

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 4th day of May, 2017 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

None.

Deletions

None.

Approval of Agenda

Moved by Besley, Seconded by Webster that the agenda be approved as circulated.
Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Besley, Seconded by Elliott that the minutes of the April 20, 2017 Council meeting be adopted as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

A question was asked regarding Item # 2 in Planning Matters regarding the proposed OPA for Nicholson.

Planning Matters

Memorandum from Chris Jones Re - Proposed Zoning By-law Amendment - Lots 243-244, Concession 2 N.E.

Mr. Jones reviewed his memorandum with Council. The Zoning By-law Amendment requests an exemption to the Township's On Farm Use By-law as the applicant's cannot meet the lot area requirement. Concerns were raised that if we start amending the On Farm Uses By-law we are going to be doing it over and over again. Discussion about whether or not the applicant's have a farm business registration number and Mr. Jones advised that the applicant's say they do, however it has not been provided yet. Mr.

Jones recommended deferral of the application until the work program to define and regulate home industries has been finalized. Council concurred with the recommendation.

Memorandum from Chris Jones Re - Proposed Official Plan Amendment - Part Lot 18, Concession 3 O.S.

Mr. Jones reviewed his memorandum with Council which was for information purposes. On March 16, 2017, Mr. Nicholson was given until May 18, 2017 to seek advice on re-designating the property. He has since retained the services of Garry Hunter and Associates who presented a process to get the land out of the Agricultural designation at the March 16, 2017 Committee of Adjustment meeting. Mr. Jones had a meeting with Mr. and Mrs. Nicholson and Mr. Hunter on April 6, 2017 to go over strategy. Mr. Jones advised Council that any amendment this Council considers can only be adopted and then has to be forwarded to the County for approval. The Dufferin County OP has established the same agricultural/rural split as what is in the Township's OP. In the meeting on April 6, 2017, the proponent was made aware of this information and that requirement. A concern was raised during public question period by a member of the public on why Mr. Jones' report was sent to the County. Mr. Jones advised that circulation of information like this is good process. There is no application on the table yet; however, Mr. Jones wanted Council to have some awareness of the process. As there is to be a vote on the original motion from the May 19th, 2016 Committee of Adjustment meeting, Staff were directed to inform the applicant that if he hasn't filed his OPA by May 18th, the Committee will be making a decision. If he files, then the motion will be held over.

Applications to Permit

The applications were reviewed by Chris Jones, Planning Consultant for compliance and the following were signed by Mayor White:

- Ben Scarpelli, Part Lot 278, Concession 2 NE - Attached Deck and Storage Shed
- Douglas Meyers, Lot 253-255, Concession 2 SW - Grain Storage Bin
- William Sherratt, West Part Lot 21, Concession 4 OS - Single Family Dwelling
- 2066390 Ontario Inc. (Owner)/Greg Patton (Applicant), Lot 23, Plan 7M-48 - Single Family Dwelling

The applications of Anson Martin for a skid steer storage and office to existing shop were not signed as Mr. Jones required further information.

The CAO/Clerk signed the application of Ivan Martin to rebuild a farm shed on Part of Lot 28, Concession 5 SW as it was damaged in the wind storm on April 27, 2017.

Road Business

Accounts

Craig Micks, Road Superintendent presented the accounts in the amount of \$81,357.09. Moved by Elliott, Seconded by Webster that the road accounts be approved as presented by the Road Superintendent. Carried.

Letter from NORTRAX Re - Paint and Mechanical Issues with John Deere 772Gp Motor Grader

This letter was provided for Councils information.

Open Tenders received to Supply and Deliver the 2017 "M" and "A" Gravel

Mayor White opened the tenders received for the supply and delivery of approximately

15,000 tonnes of "M" Gravel and 10,000 tonnes of "A" gravel.

<u>Company</u>	<u>M Gravel</u>	<u>Tax</u>	<u>A Gravel</u>	<u>Tax</u>	<u>Trucking</u>	<u>Tax</u>
Fleshcon	\$6.00	\$.78	\$6.00	\$.78	\$3.20	\$.42
Duivenvoorden	\$8.00	\$1.04	\$7.50	\$.98	\$3.75	\$.49
Strada Aggregates	\$8.00	\$1.04	\$8.00	\$1.04	\$2.50	\$.32
Joe Kerr Limited	\$7.95	\$1.03	\$5.75	\$.75	\$3.20	\$.42

Craig left the Council Chambers to review the quotes.

4:45 p.m. - Council took a break at this time to allow the setup of the next Delegation and reconvened at 5:00 p.m.

Delegations

5:00 p.m. - 6:30 p.m. - Margaret Walton, Stefan Szczerbak and Erik Lockhart, Planscape Consulting Team for the Strategic Plan were in attendance for the Council and Staff Consultation. Mr. Lockhart who is the Associate Director of the Queens Executive Decision Centre facilitated the workshop which was to draw out and clarify some of the immediate priorities from the group. When the workshop concluded, the Consultants advised of the next steps in the process which is to go to the public with the same consultation process and then compare the results. The information from tonight's session would not be shared with the public as it was agreed that we should start "fresh" with them and let them have their say on May 30th. An invitation will be sent out to the Stakeholders under the Mayor's signature and notices placed on the website and sent out via the Township's email list. All agreed this was a good exercise and a good start to the process.

6:25 p.m. - Council took a break and reconvened at 6:30 p.m.

Road Business - Cont.

Gravel Tender

Craig Micks reviewed the tenders and recommended that Fleshcon be awarded this year's tender for gravel.

Moved by Elliott, Seconded by Webster that the Council of the Corporation of the Township of Melancthon accept the tender from Fleshcon to supply and deliver approximately 20,000 tonnes of M Gravel, 5/8" and 10,000 tonnes of Granular A Gravel from Pit location Osprey Pit and Radley Pit. The gravel is to meet the Ontario Provincial Standards Specifications and test to be paid by contractor, with sample being supplied by the Township's Road Superintendent. Start time approximately May 29, 2017. The accepted prices of the tender are as follows: M Gravel - \$6.00 per tonne + \$.78 tax and Trucking \$3.20 per tonne + \$.42 tax A Gravel - \$6.00 per tonne + \$.78 tax and Trucking \$3.20 per tonne + \$.42 tax. This procurement complies with the Procurement By-law for the Township of Melancthon. Carried.

While Craig was in attendance, Action Item # 1 was discussed. Concerns were raised about the costing of the bridge study since Burnside's have already done this for us and was approximately \$600 cheaper than two years ago. Craig was directed to obtain a quote from K. Smart and Associates. The Treasurer raised a concern about going with another company and being able to get the data into our asset management program as the Township does not have the high speed internet capability to do this. This item was deferred pending a presentation from Arunas Kalinauskas at the Council meeting held on June 1, 2017.

Police Services Board Matters

Items for information: Police Services Board Meeting - May 24, 2017 - 10:00 a.m. - Melancthon Municipal Office - Committee Room & Community Policing Meeting - June 6, 2017 - 7:00 - 9:00 p.m. - Horning's Mills Community Hall

Discussion ensued regarding the matter of the Mayor meeting with the Staff Sergeant Randall as a result of an incident where OPP were called by the Road Superintendent about full truck loads of fill being driven on half load roads on April 3, 2017.

Councillor Besley advised that he had a discussion with the Chair and he was open to having the Staff Sergeant come to a meeting. It was asked for the May 24, 2017 PSB meeting, that the Staff Sergeant be asked for a Report of what happened that day as Council has concerns that Staff were left sitting on the 4th Line SW for over an hour waiting for OPP to respond to a call for service and it was ignored. Other questions to be asked: what is to be done in the future so this does not happen and can we have the Staff Sergeant come to a Melancthon Council meeting and have a discussion about this?

Committee Reports

The following verbal reports were given:

Deputy Mayor Elliott - CDRC - April 26, 2017
Councillor Webster - NVCA - April 28, 2017

Correspondence

***Board & Committee Minutes**

1. Shelburne Public Library Board Meeting - March 21, 2017

Moved by Webster, Seconded by Elliott that the Board and Committee Minutes Correspondence Item # 1 be received as information. Carried.

*** Items for Information Purposes**

1. Dufferin County E-Newsletter - April, 2017
2. Email from Dufferin County Re - Melancthon Council Resolution 2nd Line SW
3. GRCA Current - April 2017 - Volume 22 Number 4
4. Resolution from The Corporation of The Township of Adjala - Tosorontio Re- Taxes payable on purchases of a Canadian Flag or Canada's 150 Anniversary Flag for 2017
5. AMO Communications - AMO Policy Update - Province Announces Fair Housing Plan for Ontario
6. AMO Communications - AMO Policy Update -Federal Cannabis Legislation Tabled
7. AMO Communications - AMO Policy Update - Waste Diversion - The Blue Box Today and Tomorrow
8. Letter from R.J. Burnside and Associates - Drainage Superintendent Services from January 1, 2017 through March 31, 2017
9. AMO Communications - AMO Policy Update - All Eyes on Queen's Park for this Week's 2017 Provincial Budget

Moved by Hannon, Seconded by Besley that Correspondence Items 1-9 for information purposes be received as information. Carried.

*** Items for Council Action**

1. RJ Burnside and Associates - Work Plan Summary Letter - 2017 Municipal and Culvert OSIM Inspection
2. Email from Service Canada Re - Canada Summer Jobs/Agreement
3. Notification for Maintenance and Repair of the John Theaker Award Drain from Leo Blydorp, owner of West and East Part Lot 1, Concession 4 OS
4. Drainage Tribunal Appeal by Kevin Fluney under Section 64 of the Drainage Act, Re - Fluney Drain

1 - already dealt with under Road Business.

2 - Discussion ensued on the Canada Summer Jobs Grant and it was decided that we would forego the summer student and grant this year due to the lateness in the season. No one was aware that the grant would be awarded so late and by the time we advertise, interview and hire, there will be at least one month of grass cutting gone. We will get our process in place for next year as Council would like to be a summer student employer in the future. Discussion ensued about the grass cutting and it was directed that the Public Works Department take on this job with grass cutting to be done at the Municipal Office, Park, Hall and Cemeteries. The CAO/Clerk to speak with Craig Micks tomorrow.

3 - The CAO/Clerk explained that this is an Award Drain and the Municipality is not responsible for the maintenance of these drains. She advised that an onsite meeting

was requested by the Town of Shelburne to obtain more information on the drain process and requested that a member of the Roads Sub-Committee attend with Staff. The CAO/Clerk will ask that this matter be put on the Agenda for the Roads Sub-committee meeting to be held May 9, 2017.

4 - The CAO/Clerk was directed to send Mr. Fluney's Drainage Tribunal Appeal to the Agriculture, Food and Rural Affairs Appeal Tribunal.

General Business

Accounts

The Treasurer presented the accounts in the amount of \$136,566.63. Moved by Hannon, Seconded by Elliott that the general accounts be approved as presented by the Treasurer. Carried.

New/Other Business/Additions

Corbetton Park - Legacy Project

The Township will be receiving a \$10,000.00 grant from the County of Dufferin. Mayor White is working on the general design for the gazebo and will obtain some quotes for building it.

Unfinished Business

North Dufferin Community Centre Board of Management

Councillor Besley asked that this item be deferred as he is still working on it.

Closed Session

7:50 p.m. Moved by Besley, Seconded by Hannon that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 21001 as amended for the following reasons: litigation or potential litigation, including matters before administrative tribunal, affecting the local board - McCue Drainage Works Tribunal. Carried.

7:57 p.m. - Moved by Hannon, Seconded by Besley that we rise from Closed Session with report. Carried.

Report:

Moved by Elliott, Seconded by Webster that the Council of the Township of Melancthon request that Mayor White attend the McCue Drainage Works Tribunal on May 9, 2017 and speak on behalf of the Council on the matter. Carried.

Confirmation By-law

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on May 4, 2017 and it be given the required number of readings. Carried. By-law numbered 25-2017 and read three times.

Adjournment and Date of Next Meeting

8:05 p.m. - Moved by Elliott, Seconded by Webster that we adjourn Council to meet again on Thursday, May 18, 2017 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK