

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 6th day of April, 2017 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk was also present. Mayor White presided and called the meeting to order.

Announcements

Mayor White advised that he has been offered the opportunity to meet with Premier Kathleen Wynne tomorrow morning for a few minutes. He hopes that those few minutes will enable him to invite her to have a longer meeting with him in the future.

Additions

- CAO - Request from EH!tel - Letter of Support for the Innovate to Connect Program
- Mayor White - NVCA issue and Tupling Zoning By-law Amendment

Deletions

- CAO - Delegation of Michelle Vivar, Rogers at 5:30 p.m.

Approval of Agenda

Moved by Hannon, Seconded by Besley that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Elliott, Seconded by Webster that the minutes of the March 16, 2017 Council meeting be adopted as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Planning Matters

Applications to Permit

Mayor White signed an application to permit a potato storage addition on the East Part of Lot 22 & 23, Concession 2 OS - A. Vander Zaag.

An application for a house addition on Part of Lot 221-222, Concession 2 N.E., Part Lot 222, Concession 1 NE was presented for Aaron Martin/Simon Martin. It was advised that the drawings suggest that it is a 2-unit dwelling and therefore a Zoning By-law Amendment would be required before approval of the application could be given. The CAO will advise the applicant of this.

The application for Allan and Joanne Nicholson for an indoor pool on Lot 20, Plan 7M48 was deferred as the Planner would like to check for lot coverage conformity.

Addition - Tupling Zoning By-law Amendment

Mayor White asked that this be added to the Agenda as there is a public meeting coming up at the next meeting for a Zoning By-law Amendment (ZBA) for Tupling Farms. Mayor White asked Chris Jones, Planning Consultant to explain the reasoning behind the ZBA. Mr. Jones advised that he met with Bert Tupling and his son shortly after the fire and said that the main part of the building consisting of the packing plant, office and equipment storage was destroyed by the fire. Mr. Jones advised that because they will be expanding what was destroyed by the fire from 40,000 square feet to 80,000 square feet he recommended that they go through a ZBA to grant them an exemption from the Township's On Farm By-law regulations related to on-farm business uses to allow the owners to rebuild the facility. He explained Section 4.6 b) x to the By-law which reads *"the following uses may be permitted as on-farm business uses that are secondary uses to agriculture...support services that facilitate the production, marketing and distribution of agricultural products"* and feels that the business falls under this section of the By-law. Had Mr. Tupling just replaced what was lost and not expanded, it could be approved as legal non-conforming because the business was in place prior to the 2012 when the On Farm Business By-law was passed.

It was asked if this would delay the progress of rebuilding and Council was advised that it would not as they could get conditional permits to get started, if need be.

Road Business

Accounts

The road accounts were presented in the amount of \$192,248.70. Moved by Besley, Seconded by Hannon that the road accounts be approved as presented by the Road Superintendent. Carried.

Application for a Road Crossing - Paul L. Martin - Location of Crossing: From Lot 241, Concession 3 SW to Lot 241, Concession 2 SW

Craig advised that the Township has to put a culvert in this area too and the cost is going to be about \$10,000.00. Mr. Martin wants to cross beside it so it should be done altogether but he will have to pay for some of the excavating. Mr. Martin will have to keep it approximately 10-15 feet away. Concerns were raised about where the water is going to go and Craig advised that Mr. Martin has an agreement with the landowner. Council suggested that we get a copy of that agreement to keep on file. Member Besley would like to do an onsite at the location with the Roads Sub-committee and will set this up. He was asked to let all of Council know when this was going to happen.

Other

Craig advised that he had been speaking with Arunas Kalinauskas from Burnside's and he does not think dropping the speed limit by 10 kms/hr on the 2nd Line SW is going to do anything and Craig said he wanted to mention this before he spent \$3,000.00 on signs. Discussion ensued and the consensus of Council was the same as the last meeting and they will be implementing a 70 km/hr speed limit on that road. This will be dealt with

later in the meeting.

Delegations

5:30 p.m. - Shirley Boxem and Lisa Needham, Headwaters Community In Action attended Council and presented and reviewed the Headwaters Food Charter and Action Plan with Council and requested endorsement from Council for the Food Charter. It was also mentioned during this time that Melancthon is in the early process of developing our Strategic Plan and would really appreciate the input from HCIA.

Moved by Elliott, Seconded by Webster that the Township of Melancthon endorses the Headwaters Food Charter. Carried.

Ms. Needham advised that they would come back to Council to update them on the implementation of the Food Charter.

Police Services Board Matters

It was reminded that there is a Community Policing Meeting - Tuesday, June 6th, 2017 at the Horning's Mills Community Hall - 7:00-9:00 p.m.

Councillor Besley who sits on the Police Services Board advised that he had been speaking with Chair Thwaites with regards to the speed limit reductions on the 3rd Line and 2nd Line SW and he would like to place the speed indicator signs in those two locations for a week or so at least. Council had no problem with this request.

Committee Reports

Deputy Mayor Elliott - CDRC; Shelburne Fire Board - April 4th; All Council meeting - March 30th; and Strategic Planning Sub-committee - April 3rd.

At this time, Mayor White updated Council on a couple of items at the County level: Economic Steering Committee meetings and County Forest Report - public comments

13. Correspondence

***Board & Committee Minutes**

1. Shelburne and District Fire Board Minutes - February 14, 2017
2. Shelburne Public Library Board Minutes - February 21, 2017

Moved by Webster, Seconded by Elliott that the Board and Committee Minutes Correspondence Items 1 & 2 be received as information. Carried.

*** Items for Information Purposes**

1. Mulmur Melancthon Fire Department Chief's Year End Report - 2016
2. NVCA Board Meeting Highlights - March 24, 2017
3. Letter from MNRF - Minor Site Plan Amendment under the ARA for St. Mary's Cement Inc.
4. Headwaters Tourism Industry Update March 20, 2017
5. Email from Deputy Minister Alexander Bezzina, Ministry of Citizenship and Immigration regarding the 30th Anniversary of the Order of Ontario
6. NVCA Media Release - Spring Tonic Maple Syrup Festival - April 8 & 9, 2017
7. NVCA Media Release - NVCA Receives \$13,000 Grant from The UPS Foundation
8. Copy of a letter MP David Tilson sent to The Honourable Marc Garneau, Minister of Transport regarding Accessibility concerns in the Town of Orangeville
9. Letter from MP David Tilson advising Council of his new role as the Progressive Conservative Critic for Infrastructure

10. Letter from the NVCA confirming the NVCA Membership Reduction
11. Email from Warden Darren White regarding the County Economic Development Strategic Plan Project
12. Notice of Decision from the County of Dufferin regarding Amendment # 1 to the Official Plan of the Township of Mulmur
13. Notice of Decision from the County of Dufferin regarding Amendment # 6 to the Official Plan for the Town of Grand Valley
14. Email from Michelle Dunne, County of Dufferin advising that Melancthon Township's application for the Canada 150 Funding was successful
15. Shelburne and District Fire Department - 2016 Annual Report
16. Dufferin County - County in Brief - March 9, 2017
17. Township of Amaranth - Notice of Public Meeting for a Proposed Draft Plan of Subdivision and Zoning By-law Amendment

Moved by Hannon, Seconded by Besley that Correspondence Items 1-17 for information purposes be received as information. Carried.

*** Items for Council Action**

1. Application for a Special Event Permit from Cathy Janzen - 116079 2nd Line SW
2. Notification for the Maintenance and Repair of the Hicks Drain signed by Wesley Ciejek - Lot 5 & 6, Concession 5 SW
3. Shelburne Library Board Agreement 2017

1 - Moved by Elliott, Seconded by Webster that Council supports the Application for a Special Event Permit submitted by Cathy Janzen, 116079 2nd Line SW for a Family Wedding to be held on Saturday, August 5, 2017 from 4:00 p.m. until 1:00 a.m. Approval is subject to receiving proof of current insurance and issuance of required burn permit. Carried.

2 - Moved by Hannon, Seconded by Besley that we accept the notification for the maintenance and repair of the Hicks Drainage Works, signed by Wesley Ciejek, owner of Lots 5 & 6, Concession 5 SW. We direct Tom Pridham, P.Eng, Drainage Superintendent to investigate and report back to Council on his findings and recommendations. Carried.

3 - Moved by Elliott, Seconded by Webster that we direct the Mayor and CAO/Clerk to sign the 2-17 Library Agreement between the Shelburne Public Library Board and the Corporation of the Township of Melancthon. Carried.

General Business

Accounts

The CAO/Clerk presented the accounts in the amount of \$854,804.36. Moved by Besley, Seconded by Hannon that the general accounts be approved as presented by the CAO/Clerk. Carried.

2017 Draft Operating and Capital Budget

The Report from the Treasurer and the Budgets were reviewed and there were no further changes to the budget as presented.

Notice of Intent to Pass By-laws

By-law to adopt the estimates of all sums required during the year and to strike the rates of taxation and to further provide for penalty and interest in default of payment thereof

for the year 2017

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to adopt the estimates of all sums required during the year and to strike the rates of taxation, and to further provide for the penalty and interest in default of payment thereof for the year 2017 and it be hereby read a first and second time. Carried. By-law numbered 18-2017 and read a first and second time.

By-law to Prescribe Lower Rates of Speed - 2nd Line SW from Highway 89 to the Melancthon Township/Southgate Boundary

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to prescribe lower rates of speed on the 2nd Line SW from Provincial Highway No. 89 to the Melancthon Township/Township of Southgate Boundary Line and it be here by read a first and second time. Carried. By-law numbered 19-2017 and read a first and second time.

By-law to Prescribe Lower Rates of Speed - 3rd Line OS from Highway 10 to 15 Sideroad

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to prescribe lower rates of speed on the 3rd Line OS from Provincial Highway No. 10 to 15 Sideroad and it be hereby read a first and second time. Carried. By-law numbered 20-2017 and read a first and second time.

New/Other Business/Additions

Fluney Drainage Works

Donald and Kevin Fluney were in attendance for this item of business. Discussion ensued about this drain and the issue with the 10-15 acres that was stripped that is not draining and is under water. In the construction of the drain, this land was stripped and hauled away and then topsoil brought in. The land is so compacted that now there is no natural filtration to let the water get away. It was also noted that this land will take years to rejuvenate to get it back to viable farmland. Mayor White, Councillor Besley and Councillor Hannon have been to the site to see the issues. Mr. Fluney noted that the land is now lower there than before the construction and there needs to be loads of topsoil brought in to bring it back up. It was suggested that the Clerk contact Sid Vander Veen at OMAFRA to see what can be done to fix this problem. Council would like a site meeting set up with Mr. Vander Veen, Council, Staff, Tom Pridham, Drainage Engineer and the Fluney's to get this problem rectified. Mr. Fluney provided the Township with pictures of the water lying in his field.

Additions:

Connect to Innovate Program - EH!tel

A letter was received from EH!tel who is requesting a letter of support from Melancthon Township for the Connect to Innovate funding program. Council advised that they would lend their support to EH!tel and asked the Clerk to draft a letter of support.

Mayor White - NVCA

Mayor White advised that he would be stepping down as the Representative of the NVCA until his term of County Warden is over.

Moved by Elliott, Seconded by Besley that the Corporation replace Mayor White on the NVCA with Councillor Webster until the end of the Mayor's term as County Warden. Carried.

Closed Session

6:47 p.m. - Moved by Webster, Seconded by Elliott that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amend for the following reasons: Personal matters about an identifiable individual, including municipal or local board employees - Administration and Finance Assistant Position - Report and Recommendation from CAO. Carried.

6:55 p.m., - Moved by Webster, Seconded by Elliott that we rise from Closed Session with Report. Carried.

Report

Moved by Elliott, Seconded by Webster Council ratify the decision of the Human Resources Sub-committee and Senior Staff that Cheyanne Hancock be hired as Administration and Finance Assistant for the Township of Melancthon. The rate of pay for this position will be \$22.00 per hour with a six month probationary period. Start date will be Tuesday, April 18, 2017. Carried.

Third Reading of By-laws

Moved by Besley, Seconded by Hannon that By-laws 18-2017, 19-2017 and 20-2017 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on April 6, 2017 and it be given the required number of readings. Carried. By-law numbered 21-2017 and read three times.

Adjournment and Date of Next Meeting

7:00 p.m. - Moved by Elliott, Seconded by Webster that we adjourn Council to meet again on Thursday, April 20, 2017 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK