadians including the one in seven children in this country who live in poverty. A [basic income guarantee](#) is an economic and social intervention that would assist everyone to meet their basic needs. The Board of Health has joined widespread advocacy efforts to encourage the federal government to investigate a basic income guarantee for all Canadians.

Public Health programs and services use health equity principles to reduce or eliminate health differences in our community. A [basic income guarantee for all Canadians](#) also has the potential to improve health outcomes and lift individuals with the lowest incomes out of poverty.



IMPLEMENTING AND ENFORCING SMOKING LEGISLATION



Ontario



Public Health is responsible for the implementation and enforcement of new legislation enacted on January 1, 2016 affecting both the [Smoke-Free Ontario Act \(SFOA\)](#) and the [Electronic Cigarettes Act \(ECA\)](#). Amendments to the SFOA ban most flavoured tobacco, double the maximum fines for selling tobacco products to minors and prohibit smoking on hospital grounds. Under the ECA it is illegal to sell or supply e-cigarettes to minors.

[Public Health implemented the legislation](#) through educational visits to approximately 225 tobacco and e-cigarette vendors in the region to inform them of their obligations. Any business that sells tobacco or e-cigarettes to someone under 19 years of age faces a fine and the possibility of losing their license to sell these products.

In Canada, teens and young adults are using e-cigarettes more than any other group. The ECA is working to limit exposure of youth to e-cigarettes and the potential health risks associated with nicotine addiction.

WORKING TO PREVENT THE THREAT OF RABIES



Public Health is working to prevent the occurrence of [rabies](#) including making the public aware that rabies poses a serious threat to people and their pets. This effort is due to the recent [re-emergence of rabies in the Ontario wildlife population](#) in December 2015. Prior to that, there had not been a case of rabies in the province in the past 10 years.

Hundreds of raccoons and skunks in [Ontario](#) have tested positive for the raccoon strain of rabies. Most of these animals are from the Hamilton area; however, other affected areas include Haldimand-Norfolk, Niagara Region, Perth County and Brant County.

The public can [reduce the risk of rabies](#) by vaccinating their dogs and cats, supervising pets when they are outside, and staying away from all wildlife and unfamiliar animals. Anyone concerned that they may have been exposed to rabies should immediately contact their physician or go to a hospital emergency department.

PUBLIC HEALTH AND SAFETY AT COMMUNITY EVENTS

[Public Health protects the health of the public at community events](#) by managing and investigating food safety, water safety, tobacco control, rabies control and health hazard complaints. One of these events was the [International Plowing Match](#) in Minto Township in September 2016. Public Health [implemented a plan](#) to ensure the health and safety of approximately one million visitors during the course of the event. These efforts included advance [food safety training](#) for anyone who would be serving food to the public.

[Public health inspectors \(PHIs\)](#) were at the event for its duration to protect the public from potential health risks. All food vendors were inspected on location before they could open to the public. On a daily basis, PHIs tested 10 metres of water distribution lines to ensure that water was safe to use. PHIs also conducted active surveillance for the risk of infectious diseases, as well as monitoring sanitation and the pest control of on-site garbage. Search “plowing match” on our website to find out more about our role during this event.



INVESTIGATING INFECTION CONTROL COMPLAINTS

Public Health routinely inspects [food establishments](#) and [personal services settings like nail salons and tattoo shops](#) to ensure they are following proper food safety and infection control practices. The public can check the inspection results online at checkbeforeyouchoose.ca.

Check Before You Choose

Businesses operated by [regulated health professionals](#) including doctors, dentists, chiropractors and massage therapists are not routinely inspected by Public Health. Their respective professional colleges regulate and set the standards that are followed in these settings. However, anyone may [submit a complaint](#) to Public Health if they are concerned about infection control practices in a business operated by a regulated health professional. Public Health will investigate to ensure there is no risk to the public and, if necessary, work with the business to take corrective action. Inspection reports where an infection control lapse is found are posted at wdgpublichealth.ca or you can call 1-800-265-7293 ext. 4752 for more information.

HEALTH RESOURCES FOR TEACHERS AND YOUTH GROUPS

[Public Health and local libraries have launched a new initiative](#) targeted at teachers and youth leaders. A collection of resource kits and DVDs that align with the Health and Physical Education curriculum for schools can be borrowed for classroom or group use. Visit one of the following libraries or search their online catalogues:

- Guelph Public Library (www.guelphpl.ca)
- Wellington County Library (www.wellington.ca/library)
- Orangeville Public Library (www.orangeville.ca/orangeville-public-library)
- Shelburne Public Library (www.shelburnelibrary.ca)
- Terry James Resource Centre (UGDSB teachers) (ugdsb.on.ca/terry-james/)

Questions about these resources can be directed to 1-800-265-7293 ext. 4111, or email schoolhealth@wdgpublichealth.ca.



BUILDING A HEALTHIER LOCAL FOOD SYSTEM



Public Health is one of the organizations involved in the [Headwaters Food and Farming Alliance \(HFFA\)](#) which has been working with community stakeholders to develop a [Headwaters Food Charter](#). A food charter is a vision for what a local food system could look like – it uses “food” as a tool for community action.

The HFFA is building its food system around the following six pillars:

- Agricultural sustainability
- Environmental responsibility
- Food access and equity
- Health and well-being
- Culture and celebration
- Economic vitality

In 2016, the community was asked to provide feedback on the values and goals of the food charter. A local action plan has been developed to increase awareness, build skills, support policies and bring partners together to achieve a common vision.



Clinics & Classes

wdgpublichealth.ca/clinics-classes

Public Health provides a variety of clinics and classes for residents of Wellington, Dufferin and Guelph. For detailed information about any of the services listed below, visit wdgpublichealth.ca and the “[Clinics & Classes](#)” section. If you have questions and would like to speak with a member of our staff, please call 1-800-265-7293.

CLINICS

[Breastfeeding Clinics](#)

Drop-in clinics for women with babies 12 weeks and under.

[Dental Clinics](#)

Oral health services for children aged 0-17 whose families cannot afford dental care.

[Sexual Health Appointments](#)

Birth control (for those 24 years of age and under), pregnancy tests, sexually transmitted infection testing and treatment, anonymous HIV tests.

[Travel Appointments](#)

Travel vaccines and personalized travel advice.

[Vaccination Appointments](#)

Routine vaccines for children and adults; non-routine vaccinations (e.g., Zostavax, Bexerso, Hepatitis A for high-risk clients).

CLASSES

[Come Understand Parenting](#)

Program for parents and parents-to-be under age 25.

[Feelings After Birth](#)

Postpartum groups for mothers who need support after giving birth or adoption.

[Pregnancy to Parenting](#)

Weekly program for pregnant women and teens facing challenges.

[Prenatal Series](#)

Classes for pregnant women and their partners or support person.

[Safe Food Handler Course](#)

Training and certification for food service workers and anyone who prepares food.

[Wee Talk](#)

Speech and language program for preschoolers.

Healthcare Providers / Schools / Childcare Providers

Wellington-Dufferin-Guelph Public Health collaborates with local healthcare providers, schools and childcare providers to support their work and ensure the health and safety of the community.

HEALTHCARE PROVIDERS

Public Health communicates and collaborates regularly with healthcare providers in Wellington, Dufferin and Guelph. Visit wdgpublichealth.ca and click on the “[For Healthcare Providers](#)” menu link for information that supports the work of local physicians, nurses and nurse practitioners, long-term care staff, emergency service workers (police, fire, emergency medical services), dental professionals and midwives. The website also posts [physicians’ advisories](#) and provides quick access to [forms](#).

SCHOOLS

Public Health supports schools to improve the health and well-being of students and staff. Visit wdgpublichealth.ca and click on the “[For Schools](#)” menu link for information about curriculum resources, the Healthy Schools initiative, immunizations for school attendance, oral health screening and more.

CHILDCARE PROVIDERS

Public Health helps childcare providers provide safe, healthy environments for kids in their care. Our staff are available to work with any licensed childcare centre to meet the health and safety licensing requirements of the Ministry of Health and Long-Term Care. Visit wdgpublichealth.ca and click on the “[For Child Care Providers](#)” menu link for information about reporting and managing outbreaks, infection control, immunization requirements for children and more.

Public Health Funding

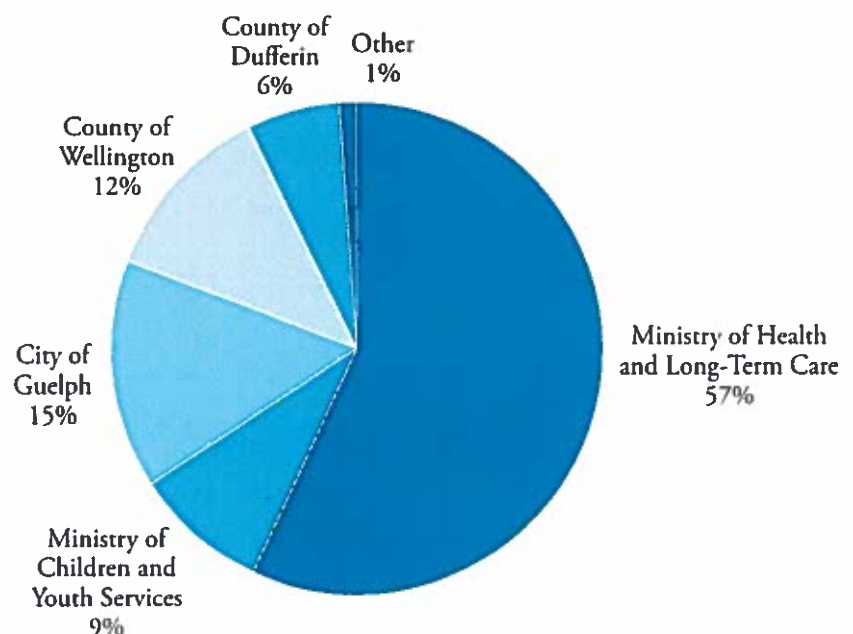
In 2016, the total operating budget for Wellington-Dufferin-Guelph Public Health was \$26,012,252. The Province of Ontario provided funding for 66% of the total operating budget; the County of Wellington contributed 12%; the County of Dufferin contributed 6%; and the City of Guelph contributed 15%.

FUNDING PUBLIC HEALTH

Public Health receives funding from multiple sources:

- The Province of Ontario provides funding through the Ministry of Health and Long-Term Care and the Ministry of Children and Youth Services. In 2016, the Province of Ontario provided funding for 66% of the total operating budget.
- The municipalities of Wellington, Dufferin and Guelph provide funding based on the population of each municipality relative to the total population of the region. Population numbers are determined by the most recent Census. In 2016, the County of Wellington contributed 12% of the total operating budget; the County of Dufferin contributed 6%; and the City of Guelph contributed 15%.

As a publicly funded organization, Wellington-Dufferin-Guelph Public Health reports under the accounting standards of the Public Sector Accounting Board (PSAB). The financial statements are subject to an audit by the City of Guelph's external audit firm (KPMG LLP). The Municipal Act requires Public Health to use the same external auditor as the largest municipal funder. After the 2016 audit is complete, the full [audited financial statements](#) for the year can be found online.





PublicHealth
WELLINGTON-DUFFERIN-GUELPH
Stay Well.

1-800-265-7293

wdgpublichealth.ca



Fergus
474 Wellington Road #18,
Suite 100

Guelph
• 160 Chancellors Way
• 20 Shelldale Crescent

Mount Forest
311 Foster Street

Orangeville
180 Broadway

Shelburne
167 Centre Street
(Mel Lloyd Centre)

1-800-265-7293

wdgpublichealth.ca



PublicHealth
WELLINGTON-DUFFERIN-GUELPH
Stay Well.



TOWN OF SHELburne

Planning & Development Department

July 28, 2017

CIRCULATED TO:

- County of Dufferin**
- NVCA**
- Township of Melancthon**
- Township of Amaranth**
- OPG
- Hydro One
- Enbridge**
- School Boards**
- Shelburne EDC**
- Heritage Committee**
- Engineering**
- Legal**
- Fire Dept**
- Police**
- Council*
- Public Works**

*Hard copy circulation
**Email circulation only

APPLICATION FOR ZONING BY-LAW AMENDMENT

FILE NO: Z17/03

**PROJECT: Proposed Accessory Dwelling – 138 Wellington St
(Susan and Anne-Marie Montgomery)**

Please take notice that an application has been submitted to the Town of Shelburne for the approval of a Zoning By-law Amendment to rezone the property municipally known as 138 Wellington Street, in the Town of Shelburne, from Mixed Use Commercial (C2) Zone to Mixed Use Commercial Exception (C2-#) Zone. The purpose of the rezoning is to legalize a non-conforming accessory dwelling unit within an accessory building. A copy of the Notice of Public Meeting and the Application submitted by the applicant are attached. Please contact me should you require additional information to complete your review.

I would appreciate any comments, concerns or conditions you may have by:

Friday, August 18, 2017.

Please provide comments in an electronic format via email to planning@townofshelburne.on.ca. Alternatively, if you have no comment or objection, please complete the attached response sheet and fax it to the Town of Shelburne Planning Department at (519) 925-6134. Should you have any questions or require any additional information, please contact me.

Steve Wever, MCIP, RPP
Town Planner

Attachment(s): Notice of Public Meeting
Application for Zoning By-law Amendment Z17/03



TOWN OF SHELburne PLANNING & DEVELOPMENT

Circulation Response Form

File: Z17/03 – 138 Wellington Street, Shelburne
Project: Zoning By-law Amendment – Proposed Accessory Dwelling

If you have no comments or objection to the approval of the above noted application please complete this form and fax it to Jennifer Willoughby at the Town of Shelburne by **Friday August 18, 2017**.

Fax Number: 519-925-6134

(No cover page is necessary)

By signing this document I acknowledge that as a representative of the noted organization / body / or person, I have reviewed this application and as a result have no comments or concerns related to this matter.

Agency Name
(Please Print)

Representative Name
(Please Print)

Representative Title
(Please Print)

Signature

Date

203 Main Street East
Box 69
Shelburne, Ontario
L0N 1S0
Tel: (519) 925-2600
Fax: (519) 925-6134
www.townofshelburne.on.ca



For Office Use Only

File #: Z17/03
Date Received: July 4, 2017
Date Accepted: 07/24/2017
Application Fees:
PAID

TOWN OF SHELburne
APPLICATION FORM FOR AN ZONING BY-LAW AMENDMENT

Date Received: _____

1. APPLICATION INFORMATION

Name of Applicant: Susan and Anne-Marie Montgomery

Mailing Address: _____

Telephone Number: _____

Telephone Number: _____

2. OWNER

If the Applicant is not the Owner of the subject lands, than authorization from the Owner is required, as well as the following information:

Name: _____

Mailing Address: _____

Telephone Number: _____ Fax Number: _____

3. MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: First National Financial GP Corporation

Mailing Address: 100 University Ave. Suite 700 North Tower
Toronto, ON M5J 1K6

Name: _____

Mailing Address: _____

4. SUBJECT LANDS

Lot 24 BLK1 PL74 Concession: _____

Reference Plan: _____ Part/Block/Lot: _____

Street Name and Number _____
(if corner lot please include both street names)

Area of subject lands: 7,356.75 sq ft Frontage: 49.50 ft

Depth: 148.50

What is the current use of the subject land? Residential

What is the proposed use of the subject lands? Residential

When were the subject lands acquired by the current owner? Aug 18, 2014

How long have the existing uses continued on the subject lands? ?

5. ZONING AND OFFICIAL PLAN INFORMATION

What is the present Official Plan designation of the subject lands? Mixed Use Commercial (C2) Zone

What is the present zoning? C2

What is the purpose of the proposed Zoning By-law Amendment? accessory dwelling unit in existing detached rear building

6. PROPOSED DEVELOPMENT

Please describe any proposed development on the subject lands (include buildings, floor area, height, parking spaces, etc. and attached plans with site and development statistics):

Existing

7. ACCESS

Is the subject land accessible by:

- ☐ Provincial highway
☒ Municipal road (maintained year round)
☐ Right of way
☐ Other, describe _____

8. SERVICING

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: ☒ Storm Sewer ☐ Ditch ☐ Swale
☐ Other, describe _____

9. STATUS OF OTHER APPLICATION

Are the subject lands the subject of any other applications under the Planning Act?

☐ Yes ☐ No ☒ Unknown

If yes, describe the application(s)? _____

10. DRAWINGS

Drawings shall be provided as required in the Official Plan Amendment Process sheet.

11. PAYMENT OF FEES

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Town of Shelburne during the processing of this application, in addition to any application fee set by the Town of Shelburne.

JUNE 30 2017
Date

Note: All invoices for payment shall be sent to the person indicated in section 2 of this application, unless otherwise requested.



**THE CORPORATION OF THE TOWN OF SHELburne
NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING
UNDER SECTION 34 OF THE PLANNING ACT**

Take notice that the Council of the Corporation of the Town of Shelburne has received a complete application for a Zoning By-law Amendment (File No. Z17/03) and will hold a public meeting on:

MONDAY, AUGUST 28, 2017

The public meeting is scheduled to start at 7:00 p.m., or as shortly thereafter as possible, and will be held in the Council Chambers at the Municipal Office, 203 Main Street East, Shelburne.

The purpose of the meeting is to consider an Amendment to the Town of Shelburne Zoning By-law No. 38-2007. Take notice that the application has been deemed complete so that it can be circulated and received.

The subject property is municipally known as 138 Wellington Street. The property is located south of Main Street East (Hwy 89) and west of Victoria Street on the north side of Wellington Street. An access lane runs behind the property. The Site has a total area of approximately 685 m² and contains a single detached dwelling and an accessory building with garage, accessible from the rear lane. The property is designated as 'Mixed Use' in the Official Plan and zoned 'Mixed Use Commercial (C2)' Zone in the Zoning By-law. The accompanying map illustrates the location of the land subject to the proposed zoning amendment.

The purpose and effect of the Amendment is to rezone the subject properties from 'Mixed Use Commercial (C2) Zone' to 'Mixed Use Commercial Exception (C2-#) Zone' to recognize an existing accessory dwelling unit within an accessory building. The applicant is seeking site-specific zoning which allows for an accessory dwelling unit as a permitted use. Additionally, the applicant is seeking relief from Section 3.4.3 which restricts the total number of dwellings on a lot to one, whereas the applicant wishes to have two, including the existing single detached dwelling and the existing accessory building containing a second dwelling unit.

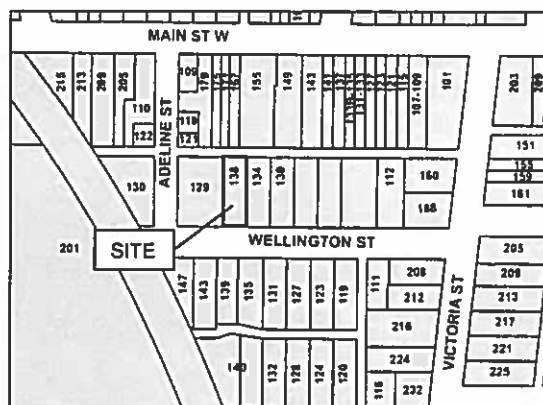
At the meeting you will be given an opportunity to ask questions and indicate whether you support or oppose the Zoning By-law Amendment. Written submissions will be accepted by the Clerk up to the time of the Public Meeting and will be given consideration by the Council prior to a decision being made.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Clerk of the Town of Shelburne before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Additional information relating to the proposed Zoning By-law Amendment will be available for inspection at the Town of Shelburne Municipal Office at 203 Main Street East, during normal office hours, 8:30 a.m. to 4:30 p.m. and on the Town's website at www.townofshelburne.on.ca. If you wish to be notified of the passing of the proposed Zoning By-law Amendment, you must make a written request to the Town at the address below.

Dated at the Town of Shelburne on the
28th day of July, 2017.

John Telfer, CAO/Clerk
Town of Shelburne
203 Main Street East
Shelburne, Ontario L9V 3K7
Phone: 519-925-2600
Fax: 519-925-6134



Ottawa

Room 711, Justice Building
Ottawa, Ontario K1A 0A6
Tel.: 613-995-7813
Fax: 613-992-9789
Email: david.tilson@parl.gc.ca



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

RECEIVED

JUL 31 2017

Orangeville

229 Broadway, Unit 2
Orangeville, Ontario L9W 1K4
Tel.: 519-941-1832
Fax: 519-941-8660
Email: david.tilson.c1@parl.gc.ca

OTTAWA
July 25, 2017

David Tilson

Member of Parliament
Dufferin—Caledon

Denise B Holmes, AMCT, CAO/Clerk
The Corporation of the Township of Melancthon
157101 Highway 10
Melancthon, Ontario
L9V 2E6

Bolton

Hopcroft Plaza
12596 Regional Road 50
Bolton, Ontario L7E 1T6
Tel.: 905-857-6080
Fax: 905-857-5570
Email: david.tilson.c1a@parl.gc.ca

Dear Mr. Holmes and members of the Melancthon Township Council,

Thank you for the complimentary copy of your correspondence with the Right Honourable Justin Trudeau regarding the elimination of the 1/3 tax exemption portion of remuneration paid to local Councillors, school trustees and other elected officials in Budget 2017. Your opinions are greatly appreciated and I will keep them in mind when discussing this matter with my colleagues.

When you receive a reply from the Prime Minister I hope that you will be willing to furnish my office with a copy of that letter.

Thank you again for keeping me informed of your correspondence.

Sincerely,


David Tilson, Q.C., M.P.
Dufferin-Caledon



Approved under the Greening of Government
Initiative (GOGI) as a Greening of Government
Initiative (GOGI) project. For more information,
visit www.eco.gc.ca

www.davidtilson.ca

Info #4
AUG 17 2017



Sylvia Jones, MPP
Dufferin-Caledon

Room 443, Legislative Building
Toronto, Ontario M7A1A8

Tel: 416-325-1898
Fax: 416-325-1936
E-Mail: sylvia.jonesla@pc.ola.org

July, 2017

Mayor White and Council
Township of Melancthon
157101 Highway 10
Melancthon, ON
L9V 2E6

Darren
Dear Mayor White and Council,

I wanted to inform you of a private member's bill I introduced on May 31st, Bill 141 – Sewage Bypass Reporting Act, 2017. Bill 141, if passed, requires the Ministry of Environment (MOE) to promptly publish reported instances of sewage bypasses to the public. I understand that municipalities are required to report instances of sewage bypasses to the MOE. Bill 141 would require the next step; the MOE to make the information available to the public no longer than 24 hours after being reported.

The intent of Bill 141 is twofold. First, residents deserve to know as soon as possible when a sewage bypass has occurred, so they can make safe and educated decisions about how they use their local waterways. Secondly, the public can easily access information on our sewage systems, which will help residents understand the importance of investments in key infrastructure, like water treatment plants and sewage pipes, to their health and community.

Please find enclosed a pamphlet with further details about Bill 141. If you support my private member's bill, I encourage you to write a letter to the Minister of Environment and urge him to adopt this important legislation. I have enclosed a copy of a letter sent to Minister Murray asking him to adopt the provisions of Bill 141. I would appreciate also receiving a copy of your letter to the Minister.

Sincerely,

Sylvia Jones, MPP
Dufferin-Caledon

Deputy Leader of the PC Caucus

Info#5
AUG 17 2017



Sylvia Jones, MPP
Dufferin-Caledon

Room 443, Legislative Building
Toronto, Ontario M7A1A8
Tel: 416-325-1898
Fax: 416-325-1936
E-Mail: sylvia.jonesla@pc.ola.org

July 21st, 2017

Hon. Glen Murray
Ministry of the Environment and Climate Change
11th Floor, Ferguson Block
77 Wellesley Street West
Toronto, Ontario M7A 2T5


Dear Minister Murray:

As you are no doubt aware, millions of litres of untreated or partially treated sewage is bypassed from sewage treatment plants every year into our local waterways. Unfortunately, the state of some of the province's sewer infrastructure means that untreated or partially treated sewage is regularly bypassed. Despite municipalities reporting to your ministry instances of sewage bypasses, the Ministry of Environment and Climate Change (MOECC) does not make that information readily available to the public.

That is why I introduced my private member's bill on May 31st; Bill 141 – the Sewage Bypass Reporting Act, 2017. If adopted Bill 141 would require the MOE to publish sewage bypasses to the public as soon as possible, but no longer than 24 hours after the bypass was reported. If adopted, Bill 141 would ensure that residents are aware of instances of sewage bypasses and can make safe and educated decisions about how they use their local waterways. The bill will also increase government transparency and allow individuals to see the need and benefits of investments in our water and sewer infrastructure.

Will you commit to implementing the provisions of Bill 141?

Sincerely,



Sylvia Jones, MPP
Dufferin-Caledon

SYLVIA JONES, MPP

Dufferin-Caledon

244 Broadway
Orangeville ON L9W 1K5
Tel: 519-941-7751



Toll Free: 1-800-265-1603
E-mail: sylvia.jonesco@pc.ola.org
[twitter](#) @sylviajonesmpp
[facebook](#) Sylvia Jones

12596 Regional Road 50
Bolton ON L7E 1T6
Tel: 905-951-9382



Support Private Members Bill 141 to Require the Ministry of Environment to Report Instances of Sewage Bypasses

Bill 141 will ensure that Ontarians know when untreated or partially treated sewage is bypassed into their local waterways. Bill 141 will require the Ministry to publish when, where, why the discharge occurred and the measured or estimated volume of discharge as soon as possible but no longer than 24 hours after the bypass was reported.

In 2006 the Ministry of Environment (MOE) estimated that the total volume of sewage dumped from sewage treatment plant bypasses was approximately 18 billion litres. Despite the MOE already requiring reports from municipalities on instances of sewage bypasses, this information is not readily available to the public.

The Ministry of Environment reports that in 2006 over 1,500 sewage bypasses and combined sewer overflows occurred. More recently in June 2017, the Toronto Star reported that the City of Toronto dumped 1.3 million cubic metres of partially treated sewage into Lake Ontario.

While some municipalities proactively report to the public it is not consistent across the province. If passed, Bill 141 would ensure that Ontarians know when untreated or partially treated sewage is bypassed into their local waterways. Bill 141 will also ensure that residents understand the importance of investing in key infrastructure like water treatment plants and pipes.

How YOU Can Help

- Share comments on Bill 141 – Sewage Bypass Reporting Act, 2017. Please contact my office at sylvia.jonesqp@pc.ola.org.
- You can sign the petition support Bill 141 by visiting: www.sylviajonesmpp.ca.
- To get a copy of Bill 141, visit www.sylviajonesmpp.ca or call **416-325-1898**.
- Share this information with others who want to ensure the public is aware of sewage bypasses in Ontario.
- If you have questions, please email sylvia.jonesqp@pc.ola.org.

Support for Bill 141

"Informing the public about sewage bypasses as they happen gives people the information they need to protect their health. It also helps people to be more informed about the need to properly capture and treat sewage in order to protect the Great Lakes."

- Lake Ontario Water Keepers

"The Sewage Bypass Reporting Act is a very important step forward in being more open and transparent with the general public about what we are knowingly discharging into our public water courses. People need to know when a sewage bypass occurs so they can make more informed decisions about how and when they use public waterbodies, and to help inform future decisions around public infrastructure investments."

- Harry Bauman, President, Ontario Sewer and Watermain Construction Association

If you would like more information or have questions about Bill 141, please contact the office of Sylvia Jones, MPP for Dufferin-Caledon at:

Room 443, Legislative Building, Queens Park, Toronto, ON, M7A 1A8, (416) 325-1898 or
244 Broadway, Orangeville, ON, L9W 1K5, 1-800-265-1603 or
12596 Regional Road 50, Bolton, ON, L7E 1T6

Email: sylvia.jonesqp@pc.ola.org

Working For You!

GRCA Current



August, 2017 • Volume 22 Number 8

GRCA General Membership

Chair	Helen Jowett
Vice-Chair	Chris White
Townships of Amaranth, East Garafraxa, Melancthon and Southgate and Town of Grand Valley	Guy Gardhouse
Townships of Mapleton and Wellington North	Pat Salter
Township of Centre Wellington	Kirk McElwain
Town of Erin, Townships of Guelph/Eramosa and Puslinch	Chris White
City of Guelph	Bob Bell, Mike Salisbury
Region of Waterloo	Les Armstrong, Elizabeth Clarke, Sue Foxton, Helen Jowett, Geoff Lorentz, Jane Mitchell, Joe Nowak, Wayne Roth, Sandy Shantz, Warren Stauch
Municipality of North Perth and Township of Perth East	George Wicke
Halton Region	Cindy Lunau
City of Hamilton	George Stojanovic
Oxford County	Bruce Banbury
County of Brant	Brian Coleman, Shirley Simons
City of Brantford	Dave Neumann, Vic Prendergast
Haldimand and Norfolk Counties	Bernie Corbett, Fred Morison



www.grandriver.ca

Cambridge dike work

Bronte Construction has been hired by the GRCA to upgrade the Cambridge dike floodwall at 2 Water Street.

This project involves raising the top of the floodwall 1.5 metres behind the Water Street building to the design height of the wall. The original floodwall design was never completed at this location. The GRCA has also obtained an easement on title to ensure ongoing protection and maintenance.

This project is being carried out in August and will cost about \$100,000.

The Cambridge dike and channel was built as a series of projects from the mid-1970s through the early 1990s by the GRCA and the City of Cambridge.

The GRCA has recently completed assessment studies of the system to identify deficiencies and maintenance needs for the system, which has been in place for 40 years. The assessment also incorporated portions of the river floodwall predating that time.

Saturated watershed

Precipitation during the first half of July was varied across the watershed, with some climate stations recording only half of the normal rainfall and others recording almost twice the normal rainfall.

May and June were very wet, leaving much of the landscape saturated. The Luther climate station recorded almost three times the normal rainfall for June, and as of July 19 had recorded another 77 mm of rain.

The water level in the overburden monitoring well near Burford increased steadily from the start of the year to June, recovering from last year's low levels, and has stabilized slightly above the long-term average.

By mid-July, water levels in the Shand, Conestogo and Guelph reservoirs are at or slightly above their normal operating level, while the Luther reservoir is above its normal operating

level. Reservoirs are being drawn down to their normal operating levels following the recent rainfall.

The need for flow augmentation has been less than normal over the past few months. River flows are well above low flow targets through the middle Grand and Speed rivers.

Third season for Belwood Lake OspreyCam

This was the third year of operation for the Belwood Lake osprey webcam project.

It operated around the clock starting April 6, and a mating pair of ospreys were raising two healthy young chicks on the nest by June.

Early in the morning on June 18 the female osprey flew off the nest and didn't return. A dead osprey was found near the nest later that day. A preliminary diagnostic assessment of the bird revealed it was a healthy female that had injuries usually associated with a frontal collision.

The male continued to care for the two young on his own and they were growing quickly. It is rare for a male to care for osprey chicks alone, and the webcam was very popular for viewers from the watershed and around the world.

Unfortunately, overnight on July 9 a great horned owl took one of the chicks, returning July 11 for the second. Great horned owls are natural predators of ospreys.

The camera was subsequently shut down on July 20. While the osprey chicks at this nest did not fledge this year, there is a healthy population of ospreys within the Grand River watershed.

The GRCA will be reviewing the project's objective to determine next steps.

Total viewing time was close to 11 years, with an average viewing time of 20 minutes.

Blair Creek monitoring

In partnership with the Ministry of Environment and Climate Change and the City of

Grand River Conservation Authority

Info #6
AUG 17 2017

Communications audit – opportunities for stakeholder input

At the GRCA, we value the trust of our stakeholders and are committed to openness and accountability.

We strive for clear and respectful communication with our partners and with members of the public in order to build a better understanding of GRCA programs, services, projects and watershed challenges.

As part of our commitment to open communication, we work to keep stakeholders up-to-date on what's happening at the GRCA through our website, social media channels and a number of publications. In 2016, we conducted a review of three GRCA publications: GRCA Current, Grand Actions and The Grand. The review included a survey, and we thank all those who provided us with their feedback.

We are now expanding the scope of the review and taking a more thorough look at all of our communications practices. In May 2017, the GRCA hired Enterprise Canada to undertake a comprehensive Communications and Marketing Review. The overall goal of the review is to perform an organization-wide audit of current communications and marketing practices for the GRCA as well as the Grand River Conservation Foundation (GRCF).

Research underway

The audit will include a review of both internal and external communications in order to identify strengths and weaknesses, and to develop specific recommendations and action steps to strengthen and enhance the GRCA's communication processes.

The research phase of the project is now underway and questionnaires are being developed to gather input from all stakeholders. Information about the audit and ways to provide your input will be shared on our website, social media channels and in our publications in the coming months.

Any questions about the audit may be directed to Lisa Stocco, GRCA Manager of Communications at lstocco@grandriver.ca.



Photo by Ron Wu-Winter

In 2014 native flowers were seeded in a hydro corridor on GRCA land in Cambridge. The plants are doing very well this year and are attracting butterflies, such as this swallowtail. They are also a source of seeds used by GRCA staff for other plantings.

Continued from page 1

Kitchener, the GRCA is leading a study on the long-term Blair Creek Subwatershed Monitoring Program.

The study will evaluate the monitoring program, which has been underway since 2006, as a case study in cumulative effects monitoring. It will also assess potential impacts of ongoing residential development on the creek's water quality and hydrology.

The study is guided by a technical advisory committee and will be completed at the end of the year.

2017 accessibility award for Apps' Mill

The renovation of Apps' Mill Nature Centre has received a 2017 Accessibility Award from the County of Brant accessibility advisory committee.

The award was presented by Mayor Ron Eddy and Councillor David Miller in recognition and appreciation of the valuable contribution to the community made through construction of a fully accessible addition, renovations and outdoor classroom.

When members of the accessibility advisory committee visited the nature centre, they were very impressed with the changes that allow barrier-free travel.

This issue of *GRCA Current* was published in August, 2017.

It is a summary of the July, 2017 business conducted by the Grand River Conservation Authority board and committees, as well as other noteworthy happenings and topics of interest.

The Grand River Conservation Authority welcomes distribution, photocopying and forwarding of *GRCA Current*.

Next board meeting:
August 25 at 9:30 a.m.,
GRCA Administration Centre

Subscribe to GRCA Current and other news:
www.grandriver.ca/subscribe

View meeting agendas:
<https://calendar.grandriver.ca/directors>

View coming events:
www.grandriver.ca/events

Denise Holmes

From: Denise Holmes <dholmes@melancthontownship.ca>
Sent: Monday, August 14, 2017 9:36 AM
To: dholmes@melancthontownship.ca
Subject: Media Release for Dufferin DC

FROM/DE: Central Region Headquarters

DATE: August 1, 2017

NEW DETACHMENT COMMANDER SELECTED FOR DUFFERIN OPP

(Orillia, ON) Chief Superintendent Rose DiMarco, Regional Commander of the Ontario Provincial Police (OPP) Central Region and Dufferin County are pleased to announce Staff Sergeant Nicol Randall as the new Detachment Commander of Dufferin OPP.

Staff Sergeant Randall has been an officer with the OPP since 1995. She worked as a frontline constable in Cayuga, Brant County and Caledon OPP. In 2004, during her Caledon assignment she was promoted to Sergeant. In 2015, she was promoted to Staff Sergeant within Highway Safety Division and was also assigned to the Pan Am Games.

Staff Sergeant Randall will commence her new assignment on August 21, 2017. She stated "I look forward to my new position at the detachment and will continue to work in partnership with the Community, Police Services Boards, and the men and women of the OPP to promote and maintain public safety in Dufferin County."

Central Region OPP would like to thank members of the Amaranth, Grand Valley, Melancthon, Mono and Mulmer Police Services Boards for their dedication and assistance in selecting Staff Sergeant Randall as the new Dufferin Detachment Commander.

- 30 -

Contact: PC Martin Hachey for Sgt Peter Leon
705-445-4321

Total Control Panel

[Login](#)

To: dholmes@melancthontownship.ca [Remove this sender from my allow list](#)
From: dholmes@melancthontownship.ca

You received this message because the sender is on your allow list.

Denise Holmes

From: MPAC News <mpacnews@mpac.ca>
Sent: Thursday, August 10, 2017 3:18 PM
To: Denise Holmes
Subject: MPAC News - AMO Edition

Trouble viewing this email? [Read it online](#)



MPAC News - AMO Edition

[La version française](#)

A first look at MPAC's next four-year strategy

MPAC will formally introduce the new strategy to municipal stakeholders at the Association of Municipalities of Ontario (AMO) conference on Tuesday, August 15 (10:40 a.m. – 11:55 p.m.). During a concurrent session, Dan Mathieson, Chair, Board of Directors, Rose McLean, President and Chief Administrative Officer, and Carla Y. Nell, Vice-President, Municipal and Stakeholder Relations, and Allan Doheny, Assistant Deputy Minister, Ministry of Finance, will provide an overview of the new strategy and the commitments we're making to enhance relationships with municipal stakeholders.

After a period of innovation and transformation, we are looking forward to building on our progress. We have conducted research with property owners from across Ontario and are seeing steady improvements in how the public views MPAC and its role in Ontario's property assessment system.

We have also consulted with stakeholders and industry groups, and have gathered feedback from employees - all of which were considered by MPAC's Board of Directors as part of planning for our next strategic plan.

If you are not able to attend, a recording of the session will be available shortly after the conference. Additional information about MPAC's 2017-2020 Strategic Plan will be shared with all stakeholders throughout the remainder of 2017.

What else can we expect from MPAC at AMO?

Other topics being discussed during our concurrent session include:

- A review of our performance during the province-wide 2016 Assessment Update
- The plan for implementing MPAC's Service Level Agreements with municipalities
- Assessment Base Management as a best practice
- How the Assessment Review Board's new Rules of Practice and Procedure affect municipalities
- An update on key operational activities

Representatives at the MPAC exhibit booth will be available to address municipal-specific questions and

We look forward to speaking with our municipal stakeholders and hearing your feedback and questions during the event.

Municipal Connect 2.0 Enhancements

In April 2016, MPAC launched Municipal Connect 2.0, an enhanced online tool providing municipalities with access to MPAC's assessment services to help support an enhanced understanding of municipal assessment bases and the management of assessment at risk.

Since that time, both the classic version of Connect and the new tool have been available so municipalities are able to smoothly transition from one experience to the next without interruption to their daily activities, and to ensure the new Connect meets the full functionality of the existing product.

On July 27, MPAC advised municipal stakeholders that Municipal Connect 2.0 will become the sole source of information for municipalities. Beginning September 15, municipalities will have access to the following through Municipal Connect 2.0:

- A new portal for people data
- An enhanced Municipal Sales Listing
- The Electronic Assessment Information file

As a result, the classic version of Connect will no longer be available as of October 1, 2017.

Training and resources will be available once the new enhancements are deployed, with MPAC-hosted webinars taking place throughout the fall.

To ease concerns raised regarding licensing limitations, MPAC will continue to offer municipalities enterprise-wide licensing to Municipal Connect 2.0.

Stay tuned for announcements on training availability in the coming weeks.

More details on updated ARB Rules of Practice and Procedure

At the beginning of April 2017, the Assessment Review Board (ARB) introduced new Rules of Practice and Procedure, which ushered in significant changes to how municipalities will participate in property tax assessment appeals in the future. In order to comply with the new rules and be an effective participant in the new appeals system, there are several action items that every municipality must address and other things to consider related to municipal operations and process.

MPAC is pleased to be working with the ARB and municipal associations (MFOA, OMTRA, OMAA, AMCTO, and AMO) to deliver information resources and create a collective awareness of these rule changes as a support to the municipal sector. This group has provided a number of resources, including four no-cost webinars on these requirements from the ARB that can be found on the MFOA website. There are more resources to come.

AboutMyProperty™ Portfolio Service

In keeping with our continued commitment to transparency and service excellence, MPAC is pleased to introduce AboutMyProperty Portfolio Service for tax consultants, property owners with large portfolios, and municipalities.

Portfolio Service provides users with access to their full list of owned or represented properties when they log in to AboutMyProperty. Of particular note, this service provides tax consultants with self-serve access to

tenants, satisfying the disclosure requirements under the ARB's new Rules of Practice and Procedure.

Portfolio Service is available by subscription for each assessment cycle, subject to fees and licensing requirements. The fee for service will enable MPAC to recover the costs associated with creating and maintaining accounts.

It is important to note the new Portfolio Service is not mandatory. Stakeholders may continue to access AboutMyProperty at no cost using the current process.

Disclosure update

We are pleased to advise that Market Valuation Reports (MVR) for office, retail, hotel, motel and multi-residential properties are now available to property owners on aboutmyproperty.ca.

These reports are the first to be published in a series of MVRs for business properties to explain in detail how the methodology is applied at the sector level including the calculations used in the analyses and supporting appendices. Over the coming weeks, additional MVRs for other property types will be made available.

For more information about MPAC's commitment to transparency, visit the [Disclosure page](#) under the How Assessment Works tab on mpac.ca.



Follow us on Twitter [@MPAC_Ontario](https://twitter.com/MPAC_Ontario)

Total Control Panel

[Login](#)

To: dholmes@melanctontownship.ca
From: bounce_odjdphm-
dholmes@melanctontownship.ca@cp20.com

Message Score: 1
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender
[Block](#) cp20.com

This message was delivered because the content filter score did not exceed your filter level.

MPAC News
1340 Pickering Parkway
Pickering Ontario L1V 0C4
Canada

This email is intended for dholmes@melanctontownship.ca.
[Subscribe](#) | [Update your preferences](#) | [Unsubscribe](#) | [Forward to a Friend](#)

delivered by
campaigner®

Denise Holmes

From: Scott Butler <scott@ogra.org>
Sent: Tuesday, July 18, 2017 11:47 AM
To: dholmes@melancthontownship.ca
Subject: Municipal Infrastructure Project Bundling Initiative



**ONTARIO
GOOD ROADS
ASSOCIATION**
1525 Cornwall Road, Unit 22
Oakville, Ontario
L6J 0B2
Telephone 289-291-6472
Fax 289-291-6477

Denise B. Holmes
CAO/Clerk-Treasurer
Township of Melancthon

RE: Municipal Infrastructure Project Bundling Initiative

In 2013, OGRA along with the Residential and Civil Construction Alliance of Ontario (RCCAO) and the Ministry of Transportation (MTO) conducted a study to determine the feasibility of an alternative financing and procurement (AFP) delivery method for bundling the design, construction, maintenance and rehabilitation of bridges and culverts into a single contract.

The study, which was predicated on available bridge and culvert inventory data at the time, concluded that bundling bridges and culverts into one tender would allow municipalities to address their rehabilitation and maintenance backlog in an expedited way while also reducing project costs in a range of 13% - 20%. The experiences that Pennsylvania and Missouri had when they used the approach confirmed these findings.

AFPs offer two distinct advantages: multiple aspects of project delivery are contained in a single contract; and performance objectives are met by the private sector, otherwise payments are not made.

At the time the study was published, there were a number of impediments that stood in the way of moving forward with this approach. The expansion and maturing of municipal asset management planning in Ontario, however, has removed most of those impediments. In particular, the quality of the data held at the local level - a fundamental requirement for the consideration of an AFP approach - has improved considerably.

The Government of Ontario, OGRA and RCCAO want to identify municipalities that are interested in learning more about what would be involved with applying a bridge bundling approach in their jurisdiction. Working in partnership with the study partners, willing municipalities would work with representatives from the Government of Ontario to determine what would be required to create a tender that would bundle bridge and culvert work into one large project.

If your municipality would be interested in pursuing this, a Council resolution similar to the example below should be adopted and sent to the Minister of Infrastructure and the Minister of Transportation.

**A Resolution of Township of Melancthon
Requesting to Participate in a Bridge Bundling Feasibility Initiative**

WHEREAS, the Township of Melancthon has an inventory of bridges and culverts that require and will require significant capital investments; and

WHEREAS, an Alternative Financing and Procurement approach may afford significant savings on the stewardship of municipal bridges and culverts; and

WHEREAS, the Alternative Financing and Procurement approach has been successfully employed in bridge bundling projects in other jurisdictions

NOW, THEREFORE, BE IT RESOLVED that the Township of Melancthon approves in principle its willingness to participate in an exercise with representatives from the Ministry of Infrastructure, the Ministry of Transportation, the Residential and Civil Construction Alliance of Ontario and the Ontario Good Roads Association to determine the feasibility of Alternative Financing and Procurement with regards to the bundling of bridges and culverts into one contract.

We want to be clear that should your council pass the above resolution, you are only committing to investigating the feasibility of this approach and may withdraw from the process at any time.

If you have any questions regarding this initiative please contact Scott Butler, OGRA's Manager of Policy and Research by email at scott@ogra.org or by phone at 289-291-6472 ext. 24 at your convenience.

Regards,



Scott Butler
Manager, Policy and Research
Ontario Good Roads Association

Total Control Panel

[Login](#)

To: dholmes@melancthontownship.ca
From: scott@ogra.org

Message Score: 1
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender
[Block](#) ogra.org

This message was delivered because the content filter score did not exceed your filter level.

From: SWIFT Network <info=swiftnetwork.ca@mail94.us4.mcsv.net> on behalf of SWIFT Network <info@swiftnetwork.ca>
Sent: Monday, July 17, 2017 10:10 AM
To: Denise
Subject: SWIFT announces pre-qualified service providers...

SWIFT announces pre-qualified service providers...

[View this email in your browser](#)



Share Tweet Forward

SWIFT announces pre-qualified service providers...

The Southwestern Integrated Fibre Technology (SWIFT) Network has announced the list of pre-qualified service providers who are eligible to participate in the next stage of the procurement process for the project. SWIFT's procurement process will invest nearly \$300 million to extend and expand access to broadband by delivering fibre optic coverage to over 350 communities and 3.5 million people across Southwestern Ontario, as well as Caledon, Orillia and Niagara Region.

Pre-qualified service providers include:

- BH Telecom Corp.

- Bluewater Regional Networks Inc.
- Brant Municipal Enterprises Inc.
- Brooke Telecom Co-operative Ltd.
- CK Open Fibre Inc.
- Cogeco Connexion Inc.
- Distributel Communications Limited
- Execulink Telecom Inc.
- Fengate Capital Management, Ltd.
- Frontline 360 Inc.
- GB TEL Incorporated
- HCE Telecom
- Lakeland Energy Ltd.
- Macquarie Capital Development Canada Limited
- The North Frontenac Telephone Company Corp.
- Rogers Communications Canada Inc.
- Silo Wireless Inc.
- TeraGo Networks Inc.
- Vianet Inc.
- Xplornet Communications Inc.

Several additional service providers were conditionally qualified and SWIFT will be inviting these conditionally qualified service providers to provide additional information in order to work toward qualifying to progress to the next stage in the procurement process. Conditionally qualified service providers include:

- Bell Canada
- Bruce Telecom
- Eastlink
- Hydro One Telecom Inc.
- Nexicom Inc.
- North Frontenac Telephone Company, Elgin Corp.
- Niagara Regional Broadband Network Limited

- Zayo Group LLC

“We are very pleased with the response we received to our request for pre-qualification,” said SWIFT Board Chair Gerry Marshall. “Our goal of fostering greater competition across the region is well underway. This is a significant milestone for the project and we’re well on track to keep moving forward as we work to connect everyone that lives, works, and plays in our region to affordable, ultra-high-speed connectivity.”

“We were pleased to see such a strong response from service providers, ranging from established companies to potential new entrants to the regional connectivity market,” said SWIFT Executive Director Geoff Hogan. “We look forward to working with these qualified service providers as we advance to the next stage in the procurement process.”

The SWIFT Initiative is based on the principle that everyone deserves access to high-speed Internet, regardless of the size of their community, their age, education, or where they work. SWIFT will build an affordable, open-access, ultra-high-speed fibre-optic regional broadband network for everyone in Southwestern Ontario, Caledon and Niagara Region. In addition to leadership from the county members of the Western Ontario Warden’s Caucus and investment from the federal and provincial governments, the Region of Niagara, Town of Caledon, City of Orillia, and the Region of Waterloo are also supporting the project. Non-municipal members include Grey Bruce Health Services, Georgian College, Connecting Windsor-Essex (CW-E) and the Stratford Economic Enterprise Development Corporation. First Nations supporters include the Southern First Nations Secretariat, the Chippewas of Kettle and Stony Point First Nation, the Chippewas of the Thames First Nation and Walpole Island First Nation.

SWIFT launched the first stage in its procurement process on May 12, 2017 by releasing a two-stage Request for Pre-Qualification Process. For more

information about the procurement process and to stay up to date on how SWIFT will build broadband for everyone in Southwestern Ontario, Caledon, and Niagara Region, please visit www.swiftnetwork.ca and sign-up for the SWIFT mailing list at www.swiftnetwork.ca/contact

SWIFT is currently requesting information from users across the region about their current Internet service. To complete the survey, please visit www.swiftnetwork.ca/survey

For more information, please contact Ashleigh Weeden, Communications Manager, at ashleigh.weeden@swiftnetwork.ca or 226.256.1640 or visit www.swiftnetwork.ca

--

[Click here to read the full release.](#)

For more information, please contact Ashleigh Weeden, Communications Manager, at ashleigh.weeden@swiftnetwork.ca or 226.256.1640 or visit www.swiftnetwork.ca

Help us build #broadbandforeveryone:

To connect everyone as effectively and efficiently as possible, we're collecting information about how residents, farms, businesses and public sector organizations currently use of internet across the region. This information will help us determine where we will invest our funding and support SWIFT in achieving its goals of building "broadband for everyone."

Complete the survey by clicking the button below or visiting

Tell us about your Internet service: Complete the Survey!

Keep in touch and stay informed:

To stay up to date with news, updates on the RFPQ/RFP process, bidding opportunities, and more, please subscribe to our mailing list by clicking the button below or visiting www.swiftnetwork.ca/contact

Stay Connected: Sign Up for Our Newsletter

Want to make sure your family, friends, and colleagues stay up to date on SWIFT as we build #broadbandforeveryone? Use the buttons below to share this email on social media or forward it to your network.

 Share  Tweet  Forward

Update Your Preferences & Get Only the News You Want

Do you want to keep receiving notices about our procurement process or bidding opportunities? Or would you rather only receive general news and updates? Click the red button above to update your subscription settings to make sure you only receive the information you need and want.

Connect with SWIFT and follow along as we build #broadbandforeveryone. Use the links below to find us on Facebook, Twitter, and our website:



Copyright © 2017 Southwestern Integrated Fibre Technology Inc.. All rights reserved.

Thank you for opting in to receive news about the SouthWestern Integrated Fibre Technology project. We promise never to spam you and you can unsubscribe from this list at any time. For more information about SWIFT please visit www.swiftnetwork.ca

Our mailing address is:

Southwestern Integrated Fibre Technology Inc.
789 Broadway Street
Wyoming, Ontario N0N 1T0
Canada

[Add us to your address book](#)

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#)



Total Control Panel

[Login](#)

To: dholmes@melanctontownship.ca

From: bounce-mc.us7_21151591.1265813-

dholmes@melanctontownship.ca@mail94.us4.mcsv.net

You received this message because the domain mcsv.net is on the enterprise allow list. Please contact your administrator to block messages from the domain mcsv.net



**THE CORPORATION OF THE TOWN OF SHELburne
NOTICE OF DECISION
IN THE MATTER OF PLANNING ACT, s. 51(31)**

**DRAFT PLAN OF SUBDIVISION 22-T-150001
HYLAND VILLAGE – 401 MAIN STREET WEST
PART OF LOT 32, CONCESSION 3, TOWN OF SHELburne
Submitted by Design Plan Services Inc. on behalf of Eldred G. Besley**

Pursuant to subsection 51(31) of the Planning Act, the above-noted draft plan of subdivision was approved by the Council of the Town of Shelburne on July 10, 2017, subject to conditions listed in **Attachment A**. Unless otherwise noted, these conditions must be fulfilled prior to final approval of the plan.

The approval lapses on August 7, 2020. The approval may be extended pursuant to subsection 51(33) of the Planning Act, but no extension can be granted once the approval has lapsed.

The subject land is also the subject of an application for zoning by-law amendment, Town File Number Z15/03.

A Public Meeting for this application for draft plan of subdivision approval and the related zoning by-law amendment application was held on June 12, 2017. There was one question from a member of the public, who asked if there is sufficient capacity at the sewage treatment plant for this subdivision. The question was responded to at the Public Meeting, that there is sufficient capacity. This question had no effect on the decision, and there were no written submissions received by the Town from members of the public prior to the decision.

APPEALS

The last date for filing a notice of appeal to the Ontario Municipal Board in relation to this decision is August 7, 2017. A notice of appeal must be filed with the approval authority, must set out the reasons for the appeal, and must be accompanied by a filing fee of \$125.00 paid by certified cheque or money order, in Canadian funds, payable to the Minister of Finance.

Any of the following may, at any time before the approval of the final plan of subdivision, appeal the conditions imposed by the approval authority to the Ontario Municipal Board by filing a notice of appeal with the approval authority:

- the applicant;
- any public body that, before the approval authority made its decision, made oral submissions at a public meeting or written submissions to the approval authority;
- the Minister of Municipal Affairs; and,
- the Town of Shelburne.

INFO# 11
AUG 17 2017

Only individuals, corporations or public bodies may appeal decisions in respect of a proposed plan of subdivision to the Ontario Municipal Board. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group on its behalf.

No person or public body shall be added as a party to the hearing of the appeal of the decision of the approval authority, including the lapsing provisions or the conditions, unless the person or public body, before the decision of the approval authority, made oral submissions at a public meeting or written submissions to the approval authority or, in the Ontario Municipal Board's opinion, there are reasonable grounds to add the person or public body as a party.

NOTES REGARDING YOUR RIGHTS WITH RESPECT TO CHANGES TO CONDITIONS

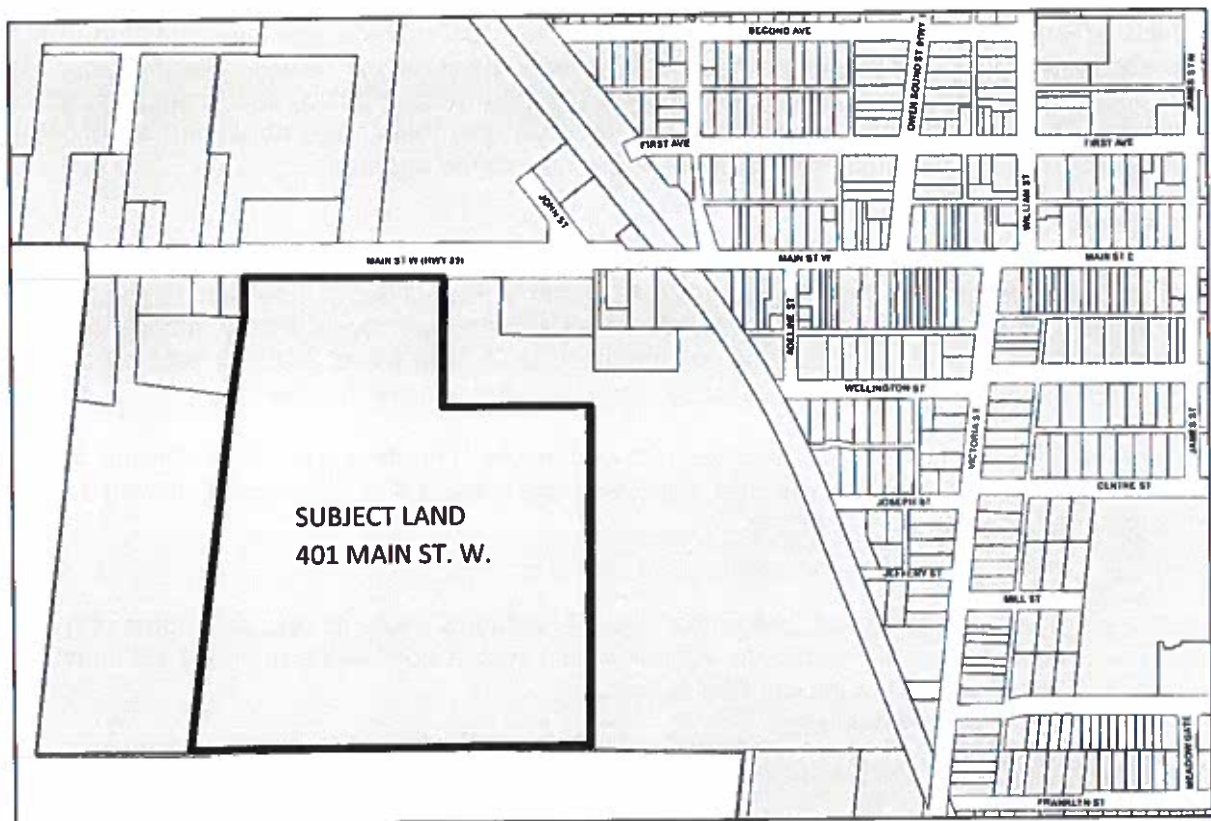
You will be entitled to receive notice of any changes to the conditions of approval of the proposed plan if you have made a written request to be notified of changes to the conditions.

No person or public body shall be added as a party to the hearing of an appeal regarding any changes to the conditions of approval unless the person or public body, before the approval authority made its decision, made oral submissions at a public meeting or written submissions to the approval authority, or made a written request to be notified of the changes to the conditions.

Dated at the Town of Shelburne this 18th day of July, 2017.

John Telfer, CAO/Clerk
Town of Shelburne
203 Main Street East
Shelburne, Ontario
L9V 3K7

LOCATION MAP



Applicant: Design Plan Services Inc.
File Number: 22-T-150001
Municipality: Town of Shelburne
Subject Lands: Part of Lot 32, Concession 3

Date of Decision: July 10, 2017
Date of Notice: July 18, 2017
Last Date of Appeal: August 7, 2017
Lapsing Date: August 7, 2020

ATTACHEMENT A

Conditions of Draft Plan Approval Hyland Village – Town of Shelburne Draft Plan of Subdivision File Number: 22-T-150001

The Town of Shelburne's conditions of final plan approval for registration of this subdivision File Number 22-T-150001 are as follows:

Conditions

1. That this approval applies to the draft plan of subdivision prepared by Design Plan Services Inc., dated June 29, 2017, and certified by Ron Mak, VanHarten Surveying, Ontario Land Surveyor.

Draft Plan of Subdivision Hyland Village shows:

- Blocks 1, 2, 5, 6, 16 and 25 for Street Townhouse Dwellings (59-72 units)
 - Blocks 3, 4, 7, 15, 19, 23 and 24 for Semi-detached Dwellings (74-88 units)
 - Blocks 8 to 14, 17, 18, 20, 21 and 22 for Single Detached Dwellings (78 to 113 units)
 - Block 26 for a Neighbourhood Park (0.64 ha)
 - Block 27 for a Walkway (0.04 ha)
 - Blocks 28 to 32 for Landscape Buffers (0.4 ha)
 - Blocks 33 to 35 for Open Space/Channel (1.51 ha)
 - Blocks 36 and 37 for Stormwater Management Facility (1.34 ha)
 - 7 Roads being Streets 'A' to 'G' inclusive (3.86 ha)
2. That the Owner shall satisfy all of the requirements of the Town of Shelburne ("Town") with respect to the draft plan of subdivision and shall enter into a Subdivision Agreement with the Town, to be registered against the lands to address the requirements, financial and otherwise, of the Town concerning the provision of roads, installation of services, grading, drainage, and to include but not be limited to:
 - i. The payment of development charges is applicable at the time of issuance of building permits.
 - ii. The requirement for all lots and blocks to be serviced with full municipal sewage and water services.
 - iii. The installation of water, sanitary and stormwater related infrastructure with required approvals from the Ministry of Environment and Climate Change pursuant to Part V under the *Safe Drinking Water Act*.

Applicant: Design Plan Services Inc.
File Number: 22-T-150001
Municipality: Town of Shelburne
Subject Lands: Part of Lot 32, Concession 3

Date of Decision: July 10, 2017
Date of Notice: July 18, 2017
Last Date of Appeal: August 7, 2017
Lapsing Date: August 7, 2020

- iv. The provision of a detailed lot grading, erosion and sediment control, landscaping and stormwater management plan, prepared by a technically qualified consultant, by the Owner to the satisfaction of the Town.
 - v. Street lighting, sidewalks and tree planting to be provided on the proposed roadways to the satisfaction of the Town.
 - vi. The provision of an overall utility distribution plan as may be necessary for utilities, drainage and servicing to the appropriate authority.
 - vii. The granting of such easements as may be necessary for utilities, drainage and servicing to the appropriate authority.
 - viii. The provision of appropriate conditions as required by all utilities including Bell, Rogers, Hydro One and Enbridge with respect to servicing of the proposed dwelling units.
 - ix. Fencing to be provided as required by the Town in accordance with the Town's design standards, in locations required by the Town.
 - x. The provision of a Letter of Credit, the amount of which shall be determined in accordance with the Town's requirements, to ensure satisfactory completion of the development.
3. i. That the Owner shall provide a Final Traffic Impact Study including required updates and revisions to the report entitled *Traffic Impact Study Shelburne West Residential Development Town of Shelburne Tribute Shelburne Limited Partnership* prepared by C.F. Crozier & Associates Inc. and dated January 2016, to make a nominal allowance for traffic to/from west of Highway 10 applying a similar distribution to that adopted from the subdivision, and a traffic assignment for the intersection at Highway 89/County Road 124 intersection (excluding a traffic operations analysis for this intersection) prior to final approval, and to carry out or cause to be carried out the Town-approved recommendations of the Final TIS.
- ii. That, prior to granting part lot control exemption to subdivide Block 25 on the Draft Plan of Subdivision, the Town must be satisfied either that a) the single road access on Street 'A' at Main Street West is sufficient for traffic operations for the development and traffic volumes on Main Street West based on further information as may be required by the Town, which may include further study and/or traffic monitoring requirements as the homes in the development are occupied; or, b) the timing and other details of a second road access east of Street 'A' have been determined and will be implemented by agreement with all affected landowner(s) where applicable and to the satisfaction of the Town; or, c) the Subdivision Agreement or other Agreement between the Owner and the Town has addressed the provision of road access from Main Street West for the development to the satisfaction of the Town.

Applicant: Design Plan Services Inc.
File Number: 22-T-150001
Municipality: Town of Shelburne
Subject Lands: Part of Lot 32, Concession 3

Date of Decision: July 10, 2017
Date of Notice: July 18, 2017
Last Date of Appeal: August 7, 2017
Lapsing Date: August 7, 2020

4. That the Subdivision Agreement between the Owner and the Town shall require that the Owner design and construct a 6 metre wide paved municipal driveway access from Main Street West through Block 37 connecting to Street 'A' and restricted to emergency services and Town maintenance use only, to the satisfaction of the Town in consultation with the Ministry of Transportation Ontario.
5. That the Subdivision Agreement between the Owner and the Town shall require that the Owner design and construct a sewage pumping station within the Draft Plan on a block of land to be dedicated to the Town and in a location approved by the Town, to the specifications and satisfaction of the Town, all at the cost of the Owner.
6. That the Subdivision Agreement between the Owner and the Town shall require the completion of the following works external to the development:
 - i. Intersection design and construction and improvements to Main Street West including a west-bound left turn lane and all other recommended improvements identified in the report entitled *Traffic Impact Study Shelburne West Residential Development Town of Shelburne Tribute Shelburne Limited Partnership* prepared by C.F. Crozier & Associates Inc. and dated January 2016. The Owner shall prepare and submit to the Town functional plans to demonstrate intersection geometry/ alignment and pavement markings and modifications to existing curbs, signage, sidewalks and/or pedestrian crossings.
 - ii. Installation of a sanitary sewer along Main Street West to connect the sanitary sewer from the development to the existing sanitary sewer, at the cost of the Owner including all related road and right-of-way improvements and restoration, and to obtain approval of the design and construction of the sanitary sewer by the Town, and approval by the County of Dufferin where the sewer crosses the existing underground transmission line that crosses Main Street West at the County-owned right-of-way.
 - iii. Sidewalks along the south side of Main Street West for the portion of the property frontage east and west of Street 'A' and connecting to sidewalks to be provided on either side of Street 'A' and including a sidewalk extending easterly to the current westerly terminus of the existing sidewalk in front of 215 Main Street West, all at the cost of the Owner.
 - iv. Redevelopment of the south side of Main Street West to an urban standard for the entire length of the property frontage and extending easterly to the current west limit of the urbanized portion of Main Street West, the cost of which may be dealt with in a Supplementary Agreement between the Owner and the Town whereby Development Charges credits.

Applicant: Design Plan Services Inc.
File Number: 22-T-150001
Municipality: Town of Shelburne
Subject Lands: Part of Lot 32, Concession 3

Date of Decision: July 10, 2017
Date of Notice: July 18, 2017
Last Date of Appeal: August 7, 2017
Lapsing Date: August 7, 2020

- v. All other water, sanitary sewer, storm sewer/drainage, road, utility, landscape and other improvements and service connections required external to the property in order to service the development, all at the cost of the Owner and to the satisfaction of the Town.
7. That the Subdivision Agreement between the Owner and the Town contain a provision whereby the Owner agrees to provide a final Noise Impact Feasibility Study prior to final approval and to carry out or cause to be carried out the recommended measures to mitigate the impacts of noise from the existing industrial lands and related to traffic along Main Street East (Highway 89) on the applicable lots in the development as identified in the Study and to the satisfaction of the Town, including requirements to provide certification by a qualified professional that the recommended noise mitigation measures have been designed and constructed for the affected lots and dwellings in accordance with the Noise Impact Feasibility Study, and to include the recommended warning clauses in all offers of purchase and sale or lease and registered upon title of the applicable lots, all to the satisfaction of the Town.
8. That the Subdivision Agreement between the Owner and the Town shall require the Owner to dedicate and convey a block of land having a width of 1 metre and an area of 42 square metres to be added to the adjoining property at 429 Main Street West to resolve an existing building encroachment, at the cost of the Owner.
9. That prior to any grading or construction and final approval of this plan, the Owner shall prepare and submit to the Town a Stage 2 Archaeological Assessment as recommended in the Stage 1 Archaeological Assessment prepared by ASI and dated January 18, 2016, and shall obtain and submit to the Town a clearance letter from the Ministry of Tourism, Culture and Sport for the Stage 1 and 2 Archaeological Assessments.
10. That prior to any grading or construction and final approval of this plan, the Owner shall prepare and submit to the Town a Geotechnical Report to the satisfaction of the Town.
11. That the road allowances in the draft plan shall be shown and dedicated as public highways to the Town.
12. That the streets shall be named to the satisfaction of the Town.
13. That before final approval, the Owner shall obtain approval of an Amendment to the Town's Zoning By-law to rezone the land within the plan of subdivision from Development (D) to Residential Type Three Exception (R3-#), Residential Type Five (R5), Open Space Recreation

Applicant: Design Plan Services Inc.
File Number: 22-T-150001
Municipality: Town of Shelburne
Subject Lands: Part of Lot 32, Concession 3

Date of Decision: July 10, 2017
Date of Notice: July 18, 2017
Last Date of Appeal: August 7, 2017
Lapsing Date: August 7, 2020

(OSR) and Natural Environment (NE) Zone and confirmation from the Town that the proposed lots comply with the Zoning By-law in effect.

14. That the Subdivision Agreement between the Owner and the Town shall include Town approved "Hyland Village Urban Design Guidelines" as a Schedule, and further that the Owner agrees to adhere to the guidelines, or such modifications to them as may be mutually agreed upon, and to submit lot and building plans for review and approval by the Town prior to the issuance of any building permit.
15. That the Subdivision Agreement between the Owner and the Town shall require that the Owner re-align the Besley Drain in accordance with the report entitled *Besley Drain Realignment Hydraulic Design Brief Shelburne West Residential Development Tribute Shelburne Limited Partnership Town of Shelburne* prepared by C.F. Crozier & Associates Inc. and dated November 2015 and carry out the recommendations of the Scoped Environmental Impact Study prepared by Azimuth Environmental Consulting, Inc. and dated May 13, 2016, including a Department of Fisheries and Oceans Canada (DFO) Request for Review and Nottawasaga Valley Conservation Authority (NVCA) Permit for works occurring within regulated lands for approval of the drain relocation, and obtain a municipal drainage engineer's report under the Drainage Act for approval of the drain relocation, including any approvals thereof required from the Township of Amaranth, all at the cost of the Owner.
16. That the Owner shall further respond to any comments or requirements of the NVCA based on the NVCA letter dated November 10, 2016 and any subsequent comments, including the requirement that the draft plan shall be amended if and as required to address the NVCA comments, to the satisfaction of the NVCA.
17. That the Subdivision Agreement between the Owner and the Town contain a provision whereby the Owner agrees to carry out or cause to be carried out the following recommendations and measures to the satisfaction of the Nottawasaga Valley Conservation Authority and the Town prior to final approval:
 - i. A detailed Stormwater Management Report.
 - ii. An Erosion Control Plan.
 - iii. A detailed Grading Plan.
 - iv. A detailed Geotechnical Report for the stormwater facilities.
 - v. A detailed enhancement and landscaping plan(s) for the stormwater management facilities and channel blocks.

Applicant: Design Plan Services Inc.
File Number: 22-T-150001
Municipality: Town of Shelburne
Subject Lands: Part of Lot 32, Concession 3

Date of Decision: July 10, 2017
Date of Notice: July 18, 2017
Last Date of Appeal: August 7, 2017
Lapsing Date: August 7, 2020

18. That the draft plan be revised in order to meet the requirements of the above condition including providing for a larger stormwater pond block (if necessary) to the satisfaction of the Nottawasaga Valley Conservation Authority and the Town of Shelburne.
19. That the owner shall agree in the Subdivision Agreement, in wording acceptable to the Nottawasaga Valley Conservation Authority, to require that the final stormwater management plan and works shall ensure a legal outlet and that there are no detrimental impacts to adjacent or upstream and downstream lands as a result of the development of the site and alterations to drainage and infiltration.
20. That the owner shall agree in the Subdivision Agreement, in wording acceptable to the Nottawasaga Valley Conservation Authority, to require that the Owner shall confirm technically and legally the adequacy of the drainage outlets to the satisfaction of the Nottawasaga Valley Conservation Authority and the Town of Shelburne.
21. That the Owner shall agree in the Subdivision Agreement, in wording acceptable to the Nottawasaga Valley Conservation Authority, to carry out or cause to be carried out the recommendations and measures contained within the plans and reports set out above.
22. That the owner shall agree in the Subdivision Agreement, in wording acceptable to the Nottawasaga Valley Conservation Authority, to ensure that all sediment and erosion control measures will be in place prior to any site alteration. The agreement must also contain a provision stating that all major stormwater management facilities must be in place prior to the creation of impervious areas such as roads and buildings.
23. That the Owner shall agree in the Subdivision Agreement to engage a qualified professional to certify in writing that the works were constructed in accordance with the plans, reports and specifications, as approved by the Nottawasaga Valley Conservation Authority.
24. That the stormwater management facilities, regulatory floodplain areas and any easements required for storm water drainage purposes shall be dedicated/granted to the Town of Shelburne.
25. That prior to any site alteration, a permit, under the Conservation Authorities Act, will be obtained from the Nottawasaga Valley Conservation Authority.
26. That the Nottawasaga Valley Conservation Authority is notified in writing through a copy of the passed zoning by-law including its text and schedule

Applicant: Design Plan Services Inc.
File Number: 22-T-150001
Municipality: Town of Shelburne
Subject Lands: Part of Lot 32, Concession 3

Date of Decision: July 10, 2017
Date of Notice: July 18, 2017
Last Date of Appeal: August 7, 2017
Lapsing Date: August 7, 2020

that the Regulatory Floodplain and the storm water management facilities have been restrictively zoned (e.g. Environmental Protection (EP)).

27. That any required stormwater management facilities and any easements required for storm water drainage purposes shall be dedicated/granted to the Town of Shelburne.

28. That a permit from the Nottawasaga Valley Conservation Authority, under the Conservation Authorities Act, shall be obtained for all development and site alteration within a regulated area.

29. That, before final approval, the Owner shall agree in the Subdivision Agreement in wording acceptable to the Upper Grand District School Board, to undertake the following:

- i. Provide the Education Development Charges prior to the issuance of a building permit.
- ii. Provide a digital file of the plan of subdivision in either ARC/INFO export or DXF format containing parcel fabric and street network;
- iii. Provide adequate sidewalks, lighting and snow removal for the children to walk safely to school or to a designated bus pickup point;
- iv. Reach an agreement with the Upper Grand District School Board regarding the supply and erection of a sign at the Owner's cost and according to the Board's specifications, affixed to the permanent development sign(s) advising prospective residents that students may be directed to schools outside the area;
- v. Advise all purchasers of residential units and/or renters of same by inserting the following clause in all offers of Purchase and Sale/Lease until such time as the permanent school is assigned:

"Whereas the Upper Grand District School Board has designated this subdivision as a Development Area for the purposes of school accommodation, and despite the best efforts of the Upper Grand District School Board, sufficient accommodation may not be available for all anticipated students from the area, you are hereby notified that students may be accommodated in temporary facilities and/or bussed to a school outside the area, and further, that students may in future have to be transferred to another school."

- vi. Advise all purchasers of residential units and/or renters of same by inserting the following clause in all offers of Purchase and Sale/Lease:

Applicant: Design Plan Services Inc.
File Number: 22-T-150001
Municipality: Town of Shelburne
Subject Lands: Part of Lot 32, Concession 3

Date of Decision: July 10, 2017
Date of Notice: July 18, 2017
Last Date of Appeal: August 7, 2017
Lapsing Date: August 7, 2020

"In order to limit liability, public school buses operated by the Service de transport de Wellington-Dufferin Student Transportation Services (STWDSTS), or its assigns or successors, will not travel on privately owned or un-assumed roads or right-of-ways to pick up students, and potential busing students will be required to meet the bus at a congregated bus pick-up point."

30. That the Owner in the servicing and/or Subdivision Agreement shall agree to include the following warning clauses in all Offers of Purchase and Sale of residential lots:

- i. "Whereas, despite the best efforts of the Dufferin-Peel Catholic District School Board, sufficient accommodation may not be available for all anticipated students from the area, you are hereby notified that students may be accommodated in temporary facilities and/or bussed to a school outside of the neighbourhood, and further, that students may later be transferred to the neighbourhood school."
- ii. "That the purchasers agree that for the purpose of transportation to school, the residents of the subdivision shall agree that children will meet the bus on roads presently in existence or at another place designated by the Board."

31. Before final approval, the Owner shall agree in the Subdivision Agreement in wording acceptable to Canada Post, to undertake the following:

- i. Consult with Canada Post to determine suitable locations for the placement of Community Mailboxes and to indicate that the locations on appropriate servicing plans.
- ii. Prior to offering any of the residential units for sale, to place a "Display Map" on the wall of the sales office in a place readily available to the public which indicates the location of all Canada Post Mailbox site locations, as approved by Canada Post and the Town of Shelburne.
- iii. Include in all Offers of Purchase and Sale a statement which advises the prospective purchaser that mail delivery will be from a designated Community Mailbox and to include the exact locations (list of lot numbers) of each of the Community Mailbox locations; and further, advise any affected homeowners of any established easement granted to Canada Post.
- iv. Provide the following for each Community Mailbox site and include these requirements on appropriate servicing plans:

Applicant: Design Plan Services Inc.
File Number: 22-T-150001
Municipality: Town of Shelburne
Subject Lands: Part of Lot 32, Concession 3

Date of Decision: July 10, 2017
Date of Notice: July 18, 2017
Last Date of Appeal: August 7, 2017
Lapsing Date: August 7, 2020

- An appropriately sized sidewalk section (concrete pad), as per Canada Post specifications, upon which to place the Community Mailboxes;
 - Any required walkway across the boulevard, as per municipal standards; and,
 - Any required curb depressions for wheelchair access.
- v. Determine and provide a suitable temporary Community Mailbox location which may be utilized by Canada Post until the completion of the permanent Community Mailbox site(s).

32. Before final approval, the Owner shall agree in the Subdivision Agreement in wording acceptable to Bell Canada, that it will grant to Bell Canada any easements that may be required, which may include a blanket easement, for communication/telecommunication infrastructure. In the event of any conflict with existing Bell Canada facilities or easements, the Owner shall be responsible for the relocation of such facilities or easements.

CLEARANCE CONDITIONS

33. That before final approval, the Town is to be advised in writing by the Nottawasaga Valley Conservation Authority that conditions 16 to 28 have been satisfied.
34. That before final approval, the Town is to be advised in writing by the Upper Grand District School Board that condition 29 has been satisfied.
35. That before final approval, the Town is to be advised in writing by the Dufferin-Peel Catholic District School Board that condition 30 has been satisfied.
36. That before final approval, the Town is to be advised in writing by Canada Post that condition 31 has been satisfied.
37. That before final approval, the Town is to be advised in writing by Bell Canada that condition 32 has been satisfied.

Applicant: Design Plan Services Inc.
File Number: 22-T-150001
Municipality: Town of Shelburne
Subject Lands: Part of Lot 32, Concession 3

Date of Decision: July 10, 2017
Date of Notice: July 18, 2017
Last Date of Appeal: August 7, 2017
Lapsing Date: August 7, 2020

NOTES TO DRAFT APPROVAL

1. It is the Owners responsibility to fulfil the conditions of draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the Town of Shelburne quoting File Number 22-T-150001.
2. The Nottawasaga Valley Conservation Authority noted the following:
 - a. They require a copy of the executed subdivision agreement prior to the clearance of draft plan conditions.
 - b. The Owner shall agree, prior to final plan approval, to pay all development fees to the conservation authority as required in accordance with the Nottawasaga Valley Conservation Authority's fees policy, under the Conservation Authorities Act.
3. Clearance is required from the following agencies:
 1. Town of Shelburne
203 Main Street East
Shelburne, Ontario
L9V 3K7
 2. Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia, Ontario
L0M 1T0
 3. Dufferin-Peel Catholic District School Board
40 Matheson Boulevard West
Mississauga, Ontario
L5R 1C5
 4. Upper Grand District School Board
500 Victoria Road North
Guelph, Ontario
N1E 6K2
 5. Canada Post Corporation
200 – 5210 Bradco Blvd
Mississauga, Ontario
L4W 1G7
 6. Bell Canada
Meaghan.Palynchuk@bell.ca

Applicant: Design Plan Services Inc.
File Number: 22-T-150001
Municipality: Town of Shelburne
Subject Lands: Part of Lot 32, Concession 3

Date of Decision: July 10, 2017
Date of Notice: July 18, 2017
Last Date of Appeal: August 7, 2017
Lapsing Date: August 7, 2020

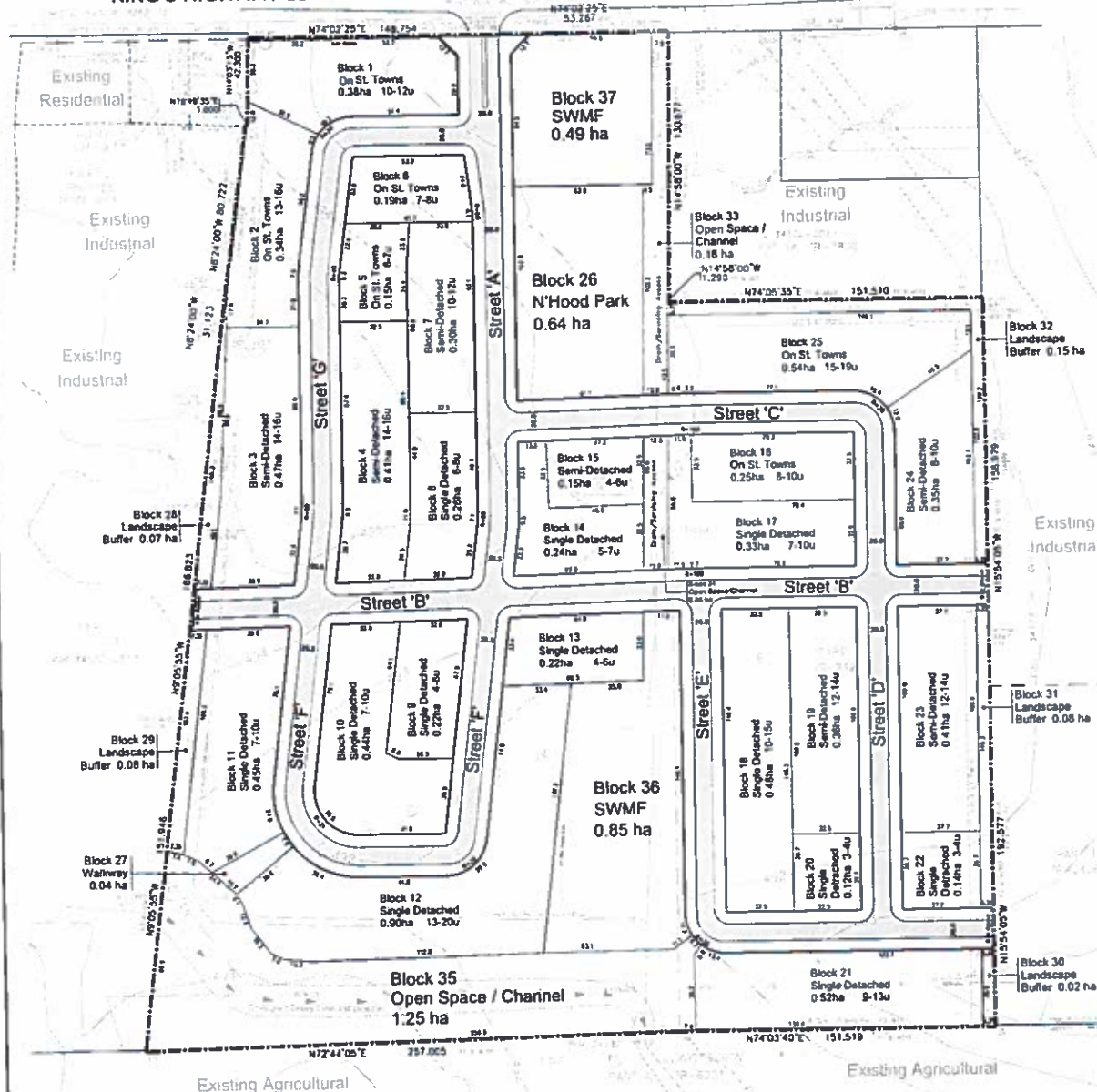
4. All measurements in the final plan of subdivision must be presented in metric units.

Registration

5. The final plan of subdivision approved by the Town must be registered within (30) thirty days or the Town may withdraw its approval under Section 51 of the Planning Act.

KING'S HIGHWAY 89

Main Street W.



LEGEND

- Boundary of Subdivision
 --- Pavement (Shaded in Grey)

NOTES

All measurements are in metres.
 All elevations refer to Geodetic Datum.

ADDITIONAL INFORMATION REQUIRED UNDER THE PLANNING ACT

- D Residential single family, semi-detached, on street townhouses, neighbourhood park, walkways, buffers, open space & stormwater management facility
 H Piped water to be provided.
 I Silt loam soil.
 K Sanitary and storm sewers to be provided.

KEY PLAN

AREA TABLE

Single Detached	4.32 ha
Semi-Detached	2.70
On Street Townhouse	1.60
N'Hood Park & Walkway	0.68
Landscape Buffer	0.40
Open Space / Channel	1.51
Storm Water Management Facility	1.34
Roads	1.66
TOTAL	16.41 ha

UNIT COUNT

9.75m - 15.0m Single Detached	78 - 115u
7.65m - 9.0m Semi-Detached	74 - 88
5.50m - 6.10m On St. Townhouse	59 - 72
TOTAL	211 - 273u

ROAD LENGTH

26.0m (R.O.W.)	40m
20.0m (R.O.W.)	1855
TOTAL	1895m

SURVEYOR'S CERTIFICATE

I hereby certify that the boundaries of the lands to be subdivided as shown on this plan, and their relationship to the adjacent lands are accurately and correctly shown.

Acc. Map. O.S. Signature: 14 / 07 / 2017
 Registered Surveyor's Day Month Year
 Fragment 22261-14

OWNERS AUTHORIZATION

I, ELDRED G. BESLEY hereby authorize
 DESIGN PLAN SERVICES INC. to prepare and submit
 a draft plan of subdivision for approval.

Signature: 14 / 07 / 2017
 Eldred G. Besley Day Month Year


 Hyland Village
 A LUXURY RESIDENTIAL DEVELOPMENT

**DRAFT PLAN of
 PROPOSED SUBDIVISION
 PART of LOT 32, CON. 3
 (Geographic Township of Amaranth)
 TOWN of SHELburne
 COUNTY of DUFFERIN**

DESIGN PLAN SERVICES INC.
 Town Planning Consultants

900 The East Mall, Suite 100
 Etobicoke, Ontario M9B 6K7
 Telephone (416) 826-5445
 Fax (416) 826-6666
 www.designplan.ca

D P S

DESIGN
 PLAN
 SERVICES
 INC.

1:1500 June 29/17 1524-32 H2 Y6
 Scale Date Drawing Number Rev. Date

Denise Holmes

From: AMO Communications <communicate@amo.on.ca>
Sent: Wednesday, July 19, 2017 4:32 PM
To: dholmes@melancthontownship.ca
Subject: AMO Policy Update - AMO Submission on Bill 148 - Fair Workplaces, Better Jobs Act, 2017

July 19, 2017

AMO Submission on Bill 148 – *Fair Workplaces, Better Jobs Act*, 2017

AMO has submitted to the Ontario Standing Committee on Finance and Economic Affairs as they review Bill 148 - *Fair Workplaces, Better Jobs Act*, 2017 draft legislation that would change workers entitlements, union rights, and the minimum wage.

The AMO submission is available on AMO's web site www.amo.on.ca. The deadline for comment to the Standing Committee is **by 5:30 p.m. on Friday, July 21, 2017**. Submissions can be sent to the Committee Clerk, Eric Rennie, at erennie@ola.org.

- the Bill creates uncertainty regarding the primacy of other statutory obligations, particularly health and safety, that municipal governments need to manage;
- refusal of shifts not scheduled 4 days in advance may impair the ability to address emergencies;
- fiscal impacts of proposed payment rates for on-call may reduce local services;
- additional clarity is needed regarding entitlements for Personal Emergency Leaves;
- calculating equal pay for casual and seasonal workers may prove difficult and result in fewer programs;
- composite fire departments may be disproportionately impacted which may require council review of service levels;
- requirements to share personal information with organizing unions is counter to legal trends; and
- municipal contracts may be swept up in the proposed successor rights proposal.

This Bill has the policy intent to reduce precarious employment. However, if not amended appropriately, it will greatly affect municipal operations, even though municipal employment is not precarious. Improving workers' entitlements must be balanced with being able to provide all the legislated municipal obligations. It should not reduce the ability of local governments to provide critical daily and emergency services to our communities.

AMO Contact: Cathie Brown, Senior Advisor, E-Mail: cathiebrown@amo.on.ca, 416.971.9856 ext. 342.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO please click [here](#).



Total Control Panel

[Login](#)

To: dholmes@melancthontownship.ca [Remove](#) this sender from my allow list

From: communicate@amo.on.ca

You received this message because the sender is on your allow list.



The Corporation of
THE TOWNSHIP of The Archipelago

9 James Street, Parry Sound, Ontario P2A 1T4
Email: mweaver@thearchipelago.on.ca
Phone: 705-746-4243 ext. 301 • Fax: 705-746-7301

July 26, 2017

The Honourable Bill Mauro
Minister of Municipal Affairs
777 Bay Street – 17th Floor
Toronto, Ontario M5G 2E5

Email: bmauro.mpp.co@liberal.ola.org

Dear Sir,

RE: Reconsider Proposed Changes Under Bill 86. Re: Out of Court Payments

Please be advised that this matter was heard by Council at its Council meeting held on July 21, 2017, and in this regard Council enacted the following resolution:

17-091

**Moved by Councillor French
Seconded by Councillor Walker**

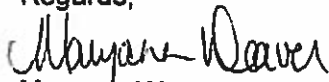
WHEREAS Council for the Township of The Archipelago has received a request for support of a resolution enacted by the Municipality of Killarney regarding the proposed changes under Bill 68 pertaining to out of court payments;

NOW THEREFORE BE IT RESOLVED that Council for the Township of The Archipelago supports the Municipality of Killarney in their request to the Minister of Municipal Affairs to reconsider the proposed changes under Bill 68 pertaining to out of court payments;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, Minister of Municipal Affairs, local MPP's, FONOM, AMO and all Ontario Municipalities.

Carried.

Regards,


Maryann Weaver
Clerk

cc Hon. Kathleen Wynne, Premier of Ontario
Norm Miller, MPP Parry Sound - Muskoka
Tony Clement, MP Parry Sound - Muskoka
FONOM
AMO
All Ontario Municipalities

Info#12
AUG 17 2017



The Corporation of the Municipality of Killarney
32 Commissioner Street
Killarney, Ontario
P0M 2A0

MOVED BY: Pierre Paquette

SECONDED BY: Nancy Wirtz

RESOLUTION NO. 17-198

BE IT RESOLVED THAT the Municipality of Killarney appeal to the Minister of Municipal Affairs to reconsider the proposed change to the Municipal Act, 2001 as a result of Bill 68 regarding tax registration procedures which would end payments out of court for municipalities. The proposed amendment to Section 380 (8) and (9) would see out of court payments revert back to the Crown;

FURTHER THAT tax sale proceedings involve a significant amount of staff time which is an expense to a municipality and it is only fair that municipalities continue to be eligible for these payments out of court;

FURTHER THAT tax sale revenues assist municipalities with various expenditures which to some extent alleviate the burden of the reduction of revenues of various Provincial grants/programs and the continual "downloading" upon small municipalities.

FURTHER THAT this resolution be forwarded to the Premier of Ontario, the Minister of Municipal Affairs, our local MPP's, FONOM, AMO, Ontario Small Urban Municipalities as well as all Ontario municipalities.

CARRIED

I, Candy K. Beauvais, Clerk Treasurer of the Municipality of Killarney do certify the foregoing to be a true copy of Resolution #17-198 passed in a Regular Council Meeting of The Corporation of the Municipality of Killarney on the 17th day of May, 2017.


Candy K. Beauvais
Clerk Treasurer



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]



July 24, 2017

Via: Mail

Ms. Wendy Atkinson
Treasurer/Deputy Clerk
Township of Melancthon
157101 Highway No. 10
Melancthon ON L9V 2E6

Dear Wendy:

Re: Drainage Superintendent Services
MSO019743.2017
Project No.: MSO019743.2017

As we are into the second half of the business year, we would appreciate updating our account for Professional Services. The enclosed invoice covers the time period from April 1, 2017 through June 30, 2017.

The work undertaken during this period includes the following:

April 2017

- Received proposal from County representative regarding road maintenance and road culvert replacements for Ballinger Drain and possibly the McNabb Drain. Review above Drainage files regarding proposed road culvert replacements and check for possible gradeline adjustments.
- Request from Tiling Contractor for Hicks Drain cleanout. General discussion with Contractor regarding procedure for the above.
- Request from OMAFRA representative regarding Maintenance Grant application pertaining to Levi Allen Drain cleanout. Review Drain file and provide OMAFRA with required information regarding the levying assessment schedule.
- Received Council's resolution for investigation of Hicks Drain regarding a request for cleanout. Review Drain file and notes for required work.
- Complete "Application for Maintenance Grant" for completed maintenance work done during 2016, including required supporting documentation. Deliver all to Treasurer for submission to the Ministry.
- General discussion with County representative regarding Ballinger Drain road culvert replacement. Set date for County requested site meeting.
- Revise McCue Drain 1994 plan and profile with current ownerships.
- Request from Blydorp regarding copy of Theaker Award Drain. Forward copy of Drain to owner including discussion on procedures for maintenance.

Info #14
AUG 17 2017

- Requests from Ciejek regarding flooding and beaver dams on Hicks Drain. Notify trapper to remove beaver including the urgency to complete the work.
- Received Council's resolution for Henry Drain cleanout request. On-site for field investigation. General discussion with Rutledge regarding high water levels due to two new beaver dams.

May 2017

- Complete nuisance beaver application for Henry Drain and forward to County for action. Discuss same with trapper regarding the new location.
- Revise Hicks Drain plan with current ownerships for proposed cleanout work. Assist staff with draft levying schedule for the maintenance. General discussion with trapper regarding status of beaver removal and lowering of dam. Further investigation regarding proposed cleanout through previously flooding section.
- Preparation and attendance at site meeting regarding a tile outlet for the E1/2 Lot 1, Concession 4 O.S. (Leo Blydorp) into the John Theaker Award Drain.
- Preparation and attendance at site meeting regarding a tile outlet for Lot 22, Concession 7 NE (Hugh Elliot) into the Broster Drainage Works and discussion regarding procedure for the construction of a new branch.
- On-site for field investigation to Atkinson Drain, to Broster Drain and to Keating Drain regarding cleanout requests.
- Email from trapper regarding status of nuisance trapping at Keating Drain.
- Additional investigation and general discussion with affected owners regarding the Broster Drain proposed cleanout.
- General discussion with owners regarding the Keating Drain cleanout request and prepare drain plan with current ownerships. Assist staff with preparation of draft levying schedule.
- General discussion with North regarding the Broster "B" Drain proposed cleanout and on-site for additional investigation of the outlet end of the drain. Update the drain plan with current ownerships showing the proposed work.

June 2017

- Complete recommendation letters with cost estimates for Hicks Drain and for Keating Drain cleanouts including form letters for affected owners and updated plans showing the location of the proposed maintenance work.
- Complete recommendation letters with cost estimates for Broster "B" Drain and for Atkinson Drain cleanouts including form letters for affected owners and updated plans showing proposed maintenance locations.
- Request from County representative regarding beaver dam flooding on McNabb Drain at County Road No. 21.
- Complete "Notification of Drain Maintenance or Repair" forms for proposed cleanouts of Hicks Drain and of Broster Drain and submit to Department of Fisheries and Oceans and to Conservation Authority for review.
- Forward all cleanout recommendation letters and plans to Clerk for Council's consideration and resolution. General discussion with Clerk regarding work.
- General discussion with trapper regarding status of Henry Drain trapping. Notify owner of status and general discussion that beaver moved into private pond.

- Complete "Notification of Drain Maintenance or Repair" forms for proposed cleanouts of Atkinson Drain and of Keating Drain and submit to Department of Fisheries and Oceans and to Conservation Authority for review.

As you are aware, the cost of employing a Drainage Superintendent is eligible for a 50% grant. The Ministry has requested that the grant application be submitted yearly. As such the application will be completed for you at year's end.

Should you have any questions, or if we can be of any further assistance in the meantime, please call.

Yours truly,

R.J. Burnside & Associates Limited

A handwritten signature in black ink, appearing to read 'T.M. Pridham'.

T.M. Pridham, P.Eng.
Drainage Engineer
TMP:kl

Enclosure(s) Invoice No. MSO019743.2017-2

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

019743.2017_Melancthon_DrainSuper_170720
20/07/2017 1:36 PM



R.J. Burnside & Associates Limited
15 Townline
Orangeville, ON L9W 3R4
Phone: (519) 941-5331 Fax: (519) 941-7721
www.rjburnside.com

Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

July 18, 2017

Invoice No: MSO019743.2017 - 2

Project MSO019743.2017 RJB File: D-ME-SUP - 2017
Professional Services through June 30, 2017

	Hours	Amount	
Senior Engineer I			
Pridham, Thomas	5.00		
Engineering Assistant I			
Connell, Natalie	4.00		
Tech IV			
Uderstadt, Gerd	74.00		
Totals	83.00		
Total Labour			9,135.00
Travel - Mileage		261.52	
Misc Reimbursable Expense		162.10	
Total Reimbursables		423.62	423.62
HST #885871228	13.00 % of 9,558.62	1,242.62	
Total Tax		1,242.62	1,242.62
Total Amount Due in CDN Funds			<u><u>\$10,801.24</u></u>

Billings to Date

	Current	Prior	Total
Labor	9,135.00	5,480.70	14,615.70
Expense	423.62	131.45	555.07
Tax	1,242.62	729.58	1,972.20
Totals	10,801.24	6,341.73	17,142.97

Please reference your client number [61] when making payments via direct deposit or electronic transfer.

Project Manager: Thomas Pridham



Corporation of the Township of MULMUR

Date: August 2, 2017

Moved by: Lowry

Seconded by: Hawkins

Councillor Hawkins asked for a recorded vote on the following motion.

Motion #120-17: That Mulmur Council defer to the September meeting of Council all decisions with respect to item 2.1 and proposed By-law 33-17 to permit discussions and resolution on emergent issues and collateral consequences.

Earl Hawkins -	yea
Janet Horner -	yea
Greg Lloyd -	yea
Keith Lowry -	yea
Paul Mills -	yea

Carried.

CARRIED *Paul Mills* MAYOR

Info#
AUG 17 2

**Ministry of
Municipal Affairs**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Télec. : 416 585-6470



17-74433

Dear Clerk:

I am writing you on behalf of the Honourable Bill Mauro, Minister of Municipal Affairs, regarding recent changes to the Municipal Elections Act, 1996 under Bill 68 (Modernizing Ontario's Municipal Legislation Act, 2017).

We heard from a number of municipalities that the requirement to collect 25 signatures endorsing a candidate's nomination, which comes into force on April 1, 2018, may present a challenge to candidates in certain municipalities.

At Standing Committee on Social Policy, the government brought forward an amendment to the Municipal Elections Act, 1996 to provide an exemption to this requirement for candidates in municipalities with fewer than the prescribed number of electors. As a part of that process, we committed to consulting with municipalities to understand any challenges that they anticipate candidates within their municipality may face in meeting this requirement.

To help municipalities attract suitable candidates for their elections, we are looking for your council's feedback regarding the following two questions:

1. Would potential candidates in your municipality have any challenges in fulfilling the requirement to have their nomination endorsed by 25 electors?
2. The Minister of Municipal Affairs now has the authority to provide an exemption from the requirement for municipal council candidates to have their nomination endorsed by 25 electors in a municipality with less than the prescribed number of electors. What number of electors in a municipality is the appropriate threshold for the exemption to apply?

We look forward to hearing back from you by September 15, 2017. Please accept my best wishes.

Sincerely,

Lou Rinaldi
Parliamentary Assistant to the Minister of Municipal Affairs

ACT#2
AUG 17 2017



Administration Centre: 400 Clyde Road, P.O. Box 729 Cambridge, ON N1R 5W6

Phone: 519-621-2761 Toll free: 1-866-900-4722 Fax: 519-621-4844 www.grandriver.ca

July 25, 2017

Denise Holmes, CAO/Clerk
Township of Melancthon
157 101 Highway 10
Melancthon ON, L9V 2E6

**Re: Lake Erie Region Source Protection Committee Municipal Member
Nomination**

Dear Ms. Holmes,

In July 2016, Dale Murray resigned from the Lake Erie Region Source Protection Committee. He was appointed by the Grand River Source Protection Authority in 2007 and represented the 17 northern municipalities in the Lake Erie Source Protection Region, specifically municipalities in Group 1 for the geographic area of Grey, Dufferin, Wellington and Halton. The municipal groups were established by the Grand River Source Protection Authority in August 2007 as per Ontario Regulation 288/07 and detailed in Report SPA-07-08-04 (attached).

The Lake Erie Source Protection Committee is a 24 member multi-stakeholder committee comprised of seven members representing municipalities, seven members representing the economic sector, and seven members representing the public sector. The committee also includes two representatives from Six Nations of the Grand River and one representative from the Mississaugas of the New Credit First Nation.

Ontario Regulation 288/07 Section 2. (2.) states that the municipal members appointed by the Source Protection Authority must represent the interests of the municipalities that are located, in whole or in part, in the Source Protection Region. Section 3.(3) requires that the Source Protection Authority must appoint the person jointly submitted by the municipalities in a group.

We ask that your municipality confer with the other municipalities in the group and jointly select one representative. Although the regulation does not require it, we suggest that each municipal council in the group pass a resolution naming the jointly selected

representative. The decision naming the representative should be sent to the undersigned. The name of the chosen representative must be sent to the Grand River Conservation Authority, no later than **Monday, November 6, 2017**. This would ensure the new municipal member can be appointed in time for the December 7, 2017 Lake Erie Region Source Protection Committee meeting.

Lake Erie Region staff have discussed this matter with staff from Wellington Source Water Protection, Township of Southgate, Dufferin County, and Halton Region during two teleconferences in June and July 2017. Wellington Source Water Protection and the Township of Centre Wellington has offered to coordinate the selection of a representative for the 17 municipalities in Group 1.

The process by which a representative is selected is determined by the municipalities in the group. However, Lake Erie Region staff are available to assist in facilitating discussions among municipalities, if requested.

Additional details on the functions and obligations of members of the Source Protection Committee are attached to aid you in your selection of a representative.

If you have any further questions regarding the selection of a municipal committee representative, or would like assistance, please contact me. We look forward to receiving your joint selection of a municipal representative for the Lake Erie Region Source Protection Committee.

Sincerely,



Martin Keller
Source Protection Program Manager
Lake Erie Source Protection Region
c/o Grand River Conservation Authority
400 Clyde Road, Box 729 Cambridge,
ON N1R 5W6
mkeller@grandriver.ca

Encl.

GRAND RIVER SOURCE PROTECTION AUTHORITY

REPORT NO. SPA-08-07-04

DATE: August 31, 2007

TO: Members of the Grand River Source Protection Authority

SUBJECT: Groupings for Municipal Representation on the Source Protection Committee

RECOMMENDATION:

THAT the Grand River Source Protection Authority approve the seven municipal groupings for municipal representation on the Lake Erie Region Source Protection Committee;

AND THAT the Grand River Source Protection Authority direct staff to send a notice of the municipal groupings to the clerk of each municipality in the Lake Erie Source Protection Region before the end of the day on September 4, 2007, with instructions to jointly select a municipal representative within each group.

SUMMARY:

Ontario Regulation 288/07 (O. Reg. 288/07) on Source Protection Committees under the *Clean Water Act, 2006* requires that the Lead Source Protection Authority (Conservation Authority) divide the municipalities in the Lake Erie Source Protection Region into groups and assign each group a number of members on the SPC. As required by the regulation, the Source Protection Authority consulted with municipalities from July 13 to August 15, 2007. The final list of groups must be sent to municipalities prior to September 4, 2007.

REPORT:

O. Reg. 288/07, under the *Clean Water Act, 2006* requires that the Lake Erie Region Source Protection Committee have 7 municipal representatives. Because there are more than 7 municipalities in the Lake Erie Region, the regulation requires that the Grand River Source Protection Authority, as the Lead SPA, divide municipalities in the Lake Erie Region into groups for the purposes of municipal representation on the Source Protection Committee.

On July 13, 2007 a letter was sent to all municipalities describing the proposed municipal groupings and the rationale used to develop them. Municipalities were asked to provide comments on the groupings to the Grand River Conservation Authority by August 15, 2007. The proposed municipal groupings are listed in Table 1 below, and shown on a map of the Lake Erie Region in Attachment 1.

The suggestions for municipal groups (as shown in previous reports) are based on the following principles:

- There are no well or wellhead protection area or intake protection zone issues across municipal boundaries within a group;
- Municipalities within a group have similar water supply sources (i.e. wells, river intakes, Great Lakes intakes);
- There is sufficient proximity that municipalities within a group have historically had opportunity to work together; and

- Municipalities within a group have good working relationships.

Table 1: List of Municipal Groupings

Group	Municipalities
1	Grey County, Township of Southgate Dufferin County, Township of Melancthon, Township of Amaranth, East Luther-Grand Valley, Township of East Garafraxa Wellington County, Township of Wellington North, Township of Mapleton, Township of Centre Wellington, Town of Erin, Township of Guelph-Eramosa, Township of Puslinch Halton Region, Town of Milton, Town of Halton Hills
2	City of Guelph
3	Region of Waterloo, Wilmot Township, Wellesley Township, Woolwich Township, North Dumfries Township, City of Waterloo, City of Kitchener, City of Cambridge
4	City of Brantford County of Brant City of Hamilton
5	Haldimand County Norfolk County
6	Perth County, Township of Perth East, Township of North Perth Oxford County, Township of Blandford-Blenheim, East-Zorra Tavistock, Township of Norwich, City of Woodstock, Township of Southwest Oxford, Tillsonburg
7	Elgin County, Municipality of Bayham, Township of Malahide, Town of Aylmer, Municipality of Central Elgin, Township of Southwold Middlesex County, Township of Thames Centre, Township of Middlesex Centre City of St. Thomas City of London

As of August 21, seventeen municipalities provided comments on the proposed groupings. Attachment 2 of this report provides a summary of the comments received to date. Of the 17 comments, 15 were supportive of the groupings as proposed. Two municipalities did not support being grouped with other municipalities. Norfolk County recognized the difficulty in developing the groupings and accepted the rationale provided, but continued to request that they have their own representative due to the complexity and diversity of drinking water sources in Norfolk and ongoing water quantity issues in the Norfolk Sand Plain. Additionally, water services staff at the City of Brantford requested that the City have its own representative because of the uniqueness of the Brantford surface water intake in the watershed.

Although it is recognized that grouping Norfolk County with Haldimand County is not ideal due to differences in municipal drinking water sources, there are no cross-boundary drinking water issues to contend with between the two municipalities.

Similarly, grouping the City of Brantford with the County of Brant and the City of Hamilton presents fewer cross-boundary municipal drinking water issues than other groupings, and builds on the working relationships that the City of Brantford and the County of Brant have developed.

Having considered all comments received to date, the Lake Erie Region Management Committee recommends that the municipal groups be finalized as proposed.

FINANCIAL IMPLICATIONS:

Source Protection Committee members will be paid per diems and reimbursed for travel/mileage

expenses by the Grand River Conservation Authority, from the annual source protection funding received from the Ministry of Natural Resources.

The provincial government has committed to pay 100% of the cost of studies required to develop the first round of source protection plans and to build capacity in the Conservation Authorities to undertake their new roles.

OTHER DEPARTMENT CONSIDERATIONS:

Not Applicable

Prepared by:



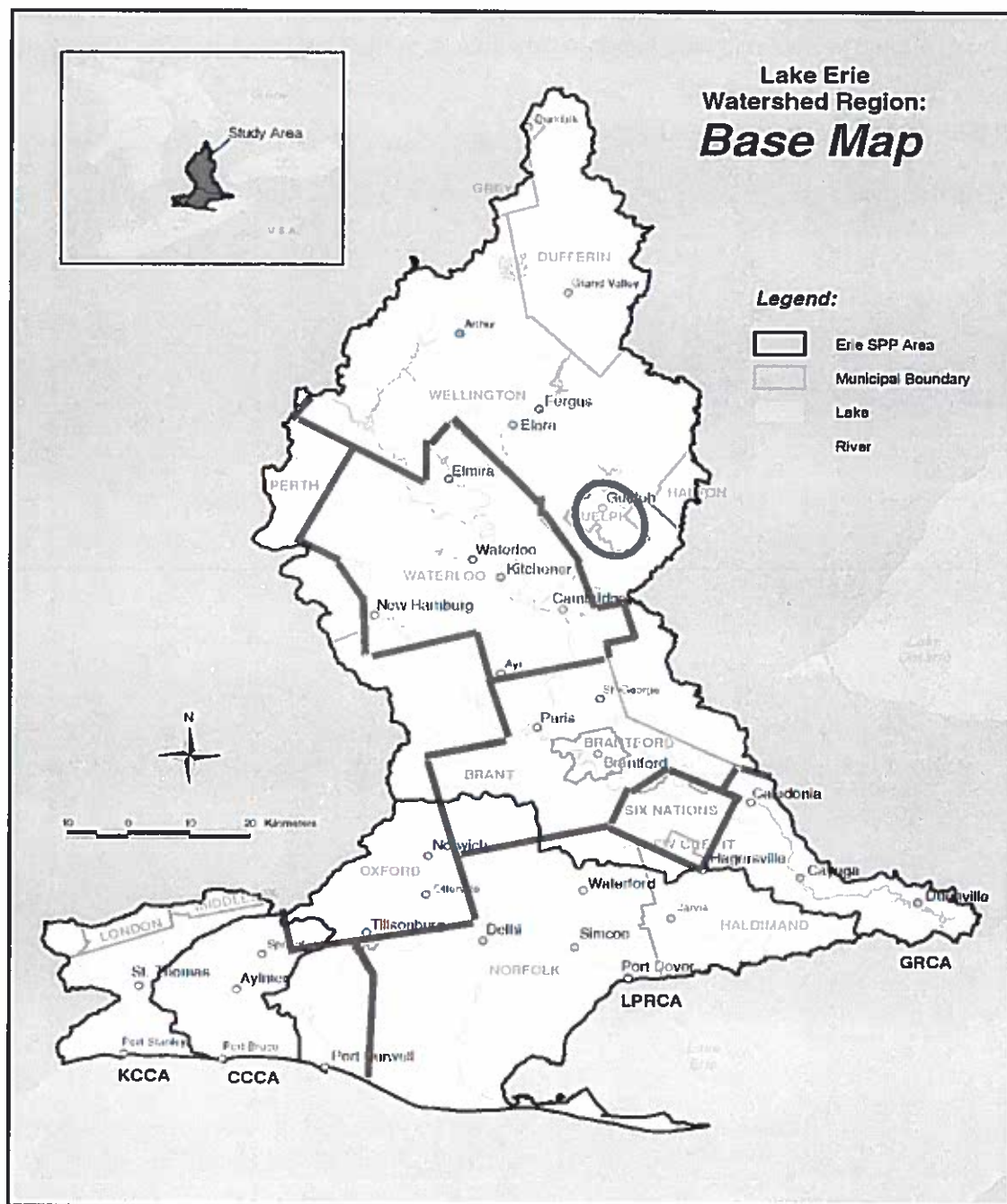
Lorrie Minshall
Source Protection Program Director

Approved by:



Paul Emerson
Chief Administrative Officer

Attachment 1: Municipal Source Protection Committee Representation Groups



Attachment 2: Summary of Municipal Comments on Municipal Groupings

Region/Municipality	Response		Actions/Recommendations/Comments
	Supportive	Not Supportive	
City of Guelph	X		Wanted to impress the importance that the City of Guelph have representation on the committee. See letter for details.
County of Brant	X		Requested that we advise of the process for the City of Hamilton, City of Brantford, and the County of Brant to determine its responsibilities. Letter to be sent.
County of Oxford	X		County would like to make the nomination of an individual to serve to represent the grouping of Perth and Oxford municipalities.
Elgin County	X		Supportive of Malahide's proposed approach to representative selection.
Middlesex County	X		As only a small part of Middlesex County is included in this Source Protection Region, they do not feel they need to be involved in the nominating process and wish only to be advised of who their representative is. Their response is to be forwarded to facilitator of the Elgin/Middlesex/London group.
Municipality of Bayham	X		That Wayne Casler be nominated as a potential Municipal representative for Elgin/Middlesex
Municipality of Central Elgin	X		Would respectfully like to request that a representative from Central Elgin fills the seat for reasons stated in the letter.
Township of Malahide	X		Council resolution recommending that the area representatives for the municipalities be appointed from Kettle Creek CA or Catfish Creek CA. Lorrie called CAO and advised per regs SPC members cannot be CA board member. Inquired about rotating the member every 3 or 4 years.
Township of Southwold	X		Staff call to inquire about eligibility (re Malahide Twps request)
County of Perth			
Town of North Perth			
Township of Perth East	X		Would like to work with Oxford to actively participate in nominating the individual who will represent the area.
Region of Halton	X		Small mun area in Region - do not intend to participate on SPC. Will participate on municipal water services working group. Encourage municipal reps to represent 'municipal interest' broadly rather than local interest.
Norfolk County		X	Norfolk would like to have their own representation, not a combined representation.
Haldimand County		X	Expect request to designate an "other" seat for the Grand Valley Water Board
City of Brantford		X	Water services staff at the City of Brantford requested that the City have its own representative because of the uniqueness of the Brantford surface water intake in the watershed. Staff inquired about rotating the member every 2 or 3 years
Region of Waterloo			
City of Cambridge			
City of Kitchener			
City of Waterloo	X		Support the groupings. No further comments.
Township of Wellesley			Lorrie attended Council to answer questions.
Township of Wilmot			
Township of Woolwich			
Township of North Dumfries	X		CAO was concerned with disproportionate representation of smaller jurisdictions, but understands it is a diverse study area and is satisfied with the groupings.
Wellington County			
Township of Wellington North			
Township of Centre Wellington			
Township of Mapleton			
Township of Guelph/Eramosa			
Township of Puslinch	X		No further comments.
Town of Erin			
City of Hamilton			
City of London			
City of St. Thomas			
City of Woodstock			
County of Dufferin			
Township of Melancthon			L. Minshall attended Council to answer questions.
Township of Amaranth			
Township of East Garafraxa			
Township of East Luther Grand Valley			
Grey County			
Township of Southgate			
Norwich Township			
Town of Aylmer			
Town of Halton Hills			
Town of Milton	X		Supportive, but deferred comment to Halton Region.
Town of Tilsonburg			
Township of Blandford-Blenheim			
Township of East-Zorra-Tavistock			
Township of South-West Oxford			
Township of Middlesex Centre			
Township of Thames Centre			

RECEIVED

AUG / 8 2017

To : 1. The Township Of Melancthon
157101 Highway 10
Melancthon, Ontario, L9V 2E6

2. Denise B. Holmes, AMCT
CAO-Clerk/Treasurer of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

From : - Younger Ahluwalia

Reference: Letter dated July 2017. Rogers Communication Inc. Telecommunication Tower Proposal
West Half Lot 16, Concession 2 OS

Subject : 1. OBSTRUCTION OF VIEW
2. INCREASE IN TRAFFIC
3. PROPERTY VALUE DEVALUATION

Dear Sir/Madame:

I am retired R&D Technical Director and bought this house to live in the country for its natural beauty. Now by installation of this 90 meter high telecommunication tower across my house will shy away potential new buyer of my house who wants to live in the country for its nice natural beauty due to following reasons as shown below:

1. View obstruction
2. Visibility of high 90 meter antenna
3. Increase in traffic
4. Finally – property value devaluation

Conclusion : The installation of this 90 meter high antenna will shy away the potential new buyer to my house due to loss-of-natural-country-view. Before the Township of Melancthon gives its final approval for its installation I would like to get compensated for the loss of value to my house.

Younger Ahluwalia

July 17, 2017


ACT#4
AUG 17 2017

Denise Holmes

From: Wendy Atkinson <watkinson@melancthontownship.ca>
Sent: Monday, July 17, 2017 8:18 AM
To: dholmes@melancthontownship.ca
Subject: FW:



Wendy Atkinson, Treasurer/ Deputy-Clerk | Township of Melancthon | watkinson@melancthontownship.ca | PH: 519-925-5525 ext 102 | FX: 519-925-1110 | www.melancthontownship.ca |

 **Please consider the environment before printing this e-mail** This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

From: Younger Ahluwalia
Sent: July-16-17 3:10 PM
To: info@melancthontownship.ca; Sheena & Munn Ahluwalia
Subject:

To: Denise b. Holmes, AMCT, CAO/Clerk

Reference Letter dated 10,2017

1. I am a retired person residing in peace in my house.
2. Rogers is a very big company and have a team of lawyers.
3. My question to Council members, Mayor Of Melancthon, CEO of Rogers is this that how will they feel if some one install a 90 meter high structure in front of their house where they are residing and while siting out in their lawn or looking out through the window and noise of traffic increase due to the construction of the huge "90 meter high structure" in front of their house.

Please put yourself in my shoes and be realistic and think of all the negative which I will inherit due to construction of this huge "90 meter high structure"

4. Please ask Rogers to buy my house at a fair market value before you grant Rogers permission to built this massive "90 meter high structure" in front of my house. It takes a while to sell the house in Melancthon and your gigantic "90 meter high structure" will make it more difficult to sell it.

Thanks

Younger Ahluwalia
, Melancthon L9V 1Z4

To : 1. Michelle Vivar, Municipal Relation Specialist
Rogers Communication Inc
Dixie Road
Brampton, ON L6T 0C1

2. Denise Holmes CAO-Clerk/Treasurer
of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

From : Younger Ahluwalia

Melancthon ON L9V 1Z4
Ph # :

**Subject : 1. OBSTRUCTION OF VIEW
2. INCREASE IN TRAFFIC
3. PROPERTY VALUE DEVALUATION**

Dear Sir/Madame:

I am retired R&D Technical Director and bought this house to live in the country for its natural beauty. Now by installation of this 90 meter high telecommunication tower across my house will shy away potential new buyer of my house who wants to live in the country for its nice natural beauty due to following reasons as shown below:

1. View obstruction
2. Visibility of high 90 meter antenna
3. Increase in traffic
4. Finally – property value devaluation

Conlusion : The installation of this 90 meter high antena will shy away the potential new buyer to my house due to loss-of-natural-country-view. Before the Township of Melancthon gives its final approval for its installation I would like to get compensated for the loss of value to my house.

Younger Ahluwalia

July 8, 2015



NOTIFICATION FOR MAINTENANCE AND REPAIR
SECTION 79, THE DRAINAGE ACT, 1990

Date: July 19, 2017

The Mayor and Council,
Township of Melton

The undersigned, being owner(s) of the lands assessed on the
Gordon Municipal Drain, herewith
serve notice that the condition of said drainage works injuriously affects the
following lands and that it is herewith respectfully requested to have the said
drainage works repaired, improved, extended or altered, if necessary, under the
provisions of the Drainage Act.

Lot	Con.	Signature of Owner
<u>E Port Lot 1</u>	<u>Con 405</u>	
<u>W Port Lot 1</u>	<u>Con 405</u>	

The Gordon Drain requires cleanout to
allow water to drain away properly.

MUNICIPAL VOTING CONTRACT

Agreement for eVoting Services made and effective this 5th day of June, 2017

BETWEEN:

TOWNSHIP OF MELANCTHON

Of 157101 Highway 10, Melancthon, ON L9V 2E6
(herein called "the Municipality")

- and -

INTELIVOTE SYSTEMS INC.

Of 202 Brownlow Avenue, Suite 900, Dartmouth, Nova Scotia, B3B 1T5
(herein called "ISI")

WHEREAS ISI has developed application software, procedures and expertise to provide an electronic voting service incorporating voting through secure wireless, telephone and internet connections, in conjunction with mail-in votes and ballots cast in person at polling stations ("the ISI Service");

AND WHEREAS the Municipality wishes to obtain from ISI the use of the ISI Service to conduct its Election on the Election Date(s) defined in Article 1 below;

AND WHEREAS ISI and the Municipality wish to set forth the terms applicable to the use of the ISI Service for the Municipality's Election on the Election Date(s);

NOW THEREFORE FOR the mutual consideration set forth herein, the adequacy of which is hereby acknowledged, ISI and the Municipality, intending to be legally bound, agree as follows:

1. Definitions

- 1.1 "Auditor" – means a third party or an individual assigned by the Municipality to conduct audit processes that have been agreed to by the Municipality and ISI and who will be responsible to render an official opinion as to the validity of the total voting process as conducted by ISI and the Election Officials.
- 1.2 "Candidate" means the same as the definition provided in the Municipal Elections Act, 1996, S.O. 1996, CHAPTER 32.
- 1.3 "Candidates' Agents" – means persons accredited by the Municipality as a candidate, or agent or scrutineer of a candidate.

Electronic Voting Services Agreement

- 1.4 "Candidate Reports"- means an electronic record in an agreed upon format produced and made available to Candidates' Agents during the Voting Period at times agreed upon in advance between the Municipality and ISI showing the name or other identifier for each Eligible Elector recorded on the ISI Service for each Eligible Elector and which of those Eligible Electors have voted.
- 1.5 "Consulting Services"- means the services described in Schedule "A" hereof which are to be rendered by ISI.
- 1.6 "Contract Administrator"- means the persons identified in Article 4 as primary Contract Administrators or other Contract Administrators.
- 1.7 "Control Centre"- means the location at which ISI sets up the control access and monitoring of the database and processing functions of the ISI Service.
- 1.8 "Election Date(s)"- means the following days: October 15, 2018 until October 21, 2018 and October 22, 2018.
- 1.9 "Election Officials"- means the persons who the Municipality designates in writing to ISI as the persons who have jurisdiction over the legal control and conduct of the Election, including the usual powers and authority of a Chief Electoral Officer (CEO) and/or returning officer, whose rulings ISI shall be compelled to comply with.
- 1.10 "Eligible Elector"- means a person who the Municipality has determined is eligible to vote in the Election and to whom a PIN has been provided.
- 1.11 "Interactive Voice Response" and "IVR"- means the capability for electors to listen to voting options and to cast a vote(s) through a telephone system including wireless phones.
- 1.12 "Internet Enabled Connection Service"- means the capability for electors to connect through the internet to a website and to read the voting options and to cast a vote(s) through the internet connection.
- 1.13 "PIN"- means a unique personal identification number assigned to each Eligible Elector.
- 1.14 "Telephone Voting Number"- means the toll-free telephone number to be agreed upon between the Municipality and ISI to which Eligible Electors may connect through a telephone including a wireless telephone and cast their votes.
- 1.15 "Voting Decision"- means one or more slates of candidates in which the elector is entitled to vote in a predetermined manner and any number of questions on which the elector is entitled to vote.

- 1.16 "Voting Period"- means the hours designated by the Municipality during the Election Date(s) during which Eligible Electors are entitled to cast their vote.
- 1.17 "Website Voting Address"- means a secure Internet Protocol address to be agreed upon between the Municipality and ISI to which Eligible Electors may connect through a web browser and cast their votes.

2. Provision of ISI Services

- 2.1 ISI hereby agrees to provide the use of the ISI Service to the Municipality and to its Eligible Electors during the Voting Period and to provide any required and agreed to Consulting Services and Technical Support Services to the Municipality for the municipal election and the Municipality shall pay the fee set out in article 7 to ISI in accordance with the payment terms set out in clause 7.1.4.

3. Specifications

- 3.1 The ISI Service shall permit a person submitting a PIN, or a PIN and any other voting credential agreed upon by the Municipality and ISI, to access the ISI Service and to cast the votes permitted by the Municipality on the Voting Decisions in respect of each PIN in any of the manners set out in clauses 3.2 and 3.3, to record through verifiable records in what manner and when the votes of each PIN were cast, to ensure that votes may be cast in respect of the Voting Decisions only once for each PIN and to ensure that no record is kept or is recoverable which allows the identification of the candidates for whom votes were cast by a PIN, or how votes were cast in answer to questions by a PIN.
- 3.2 The ISI Service shall enable IVR ports which will allow Eligible Electors to telephone the Telephone Voting Number and upon entering the elector's PIN, or a PIN and any other voting credential agreed upon by the Municipality and ISI, to vote in respect of each Voting Decision by Interactive Voice Response.
- 3.3 The ISI Service shall enable an internet enabled application through a Website Voting Address that will enable each Eligible Elector to connect to the Website Voting Address and upon entering that elector's PIN, or a PIN and any other voting credential agreed upon by the Municipality and ISI, to vote in respect of each Voting Decision by Internet Enabled Connection Service.
- 3.4 Access to the ISI Service via any voting telephone number and to the internet website address shall be restricted to only the times and dates set out in the Voting Period unless directed by the Election Officials to extend or reduce the Voting Period.

- 3.5 The ISI Service shall enable the Auditor to access the ISI Service and cast auditing votes during the Voting Period which can be tracked as auditing votes and removed from any final vote tally so as to obtain assurance that the ISI Service is functioning properly.
- 3.6 The ISI Service shall enable Election Officials and/or the Auditor to have secure access to the tally of votes cast by Interactive Voice Response and Internet Enabled Connection Service after the close of the Voting Period.
- 3.7 The ISI Service shall enable ISI personnel to shut down the ISI Service and, in such case, the prescribed message shall be recorded on the Interactive Voice Response and displayed on Internet Enabled Connection Service.
- 3.8 The ISI Service shall enable the Candidates and/or Candidates' Agents to have access to the Candidate Module, if such service is requested to be enabled by the Election Officials.

4. Contract Administration

- 4.1 Each party shall designate the name, address, telephone, fax and email addresses of a primary Contract Administrator. The Contract Administrator shall be responsible for arranging all meetings, visits and consultations between the parties and for the transmission and receipt of all official notices and for all administrative matters such as invoices, payments and amendments.

The primary Contract Administrator for ISI shall be:

Name: Janet Hood
Telephone: (902) 481-1158
Fax: (902) 481-0360
Email: janet.hood@intelivote.com

The primary Contract Administrator for the Municipality shall be:

Name: Wendy Atkinson
Telephone: (519) 925-5525 x102
Fax: (519) 925-1110
Email: watkinson@melancthontownship.ca

- 4.2 Any party may by notice in writing to the other party's primary Contract Administrator designate a different person as Contract Administrator for a specific aspect of the administration of the contract.
- 4.3 The Contract Administrators will be available Monday through Friday 8:30 a.m. to 4:30 p.m. Eastern Time, excluding lunch hours and a reasonable number of days spent out of the office and shall respond within one (1)

business day of the receipt of any request for information or request for decisions that are communicated between the Contract Administrators.

- 4.4 Each party may change its Contract Administrators by notice to the other party's primary Contract Administrator.
- 4.5 Each of the Contract Administrators shall communicate with each other promptly as to the status of information, procedures and progress on each of their respective tasks as set out in this Agreement and to advise the other forthwith upon the occurrence of any material change in such plans.
- 4.6 If any party (first party) receives notice from the other party that the first party's Contract Administrator is not carrying out his or her duties to the satisfaction of the other party, then the first party shall promptly designate another person as its Contract Administrator.

5. Obligations of the Municipality

5.1 The Municipality shall:

- 5.1.1. Ensure that at all times it has a Contract Administrator ready, willing and competent to communicate with ISI on any issue relevant to this contract.
- 5.1.2. Allocate appropriate resources with the necessary knowledge and authorization to work with ISI in defining tasks for all stages of activity leading up to and including Election Day(s); establish mutually agreed upon timelines for these tasks; coordinate all tasks assigned to the Municipality; provide all information required to configure the ISI Service as early as possible in the overall event schedule. A draft project plan detailing some of these tasks will be provided.
- 5.1.3. Pay ISI for services such amounts as are outlined in Article 7 and pay to third parties such costs which pursuant to this contract and to Schedule "A" the Municipality is responsible to bear and to indemnify ISI in respect of such costs.
- 5.1.4. Supply at its cost appropriate equipment, as required, such as computer hardware, internet access, telephone service at any, or all, Voter Help Centres.
- 5.1.5. Engage a qualified individual to conduct audit processes that have been agreed to by the Municipality and ISI and who will be responsible to render an official opinion as to the validity of the total voting process as conducted by ISI and the Election Officials.

6. Obligations of ISI

6.1 ISI shall:

- 6.1.1. Arrange at its cost in consultation with the Municipality for a Telephone Voting Number capable of handling not less than such number of calls per minute as is specified by ISI based on the number of Eligible Electors;**
- 6.1.2. Arrange at its cost in consultation with the Municipality for a Website Voting Address capable of handling not less than such number of connections per minute as is specified by ISI based on the number of Eligible Electors;**
- 6.1.3. Provide the ISI Service functioning in accordance with the Specifications set out in Clause 3 connected to the Telephone Voting Number and Website Voting Address to the Eligible Electors during the Voting Period;**
- 6.1.4. Perform with diligence in a timely manner in accordance with generally accepted professional standards and practices recognized in the Information Technology Industry the Consulting Services described in Schedule "A";**
- 6.1.5. Abide by decisions of the Election Official and comply with instructions from the Auditor and Election Officials in respect to operations of the ISI Service providing that such instructions and decisions do not adversely impact the operation or integrity of the ISI Service;**
- 6.1.6. Ensure that the voting instructions are available on the ISI Service during the Voting Period;**
- 6.1.7. Make available online to the Election Official and/or Auditor at the end of the Voting Period the results of votes cast for each candidate and question; and**
- 6.1.8. Cause a duly qualified individual to meet with the Municipality at the offices of the Municipality in the event that any other communication is demonstrably ineffective to resolve any outstanding issues.**

7. Fee and Payment Terms

7.1 The Municipality agrees to pay to ISI:

- 7.1.1. A discounted base services fee equal to \$1.35 per Eligible Elector being the number of eligible and enumerated electors in the ISI**

Electronic Voting Services Agreement

Service on Election Day(s); if other Dufferin County Ontario municipalities sign contracts for eVoting services with Intelivote for their 2018 Election, and agree to centrally conducting their training at one location in the county with the other municipalities, the base services fee may be decreased further based on the total aggregated number of eligible electors of all the municipalities in Dufferin County using the Intelivote Services as defined in the Intelivote 2018 pricing guide.

- 7.1.2. A services and postage fee equal to \$1.25 per Eligible Elector for the creation, printing and distribution of Voter Instruction Letters;
- 7.1.3. Any fees for additional consulting services described in Schedule "B";
- 7.1.4. The fees payable pursuant to clause 7.1.1 and 7.1.2 are payable as follows:
 - a) 30% of the base services fee of \$1.35 per Eligible Elector on execution of this Agreement, based on the number of Eligible Electors as determined by the previous list of electors used for the most recent Election held in the Municipality, when invoiced by ISI;
 - b) The services and postage fee of \$1.25, for each Voter Instruction Letter to be sent to each Eligible Elector when invoiced by ISI (typically 30 days prior to letter printing) and,
 - c) the balance of the service fee immediately after the Election Date;
- 7.1.5. The Municipality shall pay in addition to the fees stated above Harmonized Sales Tax (HST) and any other taxes applicable to the provision of such services.
- 7.1.6. Any fee or portion thereof not paid on the date on which it is payable shall bear interest at the rate of 12% per annum calculated and applied monthly.

8. Ownership and Rights

- 8.1 ISI shall maintain ownership of all intellectual property rights associated with the ISI Service and the Municipality is only entitled to the data concerning the Election generated by the ISI Service and the Municipality shall have no other rights in or further use of the ISI Service.

9. Representations and Warranties

- 9.1 ISI represents and warrants that:

- 9.1.1. Use of the ISI Service as described in this Agreement does not infringe the intellectual property rights of any person;
- 9.1.2. ISI has and will have full and sufficient right to supply the use of the ISI Service during the Voting Period;
- 9.1.3. ISI shall engage a national service provider(s) to provide a very high level of reliability, security, scalability and performance for a high volume transaction, mission critical solution; and
- 9.1.4. ISI will destroy all formats of information relating to Voting Decisions upon receipt of instructions from the Election Official to do so.
- 9.1.5. The person(s) signing this contract are duly authorized to execute and deliver it on behalf of ISI and that it is a duly binding obligation of ISI.

9.2 The Municipality represents and warrants that:

- 9.2.1. The Municipality has the authority and jurisdiction to engage ISI for the provision of the ISI Service for its Municipal Election and that the person(s) signing this contract are duly authorized to execute and deliver it on behalf of the Municipality and that it is a duly binding obligation of the Municipality.

10. Remedies

- 10.1 If a party fails or refuses at any time to perform its obligations under this Agreement, then the other party may deliver the defaulting party notice of intent to terminate this Agreement, which notice shall specify the alleged failures or refusals and, if within three (3) business days of receipt of the notice or such other reasonable period in relation to the default, the defaulting party shall not have cured all the defaults set out in the notice or presented a plan reasonably acceptable to the other party to cure these defaults, the other party may, at its option elect to terminate this Agreement.
- 10.2 If the Municipality terminates this Agreement as a result of all the positions up for election being acclaimed, then the Municipality shall reimburse ISI all out-of-pocket expenses incurred for the planning and delivery of the Municipal Election in addition to the installments payable pursuant to clauses 7.1.4(a). To be clear, only the service fees for the eVoting service deposit defined in section 7.1.4(a) are payable. The services and postage fee, for the Voter Instruction Letter is not required as there will be no service or postage required and thus it will not be billed to the municipality.
- 10.3 If the Municipality terminates this Agreement for any reason other than the reason stated in clause 10.2 without material default by ISI, then the

Municipality shall pay ISI fifty percent (50%) of the total fees that would be payable pursuant to Article 7 if the ISI Service had been employed for the Municipal Election, except that a deduction shall be made of any fees payable under 7.1.2 that have not been incurred by ISI.

- 10.4 And any payments previously paid by the Municipality to ISI shall be deducted from amounts otherwise payable pursuant to Article 10.3.

11. Force Majeure

- 11.1 Either party shall be excused from delays in performing or from its failure to perform hereunder to the extent that such delays or failures result from an act of god, fires, floods, explosions, insurrection, war or riots, unusually severe weather, epidemics or quarantine restrictions, governmental priorities or allocations regulations or any cause beyond the reasonable control of the party including without limiting the generality of the foregoing, a failure of communication facilities, labor trouble or strikes by employees of telecommunications providers including suppliers of application software to ISI, and restraint by Court or public authority.

12. Limitation of Liability

- 12.1 ISI's liability for damages howsoever caused, whether in contract or in tort, including negligence, shall be limited to the actual direct damages suffered by the Municipality and in no event shall ISI be able liable for any indirect, consequential or punitive damages of the Municipality or any other person. In any event, the liability of ISI for the breach of any representation, warranty or covenant shall not exceed the total fee payable to ISI by the Municipality pursuant to this Agreement regardless of the number of claims.

13. Miscellaneous

- 13.1 This Agreement may be executed in several counterparts, all of which taken together shall constitute one single Agreement between the parties.
- 13.2 The parties and their representatives signing this Agreement hereby acknowledge and represent that the representatives signing this Agreement are authorized and have full authority to enter into this Agreement on behalf of the parties for whom they have signed.
- 13.3 No delay or admission by either party to exercise any right or power occurring upon any noncompliance or default by other party shall impair any such right or power or to be construed as a waiver thereof, unless such waiver is in writing.
- 13.4 This Agreement, including the Schedules referred to in this Agreement, constitutes the entire agreement of the parties with regard to the subject matters addressed in this Agreement and this Agreement supersedes all

Electronic Voting Services Agreement

prior or contemporaneous agreements or discussions or representations, whether oral or written with respect to the subject matter of this Agreement and this Agreement cannot be varied, amended, waived or discharged except in writing signed by all parties.

- 13.5 Time is of the essence to the performance of the party's obligations under this Agreement.
- 13.6 This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.
- 13.7 This Agreement may not be assigned to any other party without the written consent of the other party.

TOWNSHIP OF MELANCTHON

Per: _____
Mayor

Per: _____
Clerk

INTELIVOTE SYSTEMS INC.

Per: _____
Dean Smith, President and Founder

SCHEDULE "A"
Base Services

ISI Base Services to be provided within the agreed upon fee identified in clause 7.1.1. These services include:

- a) Develop and manage a critical path plan for required activities in coordination with the Municipality;
- b) Management and coordination of telecommunications requirements designed to provide the elector with their choice of voting channel: internet, phone, mail-in, or polling station, if offered by the municipality. Includes the activities associated with the telecommunications setup for electronic voting system; appropriate bandwidth; phone (IVR) ports; and website registration.
- c) Attending organizational committee meetings in the Municipality (subject to limit in clause (p) below);
- d) Assist in the development by the Municipality of educational materials for electors including creation of the Voter Instruction Letter providing specific instructions on how to successfully use the electronic voting process.
- e) Assistance in the management of the electors list;
- f) Assistance with the format, design and secure delivery methods of personal identification numbers (PIN). Intelivote Systems will generate the PINs using the eligible voter population to determine the required PIN length and to determine the number of additional PINs required as spares. A unique PIN will be created for each Eligible Elector based on the initial voters list provided by the Municipality. In addition to the PIN, an Eligible Elector category is created and a file is produced to be used for production of Voter Instruction Letters.
- g) Provision of a media spokesperson to address technology questions. Development and/or assistance with a media plan and a voter education plan that addresses the most common questions from both the media and members of the public. An Intelivote representative can speak directly with the media on any questions related directly to the Intelivote application. The Municipality is responsible for all advertising and marketing costs of the Municipal Election, and if the Municipality is paying ISI pursuant to Article 7.1.2 to prepare and mail out Voter Instruction Letters, then ISI will be responsible for the costs of preparing and mailing out the Voter Instruction Letters.
- h) Technical consultation to address specialized system requirements;
- i) Development and recording of voice scripts for the Election;
- j) Website development and design including generation of a customized webpage for voters to link from to vote;
- k) Assisting the Municipality in addressing legislative issues and by-laws relating to elector notification.
- l) Customization and development of all activity associated with configuring the Election such as: district/ward setup; candidate assignment; voice script recording; Elector List management; secure ID and password management; configuring and loading Voting Decisions (ie. type of race, sequence and presentation display), based on information to be provided by the Municipality.

Electronic Voting Services Agreement

- m) Assistance and guidance to Auditors, security personnel and Election Officials. A document will be provided which will outline the requirements for a regional centre (if required) to be used by the Election Officials and Auditor, provided that the Municipality shall provide any hardware and communication facilities required by the Auditors and Election Officials.
- n) Training for Election HelpLine staff;
- o) Coordination for logistics for eVoting and assistance for the protocol to be followed for the voting event.
- p) Onsite consulting for one or more individuals to work with the Municipality, at a location agreed upon by the parties, to deliver the services, training and consulting described in this Contract and in this Schedule "A", provided that travel and living costs not exceeding two (2) round-trips trips and not exceeding five (5) person days of effort for delivering these services is included in the Base Service fee and the Municipality shall pay ISI for any additional travel and living costs and person days of services requested by the Municipality in accordance with Schedule "B". Pre-approval of all additional travel and expenses is required by the Municipality prior to ISI undertaking the effort or incurring any costs.

SCHEDULE "B"
Consulting Services

Additional consulting services that may be required by the Municipality in addition to those services provided in Schedule "A" will be provided at the following rates:

Intelivote Consultant - \$800/day plus applicable taxes
All travel and living expenses will be reimbursed to ISI at cost.

CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. -2017

BEING A BY-LAW TO PRESCRIBE A TARIFF OF FEES FOR PUBLIC WORKS MATTERS

WHEREAS the provisions of the Municipal Act, 2001 Section 391 provides that the Council of the municipality may by By-law prescribe fees and charges for services or activities provided.

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows.

1. That the Township of Melancthon prescribe a list of fees and charges for Public Works matters as described in Schedule 'A' attached hereto.
2. This By-law shall come into force and have effect from and after the final passing thereof.
3. All By-laws inconsistent with this By-law are hereby repealed.

BY-LAW READ A FIRST AND SECOND TIME THIS 17TH DAY OF AUGUST, 2017.

BY-LAW READ A THIRD TIME AND PASSED THIS 17TH DAY OF AUGUST, 2017.

MAYOR

CLERK

CORPORATION OF THE TOWNSHIP OF MELANCTHON

SCHEDULE 'A' TO BY-LAW NO. -2017

SCHEDULE OF FEES

Equipment Rental Fees

<u>Service</u>	<u>Fee</u>
Grader with man	\$225.00 per hour
Gravel Truck with man	\$225.00 per hour
Pickup Truck with man	\$75.00 per hour

CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. -2017

**A BY-LAW TO AMEND BY-LAW NO. 12-2012 - BEING A BY-LAW TO PROVIDE
FOR ESTABLISHING TARIFF OF FEES FOR FIRE DEPARTMENT SERVICES AND
REPEAL BY-LAWS 22-2001 & 16-2004 & 9-2009**

Being a By-law to amend By-law No. 12-2012 which was passed in open Council on April 5, 2012.

WHEREAS the Council of the Corporation of the Township of Melancthon deems it expedient to amend By-law No. 12-2012.

NOW THEREFORE be it resolved that the Council of the Corporation of the Township of Melancthon enacts as follows:

1. That Schedule A be amended as follows:

Vehicle Response Fees

Fire Department

Mulmur Melancthon Fire Department

Service Fee

\$665.00 per hour, per vehicle for the first hour

\$332.50 each additional half hour per vehicle

\$665.00 flat fee for calls where services not required.

This amendment shall take effect and come into force on the passing thereof.

By-law read a first and second time this 17th day of August, 2017.

By-law read a third time and passed this 17th day of August, 2017.

MAYOR

CLERK

GB#12
AUG 17 2017

Denise Holmes

From: Kerstin Vroom <kvroom@mulmur.ca>
Sent: Friday, July 21, 2017 3:16 PM
To: Denise Holmes
Subject: MMFD Tariff of Fees

Hi Denise!

Happy Friday☺

Here is the motion passed at Monday's Fire Board meeting, Please update your tariff of fees by-law☺

Motion #39-17: White-Hawkins: THAT the Mulmur-Melancthon Fire Board reviewed the current Tariff of Fees for Fire Department Services and increases the per hour fee to \$665.00 and ½ hour fee to \$332.50 effective immediately.
Carried.

On a totally other note, did your Council pass the NDCC agreement last night?

Enjoy the rest of your day!
Kerstin

Kerstin Vroom, CMO, CMM I | Deputy Clerk-Treasurer
Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8
Phone 705-466-3341 ext. 223 | Fax 705-466-2922 | kvroom@mulmur.ca



Celebrating in
Mulmur!



This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

Total Control Panel

[Login](#)

To: dholmes@melanethontownship.ca
From: kvroom@mulmur.ca

Message Score: 1
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender
[Block](#) mulmur.ca

This message was delivered because the content filter score did not exceed your filter level.

**NOTICE OF A PUBLIC MEETING
TO INFORM THE PUBLIC OF A PROPOSED
ZONING BY-LAW AMENDMENT**

RECEIPT OF COMPLETE APPLICATION

TAKE NOTICE that Township of Melancthon has received a complete application to amend Municipal Zoning By-law 12-79. The purpose of the rezoning is to amend the Township's Comprehensive Zoning By-law to zone lands located in Part of the East Part of Lot 30, Concession 3, O.S, located on the 3rd Line for rural residential purposes in order to fulfill a condition of severance approval.

AND PURSUANT to Section 34 (10) of the Planning Act, the application file is available for review at the Municipal Office. Please contact the Municipal Clerk to arrange to review this file.

NOTICE OF PUBLIC MEETING WITH COUNCIL

TAKE NOTICE that the Council for The Corporation of the Township of Melancthon will be holding a public meeting (described below) under Section 34 of the Planning Act, R.S.O. 1990, c.P. 13 as amended, to allow the public to comment on the proposed Zoning By-law Amendment.

DATE AND LOCATION OF PUBLIC MEETING

Date: Thursday, August 17th, 2017
Time: 5:30 pm
Location: Township of Melancthon Municipal Office (Council Chambers)

DETAILS OF THE ZONING BY-LAW AMENDMENT

The application affects lands located in Part of Lot 30, Concession 3 O.S in the Township of Melancthon. A key map has been appended to this Notice which identifies the lands that are subject to the proposed amendment.

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 12-79 to rezone lands that were recently the subject of a severance approval (Consent B2/17). The severance created a new rural residential lot in accordance with the severance policies of the Township's Official Plan. The purpose of the zoning amendment is to zone the new lot from the General Agricultural (A1) Zone to the Rural Residential (RR) Zone.

Information relating to this application is available at the Township of Melancthon Office for public review during regular office hours.

FURTHER INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATION

A key map has been appended that identifies the lands that are subject to this amendment. The applicant's survey is also available for review at the Township office.

The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the proposed Zoning By-law Amendment. Any person who attends the meeting shall be afforded an opportunity to make representations in respect of the proposed amendment.

If you wish to be notified of the decision of the Council for the Corporation of the Township of Melancthon in respect to the proposed Zoning By-law Amendment, you must submit a written request (with forwarding addresses) to the Clerk of the Township of Melancthon at 157101 Highway 10, Melancthon, Ontario, L9V 2E6 fax (519) 925-1110.

If a person or public body files an appeal of a decision of the Council for the Corporation of the Township of Melancthon, as the approval authority in respect of the proposed Zoning By-law Amendment, but does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendment is approved or refused, the Ontario Municipal Board may dismiss all or part of the appeal.

Further information regarding the proposed amendment is available to the public for inspection at the Township of Melancthon Municipal Office on Monday to Friday, between the hours of 9:00 a.m. and 4:30 p.m.

Mailing Date of this Notice: July 24, 2017



Denise Holmes, CAO
Township of Melancthon

DEL#1
AUG 17 2017

LANDS SUBJECT TO APPLICATION FOR
ZONING BY-LAW AMENDMENT



 Subject Lands



COMMUNITY
FOUNDATIONS
OF CANADA

A Community Foundation for Dufferin County

BROUGHT TO
YOU BY THE

191

COMMUNITY
FOUNDATIONS
OF CANADA

DEL#2

Aug 17 2017



COMMUNITY
FOUNDATIONS
OF CANADA

What's A Community Foundation?

- A registered charity
 - It *creates* and *invests* endowment funds
 - Its *income* is dispersed as grants for projects and services that enrich the community
- Across Canada there are almost 200 community foundations, managing assets of over \$5 Billion

BROUGHT TO
YOU BY THE



COMMUNITY
FOUNDATIONS
OF CANADA

How does a Community Foundation Work?





COMMUNITY
FOUNDATIONS
OF CANADA



Why does Dufferin Need a Community Foundation?

Over 80 organizations in Dufferin County fundraise annually – a time-consuming effort not always successful.

United Way, a *workplace* fundraiser, is poorly supported in Dufferin, reducing its ability to make grants

BROUGHT TO
YOU BY THE

191

COMMUNITY
FOUNDATIONS
OF CANADA



**COMMUNITY
FOUNDATIONS
OF CANADA**

What would a Dufferin Community Foundation Do?

- 1. Promote Philanthropy in Dufferin County**
- 2. Build and manage endowment funds**
- 3. Address community needs through grant making, in accordance with the objectives of the donors**
- 4. Offer an opportunity for people to give back to the community that has nurtured them**

**BROUGHT TO
YOU BY THE**



**COMMUNITY
FOUNDATIONS
OF CANADA**



COMMUNITY
FOUNDATIONS
OF CANADA

Wouldn't a Community Foundation Reduce other Fundraising Efforts in Dufferin?

No. Here are three good reasons why:

1. A Dufferin Community Foundation will *supplement* other fundraising efforts by creating *new sources* of funding.
2. It will benefit all fundraising efforts by encouraging philanthropy of all kinds in Dufferin.
3. Community Foundations actually help reduce the time and costs that charitable organizations and family foundations have to devote to administration

BROUGHT TO
YOU BY THE



COMMUNITY
FOUNDATIONS
OF CANADA



COMMUNITY
FOUNDATIONS
OF CANADA

Who will manage the funds?

Close to Home: Independent Board of Directors

Financial planners, accountants, lawyers & community leaders make good directors

In the Business: Investment professionals in outside agencies

DCF would probably partner with an existing community foundation to keep costs down

BROUGHT TO
YOU BY THE



COMMUNITY
FOUNDATIONS
OF CANADA



COMMUNITY
FOUNDATIONS
OF CANADA

**Grants for
Community
Priorities**



How are Funds Managed?

Donors may specify use of funds, e.g. to support arts in Dufferin, or to support post-secondary education for a student from this municipality

General purpose funds will be created to support charitable work either county-wide or within a defined municipality

The Community Foundation annually accepts applications for grants from the various investment funds

Grant review teams, or donor advisors, review applications and recommend grant recipients

BROUGHT TO
YOU BY THE



COMMUNITY
FOUNDATIONS
OF CANADA



COMMUNITY
FOUNDATIONS
OF CANADA

How can donors make a Difference in Dufferin?

Create funds to:

- support post secondary education of student from...
- support arts and culture in....
- support minor sport
- support health care
- support of healthy living (healthy eating, active lifestyle, community connectiveness)
- and so many more possibilities for use of funds

BROUGHT TO
YOU BY THE



COMMUNITY
FOUNDATIONS
OF CANADA



COMMUNITY
FOUNDATIONS
OF CANADA

What's the workplan?



What?	When?
Meetings with Municipalities, service groups, corporations and individuals	Summer, Fall 2017
Incorporation CRA registration	Spring & Summer 2018
Launch event	Mid-2018



**COMMUNITY
FOUNDATIONS
OF CANADA**

What action will make a difference in Dufferin right away?

Join the Dufferin Community Foundation Founders Circle

- ✓ **A donation of \$2500 makes you or your organization a member - up to 60 needed**
- ✓ **Founders Circle members are entitled to be recognized on foundation materials**
- ✓ **Donations are being accepted by Headwaters Communities in Action on behalf of Dufferin Community Foundation, and will issue charitable receipts, until the foundation is fully incorporated and registered**

**BROUGHT TO
YOU BY THE**

191

**COMMUNITY
FOUNDATIONS
OF CANADA**



COMMUNITY
FOUNDATIONS
OF CANADA

What can we do as Leaders?

- 1. Lend your support to the initiative – both moral and financial**
- 2. Volunteer to help – on the Steering Committee, to assist with events, to provide in-kind services**
- 3. Talk up the idea of a Dufferin Community Foundation to friends, colleagues, neighbours**
- 4. Recommend individuals that would help with a community foundation**

BROUGHT TO
YOU BY THE



COMMUNITY
FOUNDATIONS
OF CANADA



**COMMUNITY
FOUNDATIONS
OF CANADA**

What can we do as Leaders? [Suggested Motion]

Given that:

The concept of a community foundation for the Dufferin County area as presented today will complement other forms of fundraising in support of charities in the County, and this foundation will provide additional sources of funding for those charities.

Therefore,

This Council is pleased to endorse the concept of a Dufferin Community Foundation, and

Further,

This body will demonstrate its support of the Foundation by donating \$_____ to support start-up costs.



COMMUNITY
FOUNDATIONS
OF CANADA

**What message would we leave with
you?**

**Exercise your opportunity to get in on the ground floor of
this exciting new and positive venture in Dufferin County**

Let this be your legacy to your community

The Dufferin Community Foundation

BROUGHT TO
YOU BY THE



COMMUNITY
FOUNDATIONS
OF CANADA