



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, July 20, 2017 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - July 6, 2017**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agenda & Minutes for information on Public Question Period)
9. **Planning Matters**
 1. Applications to Permit
 2. Memorandum from Chris Jones, Planning Consultant, regarding Application for Official Plan and Zoning By-law Amendment (Strada)
10. **Road Business**
 1. Report - Information and Recommendations from the July 11, 2017, Roads Sub-Committee Meeting
 2. Tender for Surface Treatment in Horning's Mills
 3. Other road business
 4. Unfinished Business
 1. Bridge Study 2017
11. **Police Services Board Matters**
12. **County Council Update**
13. **Correspondence**

***Board & Committee Minutes**

1. Shelburne & District Fire Board Meeting - April 4, 2017
2. Shelburne & District Fire Board Meeting - June 6, 2017
3. Centre Dufferin Recreation Complex Meeting - May 24, 2017
4. Melancthon Township Roads Sub-Committee Meeting - May 9, 2017

*** Items for Information Purposes**

1. Letter from Strada Aggregates, dated July 5, 2017, Re. Strada Aggregates Melancthon Pit - Announcement
2. Letter from Township of East Garafraxa to County of Dufferin CAO, Sonya Pritchard, dated July 7, 2017, Re. Dufferin County Economic Development Strategic Plan
3. GRCA Current - July, 2017 Volume 22 Number 7
4. Email from SWIFT Network, dated July 4, 2017, Re. Feedback on Internet Service
5. Email from SWIFT Network, dated June 23, 2017, Re. Connecting Windsor Essex joining SWIFT
6. AMO Communications - AMO Policy Update - Response to Ontario Asset Management Regulation Proposal
7. AMO Communications - AMO Policy Update - Ambulance Act Legislative Consultation Including Fire-Medic Proposal

8. Appointment for Hearing from the Environment and Land Tribunals, Ontario Municipal Board, dated June 27, 2017, Re. Proposed Official Plan Amendment 22-OP-142029
9. Dufferin County E-Newsletter - July 13, 2017

*** Items for Council Action**

1. Letter to Mayor Darren White, from Wayne Brohman, General Manager/Secretary - Treasurer Saugeen Conservation, dated July 5, 2017, Re. Memorandum of Agreement - Planning Services
2. Motion from Nicole Hill, Secretary of the Shelburne and District Fire Department regarding the Fire Department's New Deputy Fire Chief (By-law for Appointment under Section 14.2.2.2)

14. General Business

1. Accounts
2. Notice of Intent to Pass the following By-law
 - 2.1 By-Law to Authorize the Execution of an Agreement Between the Corporation of The Township of Melancthon and the Town of Shelburne for By-Law Enforcement Services
 - 2.2 By-law to Authorize the Township of Melancthon to appoint a Deputy Fire Chief for the Shelburne and District Fire Department
3. New/Other Business/Additions
 1. CEMC Verbal Update
4. Unfinished Business
 1. Mulmur Melancthon Community Centre - Draft Board of Management Agreement
 2. Bretton Estates - Further update
 3. Corbetton Hall Property - update

15. Delegations

16. Closed Session

17. Third Reading of By-laws

18. Notice of Motion

19. Confirmation By-law

20. Adjournment and Date of Next Meeting - Thursday, August 17, 2017 - 5:00 p.m.

21. On Sites

22. Correspondence on File at the Clerk's Office

1. 2016 NVCA Annual Report
<http://www.nvca.on.ca/Shared%20Documents/NVCA%20Annual%20Report%202016%20WEB.pdf>

APPLICATIONS TO PERMIT FOR APPROVAL
JULY 20, 2017 COUNCIL MEETING

<i>PROPERTY OWNER</i>	<i>PROPERTY DESCRIPTION</i>	<i>TYPE OF STRUCTURE</i>	<i>DOLLAR VALUE</i>	<i>D.C.'s COMMENTS</i>
Darren White	Lot 90 Plan 23A 682378 260 Sideroad, Melancthon, ON, L9V 2N1	Detached Garage 768 sq. ft.	\$6,500.00	No
Jon Squirrell	West Part Lot 11, Concession 2 OS 585311 County Road 17, Melancthon, ON, L9V 1Y9	Storage Shed 22' x 26'	\$23,000.00	No
Eliza (Maxine) Stuckey	East Part Lot 15, Concession 2 OS 517283 County Road 124, Melancthon, ON, L9V 1V5	Storage Shed 240 Meters squared	\$2,500.00	No
Eli Sherk/ Isaac Martin	Part Lot 24, Concession 9 NE 318269 8th Line NE, Melancthon, ON, L9V 2K2	House Addition/ Mud Room 388 sq. ft.	\$25,000.00	No

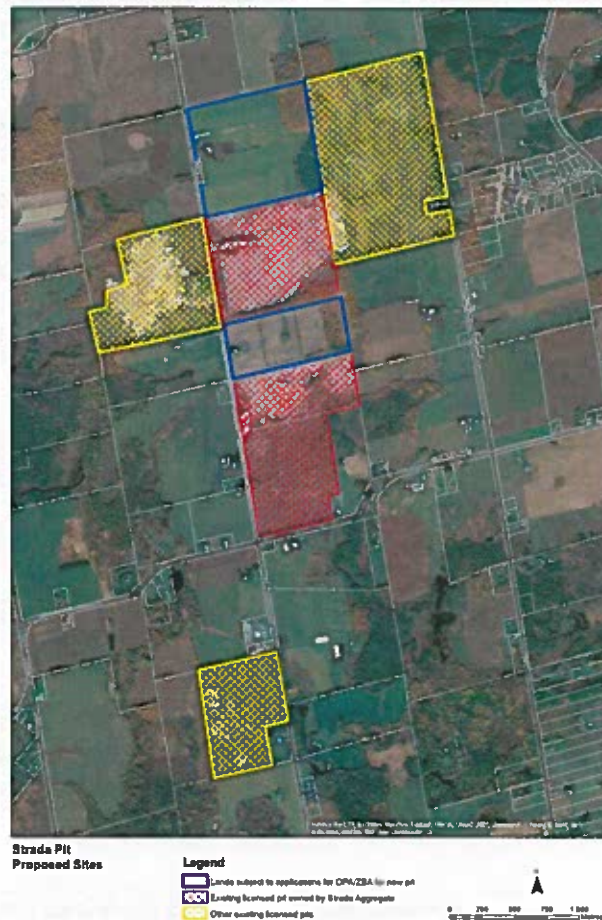
MEMORANDUM

To: Mayor White and Members of Council
Copy: Ms. Denise Holmes, CAO
From: Chris Jones MCIP, RPP
Date: July 7, 2017
Re: Application for Official Plan and Zoning By-law Amendment (Strada)

1.0 BACKGROUND

On June 21, 2017, the Township received an application from Strada Aggregates to redesignate and rezone lands located in Part of the West Half of Lots 12 and 14, Concession 3 O.S. for the purpose of establishing new mineral aggregate operations. The lands subject to the application are shown outlined in blue in Figure 1. Figure 1 also identifies other lands currently licensed for mineral aggregate extraction within the general area of the subject lands, two of which are pits owned by Strada Aggregates.

Figure 1 – Lands Subject to Application to Permit a Mineral Aggregate Operation



The purpose of this report is to provide Council with an overview of applicable Provincial, County and local planning policy concerning mineral aggregate extraction and also to summarize the technical material submitted by the proponent so Council has a sufficient background and context to proceed with the application and decision-making process. It is noted that at the time this report was prepared, I have not had an opportunity to walk the site or review the technical reports or site plans in detail.

It is noted that Strada representatives met with Township and NVCA staff on September 15, 2016 for the purpose of pre-consultation regarding the proposed amendments.

This report will recommend the application be declared complete in accordance with Section 34 (10.4) of the Planning Act and that peer reviews of the technical reports submitted with the application be undertaken. Pending completion of the peer review process and an opportunity for the proponent to provide any necessary supplemental information, a public meeting can be scheduled in accordance with Section 34 (12) of the Act.

2.0 STATUS OF LICENCE APPLICATION REQUIRED BY THE AGGREGATE RESOURCE ACT

The applicant submitted their application for a Class A License, Category 3 Pit (pit above water table) to the Ministry of Natural Resources and Forestry (MNR) on May 29, 2017. According to documentation provided by the applicant, this application was declared complete by the MNR on June 6, 2017. In accordance with the Aggregate Resources Act's (ARA) public consultation requirements, the applicant is now required to coordinate a 45-day public notification period.

3.0 DESCRIPTION OF SUBJECT LANDS and ARA SITE PLANS

The lands subject to the applications are two separate parcels of land, one abutting the north of an existing Strada pit (Pit 1) having a lot area of 40 hectares (100 acres) and known locally as the "Prince" property, the other located between Strada Pits 1 and 2 having an area of 20 hectares (50 acres) and known locally as the "Bonfield" property. Both sites are currently used for agricultural purposes and each has an existing dwelling and an accessory/agricultural building.

As is shown in Figure 1, surrounding land use includes other mineral aggregate operations as well as agricultural land and several rural residences.

According to information provided by the applicant, the proposed pits contain approximately 7 million tonnes of aggregate material, and the proposed license would permit annual extraction of 1.25 million tonnes amongst the four pits (two proposed pits and two existing pits).

The proposed ARA site plans provide a general understanding of the proposed pits and their planned operation and rehabilitation. Original copies of these plans dated June 6, 2017 were provided to the Township on June 21, 2017. The following four plans have been submitted to the Township:

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- Existing Features Plan;
- Operational Plan;
- Rehabilitation Plan; and,
- Cross-Sections.

As part of the application and peer review process these plans will be reviewed in detail. Copies of the plans as well as the related technical material are available at the Township office for review by members of Council and the public.

4.0 THE PROVINCIAL POLICY STATEMENT (2014)

The Provincial Policy Statement (PPS) 2014 provides policy direction on matters of Provincial interest related to land use planning and development. According to Section 3 of the Planning Act, planning authorities are required to "be consistent with" the PPS in making decisions that affect matters of Provincial interest.

Section 1.1 of the PPS provides policy aimed at the management of land use to achieve efficient development and land use patterns. Section 1.1.1 establishes seven criteria in this regard. The two most applicable criteria to this application are provided below:

"1.1.1 Healthy, livable and safe communities are sustained by:

- a) *promoting efficient development and land use patterns which sustain the financial well being of the Province and municipalities over the long term;*
- c) *avoiding development and land use patterns which may cause environmental or public health and safety concerns;"*

The Township of Melancthon is primarily rural in character and therefore Section 1.1.4 of the PPS, which prescribes appropriate rural land use in rural areas is applicable to this application:

"1.1.4 Rural Areas in Municipalities

Rural areas are important to the economic success of the Province and our quality of life. Rural areas are a system of lands that may include rural settlement areas, rural lands, prime agricultural areas, natural heritage features and areas, and other resource areas. Rural areas and urban areas are interdependent in terms of markets, resources and amenities. It is important to leverage rural assets and amenities and protect the environment as a foundation for a sustainable economy.

Ontario's rural areas have diverse population levels, natural resources, geographies and physical characteristics, and economies. Across rural Ontario, local circumstances vary by region. For example, northern Ontario's natural environment and vast geography offer different opportunities than the predominantly agricultural areas of the southern region of the Province.

1.1.4.1 Healthy, integrated and viable rural areas should be supported by:

- a) building upon rural character, and leveraging rural amenities and assets.
- f) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources.

1.2.6 Land Use Compatibility

- 1.2.6.1 Major facilities and sensitive land uses should be planned to ensure they are appropriately designed, buffered and/or separated from each other to prevent or mitigate adverse effects from odour, noise and other contaminants, minimize risk to public health and safety, and to ensure the long-term viability of major facilities.

1.6.7 Transportation Systems

- 1.6.7.1 Transportation systems should be provided which are safe, energy efficient, facilitate the movement of people and goods, and are appropriate to address projected needs.
- 1.6.7.5 Transportation and land use considerations shall be integrated at all stages of the planning process.

1.6.8 Transportation and Infrastructure Corridors

- 1.6.8.1 Planning authorities shall plan for and protect corridors and rights-of-way for infrastructure, including transportation, transit and electricity generation facilities and transmission systems to meet current and projected needs.
- 1.6.8.3 Planning authorities shall not permit development in planned corridors that could preclude or negatively affect the use of the corridor for the purpose for which it was identified.

New development proposed on adjacent lands to existing or planned corridors and transportation facilities should be compatible with, and supportive of, the long-term purposes of the corridor and should be designed to avoid or mitigate or minimize negative impacts on and from the corridor and transportation facilities."

The Provincial Policy Statement also emphasizes the importance of economic activity and investment in land use planning. Section 1.7 of the PPS provides two economic policies that have applicability to the proposed pit expansion:

1.7.1 Long-term economic prosperity should be supported by:

- a) promoting opportunities for economic development and community investment-readiness;

- b) optimizing the long term availability and use of land, resources, infrastructure, electricity generation and transmission and distribution systems and public service facilities;

Section 2 of the PPS deals specifically with agricultural land and the use and protection of resources. The salient Provincial policies from this part of the PPS that have applicability to this application include:

"2.0 Wise Use and Management Resources

Ontario's long term prosperity, environmental health, and social well-being depend on conserving bio-diversity, protecting the health of the Great Lakes, and protecting natural heritage, water, agricultural, mineral and cultural heritage and archeological resources for their economic, environmental and social benefits.

2.3 Agriculture

2.3.1 Prime agricultural areas shall be protected for long-term use for agriculture.

2.3.6 Planning authorities may only permit non-agricultural uses in prime agricultural areas for:

a) extraction of mineral aggregate resources in accordance with...2.5

2.5.2.2 Extraction shall be undertaken in a manner which minimizes social, economic and environmental impacts.

2.5 Mineral Aggregate Resources

2.5.2.1 As much of the mineral aggregate resources as is realistically possible shall be made available as close to markets as possible.

Demonstration of need for mineral aggregate resources, including any type of supply/demand analysis, shall not be required, notwithstanding the availability, designation or licensing for extraction of mineral resources locally or elsewhere.

2.5.2.3 Extraction shall be undertaken in a manner which minimizes social, economic and environmental impacts.

2.5.2.4 Mineral aggregate resource conservation shall be undertaken, including through the use of accessory aggregate recycling facilities within operations, wherever feasible.

2.5.3 Rehabilitation

2.5.3.1 Progressive and final rehabilitation shall be required to accommodate subsequent land uses, to promote land use compatibility, to recognize the interim nature of extraction, and to mitigate negative impacts to the extent possible. Final rehabilitation shall take surrounding land use and approved land use designations into consideration.

2.5.4 Extraction in Prime Agricultural Areas

2.5.4.1 In prime agricultural areas, on prime agricultural land, extraction of mineral aggregate resources is permitted as an interim use provided that the site will be rehabilitated back to an agricultural condition.

Complete rehabilitation to an agricultural condition is not required if:

- a) outside of a specialty crop area, there is a substantial quantity of mineral aggregate resources below the water table warranting extraction, or the depth of planned extraction in a quarry makes restoration of pre-extraction agricultural capability unfeasible;
- b) in a specialty crop area, there is a substantial quantity of high quality mineral aggregate resources below the water table warranting extraction, and the depth of planned extraction makes restoration of pre-extraction agricultural capability unfeasible;
- c) other alternatives have been considered by the applicant and found unsuitable. The consideration of other alternatives shall include resources in areas of Canada Land Inventory Class 4 through 7 lands, resources on lands identified as designated growth areas, and resources on prime agricultural lands where rehabilitation is feasible. Where no other alternatives are found, prime agricultural lands shall be protected in this order of priority: specialty crop areas, Canada Land Inventory Class 1, 2 and 3 lands; and
- d) agricultural rehabilitation in remaining areas is maximized".

Section 2.1 provides policy guidance with respect to the protection of natural heritage features and Section 2.2 provides direction with respect to protection of water resources. Applicable sections of 2.1 and 2.2 of the PPS are summarized below:

"2.1.2 The diversity and connectivity of natural features in an area, and the long-term ecological function and biodiversity of natural heritage systems, should be maintained, restored or, where possible, improved, recognizing linkages between and among natural heritage features and areas, surface water features and ground water features.

2.1.4 Development and site alteration shall not be permitted in:

- a) significant wetlands; and
- b) significant coastal wetlands.

2.1.5 Development and site alteration shall not be permitted in:

- d) significant wildlife habitat;
- e) significant areas of natural and scientific interest;

unless it has been demonstrated that there will be no negative impacts on the natural features or ecological functions.

- 2.1.6 Development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements.
- 2.1.7 Development and site alteration shall not be permitted in habitat of endangered or threatened species, except in accordance with provincial and federal requirements.
- 2.1.8 Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.4 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.
- 2.2.1 **Planning authorities shall protect, improve or restore the quality and quantity of water by:**
 - b) minimizing potential negative impacts, including cross-jurisdictional and cross-watershed impacts;
 - c) identifying water resource systems consisting of ground water features, hydrologic function, natural heritage features and areas, and surface water features including shoreline areas;
 - d) maintaining linkage and related functions among ground water features, hydrologic function, natural heritage features and areas, and surface water features including shoreline areas.
- 2.2.2 Development and site alteration shall be restricted in or near sensitive surface water features and sensitive ground water features such that these features and their related hydrologic functions will be protected, improved or restored".

5.0 GROWTH PLAN

The County of Dufferin is subject to the policies of the Growth Plan for the Greater Golden Horseshoe. The following policies of the Growth Plan have applicability to this proposal:

"4.2.8 Mineral Aggregate Resources

- 2. Notwithstanding the policies in subsections 4.2.1, 4.2.2, 4.2.3, and 4.2.4, within the Natural Heritage System, mineral aggregate operations and wayside pits and quarries are subject to the following:
 - a) no new mineral aggregate operation and no new wayside pits and quarries, or any ancillary or accessory use thereto, will be permitted in the following key natural heritage features and key hydrologic features:
 - i. significant wetlands;

- ii.. *habitat of endangered species and threatened species; and*
 - iii. *significant woodlands unless the woodland is occupied by young plantation or early successional habitat, as defined by the Province, in which case, the application must demonstrate that policies 4.2.8.4 b) and c) and 4.2.8.5 c) have been addressed and that they will be met by the operation;*
- b) *any application for a new mineral aggregate operation will be required to demonstrate:*
- i. *how the connectivity between key natural heritage features and key hydrologic features will be maintained before, during, and after the extraction of mineral aggregate resources;*
 - ii. *how the operator could replace key natural heritage features and key hydrologic features that would be lost from the site with equivalent features on another part of the site or on adjacent lands;*
 - iii. *how the water resource system will be protected or enhanced; and*
 - iv. *how any key natural heritage features and key hydrologic features and their associated vegetation protection zones not identified in policy 4.2.2.3 a) will be addressed in accordance with policies 4.2.8.4 b) and c) and 4.2.8.5 c); and*
- c) *an application requiring a new approval under the Aggregate Resources Act to expand an existing mineral aggregate operation may be permitted in the Natural Heritage System, including in key natural heritage features, key hydrologic features and any associated vegetation protection zones, only if the related decision is consistent with the PPS and satisfies the rehabilitation requirements of the policies in this subsection.*
3. *In prime agricultural areas, applications for new mineral aggregate operations will be supported by an agricultural impact assessment and, where possible will seek to maintain or improve the connectivity of Agricultural System.*

6.0 COUNTY OF DUFFERIN OFFICIAL PLAN

The County of Dufferin is the upper-tier planning authority and is the approval authority for local Official Plan Amendments. Schedule C to the County Official Plan establishes that the lands subject to the amendment are located in the Agricultural Area designation. Section 4.2.3.1 of the County's Official Plan permits mineral aggregate operations in the Agricultural Area designation, subject to development policies found in Section 4.4.2.1 d). These policies are shown below:

"In considering new mineral aggregate resource operations, or any expansion to an existing mineral aggregate resource operation, the County and local municipality will be satisfied that prior to approval of a local official plan amendment that impacts are minimized with respect to the following:

- i. *surrounding land uses and siting of extraction operation, including demonstrating compatibility with the rural character and landscape including visual impacts;*
- ii. *surrounding sensitive uses through adequate buffering, screening and other mitigation measures;*

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- iii. *transportation infrastructure, particularly as it relates to County Roads and Provincial Highways;*
- iv. *surface water and groundwater quality and quantity, provincially significant natural features, natural heritage features and areas, and the environment;*
- v. *social and community considerations;*
- vi. *cultural heritage and archaeological resources;*
- vii. *noise, dust and vibration, in accordance with Provincial Standards;*
- viii. *the removal and placement of fill, topsoil or overburden;*
- ix. *demonstration that the final rehabilitation plan is consistent with the policies of this Plan and the local municipal official plan;*
- x. *other matters identified by the Province, County or local municipality, or identified in the local municipal official plan; and,*
- xi. *requirements under the Aggregate Resources Act".*

7.0 TOWNSHIP OF MELANCTHON OFFICIAL PLAN

The subject lands are primarily designated Agricultural in the Township of Melancthon Official Plan and are also partially designated Environmental Conservation, which is an overlay designation, the purpose of which is to identify natural heritage features. In this case the feature is a significant woodlot. In order for mineral aggregate extraction to be approved on the subject lands, an Official Plan Amendment is required to designate the lands into the Extractive Industrial designation.

Schedule H to the Township Official Plan is a schedule derived from the Aggregate Resources Inventory Paper (ARIP) that identifies the location of primary and secondary aggregate resources. The subject lands are located in a primary sand and gravel resource area according to this schedule.

As part of the pre-consultation discussions, the applicant was provided with a summary of Official Plan policies applicable to the establishment or expansion of mineral aggregate operations.

8.0 SUMMARY OF TECHNICAL INFORMATION SUBMITTED TO DATE

The applicant has submitted the following technical information to the Township in support of the proposed zoning amendment:

1. Natural Environment Level 1 & 2 Technical Reports (*Natural Resource Solutions*)
2. Hydrogeological Assessment Level 1 & 2 (*Whitewater Hydrogeology*)
3. Noise Impact Analysis (*Aerocoustics*)
4. Stage 1 and 2 Archaeological Assessment (*ASI*)
5. Cultural Heritage Impact Assessment (*MHBC*)
6. Agricultural Impact Assessment (*MHBC*)
7. Planning Report and ARA Summary Statement (*MHBC*)
8. Traffic Review (*HDR*)

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The following is an overview of the technical documents received with the application, but it is noted that this section is intended only to generally summarize the analyses, conclusions and/or recommendations of the technical reports.

8.1 Natural Environment Assessment and Environmental Impact Study

This report documents the assessment of natural heritage features on-site in accordance with Provincial protocol and provided a series of recommendations aimed at avoiding, minimizing or otherwise mitigating impacts that may occur through creation of the proposed pits on the subject properties. These recommendations are summarized below:

1. *Implement 10 metre buffers from the retained woodland edges, which will be allowed to be renaturalized and supplemented with targeted native species plantings. Machinery and materials must be maintained outside of the woodland buffers.*
2. *Complete updated habitat assessments for the Species at Risk Barn Swallow, Bobolink and Eastern Meadowlark prior to site alteration. If it is determined that there is habitat for these species, habitat removal activities must be registered with the MNRF through a Notice of Activity and Mitigation Plans must be prepared according to the Regulation. The Mitigation Plans must identify the means by which impacts to the species will be effectively mitigated, and describe the strategy for habitat compensation, management and monitoring that is required by the Regulation.*
3. *All vegetation clearing shall occur outside of the bird nesting period between April 15 and August 15. Identified cavity trees shall be removed outside the bird active season (April 30-September 1) or as determined by the MNRF.*
4. *Structures that may provide bat habitat shall be removed outside the bat active season (April 30-September 1) or as determined by the MNRF.*
5. *Truck haul routes, and materials and soils stockpiling shall not be located immediately adjacent to the retained woodland features or their buffers.*
6. *Dust impacts will be mitigated according to Provincial standards.*
7. *Artificial lighting shall be shielded or directed away from adjacent natural features.*
8. *Silt fencing shall be established along the limits of the 10m woodland buffers in accordance with an Erosion Sediment Control Plan.*
9. *Inspect all Erosion Sediment Control measures according to an Erosion Sediment Control Plan and complete repairs when required.*
10. *Operate and store all materials and equipment in a manner that prevents any deleterious substance from leaving the site.*
11. *Vehicles and equipment must be re-fueled in the designated area away from the retained natural features and buffers.*

12. Develop and implement a Spill Response Plan as required under the Aggregate Resources Act.
13. Develop and implement a monitoring program, pre- and during extraction operations, that includes the following components:
 - a) Groundwater monitoring in conjunction with ongoing monitoring at the Melancthon Pit #1 and #2 sites;
 - b) Surface water level monitoring and amphibian breeding monitoring within the Bonnefield property wetland, in conjunction with ongoing monitoring at Melancthon Pit #2;
 - c) Inspect the woodland buffers during pit operation to ensure disturbances are not occurring; and,
 - d) Inspect the health and survival of buffer plantings.

8.2 Hydrogeological Assessment – Level 1 and 2

8.2.1 Water Balance

This report, prepared by Ms. Tecia White, M.Sc. P. Geo, constitutes an impact assessment of the proposed Bonnefield and Prince Pits to ensure that the site operations will not have an adverse impact on groundwater and surface water regimes. To determine the differences in the pre and post-extraction conditions, the changes in the water balance components were assessed, with the specific focus on impacts to local groundwater recharge and surface water runoff conditions.

The report explained that a water balance is a quantitative expression that describes the relationship between inflows (into) and outflows (out of) a hydrogeology system over a specified time period.

The report determined the annual water budget for the study area which indicated that the mean annual precipitation for the area is 890 mm, while the mean water surplus was 390 mm. The report also estimated that the average infiltration rate (IF) based on the existing site characteristics was 273 mm/year.

The assessment applied the average infiltration rate to areas of the property that are not internally drained, where surface water will runoff site into roadside ditches and adjacent lands, before recharging off-site. Recharge within the internally drained basins will be equal to the mean water surplus (390 mm/year), while an infiltration rate of 273 mm/year was applied to the areas that do not drain internally into the proposed pit basins.

On the basis of this analysis the report determined that pre-extraction annual groundwater recharge across the sites is approximately 182,794 m³, while post-extraction groundwater recharge would be 189,540 m³. Based on this assessment, the proposed new pits would maintain or slightly enhance groundwater recharge across the pit floor by 4% (or 6,746 m³).

8.2.2 Potential Interference with Local Groundwater Regime

The report indicated that the proposed extraction of aggregate will occur at an elevation of at least 1.5 m above the established high water table elevation. The report also indicated that the change in land use will maintain or slightly enhance groundwater recharge across the pit floor by 4%. This small increase will likely result in no measurable change in water table elevations across the site and therefore will have no impact on off-site domestic water wells. The report also noted that the comprehensive groundwater monitoring database for the existing Strada pits have shown that the extraction of aggregate from above the water table at these sites has had no measurable influence on the local groundwater conditions on-site.

8.2.3 Potential Interference with Surface Water Features

The report identified a small wetland and vernal pool, both of which were located within the forested area approximately 100 metres from the proposed extraction boundary for the Bonnefield Pit. The report indicated these features were perched approximately 4 metres above the water table and therefore were isolated from the groundwater regime. The only potential impacts that could affect surface water levels are changes to the water balance.

The report found that both features are located within the forested area on the Bonnefield property and will be preserved with a buffer, thereby maintaining the majority of the natural and localized catchment area for these features.

8.2.4 Mitigation Measures

The report recommended the following operational practices to further protect groundwater quality:

- *Refueling of machinery should not be conducted in areas of the excavation that are within 1.5 m of the water table (i.e., on the pit floor).*
- *Operator training should include understanding and ability to implement the preventative measures provided above, in addition to Strada's corporate Spill Contingency Plan (as per prescribed conditions on the Site Plans)*

8.2.5 Recommended Compliance Monitoring Program

The report referred to the existing compliance groundwater monitoring networks, which were developed to characterize the local groundwater conditions at each individual property in addition to allowing for the ongoing monitoring of potential adverse impacts from the two operating pits. The report indicated that a detailed review of the monitoring networks has been completed and a proposed, more streamlined program was developed with a focus on the on-going monitoring of background conditions (up-gradient locations) in both the overburden and bedrock aquifers and the monitoring of potential influences from the aggregate operation on down-gradient locations.

The report recommended that a single annual groundwater monitoring report for the existing pits as well as the proposed Bonnefield and Prince Pits be prepared and submitted to the MNRF prior to March 31st of each year and include the monitoring data for the 12-month period ending December 31st of the previous year. The report recommended that the program include, but not be limited to, the following:

1. *Monitoring data collected as per Table 6 and Table 7;*
2. *Data in tabulated and graphical formats;*
3. *Interpretation of the collected data including discussions of any observed trends in groundwater levels and groundwater quality (analytical) results;*
4. *Recommendations on and justification for the need for making changes to monitoring locations, monitoring frequency, type of monitoring, pumping patterns and/or the need for mitigation; and,*
5. *Summary and documentation of any water well complaint(s) and their resolution(s).*

8.3 Noise Impact Study

The Noise Impact Study, prepared by Mr. Nicholas Sylvestre-Williams, M. Eng. P. Eng. provided the following recommendations:

8.3.1 Site Preparation/Rehabilitation

During site preparation, equipment working at or near the surface will receive minimal acoustical shielding. A similar scenario may occur during rehabilitation. In order to minimize the noise impact associated with these activities, it is recommended that:

- *The sound emissions of all construction equipment involved in site preparation and rehabilitation activities shall comply with the sound level limits specified in MOECC publication NPC-115 "Construction Equipment". Site preparation and rehabilitation operations shall be restricted to 07:00-19:00; and,*
- *Property line berms in Phase 4 should be constructed as soon as possible during site preparation so as to provide the surrounding residences with some acoustical shielding of the remaining overburden stripping operations. Property line berms in Phase 5-7 should be construction prior to entry into those lands.*

8.3.2 Extraction

In order to ensure that the noise impact from the extraction of aggregate will comply with the guidelines set forth by the MOECC, noise control measures must be incorporated into the operation. The recommended noise controls shall be incorporated into the site and operating plans. The operation shall be consistent with the site and operating plans in terms of:

- *Restrictions on the numbers and types of extraction equipment, the noise emissions of the equipment, and the areas of operation;*

- The extraction, processing and transport equipment operating are specified and limited; and,
- Berming and local shielding requirements.

Any proposed changes to the aspects of the extraction operations dealt with above as relating to noise control should be reviewed by a qualified acoustical consultant for compliance with the relevant noise criteria.

The report noted that the noise impact of the proposed extraction operations has been predicted at the representative residences assuming incorporation of the recommended noise control measures. The report also noted that the predicted noise levels are based on the scenarios that are expected to produce maximum noise impact. These predicted worst-case noise impacts from extraction and on-site shipping operations at the representative residences are listed in Table 1 and are compared with threshold limits referenced in MOECC guidelines.

Table 1: Predicted Worst-Case Pit Noise Levels - One Hour LEQ (dBA)

Residence	07:00-19:00 Extraction & Shipping	
	Predicted	Allowable
R1	44	45
R2	44	45
R3	46	50
R4	45	50
R5	41	45
R6	43	45
R7	50	50
R8	43	50
R9	42	50
R10	50	50
R11	45	50
R12	44	50
R13	48	50
R14	42	50
R15	42	50
R16	41	50
R17	46	51
R18	45	51
R19	53	53
R20	44	45

On this basis, the report concluded that the aggregate extraction operations in the two (2) proposed pits will comply with the MNRF and MOECC guidelines for noise from stationary sources.

8.4 Stage 1 and 2 Archaeological Assessment

8.4.1 The Bonnefield Property (Madill Site)

This report, prepared by Ms. Beverly Garner, Hons. BA and colleagues, involved a Stage 1 Background Assessment and Stage 2 Field Assessment.

The report was prepared in accordance with Section 2.2 of the 2011 Standards and Guidelines for Consultant Archaeologists, each archaeological resource was evaluated for cultural heritage value or interest (CHVI) to meet the definitions of "artifact" and "archaeological site" under the Ontario Heritage Act. Applicable criteria are detailed under Standard 1, and these were used to identify artifacts, groups of artifacts or archaeological sites that meet the criteria and require Stage 3 site-specific assessment. The applicable standards that apply to the project results are:

Std. 1.c Post-contact archaeological sites containing at least 20 artifacts that date period of use to before 1900. Further guidance for evaluating the potential cultural heritage value or interest of post-1830 post-contact domestic sites is provided in the S&G, Section 3.4.2, Standard 1.a.: In southern Ontario: most (80% or more) of the time span of occupation of the archaeological site dates to before 1870.

The subject site was found to contain a tightly-dated deposit ca. 1830-1870. The artifact assemblage therefore meets the criteria of the above standard.

In light of these findings, the following recommendation were provided in the report:

1. *The Madill site (BaHb-17) represents a mid-nineteenth occupation of the property. As such, this site represents an archaeological resource where the level of cultural heritage value or interest will result in a recommendation to proceed to Stage 4 mitigation. Therefore, it is recommended that the site be subject to comprehensive Stage 3 assessment in order to more fully identify the character, extent and significance of the archaeological deposits, in accordance with the Ministry of Tourism, Culture and Sport's 2011 Standards and Guidelines for Consultant Archaeologists.*
 - a) *The Stage 3 archaeological assessment should commence with the creation of a recording grid on a fixed datum, the position of which has been recorded using a GPS. Then, a controlled surface collection must be conducted to precisely define the nature and extent of the site. This work will require that the site area be re-ploughed and allowed to weather for a least one substantial rainfall prior to commencing this work. The location of each artifact should be mapped with the aid of a tape measure and transit, and a surface map produced for the site.*
 - b) *A series of one metre by one metre units will then be excavated across the entire site area at ten metre intervals within an established grid in order to determine the nature and extent of the cultural deposits. An additional 40% of the total number of units excavated on the grid will be strategically excavated at 10 metre intervals throughout the site, around units of high artifact counts or other significant areas of the site. The test units should be excavated five cm into the sterile subsoil and soil fills screened through six millimetre wire mesh to facilitate*

artifact recovery. The sterile subsoil should be troweled and all soil profiles examined for undisturbed cultural deposits.

- c) The results of the Stage 3 assessment will be used to evaluate the significance of the site and to develop a series of recommendations concerning any further mitigative options that may be necessary.
2. Approximately 20% of the subject property was not assessed, as these lands are situated outside of the limit of extraction. These lands consist of wooded areas along the east limit which retain potential for archaeological resources. Therefore, for areas formally prohibited from alteration the following documentation must be provided to the Ministry of Tourism, Culture and Sport in accordance with Section 7.8, Standard e. of the 2011 Standards and Guidelines of Consultant Archaeologists.
- a) A map depicting the exact limits of the area.
 - b) Documentation describing how the limit of the area was determined during the survey and confirming that the area included enough overlap to ensure that all adjacent impacted lands were surveyed.
 - c) A copy of the formal condition, zoning by-law or easement agreement confirming prohibition of alteration.
 - d) A copy of a statement from the approval authority that it has implemented or is about to implement the constraint (in writing, by letter or e-mail, submitted as part of the supplementary documentation).
 - e) A copy of confirmation from the proponent regarding the manner in which "no-go" instructions to construction crews will be implanted (in writing, by letter or e-mail, submitted as part of the supplementary documentation).
3. Should the limit of extraction change for any reason, then further Stage 2 Archaeological Assessment must be conducted on the remaining 20% of the subject property prior to any land-disturbing activities in accordance with the Ministry of Tourism, Culture and Sport's 2011 Standards and Guidelines for Consultant Archaeologists.

8.4.2 The Prince Property (James Hamilton Site)

This assessment was also undertaken by Beverly Garner in accordance with Section 2.2 of the 2011 Standards and Guidelines for Consultant Archaeologists.

The report concluded that the James Hamilton (BaHb-18) site did not meet the Std. 1 c) criteria as the span of occupation began after 1870. Furthermore it was not possible to use the artifacts to determine CHVI since the sample of 135 artifacts is relatively small, and grading has affected the ability to collect a more sizeable sample.

In light of this conclusion, the following recommendations were provided:

- 1. The James Hamilton (BaHb-18) does not represent a significant cultural heritage resource and may be considered clear of further archaeological concern.

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(705) 725-8133

2. Approximately 15% of the subject property, within the limit of extraction, has not been subject to Stage 2 Archaeological Assessment. The unassessed areas comprise a cattle paddock to the east of the large barn and the pine plantation in the southeast corner of the property. Prior to any land disturbing activities within the subject property, a Stage 2 Archaeological Assessment must be conducted in accordance with the Ministry of Tourism, Culture and Sport's 2011 Standards and Guidelines for Consultant Archaeologists.
 - a) The Stage 2 Archaeological Assessment must be carried out on all undisturbed lands remaining within the limit of extraction by means of a test pit survey. All test pits must be excavated at least five cm into sterile subsoil, with all soils being screened through six mm mesh to facilitate artifact recovery. All test pits must be at least 30 cm in diameter and backfilled upon completion. Test pits must be excavated within one metre of all built structures. The test pits must be excavated at five metre transect intervals.

3. Approximately 15% of the subject property was not assessed, as these lands are situated outside of the limit of extraction. These lands consist of wooded areas along the east limit which retain potential for archaeological resources. Therefore, for areas formally prohibited from alteration the following documentation must be provided to the Ministry of Tourism, Culture and Sport in accordance with Section 7.8, Standard e. of the 2011 Standards and Guidelines of Consultant Archaeologists.
 - a) A map depicting the exact limits of the area.
 - b) Documentation describing how the limit of the area was determined during the survey and confirming that the area included enough overlap to ensure that all adjacent impacted lands were surveyed.
 - c) A copy of the formal condition, zoning bylaw or easement agreement confirming prohibition of alteration.
 - d) A copy of a statement from the approval authority that it has implemented or is about to implement the constraint (in writing, by letter or e-mail, submitted as part of the supplementary documentation).
 - e) A copy of confirmation from the proponent regarding the manner in which "no-go" instructions to construction crews will be implanted (in writing, by letter or e-mail, submitted as part of the supplementary documentation).

4. Should the limit of extraction (as indicated on Figure 7) change for any reason, then further Stage 2 Archaeological Assessment must be conducted on the remaining 15% of the subject property prior to any land-disturbing activities in accordance with the Ministry of Tourism, Culture and Sport's 2011 Standards and Guidelines for Consultant Archaeologists.

8.5 Cultural Heritage Impact Assessment

This report, prepared by Mr. Dan Currie, RPP, CAHP and Mr. Nicholas Bogaert, RPP, CAHP, provided a summary of the background research and historical development of the subject lands. The report includes an identification of the cultural heritage resources present on the subject lands, as well as recommendations for the conservation of the cultural heritage resources onsite.

The report noted that the existing one-and-one-half storey Ontario Gothic Revival Cottage farmhouse on the northern (Prince) property will be retained as part of the development, and will remain occupied for as long as possible. The report noted that the tree-lined driveway, roadside vegetation and a yard space around the house will also be retained in order to provide context for the dwelling, while the barn located on the Prince property is proposed to be removed. The report also noted that all buildings located on the southern (Bonfield) property will be removed or dismantled.

In order to ensure that the cultural heritage resources onsite are conserved, the following recommendations were provided by the report:

- a) *The potential for the use of the barn and outbuildings as salvage materials should be explored. This could occur as part of onsite activities or through other means.*
- b) *A conservation plan for the house is recommended to be prepared in order to ensure that the heritage attributes of the house are retained. It is recommended that this occur at the commencement of site operations on the Prince property.*
- c) *Site rehabilitation is recommended in order to provide additional context and yard area surrounding the house. This will assist in a viable long-term after-use for the house.*

8.6 Agricultural Impact Assessment

This report, prepared by Mr. Pierre Chauvin, B.Sc, RPP, and Sandy Little, RPP, concluded that the proposed mineral aggregate extraction on the subject lands was not anticipated to have a significant negative impact on the long term agricultural uses and operations on the subject lands and within the primary / secondary study areas.

This basis for this opinion was premised on the following determinations:

- *Provincial and local planning policies recognize that mineral aggregate extraction operations are an interim land use. Mineral aggregate extraction is a permitted use within prime agricultural areas in accordance with provincial policy.*
- *The subject properties are not within a specialty crop area.*
- *Although the subject properties are within a prime agricultural area, the properties will be rehabilitated back to agriculture with the same average soil capability that currently exists.*

- There are limited areas within the Primary Aggregate Resource Area in the Township that would avoid prime agricultural soils. Non-prime agricultural lands within the Primary Aggregate Resource Area are either constrained by environmental conservation protection features, removed from other aggregate operations and/or are not located on established haul routes.
- The proposed expansion of the existing pit on the subject properties is within an area of established and concentrated mineral aggregate operations.
- No new haul routes are being created and existing truck traffic to/from the existing aggregate operations is not changing as a result of the proposed expansions.
- Extraction is proposed to be above the water table and no water taking is proposed. As a result, no impacts are anticipated on the availability of groundwater resources for the continued operation of surrounding agricultural uses.
- Impacts from dust, noise and visibility will be mitigated through implementation of prescribed conditions and technical requirements / recommendations and berming.
- The net loss of available agricultural land from the subject lands is marginal and largely attributed to side slopes created in the final landform. This marginal loss of agricultural land is offset by the additional land made available to rehabilitate back to agriculture as a result of the comprehensive rehabilitation plan that includes the existing adjacent licensed pits.
- Implementation of the recommended rehabilitation plan including the recommended best practices in the report will ensure a successful agricultural rehabilitation process.

8.7 Traffic Review

A traffic review was prepared by Mr. Adam Beasoleil, P. Eng and concluded the following:

- a) Road network improvements from the previous studies have implemented correctly and remain in good functioning condition;
- b) There are no operational or safety concerns with the network;
- c) The pavement condition along County Road 17 is acceptable and it is recommended that the pavement condition along the 4th Line be monitored and that potholes south of the northerly driveway be fixed; and,
- d) The southbound stop bar at Bounty Road and 4th Line, as well the trailing northbound left-turn arrow at County Road 17 and County Road 124 should be repainted.

8.8 Planning Report

This report, prepared by Mr. James Parkin, RPP and Mr. David Barrett, RPP, reviewed the Dufferin County Official Plan and the Township of Melancthon Official Plan and concluded the following:

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- a) *The lands proposed for redesignation are recognized for containing significant aggregate resources in a location that is close to market and is located on a designated haul route;*
- b) *The operational design of the pit incorporates the recommendations of the technical reports prepared for the application so the proposed pits will operate in a manner compliant with Provincial standards and also in a manner that will serve to minimize social and environmental impacts; and,*
- c) *The proposed pit extension represents the wise use and management of significant aggregate resources and is consistent with the Provincial Policy Statement and conforms with the Dufferin County Official Plan and Township of Melancthon Official Plan.*

It is further noted that the applications for Official Plan Amendment and Zoning By-law Amendment, prepared by Mr. David Barrett, RPP, identified that the proposed amendments conform with the Provincial Growth Plan.

9.0 CONCLUSION

The application submitted by Strada Aggregates to redesignate and rezone lands located in the West Half of Lots 12 and 14, Concession 3 O.S, in the Township of Melancthon for the purpose of a Class A, Category 3 pit, fulfills the general submission requirements of the Township's Official Plan as well as Schedule 1 to O. Regs. 543/06 and 545/06.

In my opinion, the application can be declared complete to allow for public notification, review and analysis by the County, Township and the Nottawasaga Valley Conservation Authority as well as the undertaking of peer reviews.

A public meeting should not be scheduled until peer reviews are complete and the proponent has had an opportunity to consider and respond to any further technical matters.

10.0 RECOMMENDATION

If Council concurs with the conclusion of this report the following recommendations are provided for consideration:

1. *That the application for Official Plan and Zoning By-law Amendment submitted by Strada Aggregates be received together with this report and declared complete and that the Township of Melancthon coordinate the completion of peer reviews of the technical reports and site plans submitted with the application.*

-original signed-

Chris Jones MCIP, RPP

• Municipal Planning Services Ltd. •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive
Barrie, Ontario
(705) 725-8133



The Corporation of
THE TOWNSHIP OF MELANCTHON
157101 Highway 10,
Melancthon, Ontario, L9V 2E6

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: JOYCE CLARKE, ROADS SUB-COMMITTEE SECRETARY

DATE: JULY 14, 2017

SUBJECT: ROADS SUB-COMMITTEE INFORMATION & RECOMMENDATIONS

The Roads Sub-Committee met on July 11th, 2017.

C. Micks reported the signs on 2nd Line SW should be in place by the end of the week. I will contact the OPP and the Police Services Board to see if the road can be patrolled.

As a result of C. Micks reporting that the batteries for the road closed signs were taken, the following recommendation is made to Council:

The Roads Sub-committee recommends to Council that locking gates be placed on the entranceway to help prevent unauthorized access.

A discussion regarding fee for the use of the equipment resulted in the following recommendation:

The Roads Sub-committee recommends to Council that the following should be added to Schedule of Fees By-law

Equipment Rentals

Grader with man \$225 per hour

Gravel truck with man \$225 per hour

Pickup truck with man \$75 per hour.

Report respectfully submitted.

Joyce Clarke
Roads Sub-committee
Secretary

RD#1
JUL 20 2017

SHELBURNE & DISTRICT FIRE BOARD

April 4, 2017

The Shelburne & District Fire Department Board of Management meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Chair, Tom Egan, called the meeting to order at 7:04 pm.

2. **Additions or Deletions**

2.1 **Resolution # 1**

Moved by F. Nix – Seconded by K. McGhee

BE IT RESOLVED THAT:

The following item(s) be added to the agenda:

9.2 PTSD Policy

9.3 OFM – 30 Recommendations

9.4 Deputy Chief Recruitment – Hiring Committee

That the following items be deferred to a future meeting:

10.1 Monthly Reports (February 2017)

10.2 Update from Fire Chief

Carried

BD/Comm#1
JUL 20 2017

3. **Approval of Agenda**

3.1 **Resolution # 2**

Moved by W. Mills – Seconded by K. McGhee

BE IT RESOLVED THAT:

The Board of Management approves the agenda as amended.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 3**

Moved by W. Hannon – Seconded by H. Foster

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of March 7, 2017 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

8.0 **Unfinished Business**

8.1 **2017 Operating Budget**

The Board discussed and stated there is nothing further required.

8.2 Shelburne and District Fire Board 2016 Financial Statements

Resolution # 4

Moved by W. Hannon – Seconded by K. McGhee

BE IT RESOLVED THAT:

The Shelburne & District Fire Board accept and approve the Draft Consolidated Financial Statements for the year end of December 31, 2016 prepared by RLB as presented by the Secretary-Treasurer.

AND THAT the Secretary-Treasurer be authorized to sign the representation letter.
Carried

8.3 Review of Board Agreement

Resolution # 5

Moved by W. Mills – Seconded by W. Hannon

BE IT RESOLVED THAT:

The motion of March 7, 2017 regarding the Board agreement be rescinded as the review of the agreement is not in the Shelburne and District Fire Board's purview.

AND FURTHER THAT each participating Fire Board municipality's Council holds the authority to review the current agreement.

Carried

8.4 Personnel Matters – Closed Session

Resolution # 6

Moved by J. Elliott – Seconded by P. Mills

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go "in camera" to discuss the following at 7:26 pm:

Personnel Matters about an identifiable individual, including municipal or local board employees.

Carried

Resolution # 7

Moved by H. Foster – Seconded by W. Hannon

BE IT RESOLVED THAT:

We do now rise and report progress at 7:32 pm.

Carried

9. **New Business**

9.1 SDFD Facebook Presentation

The Fire Chief presented and reviewed the Shelburne & District Fire Departments Facebook page to the Board. This presentation demonstrated to the Board the ability Facebook has to get messages out to the public.

9.2 PTSD Policy

The Board advised the Chief to contact Dufferin County's Health and Safety Advisor as she is contracted by the municipalities for Health and Safety and might already have something drafted.

9.3 OFM – 30 Recommendations

The Board will be directing their CAO's to discuss this matter as it is a municipal issue not a Board issue.

The Chief distributed a flyer about an upcoming Essentials of Municipal Fire Protection and Emergency Management seminar.

9.4 Deputy Chief Recruitment – Hiring Committee

The Chief advised the board that the job ads have been sent out with a closing date of April 20, 2017. The Chief will also be hosting an information night for potential volunteer fire fighter applicants on April 10, 2017.

The Chief needs two Board Members to sit on the interview panel, Tom Egan and Paul Mills will be the Board representatives.

12. **Accounts & Payroll – February 2017**

12.1 **Resolution # 8**

Moved by J. Elliott – Seconded by P. Mills

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$23,967.94 for the period of March 2nd, 2017 to March 24th, 2017 as presented and attached be approved for payment.

Carried

12.2 **Resolution # 9**

Moved by P. Mills – Seconded by J. Elliott

BE IT RESOLVED THAT:

Payroll for the following month(s) be approved for payment:

March 2017 - \$25,442.08

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 10**

Moved by J. Elliott – Seconded by P. Mills

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 Resolution # 11

Moved by H. Foster – Seconded by W. Hannon

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:33 pm to meet again at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Tom Egan
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of April 4th, 2017

Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Ken McGhee	X	
Fred Nix	X	
Township of Melancthon		
Janice Elliott	X	
Wayne Hannon	X	
Town of Shelburne		
Tom Egan	X	
Wade Mills	X	
Township of Mulmur		
Paul Mills	X	
Janet Horner		X
Staff		
Brad Lemaich – Fire Chief	X	
Nicole Hill – Sec/Treas.	X	

SHELBURNE & DISTRICT FIRE BOARD

June 6, 2017

The Shelburne & District Fire Department Board of Management meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. Opening of Meeting

1.1 Vice Chair, Janice Elliott, called the meeting to order at 7:05 pm.

2. Additions or Deletions

2.1 Resolution # 1

Moved by P. Mills – Seconded by W. Hannon

BE IT RESOLVED THAT:

The following item(s) be added to the agenda:

3.2 Update on Chair of the Board

8.5 Update on Deputy Chief Recruitment

Carried

3. Approval of Agenda

3.1 Resolution # 2

Moved by K. McGhee – Seconded by W. Mills

BE IT RESOLVED THAT:

The Board of Management approves the agenda as amended.

Carried

3.2 Update on Chair of the Board

The Secretary provided an update to the Board on the Chair's health. The Board chose to elect a second Vice Chair.

Resolution # 3

Moved by F. Nix – Seconded by W. Hannon

BE IT RESOLVED THAT:

The Shelburne and District Fire Board elect Gail Little as second Vice Chair.
Carried

4. Approval of Minutes**4.1 Resolution # 4**

Moved by F. Nix – Seconded by P. Mills

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of April 4, 2017 as circulated.

Carried

5. Pecuniary Interest**5.1 No pecuniary interest declared.****6. Public Question Period****6.1 No public present.****Resolution # 5**

Moved by G. Little – Seconded by J. Horner

BE IT RESOLVED THAT:

As the annual report was distributed at the meeting of March 7, 2017, that the minutes be amended to include the 2016 Annual Report as received by the board.
Carried

7. Delegations / Deputations**7.1 No delegations present.**

8.0 **Unfinished Business**

8.1 **2017 Operating & Capital Budgets**

The Board received the motions from Mono and Mulmur.

8.2 **Board Agreement**

The Board discussed the approach that should be taken to review/update the current agreement.

Resolution # 7

Moved by K. McGhee – Seconded by W. Mills

BE IT RESOLVED THAT:

The SDFB recommends that the current Contract Dated 15th day of October 1991 and signed by each participating municipality be updated to reflect Provincial Legislation and Municipal By-laws now in effect;

And furthermore, the SDFB requests that each participating municipality submit identified updates that they would like to have considered in an updated contract.

Carried

8.3 **PTSD Policy**

Resolution # 6

Moved by W. Mills – Seconded by K. McGhee

BE IT RESOLVED THAT:

The Shelburne and District Fire Board receives and adopts the Post Traumatic Stress Disorder Prevention Policy # 2017-02.

Carried

8.5 **Update on Deputy Chief Recruitment**

Member, Heather Foster, will fill in for Chair, Tom Egan, in the Deputy Chief interviews on June 12th at 6:00 pm.

The Chief advised the Chief McNeilly from the Grand Valley Fire Department will be conducting the Deputy Chief interviews on the Chief's behalf to ensure that there are no perceived bias'.

8.4 Personnel Matters – Closed Session

Resolution # 8

Moved by K. McGhee – Seconded by W. Mills

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following at 8:21 pm:

Personnel Matters about an identifiable individual, including municipal or local board employees.

Carried

Resolution # 9

Moved by W. Mills – Seconded by P. Mills

BE IT RESOLVED THAT:

We do now rise and report progress at 8:40 pm.

Carried

9. **New Business**

9.1 2018 Truck Replacement

The Chief advised the Board that to have a truck delivered in 2018, he needs to start shopping now. He is currently estimating the cost at \$450,000.00.

The Chief would like to be kept up to date on future growth within each municipality as it will help him in choosing a truck that will be suitable for the next 10 plus years.

The Board would like this to go through the RFP process for transparency purposes.

The Chief will bring forward his proposals and the Board would like to see specs and costs for the September meeting.

9.2 Trial Balance as of June 2, 2017

The Board would like to see the next report show a comparison to the budget.

10.0 Chief's Report:**10.1 Monthly Reports – January, February, March, April & May 2017**

There were a total of 38 calls for the month of January and there was 1 Building Inspected.

There were a total of 22 calls for the month of February and there was 1 Building Inspected.

There were a total of 21 calls for the month of March and there were 3 Buildings Inspected.

There were a total of 19 calls for the month of April and there were 2 Buildings Inspected.

There were a total of 22 calls for the month of May and there were 3 Buildings Inspected.

10.2 Update from Fire Chief

The Chief attended the Ontario Association of Fire Chiefs Annual Conference which included attending 15 educational seminars and a large 2 day trade show. Attended the OFM Entry Warrant and Part 1 Offense Notice workshop in Hanover. Completed a major cleaning of the Captain's Office, Storage room and radio room.

11. Future Business:

11.1 None at this time.

12. Accounts & Payroll – April & May 2017**12.1 Resolution # 10**

Moved by P. Mills – Seconded by K. McGhee

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$42,745.21 for the period of March 25, 2017 to June 1, 2017 as presented and attached be approved for payment.

Carried

12.2 Resolution # 11

Moved by W. Hannon – Seconded by H. Foster

BE IT RESOLVED THAT:

Payroll for the following month(s) be approved for payment:

April 2017 - \$22,432.64
May 2017 - \$17,579.74

Carried

13. Confirming and Adjournment**13.1 Resolution # 12**

Moved by P. Mills – Seconded by W. Hannon

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 Resolution # 13

Moved by W. Hannon – Seconded by H. Foster

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 9:30 pm to meet again on September 5, 2017 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Tom Egan
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of June 6, 2017

Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Ken McGhee	X	
Fred Nix	X	
Township of Melancthon		
Janice Elliott	X	
Wayne Hannon	X	
Town of Shelburne		
Tom Egan		X
Wade Mills	X	
Township of Mulmur		
Paul Mills	X	
Janet Horner	X	
Staff		
Brad Lemaich – Fire Chief	X	
Nicole Hill – Sec/Treas.	X	

CENTRE DUFFERIN RECREATION COMPLEX
BOARD OF MANAGEMENT

Minutes of the Regular meeting held May 24, 2017 at the CDRC

Attendance:	Walter Benotto	Shelburne
	Dan Sample	Shelburne
	Heather Foster	Amaranth
	Chris Gerrits	Amaranth
	Laura Ryan	Mono
	Janice Elliott	Melancthon
	Ron Webster	Melancthon
	Kim Fraser	Facility Administration Manager
	Marty Lamers	Facility Maintenance Manager

Absent: R. Chambers, AJ Cavey

Meeting called to order by Chair, Chris Gerrits at 5:30pm.
A quorum was present.

Declaration of Pecuniary Interests:

Chairman, C. Gerrits stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Agenda:

Add report to Policies and Procedures Committee and Shelburne Rotary-Liquor Licence for HMF to New Business.

MOTION #1 – Moved by L. Ryan seconded by R. Webster. Be it resolved we approve the agenda dated May 24, 2017 with additions.

Carried

Discussion of Minutes of Previous Meetings:

MOTION #2 – Moved by R. Webster seconded by L. Ryan. That the minutes of the CDRC Board of Management regular board meeting held April 26, 2017 be approved as presented and circulated.

Carried

Correspondence:

- Township of Amaranth-requesting that all existing contracts with the Boards and Committees be reviewed/renegotiated for 2018
- 2017-18 Ontario Sport & Recreation and Communities Fund-funding not approved

MOTION #3 – Moved by E. Elliott seconded by R. Webster. That correspondence is received and placed on file and that staff follow up with Ministry of Tourism Culture & Sports seeking feedback on the 2017-18 Ontario Sport & Recreation Communities Fund Grants Ontario Case #2017-01-1-534973047.

Carried

Finance Committee Report:

MOTION #4 – Moved by R. Webster seconded by J. Elliott. That the bills and accounts as presented in the amount of \$59,735.03 be approved and paid.

Carried

MOTION #5 – Moved by D. Sample seconded by W. Benotto. That the CDRC Board of Management send a letter to the Township of Amaranth informing the Township of Amaranth they cannot withhold capital funds to the CDRC under section 10 of the January 1, 1994 Agreement between the Town of Shelburne, Township of Amaranth, Township of Melancthon and Town of Mono and that the previously withheld portion of the CDRC Capital Budget be paid immediately.

Carried

Policies & Procedures Committee Report:

Some edits are needed in the CDRC Employee Day Camp Manual. Highlighted edits will be made and presented to the next board meeting.

MOTION #6 – Moved by D. Sample seconded by R. Webster. That we receive the verbal report from the Policies & Procedures Committee.

Carried

Facility Administration Manager's Report:

See Schedule A

MOTION #7 – Moved by H. Foster seconded by R. Webster. That we receive the report from the Facility Administration Manager.

Carried

Facility Maintenance Manager's Report:

See Schedule B

Easter Event Report – See Schedule C

MOTION #8 – Moved by W. Benotto seconded by H. Foster. That we receive the report from the Facility Maintenance Manager.

Carried

Old Business:

UGDSB-Shared Parking Review:

Draft information was presented to the CDRC Board regarding the additional winter maintenance costs incurred to the CDRC to maintain the gravel parking area for the school's needs. After review and discussion, additional grading and gravel information will be included.

Trevor Favretto from UGDSB contacted the CDRC with a suggestion from the Glenbrook parent Council to place pylons in front of the row of parking that is closest to the school. This will stop parents/guardians from using these spots and hopefully force them to use the gravel parking lot, as they should be doing. The pylons would be placed in front of the spots during the AM and PM peak periods. The school will run this concept for a week to see how it works. After a review a mor permanent solution can be worked on.

New Business:

SMHA 2017-18 Initiative:

SMHA would like to install video equipment to live stream (and record) all home games though the association website. The CDRC will add this to the Ice Meeting agenda to be held June 19 and see if any other groups are interested in this as well.

Shelburne Rotary-Liquor Licence for HMF:

Shelburne Rotary has asked if they were to consider having the bar open Thursday, Friday and Saturday of the Music Festival, could a security company can be hired instead of the police on Thursday and Saturday. After discussion, the CDRC Boards direction is to follow the CDRC Alcohol Risk Management Policy.

Confirmation by By-law

MOTION #9 – Moved by H. Foster seconded by W. Benotto. Be it resolved that leave be given for the reading and enacting of by-law #05-2017 being a by-law to confirm certain proceedings of the CDRC Board of Management for its Regular Board meeting held May 24, 2017.

Carried

Adjournment:

MOTION #10-Moved by H. Foster seconded by W. Benotto. That we now adjourn at 6:44pm to meet again on June 28, 2017 at 5:30pm, or at the call of the chair.

Carried

Secretary - Treasurer

Chairperson

Dated

SCHEDULE 'A'

Facility Administration Managers Report – May 24, 2017

Pool:

Reservations have been received from Grand Valley PS and Hyland Heights ES for class swims. Due to organizational issues Glenbrook ES will not be scheduling class swims. We are waiting to hear from Centennial Hylands ES.

The CDRC has been approved by CSJ to receive funding for five (5) positions totaling \$11,106.00. The funding is approved for five (5) positions: Head Lifeguard, Assistant Head Lifeguard, Lifeguard/Instructor, Head Day Camp Leader and Day Camp Leader.

Swimming lessons and Day Camp registrations are underway.

General:

The Ice User Group meeting is scheduled for Monday, June 19, 2017

The 2017-18 Pro Shop Rental Space RFP has been posted.

There was an incident on Friday, May 19, 2017. It was reported that two (2) kids were on the CDRC roof. The police were called. Video surveillance was observed and a statement was taken. Waiting for follow up from Shelburne Police Services.

Information on point of sale (debit machine) and comparing concession sales

1 attended ORFA Annual Profession Development Program May 1-5 and participated in the Leadership Skills for Recreational Professionals

Action Items

No report

Kim Fraser
Facility Administration Manager

SCHEDULE 'B'

Facility Maintenance Managers Report – May 24, 2017

SAFETY:

There were no safety incidents

CO detectors waiting on procedure and recommendations from Shara

A more formal procedure for severe weather and tornados are being produced by Shara as well.

ARENA: No issues

BUILDING: Water softener installed for ice plant.

POOL: All plumbing and rehabilitation to the pool complete will be filling pool May 28-29 2017 so we can check for performance of new plumbing. Decking to be worked on after.

GROUNDS: No issues

GENERAL INFORMATION: Participated in ORFA training: Advanced Recreation Facilities

Business Management

Blooming Tulips ceremony went well on May 10

ACTION ITEMS Working on SOPs (Standard Operating Procedure)

Developing ice removal and installation procedure.

Exit interview (draft) attached

Marty Lamers

Facility Maintenance Manager

SCHEDULE 'C'

Easter event 2017

Public should not be in CDRC work shop area to retrieve tables or chairs.

Any more than a couple of tables Olympia and scissor lift need to be moved for access otherwise they will be bashing into walls and doors

Event is running from 6-3 9 hrs. X 1 staff 14 hrs.

2 x staff x 1 minutes per table x 2 (40) 2 hrs.

2 x staff x 3 minutes per 20 chairs (60) 20 mins

1 x staff x 30 minutes sweep arena floor 30 mins

1 x staffs x 2 hr. to power scrub longer depending on foot traffic dirt after event 2 hrs.

1 x staff cleaning of arena, lobby, bleachers rest rooms as per new cleaning check list rooms 1 hrs.

Minimum 20 man hrs. \$340.00 depends who works

CDRC Arena floor regular Special Event Rate Cost to other user groups as per fee schedule is \$1071.00 which covers operator and administrative wages and benefits, utilities, minor repairs and maintenance and our capital asset investment for repairs, replacement and rehabilitation of these assets.



The Corporation of
THE TOWNSHIP OF MELANCTHON
157101 Highway 10,
Melancthon, Ontario, L9V 2E6

**MINUTES OF THE ROAD SUB-COMMITTEE
MAY 9, 2017**

ROAD TOUR

The Road Sub-committee went on a road tour starting at 8:05 a.m.

Our tour started on the 2nd Line SW south of County Road 17.

Craig thinks that there is value in grinding but padding and paving would give the bad areas more pavement. With the traffic numbers due to increase because of the new sub-division in Southgate, grinding the road would cause maintenance issues.

Our tour then went towards Corbetton.

The 2nd Line SW from the 260 Sideroad to Alex Bank's will need to be paved next year.

We then toured Corbetton.

There are unlicensed trailers and garbage on Poulton Place.

The 260 Sideroad between Corbetton and Riverview is getting rough.

The 7th Line SW south of Riverview may need to be ground in the next couple of years.

Lot 263-264, Concession 4SW needs cleaned up.

Our tour continued to Dundalk on the 2nd Line SW.

The 2nd Line SW from the 250 to the Southgate/Melancthon Townline is scheduled to be ground this year.

We toured the 4th Line NE. Craig commented the north end of the road was padded and paved a few years ago. The remaining road is in bad shape.

CALL TO ORDER

The meeting was called to order by Chairman Dave Besley at 9:43 a.m. with Councillor Wayne Hannon, Councillor James Webster, Road Superintendent Craig Micks and Road Secretary Joyce Clarke attending.

BD/comm#4
JUL 20 2017

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

The agenda was adopted by J. Webster, seconded by W. Hannon. Carried

APPROVAL OF DRAFT MINUTES:

The Minutes of the April 11th 2017 meeting were adopted by J. Webster, seconded by W. Hannon. Carried

BUSINESS ARISING FROM MINUTES

Nothing to report

ITEMS FOR INFORMATION

Complaint regarding trucks on 4 NE

Joyce Clarke was directed to send a letter regarding the complaint to Mrs. Ferrari.

She is also to write a letter to Lystek to ask if the trucks would please slow down to 70 km/hour on the gravel roads.

ITEMS FOR DISCUSSION

1. E-mail regarding trucks on 4 NE

Denise Holmes replied to J. Luxton regarding her e-mail letting her know that her e-mail was sent to the Road Sub-committee for discussion.

Joyce Clarke will respond letting her know that MTO & Police were called but we had no reply from them.

Craig will ask Glen McKee from MTO to see if he could come to meet with the Road Sub-committee.

2. Parking By-law

Joyce Clarke was directed to start creating a parking By-law using Southgate's By-law as a framework.

3. Results of Road Tour

In 2017 the following is budgeted for:

Paving River Road from Main Street to Melancthon/Mulmur Townline

Paving High Street

Paving shoulders in Horning's Mills

Grind 2nd Line SW from Bridge to Townline

In 2018 the following is to be considered:

Grind 4th Line NE from New pavement

Decide what to do regarding 260 from Corbetton to Riverview

Pave 2nd Line SW from 280 to Alex Bank's.

Look into Surface Treatment to preserve paved roads. Craig suggested asking someone to go on road tour to see where surface treatment would be a benefit.

Joyce Clarke was directed to look into who owns property in Corbetton.

4. On-Site regarding the John Theaker Award Drain Meeting

D. Besley, W. Hannon and J. Webster to attend.

ADJOURNMENT

J. Webster made a motion seconded W. Hannon by for adjournment at. 10:43 a.m. with the next meeting being on June 13th, 2017 or called by the Chair of the Road Sub-committee.
Carried.

CHAIR

SECRETARY



July 5, 2017

You will receive notice of the applications and any upcoming information sessions and public meetings. There will be lots of opportunity to get information and ask questions.

Strada is committed to keeping you informed during this process and involving interested parties. If you have any questions or concerns at this time, please feel free to contact us.

Best Regards,

Mario Pietrolungo
Vice President
Office: 905-738-2200 ext. 3309

Grant C. Horan
Controller
Office: 905-738-2200 ext. 3336

Ken Galbraith
Sales Representative
Cell: 519-217-6100



Township of East Garafraxa

Administration Office : 374028 6TH Line Amaranth ON L9W 0M6

TEL: (519) 928-5298 or 941-1007 FAX: (519) 941-1802

e-mail : suestone@amaranth-eastgarv.ca

SUSAN M. STONE, CAO/CLERK-TREASURER&TAX COLLECTOR

July 7, 2017

County of Dufferin
55 Zina Street
Orangeville ON L9W 1E5

Attention: Sonya Pritchard, CAO

Dear Sonya,

The Council of the Township of East Garafraxa received the document, "Dufferin County Economic Development Strategic Plan", and have directed that the following comments be provided.

While it is a good start, this Plan overlooks certain details and considerations. For instance, there is extensive focus on agriculture. While it is a major industry in Dufferin, it is a limited area of growth. Small agricultural businesses cannot survive in this economic climate nor expand before quickly oversaturating the marketplace, and therefore Council feels the analysis is flawed.

Aggregate is not sufficiently addressed, nor is the associated trucking and service businesses which are major employers and economic drivers.

The County Official Plan is an umbrella document, which provides vision for the County, but the Plan must recognize that its role is to support the Lower tier plans and it is important that the County Plan conforms to them.

With respect to staffing for Economic Development, there is concern that there is not enough work readily available for a full-time position. If the County wishes to pursue a Department or Officer of Economic Development, it should be tried on a contract basis at first in order to determine if there is enough value being added by the position. If there is such value, then it could be turned into a permanent full-time position in the future.

Council feels there should be a County-wide Employment Lands map regarding development in the County, which is information that can be easily obtained from the Lower tier plans.

Thank you for your consideration of Council's comments. Please forward these comments to the Global Investment Attraction Group.

Yours truly,

CORPORATION OF THE
TOWNSHIP OF EAST GARAFRAXA

Susan M. Stone, AMCT
CAO/ Clerk-Treasurer

cc All Dufferin Municipalities

Info #2
JUL 20 2017

GRCA Current



July, 2017 • Volume 22 Number 7

GRCA General Membership

Chair	Helen Jowett
Vice-Chair	Chris White
Townships of Amaranth, East Garafraxa, Melancthon and Southgate and Town of Grand Valley	Guy Gardhouse
Townships of Mapleton and Wellington North	Pat Salter
Township of Centre Wellington	Kirk McElwain
Town of Erin, Townships of Guelph/Eramosa and Puslinch	Chris White
City of Guelph	Bob Bell, Mike Salisbury
Region of Waterloo	Les Armstrong, Elizabeth Clarke, Sue Foxton, Helen Jowett, Geoff Lorentz, Jane Mitchell, Joe Nowak, Wayne Roth, Sandy Shantz, Warren Stauch
Municipality of North Perth and Township of Perth East	George Wicke
Halton Region	Cindy Lunau
City of Hamilton	George Stojanovic
Oxford County	Bruce Banbury
County of Brant	Brian Coleman, Shirley Simons
City of Brantford	Dave Neumann, Vic Prendergast
Haldimand and Norfolk Counties	Bernie Corbett, Fred Morison

Beach management at conservation areas

The GRCA and the three watershed health units are working together to educate people about how they can reduce the risks of getting sick when swimming in a natural body of water.

New signs have been installed at the GRCA's nine beaches. These explain the conditions that lead to an elevated risk of water-borne illness in a natural body of water. The conditions include recent heavy rain, cloudy water, high wind and waves, and large numbers of birds nearby.

GRCA staff will continue to take water quality samples every other week during July and August. This information will be used to help monitor long-term trends in water quality at the swimming areas. Staff will continue to do a daily beach check.

The new signs are part of a joint communications plan that replaces the beach posting process used for the past few decades. A smaller version of the sign is posted at each park gatehouse and a handout is also available at the parks.

A web page, including a recent rainfall table, is also available for park visitors at www.grandriver.ca/beaches.

summer to ensure there's enough water in the river system for drinking water and waste water treatment plants. Based on this operating strategy, GRCA reservoirs have limited flood control storage during the drier summer months, when reservoirs are already 90 to 96 per cent full. This limited extra storage helped delay peak flows downstream by a few hours.

The GRCA has a sophisticated network of rainfall and flow gauges throughout the watershed that monitor conditions 24 hours a day. In the event of a heavy downpour, or high river flows, GRCA staff are immediately notified and an action plan is put in place to notify watershed residents. Part of this action plan involves municipal flood coordinators, who notify residents directly and close roads that are at risk of flooding.

River flows have receded throughout the watershed, but people are urged to remain cautious on local waterways. A large amount of debris was washed into rivers, and a number of warning buoys upstream of dams were displaced but most have now been replaced.

A web page about this flood is available at www.grandriver.ca/flooding.

Upper Cedar Creek study

Waterloo Region is undertaking a subwatershed study of the Cedar Creek subwatershed with support from the GRCA.

The study will focus on the northwest subwatershed lands in Kitchener and North Dumfries.

Subwatershed studies provide technical background on the surface water, groundwater and ecosystems within the area. The goal is to maintain, restore or enhance the health of the system. This study will recommend how and where potential development and other changes could occur in a sustainable manner.

The terms of reference for the project were developed by Waterloo Region and the GRCA. The study is being led by Matrix Solutions Inc. The study includes physical characterization and

Record rainfall June 23 results in flooding

More than 120 mm of rain fell across the northern part of the watershed during the early morning hours on Friday, June 23.

This rainfall, the highest daily total on record based on records dating back to 1950, resulted in significant flooding throughout the Grand River watershed. Weather forecasts leading up to the event indicated minimal rainfall and localized severe thunderstorms, but there was no indication of rainfall of this magnitude or extent.

The GRCA's major reservoirs serve two purposes. They help provide maximum flood control in the spring and fall when it is needed most, and also support flow augmentation in the



www.grandriver.ca

Grand River Conservation Authority

Info#3
JUL 20 2017

assessing development potential and impacts. It will also create an implementation plan and an integrated monitoring plan.

As a result of the study, there may be changes to the regulated areas including floodplains, wetlands and watercourses.

Public meetings for this project are expected to begin in the spring of 2018 and will include consultation for revisions to the GRCA's regulation mapping in the watershed.

The study is being funded and administered by the Region of Waterloo, while GRCA staff is providing in-kind contributions, including project management, technical review and detailed base mapping.

Hazard mapping study

The GRCA will lead the Haldimand County Lake Erie Shoreline Hazard Mapping study on behalf of Haldimand County, Long Point Region Conservation Authority and the Niagara Peninsula Conservation Authority.

This study will update hazard mapping associated with flooding, erosion and dynamic beach conditions. Hazard mapping will help flood and erosion-related emergency response and planning. It will also help with planning and permitting decisions in at-risk communities, including Dunnville and Port Maitland.

Updated and consistent mapping across the three conservation authority jurisdictions within Haldimand will help in development and implementation of shoreline-related land use planning policies.

Currently, all three conservation authorities have separate Shoreline Management Plans covering the Lake Erie shoreline in their watersheds.

Proposed update to CA legislation

On June 14, Ontario's Minister of Natural Resources and Forestry, Kathryn McGarry, announced proposed changes designed to modernize Ontario's Conservation Authorities Act at the GRCA head office in Cambridge.

The ministry is proceeding with Conserving Our Future: A Modernized



Heavy rainfall across the northern part of the watershed on Friday, June 23 resulted in flooding in many areas. Rainfall of 120 mm at Luther Marsh was the highest daily total on record since 1950 when records began. This photo by A. Kaastra was taken on the Grand River at Wilson Flats, upstream of West Montrose.

Conservation Authorities Act after input received through two years of consultation.

The document provides a long-term work plan and priorities for implementing changes proposed in the new legislation to increase accountability and improve programs.

The province's proposed changes address key priorities identified and promoted by Conservation Ontario and the conservation authorities including the GRCA throughout the consultation.

Conservation authorities, including the GRCA, look forward to working with the ministry in support of this new action plan.

Wellington County renews RWQP support

Wellington County has recently renewed its support for the Rural Water Quality Program for five more years and committed \$425,000 for environmental projects carried out by landowners in 2017.

The goal of the program is to help rural landowners make changes on the land that will improve and protect the water quality in Wellington County, also benefiting the communities downstream. Landowners apply for grants for projects they would like to undertake. The GRCA has staff available to help them work out the project details and complete their applications.

The landowner receives 50 to 100 per cent of the costs, depending on the type of project. The landowner contributes the balance in cash, materials or labour. Participation in the program is voluntary.

This program launched in Wellington County in 1999. More than 2,600 projects worth approximately \$21 million have been completed. The GRCA delivers similar programs in other parts of the watershed. For more information contact

This issue of *GRCA Current* was published in July, 2017.

It is a summary of the June, 2017 business conducted by the Grand River Conservation Authority board and committees, as well as other noteworthy happenings and topics of interest.

The Grand River Conservation Authority welcomes distribution, photocopying and forwarding of *GRCA Current*.

Next board meeting:
July 28 at 9:30 a.m.,
GRCA Administration Centre

Subscribe to GRCA Current and other news:
www.grandriver.ca/subscribe

View meeting agendas:
<https://calendar.grandriver.ca/directors>

View coming events:
www.grandriver.ca/events



Tell us about your Internet service - and help us build #broadbandforeveryone!

To connect everyone as effectively and efficiently as possible, we're collecting information about how residents, farms, businesses and public sector organizations currently use of internet across the region. This information will help us determine where we will invest our funding and support SWIFT in achieving its goals of building "broadband for everyone."

Below, you'll find information about voluntarily completing a User Survey for the SWIFT Initiative.

Who can participate in the surveys?

Short answer? Anyone and everyone!

We are collecting information from three main groups of respondents. Each group has their own survey link, which can be found by clicking the buttons below.

Residential/Farm Survey

Info #4
JUL 20 2017

This survey is for **households or residential premises** in Southwestern Ontario, Caledon and Niagara Region. This includes **farms and seasonal dwellings**.

Business Survey

This survey is for **businesses** of all sizes located in Southwestern Ontario, Caledon and Niagara Region.

MUSH/Public Sector Organization Survey

This survey is for **organizations in the MUSH Sector** (Municipal, Utility, Schools and Hospitals). SWIFT will also be sending surveys by email to MUSH users across the region.

To learn more about these surveys, please visit
www.swiftnetwork.ca/survey or contact us at
swiftsurveys@swiftnetwork.ca or call 855.561.4479.

The information you provide will help us assess and address current opportunities and challenges related to Internet connectivity - and will be used to design, build and evaluate the SWIFT Network.

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Our mailing address is:

Southwestern Integrated Fibre Technology Inc.
789 Broadway Street
Wyoming, Ontario N0N 1T0
Canada

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You can [update your preferences](#) or [unsubscribe from this list](#).



Total Control Panel

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To: dholmes@melancthontownship.ca

From: bounce-mc.us7_21151591.1258053-dholmes=melancthontownship.ca@mail63.atl71.mcdlv.net

You received this message because the domain mcdlv.net is on the enterprise allow list. Please contact your administrator to block messages from the domain mcdlv.net

From: SWIFT Network <info=swiftnetwork.ca@mail50.us4.mcsv.net> on behalf of SWIFT Network <info@swiftnetwork.ca>
Sent: Friday, June 23, 2017 9:06 AM
To: Denise
Subject: Connecting Windsor Essex joins SWIFT...

CW-E joins SWIFT...

[View this email in your browser](#)



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Connecting Windsor-Essex joins as member of SWIFT...

Connecting Windsor-Essex (CW-E) has officially joined the Southwestern Integrated Fibre Technology (SWIFT) initiative, contributing significant positive momentum to the project as it moves forward. CW-E represents broader public sector organizations in the Windsor-Essex area, and CW-E joining SWIFT means its member organizations are now on board with SWIFT as the project works to build broadband for everyone.

CW-E began in 1994 as an information technology project, focused primarily on building an extensive high-speed fibre optic network that would bring world-class connectivity to several of the region's leading institutions. CW-E was instrumental in our region's selection as one of the world's "Top Seven

Intelligent Communities" in 2011, chosen by New York's Intelligent Community Forum. This prestigious award recognized the region's achievements in broadband deployment, creating and sustaining a knowledge-based workforce, digital inclusion, innovation, marketing and advocacy. Today, the organization has moved beyond the network itself and into support, development and sharing of innovative solutions that make our region a brilliant place in which to invest, work, learn, live and play. To learn more about CW-E please visit www.cw-e.com

"Ultra-high speed Internet connectivity is vital to quality of life in our communities and our region's public sector institutions are important partners as we work to connect everyone who calls our region home," said SWIFT Board Chair Gerry Marshall. "SWIFT owes its success to the leadership and support of our members and we are grateful to receive the support of CW-E as they officially join SWIFT on behalf of their membership in Windsor-Essex."

"These are exciting times for us," said CW-E CEO Bob Campbell. "The CRTC recently declared broadband internet a basic telecommunications service. For too long, rural and underserved communities across Canada have not been able to participate in our digital economy. The CRTC decision, along with support from SWIFT, will help to close the digital divide."

"It's great news for SWIFT, Windsor-Essex, and for our entire region that CW-E is joining SWIFT as a member," said SWIFT Executive Director Geoff Hogan. "Supporting SWIFT through membership means we will be better able to speak with a strong, unified voice for our broader public sector partners and help us ensure members like CW-E, and the communities they serve, receive the connectivity they need to thrive in the digital economy."

The SWIFT Initiative is based on the principle that everyone deserves access to high-speed Internet, regardless of the size of their community, their age, education, or where they work. SWIFT will build an affordable, open-access,

ultra-high-speed fibre-optic regional broadband network for everyone in Southwestern Ontario, Caledon and Niagara Region. In addition to leadership from the county members of the Western Ontario Warden's Caucus and investment from the federal and provincial governments, the Region of Niagara, Town of Caledon, City of Orillia, and the Region of Waterloo are also supporting the project. Non-municipal members include Grey Bruce Health Services, Georgian College, and the Stratford Economic Enterprise Development Corporation. First Nations supporters include the Southern First Nations Secretariat, the Chippewas of Kettle and Stony Point First Nation, the Chippewas of the Thames First Nation and Walpole Island First Nation.

SWIFT launched the first stage in its procurement process on May 12, 2017 by releasing a two-stage Request for Pre-Qualification Process. For more information about the procurement process and to stay up to date on how SWIFT will build broadband for everyone in Southwestern Ontario, Caledon, and Niagara Region, please visit www.swiftnetwork.ca and sign-up for the SWIFT mailing list at www.swiftnetwork.ca/contact

For more information, please contact Ashleigh Weeden, Communications Manager, at ashleigh.weeden@swiftnetwork.ca or 226.256.1640 or visit www.swiftnetwork.ca

[Click here to read the full release.](#)

For more information, please contact Ashleigh Weeden, Communications Manager, at ashleigh.weeden@swiftnetwork.ca or 226.256.1640 or visit www.swiftnetwork.ca

The Southwestern Integrated Fibre Technology (SWIFT) Network released a two stage Request for Pre-Qualification (RFPQ) on May 12, 2017. Successfully prequalified respondents will be invited to respond to subsequent Request for Proposals (RFPs) to begin investing nearly \$300 million in building broadband for everyone in Southwestern Ontario, Caledon, and Niagara Region.

You can find answers to common questions, important timelines, and other useful information at www.swiftnetwork.ca/procurement, **including eligibility to respond.**

Click here to learn more about our procurement process & how your company can participate in SWIFT...

This **does not** replace the official procurement process, rather it is intended to help assist potential respondents prepare for the RFPQ/RFP process and provide transparency and accountability for our stakeholders.

To learn more, please visit our website:

www.swiftnetwork.ca

Keep in touch and stay informed:

We encourage our member municipalities and public sector organizations throughout the region to reach out to SWIFT staff to stay informed and help us support local initiatives where possible.

For more information or to speak with our team, please contact:

- [Geoff Hogan, Executive Director](#)
- [Ashleigh Weeden, Communications Manager.](#)
- [Adriana Dekker, Stakeholder Relations](#)

To stay up to date with news, updates on the RFPQ/RFP process, bidding opportunities, and more, please subscribe to our mailing list by clicking the button below or visiting www.swiftnetwork.ca/contact

Stay Connected: Sign Up for Our Newsletter

Want to make sure your family, friends, and colleagues stay up to date on SWIFT as we build #broadbandforeveryone? Use the buttons below to share this email on social media or forward it to your network.



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Update Your Preferences & Get Only the News You Want

Do you want to keep receiving notices about our procurement process or bidding opportunities? Or would you rather only receive general news

and updates? Click the red button above to update your subscription settings to make sure you only receive the information you need and want.

Connect with SWIFT and follow along as we build #broadbandforeveryone. Use the links below to find us on Facebook, Twitter, and our website:



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Southwestern Integrated Fibre Technology Inc.
789 Broadway Street
Wyoming, Ontario N0N 1T0
Canada

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Total Control Panel

[Login](#)

To: dholmes@melanctontownship.ca

From: bounce-mc.us7_21151591.1260581-dholmes@melanctontownship.ca@mail50.us4.mcsv.net

You received this message because the domain mcsv.net is on the enterprise allow list. Please contact your administrator to block messages from the domain mcsv.net

Denise Holmes

From: AMO Communications <communicate@amo.on.ca>
Sent: Monday, July 10, 2017 4:35 PM
To: dholmes@melancthontownship.ca
Subject: AMO POLICY UPDATE - Response to Ontario Asset Management Regulation Proposal

July 10, 2017

Now Available: AMO Response to Ontario Asset Management Regulation Proposal

AMO has responded to the provincial proposal to regulate municipal asset management plans. The document is available on AMO's web site www.amo.on.ca. Currently the deadline for comment is July 24, 2017. Municipal governments may need additional time to respond to the regulation as many councils meet less frequently in the summer months. AMO has made this request, but municipal governments are encouraged to do so individually as well.

AMO continues to be concerned about the impact on municipal governments of a new regulatory regime for municipal asset management planning. Specifically, we are worried:

- that municipalities will have to re-start their plans almost from scratch to comply;
- municipal governments and staff do not have capacity to comply affordably;
- the cost of compliance and reporting will be a new burden;
- the timelines in the regulation are aggressive; and
- the regulation expands asset management planning beyond core competence.

In essence, the proposal is ambitious and costly. Although it may improve local decision-making if municipalities can comply.

However, it takes time to build a new culture in any organization, much less 444 municipalities of vastly different sizes and staff complements: to implement this proposal successfully, municipal governments across the province will need dedicated funding to do asset management planning.

AMO Contact: Craig Reid, Senior Advisor, E-Mail: creid@amo.on.ca, 416.971.9856 ext. 334.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

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July 7, 2017

PROPOSED ASSET MANAGEMENT PLANNING REGULATION UNDER THE *INFRASTRUCTURE FOR JOBS AND PROSPERITY ACT*

Municipal Support for Asset Management:

The Association of Municipalities of Ontario (AMO) and the municipal governments we represent strongly support asset management planning to support council's decision making. In the past few years, AMO has worked with municipal staff associations to improve asset management planning and increase understanding of its role in the sector. Municipal governments understand that to serve our residents and make the best decisions, we need the best data we can get in the most affordable manner.

History:

The *Infrastructure for Jobs and Prosperity Act, 2015* asset management authority was first proposed to apply only to provincial infrastructure planning, requiring the government to use municipal asset management plans to set provincial priorities when formulating its infrastructure plan.

When the Bill was re-introduced after the 2014 election, the government moved an amendment to the Bill which would regulate the 'form and content' of municipal asset management plans.

Until this point, the government had required municipal governments to have an asset management plan in place to be able to receive provincial funding for local infrastructure projects. The provincial government supported local asset management planning through a guide and funding for smaller municipalities to have the capacity do this planning - \$12+ million.

As a result of this support, almost all Ontario municipal governments have an asset management plan in place. This means that provincial guidance and support, as well as requiring a plan to receive funding, has greatly improved asset management planning amongst municipal governments in a short period of time.

AMO understands from the Province that there is considerable variance amongst the plans and methodologies used. The Association also understands that moving to standardization can help to create conformity and comparability amongst municipal asset management plans to help in provincial priority setting. However, AMO has

concerns that the currently proposed regulation is too prescriptive, unaffordable and too difficult for municipal governments to comply with in the prescribed timeframe.

Starting Over and Costs to Support Planning:

The current regulatory proposal will increase asset management criteria, standardize those criteria across the consulting industry and municipal governments and require municipalities to take into account a holistic view of managing assets on an aggressive timeframe.

It is unlikely that many current municipal government asset management plans will meet the criteria set out in the proposed regulation – resulting in the majority of members having to substantially start over. This cost will be difficult to justify to our taxpayers and residents. With the addition of service levels, operational criteria such as energy costs, climate mitigation information and growth planning for municipalities 25,000 population and above, AMO anticipates that all Ontario municipal governments will need to adjust and add to their plans in a significant way to achieve conformance.

This means that additional costs for adding staff, staff training, consultants (including engineers) and data management/IT systems is likely to result. AMO has heard from several members that they believe the regulation will require the addition of at least one staff member. Even where those resources may be shared amongst municipal governments, this is likely to add at least \$100,000 in salaries, benefits and pension costs to municipal payrolls for each additional person: a significant expansion of staff when the number of municipalities are taken into account. This pressure will be first and foremost in the minds of municipal councils and senior management as they assess the regulation.

Related to this pressure are the highly ambitious timelines included in the phases of the regulations. AMO believes that these timelines are too aggressive and will put additional pressure on municipal governments and their staff to meet compliance. These timeframes, if they can be met, will result in additional and significant cost pressures for municipal staff capacity to be secured.

Other concerning requirements in the proposed regulation include:

- The expansion of asset management plans to energy, non-infrastructure and climate mitigation (greenhouse gas reduction) costs and activities, which take the focused management of physical assets and the services they provide into an additional function that unnecessarily duplicates Official and Strategic Plans, energy regulation requirements, and other municipal government initiatives;
- The financing plan requirements may duplicate the municipal budgeting process and forecast needs;
- The requirement for service level analysis and lifecycle costing models for every asset owned and operated by a municipal government will greatly expand the

criteria and required expertise to meet them, adding major costs as outlined above;

- overlap and competing requirements with other legislation; and
- 'Approval' by a licensed engineer before 'presentation' to council adds unnecessary costs to municipal governments that may not have an engineer on staff, assumes that one engineer may be willing to sign off on every part of the plan even if it is beyond their expertise, and distorts the appropriate role of the elected municipal council and their senior management.

Provincial Support:

Finally, a major concern for AMO and municipal governments and organizations will be the types of support contemplated in the regulation. Whilst offering templates and webinars will be helpful to the sector to increase the knowledge of and reduce the burden to staff, these will do nothing to alleviate the main problem: most Ontario municipalities do not have staff with the required skill set and capacity and this will represent a major cost to acquire it. That expense will be on-going.

Moreover, the consulting industry may also be challenged to make up the shortfall in that capacity.

The vast majority of Ontario municipalities have fewer than 10,000 residents and almost 200 of Ontario's 444 local governments have fewer than 5,000. For these and others direct financial support and capacity to re-do plans is a must. While federal support for asset management planning by municipalities has recently been announced, it is impossible that this national program will fund the majority of Ontario municipal needs created by this proposed regulation.

Potential Benefits:

The regulation may also have some benefits to the sector, if municipal governments are able to meet the required criteria given increased financial, capacity and time resources.

Service level analyses and better condition data, if it can be collected affordably, will lead to better decision making by councils and a better understanding by residents and businesses of priorities. However, this will also inevitably lead to very difficult debates amongst local taxpayers that could have implications for all orders of government.

Better data should also lead over time to fewer application-based infrastructure funding programs offered by federal and provincial governments. If the point of asset management is to take a long-term view to priority setting for investments, then more formula-based programs that allow municipal governments to count on stable funding should result. AMO notes that formula-based funding forms a smaller part of both federal and provincial funding for infrastructure for municipal governments right now

and for the foreseeable future. It makes no sense to require an enhanced asset management planning process without appropriate adjustments to federal and provincial funding mechanisms.

Finally, the inclusion of electricity costs, non-infrastructure solutions and greenhouse gas emissions could provide a more holistic view of the physical assets our residents rely on to make their daily lives better. However, this level of analysis may be overwhelming for many municipal governments in the near-term as they re-start their asset management planning regimes as a result of the regulation.

Summary:

The proposed regulation will greatly increase criteria and requirements on municipal organizations to carry out planning. Some municipal governments will need to find additional resources to do these plans – internally or through consultants – and increased skills will be needed to complete them. The regulations may create significant data and reporting requirements for local governments.

To achieve the desired outcomes the provincial and municipal governments are seeking in asset management planning, there are two options. The proposed regulation must be scaled down dramatically with increased implementation timelines or the Province must commit to significantly funding the immediate and on-going municipal resource and capacity needs that will be required to comply. To do neither would ensure that the benefits of a well-considered and constructed asset management planning regime will not be achievable for both municipal governments and the Province.

From: AMO Communications <communicate@amo.on.ca>
Sent: Wednesday, July 12, 2017 11:04 AM
To: dholmes@melancthontownship.ca
Subject: AMO Policy Update - Ambulance Act Legislative Consultation Including Fire-Medic Proposal

July 12, 2017

Ambulance Act Legislative Consultation Including Fire-Medic Proposal

The Ministry of Health and Long-Term Care (MOHLTC) is now having an immediate and short Phase 1 consultation in order that they can introducing legislation in the upcoming Fall 2017 session to amend the *Ambulance Act*, Emergency Health Services System Modernization: Briefing Paper on Legislative Amendments to the Ambulance Act. There are proposed substantial changes to emergency health services, including providing alternative paramedic options for medical treatment, medical oversight, and inter-facility transportation of critical patients. These changes will have operational and cost implications for municipal governments and District Social Service Administration Boards (DSSABs) delivering ambulance services.

Municipal governments and DSSABs are strongly encouraged to respond to the government consultation. Responses may be submitted until **July 26, 2017**. For further information on how to submit a response and for the consultation documents, please see the linked MOHLTC paper above.

The government is seeking to expand the scope of paramedics to provide alternate on-scene treatment. If adopted, paramedics will have the ability and authority to refer patients to destinations other than hospitals, as is currently required by law. This proposal needs careful consideration. While it may benefit patients and avert low-acuity emergency room visits, it raises serious questions about standards, training, and liability for municipal governments and DSSABs that need to be resolved before proceeding.

The proposed changes will also open the door to the use of the fire-medical model. In a recent announcement in June, Province Announces Emergency Services Changes, the Minister committed that once the Act is changed and a regulation is in place, that two pilot projects will test the use of firefighters certified as paramedics to respond to calls. Given the legislative process, it is likely these pilots will not occur until 2018 at the earliest and perhaps not at all – if there are no willing municipal governments that agree to host these pilots. There is still time for municipal input into this proposal.

If the two pilots are truly to be voluntary, AMO is demanding that the interest arbitrators must be prohibited in law from replicating them on unwilling municipal governments. As seen in the 24-

hour shift pilots, interest arbitrators replicated them – even for municipal governments that opposed implementation of 24-hour shifts. The government must address the labour relations concerns of municipal employers prior to these pilots' introduction by amending the *Fire Protection and Prevention Act*, as it amends the *Ambulance Act*.

There is still no evidence available that such pilots would improve patient outcomes, yet municipal labour and risk management issues are significant. If the government proceeds with these pilots, there must be a commitment to conducting a third-party proof of concept evaluation. AMO will continue to actively engage the Province about the pilots' implications and advocate on behalf of municipal governments.

AMO is working with the government through AMO's Health Task Force and other municipal sector targeted consultations on behalf of our membership. Although there has been an understandable focus on the fire-medical concept, there is a broad range of priority policy changes the government is planning to include in these legislative amendments that require thoughtful municipal consideration and responses. Although this phase of the MOHLTC consultation is short and is scoped largely to the actual legislative amendments, we are ensured that there will be opportunity for further consultations in the Fall and beyond for those wider program design elements, such as the fire-medical pilots.

AMO and its municipal partners will also continue to urge MOHLTC to make immediate improvements to the call triaging and dispatch system, as well as addressing the current non-urgent transfer requirements on an emergency service. Both matters are part of the MOHLTC Phase 2 plan to enhance emergency services in Ontario.

AMO Contact: Monika Turner, Director of Policy, mturner@amo.on.ca, 416.971.9856 ext. 318.

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Ontario**

Ontario Municipal Board

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Toll Free: 1-866-448-2248
Fax: (416) 326-5370
Website: www.elto.gov.on.ca

**Tribunaux de l'environnement et de
l'aménagement du territoire Ontario**

**Commission des affaires municipales
de l'Ontario**

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Sans Frais: 1-866-448-2248
Télécopieur: (416) 326-5370
Site Web: www.elto.gov.on.ca



PROCEEDING COMMENCED UNDER subsection 17(36) of the *Planning Act*, R.S.O. 1990, c. P.13,
as amended

Appellant:	Township of Melancthon
Subject:	Proposed Official Plan Amendment No. 22-OP-142029
Municipality:	Township of Melancthon
OMB Case No.:	PL150296
OMB File No.:	PL150296
OMB Case Name:	Melancthon (Township) v. Dufferin (County)

APPOINTMENT FOR HEARING

The Ontario Municipal Board hereby appoints:

at: 10:30 AM

on: Tuesday, September 5, 2017

**at: Municipal Offices, Council Chambers, 157101 Highway 10,
Melancthon, ON L9V 2E6**

for the commencement of the hearing of this appeal.

The Board has set aside **1 day** for this hearing.

All parties and participants should attend at the start of the hearing at the time and date indicated, irrespective of the number of days scheduled. Hearing dates are firm - adjournments will not be granted except in the most serious circumstances, and only in accordance with the Board's Rules on Adjournments.

If you do not attend and are not represented at this hearing, the Board may proceed in your absence and you will not be entitled to any further notice of the proceedings.

In the event the decision is reserved, persons taking part in the hearing and wishing a copy of the decision may request a copy from the presiding Board member or, in writing, from the Board. Such decision will be mailed to you when available.

Pour recevoir des services en français, veuillez communiquer avec la Division des audiences au (416) 212-6349, au moins 20 jours civils avant la date fixée pour l'audience.

We are committed to providing accessible services as set out in the *Accessibility for Ontarians with Disabilities Act, 2005*. If you have any accessibility needs, please contact our Accessibility Coordinator as soon as possible. If you require documents in formats other than conventional print, or if you have specific accommodation needs, please let us know so we can make arrangements in advance. Please also identify any assistance you may require in the event of an emergency evacuation.

DATED at Toronto, this 27th day of June, 2017.

Mary Ann Hunwicks
Secretary

ONTARIO MUNICIPAL BOARD RULES ON ADJOURNMENTS

61. Hearing Dates Fixed Hearing events will take place on the date set unless the Board agrees to an adjournment.

62. Requests for Adjournment if All Parties Consent If all of the parties agree, they may make a written request to adjourn a hearing event. The request must include the reasons, a suggested new date, and the signed consents of all parties. However, the Board may require that the parties attend in person or convene an electronic hearing to request an adjournment, even if all of the parties consent.

63. Requests for Adjournment Without Consent If a party objects to an adjournment request, the party requesting the adjournment must bring a motion at least 10 days before the date set for the hearing event. If the reason for an adjournment arises less than 10 days before the date set for the hearing event, the party must give notice of the request to the Board and to the other parties and serve their motion materials as soon as possible. If the Board refuses to consider a late request, any motion for adjournment must be made in person, at the beginning of the hearing event.

64. Emergencies Only The Board will grant last minute adjournments only for unavoidable emergencies, such as illnesses, so close to the hearing date that another representative or witnesses cannot be obtained. The Board must be informed of these emergencies as soon as possible.

65. Powers of the Board upon Adjournment Request The Board may,

- (a) grant the request;
- (b) grant the request and fix a new date or, where appropriate, the Board will schedule a prehearing conference on the status of the matter;
- (c) grant a shorter adjournment than requested;
- (d) deny the request, even if all parties have consented;
- (e) direct that the hearing proceed as scheduled but with a different witness, or evidence on another issue;
- (f) grant an indefinite adjournment, if the request is made by the applicant or proponent and is accepted by the Board as reasonable and the Board finds no substantial prejudice to the other parties or to the Board's schedule. In this case the applicant or proponent must make a request that the hearing be rescheduled;
- (g) convert the scheduled date to a mediation or prehearing conference; or
- (h) make any other appropriate order.

August 11, 2008

Denise Holmes

From: Dufferin County <clerk=dufferincounty.ca@mail221.atl101.mcdlv.net> on behalf of Dufferin County <clerk@dufferincounty.ca>
Sent: Friday, July 14, 2017 3:09 PM
To: dholmes@melancthontownship.ca
Subject: Dufferin County E-Newsletter

Dufferin County's Official E-Newsletter

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DUFFERIN
COUNTY

COUNTY IN BRIEF

For July 13th, 2017

The following highlights from the July 13th, 2017 Dufferin County Council Meeting are provided for general information purposes. [For the full agenda and minutes, please visit our website by clicking here.](#) In addition we will also be providing some highlights of services, upcoming events and items of interest.

Dufferin County holds development charges **meeting**



In accordance with the Development Charges Act, a Public Meeting was held prior to the regular meeting of County Council on July 13th, 2017. The meeting provided an opportunity for the public to ask questions about the proposed changes to the County of Dufferin's development charges. Mr. Jason Bevan of Hemson Consulting Ltd., presented on the Development Charges Background Study and then opened the floor for questions. A copy of the background study can be found on our website:

<https://www.dufferincounty.ca/files/content-pdf/development-charges-background-study.pdf>

Dufferin County awards scholarships



Warden White presented certificates of achievement to the three local students who were selected as the recipients of the County's scholarship program for local youth pursuing post-secondary education and/or training. The County of Dufferin scholarship program consists of five one-time \$2,500 scholarships. Each year the County awards one scholarship in each of the following disciplines:

- Science and Technology (includes Health Sciences, Engineering, and General science programs)
- Business and Social Sciences
- Agriculture
- Arts (Fine arts and Liberal arts)
- Skilled trades and applied training programs

The recipient of the Science and Technology scholarship is Chany Ahn. The recipient of the Business and Social Sciences scholarship is Ian Fraser and Jacqueline Vandervart received the Arts scholarship. There were no applicants for the Agriculture and Skilled Trades categories this year.

County Warden proclaims International Overdose Awareness Day



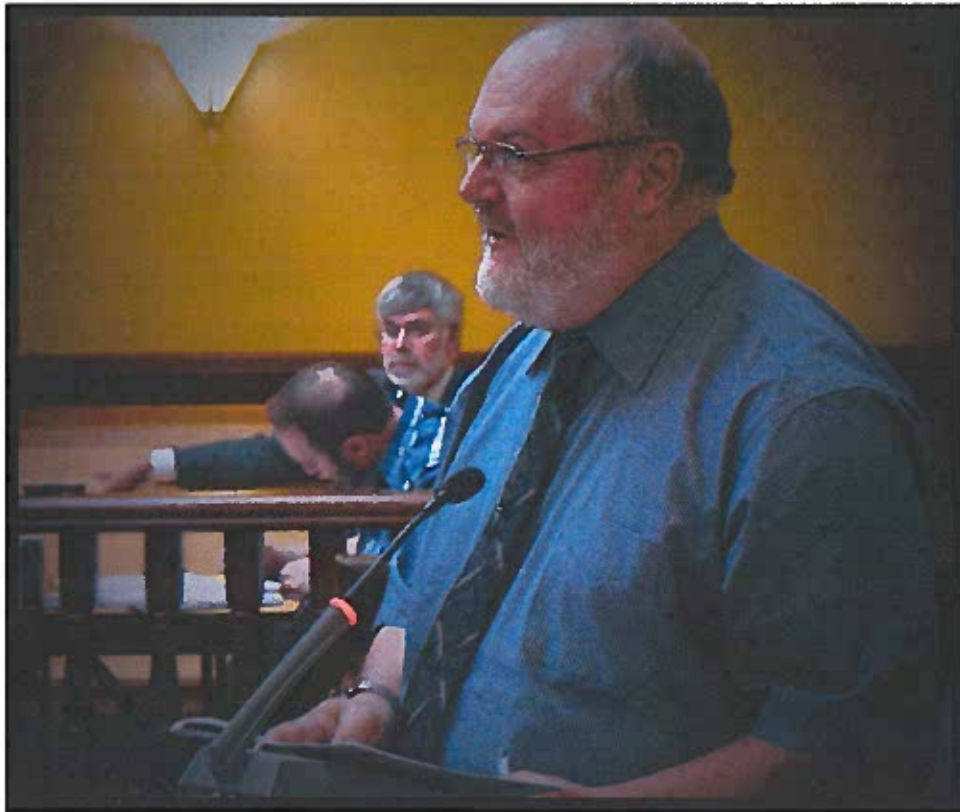
Warden Darren White proclaimed August 31st, 2017 to be International Overdose Awareness Day in Dufferin County. The Warden presented a proclamation certificate to Kristy Fearon of Family Transition Place and Kari Simpson of Supportive Housing in Peel - Dufferin.

Dufferin County is open for business



Mr. John Tennant, Global Investment Attraction Group made a presentation to Council on the Dufferin County Economic Development Strategic Plan. Following his presentation Mr. Tennant answered questions from several Councillors and then he thanked the, very diverse, Dufferin County Economic Development Steering Committee for all the they've provided over the past two years developing the plan. As a result of the plan Dufferin County will be recruiting an Economic Development Officer in the coming weeks to spearhead the County's economic development activities.

County Treasurer reports on reserve funds



Remember the line in *Jerry McGuire* where Cuba Gooding Junior says "show me the money"? Well County Treasurer, Alan Selby does. While he didn't get quite as animated as Cuba did in the movie he was able to show Council exactly where the money is and exactly how it is being used to fulfill the County's mandate. The Treasurer's report detailed all of the reserves of the County of Dufferin and recommend some changes to existing reserves to better match strategic goals and objectives.

Dufferin County establishes a High-Speed Broadband reserve



Following the presentation by the County Treasurer a reserve fund was established with \$2 million as part of the County's commitment to the SouthWestern Integrated Fibre Technology initiative. The project was initiated by the Western Wardens Caucus in 2011 and was quickly joined by additional partners, including the City of Orillia, the Town of Caledon, the Region of Niagara, Grey Bruce Health Services, and Georgian College. In 2016, SWIFT received \$180 million in funding support from the federal and provincial governments.

Tell us about your Internet service and usage and help us build 'broadband for everyone'...

To connect everyone as effectively and efficiently as possible, we're collecting information about how residents, farms, businesses and public sector organizations currently use of internet across the region. This information will help us determine where we will invest our funding and support SWIFT in achieving its goals of building "broadband for everyone." Please click on the survey link below and help us build broadband for everyone.

www.swiftnetwork.ca/survey

County Council renews tax relief for seniors and those with disabilities

The Council of the Corporation of the County of Dufferin has renewed its commitment to providing relief of a portion of property tax increases on property in the residential/farm property class for owners (or spouses or same-sex partners of owners) who are low-income seniors or low-income persons with disabilities.

For details on this program and to determine if you are eligible please visit our website at the link below.

<https://www.dufferincounty.ca/government/taxes>

Children's Services in Dufferin County



The Children's Services division of Dufferin County's Community Services Department delivers a wide range of programs and services to support early child development and child care in the community. Visit us in person, at our website or on social media, or give us a call! Further information and contact details can be found at <https://www.dufferincounty.ca/residents/childrens-programs/>. We look forward to hearing from you!

- **Looking for parenting support and/or somewhere to go to have fun and learn with your young children?** The Ontario Early Years Centre-Dufferin is a place where children up to the age of six and their parents/caregivers can take part in programs and activities together, and where parents/caregivers can get information about their children's development – all FREE! Locations in Dufferin include Orangeville, Shelburne and Grand Valley. We invite you to reach out to us through Facebook or check us out online on the County website.
- **Need help paying for licensed child care?** We provide a Child Care Fee Subsidy to eligible families within Dufferin with children 0 - 10 years of age. Visit us online for more information and use the "Child Care Fee Subsidy Eligibility Estimator", which provides a quick and easy check to determine if you may be eligible.

- **Looking for licensed child care?** Our website provides a list of quality licensed child care options within Dufferin. The County of Dufferin owns and operates Jean Hamlyn Day Care, which has programming to meet the needs of preschoolers and school age children, ages 31 months to 12 years. Jean Hamlyn offers full and part time care using a play based, emergent program. Research shows that there is a strong link between play and learning. We also offer an Early Learning Program for Children 2.5 - 4 years of age. This program runs Tuesday/Thursday mornings from October to June and currently has spaces available. We continue to offer Summer Camp for our Kindergarten and School Age groups.
- **Want to learn more about quality child care?** Raising the Bar is a community initiative administered by Children's Services to promote and support Early Learning Professionals in their continuous commitment to excellence in child care programs. Participating child care centres identify their participation by placing a Raising the Bar decal in their window, which indicates that they are committed to high quality child care in Dufferin County. Visit us online at <https://www.dufferincounty.ca/residents/raising-the-bar> or follow us on Twitter @DufferinRTB.
- **Looking for early literacy programs?** Our Early Literacy Specialist supports the community as a whole by providing workshops, resources, parent/child programming and tools to encourage and support healthy language development in young children.

Dufferin County provides housing solutions



The County of Dufferin's Housing Division released a report highlighting their accomplishments in 2016. The top of the list was the approval of 24 new housing units. This new development will offer affordable housing on Lawrence Avenue in Orangeville beginning in 2018. In addition to this new construction the County assisted 36 families with finding new homes with rental rates that are geared toward their income. The County also provided home ownership assistance loans to nine families so they could buy their own home.

The County's Homelessness Prevention Program provided assistance to 529 families who were struggling to make utility or rent payments so that they could remain in their homes.

For information on any of these programs please click the link below.

<https://www.dufferincounty.ca/residents/housing-programs-and-services>

Things to do in Dufferin County

July 14th-16 - Orangeville Rotary Ribfest - Welcome to the Orangeville Rotary Ribfest! 2017 marks the 8th anniversary of this great community event. Our six fabulous ribbers will be serving up thousands of mouth-watering-barbecued-fall-off-the-bone-get-your-hands-messy ribs. Barbequed ribs, a beer tent, continuous live-entertainment on the big stage-there's no better way to celebrate summer in Orangeville! Admission is free but donations are gratefully accepted at the gate. <http://www.orangevillerribfest.com/>

July 19th - September 21st - Cruisin' On First - Join us every Wednesday night at the Orangeville Canadian Tire for great cars, music, great people, door prizes and show Orangeville what great cars we have in our beautiful area! Not only is Dufferin County rich in history and architecture, but also with automobiles! <http://www.orangevillecruisenight.com/>

July 21st 2017 - John Deere Show - Come and experience a great weekend at the John Deere Show, hosted by the Upper Canada Two Cylinder Club! Watch an antique stock tractor pull, view a selection of tractors and much more. <http://www.uppercanadatwocylinderclub.com/>

July 23rd - September 16th - Explore and Play at the Dufferin County Museum and Archives - The Dufferin County Museum & Archives holds a very large collection of very precious artifacts. These items are kept safely in the exhibit cases. But did you know that we also have a collection of "education artifacts" that you can actually touch? Come check them out in the Silo Gallery this summer! Sit in a school desk and practice your letters on an old slate board. Or try writing a letter on a typewriter. Pick up a pioneer game or try out an old soda machine! <http://www.dufferinmuseum.com/>

July 30th - Pickin' in the Park 2017 - Bring your musical instruments for a weekend of music and fellowship. If you're not able to come for the weekend just come for a day.

Bring your lawn chair and sun hat. Saturday morning Trailer Trash Yard Sale, Ice Cream Social! Friday night Beauty Contest, Daily Raffle table. <http://www.shelburne.ca/>

August 9th - Shelburne Heritage Music Festival - There's a reason small-town festivals never die: they're fun! All the classics are here: thrilling soap box and bed races, gleaming vintage cars, local goodies and community warmth, free of charge. Also enjoy world class music, including the famous Canadian Open Fiddle Championships.

<http://heritagemusicfestival.com/>

August 18th - 20th - Grand River Rodeo - The dates have been set, the cowboys and cowgirls are coming and the entertainment has been booked! Are you ready for the 2017 Grand River Rodeo? This charity event benefits 4-H Dufferin and is an action packed weekend including Barrel Racing on Friday night, a Cowboy Parade up Grand Valley's Main Street at high noon on Saturday, a full RAM Rodeo Tour performance on Saturday and Sunday afternoon, live music Saturday night with Canadian country music recording artist Ty Baynton, 2 horseshoe tournaments, beach volleyball and all things cowboy. Don't miss the Cowboy Classic Show & Shine Car Show on Sunday. Great food and vendors have been lined up so save the date and invite your friends and family because we'll be ropin', ridin' and rockin' in the Valley! <http://www.grandriverrodeo.com/>

August 19th - Caribfest - CaribFest returns as part of the Taste of Orangeville! Featuring fashion, cooking demonstrations, mixed markets and food vendors, retail clothing and books and so much more! Keep posted on all the latest on our Facebook page. <http://soulyve.ca/>

September 1st - Orangeville Fall Fair - Orangeville Fair organized and operated by the Orangeville Agricultural Society has been in existence for over 160 years! It is probably one of the oldest volunteer organizations in the County of Dufferin and hosts an event that is not exclusive to any member of the community-young or old.

The annual fair was “a highlight in the activities of the year in rural communities”. The exhibition of wares was combined with entertainment, either in side-shows or small midways and the local community band. Friendships were renewed, ideas exchanged and prizes awarded for the best fruit, baked goods or handwork, horses and livestock.

The present day country fair is not a lot different. Livestock is judged and sometimes points given and accumulated for further prestige at larger shows or, just a ribbon to a first time exhibitor that handled the calf well in showmanship is enough of an achievement. Home Crafts displays are making a comeback to fill the exhibition halls with colours, scents and oohs and ahhs. And, there are ribbons for those talented, artistic young folks as well.

Come and see what the community produces! <http://oaseventcentre.ca/>

For a complete list of events this summer visit <http://headwaters.ca/events/>

The complete minutes from the July 13th, 2017 County Council meeting will be available on the County website.

The next County Council meeting is September 14th, 2017 at 7:00 pm - 51 Zina Street, Orangeville, ON

Upcoming Committee Meeting Dates

Community Services Dufferin Oaks committee - August 22nd, 2017 at 7:00 pm

Public Works committee - August 23rd, 2017 at 9:00 am

General Government Services committee - August 23rd, 2017 at 4:00 pm

A special meeting of Council will be held on August 23rd, 2017 at 4:00 pm.

This meeting is related to the Development Charges by-law

To access agendas or minutes for these committee meetings please use the link to our website below:

<https://www.dufferincounty.ca/government/council-and-committee-meetings>

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Orangeville, ON

L9W1E5

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1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0
Tel 519-367-3040, Fax 519-367-3041, publicinfo@svca.on.ca, www.svca.on.ca

July 5, 2017

Mayor Darren White
Township of Melancthon

Re: Memorandum of Agreement – Planning Services

Saugeen Valley Conservation Authority wishes to renegotiate the Memorandum of Agreement ("MoA") which currently governs the plan review and technical clearance services that SVCA provides to the municipality. To that end, please find enclosed a draft MoA that satisfies the SVCA mandate. SVCA intends to replace existing agreements with all watershed municipalities with the attached proposed new agreement.

We ask that the municipality review this document and get back to us with your comments by September 1st if possible.

Should you have any questions or require clarification please contact Wayne Brohman.

Sincerely,

Wayne Brohman
General Manager / Secretary-Treasurer
Saugeen Conservation

Luke Charbonneau
Chair, Saugeen Conservation

WB/LC/jh

cc. Denise B. Holmes, CAO/Clerk



Watershed Member Municipalities

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands, Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

ACT#1
JUL 20 2017

MEMORANDUM OF AGREEMENT dated day of , 2017.

BETWEEN

THE CORPORATION OF THE COUNTY/MUNICIPALITY/TOWNSHIP OF MELANCTHON

(Hereinafter referred to as the "County/Municipality/Township")

AND

THE SAUGEEN VALLEY CONSERVATION AUTHORITY

(Hereinafter referred to as the "SVCA")

1. PURPOSE

The purpose of this Memorandum of Agreement is to describe the framework within which the SVCA will provide specified Planning Act application review and technical review services to the County/Municipality/Township.

2. ROLES AND RESPONSIBILITIES

(a) The County/Municipality/Township and the SVCA mutually agree that:

- i) this Memorandum of Agreement applies to the SVCA and the area under its jurisdiction which is located in the County/Municipality/Township of Melancthon;
- ii) the SVCA desires and has the expertise to provide the plan review and technical review services to the County/Municipality/Township identified in this Memorandum of Agreement and that the County/Municipality/Township is relying on said expertise. The parties acknowledge that the County/Municipality/Township remains the Approval Authority for those planning applications for which the County/Municipality/Township is so designated by statute;
- iii) nothing in this Memorandum of Agreement precludes the SVCA from commenting to the County/Municipality/Township from a Conservation Authority perspective, as it normally would on an application circulated by the County/Municipality/Township under the Planning Act, including appeals to the Appeal Board for such matters as the SVCA deems to be within its mandate.
- iv) this Memorandum of Agreement may be amended by mutual agreement, in writing, from time to time to reflect changes in the programs of parties to this Memorandum of Agreement, or as a result of changes in provincial policies, or as a result of subsequent discussions between the parties hereto; it is intended these Memorandum will be revisited every 5 years by both the SVCA and the County/Municipality/Township.

- v) any party to this Memorandum of Agreement may terminate the agreement at any time, in writing to the other party to the agreement, with a minimum of six months notice.
 - vi) nothing in this Memorandum of Agreement precludes the SVCA from administering and enforcing its Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses (Ontario Regulation 169/06), as amended, under Section 28 of the Conservation Authorities Act, R.S.O. 1990, Chap. C.27.
- (b) The County/Municipality/Township commits to:**
- i) circulate to the SVCA under this Memorandum of Agreement all those development/planning applications listed in Appendix A, Schedule 1;
 - ii) transfer appropriate policy statements, guidelines, manuals, maps, information, data and criteria from the County/Municipality/Township to the SVCA, and transfer said material to the SVCA as it is received from the Province of Ontario or County, or make arrangements to have said material transferred directly from the Province or County to the SVCA.
 - iii) make other arrangements to provide the plan review and technical review services identified in this Memorandum of Agreement, when in the opinion of the County/Municipality/Township and the SVCA utilizing the services of the SVCA as specified in this agreement could result in a conflict of interest for the SVCA; and,
 - iv) collect fees as prescribed in Appendix A, Schedule 3(a) on behalf of the SVCA.
 - v) accept all liability for applications not circulated to the SVCA for commenting in accordance with clause 4 of Appendix A – Schedule 1.
- (c) The SVCA commits to:**
- i) provide the County/Municipality/Township with those services listed in Appendix A, Schedule 2;
 - ii) provide its comments to the County/Municipality/Township prior to the public hearing, or public meeting, or due date for submitting comments as indicated on the circulated application or notice, or request an extension with reasons;
 - iii) comment on whether the application complies with applicable Provincial Policies as set out in Section 3.1 (Natural Hazards) of the Provincial Policy Statement (PPS 2014), or as requested by the County/Municipality/Township and as mutually agreed upon by the Parties;
 - iv) apply all relevant Provincial operational procedures and guidelines in the plan review and technical review services it provides the County/Municipality/Township;

- v) not disseminate any data, maps, information or other documents either received directly from the Province or identified as "Provincial data" by the County/Municipality/Township, unless permission has been obtained;
- vi) disseminate County/Municipality/Township data, maps, information or other documents when requested, only in accordance with County/Municipality/Township policies and procedures; and,
- vii) make provision for staff to attend Appeal Board Hearings, upon the request of the County/Municipality/Township, with respect to the plan review and technical review services provided pursuant to this Memorandum of Agreement, at no extra cost to the County/Municipality/Township.

3. TIME FRAME FOR IMPLEMENTATION

This Memorandum of Agreement will take effect on _____, 2017.

The parties have duly executed this Memorandum of Agreement under the hands of their authorized Officers.

THE CORPORATION OF THE COUNTY/MUNICIPALITY/TOWNSHIP OF MELANCTHON

)
)
)
) _____
), Mayor
)
)
) _____
), Chief Administrative Officer/Clerk
)
)

SAUGEEN VALLEY CONSERVATION AUTHORITY

)
)
) _____
) Wayne Brohman,
) General Manager/Secretary Treasurer
)
)
) _____
) Luke Charbonneau, Chair

APPENDIX A - SCHEDULE 1

APPLICATION TYPES AND DEFINITIONS

1. The County/Municipality/Township advises the SVCA that under this Agreement it will circulate the following types of development/planning applications to the SVCA for comment as per the items in Appendix A, Schedule 2, unless circulated by the County:

Subdivisions;
Condominiums;
Consents;
County and Township Official Plans;
County and Township Official Plan Amendments;
Part Lot Control By-laws;
Comprehensive Zoning By-laws;
Zoning By-law Amendments;
Minor Variances; and,
Site Plans, where deemed necessary by the Township or as requested by the SVCA.

2. "Development/planning application review" as defined in Appendix A, Schedule 2 includes:
 - i) reviewing development applications to determine if and where a Provincial interest may be affected;
 - ii) identifying the need for and adequacy of technical reports and proposing mitigation measures for applications;
 - iii) assisting in the preparation of terms of reference for studies and reports; and,
 - iv) specifying conditions of approval.

3. "Technical Review" as defined in Appendix A, Schedule 2 includes assessing technical reports submitted by the proponent's consultants to determine if the reports have been prepared in accordance with Provincial and SVCA guidelines and standards.

4. The Township shall only circulate development/planning applications to the SVCA if the subject property, or a portion of the subject property is within the SVCA's Approximate Regulated Area or within the SVCA's Approximate Screening Area. For those development/planning applications not circulated to the SVCA the SVCA will not provide review or comment and will not charge a fee. For Development Applications circulated to the SVCA the SVCA will charge the County/Municipality/Township a review fee.

APPENDIX A - SCHEDULE 2

SERVICES TO BE PROVIDED BY SVCA TO COUNTY/MUNICIPALITY/TOWNSHIP OF MELANCTHON

in accordance with the Fee Schedules

	LIST OF FUNCTIONS FOR DEVELOPMENT/PLANNING APPLICATION REVIEW AND TECHNICAL REVIEW	
DESCRIPTION – When Development Proposed on a property containing SVCA Screening or Regulated Areas	DEVELOPMENT/PLANNING APPLICATION REVIEW	TECHNICAL REVIEW
Identify need for and conduct technical review of reports on wetland areas impacts and mitigation measures	X	X
Review for site specific (off site) stormwater planning issues	X	X
Identify need for and conduct technical review of stormwater management facilities design reports	X	X
Review for sub-watershed planning/master drainage planning	X	
Comment on natural hazards	X	X
Comment and issue permit for development in Regulated Areas	X	X
Review impact on valleylands	X	X
Comment on lakes and rivers impacts	X	X
Comment on shorelines impact	X	X
Review and comment on erosion limits	X	X
Review and comment on natural resource - related impacts on groundwater recharge/discharge areas where there is a wetland impact	X	X

APPENDIX A

SCHEDULE 3(a)

FEE SCHEDULE – County/Municipality/Township of Melancthon

APPLICATION REVIEW FEE

- The Application Review Fee shall be charged for all Applications circulated to the SVCA.
- The Application Review Fee shall be collected by the County/Municipality/Township on behalf of the SVCA and remitted to the SVCA quarterly, or in accordance with any other mutually agreeable timeframe.
- No Application Review Fee shall be charged for County/Municipality/Township sponsored applications.

Official Plan Amendment	\$240
Zoning By-law Amendment	\$240
Consent (Severance)	\$240
Minor Variance	\$180

Draft Plan of Subdivision
\$70 lot/ \$560 Block per
each lot, unit or block, with a
minimum flat fee of \$560 and a maximum fee of \$6690
(Note: 0.3 metre reserve blocks shall not be included in the calculation of the number of blocks.)

Draft Plan of Condominium)
lesser of \$70 per unit or \$1340/ha
with a minimum flat fee of \$560 and a maximum fee of \$6690

Site Plan Application
the lesser of \$70 per unit or \$1340/ha
with a minimum flat fee of \$560 and a maximum fee of \$6690

Private "Multi-Lot"
Residential Developments
(as an OPA and/or ZBA)
\$70 per unit (parcel) or block
with a minimum flat fee of \$560 and a maximum fee of \$6690
Other Types of Applications not
noted above

\$180

Notes and Definitions

1. The SVCA reserves the right to waive the application fee or reduce the fee on a case by case basis.
2. Fees for multiple joint applications made at the same time for the same parcel and for the same development proposal for Official Plan Amendments, Zoning By-law Amendments, Minor Variances and Consents will be discounted as follows:

First application	Full fee per Application Review Fee above
Additional applications	50% of full Application Review Fee per application

Note: The first Application Review Fee shall always be the higher of the applicable fees.

3. That on January 1st of each year, commencing January 1st, 2019, the fees as listed in Schedule 3 (a) "Fee Schedule" shall automatically increase on a percentage basis, rounded up to the nearest dollar increment, in a manner consistent with the Statistics Canada "Ontario Consumer Price Index" for the previous calendar year, if the index shows an increase.
4. If formal preconsultation with the SVCA is undertaken, formal planning review fees will be reduced by 50% at the discretion of the SVCA (does not include Draft Plan of Subdivision, Draft Plan of Condominium, Multi-Lot Development, or Site Plan Control Applications).

**APPENDIX A
Schedule 3(b)**

**FEE SCHEDULE – County/Municipality/Township of Melancthon
(fees collected directly from the applicant by the SVCA)**

TECHNICAL REVIEW FEES

Technical Review	Flat Fee (Also See No.11)
1. Site Plans	\$600
2. Subwatershed Study/Master Drainage Plan or Tributary Study	\$600
3. Stormwater management studies and proposed facilities. This fee includes review of all Phases of SWM plans from preliminary or conceptual to final engineering design (Quality, Quantity and Sediment and Erosion Control)	\$115/lot, unit or large block plus surcharge where applicable. \$1400 minimum fee
4. <u>Scoped Site</u> Impact studies and proposed mitigation measures for any proposal that is potentially impacted by natural hazards (flooding, slope stability, shorelines)	\$600
5. <u>Full Site</u> Impact studies and proposed mitigation measures for any proposal that is potentially impacted by natural hazards (flooding, slope stability, shorelines)	\$1,520
6. Any combination of two of the above	Sum of the two less \$210
7. Any combination of three of the above	Sum of the three less \$420
8. Any combination of four or more of the above	Sum of the four or more less \$600
9. All technical review fees are subject to the Supplementary Fee , where applicable, in addition to the flat fee	See note 5 below

Notes and Definitions:

1. For the purpose of the fee schedule in Appendix A – Schedule 3(b), **Scoped Site** studies are generally recommended in situations where the natural hazard is well documented, similar development has been previously proposed, modelled and analyzed, impacts are not expected due to the location or nature of a proposed development, and mitigation options have been developed.
2. For the purpose of the fee schedule in Appendix A – Schedule 3(b), **Full Site** studies are generally recommended in situations which are more complex, where information is lacking, or where the risk or significance of the impact is high.
3. It is anticipated that the determination of the type of studies required will be made by the County/Municipality/Township, following consultation with the SVCA. The fee for the technical review fee is to be paid by the proponent directly to the SVCA.
4. Where a Development, Interference with Wetlands and Alterations to Shorelines and Waterways Regulation permit approval is required in addition to the planning approval, the fee for the SVCA permit may be discounted at the SVCA's discretion.
5. For the purpose of the fee schedule in Appendix A – Schedule 3(b), the **Supplementary Fee** applies when the SVCA chooses to use specific technical assistance from another source to supplement their review of a technical document, and thereby direct costs are incurred by the SVCA. This fee is in addition to the flat rate fee and is to be paid by the proponent directly to the SVCA. The Supplementary Fee charged to the proponent is equal to the costs invoiced to the SVCA by the other source for that specific review.
6. That on January 1st of each year, commencing January 1st, 2019, the fees as listed in Schedule 3 (b) "Fee Schedule" shall automatically increase on a percentage basis, rounded up to the nearest dollar increment, in a manner consistent with the Statistics Canada "Ontario Consumer Price Index" for the previous calendar year, if the index shows an increase.

Denise Holmes

From: Nicole Hill <nhillsecretary@gmail.com>
Sent: Tuesday, July 11, 2017 1:04 PM
To: John Telfer; Jennifer Willoughby; Denise Holmes; thorner@mulmurtownship.ca; Susan Stone; Town of Mono; mark@townofmono.com
Cc: Brad Lemaich
Subject: SDFD New Deputy Fire Chief
Attachments: Salary Schedule.pdf

Hello,
The SDFB passed the following motion at their July 4, 2017 Board Meeting:

Moved by: K. McGhee
Seconded by: J. Horner

BE IT RESOLVED THAT:

As recommended by the Staffing Review Committee and endorsed by the Fire Chief, it is recommended that Jeff Clayton be appointed as volunteer Deputy Fire Chief commencing at a mutually agreeable date.

AND THAT Compensation will be based on the March 3, 2017 adopted Salary Schedule (Attached).
Carried

Jeff Clayton is a third generation firefighter, and brings 24 years of fire service experience to his new role. Most recently Jeff was the Deputy Fire Chief for the Mulmur / Melancthon Fire Department. Highlights of his fire service background include experience teaching nationally and internationally, a certificate in Fire Service Leadership from Dalhousie University, and an IMS – 300 designation.

Jeff currently resides in Melancthon Township with his wife and two daughters.

Please also ensure that each municipality passes a by-law to appoint Jeff as the Deputy Fire Chief for the Shelburne & District Fire Department.

Regards.

Nicole Hill

Total Control Panel

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To: dholmes@melancthontownship.ca
From: nhillsecretary@gmail.com

Message Score: 13
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
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SHELBURNE & DISTRICT FIRE DEPARTMENT

2017 Wage Schedule

Dated March 3rd, 2017

Position or Item (Last Year Increased)	Adopted (2017)
ANNUAL BASE PAY	
Fire Chief (2012,2013,2014)	N/A
Deputy Fire Chief (2012,2013,2014)	\$ 7,500.00
Captain / Training Officer / Truck Maint. (2012,2013,2014)	N/A
Captains (three) (2012,2013,2014)	\$ 3,000.00
Training Coordinator	\$ 1,500.00
Firefighter - After 3 Full Years (2012,2013,2014)	\$ 400.00
Firefighter - After 2 Full Years (2004/2005)	\$ 300.00
Firefighter - After 1 Full Year (2004/2005)	\$ 200.00
Firefighters - Probationary 1st Year (2004/2005)	\$ 100.00
HOURLY RATE	
Officers (2012)	\$ 28.05
Firefighters - After 3 Full Years (2012)	\$ 26.00
Firefighters - After 2 Full Years (2012)	\$ 21.90
Firefighters - After 1 Full Year (2012)	\$ 20.90
Firefighters - Probationary 1st Year (2012)	\$ 15.80
ON CALL WAGES	
Officer on Call (Regular) Weekend (2003)	\$30 per Weekend
Officer on Call (Long) Weekend (2003)	\$40 per Day
Firefighters on Call (Long) Weekend (2003)	\$30 per Day
OTHER ITEMS	
Thursday Night Practice Night (Officers) (2011)	\$35 per practice
Thursday Night Practice Night (Firefighters) (2011)	\$30 per practice
Captains Meetings (2011)	\$60 per meeting
Board Meetings, Chief's Meetings etc (2011)	\$100 per meeting
Loss of Days Pay (Training, Mtgs, Conference) (2005)	\$100 1/2 Day / \$200 Full Day
Mileage Expenses (2011)	\$0.50 per km

****Reflect the areas that changed**

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NUMBER _____ - 2017

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN
AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF
MELANCTHON AND THE CORPORATION OF THE TOWN OF
SHELBURNE**

WHEREAS it is deemed expedient that the Corporation of the Township of Melancthon and the Corporation of the Town of Shelburne enter into an agreement for By-law Enforcement Services;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MELANCTHON BY
THE MUNICIPAL COUNCIL THEREOF ENACTS AS FOLLOWS:**

1. THAT the Head of Council and Clerk are hereby authorized to execute the agreement, in the same form or substantially the same form, as attached hereto as Schedule "A" to this By-law.

BY-LAW READ A FIRST AND SECOND TIME THIS 20th DAY OF JULY, 2017.

BY-LAW READ A THIRD TIME AND PASSED THIS 20th DAY OF JULY, 2017.

CLERK

HEAD OF COUNCIL

Agreement between
TOWNSHIP OF MELANCTHON
(Township)
AND
THE TOWN OF SHELBURNE
(Town)
for By-law Enforcement
Services

This Agreement for By-law Enforcement Services sets out the terms and provisions for By-law Enforcement by the **Town of Shelburne** on behalf of the **Township of Melancthon**.

1. The Town agrees to carry out by-law enforcement services listed in Schedule A, on behalf of the Township with respect to all bylaw enforcement matters as directed by the Council through the CAO/Clerk. All services are to be provided and maintained at the highest level of professionalism.
2. The by-law enforcement services provided are to include:
 - a) correspondence with the Township CAO/Clerk on current by-law enforcement applications and inquiries either in person, by phone or email as arranged through the Clerk's office;
 - b) periodic requested appointments either in person, by phone or email as arranged through the Clerk's office for citizens or landowners involved in by-law infractions;
 - c) attend and present at Committee or Council meetings as needed for by-law enforcement matters;
 - d) administration of the Property Standards By-law in conjunction with the CAO/Clerk of the Township;
3. The Town will provide enforcement on an as needed basis to a maximum of 40 hours per month for general property standards by-law enforcement to the Township, as directed by the CAO/Clerk

4. Invoices will be submitted to the CAO/Clerk each month for services. Invoices are due upon receipt and will be paid within thirty days. The Town will provide monthly invoices setting out full details of all work completed noting time allocated to all matters (with specific references). All disbursements and business-related expenses accrued outside of the Town offices will be included on the invoices (fax, photocopies, etc.). All time invoiced over and above the allocated 40 hours per month shall be fully detailed and require approval by the CAO/Clerk.
5. The Township acknowledges that the by-law enforcement consultant for the Town may acquire information about certain matters that are confidential and undertakes not to disclose any information to any third party unless otherwise authorized by the Township.
6. The Township agrees to be retained solely by the Town on all by-law enforcement matters within the Town unless otherwise authorized by the Town.
7. All information and materials collected and prepared by the Town in the course of providing services shall become the property of the Township unless the Township authorizes the Town in writing to retain some or all of the information and materials.
8. Any revisions or changes to this agreement may be made with the written approval of both parties. This agreement may be terminated by the Town or Township by Council resolution. This agreement covers the period from October 16, 2017 until such time as the Township enters into a new agreement for By-law Enforcement Services. It is noted that travel time by the By-law Enforcement Officer is applicable to and from the Town of Shelburne to the Township of Melancthon.

We hereinto affixed its corporate seal under the hands of the Mayor and the CAO/Clerk

WE HAVE AUTHORITY TO BIND THE CORPORATION
The Corporation of the Township of Melancthon
Per:

Mayor

CAO/Clerk

WE HAVE AUTHORITY TO BIND THE CORPORATION

The Corporation of the Town of Shelburne Per:

<hr/>	<hr/>
<i>Mayor</i>	<i>CAO/Clerk</i>

SCHEDULE A TO THE AGREEMENT:

ANNUAL RETAINER FEE:

\$2,000.00

EXPENSES:

Hourly rate for Bylaw Enforcement Services \$50 per hour

Mileage rate for services .52 cent per km

AREAS OF RESPONSIBILITY:

Property Standards Enforcement only

Traffic Standards and Canine Control provided by others

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NUMBER # -2017

**BEING A BY-LAW TO AUTHORIZE THE TOWNSHIP OF
MELANCTHON TO APPOINT A DEPUTY FIRE CHIEF FOR THE
SHELBURNE AND DISTRICT FIRE DEPARTMENT**

WHEREAS pursuant to the Fire Protection and Prevention Act, 1997, Part II paragraph 6. (6) states "A fire chief may delegate his or her powers or duties under sections 14, 19 and 20 and such other powers and duties as may be prescribed to any firefighter or class of firefighters, subject to such limitations, restrictions or conditions as may be prescribed or set out in the delegation. 1997, c. 4, s. 6."

AND WHEREAS a Deputy Fire Chief means the person appointed by Council to act on behalf of the Fire Chief of the Fire Department in case of an absence or a vacancy in the Office of Fire Chief;

NOW THEREFORE the Municipal Council of The Corporation of the Township of Melancthon hereby enacts as follows:

WHEREAS the Corporation of the Township of Melancthon have enacted By-law Number 39-91 to establish a Fire Department;

NOW THEREFORE the Corporation of the Township of Melancthon enacts that Mr. Jeff Clayton be appointed as Deputy Fire Chief of the Shelburne and District Fire Department to serve from the date of the original appointment and shall not be discharged without just cause, after a hearing before Council.

AND FURTHER THAT any by-laws or resolutions not consistent with this by-law are hereby rescinded.

**BY-LAW READ A FIRST, SECOND AND THIRD TIME AND ENACTED THIS 20TH
DAY OF JULY, 2017.**

Mayor

CAO/ Clerk

GB.#2.2
JUL 20 2017

Denise Holmes

From: Heather Boston <hboston@mulmur.ca>
Sent: Friday, July 14, 2017 4:19 PM
To: Janet Horner; Keith Lowry; dwhite@melancthontownship.ca; dbesley@melancthontownship.ca; Bert Tupling (tuplingfarms@sympatico.ca); Chester Tupling (chester.tupling@premierequipment.ca); dholmes@melancthontownship.ca
Cc: Terry Horner; Kerstin Vroom
Subject: Proposed Arena Board of Management
Attachments: DRAFT ARENA AGREEMENT Melancthon Mulmur 2017.docx

Hi All,

I've had the lawyer look at the agreement and he has made a few technical changes nothing major. He took out the reference to the Recreation Act and said it should be under the Municipal Act. I took out the start date of September 1st because we can't guarantee that date and the very first line of the agreement (at the top) says the "Agreement as of"....so we can just fill in the start date there once it is determined.

Mulmur Township Council will be reviewing this on Wednesday and comments will be forwarded to Melancthon soon after.

Heather Boston, CPA, CA, CGA, BComm | Treasurer
Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8
Phone 705-466-3341 ext. 233 | Fax 705-466-2922 | hboston@mulmur.ca



*Celebrating in
Mulmur!*



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From: hboston@mulmur.ca

You received this message because the sender is on your allow list.

AGREEMENT AS OF

BETWEEN:

**THE CORPORATION OF THE TOWNSHIP OF MULMUR,
hereinafter referred to as "Mulmur"**

-and-

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON,
hereinafter referred to as "Melancthon"**

This Agreement witnesseth that, in consideration of the mutual covenants and conditions herein contained, Mulmur and Melancthon agree to the following:

1. Mulmur is the owner of the lands identified as Con 3 W E PT Lot 25, RP 7R-4424 Part 3, on which the facility known as the North Dufferin Community Centre ("NDCC") is located. The NDCC includes all land, buildings, improvements, equipment and chattels pertaining to its operations.
2. Mulmur Township shall continue to be the sole owner of the NDCC.
3. The NDCC shall be operated in compliance with the provisions of the *Municipal Act, 2001*, SO 2001, c 25, and any applicable regulations, as amended from time to time.
4. The NDCC shall be managed by a joint municipal service board of the Townships of Mulmur and Melancthon, constituted by this agreement pursuant to s. 202 of the *Municipal Act, 2001*. The said joint municipal service board shall be known as the NDCC Board of Management ("Board"), which shall have all the powers given by the *Municipal Act, 2001*, and those given by this Agreement.
5. The Board shall have eight (8) members, all of whom have voting rights. The Board shall be comprised of one (1) member of Council from each of Mulmur and Melancthon, two (2) community members from each of Mulmur and Melancthon, and two (2) other community members-at-large. The Board shall recommend nominated candidates, drawn from community applicants to the parties. The Board members shall be appointed by both parties by resolution. In the event of a disagreement, each party shall appoint 3 community members of its choice to the Board. Nominated candidates shall serve for a term of which they are appointed. The parties shall also have the power to designate the appointed Council representatives to the Board, and may set their term on the Board, not to exceed the term of the Council on which they sit. The quorum of the Board shall be five (5).
6. No person shall be appointed as a Board member unless that person has been appointed by the parties in accordance with the previous paragraph, and has received a Criminal Records Check to the satisfaction of both parties' Councils.
7. The Board shall elect a Chairperson (Chair) and Vice-Chairperson from among its members at the first meeting of the Board each calendar year. The Chair shall preside at all meetings of the Board and be charged with the general administration of the business and affairs of the Board. The minutes of that meeting shall identify the persons elected to each of the identified positions.
8. The Board shall hold an Annual General Meeting at the call of the Chair, with due prior notice to both parties
9. The Board shall operate under the Procedural By-law of Mulmur.
10. Insurance shall be provided through Mulmur's insurance provider and the cost will be billed to the Board.
11. A staff member from Melancthon shall act as the Secretary of the Board at no cost.

12. The Treasurer of Mulmur shall act as the Treasurer of the Board at no cost. The Treasurer shall keep full and accurate books and records of all transactions of the Board. The Treasurer shall render to the Board at the meetings thereof, or whenever required, an account of all transactions and of the financial position of the Board. The Treasurer shall pay only such items as are approved by the Board.
13. It shall be the policy of the Board that the current year's operating surplus or deficit be allocated to the following year's budget over and above a \$40,000 operating reserve maintained for cash flow purposes.
14. Each Township shall contribute \$20,000 on January 1, 2018, to create an operating reserve for the Board to utilize for cash flow purposes.
15. Commencing 2018, levies shall be paid on February 1st, May 1st, August 1st and October 1st of each year.
16. The Board will maintain a recreational capital reserve account to hold any unused capital contributions each year. This reserve will be used to absorb the impact of large purchases and/or unforeseen emergency capital requirements as approved by the Board. A report on the balance of the reserves shall be provided on an annual basis or as requested by the parties.
17. The Board shall develop other organization structure and procedural rules as may be thought desirable.
18. The Board shall have responsibility and authority, including employment contracts, for staff for both the facilities and the programs.
19. Subject to statutory restrictions and those set out in this agreement, the Board shall develop policies, rules, and fee schedules to be approved by each Township.
20. The Board shall prepare the estimate of the Board's net financial requirements for the year ("Budget"). There shall be no deficit budgeting. The Board shall work co-operatively and equitably with the parties to the Agreement to fund all operational and developmental expenses.
21. The Budget shall be submitted annually to each Township for approval no later than October 31st. The parties shall have the right to amend the Budget by mutual agreement prior to approval.
22. Upon approval of the Budget by both parties, each party shall appropriate such monies as may be requisitioned by the Board from time to time not to exceed the monies identified in the approved Budget.
23. The Board shall not make or incur liability for any expenditure that is not approved as part of its Budget, and the parties shall not be liable for any expenditure that is not approved.
24. Regardless of the source and extent of funding, the Board must approve all development and improvements.
25. The parties shall be responsible for the approved operating and capital levies expenditures and any deficit of the Board as follows:

Mulmur 50%

Melancthon 50%
26. The Board shall keep books and records, approve expenditures and issue cheques in accordance with the Budget.
 - a. The Board shall maintain its own separate bank account.

- b. All accounts to be paid shall be approved by the Board (this may occur after payment has happened in order to avoid late payment fees).
 - c. All cheques shall be signed by the Chair or designate and the Treasurer of the Board.
 - d. The Board's accounts shall be audited annually by the Municipal auditor or more frequently as may be required by the Board.
 - e. The approved minutes of the Board shall be promptly circulated to the respective municipal Councils.
27. In the event that either Mulmur or Melancthon wishes to cease participating in the Board, they may do so by providing one (1) year written notice of termination to the other party and the Board. Any written notice given as aforesaid shall terminate this Agreement as of the 31st of December of the next calendar year.
28. The parties shall renegotiate this agreement in the event that an additional municipality or other permitted party wishes to join in this agreement and is approved by all parties to this agreement.
29. This Agreement is personal to the parties and may not be assigned.
30. The parties covenant that they are entering into this Agreement in good faith and that they shall carry out its provisions in good faith.
31. All previous agreements signed are hereby null and void.

In WITNESS WHEREOF each of the parties hereto has affixed its corporate seal attested to by the proper officers duly authorized in that behalf;

SIGNED, SEALED AND DELIVERED
in the presence of:

**THE CORPORATION OF THE
TOWNSHIP OF MULMUR**

MAYOR

CLERK

**THE CORPORATION OF THE
TOWNSHIP OF MELANCTHON**

MAYOR

CLERK