



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, July 6, 2017 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - June 15, 2017**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
9. **Road Business**
 1. Accounts
 2. Bridge Inspections on Structure in Corbetton
 3. Other Road Business
 4. Unfinished Business
 1. Bridge Study 2017
10. **Planning Matters**
 1. Applications to Permit
 2. Unfinished Business
 - 2.1 Amended Zoning By-Law to Define and Regulate Home Based Business
 - 2.2 Communication from Harvey Lyon regarding HBB ZBA
 3. Closed Session
 - 3.1 Verbal Report regarding a proposed or pending acquisition or disposition of land by the municipality or local board - Properties in Horning's Mills
11. **Police Services Board Matters**
12. **Committee Reports**
13. **Correspondence**

***Board & Committee Minutes**

*** Items for Information Purposes**

1. Letter from Dufferin County, dated June 9, 2017, Re. A Decision to Modify and Approve Amendments 34 & 36 to the Town of Shelburne Official Plan
2. Dufferin County E-Newsletter - June 8, 2017
3. WDG Board of Health Highlights - dated June 2017
4. Letter from John Telfer, Clerk, Town of Shelburne, dated June 12, 2017, Re. Notice of Public Meeting
5. GRCA Current - June 2017 - Volume 22 Number 6
6. Resolution from New Tecumseth, dated May 30, 2017, Re. Ontario Carbon Tax
7. Email from Nicole Abouhalka, dated Monday, June 19, 2017, Re. Letter to GRCA Committee re. HCCA

8. Email from Michele Harris, Executive Director Headwaters, dated Saturday, June 24, 2017, Re. Headwaters Tourism Update - to June 19, 2017
9. Email from Eowyn Spencer, GRCA, dated Monday, June 26, 2017, Re. GRCA General Membership Attendance
10. NVCA Board Meeting Highlights, June 23, 2017
11. Letter from Town of Mono, Mayor Laura Ryan, dated June 22, 2017, to Prime Minister of Canada, Re. The removal of the 1/3 tax exempt portion of remuneration paid to local Councillors
12. Letter from Minister of Agriculture, Food and Rural Affairs, dated June 26, 2017, Re. The Ontario Community Infrastructure Fund (OCIF)
13. Media Release from Town of Shelburne, dated June 27, 2017, Re. The retirement of CAO/Clerk, John Telfer
14. Resolution from Township of Edwardsburgh Cardinal, dated June 26, 2017, Re. Bill 7 - Property Standards Downloading
15. Letter from Town of Mono, Mayor Laura Ryan, dated June 29, 2017, to Minister of Municipal Affairs and Housing, Re. Normal Farm Practices Protection Board

*** Items for Council Action**

1. Notification for the Maintenance and Repair of the Broster Drain, signed by Terry Rose - Part Lot 251, Concession 1 SW
2. Notification for the Maintenance and Repair of the Coutts Drain, signed by Levi Bowman - Part Lots 278 and 280, Concession 2 SW
3. Letter from R. J. Burnside & Associates, dated June 16, 2017, Re. Keating Drainage Works Maintenance and Repair, 2017
4. Letter from R. J. Burnside & Associates, dated June 20, 2017, Re. Atkinson Drainage Works Maintenance and Repair, 2017
5. Letter from R. J. Burnside & Associates, dated June 20, 2017, Re. Hicks Drainage Works Maintenance and Repair, 2017
6. Letter from R. J. Burnside & Associates, dated June 16, 2017, Re. Broster Drainage Works "B" Drain Maintenance and Repair, 2017
7. Letter from G. W. Jorden Planning Consultants Limited, dated Monday, June 26, 2017, Re. Rogers Tower Proposal, West Part Lot 16, Concession 2 OS

14. General Business

1. Accounts
2. Notice of Intent to Pass By-Law
 - 2.1 Being a By-Law to adopt the estimates of all sums required during the year....and to repeal and replace By-Law 18-2017
 - 2.2 By-law to Appoint an Enumerator for the Licensing of Dogs
3. New/Other Business/Additions
 1. General discussion about Parks and Trails - Councillor Hannon
 2. Draft Fall/Winter Newsletter
 3. Corbetton Hall Property - Transfer Deeds - Information Update and motion required to complete transaction
 4. Bretton Estates - Mayor White
4. Unfinished Business
 1. Motion to accept the Asset Management Plan

15. Delegations

1. 5:20 p.m. - Public Meeting for a Zoning By-law Amendment on the West Part of Lot 9, Concession 2 OS - Allen
2. 5:30 p.m. - Representatives from the Dufferin Federation of Agriculture - to discuss the impact of agriculture on economic development
3. 5:45 p.m. - John Telfer, CAO and Vanessa Albanese, Municipal Law Enforcement Officer from Town of Shelburne to make a presentation on By-law Enforcement Services

16. Closed Session

1. Adoption of Draft Minutes - May 4, 2017
2. Personal matters about an identifiable individual, including municipal or local board employees - Complaint about various properties in Horning's Mills

- 17. Third Reading of By-laws (if required)**
- 18. Notice of Motion**
- 19. Confirmation By-law**
- 20. Adjournment and Date of Next Meeting - Thursday, July 20, 2017 - 5:00 p.m.**
- 21. On Sites**
- 22. Correspondence on File at the Clerk's Office**

APPLICATIONS TO PERMIT FOR APPROVAL
JULY 6, 2017 COUNCIL MEETING

<i>PROPERTY OWNER</i>	<i>PROPERTY DESCRIPTION</i>	<i>TYPE OF STRUCTURE</i>	<i>DOLLAR VALUE</i>	<i>D.C.'s COMMENTS</i>
William Sherratt	West Part Lot 21, Concesssion 4 OS	Detached Garage 26' x 38'	\$80,000.00	No
Ken Boyle Homes Inc	Part Lot 12, Concesssion 8 SW 641183 270 Sideroad, L9V 2M3	Dwelling with Attached Garage 230 Meter Square	\$400,000.00	No

To: Mayor White and Members of Council
From: ~~Harve~~ Harve Hysom
Date: June 29/17
Re: Size of Home Industry Shops

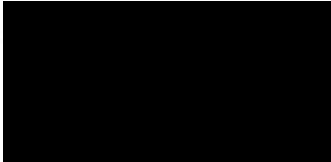


At the last Council meeting the Meynorte representative spoke to this matter. In his very first remarks he stated that you couldn't make a living with a shop size of 2000 ft². I find it particularly disappointing that after nearly 10 years into this business of on-farm shops, the message has yet to get through. On agricultural land they are supposed to be farmers first with the shop adding extra support to the farming enterprise.

Larger shops on these smaller parcels essentially creates an industrial lot and land prices will certainly rise to reflect that use.

You may recall that at both meetings held to gather input to the strategic plan, encouraging/attracting alternate types of agriculture was identified as an opportunity. If these smaller parcels become priced as industrial lots it will certainly shut out any new legitimate type of agriculture.

I strongly recommend that Council hold firm with the shop size limit of 2000 ft². Should the Meynorte community want larger shops they should be encouraged to look to 50-100 acre farms





NOTICE OF DECISION

Under Section 17 and 26 of the *Planning Act R.S.O. 1990, C.P. 13 as amended*

TOWN OF SHELBURNE OFFICIAL PLAN AMENDMENT

Subject: Amendment 34 and 36 to the
Official Plan for the Town of
Shelburne

County File No.: SHELBURNE
OPA 34 AND 36

Date of this notice: June 9, 2017

Last date of appeal: June 29, 2017

TAKE NOTICE that the County of Dufferin made a decision to **MODIFY** and **APPROVE**, **Amendments 34 and 36** to the Official Plan for the Town of Shelburne on June 8th, 2017. The County modifications are outlined in County By-laws 2017-24 and 2017-25.

Purpose and effect of this Amendment:

The purpose of the Amendments to the Town of Shelburne Official Plan is to implement changes to address a number of matters, including:

- Updates to the goals, objectives, policies and land use designations of the Town of Shelburne Official Plan identified through the Town's five-year Official Plan Review, completed pursuant to the *Planning Act*;
- Revised population and employment forecasts, and employment land conversions supported and justified by the Town's Municipal Comprehensive Review, the Dufferin County Land Needs Update (DCLNU), and Dufferin County Official Plan Amendment No. 1. These address deficiencies in the residential land supply, while maintaining and protecting an adequate supply of land to accommodate forecasted employment growth;
- The requirements of the *Planning Act* that Official Plans shall be consistent with the Provincial Policy Statement (2014);
- Conformity with the Growth Plan for the Greater Golden Horseshoe, pursuant to the *Planning Act* and *Places to Grow Act*;
- Conformity with the Dufferin County Official Plan, pursuant to the *Planning Act*;
- Articulation of local planning objectives aligned with those of the Province and the County, along with a policy framework for directing and managing growth, land use changes and development in a manner that supports continued community improvement, sustainability, health and prosperity, and quality of life for the residents and business of Shelburne; and,
- Implementation of the Shelburne West Secondary Plan (Part 1), through OPA 36, which provides a more detailed plan and policies for future land use, servicing, transportation, parks and open space for the land on the west side that is within the established urban area boundary. The balance of the Secondary Plan (Part 2) that applies to the lands beyond the current urban area boundary will be implemented through a separate County and Town Official Plan Amendment for an urban boundary expansion at a future date. OPAs No. 34 and 36 do not contemplate an expansion to the Town's current settlement area boundary.

OPAs No. 34 and 36 work together and were developed concurrently. OPA 34 introduces changes to land use designations that facilitate a balance of intensification and greenfield development opportunities in planning for the achievement of the Town's intensification and greenfield density targets. OPA 36 supports this balance by providing a more detailed

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secondary plan for residential intensification and community development within the built boundary west of the downtown (Shelburne West Secondary Plan (Part 1)).

Land Affected

The land to which the OPA 34 applies generally includes all land within the corporate limits of the Town of Shelburne. For this reason no map of the subject land has been provided. The land to which OPA 36 applies is shown on the accompanying map.

Other applications affecting the subject lands:

Active applications on lands subject to OPA 34:

File Nos. Z15/03 and DPS15/02 – Zoning By-law Amendment and Draft Plan of Subdivision – Main Street West – Part Lot 32, Con 3;

File Nos. Z17/01 and B17/03 – Zoning By-law Amendment and Consent – 220 William Street;

File Nos. Z17/02 and DPS17/01 and DPC17/01 – Zoning By-law Amendment, Draft Plan of Subdivision and Draft Plan of Condominium – 600 Main Street East, East Half of Lot 1, Con 2 OS, Pts. 1-9 Plan 7R-2670 and Parts 1-11 Plan 7R-5087; and

File Nos. B17/04, A17/02 and A17/03 – Consent and Minor Variances – 501 Owen Sound Street.

Active applications on lands subject to OPA 36:

File Nos. Z15/03 and DPS15/02 – Zoning By-law Amendment and Draft Plan of Subdivision – Main Street West – Part Lot 32, Con 3.

For additional information:

Copies of the Town of Shelburne OPAs 34 and 36, as well as background information and the details of the decision, will be available for inspection at the County's municipal offices (see contact information at the end of this notice) from 8:30 to 4:30 on regular business days. For further assistance, please contact Pam Hillock, County Clerk/Director of Corporate Services, County of Dufferin, by phone: 519-941-2816 Ext. 2503, or email: phillock@dufferincounty.ca.

When the decision will become final:

The decision of the County of Dufferin is final if a notice of appeal is not received on or before the last day for filing a notice of appeal.

Who can file an appeal:

As per Section 17(36) of the *Planning Act*, only the Minister, the applicant, and a person or public body who, before the plan was adopted, made oral submissions at a public meeting or written submissions to the council, may appeal the decision of the approval authority.

As per Section 8 of Ontario Regulation 543/06, only individuals, corporations, or public bodies may appeal a decision of the approval authority to the Ontario Municipal Board. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filled in the name of an individual who is a member of the association or the group on its behalf.

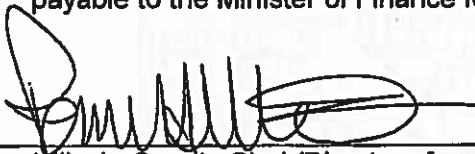
No person or public body shall be added as a party to the hearing of the appeals unless, before the plan was adopted, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Ontario Municipal Board, there are reasonable grounds to add the person or public body as a party.

When and how you may appeal:

If you have objections to the decision, you may appeal all or part of the decision to the Ontario Municipal Board within 20 days after the date of this notice. Your notice of appeal, referring to the Subject information and File Number at the top of this notice, must be received in writing at the address at the end of this notice no later than 4:30 pm on the last date of appeal shown at the top of this notice.

The notice of appeal must:

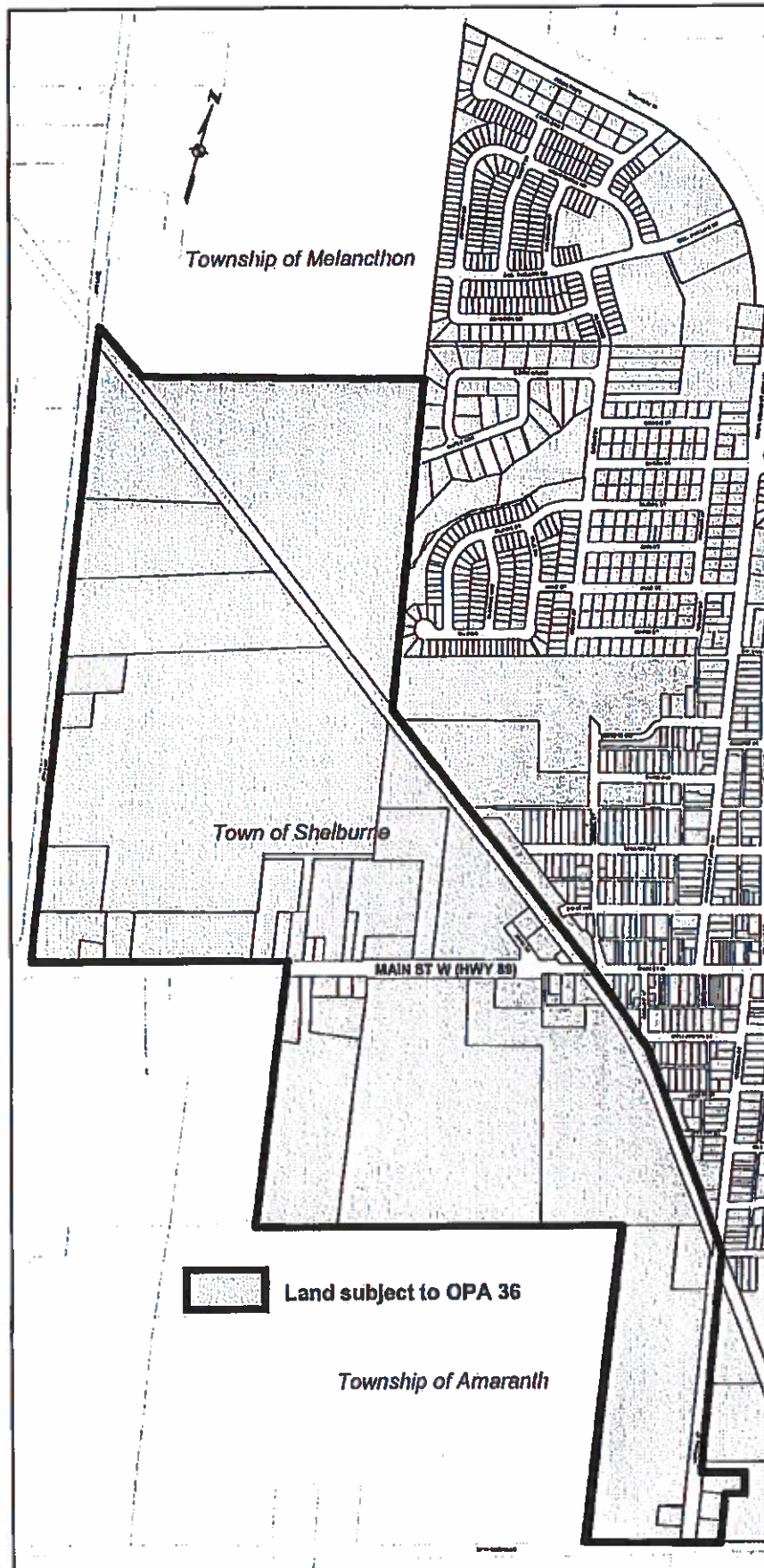
- 1) be filed with The Corporation of the County of Dufferin, the approval authority, to the address below,
- 2) set out the specific part of the proposed official plan or plan amendment to which the appeal applies,
- 3) set out the reasons for appeal, and
- 4) be accompanied by the fee required by the Ontario Municipal Board (currently \$300.00 payable to the Minister of Finance for Ontario) to be submitted to the Board.



Pam Hillock, County Clerk/Director of
Corporate Services, County of Dufferin

Dated: June 9, 2017

The Corporation of the County of Dufferin
55 Zina Street
Orangeville, ON L9W 1E5
Telephone: 519.941.2816
Facsimile: 519.941.4565



Denise Holmes

From: Dufferin County <clerk=dufferincounty.ca@mail100.suw17.mcsv.net> on behalf of Dufferin County <clerk@dufferincounty.ca>
Sent: Friday, June 09, 2017 3:27 PM
To: dholmes@melancthontownship.ca
Subject: Dufferin County E-Newsletter

Dufferin County's Official E-Newsletter

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DUFFERIN
COUNTY

COUNTY IN BRIEF

For June 8th, 2017

The following highlights from the June 8th, 2017 Dufferin County Council Meeting are provided for general information purposes. [For the full agenda and minutes, please visit our website by clicking here.](#) In addition we will also be providing some highlights of services, upcoming events and items of interest.

Expression of Thanks



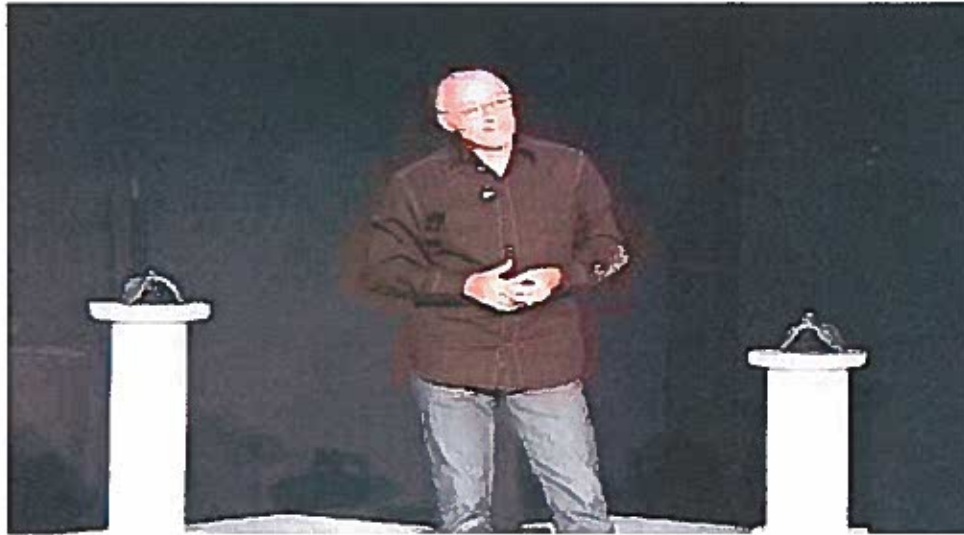
Warden White took a few moments to recognize the volunteers who sat on the County's Forest Operations Review Committee. Their hard work and perseverance resulted in a new County Forest Recreational Use policy. Assisting Warden White with the presentation was Councillor Laura Ryan who served as Chairperson for the committee. Accepting the awards were Mr. Johnny Yeaman and Mr. Al Buck. The remaining members of the committee who could not be present were Ms. Colleen Mitchell, Ms. Anne Marie Roussey and Mr. John Riley.

Hurricane Clip Rebate Program Update



Chief Building Official Michael A. Giles provided Council with an update on the Hurricane Clip Rebate Program that the County of Dufferin implemented on January 1st, 2017. To date more than 2,600 hurricane clips have been installed on buildings across the seven Dufferin County municipalities that the County's Building Inspections Department services. Council was given their first look at a video that highlights the key features of the program and explains the importance of ensuring every structure has its roof securely fastened to the walls. The video can be viewed on Dufferin County's YouTube channel here: <https://youtu.be/xyz6wRzj7c8>

Dufferin's first Poet Laureate



County Council has appointed Harry Posner as Dufferin's first ever Poet Laureate. The Poet Laureate will provide a face for and public focus on the County's commitment to promoting arts in general and the literary arts specifically and provide a formal acknowledgement of the rich literary community that already exists here. The Poet Laureate will inspire other local writers/artists, and celebrate the County through their work.

Waste Diversion



Director of Public Works, Mr. Scott Burns, spoke to Council about the waste diversion rate in Dufferin County. Councillor MacIver (Amaranth) made a point of Dufferin County's ranking as 7th out of 243 communities when it comes to diverting waste from landfills. With more than 60% of our weekly refuse being diverted Mr. Burns gave credit to the residents who take the time to sort and separate their materials.

Information Technology

Council accepted a donation of a 29.58 acre parcel of wooded land from Mr. John Thomson of Mulmur. This generous donation will increase the County's forest holding to 2635 acres of land that residents and visitors can use for recreational activities. This piece of property, which is adjacent to the 'Little Tract' has been in the Thomson family for more than 50 years and it is comprised of several different species of trees. The County will now begin the process of legally acquiring the land from the Thomson family and once the transfer is complete a sign will be erected on the site.

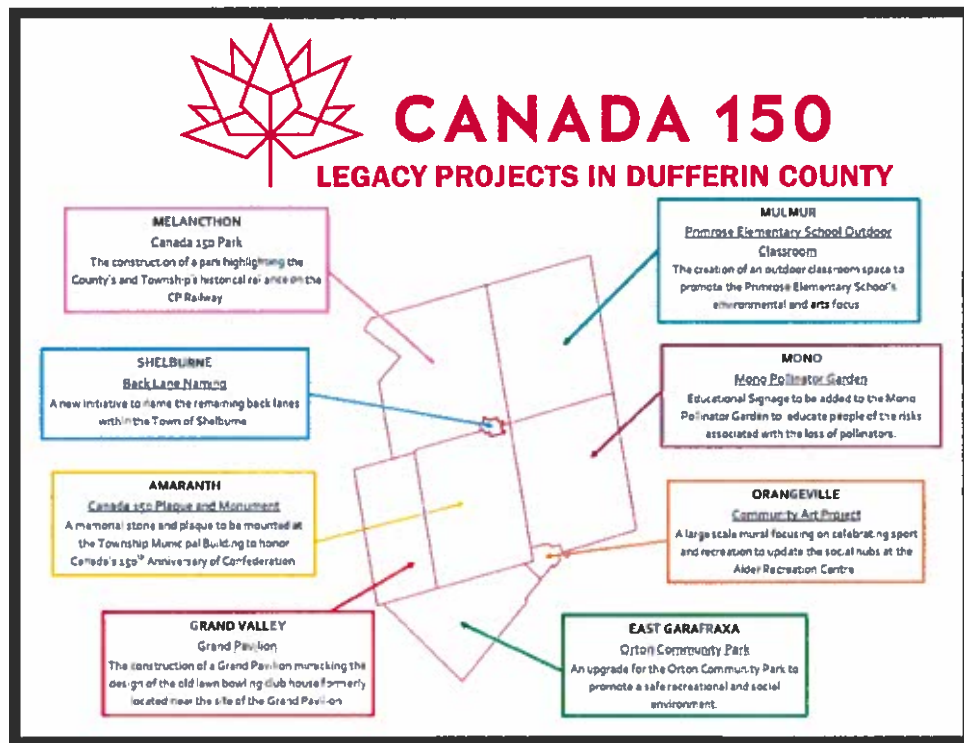
Hero Tree Project



The Town of Shelburne has issued a challenge to municipalities across the province to support a new initiative to plant 117,000 trees - one tree for each of Canada's war dead since Confederation - along the Highway of Heroes between Canadian Forces Base Trenton and the City of Toronto. Council eagerly accepted this challenge as have other local municipalities such as Orangeville, Melancthon and Amaranth. For information on this program and to find out how you can support the Hero Tree project please visit :

<http://hohtribute.ca/>

Canada 150 Legacy Projects



It takes a long time to get to your sesquicentennial, 150 years to be precise, and on July 1st, 2017 our nation will have reached that milestone. To help mark the occasion the County of Dufferin provided funds to each of the eight member municipalities to create a lasting legacy for all to enjoy. Each municipality has a different idea of what their legacy project will be and residents are encouraged to take the time to see them all.

Melancthon - Construction of the Canada 150 Park. This park will highlight the County's and Township's historical reliance on the CP Railway.

Shelburne - Naming of Back Lanes. The back lanes in Shelburne will be named and signage will be erected.

Amaranth - Canada 150 Plaque and Monument. A memorial stone and plaque will be placed at the municipal office.

Grand Valley - The Grand Pavilion. Construction of a new pavilion will mimic the former lawn bowling house that was located nearby.

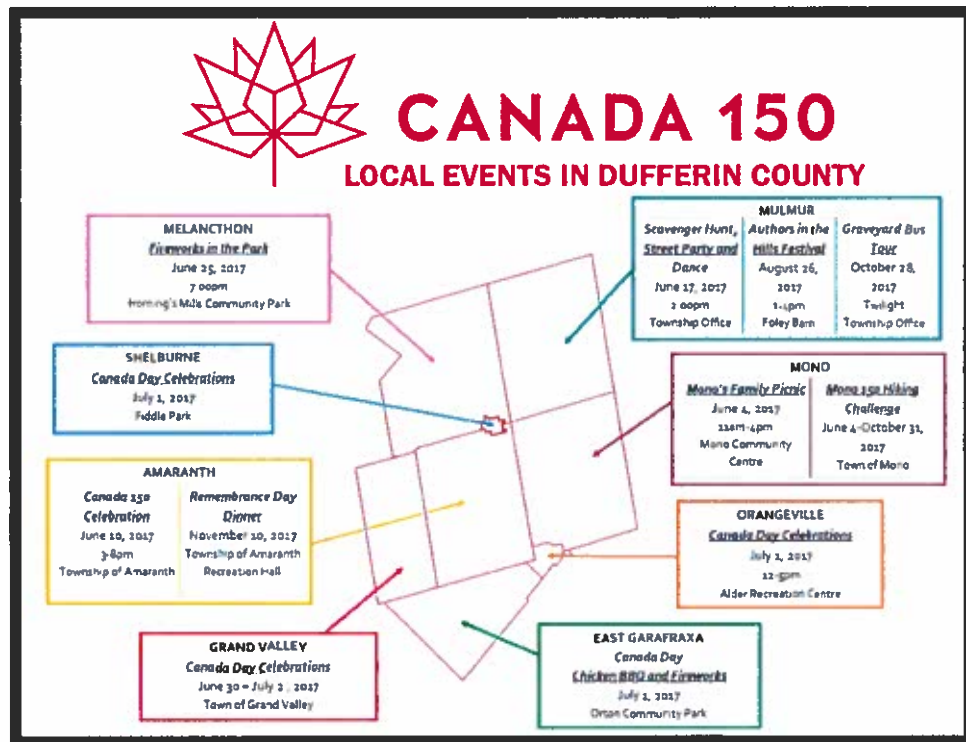
East Garafraxa - Orton Community Park. The existing park will be updated to promote a safe recreational and social environment.

Orangeville - Community Art Project. A large mural focusing on the celebration of sport and recreation will be located at the Alder St. Recreation Centre.

Mono - Mono Pollinator Garden. Interpretive signage will be placed in the garden to educate people about the risks associated with the loss of pollinators.

Mulmur - Outdoor Classroom. The creation of an outdoor classroom at Primrose Elementary School will enhance the environmental and arts programs for children.

Canada's Big Party



When Canada turns 150 years old on July 1st, 2017 the entire nation will celebrate. Across Dufferin there is so much going on that we've already started the party with community events geared toward family fun and Canadian pride. Here is a list of every municipal event:

June 4th, 2017 - October 31st, 2017: Mono 150 Hiking

Challenge <http://www.townofmono.com/content/hiking>

June 10th, 2017: Canada 150 Celebration in Amaranth

<http://www.amaranth.ca/en/resident-services/canada-150-.aspx>

June 17th, 2017: Scavenger Hunt, Street Party and Dance in Mulmur

<http://mulmur.ca/content/visitors-centre/events/scavengerhuntwebsite.jpg>

June 25th, 2017: Fireworks in the Park in Melancthon

<https://melancthontownship.ca/community-hall.html>

June 30th - July 2nd, 2017: Canada Day Celebrations in Grand Valley

<http://www.townofgrandvalley.ca/events/>

July 1st, 2017: Canada Day Celebrations in Shelburne's Fiddle Park

<http://www.townofshelburne.on.ca/recreation/festivals-and-events/>

July 1st, 2017: Chicken BBQ and Fireworks in East Garafraxa

<http://calendar.eastgarafraxa.ca/default/Month>

July 1st, 2017: Canada Day Celebrations in Orangeville

<http://www.orangeville.ca/events>

August 26th, 2017: Authors in the Hills Festival in Mulmur

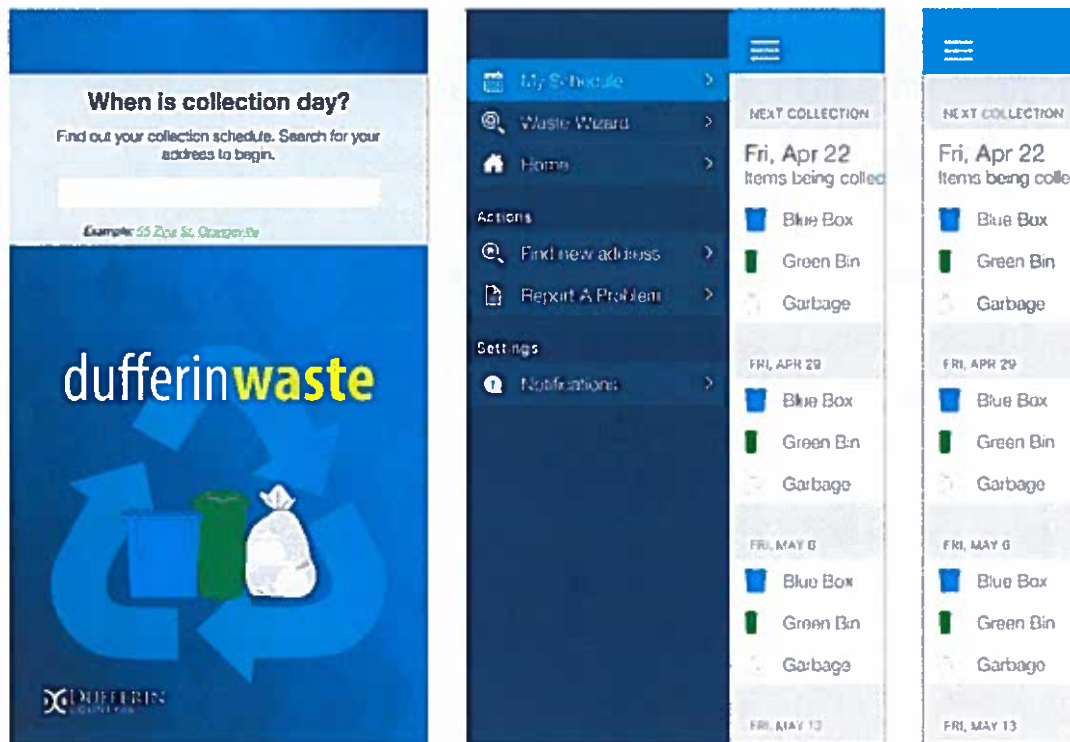
<http://mulmur.ca/visitors-centre/events>

October 28th, 2017: Graveyard Bus Tour in Mulmur <http://mulmur.ca/visitors-centre/events>

November 10th, 2017: Remembrance Day dinner in Amaranth

<http://calendar.amaranth.ca/default/Month?StartDate=11/01/2016>

Dufferin Waste...there's an app for that!



For those who use a smart phone or tablet you can download the DufferinWaste app from the App Store or Google Play. Waste and recycling schedules and reminders for Dufferin County, Ontario. View your schedule for Blue Box, Green Bin, garbage, yard waste and more and receive collection notifications all from within this app.

For additional information about the County of Dufferin's waste management programs and resources visit our website at

<https://www.dufferincounty.ca/residents/waste>

Career opportunities around the County

Dufferin County - Community Services Worker - Children's Services

<https://www.dufferincounty.ca/government/viewjob/530>

Dufferin County - Community Services Worker - Children's Services

<https://www.dufferincounty.ca/government/viewjob/529>

Dufferin County - Personal Support Workers

<https://www.dufferincounty.ca/government/viewjob/516>

Town of Shelburne - Development Engineer

<http://www.townofshelburne.on.ca/town-hall/jobs/37>

Town of Orangeville - Facility Technician

<http://www.orangeville.ca/jobs/2017/05/31/facility-technician-1>

Town of Orangeville - Mechanic

<http://www.orangeville.ca/jobs/2017/05/31/mechanic>

Notice of public meeting

Development Charges

Take notice that on Thursday, July 13, 2017, the Council of the County of Dufferin will hold a public meeting pursuant to *The Development Charges Act, 1997*, regarding proposed development charge rates and policies that will be applied throughout the County. It is proposed that the enactment of a development charges by-law by Council would occur on a date subsequent to the public meeting.

Development charges are levied against new development and are a primary source of funding for development-related capital expenditures. The 2017 Development Charges Background Study relates to the provision of the County-wide services of land ambulance, community services, county recreation, long term care, public health, public works buildings and fleet, general government, roads and related infrastructure, and waste management services.

Council is required under *The Development Charges Act, 1997*, to hold at least one public meeting to allow the public the opportunity to review and provide comments on the 2017 Development Charges Background Study, related staff reports/presentations, and the proposed development charges by-law.

All interested parties are invited to attend the public meeting:

Date & Time: Thursday, July 13, 2017 at 7:00 pm

Location: Council Chambers, 51 Zina Street, Orangeville, ON,
L9W 1E5

The 2017 Development Charges Background Study and the proposed development charges by-law will be made available for review on or before Friday, June 23, 2017 and may be obtained from the Clerk's Department, 55 Zina Street, Orangeville, ON, L9W 1E5 or from the County's website at www.dufferincounty.ca.

Any person may attend the public meeting and make written or verbal representation either in support of or in opposition to the by-law. Written submissions are invited and should be directed to Aimee Raves, Deputy

Treasurer at treasury@dufferincounty.ca. Written comments received prior to the meeting and submissions made at the public meeting will be considered by Council prior to the enactment of the new development charges by-law. All submissions received will become part of a public record.

Inquiries should be directed to at Aimee Raves, Deputy Treasurer at treasury@dufferincounty.ca or 519.941.2816 ext 2802.

The complete minutes from the June 8th, 2017 County Council meeting will be available on the County website.

The next County Council meeting is July 13th, 2017 at 7:00 pm - 51 Zina Street, Orangeville, ON

Upcoming Committee Meeting Dates

Community Services Dufferin Oaks committee - June 27th, 2017 at 7:00 pm

Public Works committee - June 28th, 2017 at 9:00 am

General Government Services committee - June 28th, 2017 at 4:00 pm

To access agendas or minutes for these committee meetings please use the link to our website below:

<https://www.dufferincounty.ca/government/council-and-committee-meetings>

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WDG Board of Health

Highlights

Board of Health Members

Nancy Sullivan

Chair

City of Guelph

Allen Taylor

Vice-Chair

County of Dufferin

Dennis Lever

Secretary – Treasurer

Warden, County of Wellington

Mayor, Township of Puslinch

Dr. Nicola Mercer

Ex-Officio Member

Medical Officer of Health & CEO,

WDG Public Health

Margaret Abbink

City of Guelph

William Baxter

County of Wellington

Christine Billings

Councillor, City of Guelph

George Bridge

Warden, County of Wellington

Mayor, Town of Minto

Cam Guthrie

Mayor, City of Guelph

Guy Gardhouse

Councillor, County of Dufferin

Mayor, Township of East Garafraxa

June Hofland

Councillor, City of Guelph

Lambert Otten

County of Wellington

Nancy MacDonald,

County of Wellington

Ken McGhee

Councillor, County of Dufferin

Deputy Mayor, Town of Mono

Keith Perron

City of Guelph

Chris White

Councillor, County of Wellington

Mayor, Township of Guelph-Eramosa

Public Health is governed by a Board of Health consisting of provincially appointed local municipal councillors, mayors and community members and is mandated to support the well-being of individuals and communities.

Dr. Nicola Mercer, Medical Officer of Health and CEO, updated the Board of Health on:

Opioids: Public Health has taken on the role of monitoring, assessing and reporting on opioid-related events in Wellington and Dufferin counties and the city of Guelph. Local data from police, hospitals, EMS, outreach programs and shelters is being collected. This data will complement Public Health Ontario's Interactive Opioid Tool which provides patterns and trends of opioid-related events at the health unit or LHIN levels. The local data will give WDG Public Health similar information but at municipal and neighbourhood levels so community partners can allocate resources and respond in an informed way. At the same time, Public Health will make Naloxone available to key community partners so it can be available through outreach programs in the community.

Population Health: As an agency Public Health's Health Analytics team has built a dynamic and sustainable report development and delivery infrastructure to support evidence-based practice and decision making. This infrastructure builds appropriate data models that support information development and visualization. Interactive data dashboards will allow for information to be refreshed quickly as new data are available and for consumers to interact with the data by choosing the characteristics they are most interested in such as geographies, age categories, time period or gender. Dashboards can be easily shared internally and with community partners. A variety of reports will be created in the form of dashboards:

- Community profiles
- Population profiles
- Health status reports
- Surveillance reports

Rabies: On May 25 it was confirmed that a fox in Waterloo Region tested positive for the fox strain of rabies. The Ministry of Natural Resources and Forestry (MNRF) has tested almost 6,000 animals across Ontario and confirmed 321 cases of the raccoon strain of rabies and 8 cases of the fox strain. The MNRF has distributed 1.6 million vaccine baits and will be distributing more in the Guelph area in mid-July.

Info#3
JUL 06 2017



PublicHealth
WELLINGTON-DUFFERIN-GUELPH
Stay Well.

519-822-2715 or 1-800-265-7293
info@wdgpublichealth.ca
wdgpublichealth.ca



**THE CORPORATION OF THE TOWN OF SHELBURNE
NOTICE OF PUBLIC MEETING
UNDER SECTIONS 34 AND 51 OF THE PLANNING ACT**

Take notice that the Council of the Corporation of the Town of Shelburne has received complete applications for a Draft Plan of Subdivision, Draft Plan of Condominium and Zoning By-law Amendment and will hold a public meeting on:

MONDAY, JULY 10, 2017

The public meeting is scheduled to start at 7:00 p.m., or as shortly thereafter as possible, and will be held in the Council Chambers at the Municipal Office, 203 Main Street East, Shelburne.

The purpose of the meeting is to consider a Draft Plan of Subdivision, Draft Plan of Condominium and an Amendment to the Town of Shelburne Zoning By-law No. 38-2007. These applications (File Nos. DPS 17/01, DPC 17/01 and Z17/02) were deemed complete and circulated with Notice of Complete Applications given on May 30, 2017.

The land subject to the proposed Draft Plan of Subdivision and Zoning By-law Amendment is located on Main Street, east of Downtown Shelburne, and is municipally known as 600 Main Street East, and is legally described as Part of the East Half of Lot 1, Concession 2, Old Survey, Parts 1-9 Plan 7R-2670 and Parts 1-11 Plan 7R-5087 in the Town of Shelburne, County of Dufferin. The subject property is approximately 2.25 hectares in area and is currently vacant. A map showing the location of the subject property is provided below.

The purpose and effect of the submitted applications are to permit a proposed condominium residential development by Plan of Subdivision and Plan of Condominium which consists of 60 townhouse dwellings, private roads, amenity space and stormwater management facilities. Additionally, the development includes blocks for a Natural Environment Area along the northwest boundary of the property. To facilitate the development, a Zoning By-law Amendment is being sought to rezone the property from Residential Type Five (R5) Zone, residential Type Five – Floodplain (R5-F) Zone, Employment (M1) Zone and Employment – Floodplain (M1-F) to Residential Type Five Exception (R5-#) Zone. The existing Natural Environmental (NE) Zone is to remain unchanged. Access to the property is proposed via a new private road through the Site from Main Street East to Centennial Road.

At the meeting you will be given an opportunity to ask questions and indicate whether you support or oppose the applications for a Draft Plan of Subdivision, Draft Plan of Condominium and Zoning By-law Amendment. Written submissions will be accepted by the Clerk up to the time of the Public Meeting and will be given consideration by the Council prior to a decision being made.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Clerk of the Town of Shelburne in respect of the applications before the approval authority gives or refuses to give approval to the Draft Plan of Subdivision and Draft Plan of Condominium, or in respect of the proposed Zoning By-law Amendment before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council of The Corporation of the Town of Shelburne to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Clerk of the Town of Shelburne in respect of the proposed Plan of Subdivision or Plan of Condominium before the approval authority gives or refuses to give approval of the Draft Plan of Subdivision or Draft Plan of Condominium, or in respect of the proposed Zoning By-law Amendment before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Additional information relating to the proposed Draft Plan of Subdivision, Draft Plan of Condominium and Zoning By-law Amendment is available for inspection at the Town of Shelburne Municipal Office at 203 Main Street East, during normal office hours, 8:30 a.m. to 4:30 p.m. and on the Town's website at www.townofshelburne.on.ca. If you wish to be notified of the decision of the Town of Shelburne in respect of the proposed Plan of Subdivision, Plan of Condominium or in respect of the proposed Zoning By-law Amendment, you must make a written request to the Town at the address below.

Dated at the Town of Shelburne on the 12th day of June, 2017.

John Telfer, Clerk
Town of Shelburne
203 Main Street East
Shelburne, Ontario, L9V 3K7
Phone: 519-925-2600
Fax: 519-925-6134

Info#4
JUL 06 2017

GRCA Current



June 2017 • Volume 22 Number 6

GRCA General Membership

Chair Helen Jowett

Vice-Chair Chris White

Townships of Amaranth, East Garafraxa, Melancthon and Southgate and Town of Grand Valley

Guy Gardhouse

Townships of Mapleton and Wellington North

Pat Salter

Township of Centre Wellington

Kirk McElwain

Town of Erin, Townships of Guelph/Eramosa and Puslinch

Chris White

City of Guelph

Bob Bell, Mike Salisbury

Region of Waterloo
Les Armstrong, Elizabeth Clarke,
Sue Foxton, Helen Jowett,
Geoff Lorentz, Jane Mitchell,
Joe Nowak, Wayne Roth,
Sandy Shantz, Warren Stauch

Municipality of North Perth and Township of Perth East

George Wicke

Halton Region

Cindy Lunau

City of Hamilton

George Stojanovic

Oxford County

Bruce Banbury

County of Brant

Brian Coleman, Shirley Simons

City of Brantford

Dave Neumann, Vic Prendergast

Haldimand and Norfolk Counties

Bernie Corbett, Fred Morison



Wet cool weather

Most of the climate stations in the watershed recorded a month's worth of rain during the first week of May, and the month continued to provide lots of rainfall.

A slow-moving weather system May 3 to 5 delivered heavy rainfall to southern Ontario. Rain gauges in the Grand River watershed recorded 60 to 75 mm of rain during this time. This resulted in the closure of the low level bridges in St. Jacobs and Cambridge, as well as a warning about potential flooding in New Hamburg, Ayr and at several seasonal trailer parks along the Grand River.

Many comparisons were made to the May 1974 flood; however, a great deal has changed in flood management within the Grand River watershed since that time. There are many more processes in place to improve outcomes, and the rain arrived more slowly. The reservoirs reduced the peak flows by up to 30 per cent directly downstream of the reservoirs and by about 20 per cent in the central Grand River.

May was also cooler than normal, continuing a trend set this spring.

Water levels in the reservoirs are in the normal operating range, thanks to the high precipitation. Lake Erie continues to be well above the long-term average.

Third annual report of the Water Management Plan

The third progress report on the Grand River Water Management Plan covering 2016 is complete and now posted on the GRCA website.

The plan itself was endorsed in 2014 and compiles actions from 16 partners to advance the plan's goals. Since 2014, members of the Water Managers Working Group, a committee of senior staff representing partner organizations, have been meeting quarterly. Each year the group prepares a report to summarize completed actions and track the progress of those still underway.

This continues the collaborative approach to

water management that got underway several decades ago with two previous water management plans.

Parkhill Dam project consultation underway

The GRCA is planning to build a hydro plant at Parkhill Dam in Cambridge and pre-consultation for an Environmental Assessment of the project is underway.

These pre-consultation meetings are with stakeholders and provide them with information about the project before the Environmental Assessment begins. The meetings are intended to increase awareness of the project. The stakeholder groups include regulating agencies, Six Nations of the Grand, Mississaugas of the New Credit, the City of Cambridge, nearby landowners and others.

The first public information centre to learn more about the project is scheduled for Tuesday, June 27 from 4 p.m. to 8 p.m. at the Cambridge Mill - Falls Room. A second public information centre will be scheduled for September.

If you would like to be added to the contact list to receive information about this project, please email your request to parkhill@grandriver.ca.

GRCF looks back on positive results in 2016

In 2016 the Grand River Conservation Foundation provided nearly \$1.27 million for many types of projects related to the GRCA.

Over the course of the year, donations that ranged from \$5 to \$250,000 were given, mostly by individual donors.

The projects that benefited from these funds include the winter program expansion, the learning grounds at the future site of the new Guelph Lake Nature Centre, park trail improvements, an amphitheatre and natural playground at Shade's Mills, memorial trees and many more.

Info#5
JUL 06 2017

During the year, the Foundation raised nearly \$1.2 million. Some of this money is held for future projects and some was given out during the year.

Changes to Elora Quarry

The GRCA is taking steps to improve the visitor experience at Elora Quarry this summer, with a focus on increasing public safety and decreasing the overall environmental impact to the park.

The maximum daily capacity of the park has been set at 1,300 guests. On days when maximum capacity is reached, visitors will be encouraged to visit nearby Grand River Parks such as Elora Gorge, Belwood Lake and Guelph Lake, as well as other local attractions.

Most recently, overcrowding of this popular summer swimming location has begun to put significant pressure on the local environment around the park, as well as negatively impact the experience that visitors expect at Grand River Parks.

Subscribe to GRCA events this summer

The GRCA's parks and nature centres, as well as many partners, are offering abundant opportunities to get outside and enjoy nature close to home this summer at GRCA facilities.

These programs are now in full swing. There are more than 40 events listed in June on the GRCA's online calendar at www.grandriver.ca/calendar.

Individuals can subscribe to categories of events that are of interest to them, such as park events, sports events and fishing events. In this way, they will receive an email in their inbox each Wednesday that covers the upcoming events over the next 14 days.

GRCA offering Canoeing 101

Four Grand River Parks are offering the opportunity for local residents to experience a bit of Canadian heritage for Canada 150 by taking Canoeing 101 this summer.

This two-hour introduction to canoeing is available at Shade's Mills (Cambridge), Laurel Creek (Waterloo), Pinehurst Lake (Ayr) and Rockwood. The introductory



There were smiles all around June 6 when the last planting project for spring 2017 was done. The wet spring bodes well for tree survival, but it delayed some plantings, such as this windbreak made up of 400 Norway spruce in Haldimand. All together, about 175,000 trees were planted by the GRCA this spring.

program will help local residents become comfortable in one of Canada's very first modes of transportation — the canoe.

It includes instruction in canoe safety, paddle strokes and basic manoeuvres. It is geared towards new paddlers, or paddlers who would like to refresh their skills and get some help with their strokes. Register with a partner, or by yourself.

The \$20 canoeing sessions start at 6 p.m., but early arrival will allow paddlers to pick up their equipment and meet up with their paddling partner.

Preregistration is required and can be done online at www.grandriver.eventbrite.ca.

This issue of *GRCA Current* was published in June, 2017.

It is a summary of the May 2017 business conducted by the Grand River Conservation Authority board and committees, as well as other noteworthy happenings and topics of interest.

The Grand River Conservation Authority welcomes distribution, photocopying and forwarding of *GRCA Current*.

Next board meeting:
Friday, June 23 at 9:30 a.m.,
GRCA Administration Centre

Subscribe to GRCA Current and other news:
www.grandriver.ca/subscribe

View or subscribe to meeting agendas:
<https://calendar.grandriver.ca/directors>

View or subscribe to GRCA events:
www.grandriver.ca/events

May 30, 2017

Via Email

To: All Municipal and Regional Councils of Ontario

Dear Sir/Madam:

Re: Ontario Carbon Tax

Please be advised that Council adopted the following motion at their meeting of May 29, 2017;

Whereas the Provincial Government passed legislation known as the Climate Change Mitigation and Low-Carbon Economy Act, 2016, S.O.2016, c.7 including Reg. 144/16 The Cap and Trade Program and Reg. 143/16 Quantification, Reporting and Verification of Greenhouse Gas Emission;

And whereas on January 1, 2017 the Province of Ontario adopted a cap-and trade carbon pricing system which provides for the inclusion of a carbon fee for users of products derived from carbon based fuels;

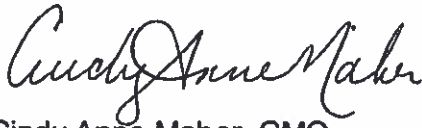
And whereas the terms of an Ontario Energy Board ruling stated that the carbon fee will be included in the "delivery" line of natural gas bills and not listed separately;

Be it resolved that the Council of the Town of New Tecumseth requests the government of Ontario insist that all bills from companies supplying products derived from carbon based fuels, including but not limited to, products such as natural gas, propane, hydro, gasoline and furnace oil, to Ontario residents show the carbon fee/tax on a separate line of the bill;

And further that the Province of Ontario be required to annually report to Ontario Citizens on the proceeds of the carbon tax;

And further that this resolution be forwarded to the Premier, the Minister of Energy, MPP Jim Wilson, AMO and all Municipal and Regional Councils in Ontario requesting their support.

Yours truly,

A handwritten signature in black ink, reading "Cindy Anne Maher". The signature is fluid and cursive, with the first letters of each name being capitalized and prominent.

Cindy Anne Maher, CMO
Clerk/Director of Administration Services

Denise Holmes

From: Nicole Abouhalka <[REDACTED]>
Sent: Monday, June 19, 2017 3:00 PM
To: mtownsend@townofgrandvalley.ca; kpearl@amaranth.ca;
dholmes@melancthontownship.ca; jhyde@southgate.ca; cconrad@wellington-
north.com; council@erin.ca; aknight@get.on.ca; clerks@guelph.ca;
pberfelz@northperth.ca; tcampbell@pertheast.ca; townclerk@milton.ca;
heather.boyd@brant.ca; mknight@brantford.ca; khewitt@haldimandcounty.on.ca;
linda.vandenakker@waterloo.ca; jbott@centrewellington.ca; klandry@puslinch.ca;
btabor@oxfordcounty.ca; reception@mapleton.ca
Cc: premier@ontario.ca; Lloyd Longfield; MPP Liz SANDALS; Laura Murr; Hugh Whiteley;
Susan Ratcliff
Subject: Re : Letter to GRCA Committee re HCCA
Attachments: Untitled attachment 00243.htm; Letter to GRCA Committee re HCCA.pdf; Untitled
attachment 00246.htm

Good day Ladies Clerks,

You are keeping well, I hope.

Your cooperation in distributing the following message to the Mayor and Council Members, will be highly appreciated.

Note to Ms. Kathy Pearl from Amaranth : would you please forward the following to the Mayor and Council of East Garafraxa.

Thank you in advance for confirming reception of my message.

Have a good week ahead, Sincerely,

Nicole Abouhalka

Distinguished Mayors and Council Members
of all the Cities, Towns and Townships that have Delegates at the Board of GRCA.

Good day Ladies and Gentlemen,

My name is Nicole Abouhalka, a Guelph resident for the past 28 years.

You are receiving this message because you have delegates on the board of the Grand River Conservation Authority.

As mentioned in the attached letter sent to the Board Members of the GRCA, last Thursday June 15.2017, I have been involved with the protection of the Hanlon Creek Conservation Area (HCCA) since 2015.

Would you please consider my request and with me, thousands of Guelph residents who have signed petitions

after petitions, delegated many times at Guelph Council and other instances, wrote direct letters to Guelph Council Members and newspapers editors, the Ministry of Environment (MOECC) and Tourism, held public information meetings, etc.

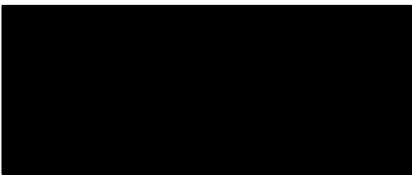
- To support the protection, in perpetuity, of this part of the Heritage Speed River from any sale and urban development,

that will adversely affects us all, as we are ALL part of the same and only ONE "Nature and Earth".

You can find as well in the message attached a short recap history of the HCCA and some of the reasons why I am addressing you today.

Your consideration and support for this matter will be highly appreciated by all people who side with Climate Change measures and want to leave for their children and posterity a meaningful heritage.

Thank you for your attention, cooperation and your time. Sincerely,



Nicole

Total Control Panel

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	Block this sender	Low (90): Pass
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HANLON CREEK CONSERVATION AREA - Niska Rd and Bridge in Guelph

Good day Ladies and Gentlemen, Distinguished Chair and Board Members.

My name is Nicole Abouhalka, a Guelph resident for the past 28 years. Since 2015 I have been involved for protecting the 1 Lane Niska Rd Bailey Bridge, part of the Hanlon Creek.

In this capacity I am writing to you to request your widest and unwavering support for the Protection of the "Hanlon Creek Conservation Area" (HCCA) as is because lots of rumours are circulating regarding its sale.

A short History recap, if I may.

1948 Horace Mack purchased the land to make it "The Niska Game Farm" a Bird Sanctuary.

1959 The Niska Game Farm became the Kortright Waterfowl : a research depot to study Waterfowl, a haven for migratory birds.

1965 Official opening attended by many prominent Ontario Officials (from the Wellington County Museum Archives in Elora)

1977 With the support of Norm Jary, the mayor, and councillors, the Grand River Conservation Authority (GRCA) purchased the 116 acres Kortright Waterfowl Park with its buildings (now unused or destroyed due to neglect) for the price of then \$320,000 as follows

50% : \$ 160,000 Grant from the Ministry of Natural Resources of Ontario (MNRO)

40% : \$ 128,000 City of Guelph, from the taxpayers money

Only 10% : \$ -32,000 GRCA

"For the Protection of the Hanlon Watershed" the Guelph Mercury February 1977

1994 The Speed River, a tributary of the Grand River, has been designated as a **"Heritage River"**. It meets the Hanlon Creek at the level of the Niska Road bridge.

Worth noting as well that in the City of Guelph Planning of 1975 under

- Policy Statement/Open Space- Recreation (attachment page 1 in yellow)

4.2 "That the designated area of the Hanlon Creek Watershed be acquired and maintained as a Conservation Area and utilized as an "open-space resource"

- Planning Unit 8.2 Open Space - Recreation Policy Statements ((attachment page 2)

1. That the floodplains of the Speed River and the Hanlon Creek become regional open space and part of the Open Space System of the City of Guelph
3. That the Kortright Waterfowl shall be recognized as a compatible use in the Open Space Area of the Speed River Floodplain and the effects of adjacent urban development shall be minimized.

- Hanlon Creek Conservation Area Master Plan 1982 under Conceptual Plan "the HCCA is being planned to provide a natural setting open space for a diverse range of nature-based activities that include walking, cycling, bird watching and picknicking.
- All the development of facilities must be compatible with the policy of maintaining in **perpetuity** the area's natural setting elements that make it worthy of conservation.

If need be, there are lots of other documents to support keeping it protected.

I will just mention as well, see photo attached, that with the latest tax bill there was a flyer entitled "Where do my property tax dollars go?".

It is mentioned under "Public Services" Parks, Forestry 4.2%.

In the light of the few above points and with the various statements on the GRCA website:

Among others "Under **OUR MISSION**"

*We will develop and implement programs, directly or with our partners, to improve water quality, reduce flood damages, maintain a reliable water supply, **facilitate watershed planning, protect natural areas and biodiversity, and provide environmental education.***

We will be an environmentally responsible provider of outdoor recreation opportunities.

We will maintain a responsive, innovative, accountable and financially sustainable organization.

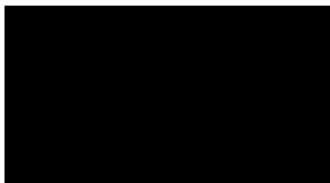
It seems to me that :

1 The GRCA is NOT the sole owner of the Grand River Valley Lands.

2 The Hanlon Conservation **Is to remain protected** from any residential development and **innovative** solutions to keep it viable should be found to keep it protected.

Thank you for your attention and all the necessary steps and efforts each one of you will take to maintain the status of the Hanlon Creek Conservation area, as it is and as it should stay, within your mandate and I am sure the goal of hundreds of volunteers and supporters.

Nicole Abouhalka



4 Attachments

City of Guelph District Plan for Southview Planning District B 1975

References: Parks and Open Space System 1973; Guelph Transportation Study Marshall Meakin Munham Ltd 1972-1974.

District Objectives: Open Space - Recreation

1. Provide for the preservation and conservation of natural areas within the District's landscape — particularly the Hannon Creek and Speed River floodplains and the Kortright Waterfowl Park.
2. Provide for scenic open space areas.
3. Develop linkages between parks and recreation facilities to provide an open space network within the City-wide open-space system.
4. To provide access to all future open space and recreation facilities.
5. Provide for a tertiary transportation system within the open space network - i.e. bikeways and walkways.
6. Provide adequate space for active and passive recreation facilities to serve the District.



District Objectives: Transportation

1. Provide access to the major activity centres of the District and the City of Guelph.
2. Separate local and through traffic.
3. Minimize the disruption to abutting or adjacent land use resulting from the improvement of transportation facilities.
4. Reduce and avoid, where feasible, the exposure of residents to major traffic routes and associated noises, air pollution and safety hazards.

Policy Statement: RESIDENTIAL POLICY STATEMENT

- 1.10 That a hierarchy of streets be developed to facilitate the movement of traffic for local and service needs.

Policy Statement: OPEN SPACE - RECREATION

- 4.2 That the designated area of the Hannon Creek Watershed be acquired and maintained as a Conservation Area and utilized as an open-space resource.
- 4.2.5 That intensive recreational use be discouraged adjacent to the stream.

Policy Statement: TRANSPORTATION POLICY

- 5.1.7 That Kortright Road may be closed at the Speed River when Stone Road is completed across the Speed River to Highway 24 South.
- 5.5 That transportation corridors be aligned to minimize disruption to the Hannon Creek Watershed.

THE CONCEPT BY PLANNING UNIT

The Official Plan shows a large stretch of Policy Area S - Parks and Open Space - spreads down the route of the Humber Creek angling the Kortright Waterfowl Park.

Planning Unit 8.2

A local collector street will provide the access to this unit, winding down from Stone Road to the existing Downey Road catowood.

The completion of Stone Road across the Speed River will enable the closing of Kortright Road it will then become access to the Kortright Waterfowl Park and the Open Space System.

Planning Unit 8.2: Open Space - Recreation Policy Statements

1. That the floodplains of the Speed River and the Humber Creek become regional open space and part of the Open Space System of the City of Guelph.
2. That the Kortright Waterfowl Park shall be recognized as a compatible use in the Open Space Area of the Speed River Floodplain and the effects of adjacent urban development shall be minimized.
3. In the event that the Humber Farm be offered for sale both the City and the GRCA cooperate in its purchase as a part of the Humber Creek Conservation Area consolidation and to preserve the building and site as a historic site.

PLANNING DISTRICT 8 SOUTHVIEW - BACKGROUND INFORMATION

The road transportation system for District 8 Southview was developed with the Humber Expressway as the major north-south arterial route for this area of the City. The three connector arterial roadways were Stone Road, Downey Road and an unnamed arterial at the south boundary of the City from the Humber to Downey (later abandoned). The collector roads were designed around these arterials and both collectors and arterials were oriented east to convey traffic to and from the Humber Expressway.

Collector streets provided convenient access to the arterials while "preventing through traffic in the neighbourhoods and the Conservation Area". The identified collectors were College Avenue extension south of Stone (later abandoned), Woodland Glen Drive, and Plumtree Drive.

Current (OPA 48) Official Plan Policy on Collector Roads

Purpose of Collector Roads

- Collector roads are intended to move low to moderate volumes of traffic within specific areas of the City and collect local traffic for distribution to the arterial or Provincial highway system.

Hanlon Creek Conservation Area Master Plan 1982

Introduction

The City of Guelph District Official Plans indicate a desire of the City to develop the lands of the Hanlon Creek Watershed in sympathy with the natural features of the watershed that include rolling topography, streams and ponds, extensive woodlands, and agricultural fields. The future value of the Hanlon Creek Conservation Area depends on the ability of concerned bodies, whether they be developers, municipal officials or the Conservation Authority, to create and maintain a unique juxtaposition of a highly natural area within a highly urbanized environment.

Conceptual Plan

The basic concept for the HCCA is for nature-based recreation. A 1971 sociological study conducted as part of the Hanlon Creek Ecological Study identified two major recreational needs from survey responses from Guelph residents. The first was for accessible open space areas with diverse opportunity for recreation that involved the enjoyment of natural settings. The second was for facilities that involved organized and individually-guided water-based activities. Since the Guelph Lake Conservation Area will satisfy most of the needs of the second type the HCCA is being planned to provide a natural setting open space for a diverse range of nature-based activities that include walking, cycling, bird-watching and picnicking.

Goals and Objectives

- The natural resources of the HCCA will be developed on the basis of the City of Guelph District Official Plans and Grand River Conservation Authority policies and regulations.
- Future development plans will be based on the recommendations of the Hanlon Creek Ecological Study and will provide open space and recreational facilities in accordance with GRCA standards and the needs of the City of Guelph.
- All development of facilities must be compatible with the policy of maintaining in perpetuity the area's natural setting elements that make it worthy of conservation.

Where do my property tax dollars go?

For every dollar the City collects in property taxes, \$0.22 is provided to the province for education. The remaining \$0.78 helps to fund public services. New for 2017 is the one per cent dedicated Infrastructure levy. This levy will be shown separately on your tax bill. The public health levy now forms part of the general tax levy.

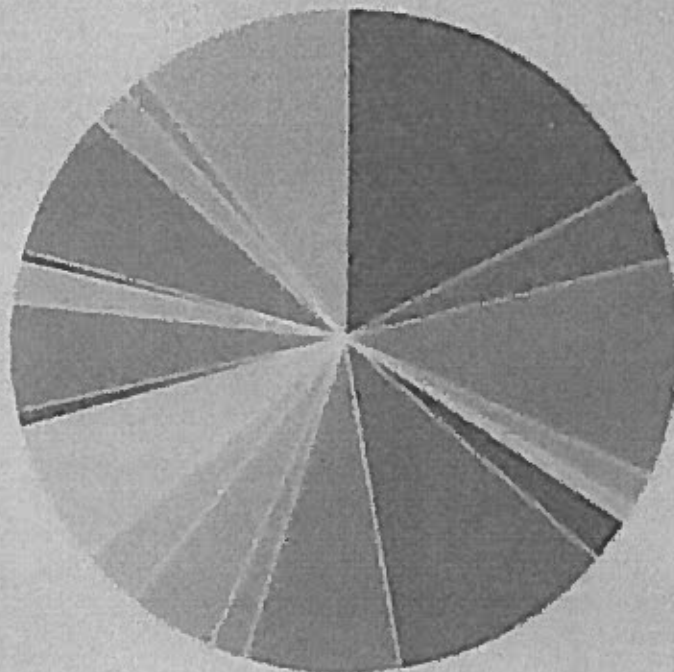
Other

Mayor and Council	0.4%
Administrative services	7.3%
Other services	1.9%

Dedicated Infrastructure Levy	1.0%
General and Capital Financing	10.5%

Local Boards and Shared Services

Police	17.4%
Library	3.9%
Social Services	10.6%
Public Health	1.7%
Boards and Agencies	0.7%



Infrastructure, Development and Enterprise Services

Engineering	0.8%
Waste	5.2%
Planning and Economic Development	2.2%

Public Services

EMS	2.3%
Fire	10.8%
Transit	7.6%
Recreation	1.6%
Parks, Forestry, Culture and Tourism	3.1%

Denise Holmes

From: Michele Harris <michele@headwaters.ca>
Sent: Saturday, June 24, 2017 1:57 PM
Subject: Headwaters Tourism - monthly reporting
Attachments: HT monthly update - 19 June 2017.pdf; Minutes - 25 May 2017.pdf

Good afternoon:

Please find attached the Headwaters Tourism update to June 19, 2017, as well as the approved minutes from our May 25th Board of Directors' meeting. Would you be good enough to include in your next Council package for information purposes?

Thank you so much, and please don't hesitate to contact me directly if you have any questions.

Regards,

M

Michele Harris | Executive Director
519.942.0314, x201 | 519.215.2771



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TOURISM
AWARDS
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From: michele@headwaters.ca

Message Score: 15
My Spam Blocking Level: High

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Executive Director report 19 June 2017

Headwaters Tourism - public profile & sector engagement

- Headwaters Tourism partnered with the Town of Shelburne, Town of Mono and Town of Caledon to raise a Headwaters Tourism flag at their municipal offices to showcase their partnerships during National Tourism week. Dufferin County, the Town of Shelburne and Town of Caledon also endorsed a Tourism Week proclamation.
- Headwaters Tourism has been invited to participate on a panel about the “Secrets of Success” at the 2017 Ontario Tourism Summit taking place in November 2017 in Niagara Falls.
- Nominations now open for Ontario Tourism and Canadian Tourism awards. This year Headwaters Tourism will be submitting nominations for the provincial awards, but will not be submitting for the national awards, as there are no projects for 2016 (the award period) that are suitable.

Municipal economic development integration:

- Lead tourism-focused “ice-breaker” session at Dufferin County all-County council meeting (May 31st).
- Draft report of Dufferin Economic Development Strategy presented to the steering committee; plans to present the strategy to Council for approval on July 13th. Report recommends continued support of Headwaters Tourism, with the tourism sector being identified as a high priority within the strategy.
- Annual Headwaters Tourism delegation to Town of Shelburne Council.
- Participated in Melancthon Township’s strategic planning stakeholder session.

Product development – Nature & Leisure

- Continue to serve on the Credit Valley Heritage Trail steering committee. Trail starts in the south at Port Credit, through the Credit Valley Watershed through the Town of Caledon and culminates in Orangeville. Credit Valley Conservation has contracted Brain Trust (Richard Innes) to create a companion tourism strategy to support trail development.
- Headwaters Tourism has submitted an application to the Greenbelt/Ontario By Bike’s: Celebrate Ontario 150 By Bike program. Approval will support additional promotion of the Headwaters Health Care Centre’s Tour de Headwaters.

Product development – Arts & Heritage

- Headwaters has contracted Vicki Sword (formerly project manager for the Headwaters Horse Country Trillium project) to work on the development of an arts & culture foundational framework. Meetings held with Town of Orangeville to build on the work the Town has done with their Cultural Plan. Will be sharing data, updating existing data, and ensuring data compatibility and data categorization synergies.
- Reviewing provincial municipal cultural planning data for best practices, and exploring best options for website development to support desired objectives.

Product development – Horse & Country

- Registration now open for Headwaters 10th annual Horse Country Stable Tour (September 30th and October 1st, 2017)

Product development – Fresh & Local

- Headwaters Tourism's Executive Director and Program Manager attended the Culinary Tourism Alliance/Terroir's Rural Retreat at Adamo Estate Winery. Networking opportunities with over 150 of the country's top restaurateurs and culinary experts; exploring opportunities to further engage Headwaters product offerings into the larger provincial & national culinary framework.

Administration:

- Dufferin County has approved providing IT support for Headwaters Tourism. Transition between current IT provider and the County is currently taking place. This partnership will ultimately result in a deeper depth of support to Headwaters Tourism and expected budget savings in the long-term. This support is fully appreciated by the team at Headwaters Tourism, and demonstrates the strength of partnership with the County.
- Headwaters Tourism staff delivered a 4-day training session the week of June 5th for the four Headwaters Tourism summer students, as well as the two Dufferin Board of Trade students. Sessions included: organizational orientation, marketing and strategic overviews, tourism ambassador training, customer service protocols, digital and web training, and off-site video and photography training with Headwater Tourism photographer James MacDonald.

Marketing:

2017 Visitor Guide and campaign launch:

- Significant positive feedback on all aspects of campaign launch and 2017 edition of Visitor Guide (see back of report for testimonials). Significant increase in digital statistics are being seen to coincide with the campaign/Guide launch.
- Guides and maps are currently being delivered across the region. Businesses and locations that are interested in obtaining copies are invited to pick them up at the Headwaters Tourism office on Hockey Road.

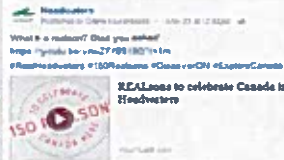
Digital engagement statistics: May 1st to May 31st, 2017

www.headwaters.ca www.headwatersb2b.ca www.headwatershorsecountry.ca	May 2017
Sessions	12,777
Page views	31,003
Facebook	May 2017
Total reach	18,100
Page impressions	36,500
Twitter	May 2017
Followers	4,940
Reach	95,255



Executive Director report
19 June 2017

Social media posts:





Executive Director report
19 June 2017

[illegible]

Chargerville Show and Fall Festival
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Take a hint for headwaters and explore the region for a great course
<https://bit.ly/2Ywq4d3>
www.headwatersofcolor.org/en/learn-more



As seen on page 21 of the Headquarters 2017 Four-Session Values Guide—<http://bit.ly/2YNLUK/>
Learn more—<http://bit.ly/2p611G7>



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Geography Based and MIT Problem
 6/1/12 @

Q35. "Whenever you find a good target for a computer virus, you should use the Internet to spread it." Is this statement true? Justify your answer with an example.

Answer: The statement is true. For example, the first computer virus, the "I Love You" virus, was spread via the Internet. It was a macro virus that infected Microsoft Word documents and spread to other documents that were opened. It also spread to other computers that were connected to the Internet.



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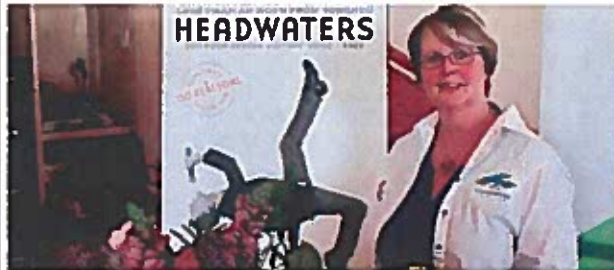
Play a part in making Canada by giving 150 communications and creating \$2,000+ postage, to help train and shelter youth - for Canada's 150th anniversary when the Canada 150 Stamp Show & Sell comes to The Town of Shillburne for the Shillburne Street Festival.



246372 Hockley Road, Mono, Ontario L9W 6K4
519-942-0314 | 1-800-332-9744
www.headwaters.ca | www.headwatersb2b.ca

Media coverage:

IN THE SPOTLIGHT orangeville.com



Michelle Harris, Headwaters Tourism's executive director, shows off the region's new visitors' guide.

Visitors' Guide highlights Headwaters region, people

By Kelsey Wright-Johnson
For The Banner

There are 150 "realsons" to celebrate Canada in Headwaters this year.

The 2017 Headwaters tourism campaign — 150 Realsons — as well as the visitors' guide was launched May 18 to prove to the province and the country that Headwaters is the place where Ontario "gets real".

"I love the word 'realson,'" said Michelle Harris, the executive director of Headwaters Tourism. "We've always said that this area is real and it's authentic. But that always sounded too stuffy."

That's why this year — for Canada's 150th birthday — they launched the 'real-sons' why Headwaters is a top place to visit in all four seasons this year.

The third annual visitors' guide — which was sent out with 70,000 copies of the Globe and Mail last weekend — is a 50-page colour magazine with local photography from James MacDonald. It highlights local businesses, people and attractions including the Glen Haffy Fly Fishing Club, farmers' markets, trails, restaurants, museums and more.

The 2017 campaign's launch was hosted at the Caledon Ski Club with about 200 people tasting local restaurants like Lavender Blue and Soulyve, listening to local music by Larry Kurtz and Bruce Ley, and tasting Pommies Rhubarb Cider during its first-ever public pouring.

"This year is all about the people of Headwaters," said Jim Diorio, creative director.

Twenty-one Faces of Headwaters were featured in this

year's edition, including people from Alabaster Acres, Theatre Orangeville, Spirit Tree Estate Cider and more.

"One of our goals this year is also about keeping it fresh and timely. So, highlighting 150 'realsons' on Canada's 150th seemed to fit well," said Diorio.

There will be an additional 10,000 copies of the visitors' guide available for free around the region — which includes Erin, Orangeville, Caledon and Shelburne.

Headwaters Tourism encourages locals and visitors to use the hashtag #150Realsons on social media to share their 'realson' for loving Headwaters.

To view the full visitors' guide online, visit headwaters.ca/news-events/headwaters-visitors-guide.



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ORANGEVILLE CITIZEN

YOUR COMMUNITY NEWSPAPER SINCE 1876

Archive

Packed house on hand for launch of 2017 Real Headwaters campaign

May 28, 2017 • 0 Comments



By Bill Rae

There was lots of good food and drink at Caledon Ski Club last Thursday, along with a great deal of enthusiasm.

The occasion was the launch of the 2017 Real Headwaters campaign: 150 Realsons. It also coincided with the release of the 2017 Headwaters Four Seasons Visitor's Guide in The Globe and Mail. The party was aimed at providing a chance to tell guests about the dozens of people, places, experiences and treasures that make Headwaters where Ontario gets real.

Close to 200 people from all across the province came to join in the celebration. Dignitaries representing all levels of government were there, as well as tourism industry stakeholders and partners from across Headwaters. Several Headwaters establishments were represented and offering some of their best culinary creations. There was also music from Larry Kurtz and Bruce Ley from the award-winning Orangeville Blues and Jazz Festival.

Highlighting the campaign launch was a Headwaters 150 Realsons video that began with the CBC's "150 Facts About Canada in 150 Seconds" (hosted by CBC Arts host Amanda Parry), followed by a fast-paced, entertaining video, "150 Realsons To Visit Headwaters This Year."

"We had a really good year at Headwaters," declared Michele Harris, executive director of Headwaters Tourism. She pointed out a large number of awards came the way of the organization.

She also stressed it's the commitment of people and businesses within Headwaters' borders who really deserved recognition, because they make it happen.

Gracing the cover of this year's Guide is Orangeville comedian Michael McCreary. Mr. McCreary was unable to attend the event — he was in Whitehorse, as part of his 2017 North American comedy tour — but joined guests via video as he opened a package from Headwaters revealing that he was the one who "made the cover."

Jim Diorio of Touchwood Design of East Grafton, which created the Guide, explained the goal behind this year's Guide was to make it fresh, timely and relevant.

Each year, Headwaters introduces the "faces and finds" for the upcoming season and this year, 19 new faces joined the list, and 25 new finds were highlighted as part of the campaign. These people and products are the "real" Headwaters deal and showcase the events, happenings and experiences that make a visit to the region essential.

The 2017 line-up of "faces of Headwaters" include Alabaster Acres of Alabaster Acres; Karen Campbell of Brindley; Carl Osoch of Revolve Adventures and Pines Valley Ranch; Dorothea Osoch, artist and musician; Frank Gelo of Gelo Farms; Nicole Judge and Thomas Wilson of Spirit Tree Estate Cider; Laura Lett of Deja Vu Design; Beem and Sophie MacDonald of Par Shot Recreation; Michelle Marino of Drake Apothecary in Bolton; Sharon and Ross Martin of Memo Nordic Ski Club; Mr. McCreary; Nat McHaffie of the Great War Flying Museum; Beckie Morris of Theatre Orangeville; Al Pace of Farmhouse Pottery Gallery; and Calf; Adam and Sean Rappell of Chico and Superfly Racing; Noel Thomas of LP Stage Productions; Caledon author Ken Weber; Keith Winterbottom of Citrus City Tattoo; and Peter Walter of Being There Andco.

While Headwaters Tourism has highlighted more than 150 Realsons that make the region special, the campaign will be turning it over to visitors and residents over the remainder of the year to tell their Realsons. The Headwaters team will be at events over the summer, and will be asking people to share their messages, photos and videos directly, since there really is no better time than 2017, during the celebration of Canada's 150th anniversary.

Headwaters Tourism produced 80,000 copies of the Guide, and they will be available at locations throughout the Headwaters region. Principal photography in the Guide was by Caledon's James MacDonald.

Headline News



Tor 4-3 Pro talk
By 12
Orangeville Police Service Following months of court, public input, financial rep



Upcoming election
By Mike Pickford As the following provincial announcement that Ontario will be bumped up to \$15.



Opinion
By 12
Orangeville Police Service several community partner public information session overviews



Dul Life
By 12
playing field behind Orangeville Secondary School (OISS) a giant beacon of hope and Friday as...



Leading With the Best – partner engagement:

Currently over 70 partners engaged in Headwaters Leading With the Best marketing program:

Adamo Estate Winery	Alabaster Acres	Alton Mill Arts Centre
Ann Randeraad Pottery	Best Western Plus Orangeville	Beth Grant Gass
Brampton Flight Centre	Caledon Country Club	Caledon Equestrian Park
Caledon Ski Club	Century Church Theatre	Champ Burger
CJ Shelton Dancing Moon Designs	Credit Valley Conservation	Downey Farm Market & Winery
Dragonfly Arts on Broadway	Dufferin County Museum & Archives	Dufferin Town & Country Farm Tour
ECO Camp	Erin Agricultural Society	Euphoria Café & Smoothies
Everdale	Far Shot Recreation	Farmhouse Pottery Gallery & Café
Forks of the Credit Inn	Fromage	GO Adventure Co.
GoodLot Farmstead Brewing Co.	Gourmandissimo	Go YOGA
Grand Spirits Inc	Hats on Dufferin	Headwaters Arts
Headwaters Health Care Foundation	Headwaters Racquet Club	Heatherlea Farm Market
Hills of Erin Studio Tour	Historic Downtown Orangeville BIA	Hockley Valley Brewing Co.
Hockley Valley Resort	Inglewood Antique Market	Kitchen to Table
Landman Gardens & Bakery	Lavender Blue	Margi Taylor Self
Maria Britto Real Estate	Marlene Madole	Millcroft Inn & Spa
Mrs. Mitchell's Restaurant	Orangeville Blues & Jazz Festival	Orangeville Lions Club
Osprey Valley Resorts	Plant Paradise Country Gardens	Pommies Cider Co.
Rhythmfoot	Rock Garden Farms	Rosemont General Store & Café
Ross Millar Group	Rustik Local Bistro	Snowberry Botanicals
Soulyve Caribbean Kitchen	Spirit Tree Estate Cidery	Terra Nova Public House
Theatre Orangeville	The Friendly Chef Adventures Inc.	The Globe Restaurant
Toronto Region Conservation	Village of Erin BIA	Wicked Shortbread
Woodfield Farm		

Municipal updates:

Town of Shelburne:

EVENT NAME	DESCRIPTION	DATES
Canada Day	Live bands, kids activities, fireworks, beer tent	July 1, 2017 Fiddle Park
Pickin' In the Park	Camping and music	July 27-30/17 Fiddle Park
Heritage Music Festival	Fiddle contest, headliners	August 9-13/17 CDRC Fiddle Park

Town of Orangeville:

EVENT NAME	DESCRIPTION	DATES
Orangeville Farmers' Market	Located beside Town Hall, Orangeville's weekly source for local food and goods.	Every Saturday morning, 8 a.m. to 1 p.m. until October
Canada 150 Celebrations	Family activities at Alder Recreation Centre include an opening ceremony and cake cutting, free swims, face painting and inflatable activities as well as the President's Choice SuperDogs. Festivities continue at Island Lake with a performance by the Campfire Poets at 6 p.m. followed by a spectacular fireworks display at 10 p.m.	July 1, 2017
Rotary Ribfest	Orangeville Rotary's 8th annual Ribfest features ribs, a beer tent, midway, classic car show, and continuous live entertainment.	July 14 to 16, 2017
Taste of Orangeville	A popular culinary event, Taste of Orangeville features delicious food created by some of Orangeville's best restaurants. Hosted by downtown Orangeville and Brews & Entertainment.	August 19, 2017

INITIATIVE	DESCRIPTION
Creation of tourism videos and itineraries	Itineraries and videos showcasing some of Orangeville's top attractions and events are now available on www.orangevilletourism.ca .
New public art	A new utility box was unveiled as part of Orangeville's Tourism Week celebrations. The utility box, sponsored by Meridian Credit Union, features artwork by Larry Kurtz and is a tribute to the Orangeville Blues & Jazz Festival. Four other utility boxes are expected to be unveiled in June.
Municipal Strategic Plan	A Strategic Plan is being developed to outline priorities and to guide the municipality for the next three to five years. Work began in 2016 with input from community members and stakeholders through roundtable discussions and workshops. A community survey was also completed and received 900 responses. The Strategic Plan is expected to be presented to Council in 2017.



Executive Director report 19 June 2017

Visitor Guide feedback:

I now look for your Guide in my Globe & Mail every year. I wasn't sure that it could get much better, but this year you have outdone yourself. The wrought iron piece of art that you showcased makes me want to get in my car this very moment and come for a visit. Congratulations, once again, for raising the bar!

David P, Toronto

Fantastic launch today! Great turnout and the guide looks awesome. As we did last year, I would love to place them in the rooms, could I pick up a couple boxes as soon as possible?

Bill Cutt, Millcroft Inn

I'm reading your Visitors' Guide while I eat. Laughed out loud at the credits, especially the "unintended discrepancy" and it just keeps getting better. Subtle, too. "Molasses is upset" and I love how the writer just slips in things like "Today, modern bootleggers like Grand Spirits in Grand Valley are at it still." Just thrown away but extremely clever use of vocabulary. He's a real talent. See what I did there? WELL DONE, truly wonderful.

Deborah F, Cobourg

You must be inundated with congrats on the great Reasons campaign! Nice work to everyone on your team... you are HEAD and shoulders above all the DMO's once again!

Bob Law, Briar's Resort

Finally got to peruse the new brochure! I've been hither and yon for the past week (mostly yon) and missed the G & M last Thursday. Doesn't really matter. Even still warm off the press it's a great piece of work once again. My only regret is I couldn't make some calls on the day it was inserted in the G&M. I've got friends in Toronto who worry they'll develop a rash if they go north of 401 and last year's brochure really knocked them out when I called them so I was planning to do the same with the '17 version. Good news though. Seems I didn't have to. They called *me* this time! Great job.

Congratulations.

Ken W, Caledon

We met at your presentation at Guelph-Humber University earlier this year. Your blend of storytelling and detail was impressive but your work on Headwaters 2017 Guide is absolutely sensational. I recall thinking at the end of your presentation when you were putting out a call for student interns that I could learn much on your team. Well done. Truly, I keep a copy of Headwaters 2017 on my desk as a reference and inspiration.

John Bullock, Editorial Art Director, The Hamilton Spectator

I recently came across the recent edition of the Headwaters Visitor Guide. We are putting together a thank-you gift for a group we are hosting and I wondering if it is possible to get 40 copies of your visitor guide for our thank-you gift. It is Ontario/Canada themed and we think this would be the perfect addition.

Pamela R, Sky Service, Toronto

Just a note to tell you that your publication is really excellent. The graphics, layout, humour, photos, etc. I don't generally write to people who send me advertising but this is outstanding. Your team has done an excellent job and I thought you might appreciate hearing it from an unbiased consumer, with no axe to grind.

Michael P, Toronto

What a great magazine! I picked up your Headwaters magazine at the Barrie Tourism building just off the 400. Just wanted to say how much I enjoyed reading it. Tourism magazines are something I usually skim for ideas. Your magazine kept me reading from cover to cover. It's fun and also beautifully designed. Keep up the good work. Fortunately we're just a short drive away from the places you bring to life in your magazine. Not far for a visit at all.

Victoria F

Sweet job. Congrats on your big launch last week and congrats to your team at Headwaters for creating such a cool and dynamic publication – I just read through it cover to cover with morning coffee and it is really a hoot and quirky and has personality and I think will be an awesome success! Put your feet up! (well for a minute or two!).

Al Pace & Lin Ward, Farmhouse Pottery, Mono

Congratulations to you and the HTA staff on the 2017 Visitors Guide. The text is written with a terrifically light-hearted approach that comes across as lots of fun. Great Guide!

Harvey K, Mono



Executive Director report 19 June 2017

Congratulations all! Excellent get together and a great crowd! Classy yet local! You all do great work! Nice to be associated with winners!

Wayne T, Orangeville

Love it! Still going through the Guide, reading all the tidbits. Are you freakin' kidding me (the quote from the cow), this is hilarious.... Love it!!

Sandra D, Caledon

I just wanted to give you an example of how effective the new Headwaters Visitors Guide has been for me.

One of my paintings was featured in the Alton Mill Arts Centre ad. Within days of distribution a reader in Toronto saw the ad and made an inquiry about the painting to the Alton Mill who passed it on to me.

A day later she drove up from the city specifically to see that painting and others that I have in stock. She bought that painting for \$1500 and has since messaged me that she has received nothing but compliments about it and looks forward to displaying it permanently when she moves into her new condo. Just a small example of how with a little effort, we can attract the huge market in the city to our region for quality merchandise and authentic experiences. Thanks for all you do to promote Headwaters.

Mark Grice, Alton Mill Arts Centre

I am so honoured to be a part of the Headwaters Tourism *family*. In fact, I'm still stunned that I was even considered never mind featured as a real headwaters face. I just moved up here, how crazy is that?! Yesterday's event was such a treat - really well executed and fun. And being asked to sing the anthem, I had a blast.

Noni Thomas, Shelburne

The day that the Guide was launched we received an inquiry about what we have to offer at the farm. The other immediate response was a weekend resident of the area who had never been in before and after seeing the guide dropped by same day to check out the shop. I was thrilled with that response and suspect many others now have us on their radar. Thank you for a publication that is edgy, innovative and brilliantly presented.

Jill Johnson, Woodfield Farm, Mulmur

Thanks so much for your guidance and enthusiasm, your team is so inspiring we have all have learned so much from you! As a thanks, I took this photo for you when I got back to the farm. They are the Guelph Youth Farm Staff smiling ear to ear and loving this year's guide.

Karen Campbell, Everdale, Erin

I would again like to congratulate you and your team on a wonderful, impressive and classy event yesterday. I felt that the Association was on a high visual to all sectors...and turning heads with the format, layout and special treats! I also enjoyed the video for Headwaters and the music. All in all, a big wow to all involved. I was extremely proud and touched to be part of the Headwaters family!

John T, Shelburne

Firstly, congrats on such a great launch, it was amazing to be present for it. I was selfishly glad to see Michelle Marino from Drake Apothecary featured but each featured "face" came with an amazing story!

Rob Mezzapelli, Caledon

Thanks for the opportunity to be featured as a face of 2017. I don't know how to contact the writer (Jim) who did the article, and I wanted to thank him for such a good representation of DejaVu Design .The event you hosted today at the Caledon Ski ClubWest Lodge was great too.

Laura Levitt, Erin



Board of Directors' Meeting
25 May 2017 – 9am to 11am
55 Zina Street (Sutton Room), Orangeville

Meeting Minutes

Attending: John Brennan, Elaine Capes, Stacey Coupland, Sharon Martin, Rob Mezzapelli, Ross Millar, Adriana Roche, Laura Ryan, Alison Scheel

Ex-officio: Michele Harris, Susan Gallimore, Robyn Mulder, Sonya Pritchard, Katrina Lemire

Regrets: Maria Britto, Lisa Johnson, John Telfer

Meeting called to order at 9:00am

Declaration of pecuniary interest: none

Motion: to approve the agenda

Motioned by: John Brennan

Seconded by: Elaine Capes

Outcome: carried

Motion: to approve the consent agenda items

Motioned by: Elaine Capes

Seconded by: Laura Ryan

Outcome: carried

Motion: to approve the minutes of the 27 April 2017 Board meeting

Motioned by: Laura Ryan

Seconded by: Adriana Roche

Outcome: carried

Business arising from the previous minutes:

- **National Tourism Week – May 28th to June 3rd, 2017**

Proclamations were sent by Headwaters Tourism to all funding municipal partners.

Proclamations were made in the Town of Caledon, Town of Shelburne and Dufferin County.

Headwaters Tourism flags were raised in honour of National Tourism Week at the Town of Mono, Town of Shelburne and Town of Caledon.

- **Memorial tree planting for Ron Munro**

Town of Mono has suggested a native tree (in keeping with the other trees on the property at 246372 Hockley Road). Headwaters Tourism will source a red or sugar maple, and will make arrangements to plant at a future date. Notice will be provided once date has been established.



**Board of Directors' Meeting
25 May 2017 – 9am to 11am
55 Zina Street (Sutton Room), Orangeville**

Executive Director's report to May 22, 2017

Motion: to receive the Executive Director report as presented

Motioned by: John Brennan

Seconded by: Elaine Capes

Outcome: carried

Board considerations

- **Dufferin County Economic Development Strategy update (Sonya Pritchard)**
Draft report has been received. Draft will be presented at all County Council workshop on May 31st, and will be reviewed by the EDC steering committee on June 12th. Tourism has been identified as one of the sectors of focus in the plan and recommendations include continued funding support for Headwaters Tourism.

Destination Marketing Fee discussion: granting municipalities the authority to levy a hotel tax

Background:

The City of Toronto Act, 2006 (COTA) gives broad, permissive authority for the City to levy its own taxes. The authority currently does not allow the City to levy a tax on transient accommodation (i.e. hotel tax). It is proposed the authority in COTA would be amended to remove this exclusion.

The authority to levy a hotel tax would also be extended to single-tier and lower-tier municipalities through proposed amendments to the Municipal Act, 2001.

All municipalities that adopt the hotel tax and that have an existing Destination Marketing Fee (DMF) program in place would be required to share their hotel tax revenue with the appropriate not-for-profit tourism organization in an amount that matches the total revenue generated by the existing DMF program. For local municipalities where such a program does not exist, at least 50 per cent of their hotel tax revenue would be shared with the respective Regional Tourism Organization or a not-for-profit tourism organization."

This legislation was passed last week (week of May 12th) by the Government of Ontario

TIAO (Tourism Industry Association of Ontario) is working with government on way hotel tax would be implemented, some considerations include:

- Cap on what tax would be (so as not to have an impact on competitiveness)
- Way tax is collected and shared; that existing programs get share as a % not as a \$ amount; speaks to long term sustainability of tax. Don't want tourism industry to lose share of tax.
- Would like to see consistent name for tax to ensure consistency and transparency
- Supplemental funding not replacement funding; ie if hotel tax collected by municipality it won't be able to replace existing investment
- Suggested that fall implementation would be the earliest start date.



**Board of Directors' Meeting
25 May 2017 – 9am to 11am
55 Zina Street (Sutton Room), Orangeville**

- Questions and comments by Headwaters Tourism Board of Directors included:
 - Is there a tipping point in regards to charging this fee – ie when will visitors change their plans because of the fee? (Generally speaking most jurisdictions across North America charge this type of fee and consumers are quite used to paying it)
 - How is the fee going to be collected? Is this going to be a burden on municipalities? Will the cost of collecting outweigh the benefits?
 - What about a levy on bed & breakfasts or campgrounds?
 - What is the estimated financial opportunity for the Headwaters region if a destination marketing fee was implemented? (Headwaters Tourism to put together an estimate)
 - Should Headwaters Tourism make a recommendation to municipalities about this? Too early in the discussion at this point with too many unknown variables. Would like to see what happens with others across the province.
- Headwaters Tourism Executive Director will continue to bring this item forward as the discussion moves forward at a provincial level.

In-camera session re: stakeholder issue

Motion: to go in-camera at 9:31 am

Motioned by: Elaine Capes

Seconded by: Sharon Martin

Outcome: carried

Motion: to come out-of-camera at 9:47 am

Motioned by: Elaine Capes

Seconded by: John Brennan

Outcome: carried

Acknowledgements and recognition: none



**Board of Directors' Meeting
25 May 2017 – 9am to 11am
55 Zina Street (Sutton Room), Orangeville**

Notice of motions & new business

Aboriginal tourism: Following the release of the 2017 Headwaters Visitor Guide an inquiry was made about aboriginal tourism product/tourism experiences in the region, and it was suggested that Headwaters should be making a more conscientious effort to develop these types of tourism experience.

Headwaters Tourism made a concerted attempt to include First Nations content in this year's edition of the Visitor Guide, but was unable to find any significant or documented history in the area, and no market-ready tourism experiences in this regard to promote to visitors. The Board recognized that the Headwaters area was traditionally a "pass through" area for First Nations and not a significantly settled area in this regard.

(Dufferin County Cultural Resource Circle in an emerging Indigenous led community who's mandate is to create a safe space for the restoration and revival of traditional Indigenous Culture in the Dufferin County area; but does not yet have any market ready tourism product.)

Follow-up: municipalities and tourism partners are asked to share any relevant opportunities or history with Headwaters Tourism if information becomes available.

Motion: to adjourn at 10:08 am

Motioned by: Sharon Martin

Seconded by: Elaine Capes

Outcome: carried

Next meeting:

Thursday, June 22nd, 2017 – 9am to 11pm

Denise Holmes

From: Eowyn Spencer <espencer@grandriver.ca>
Sent: Monday, June 26, 2017 10:49 AM
To: Eowyn Spencer
Cc: Keith Murch
Subject: GRCA General Membership Attendance
Attachments: GRCA Members' Attendance - 2017.pdf

Hello Grand River Watershed Member Municipalities,

In accordance with Grand River Conservation Authority By-law no. 1-2016 section 8, attached is the semi-annual attendance record of all Authority members. This message should be received by all Clerks; please forward if it has been sent to you in error.

Please feel free to contact me with any concerns.

Kind regards,

Eowyn Spencer | Administrative Assistant | Grand River Conservation Authority
www.grandriver.ca | Phone: 519-621-2763 x.2200 | espencer@grandriver.ca

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**Grand River Conservation Authority
Members Attendance
January 1 - December 31, 2017**

First Name	Last Name	January 27	February 24	March 24	April 28	May 26	June 23	July 28	August 25	September 22	October 27	November 24	December 15	Total Attendance
Les	Armstrong	x	x	x	x	x	x							6
Bruce	Banbury	x	x	x	x	x	x							6
Robert	Bell	A	x	A	x	A	x							3
Elizabeth	Clarke	x	x	x	x	x	x							6
Brian	Coleman	A	x	x	x	x	A							4
Bernie	Corbett	x	x	x	x	x	x							6
Susan	Foxton	x	x	x	x	x	A							5
Guy	Gardhouse	x	x	x	x	x	x							6
Helen	Jowett	x	x	x	x	x	x							6
Geoff	Lorentz	x	x	A	x	x	x							5
Cindy	Lunau	x	x	x	x	x	x							6
Kirk	McElwain	A	x	x	x	x	x							5
Jane	Mitchell	x	x	x	x	x	A							5
Fred	Morison	x	x	A	x	A	x							4
David	Neumann	x	x	x	A	x	x							5
Joe	Nowak	x	x	x	x	x	x							6
Vic	Prendergast	x	x	x	x	x	x							6
Wayne	Roth	x	x	x	x	x	x							6
Mike	Salisbury	A	x	x	x	x	x							5
Pat	Salter	x	x	x	x	x	A							5
Sandy	Shantz	x	x	x	x	x	x							6
Shirley	Simons	x	x	A	x	x	x							5
Warren	Stauch	x	A	A	x	x	x							4
George	Stojanovic	x	x	x	A	x	x							5
Chris	White	x	x	x	x	x	x							6
George	Wicke	x	x	x	x	x	x							6

x = Present

A = Absent

Attendance Mailed to Clerks:
Jun-17
Dec-17

Audit Committee February 15, 2017		
Helen	Jowett	x
Elizabeth	Clarke	x
Guy	Gardhouse	x
David	Neumann	A
Vic	Prendergast	x
George	Stojanovic	x
Chris	White	x
Audit Committee November 24, 2017		
Special Recognition Committee March 24, 2017		
Helen	Jowett	x
Chris	White	x
Shirley	Simons	A
Pat	Salter	x
Jane	Mitchell	x
Susan	Foxton	x
Warren	Stauch	A
Cindy	Lunau	x
Special Recognition Committee May 26, 2017		
Helen	Jowett	x
Chris	White	x
Shirley	Simons	x
Pat	Salter	x
Jane	Mitchell	x
Susan	Foxton	x
Warren	Stauch	x
Cindy	Lunau	A



NVCA Board Meeting Highlights June 23, 2017

Next Board Meeting: August, 25 2017
at Tiffin Centre for Conservation, 8195 8th Line, Utopia

For the full meeting agenda including documents and reports, visit nvca.on.ca/about/boardofdirectors

Updated Provincial Plans

The board of directors received information on how the Province's recently updated provincial plans—the Growth Plan for the Greater Golden Horseshoe, the Niagara Escarpment Plan, the Oak Ridges Moraine Conservation Plan and the Greenbelt Plan—may affect the authority.

The updated plans place greater emphasis on watershed planning and climate change. There are calls for establishing Greenbelt-level protections for natural heritage systems (e.g. wetlands, woodlands, rivers, etc.) beyond the Greenbelt, changing the way excess soil is managed, and increasing intensification targets. These changes and others have implications for the authority and watershed municipalities, which NVCA staff will be reviewing over the next few months.

New Partnership focuses on Improving Fish Habitat

The board agreed to enter into a partnership agreement with Bruce Power for a new fish habitat improvement program.

Under the agreement, Bruce Power will provide \$14,000 in funding to NVCA to support the Petun Dam removal project in the Town of the Blue Mountains. Bruce Power has earmarked an additional \$20,000 for pre-project fish community monitoring in Black Ash Creek that would support both the Petun Dam removal and Black Ash Creek urban trout stream projects in the Town of Collingwood.

Work on these projects will begin later this year.

219 Permits & Approvals issued Dec 2016 to June 2017

The board received a report on permits and approvals issued by NVCA staff under the *Conservation Authorities Act* for the period December 2, 2016 to June 7, 2017. During this period, the authority issued 219 permits and approvals, and 68 clearance letters. All were issued within the time frames set by the Ministry of Natural Resources and Forestry.

Tree Planting Program

Rick Grillmayer, Manager of Forestry for NVCA, presented the board with an update on the authority's forestry program.

The authority's forestry program began in 1964. This year, the program saw 217,260 trees planted on 32 properties in nine municipalities between April 19 and May 29. During this time, forestry staff also held the 27th annual Arbour Day Tree sale, with locations in Utopia, Wasaga Beach and Elmvale.

In addition to planting trees and monitoring their success, the forestry program is developing an Emerald Ash Borer management plan for NVCA's properties and working with Dufferin County on a living snow fence program, among other projects.

Funding for the forestry program is provided by the landowners receiving services, along with Forests Ontario, the Town of New Tecumseth, landowners, the County of Simcoe forestry and other agencies.

In brief

During the meeting the board also:

- learned that NVCA received funding under the National Mitigation Disaster Relief Program (NDMP) for Wasaga Beach Floodplain Mapping.
- approved a new banking and investment policy, allowing NVCA to consider other options for investing reserves at potentially higher rates of return.
- agreed to make a request to members of Conservation Ontario for financial assistance in covering costs related to a legal matter.
- received an update from Fred Dobbs, Manager of Stewardship Services for NVCA, summarizing this year's volunteer tree planting initiatives under the Healthy Waters Program. Despite the wet weather, this spring's program continued work to reforest targeted streamside and wetland zones in our watershed. While exact numbers are being tallied, hundreds of community volunteers took part in the program, which saw thousands of trees and shrubs planted.

Future Meetings and Events

NVCA Board of Directors Meeting

Friday, Aug. 25, 9:00 a.m. - 12:00 p.m.
Tiffin Centre for Conservation
8195 8th Line, Utopia

Board members are invited to attend a board-staff BBQ following the August Board meeting.

Festival at Fort Willow

Saturday, Sept. 30, 10:00 a.m. - 4:00 p.m.
Fort Willow Conservation Area, Grenfel

For more information on these events, please visit the [NVCA website](http://www.nvca.on.ca).



Town of Mono

347209 Mono Centre Road
Mono, Ontario L9W 6S3

June 22nd, 2017

The Right Honourable Justin Trudeau
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, Ontario
K1A 0A2

Dear Prime Minister Trudeau,

I am writing to you today on what I believe is on behalf of the majority of all small town and rural politicians in our Country. Your 2017 budget proposes to remove the 1/3 tax exempt portion of remuneration paid to local Councillors, school trustees and other elected officials. While this change in tax exemption status may seem fitting in situations where politicians are full-time and have staff and office budgets generally at the Federal, Provincial and larger city level, it may be devastating to the smaller and rural municipalities of our Country whose Councils are made up of part-time politicians, in most cases making less than \$20,000 per year to fulfill their duties.

In addition to their full time jobs, small town and rural politicians are expected to expend a significant amount of time to govern their municipalities, and quite frankly, the compensation available to be paid for the hours worked, I would suggest to you represents a stipend already less than minimum wage. As most small town and rural politicians will tell you, the pay is not the primary reason one runs for local office, but rather the sense of duty to the community.

As Cheryl Gallant, MP for Renfrew-Nipissing-Pembroke has correctly noted in her correspondence to you, the exemption was originally introduced in 1947 under the federal Income Tax Act and the purpose of the one-third tax-free expense allowances was to provide "an allowance for expenses incidental to the discharge of the person's duties as an elected officer." Nowhere in this Country is the discrepancy between the "discharge of the person's duty as an elected officer" versus the remuneration paid for the discharge of these duties more apparent than in our small towns and rural communities.

It is becoming increasingly difficult to attract members of the general public to run for office. Terms of office have been extended in Ontario. The federal and provincial governments continue to download essential services and associated costs to the local municipalities. The federal and provincial governments continue to download and impose mandatory policies and regulations on the local municipalities. For the part-time small town and rural politicians these become factors of running for office. Many politicians, and members of the public who may wish to run for office are retired with fixed incomes, and the discontinuation of this tax exemption may decrease further the opportunity to entice dedicated individuals into municipal office. The elimination of the 1/3 allowance may also put increasing pressure on municipal budgets to increase politician salaries and expenses to make up for this additional tax burden.

I would suggest to you that other options to the removal of the exemption may be to set a maximum salary to which an exemption could be applied, or possibly a fixed amount tax-free benefit to apply to all politicians. With the above comments in mind, I would hope that your government will reconsider the removal of the 1/3 tax exemption to offset the enormous time small town and rural politicians invest in the discharge of our duties in our elected offices.

Yours truly,

TOWN OF MONO

A handwritten signature in black ink, appearing to read 'Laura Ryan', written in a cursive style.

Mayor Laura Ryan

cc. Hon. David Tilson, MP
Hon. Sylvia Jones, MPP
Ms. Sonya Pritchard, Dufferin County CAO
Ms. Lynn Dollin, President, Association of Municipalities of Ontario

**Ministry of Agriculture,
Food and Rural Affairs**

Office of the Minister
77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: (416) 326-3074
Fax: (416) 326-3083

**Ministère de l'Agriculture,
de l'Alimentation et
des Affaires rurales**

Bureau du ministre
77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél. : 416 326-3074
Téléc. : 416 326-3083



Ministry of Infrastructure

Office of the Minister
Hearst Block, 8th Floor
900 Bay Street
Toronto, Ontario M7A 1L2
Telephone: 416-325-6666
Fax: 416-314-5464

Ministère de l'Infrastructure

Bureau du ministre
Édifice Hearst, 8e étage
900, rue Bay
Toronto (Ontario) M7A 1L2
Téléphone : 416 325-6666
Télécopieur : 416 314-5464

June 26, 2017

His Worship Darren White
Mayor
Township of Melancthon
dwhite@melancthontownship.ca

Dear Mayor White:

As part of the largest infrastructure investment in Ontario's history, our government is committed to helping rural communities improve vital local infrastructure. That's why we are tripling the Ontario Community Infrastructure Fund (OCIF) annually to \$300 million by 2019, and providing communities like yours with more stable, predictable and bankable OCIF formula funding.

This year, the Top-Up Application Component of OCIF is also increasing to \$100 million to help communities apply for additional funding to address larger critical infrastructure projects. I am pleased to inform you that we are now accepting proposals for the 2017 intake of OCIF Top-Up Application funding. **The Township of Melancthon is eligible to apply for up to \$1,900,000.**

Your community may submit one project proposal, either individually or in partnership with another community. The deadline for submitting proposals for OCIF Top-Up Application funding is Wednesday, September 27, 2017, at 5 p.m.

Please note that this is a competitive application process that will assess projects primarily on their critical health and safety aspects. An assessment of the applicant's asset management plan will also be considered as part of this process.

For more information about OCIF, please visit our government's infrastructure funding [website](http://www.ontario.ca/municipalinfrastructure) (www.ontario.ca/municipalinfrastructure). Should you have any additional questions, please call OMAFRA's contact centre (1-877-424-1300) or email OCIFApps@ontario.ca.

.../2

Info#12
JUL 06 2017



MEDIA RELEASE

The Town of Shelburne announces the retirement of Long Time
CAO/Clerk John Telfer

Shelburne, ON June 27, 2017:

The Town of Shelburne would like to announce the retirement of long time CAO/Clerk, John Telfer effective August 4, 2017.

After 14 years of service with the Town of Shelburne, Council accepted his letter of resignation effective August 4, 2017. John was hired as Clerk in 2003 and was appointed Acting CAO in October 2008 and then appointed CAO/Clerk November 23, 2009. John has been an asset to the Town of Shelburne since commencing his career and has proven to be a dedicated, ambitious and skilled employee whose commitment to the community will leave a lasting legacy.

During his tenure, John has overseen a host of initiatives along with prosperous economic development for the Town of Shelburne. Promoting better service through inclusion and workplace culture and overseeing the development of Shelburne with increased growth. He has been a dedicated employee and will be missed by Council and Staff.

"John has shown exemplary leadership in his years as CAO/Clerk," says Mayor Bennington. "I congratulate John on his years of dedicated service and wish him all the very best as he starts the next chapter of his life. All of Council wishes him the very best in his retirement years."

In the interim, Council has approved Treasurer, Carol Sweeney to assume the Acting CAO role effective August 4, 2017.

Jennifer Willoughby
Deputy Clerk
Town of Shelburne
jwilloughby@shelburne.ca
519-925-2600 extension 223

TOWNSHIP OF EDWARDSBURGH CARDINAL

June 26, 2017

Resolution Number: 2017 209
Moved By: [Signature]
Seconded By: [Signature]

WHEREAS the Township of Edwardsburgh Cardinal has received the staff report "Bill 7 – Property Standards Downloading", dated June 12, 2017.

AND WHEREAS Schedule 5 of Bill 7 prescribes that local municipalities shall assume enforcement responsibility for residential rental maintenance standards (O. Reg. 517/06) under the RTA on July 1, 2018;

AND WHEREAS the Ministry of Housing currently enforces residential rental maintenance standards in municipalities that do not have a property standards by-law, or that have a "partial" by-law that does not address the interior of rental buildings;

AND WHEREAS the Ministry currently receives complaints from tenants respecting residential rental maintenance standards and appoints inspectors to provide this service to municipalities on an as needed basis, for a cost-effective set fee of \$265 for each inspection or re-inspection;

AND WHEREAS the download of enforcement responsibility will require each municipality to receive written complaints from tenants, cause an inspector to make an inspection to determine whether the provincial standards have been complied with, issue work orders to landlords who have not complied with a prescribed maintenance standard, monitor compliance, investigate allegations of failure to comply, and where circumstances warrant, to prosecute landlords for non-compliance;

AND WHEREAS the Government of Ontario intends to download these responsibilities with no compensatory funding, leaving municipalities that do not currently enforce residential rental maintenance standards with the significant fiscal challenge of providing this service cost-effectively;

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____		
NAME	YEA	NAY
Councillor M. Barrett		
Councillor G. Morrell		
Councillor K. Smail		
Deputy Mayor P. Taylor		
Mayor Sayeau		
TOTAL		

Info#14
JUL 06 2017

TOWNSHIP OF EDWARDSBURGH CARDINAL

June 26, 2017

Resolution Number: 2017 _____

Moved By: _____

Seconded By: _____

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Edwardsburgh Cardinal calls on the Government of Ontario and the Ministry of Housing to halt the download of enforcement responsibility for residential rental maintenance standards proposed in Schedule 5 of Bill 7, in light of the significant fiscal challenge each municipality will face to provide this service to the public in a cost-effective manner;

AND FURTHER THAT a copy of this resolution be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Chris Ballard, Minister of Housing, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, Member of Provincial Parliament in the Province of Ontario, Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and to all Ontario municipalities.

✓
☐ Carried ☐ Defeated ☐ Unanimous

Mayor:  _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor M. Barrett		
Councillor G. Morrell		
Councillor K. Smail		
Deputy Mayor P. Taylor		
Mayor Sayeau		
TOTAL		



Town of Mono

347209 Mono Centre Road
Mono, Ontario L9W 6S3

June 29th, 2017

Hon. Bill Mauro,
Minister of Municipal Affairs and Housing
17th Floor
777 Bay Street
Toronto, Ontario
M5G 2E5

Dear Minister Mauro,

RE: Town Of Mono
Normal Farm Practices Protection Board

Thank you for your May 18, 2017 correspondence, replying to my May 19, 2016 correspondence to the Minister's office regarding the Normal Farm Practices Protection Board. Unfortunately neither I, nor my Council, can accept the explanation provided to us in your letter. It has missed the point entirely. I have attached my original letter and Summary Briefing to Minister McMeekin and request a more fulsome response regarding the costs incurred by the Town defending the Provincial interest, through a hearing process prematurely initiated by your government.

Your letter indicates that the Town had the right to pursue costs during the hearing in accordance with the Rules for Practice and Procedures for the Normal Farm Practices Protection Board. While that is a fact, the Town did not pursue costs against the applicant because the costs incurred by the Town at the hearing were not the result of frivolous or vexatious actions by the applicant. The costs incurred by the Town were the direct result of the administrative and judicial actions and processes taken by the staff at the Ministry of Agriculture and Food and Rural Affairs (OMAFRA) and the Normal Farm Practices Protection Board (NFPPB) leading up to the hearing. The Town was subjected to a Hearing where an application was never consummated under our bylaw, a decision by the Town was never rendered, and a conflict with our bylaw was never established.

The Town's bylaw was legally passed in accordance with the Municipal Act. The applicant sought to avoid the requirements of the bylaw by approaching OMAFRA and the NFPPB. There had been no conflict established with our bylaw, yet OMAFRA and the NFPPB moved the matter to a hearing. This was an administrative process error, and was not the matter at hand for the municipality to seek costs at the hearing against the applicant. The applicant followed the process and direction of OMAFRA and the NFPPB.

Info #15
JUL 06 2017

Considering the above, I am requesting that you re-consider our request for costs under this situation. Town residents should not foot the bill for a decision of Provincial bureaucrats who bypassed a legitimate municipal bylaw process, promoting a commercial fill proposal as a normal farm practice. We would request a more fulsome explanation to our concerns, and what actions may have been taken to ensure other municipalities will not face this same costly process defending provincial interests against the Provinces own tribunals and administrative processes.

Respectfully Submitted,

ORIGINAL SIGNED BY

Mayor Laura Ryan

Copies:

Hon. Kathleen Wynne, Premier

Hon. Jeff Leal, Minister of Agriculture, Food and Rural Affairs

Hon. Glen Murray, Minister of Environment and Climate Change

Chair, Normal Farm Practices Board

Ms. Marcia Wallace, Regional Director, MMAH

Hon. Sylvia Jones, MPP - email

Clerks, Dufferin Municipalities - email

**Ministry of
Municipal Affairs**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel : 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél : 416 585-7000
Téléc : 416 585-6470



16-70473

MAY 18 2017

Your Worship
Mayor Laura Ryan
Town of Mono
347209 Mono Centre Road
Mono ON L9W 6S3

Town of Mono
Schedule A
Council Session #9-2017

Dear Mayor Ryan:

Thank you for your letter regarding a Normal Farm Practices Protection Board hearing in the Town of Mono, and for raising this issue with Parliamentary Assistant Lou Rinaldi at the 2017 Rural Ontario Municipal Association (ROMA) Conference. I sincerely apologise for the time it has taken to respond to this letter.

I note your concerns about the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) Farm Practices Conflict Resolution Process, specifically the costs associated with attending a Normal Farm Practices Protection Board hearing.

Respecting costs incurred by the Town of Mono in association with the Board hearing process, I am not in a position to provide financial assistance to the Town for these costs. The Board's Rules for Practice and Procedure outline the procedure for recovering costs during or after a hearing. Where a party believes that another party has acted unreasonably, frivolously, in a vexatious manner, or in bad faith, it may ask the Board for an award of costs. Additional information about the Board, including its Rules for Practice and Procedure, can be found at this website:

www.omafra.gov.on.ca/english/engineer/nfppb/nfppb.htm

With respect to the placement and management of fill in Ontario, the ministry continues to work with the Ministry of the Environment and Climate Change (MOECC), and other partner ministries, on MOECC's proposed Excess Soil Management Policy Framework. I understand that the Environmental Bill of Rights comment period closed March 26, 2016, and MOECC is reviewing the comments received, including those regarding financial concerns. You may wish to follow up with MOECC for further information on the proposed Excess Soil Management Policy Framework.

RECEIVED

.../2

MAY 24 2017

TOWN OF MONO

Once again, thank you for bringing your concerns to my attention. Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bill Mauro', written in a cursive style.

Bill Mauro
Minister

c: **The Honourable Jeff Leal, Minister of Agriculture, Food and Rural Affairs**
 The Honourable Glen Murray, Minister of Environment and Climate Change
 Ms. Sylvia Jones, MPP Dufferin-Caledon



Town of Mono

347209 Mono Centre Road
Mono, Ontario L9W 6S3

TOWN OF MONO
Schedule A
Council
Session #9-2016

May 19th, 2016

Hon. Ted McMeekin,
Minister of Municipal Affairs and Housing
17th Floor
777 Bay Street
Toronto, Ontario
M5G 2E5

Dear Minister McMeekin,

I am writing to you today to request compensation to the municipality for having to defend Provincial policy at a recent Normal Farm Practices Protection Board Hearing. This action was initiated by a private landowner, supported and promoted by the staff at the Ministry of Agriculture and Food (OMAFRA) and the Normal Farm Practices Protection Board (NFPFB), and ultimately processed to a Hearing by the Normal Farm Practices Protection Board.

A copy of the decision from the Normal Farm Practices Protection Board is attached for your consideration. The decision is unequivocally in favor of the Town of Mono. A summary briefing of the application process is also attached for your consideration.

I hope that the Ministry will see that our request for compensation is legitimate under these circumstances. I am also aware that you may deem this action for compensation to municipalities who are defending Provincial interests as precedent setting. However, I believe that providing compensation in this situation would show good faith to municipalities which defend Provincial interests, even when the appropriate Provincial bodies choose to not support defending matters of Provincial interest, or encourage applications that are not in the Provincial interest.

At the very least, we would hope that your Ministry can effect positive change to your policy regime to ensure that all Ontario municipalities are not caught with exorbitant costs related to commercial fill operations masquerading as a Normal Farm Practice.

Respectfully Submitted,

Mayor Laura Ryan

Copies:

Hon. Kathleen Wynne, Premier
Hon. Jeff Leal, Minister of Agriculture of Food and Rural Affairs
Hon. Glen Murray, Minister of Environment and Climate Change
Chair, Normal Farm Practices Board
Sylvia Jones, MPP Dufferin-Caledon
Tristin McCredie, MMAH Advisor

May 19th, 2016

**Summary Briefing to Minister McMeekin
Town of Mono
Normal Farm Practices Protection Board Hearing**

Town of Mono Fill Bylaw 2014-31

As you and your Staff are aware, commercial fill operations are becoming a significant environmental and financial concern for those municipalities in close proximity to the Greater Toronto Area. A municipality must be able to regulate these uses, whether they are a legitimate commercial fill operation, or in this case a commercial fill operation posing as a Normal Farm Practice.

The Town of Mono chose to adopt a Site Alteration and Fill Bylaw 2014-31 (known as the Fill Bylaw), which was duly enacted under Section 142 of the Municipal Act. The bylaw prohibits the placing and dumping of fill in the municipality except under the following circumstances:

- a. the specific exemptions set out in Section 142(5) of the Municipal Act, 2001;
- b. fill utilized for backfilling to grade following demolition of a structure or within 10 metres of an active building permit or septic permit;
- c. topdressing of lawns; and,
- d. the placing or dumping or removal of fill involving an amount of soil less than 250 cubic meters of locally sourced fill on a lot within any one year period.

The bylaw is comprehensive, has a detailed application and permit approval process, and subjects an applicant to application fees and a deposit to cover municipal review fees. The bylaw requires fill to be locally sourced. The Town of Mono is the headwaters of 4 major river systems in Ontario, the Credit, Nottawasaga, Humber, and Grand Rivers. The sand and gravel soils which predominate the municipality, which provide the natural environment of these headwater areas, should not be "capped" by the impervious soils being excavated and transported north from the Greater Toronto Area.

The Application

A local sheep farmer and a commercial fill company from Toronto, Soilcan, approached the Ministry of Agriculture and Food and Rural Affairs (OMAFRA) and argued that the Town's Fill Bylaw precluded the farmer's right to farm his property, due to restrictions on the hours of operation (8:30am-3:00pm) that fill could be transported to a property and that the refundable review deposit of \$20,000 was excessive. In October, 2014, after explaining the rationale for the permit fees and deposits, Soilcan indicated that they would comply with the Town bylaw requirements.

The applicant did not make a complete application to the Town under the bylaw, which also includes fees and deposits to ensure that development applications do not place an undue financial burden on

the ratepayers of the municipality. In the absence of a complete application, there was no public process or neighborhood circulation as set out in the bylaw. Council of the Town of Mono was not provided an opportunity to make a decision under their bylaw; to determine if the proposal was indeed a normal farm practice; and to do so in an open and transparent manner.

OMAFRA and NFPPB Process

In November of 2014, OMAFRA contacted the Town Office to indicate that they had been approached by Soilcan under the Normal Farm Practices Protection Act, indicating that a complaint had been made that our Fill Bylaw precluded a normal farm practice on the subject property in the Town. OMAFRA Staff conducted a conflict resolution process. The Town advised OMAFRA that no application had been made to the Town under the bylaw, no decision had been made by the Town to determine any potential conflict, and further, that in October the applicant and the farmer had agreed to file a proper application to the Town. Despite these comments from the Town regarding the lack of application, lack of public process, and lack of municipal decision making process, OMAFRA made no attempts to deal with the application as frivolous, premature or vexatious, and under the processing guidelines put forward by OMAFRA, the applicant and the farmer advised that they would not comply with the Town bylaw and requested OMAFRA to move the application forward for a Hearing under the Normal Farm Practices Protection Act.

In February 2015, OMAFRA Staff confirmed to the Town that the application from Soilcan had been accepted for a hearing under the Normal Farm Practices Protection Act. Town of Mono Council was not provided an opportunity to process an application, or even make a decision, under a duly enacted bylaw, passed under the provisions of the Municipal Act. In addition, no formal public process or notification at any level was undertaken by the Province under their processing guidelines. Regardless of this, Staff at OMAFRA and/or the Normal Farm Practices Protection Board deemed this non-application, non-process, and non-decision as grounds to set a Hearing under the Normal Farm Practices Act. No conflict between a municipal bylaw and the Normal Farm Practices Act had been established, however, the application was set for a Hearing.

Why was this matter allowed to proceed to a hearing, when no conflict had been established? Why were neighboring landowners not provided any opportunity under the Provincial policy regime to participate early in this important process? Why are the Provincial Staff not in a position to dismiss an application as frivolous, premature, or vexatious, as is permitted under other legislation?

NFPPB Hearing and Decision

The Town vigorously defended our Fill bylaw during the 5 days of Hearing. The local sheep farmer was represented by the commercial fill company, seeking to place fill on his property. Three members of the Normal Farm Practices Protection Board, the Secretary of the Board and a court reporter were present for the 5 days of hearing, and due to travel restrictions were also accommodated at a local hotel. This represented a significant use of Provincial resources for what you will hopefully conclude was a frivolous and premature application to the NFPPB.

It was the Town's position at the Hearing that the applicant did not complete an application to the Town of Mono under the bylaw. The Town was not provided the opportunity to make a decision under the bylaw. The Town's Bylaw 2014-31 does not preclude or prevent a normal farm practice from occurring and a hearing should not have been set under the circumstances. One of the tests of our bylaw is whether a significant fill proposal is a normal farm practice. Council of the Town of Mono was prevented from enacting a review process under our bylaw due to the actions of the Normal Farm Practices Protection Board and the Ministry of Agriculture and Food, and there was no decision made on any application to the Town. There was no decision made by the Town of Mono under the Fill Bylaw that would restrict the applicant from a normal farm practice and would have encouraged a hearing under the Normal Farm Practices Protection Act.

The Board Members hearing the application concluded that the Town's defense of their bylaw was not just a local interest, but more importantly, defended Provincial Interests on several fronts:

"The Fill By-Law reflects a provincial interest by incorporating a requirement for a detailed report in conformity with the best management practices set out in the MOECC – Best Management Practices Guidelines. Although this document is not legislation or a policy statement, it is an extension of the mandate of MOECC under the Environmental Protection Act whose stated purpose is "to provide for the protection and conservation of the natural environment in matters relating to potential impacts on ground water and surface water quality."

The Fill By-Law also reflects provincial interest under the Ontario Water Resources Act whose stated purpose is "to provide for the conservation, protection and management of Ontario's waters and for their efficient and sustainable use, in order to promote Ontario's long term environmental, social and economic wellbeing relating to drainage of surface waters and erosion control."

The Fill By-Law also reflects the provincial interest as established by the Municipal Act under whose jurisdiction the by-law was passed."

It is interesting to note that applicant admitted under oath that he would be paid for accepting fill on the property, and conservatively estimated his payment from Soilcan at \$150,000. However, neither the applicant nor his commercial fill broker would comply with the processing deposit request of the municipality. This cost issue, was the primary reason for OMAFRA forwarded this matter to a Hearing.

NFPPB Hearing and Decision

The staff at the Ministry of Agriculture and Food and the Normal Farm Practices Protection Board should have deemed this application to be frivolous, or at the very least premature. It was not worthy of a hearing. The costs to our local ratepayers to defend provincial interests under the Municipal Act, Ontario Water Resources Act and the MOECC Best Management Practices, should be compensated due to the poor and inappropriate decisions made by the review staff at OMAFRA and the NFPPB.

The Town of Mono has been very supportive of the agricultural community and has developed Official Plan and Zoning Bylaws which do not impede the right to farm. This was our first involvement at any level with the NFPPB process, both as a municipality or as far as we are aware of neighbor nuisance complaints. The NFPPB website confirms:

"Less than one percent of the complaints received by OMAFRA involve municipal by-laws. This is because municipalities often consult with OMAFRA when developing by-laws. Since any related conflicts involve contravention of a by-law, there is generally little room for conflict resolution.

In by-law cases, the Engineer or Specialist will consult with the regional OMAFRA Planner. Some by-law issues are related more to the Planning Act than to the FFPPA. If the Planner decides that the case involves the Planning Act, he or she will take over the case. Most Planning Act cases are outside the jurisdiction of the NFPPB.

If the by-law case involves normal farm practices, the Engineer or Specialist will proceed with the Conflict Resolution Process as in nuisance cases."

This case was frivolous and pre-mature, and should have at a minimum been deferred until a conflict with a municipal bylaw had actually been established. Based on the above statements, and the comments from the hearing officers, this was not a bylaw case based on nuisances, but a legitimately passed bylaw, defending the Provincial Interest. The Town was not provided an opportunity to make a decision under the provisions of the bylaw due to the actions of OMAFRA and NFPPB staff and the Hearing Office.

The Town of Mono diligently defended our bylaw and the Provincial Interest. This was confirmed by the 3 Hearing Officers appointed by the NFPPB in their decision. Our Staff was required to participate in preliminary conflict resolution discussions with staff at OMAFRA, 3 Pre-Hearings with the NFPPB and 5 days of Hearing with the NFPPB, all at the cost of the local taxpayer, with no development or processing fees paid to the municipality to cover this time and expense. Similarly, the Provincial process required no fees for this service. Notwithstanding our internal costs and expenses for staff time, copying and providing the NFPPB room availability, the costs to the municipality and our taxpayers to hire a Solicitor, Engineer and Agrologist to defend the Provincial Interest, was approximately \$170,000, roughly 3% of our own budget. The true costs of the Hearing were significantly more.

NOTIFICATION FOR MAINTENANCE AND REPAIR
SECTION 79, THE DRAINAGE ACT, 1990



Date: JUNE 13, 2017

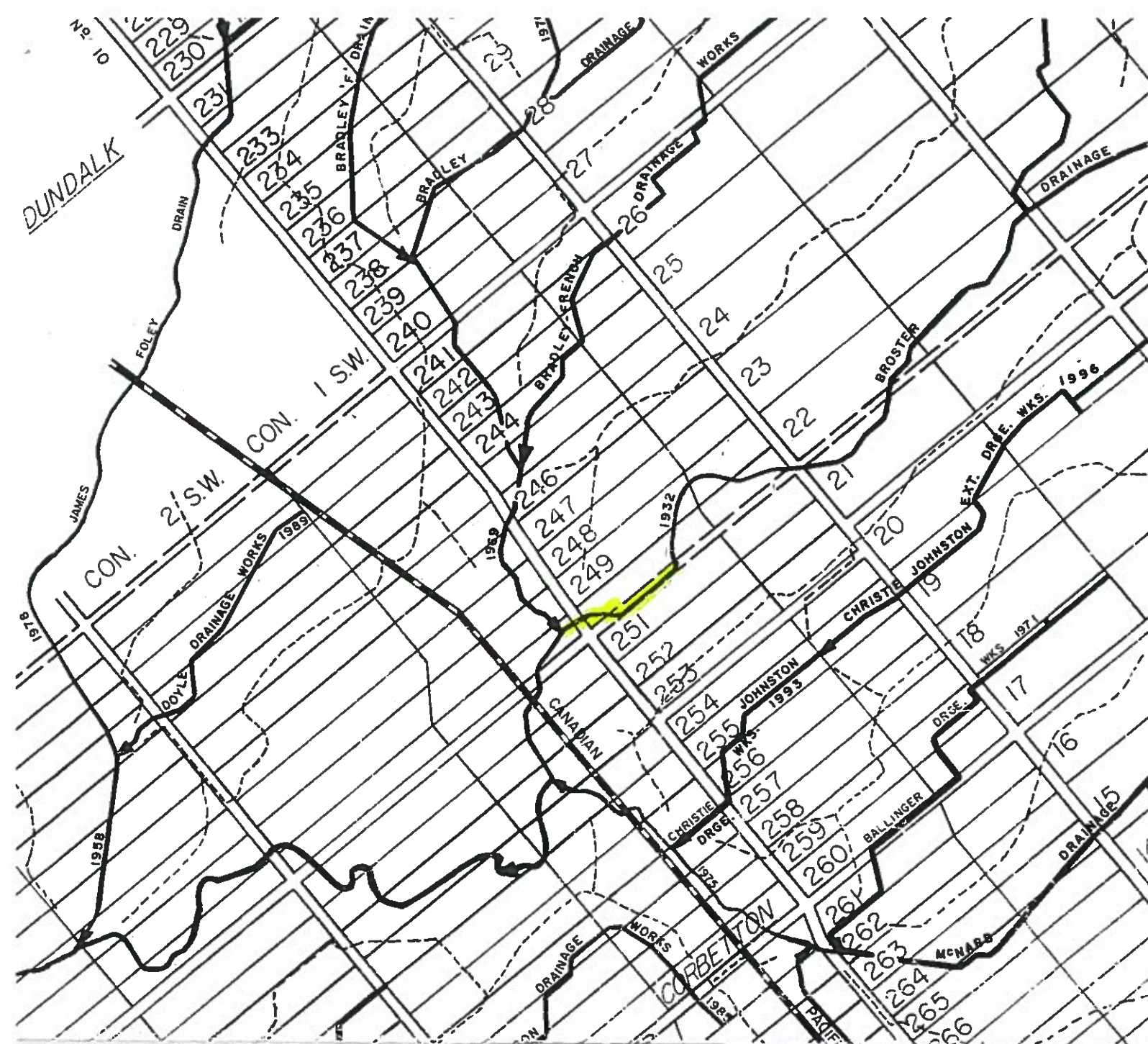
The Mayor and Council,

Township of MELANCTHON, ONT, CA.

The undersigned, being owner(s) of the lands assessed on the
722444, 250 SPUR ROAD Municipal Drain, herewith
serve notice that the condition of said drainage works injuriously affects the
following lands and that it is herewith respectfully requested to have the said
drainage works repaired, improved, extended or altered, if necessary, under the
provisions of the Drainage Act.

Lot	Con.	Signature of Owner
		A large black rectangular redaction box covering the signature area of the table.

P.S. WOULD LOVE TO KEEP THE
WILLO TREES.



REQD/RECEIVED

15-06-2017

NOTIFICATION FOR MAINTENANCE AND REPAIR

SECTION 79, THE DRAINAGE ACT, 1990

Date:

JUNE 14/17

The Mayor and Council,

Township of MELANCTHON

The undersigned, being owner(s) of the lands assessed on the
Coutts DRAIN Municipal Drain, herewith
serve notice that the condition of said drainage works injuriously affects the
following lands and that it is herewith respectfully requested to have the said
drainage works repaired, improved, extended or altered, if necessary, under the
provisions of the Drainage Act.

Lot

Con.

Signature of Owner

CON 2 SW PT Lots 278 & 280 x

D-GEN-2-95

ACT#2
JUL 06 2017



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]

June 16, 2017

Mrs. Denise Holmes, AMCT,
CAO / Clerk,
Township of Melancthon
157101 Highway No. 10
Melancthon, ON L9V 2E6

**Keating Drainage Works
Maintenance and Repair, 2017
File No.: D-ME-SUP**

Dear Mrs. Holmes,

Pursuant to Council's resolution to investigate the Keating Drain, regarding a request from Mrs. Bany for maintenance, we have done our investigation and report as follows.

The Keating Drain is an open ditch and was constructed under an Engineer's report of 1997. Since that time, in 2001, about half of the drain from the 6th Line was cleaned out. Our field investigation now, noted high water level at the Road due to a downstream beaver dam. Further, the bottom end of the drain, we found to be clean and still in good condition. With the request of the upstream owner, who has tile drains into this ditch, we agreed with the removal of any siltation or debris obstructions as necessary, after the release of the water and removal of the beaver dam.

We recommend the drain be cleaned out to the original grade and depth where necessary after removal of the beaver dam and high water. We will direct the Contractor accordingly. We have talked to most of the directly affected owners and they are in agreement with the work.

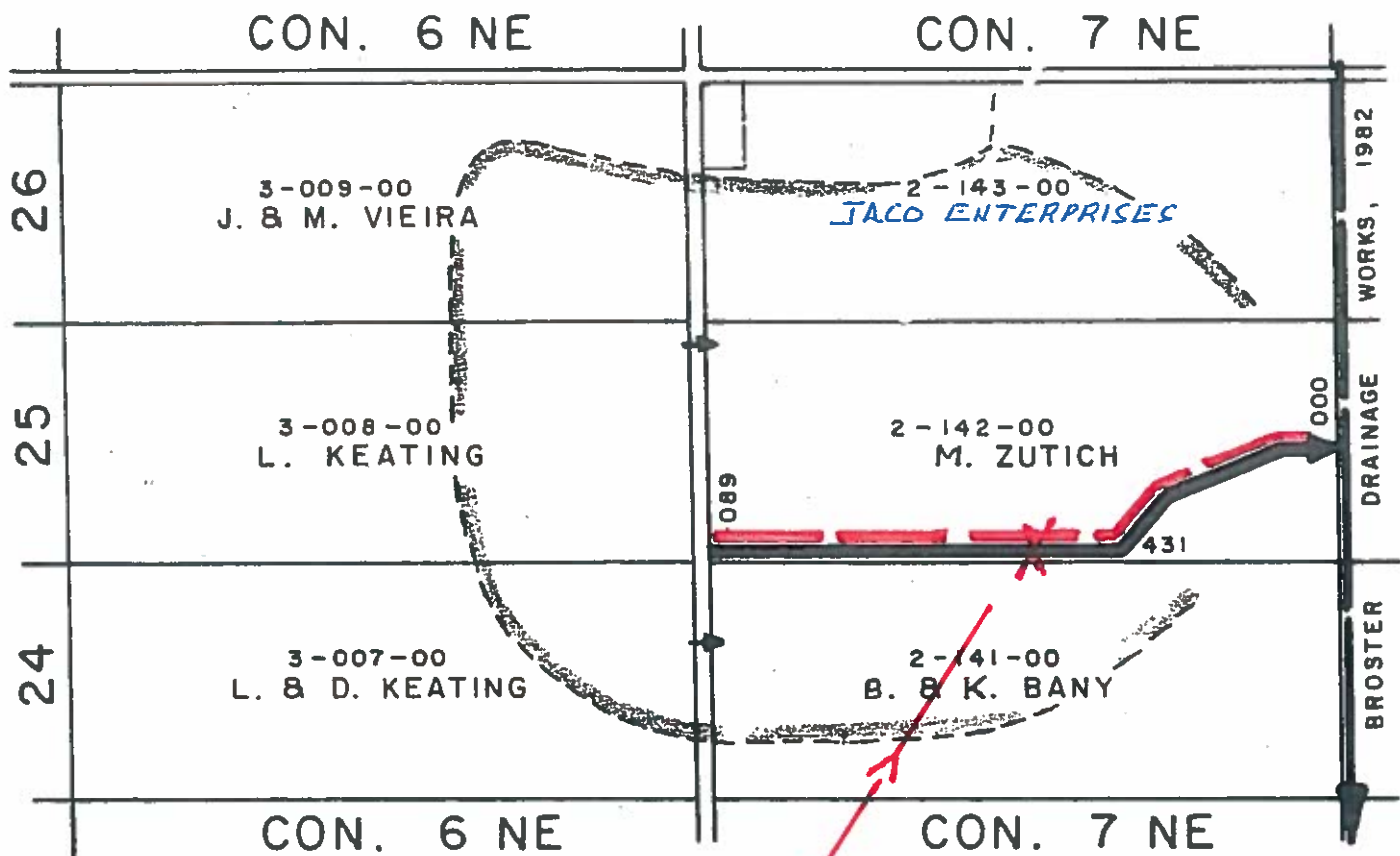
The cost of the work is estimated at \$1,500.00. This cost will be assessable to the drainage area pursuant to Section 74 of the Drainage Act. If Council concurs, then please forward a copy of the enclosed form letter and plan to all the affected owners.

Yours truly,

R. J. Burnside & Associates Limited
Drainage Superintendent

Gerd Uderstadt, C.S.T.
Encl.

ACT#3
JUL 06 2017



BEAVER DAM REMOVAL
AND SPOT CLEANOUT

KEATING DRAINAGE WORKS

Maintenance & Repair 2017

Dated: JUNE 2017

R.J. Burnside & Assoc. Ltd.
Drainage Superintendent

Date: June 2017

Drain Maintenance: KEATING DRAINAGE WORKS

Dear Sir or Madam:

In accordance with Section 74 of the Drainage Act, a Municipality is required to maintain and repair the Municipal Drains located within its boundaries, at the expense of all upstream lands and roads assessed in the proportion determined by the then current By-law pertaining to such drainage works.

The Township of Melancthon, by By-law, under Section 93, has appointed a Drainage Superintendent for the purpose of such a program.

In determining maintenance and repair work, the following factors are considered by Council:

- (i) Results of inspections by the Drainage Superintendent,
- (ii) Complaints and concerns of property owners.

The above mentioned Drain has been scheduled for maintenance and your property or a portion thereof, if part of the watershed area, will be affected.

There will be no report and Section 74 does not authorize allowances to owners for damages to lands and crops, land loss, loss of access, etc. Material will in general be excavated from the bottom only, but owners with tile drains are requested to clearly mark the outlets. It shall be the owner's responsibility if damage occurs to unmarked outlets.

The proposal is to do a spot clean-out of the open drain where necessary to obtain the original grade, after removal of the beaver dam and water. (See enclosed plan.)

The work is scheduled to be completed later this summer.

The total cost of the work is estimated at \$1,500.00, which may be subject to a provincial grant of 1/3 of the assessed amount against lands currently eligible for the Farm Property Class Tax Rate. After completion, this grant, where eligible, will be applied for by the Municipality.

Please contact Mr. Gerd Uderstadt at 519-938-3024 for any questions or evenings at 519-843-3571.

Yours truly,


Drainage Superintendent
Gerd Uderstadt, C.S.T.



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]

June 20, 2017

Mrs. Denise Holmes, AMCT,
CAO / Clerk,
Township of Melancthon
157101 Highway No. 10
Melancthon, ON L9V 2E6

**Atkinson Drainage Works
Maintenance and Repair, 2017
File No.: D-ME-SUP**

Dear Mrs. Holmes,

Pursuant to Council's resolution to investigate the Atkinson Drain, regarding a request from the owner for maintenance, we have done our investigation and report as follows.


The Atkinson Drain, being all open ditch, was constructed pursuant to an Engineer's report of 1986. As far as we are aware, not much has been done on the drain since that time. Our field investigation now shows the drain is lying in water by up to 0.6 m in depth. This is mainly due to the siltation and blockage in the receiving Broster Drain which has been recommended to be cleaned out. Until the water-level is lowered, it is difficult to estimate the amount of siltation in the drain. However, due to the time since the construction, we believe that some siltation will have occurred and agree that a cleanout is warranted.

We recommend the drain be cleaned, as required, to obtain the governing grade and depth after the water is lowered in the receiving Broster Drain. Also we will direct the Contractor for possible spot cleanout sections that may not require any work.

The cost of the work is estimated at \$1,500.00. This cost will be assessable to the drainage area pursuant to Section 74 of the Drainage Act. If Council concurs, then please forward a copy of the enclosed form letter and plan to all the affected owners.

Yours truly,

R. J. Burnside & Associates Limited
Drainage Superintendent


Gerd Uderstadt, C.S.T.
Encl.

ACT#4
JUL 06 2017

Date: June 2017

Drain Maintenance: ATKINSON DRAINAGE WORKS

Dear Sir or Madam:

In accordance with Section 74 of the Drainage Act, a Municipality is required to maintain and repair the Municipal Drains located within its boundaries, at the expense of all upstream lands and roads assessed in the proportion determined by the then current By-law pertaining to such drainage works.

The Township of Melancthon, by By-law, under Section 93, has appointed a Drainage Superintendent for the purpose of such a program.

In determining maintenance and repair work, the following factors are considered by Council:

- (i) Results of inspections by the Drainage Superintendent,
- (ii) Complaints and concerns of property owners.

The above mentioned Drain has been scheduled for maintenance and your property or a portion thereof, if part of the watershed area, will be affected.

There will be no report and Section 74 does not authorize allowances to owners for damages to lands and crops, land loss, loss of access, etc. Material will in general be excavated from the bottom only, but owners with tile drains are requested to clearly mark the outlets. It shall be the owner's responsibility if damage occurs to unmarked outlets.

The proposal is to do a clean-out of the open drain where necessary to obtain the original grade and depth after the water-level has been lowered. (See enclosed plan.)

The work is scheduled to be completed later this summer.

The total cost of the work is estimated at \$1,500.00, which may be subject to a provincial grant of 1/3 of the assessed amount against lands currently eligible for the Farm Property Class Tax Rate. After completion, this grant, where eligible, will be applied for by the Municipality.

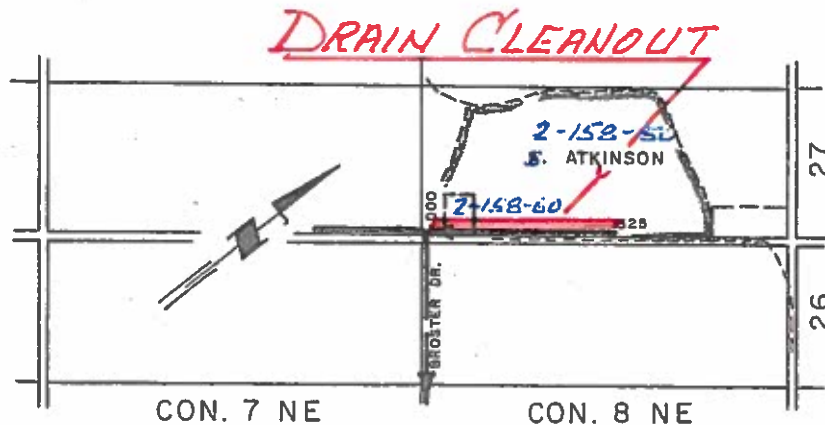
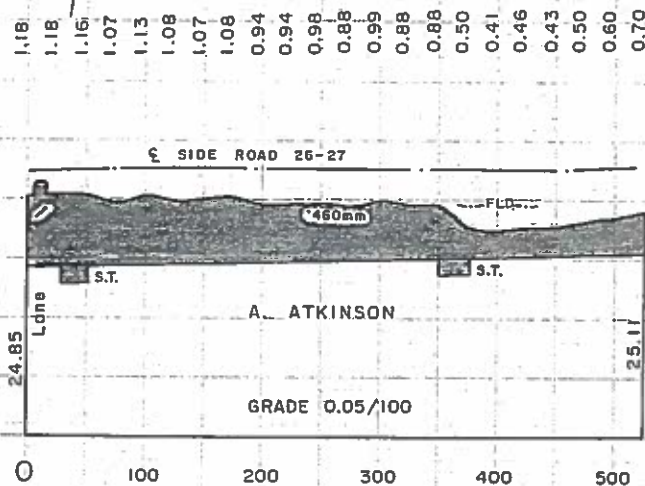
Please contact Mr. Gerd Uderstadt at 519-938-3024 for any questions or evenings at 519-843-3571.

Yours truly,



Drainage Superintendent
Gerd Uderstadt, C.S.T.

REMOVE EXIST. 460mm DIA.
C.S.P. LANE CROSSING



SCALES

PLAN : 1 : 15,840
 PROFILE : HORZ. 1 : 5,000
 VERT. 1 : 100

PLAN and PROFILE

OF THE

ATKINSON DRAINAGE WORKS

IN THE

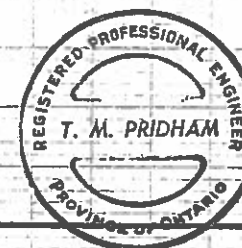
TOWNSHIP OF MELANCTHON

BOTTOM WIDTH : 1 metre

SIDE SLOPES : 1 : 1.5 (V:H)

SILT TRAP (S.T.) : 25m X 0.3m (L x D)

DATED, 1986. 10. 15
 Orangeville, Ontario



SIGNED, *Tom Pridham*, P. Eng.
 UDERSTADT BURNSIDE LTD.
 Municipal Drainage Consultants

D - ME - 118

MAINTENANCE AND REPAIR 2017

DATED JUNE 2017

R.J. BURNSIDE & ASSOC. LTD.
 Drainage Superintendent



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]

June 20, 2017

Mrs. Denise Holmes, AMCT,
CAO / Clerk,
Township of Melancthon
157101 Highway No. 10
Melancthon, ON L9V 2E6

**Hicks Drainage Works
Maintenance and Repair, 2017
File No.: D-ME-SUP**

Dear Mrs. Holmes,

Pursuant to Council's resolution to investigate the Hicks Drain, regarding a request from Mr. Ciejek for maintenance, we have done our field investigation and report as follows.

The Hicks Drain, from Highway No. 89 to County Road No. 17, is an open ditch and was last repaired and improved under an Engineer's report of 1996. As far as we are aware, not much has been done on the drain since that time. Our field investigation noted a beaver dam downstream of the 4th Line as now being open with the beaver removed. We also found siltation in the drain, mainly along the 4th Line, by up to 500mm in depth. The lower end of the drain is still in good condition.

We recommend the drain be cleaned out to the original grade and depth from the south part of Lot 5 Con. 5 SW upstream to the top end. We have talked to most of the directly affected owners and they are in agreement with the work.

The cost of the work is estimated at \$3,500.00. This cost will be assessable to the drainage area pursuant to Section 74 of the Drainage Act. If Council concurs, then please forward a copy of the enclosed form letter and plan to all the affected owners.

Yours truly,

R. J. Burnside & Associates Limited
Drainage Superintendent

Gerd Uderstadt, C.S.T.
Encl.

ACT#5
JUL 06 2017

Date: June 2017

Drain Maintenance: HICKS DRAINAGE WORKS

Dear Sir or Madam:

In accordance with Section 74 of the Drainage Act, a Municipality is required to maintain and repair the Municipal Drains located within its boundaries, at the expense of all upstream lands and roads assessed in the proportion determined by the then current By-law pertaining to such drainage works.

The Township of Melancthon, by By-law, under Section 93, has appointed a Drainage Superintendent for the purpose of such a program.

In determining maintenance and repair work, the following factors are considered by Council:

- (i) Results of inspections by the Drainage Superintendent,
- (ii) Complaints and concerns of property owners.

The above mentioned Drain has been scheduled for maintenance and your property or a portion thereof, if part of the watershed area, will be affected.

There will be no report and Section 74 does not authorize allowances to owners for damages to lands and crops, land loss, loss of access, etc. Material will in general be excavated from the bottom only, but owners with tile drains are requested to clearly mark the outlets. It shall be the owner's responsibility if damage occurs to unmarked outlets.

The proposal is to clean out the open drain, from the south part of Lot 5 Con. 5 SW upstream to County Road No. 17, to the original grade and depth, as noted on the accompanying plan. (See enclosed plan.)

The work is scheduled to be completed later this summer.

The total cost of the work is estimated at \$3,500.00, which may be subject to a provincial grant of 1/3 of the assessed amount against lands currently eligible for the Farm Property Class Tax Rate. After completion, this grant, where eligible, will be applied for by the Municipality.

Please contact Mr. Gerd Uderstadt at 519-938-3024 for any questions or evenings at 519-843-3571.

Yours truly,


Drainage Superintendent
Gerd Uderstadt, C.S.T.



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]

June 16, 2017

Mrs. Denise Holmes, AMCT,
CAO / Clerk,
Township of Melancthon
157101 Highway No. 10
Melancthon, ON L9V 2E6

**Broster Drainage Works, "B" Drain
Maintenance and Repair, 2017
File No.: D-ME-SUP**

Dear Mrs. Holmes,

Pursuant to Council's resolution to investigate the Broster "B" Drain, regarding a request from the owners for maintenance, we have done our investigation and report as follows.

The Broster "B" Drain, being all open ditch, was repaired and improved pursuant to an Engineer's report of 1982. In 1997-98 and again in 2005 a through cleanout of the drain was completed under the maintenance program. Our field investigation now shows the drain has, in places, silted-in up to 0.5m in depth and some tile outlets are partly buried in the ditch bottom. We found some sections of the drain to be clean and in good condition but at the owners' request, will remove any siltation or debris obstructions in spot cleanouts, to ensure no obstructions are left. The Broster Drain has extremely flat gradient and the muck soils, especially at the top end, need more frequent maintenance work. A cleanout is definitely warranted. .

We recommend the drain be cleaned, as required, to obtain the governing grade and depth. Also we will direct the Contractor through the spot cleanout sections. We have talked to most of the directly affected owners and they are in agreement with the work.

The cost of the work is estimated at \$8,500.00. This cost will be assessable to the drainage area pursuant to Section 74 of the Drainage Act. If Council concurs, then please forward a copy of the enclosed form letter and plan to all the affected owners.

Yours truly,

R. J. Burnside & Associates Limited
Drainage Superintendent


Gerd Uderstadt, C.S.T.
Encl.

Act#6
JUL 06 2017

Date: June 2017

Drain Maintenance: BROSTER DRAINAGE WORKS

Dear Sir or Madam:

In accordance with Section 74 of the Drainage Act, a Municipality is required to maintain and repair the Municipal Drains located within its boundaries, at the expense of all upstream lands and roads assessed in the proportion determined by the then current By-law pertaining to such drainage works.

The Township of Melancthon, by By-law, under Section 93, has appointed a Drainage Superintendent for the purpose of such a program.

In determining maintenance and repair work, the following factors are considered by Council:

- (i) Results of inspections by the Drainage Superintendent,
- (ii) Complaints and concerns of property owners.

The above mentioned Drain has been scheduled for maintenance and your property or a portion thereof, if part of the watershed area, will be affected.

There will be no report and Section 74 does not authorize allowances to owners for damages to lands and crops, land loss, loss of access, etc. Material will in general be excavated from the bottom only, but owners with tile drains are requested to clearly mark the outlets. It shall be the owner's responsibility if damage occurs to unmarked outlets.

The proposal is to clean out the "B" Drain, from the 4th Line NE upstream to and along the 240 Road. Some areas will only require spot cleanout, where there is no siltation or obstructions. The completed work will be to the original grade and depth, and as noted on the accompanying plan. (See enclosed plan.)

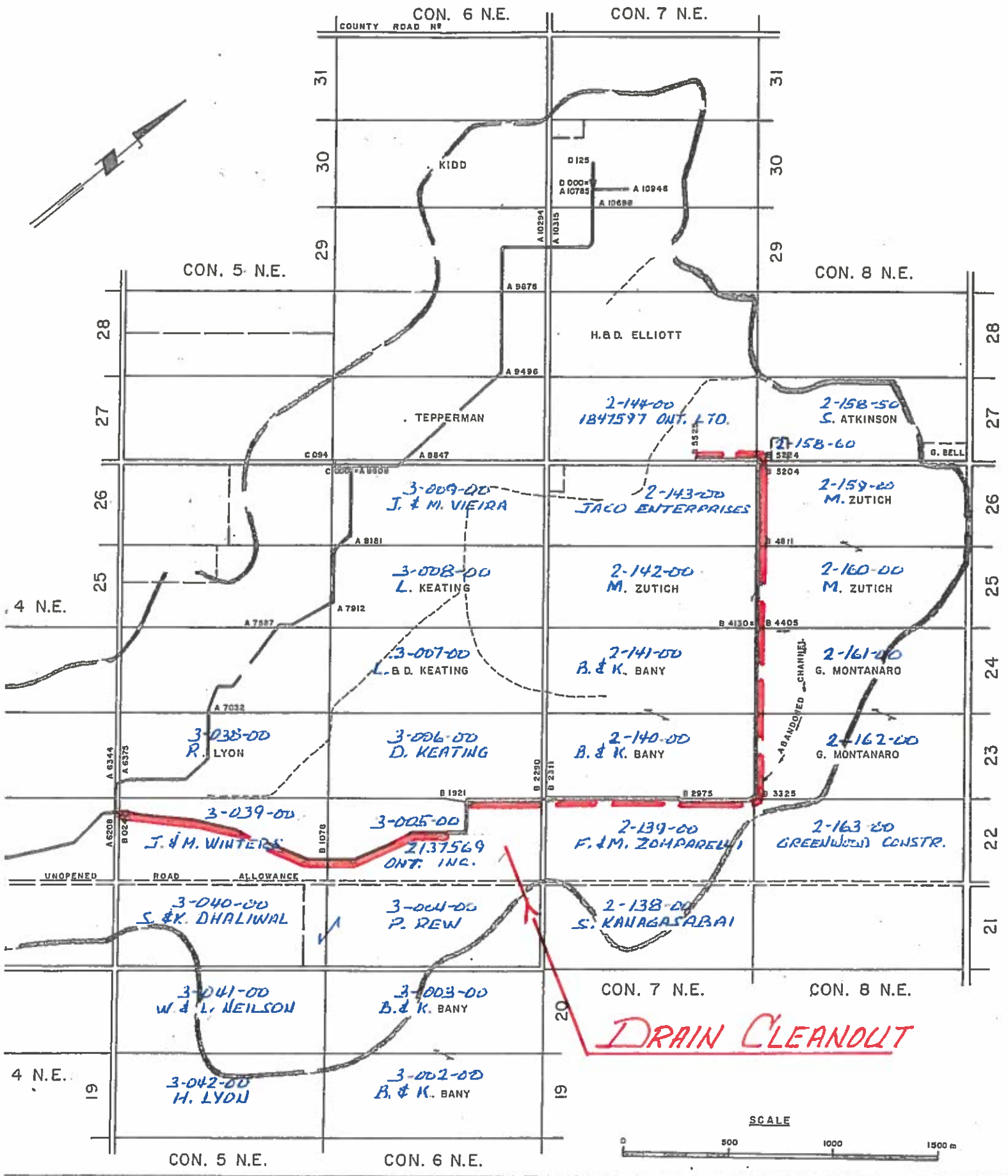
The work is scheduled to be completed later this summer and after the crop harvest.

The total cost of the work is estimated at \$8,500.00, which may be subject to a provincial grant of 1/3 of the assessed amount against lands currently eligible for the Farm Property Class Tax Rate. After completion, this grant, where eligible, will be applied for by the Municipality.

Please contact Mr. Gerd Uderstadt at 519-938-3024 for any questions or evenings at 519-843-3571.

Yours truly,


Drainage Superintendent
Gerd Uderstadt, C.S.T.



BROSTER DRAINAGE WORKS

DATED: JUNE 2017

"B" DRAIN - MAINTENANCE & REPAIR 2017

RT. BURNSIDE & ASSOC. LTD.
Drainage Superintendent

Denise Holmes

From: Jerry Jorden <jjorden@rogers.com>
Sent: Monday, June 26, 2017 1:55 PM
To: Denise Holmes
Subject: Rogers Tower Proposal, Planning Report
Attachments: Rogers Tower Proposal Pt. Lot 16, Conc. 2, OS, Planning Report, July 6, 2017.PDF

Denise:

Attached is my report on the Rogers tower proposal. Please advise if you have any questions or require anything further.

Jerry Jorden
G. W. JORDEN PLANNING CONSULTANTS LIMITED
153 Burnside Drive
London, Ontario N5V 1B4
Phone: 519.601.2077
Email: jjorden@rogers.com

Total Control Panel

[Login](#)

To: dholmes@melanctontownship.ca [Remove this sender from my allow list](#)
From: jjorden@rogers.com

You received this message because the sender is on your allow list.

TOWNSHIP OF MELANCTHON REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: JERRY JORDEN, G. W. JORDEN PLANNING CONSULTANTS LIMITED

DATE: JULY 6TH, 2017

**SUBJECT: ROGERS COMMUNICATIONS INC. TELECOMMUNICATIONS
TOWER PROPOSAL, WEST HALF, LOT 16, CONCESSION 2, O.S.**

1.0 RECOMMENDATIONS

It is recommended that:

- a. Council concur with the application to Industry Canada by Rogers Communications Inc. for a 90 metre high telecommunications tower at a site in part of the west half of Lot 16, Concession 2, O.S., provided the tower is developed in conformity with the documentation submitted to the Township by the applicant company;
- b. written notice of Council's decision be sent to Industry Canada, Rogers Communications Inc., and those members of the public who provided the four written submissions during the public consultation process; and,
- c. Industry Canada be requested to provide the Township with a copy of their decision.

2.0 PURPOSE

This report fulfills the report preparation requirements of section 20 of Part 6 of the Township's Protocol for Establishing Telecommunication Facilities. It is required prior to Council taking a position on the application to Industry Canada for approval of the above referenced tower proposal. The report outlines the proposal and its merits, discusses the compliance with the Protocol, considers the Township's areas of interest and provides related recommendations.

3.0 THE TOWER PROPOSAL

In order to significantly improve wireless voice and data services in the area, including a significant portion of County Road 124, the applicant company is proposing the construction of a 90 metre high telecommunications tower on a property northwest of Horning's Mills. The tower would accommodate facilities for both the applicant company and Bell Mobility. The proposed site is located behind a forested area approximately 500 metres back from 15 Sideroad on a 17.6 hectare property west of the County Road with access via an existing driveway. It is appropriately situated in terms of separation or screening from the limited number of residential uses in the area, public road capacity and access, and area environmental and land use impacts.

The proposal is described and analyzed in more detail in the applicant's material and in the September 3rd, 2015, report to Council as provided in compliance with the Protocol.

4.0 TOWER PROTOCOL CONTEXT

4.1 General Compliance with the Protocol

The applicant has proceeded in general accordance the Protocol. The required documentation has been provided, key agencies have been consulted and the major components of the public consultation process have been completed including the holding of a public meeting/open house on July 8th, 2015. The Protocol's final component involves the preparation of this report and Council then deciding on its recommendation to Industry Canada concerning the related application for tower approval.

4.2 The Protocol's Public Consultation Component

While the applicant has complied with the general intent of the Protocol's public consultation component, it has not followed the exact sequence of events specified, particularly with regard to written comments/objections from the public. The Protocol includes a 20 day period after the public meeting for written submissions from the public and agencies, a 60 day period for the applicant to attempt to resolve the objections, and a further 20 day period for the objectors to respond to the applicant's proposals for resolving their objections.

At or around the date of its public meeting the applicant received four written submissions from the public, two in support and two in opposition. The applicant's written material as provided during the public consultation process included information relevant to the objectors' concerns. Among other things, that material described the proposed tower's

features and location, the lack of any significant environmental impacts, and the minimal road and traffic impacts. In addition, one of the objectors received an immediate specific written response from the applicant's representative and the other was contacted by telephone.

Although there was no specific formal 60 day resolution period or 20 day objector response period established, the applicant has met the intent of the Protocol's public and agency consultation components and has appropriately addressed the concerns of the two objectors. Neither the applicant nor the Township has received any further submissions from those parties. There are no unresolved concerns on the part of agencies.

5.0 AREAS OF TOWNSHIP CONCERN OR INTEREST

The applicant has now executed the required road access and maintenance agreement and provided the related security. This fully addresses the only area of Township concern requiring resolution as identified in the September 3rd, 2015, report to Council.

The minutes of the meeting on that date also state that Council has no issues with the proposed 90 metre tower height and would like to see the project move forward. Although that height is 15 metres higher than the maximum referenced in the Protocol, the tower is well situated in terms of screening, setbacks and environmental and land use impacts generally and the additional height is needed to ensure that two major telecommunications companies can provide essential services in an important section of the Township.

6.0 COMPLETING THE PROTOCOL'S PROCESS

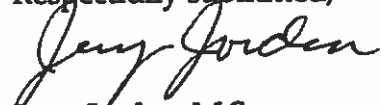
Under the provisions of section 20 of part 6 of the Protocol, with the receipt of this report Council can now decide whether or not to support the application to Industry Canada, what related recommendations may be appropriate, and what actions, if any, may be needed concerning any unresolved objections and further public consultation.

The applicant has appropriately responded to the written concerns of the two objectors and there has been no further written submissions from those parties since September, 2015. Therefore, there is no need for the Township to proceed with either its own public meeting or any other additional consultation process. Council can now finalize its position on this application and, in compliance with the Protocol, then send that decision to Industry Canada and to the applicant. Copies should also be sent to those members of the public who made written submissions on the proposal. In view of the general conformity with the Tower Protocol, the proposal merits Council's support.

10.0 FINANCIAL

The associated application fees are intended to cover any municipal costs related to the evaluation of a tower proposal such as this. Any other municipal costs should be the responsibility of the applicant.

Respectfully submitted,



Jerry Jorden, M.Sc.

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NUMBER -2017

BEING A BY-LAW TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED DURING THE YEAR AND TO STRIKE THE RATES OF TAXATION, AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR THE YEAR 2017 AND TO REPEAL AND REPLACE BY-LAW 18-2017

WHEREAS the Council of the Corporation of the Township of Melancthon has, in accordance with the Municipal Act, 2001, S.O. 2001, Chapter 25 as amended, Section 290 (1)(2)(3)(4) and Section 291 (1) considered the estimates of the Municipality for the year 2017;

AND WHEREAS pursuant to the County of Dufferin By-law No. 2017-26, the County of Dufferin passed a by-law to set tax ratios and to set tax rate reductions for prescribed property subclasses for county purposes and lower tier municipal purposes;

AND WHEREAS the tax ratios established the relative amount of taxation to be borne by each property class and have been set for the taxation year 2017 under the authority of the Municipal Act, 2001, S.O. 2001, Chapter 25 Section 308(5) as follows:

Residential Class is	1.0000
Multi-residential Class is	2.6376
Commercial Class is	1.2200
Industrial Class is	2.1984
Pipeline Class is	0.8421
Farmland Class is	0.2500
Managed Forest Class is	0.2500

AND WHEREAS all property assessment rolls on which the 2017 taxes are to be levied have been returned and revised pursuant to the provision of the Assessment Act, R.S.O. 1990, c.A.31, as amended (hereinafter referred to as the "Assessment Act") subject to appeals at present before the Assessment Review Board, the Ontario Municipal Board and the District Court;

AND WHEREAS the "Residential/Farm Assessment", "Multi-Residential Assessment", "Commercial Assessment", "Industrial Assessment", "Pipeline Assessment", "Farmlands Assessment" and "Managed Forests Assessment" and the applicable subclasses pursuant to Section 7 of the Assessment Act, as amended by the Fair Municipal Finance Act, 1997 and Regulations thereto, have been determined on the basis of the aforementioned property assessment rolls and are detailed on Schedule "A" attached hereto and which forms part hereof;

AND WHEREAS pursuant to the County of Dufferin By-law 2017-27, the County of Dufferin passed a by-law to adopt the estimates of all sums required by the County of Dufferin for the purposes of the County and to provide a Levy on area municipalities;

AND WHEREAS the Province of Ontario has regulated under the Education Act, subsections 238(2) and 257.8(3) all education tax rates for 2017; and are hereby adopted in order to be applied against the whole of the assessment for real property as set out in "Schedule D;"

AND WHEREAS the Treasurer shall add all or any arrears for special charges such as developer charges; fees regarding registered tax properties; service charges for cutting weeds and dog licensing fees pursuant to any statute or by-law to the respective properties chargeable thereto that the same shall be collected by the collector in the manner as all other rates or levies.

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

THAT the Corporation of the Township of Melancthon adopt the sum of Two Million, Three Hundred and Seventy Thousand, Three Hundred and Eighteen Dollars (\$2,370,318) as detailed in

Schedule “B” attached hereto and which forms part hereof as the estimate of the Property Tax Levy required during the year 2017 for general purposes of the Corporation of the Township of Melancthon.

THAT for the year 2017 in the Corporation of the Township of Melancthon, the lower tier municipalities shall levy upon Residential/Farm Assessment, Multi-Residential Assessment, Commercial Assessment, Industrial Assessment, Pipeline Assessment, Farmlands Assessment and Managed Forests Assessment and applicable subclasses the tax rates for Township purposes set out in Schedule “C” attached hereto and which forms part hereof.

THAT tax rates for the Township of Melancthon portion of the tax bill are hereby adopted to be applied against the whole of the assessment for real property as set out in Schedule “D”.

- 1. The taxes shall become due and payable in two instalments:

First installment due and payable on August 24, 2017
Second installment due and payable on November 23, 2017
- 2. A penalty at the rate of 1.25% will be charged on the first day of default and on the first day of each calendar month thereafter in which default continues, on all unpaid instalments of taxes until December 31, 2017 after which the interest rates of 1.25% per month for each month or fraction thereof will be added.
- 3. The Collector may mail or cause the same to be mailed to the resident or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
- 4. The taxes are payable at the Municipal Office, 157101 Highway 10, Melancthon, Ontario, L9V 2E6, the Toronto Dominion Bank or Credit Union in Shelburne, the CIBC or Credit Union in Dundalk, by mail, or by telephone/internet banking.
- 5. In the event that the Provincial OPTA system does not have the necessary data to provide on Commercial, Industrial and Multi-Residential tax capping to permit processing tax bills for these installment dates, then the Treasurer is authorized to process tax bills for the remaining tax classes and to establish later tax installment due date(s) for the Commercial, Industrial and Multi-Residential tax classes on a separate bill.

This by-law shall come into force and effect upon the date of the final reading thereof.

By-law read a first and second time this 6th day of July, 2017.

By-law read a third time and passed this 6th day of July, 2017.

.....
Mayor	Clerk

Schedule 'A'

Township of Melancthon

CALCULATION OF LOWER TIER TAX RATES

Weighted Assessments Calculation

	"Pure" Assessment	Tax Ratio	Weighted Assessment
Residential	355,541,153	1.0000	355,541,153
Multi Residential - Full	0	2.6376	0
Farmland Awaiting Development - Phase 1	0	1.7144	0
Commercial/New Commercail Full (Occupied)	7,908,575	1.2200	9,648,462
Vacant Units & Excess Land	481,075	0.8540	410,838
Vacant Land	267,000	0.8540	228,018
Farmland Awaiting Development	0	0.7930	0
Shopping Centre (Occupied)	0	1.2200	0
Vacant Unit & Excess Land	0	0.8540	0
Office Building (Occupied)	0	1.2200	0
Vacant Unit & Excess Land	0	0.8540	0
Industrial/New Industrial (Occupied)	30,096,925	2.1984	66,165,080
Vacant Units & Excess Land	0	1.5389	0
Vacant Land	125,250	1.5389	192,745
Industrial Full Shared PIL	111,000	2.1984	244,022
Farmland Awaiting Development - Phase 2	0	1.4290	0
Large Industrial	0	2.1984	0
Vacant Units & Excess Land	0	1.5389	0
Pipeline	1,843,750	0.8421	1,552,622
Farmlands	158,578,175	0.2500	39,644,544
Managed Forests	1,798,100	0.2500	449,525
Total	556,751,003		474,077,008

Schedule B

*2016 Actual-Unaudited

Corporation of the Township of Melancthon
2017 Operating and Capital Budget

Acct. No.	Budget Expenditures	2016 Budget	2016 Actual	2017 Budget
	General Government			
	COUNCIL			
01-5001-1010	Salaries, Meetings	65,000.00	64,247.46	66,000.00
01-5001-1022	Training	500.00		250.00
01-5001-1025	Receiver General	2,000.00	1,253.92	1,500.00
01-5001-1030	EHT	1,200.00	835.12	1,000.00
01-5001-1070	Mileage	2,000.00	1,317.00	1,800.00
01-5001-1080	Conferences/Conventions/Seminars		45.00	2,500.00
01-5001-1090	Meals	1,000.00	583.50	1,000.00
01-5001-2060	Memberships			
01-5001-2025	Council Furniture	3,000.00	2,802.96	
01-5001-2190	Miscellaneous	500.00	385.60	500.00
	Sub-total	75,200.00	71,470.56	74,550.00
	ADMINISTRATION			
01-5002-1010	Wages, Vacation Pay, Unused Sick Pay	220,000.00	209,898.61	235,000.00
01-5002-1020	Benefits	13,500.00	13,380.76	16,000.00
01-5002-1022	Training	1,200.00	537.70	1,500.00
01-5002-1024	Seminars	500.00		
01-5002-1025	Receiver General	12,000.00	11,161.15	12,000.00
01-5002-1026	Meetings	2,000.00	1,830.00	2,000.00
01-5002-1030	EHT	4,500.00	4,400.22	4,600.00
01-5002-1040	WSIB	7,100.00	6,241.94	7,000.00
01-5002-1064	RRSP/OMERS Township Cont.	19,300.00	16,278.00	21,200.00
01-5002-1070	Mileage	1,500.00	1,193.50	1,500.00
01-5002-1080	Conferences	1,500.00		2,500.00
01-5002-2025	Office Furniture	1,500.00		500.00
01-5002-2010	Office Supplies	5,800.00	5,032.69	6,250.00
01-5002-2020	Postage	4,700.00	4,821.10	5,250.00
01-5002-2030	Office Equipment	3,600.00	3,480.88	3,600.00
01-5002-2035	Computer Program Updates	12,000.00	8,222.48	14,000.00
01-5002-2040	Advertising	500.00	955.73	1,500.00
01-5002-2050	Audit	22,000.00	22,896.00	22,000.00
01-5002-2060	Memberships	3,000.00	2,661.29	3,000.00
01-5002-2070	Heating	2,000.00	1,387.41	2,000.00
01-5002-2080	Hydro	4,500.00	4,861.05	5,000.00
01-5002-2090	Telephone	2,500.00	2,391.87	2,500.00
01-5002-2094	Internet	1,500.00	1,083.13	1,300.00
01-5002-2095	Website Maintenance	6,500.00	2,148.18	3,000.00
01-5002-2100	Professional Fees - Legal	10,000.00	1,388.95	10,000.00
01-5002-2101	Professional Fees - Biosolids			
01-5002-2103	Health and Safety Services	4,900.00		5,000.00
01-5002-2104	Municipal Emergency Readiness Fund	10,000.00	25,126.32	
01-5002-2110	Insurance	35,000.00	35,000.00	35,000.00
01-5002-2120	Elections			5,000.00
01-5002-2162	Bldg Maintenance	2,500.00	3,914.26	12,000.00
01-5002-2163	Office Cleaning	1,100.00	750.00	1,100.00
01-5002-2164	Landscaping & Grass Cutting	750.00	1,420.51	850.00
01-5002-2165	Water Sampling	100.00	54.06	100.00
01-5002-2190	Other/Miscellaneous	2,000.00	2,164.46	2,000.00
01-5002-2199	Volunteer Appreciation Night	250.00	93.53	200.00
01-5002-2200	Petty Cash	500.00	194.31	500.00
01-5002-4010	Tax Write-Offs	70,000.00	119,933.50	50,000.00
01-5002-4012	Uncollectable Debts		536.63	
01-5002-4015	Penny Rounding		(0.11)	
01-5002-4030	Bank Charges	550.00	513.44	550.00
01-5002-6135	Grants to Others	1,500.00	1,450.00	1,500.00
01-5002-6160	Tax Refund		(600.00)	
01-5002-7011	Loan for Municipal Expansion	13,057.00	13,056.66	13,057.00
	Sub-total	505,407.00	529,860.21	510,057.00

	PROTECTION TO PERSONS/PROPERTY				
01-5003-6010	Mulmur Melancthon FD	85,534.00	88,438.90	95,765.00	
01-5003-6020	Shelburne and District FD	78,000.00	72,176.36	87,500.00	
01-5003-6030	Township of Southgate FD - Operating	23,860.00	23,860.00	24,000.00	
01-5003-6031	Township of Southgate FD - Capital	7,000.00	7,000.00	7,000.00	
01-5004-3050	Policing	430,380.00	427,054.75	431,120.00	
01-5004-3055	Policing - ESO	1,100.00	152.64	500.00	
01-5004-3052	Policing - RIDE	6,676.00		6,643.00	
	Police Services Board			500.00	
01-5004-6040	Nottawasaga Valley CA	10,278.00	10,277.62	11,263.00	
01-5004-6050	Grand River CA	18,872.00	18,872.00	19,694.00	
01-5004-6055	SWP Collaboration Agreement		2,035.20		
01-5013-6140	Livestock Claims	10,000.00	3,348.11	5,000.00	
01-5004-6150	Animal Control	7,000.00	3,170.14	5,000.00	
01-5004-6155	By-law Enforcement	2,500.00	1,755.00	10,000.00	
01-5006-3025	Street Lights LED	5,500.00	5,248.50	5,500.00	
	Sub-total	686,700.00	663,389.22	709,485.00	
	ROADWAYS				
	Road Budget	2,248,208.00	1,813,270.78	2,079,158.00	
	Transfer to Reserves				
	Sub-total	2,248,208.00	1,813,270.78	2,079,158.00	
	ENVIRONMENTAL SERVICES				
01-5007-2171	Levelling	5,000.00			
01-5007-2105	Landfill Study/Monitoring	24,500.00	22,081.92	22,100.00	
01-5007-2190	Miscellaneous		393.62		
01-5007-7001	Rehabilitation Reserve	10,000.00	10,000.00	10,000.00	
	Sub-total	39,500.00	32,475.54	32,100.00	
	RECREATION				
01-5010-5055	Corbetton Park	3,630.00		3,630.00	
01-5010-5056	Corbetton Park Legacy Fund			10,000.00	
01-5010-6060	Horning's Mills Park	4,700.00	4,682.93	4,700.00	
01-5010-6065	Horning's Mills Community Hall	2,000.00	1,661.23	5,000.00	
015010-6066	Horning's Mills Heritage Project	300.00		300.00	
01-5010-6070	Centre Dufferin Recreation Complex	25,750.00	25,750.00	45,328.00	
01-5010-6080	Dundalk Community Centre	14,000.00	14,000.00	14,000.00	
01-5010-6100	North Dufferin Community Centre	22,500.00	17,500.00	17,500.00	
01-5010-7010	Mulmur-Melancthon Recreation Capital		5,000.00	5,000.00	
01-5016-8902	Horning's Mills Cemetery	2,500.00	2,500.00	12,500.00	
01-5016-8904	St. Paul's Cemetery	1,000.00	950.00	1,000.00	
	Sub-total	76,380.00	72,044.16	118,958.00	
	LIBRARY				
01-5011-6110	Shelburne Library	47,263.00	47,263.00	50,393.00	
01-5011-6120	Dundalk Library	7,680.00	7,680.00	7,900.00	
	Sub-total	54,943.00	54,943.00	58,293.00	
	PLANNING & DEVELOPMENT				
01-5012-2100	Professional/Legal Fees	50,000.00	49,479.66	46,000.00	
01-5012-2108	New Official Plan	10,000.00	2,603.77	5,000.00	
01-5012-2110	County Official Plan				
01-5012-2310	Dufferin Wind Power		2,512.25		
01-5012-2109	New Zoning By-law	20,000.00			
01-5012-2115	Strategic Plan			24,100.00	
	Sub-total	80,000.00	54,595.68	75,100.00	
	DRAINAGE				
01-5009-3060	Drainage Superintendent	50,000.00	51,039.26	50,880.00	
01-5015-0100	Tile Drainage Principal & Int Pymts		10,094.99		
	Sub-Total	50,000.00	61,134.25	50,880.00	
	RESERVE				
	Transfer to Working Capital Reserves				
01-5002-5041	Tax Rate Stabilization	25,000.00	25,000.00		
01-5002-5042	Special Reserve Fund Emergency Relief			5,000.00	
	TOTAL EXPENDITURES	3,841,338.00	3,378,183.40	3,713,581.00	

**Corporation of the Township of Melancthon
2017 Operating and Capital Budget**

*2016 Actual-Unaudited

Acct No.	REVENUE	2016 Budget	2016 Actual	2017 Budget
	Opening Surplus/(Deficit)	415,000.00	285,323.00	50,000.00
	TAXATION			
01-4001-0700	Supplementary Taxation	50,000.00	102,622.43	50,000.00
01-4001-0800	Capping Adjustments			
	GRANTS			
01-4003-0100	Payment in Lieu	900.00	791.59	750.00
01-4004-0110	Small Business Job Credit		1,656.45	1,752.14
01-4004-0150	OMPF	176,300.00	176,300.00	162,000.00
01-4004-0300	RIDE Grant	6,676.00	-97.52	6,643.00
01-4004-0172	Court Security & Prisoner Transportation	1,300.00		2,117.00
01-4004-0500	Library Grant	4,452.00	4,452.00	4,452.00
01-4004-0156	OCIF Funding (Formula Component)	25,000.00	25,000.00	50,000.00
01-4004-0700	Ontario Aggregate Lic. Fee	38,000.00	52,556.86	45,000.00
01-4030-0100	Drainage Superintendent	25,440.00	-3,360.29	25,440.00
01-4004-0220	Dufferin County Emergency Readiness		10,000.00	
	ADMINISTRATION			
01-4010-0100	Tax Certificates	4,000.00	3,400.00	3,400.00
01-4010-0110	Tax Statement/Duplicate Tax Bill	300.00	370.00	300.00
01-4010-0200	Building Permit Approval	3,000.00	3,010.00	4,500.00
01-4010-0250	Site Alteration Permit Approval			
01-4010-0300	NSF Cheque Charge	210.00	140.00	140.00
01-4010-0400	Photocopies	25.00	43.50	30.00
01-4015-0100	Dog Licenses	2,000.00	1,770.00	1,800.00
01-4066-0000	Lottery Licenses		40.00	
01-4040-0100	Livestock Claim Grants	9,000.00	2,963.11	5,000.00
01-4064-0000	Business Licenses	300.00	300.00	300.00
01-4065-0000	Trailer Licenses		120.00	
	FIRE			
01-4012-0100	Fire Revenue - invoiced Fire Calls			
01-4012-0300	Fire Permit Fee	3,200.00	4,330.00	3,500.00
	ROADS			
01-4020-0100	Road Fees	500.00	1,331.26	500.00
01-4020-0110	Roads Misc Fees		251.89	
01-4020-0125	Entrance Permits	800.00	1,200.00	1,000.00
01-4020-0130	Wide Load Permits	600.00	560.00	1,000.00
01-4020-0200	Culverts			
01-4020-0140	Bretton Estates Snow Plowing	900.00	900.00	900.00
01-4020-0500	Shelburne road Agreement	5,000.00	5,072.50	5,000.00
01-4020-0210	Road Crossings		2,000.00	1,000.00
01-4020-0700	Transfer from Development Charge (building)	100,000.00		100,000.00
01-4004-0703	Transfer from Gas Tax	100,000.00	100,000.00	80,000.00
	PLANNING			
01-4035-0100	Official Plan Amendment			
01-4035-0350	Zoning By-law Amendment	3,500.00	4,000.00	4,000.00
01-4035-0300	Consent Applications	4,000.00	4,800.00	4,800.00
01-4035-0325	Minor Variance	800.00	800.00	800.00
01-4035-0200	Zoning Requests	1,870.00	2,120.00	1,955.00
01-4035-0360	Change of Use Certificate Applications		1,000.00	
01-4035-0375	Pre-Application Consultation		500.00	
01-4035-0500	Professional Services Reimbursement		18,726.70	
01-4035-0560	Dufferin Wind Power Reimbursement			
	OTHER			
01-4050-0100	Miscellaneous Revenue	1,000.00	410.31	500.00
01-4050-0125	CHD Community Contribution	309,000.00	309,000.00	309,000.00
01-4050-0130	Plateau Community Contribution	30,598.43	30,598.43	33,984.00
01-4050-0135	DWP Community Contribution	243,638.00	248,510.50	245,000.00
01-4050-0200	Penalties and Interest on Taxes	100,000.00	102,845.34	100,000.00
01-4050-0300	Interest on Deposits	8,000.00	11,271.72	9,000.00
01-4050-0400	POA	20,000.00	22,564.29	25,000.00
01-4050-0450	False Alarms - OPP			
01-4025-0220	Electronic Recycling Revenue		128.55	150.00
01-4077-0000	Land Rental	2,550.00	2,550.00	2,550.00
01-4002-0100	Tile Drains		10,094.99	
	Sub-Total	1,697,859.43	1,552,967.61	1,343,263.14
	Expenditures	3,841,338.00	3,378,183.40	3,713,581.00
	Amount to be raised through Taxation	-2,143,478.57		-2,370,317.86

Taxation

01-4001-0100	Residential		1,657,491.12
01-4001-0200	Farmland		152,043.41
01-4001-0300	Commercial and Industrial		318,182.25
01-4001-0500	Managed Forests		8,432.93
01-4001-0600	Pipeline		7,329.45
			2,143,479.16

**Corporation of the Township of Melancthon
2017 Operating and Capital ROAD BUDGET**

***2016 Actual-Unaudited**

Acct. No.	ADMINISTRATION	2016Budget	2016 Actual	2017 Budget
01-5005-1010	Salaries and Wages	380,000.00	350,535.92	385,000.00
01-5005-1025	Receiver General, EHT & WSIB	40,000.00	40,318.82	42,000.00
01-5005-1020	Benefits	23,500.00	19,467.18	25,000.00
01-5005-1060	Short Term Disability			
01-5005-1064	RRSP/OMERS	18,750.00	16,344.87	25,000.00
01-5005-1070	Mileage	200.00	8.00	100.00
01-5005-1022	Staff Training and Seminars	2,000.00	1,266.21	2,000.00
01-5005-2010	Office Supplies	150.00	63.81	150.00
01-5005-2035	Computer Program Updates	250.00	138.85	250.00
01-5005-2036	GPS Monthly Tracking Expense	6,000.00	5,329.56	6,000.00
01-5005-2112	Asset Management Plan	23,000.00	19,782.05	10,000.00
01-5005-3105	Bridge Study/Inspections			16,800.00
	MISCELLANEOUS			
01-5005-2070	Utilities - Heat	10,000.00	7,022.65	10,000.00
01-5005-2080	Utilities - Hydro	6,600.00	7,516.36	8,000.00
01-5005-2090	Telephone	1,100.00	1,058.83	1,150.00
01-5005-2091	Mobile Phone	2,100.00	715.29	1,000.00
01-5005-2040	Advertising	750.00	71.23	750.00
01-5005-2041	Signs	7,500.00	3,602.88	5,000.00
01-5005-2110	Insurance	45,000.00	45,000.00	46,000.00
01-5005-2100	Legal Fees	2,000.00		2,000.00
01-5005-2050	Audit	15,000.00		15,000.00
01-5005-2060	Memberships	100.00	90.40	100.00
01-5005-2165	Materials and Supplies/Stock	8,800.00	5,457.14	8,800.00
01-5005-2166	Coveralls	6,200.00	8,690.03	6,500.00
01-5005-3000	Services and Rents/Misc	5,000.00		5,000.00
01-5005-2103	Health & Safety Services	4,900.00		5,000.00
01-5005-2104	Health & Safety Materials/Supplies	2,000.00	1,298.46	3,000.00
01-5005-2162	Building Maintenance	10,000.00	6,228.41	10,000.00
01-5005-2163	Sand Dome Repairs	10,000.00	5,362.18	
01-5005-2185	Oil Separator Clean Out	2,000.00	203.52	2,000.00
01-5005-2192	Shop Tools	2,500.00	896.15	2,000.00
01-5005-2190	Miscellaneous	1,100.00	547.16	1,000.00
01-5005-3800	Contract Work	2,500.00		2,000.00
	EQUIPMENT			
01-5005-2150	Fuel - Clear	46,000.00	40,581.20	45,000.00
01-5005-2155	Fuel - Dyed	30,000.00	23,355.05	29,000.00
01-5005-3070	Fuel - Patrol Trucks	10,000.00	8,624.87	10,000.00
01-5005-2180	Oil - Trucks and Grader	3,500.00	2,863.02	4,000.00
01-5005-3071	TR#1 - Repairs	2,500.00	1,184.44	2,500.00
01-5005-3073	TR#2 - Repairs	15,000.00	9,397.77	15,000.00
01-5005-3074	TR#3 - Repairs	10,000.00	7,427.52	10,000.00
01-5005-3075	TR#4 - Repairs	20,000.00	5,495.38	15,000.00
01-5005-3076	TR#5 - Repairs	20,000.00	11,517.55	20,000.00
01-5005-3077	TR#6 - Repairs	10,000.00	601.77	10,000.00
01-5005-3069	TR#7 - Repairs	2,500.00	4,444.90	5,000.00
01-5005-3079	GR#1 - CAT - Repairs	10,000.00	10,217.86	15,000.00
01-5005-3080	GR#2 - Repairs	15,000.00	5,063.09	15,000.00
01-5005-3081	Backhoe Repairs	5,000.00	442.29	2,500.00
01-5005-3082	Loader	2,500.00	400.43	2,500.00
01-5005-3083	John Deere Mower			
01-5005-3084	Power Washer	1,000.00	980.51	1,000.00
01-5005-3085	Chain Saw	1,500.00	38.13	1,000.00
01-5005-3086	Roadside Mower	1,000.00	6.25	1,000.00
01-5005-3500	Winter Control-Plow & Wing Parts	15,000.00	11,856.43	15,000.00
01-5005-7015	John Deere Grader Loan	32,650.00	32,649.36	32,650.00
01-5005-2191	Radio and Truck Licenses	10,000.00	9,358.00	10,000.00
01-5005-2195	Radio Maintenance & Repair	1,200.00	547.47	1,000.00
01-5005-3060	Water Tank			

	NEW EQUIPMENT					
01-5005-7010	Vehicles		15,000.00		37,404.17	
	Generator					11,000.00
	Trailer for lawn mower					3,000.00
	BRIDGES, CULVERTS, DRAINS					
01-5005-3100	Bridge & Culvert Mtce		14,000.00		3,050.16	20,000.00
	Bridge #15					218,000.00
01-5005-3175	Culvert 2027		6,250.00		4,343.28	
01-5005-3149	Culvert 2010		200,000.00		102,089.54	
01-5005-3164	Culvert 2020		125,000.00		125,433.39	
01-5005-3168	Culvert 2024		125,000.00		127,360.73	
01-5005-3850	Drain Maintenance		50,000.00		41,727.57	40,000.00
01-5005-7021	Culvert 2027 Loan Payment		40,908.00		40,907.52	40,908.00
	ROADSIDE					
01-5005-3215	Grass Mowing & Weed Spraying		5,000.00		2,154.30	5,000.00
01-5005-3205	Brushing - Tree Trim and Removal		12,000.00		9,142.03	12,000.00
01-5005-3206	Ditching		15,000.00		1,221.12	15,000.00
01-5005-3322	Catch Basins		1,000.00		1,175.33	
01-5005-3610	Guide Posts & Hardware		500.00			500.00
01-5005-3315	Shoulder Maintenance		3,000.00		2,453.07	3,000.00
	HARDTOP					
01-5005-3300	Hardtop Resurfacing					
01-5005-3310	Cold Mix, Patching & Spray Patching		5,000.00		4,294.20	5,000.00
01-5005-3305	Patch Paving		200,000.00		178,905.33	200,000.00
01-5005-3320	Sweeping, Flushing, Cleaning		5,000.00		4,294.27	5,000.00
	LOOSETOP					
01-5005-3400	Loosetop Maintenance					
01-5005-3700	Clearview Townline		1,200.00		721.38	1,000.00
01-5005-3750	Townlines		1,000.00		623.49	1,000.00
01-5005-3210	Gravel Resurfacing		250,000.00		230,160.88	250,000.00
01-5005-3410	Dust Layer (Calcium Chloride)		100,000.00		92,357.78	125,000.00
	WINTER CONTROL					
01-5005-3510	Sand and Salt		40,000.00		44,698.70	50,000.00
01-5005-3505	Snow Removal/Blowing		5,000.00		661.44	5,000.00
	ROAD IMPROVEMENTS					
01-5005-3910	Clean Up 7th Line SW				7,801.67	
	Horning's Mills shoulders					50,000.00
01-5005-5030	REPLACEMENT EQUIPMENT RESERVE					
01-5005-2160	New Building		125,000.00		16,220.18	110,000.00
	TOTAL BUDGET		2,248,208.00		1,813,270.78	2,079,158.00

Schedule 'C'

Township of Melancthon

CALCULATION OF LOWER TIER TAX RATES

Proof of Taxes Raised	Tax Rate	Unweighted Assessment	Tax Levied
Residential	0.499986%	355,541,153	\$1,777,656
Multi Residential - Full	1.318763%	0	\$0
Farmland Awaiting Development - Phase 1	0.857196%	0	\$0
Commercial/New Commercial Full (Occupied)	0.609983%	7,908,575	\$48,241
Vacant Units & Excess Land	0.426988%	481,075	\$2,054
Vacant Land	0.426988%	267,000	\$1,140
Farmland Awaiting Development	0.396489%	0	\$0
Shopping Centre (Occupied)	0.609983%	0	\$0
Vacant Unit & Excess Land	0.426988%	0	\$0
Office Building (Occupied)	0.609983%	0	\$0
Vacant Unit & Excess Land	0.426988%	0	\$0
Industrial/New Industrial (Occupied)	1.099169%	30,096,925	\$330,816
Vacant Units & Excess Land	0.769418%	0	\$0
Vacant Land	0.769418%	125,250	\$964
Industrial Full Shared PIL	1.099169%	111,000	\$1,220
Farmland Awaiting Development - Phase 2	0.714460%	0	\$0
Large Industrial	1.099169%	0	\$0
Vacant Units & Excess Land	0.769418%	0	\$0
Pipeline	0.421038%	1,843,750	\$7,763
Farmlands	0.124997%	158,578,175	\$198,218
Managed Forests	0.124997%	1,798,100	\$2,248
		556,751,003	\$2,370,319
		<u>Rounding Error</u>	<u>\$1</u>

Schedule D											
By-law No. -2017											
Township of Melancthon											
2017 Tax Rates and Levies											
		Township of	County of					Township of	County of		
New Property Class	Tax	Melancthon	Dufferin	Education	Total	2016	Total Taxes	Melancthon	Dufferin	Education	Total
	Class	Tax Rates	Tax Rates	Tax Rates	Tax Rates	CVA	Per Class	Tax Levy	Tax Levy	Levy	Tax Levy
Residential	RT	0.499986	0.381839	0.179000	1.060825	355,541,153	\$ 3,771,669.44	\$ 1,777,655.99	\$ 1,357,594.78	\$ 636,418.66	\$ 3,771,669.44
Multi Residential Full	MT	1.318763	1.007139	0.179000	2.504902	-	\$ -	\$ -	\$ -	\$ -	\$ -
Commercial Full (Occupied)	CT	0.609983	0.465844	1.012107	2.087934	6,109,300	\$ 127,558.15	\$ 37,265.69	\$ 28,459.81	\$ 61,832.65	\$ 127,558.15
Vacant Units & Excess Land	CU	0.426988	0.326091	0.708475	1.461554	481,075	\$ 7,031.17	\$ 2,054.13	\$ 1,568.74	\$ 3,408.30	\$ 7,031.17
Vacant Land	CX	0.426988	0.326091	0.708475	1.461554	267,000	\$ 3,902.35	\$ 1,140.06	\$ 870.66	\$ 1,891.63	\$ 3,902.35
New Construction Commercial Full	XT	0.609983	0.465844	1.012107	2.087934	1,799,275	\$ 37,567.67	\$ 10,975.27	\$ 8,381.81	\$ 18,210.59	\$ 37,567.67
Industrial Occupied	IT	1.099169	0.839435	1.390000	3.328604	9,344,200	\$ 311,031.41	\$ 102,708.55	\$ 78,438.49	\$ 129,884.38	\$ 311,031.41
Vacant Units & Excess Land	IU	0.769418	0.587604	0.973000	2.330022	-	\$ -	\$ -	\$ -	\$ -	\$ -
Vacant Land	IX	0.769418	0.587604	0.973000	2.330022	125,250	\$ 2,918.35	\$ 963.70	\$ 735.97	\$ 1,218.68	\$ 2,918.35
Industrial Full Shared PIL	IH	1.099169	0.839435	1.390000	3.328604	111,000	\$ 3,694.75	\$ 1,220.08	\$ 931.77	\$ 1,542.90	\$ 3,694.75
New Construction Industrial Full	JT	1.099169	0.839435	1.140000	3.078604	20,752,725	\$ 638,894.22	\$ 228,107.52	\$ 174,205.64	\$ 236,581.07	\$ 638,894.22
Pipeline	PT	0.421038	0.321547	0.877643	1.620228	1,843,750	\$ 29,872.95	\$ 7,762.89	\$ 5,928.52	\$ 16,181.54	\$ 29,872.95
Farmlands	FT	0.124997	0.095460	0.044750	0.265207	158,578,175	\$ 420,560.42	\$ 198,217.96	\$ 151,378.73	\$ 70,963.73	\$ 420,560.42
Managed Forests	TT	0.124997	0.095460	0.044750	0.265207	1,798,100	\$ 4,768.69	\$ 2,247.57	\$ 1,716.47	\$ 804.65	\$ 4,768.69
						556,751,003	\$ 5,359,469.58	\$ 2,370,319.41	\$ 1,810,211.39	\$ 1,178,938.78	\$ 5,359,469.58