



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday , March 2, 2017 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Adoption of Draft Minutes - February 16, 2017**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
9. **Planning Matters**
 1. Proposed Zoning By-law Amendment - Sentry Door (James Martin) - Parts of Lots 289 and 290, Concession 2 SW, Memo from Chris Jones and Draft ZBA
 2. Proposed Housekeeping Amendment - Home Based Business
 3. Applications to Permit
10. **Road Business**
 1. Accounts
 2. Other Road Business
11. **Police Services Board Matters**
 1. Recommendation to Council to support the Shelburne Police Services Board motion of December 20, 2016 regarding Provincial Offences Court
 2. Copy of a letter/motion sent to Dufferin OPP regarding the Action Plan 2017-2019
 3. Information received at the February 22, 2017 PSB Meeting regarding MVC's from 2012 - 2017 for information purposes
12. **Committee Reports**
13. **Correspondence**

***Board & Committee Minutes**

1. Mulmur-Melancthon Fire Board Minutes - January 16, 2017
2. Centre Dufferin Recreation Complex Board of Management Minutes - November 23, 2016
3. Shelburne and District Fire Board Minutes - November 1, 2016
4. Shelburne and District Fire Board Minutes - December 6, 2016

*** Items for Information Purposes**

1. Headwaters Tourism Update and Minutes from the January 26, 2017 Board of Directors Meeting
2. Dufferin County Council in Brief
3. Resolution from the County of Dufferin regarding the resolutions received from the Town of Orangeville, Town of Shelburne and Shelburne Police Services Board regarding Provincial Offences Administration and Court Space
4. Resolution from the County of Dufferin regarding Changes to the Conservation Authorities Act
5. Dufferin County Forest Annual Report - 2016

6. Email from Enbridge - Update on the Natural Gas Expansion in Ontario
7. Resolution from the United Townships of Head, Clara and Maria regarding Building Code Changes - B-08-09-03
8. Letter from the Minister of Natural Resources and Forestry regarding the Township's resolution supporting the Township of Amaranth's request to amend the *Conservation Authorities Act*

*** Items for Council Action**

1. Petition for the Maintenance and Repair of the Keating Drain signed by Barb Bany, Lot 23-24, Concession 7 NE
2. Petition for the Maintenance and Repair of the Atkinson and Broster Drain signed by Marc Atkinson, Lot 27, Concession 8 NE

14. General Business

1. Notice of Intent to Pass the following By-laws
 1. By-law to Prescribe Lower Rates of Speed
 2. By-law to Establish a Community Safety Zone
2. Accounts
3. New/Other Business/Additions
 1. Shelburne Public Library - Councillor Besley
4. Unfinished Business
 1. 2017 Draft Operating and Capital Budgets
 2. Legacy Project - Corbetton Park - County of Dufferin 150 Application
 3. Amend Council Motion # 21 from the January 12, 2017 regarding supporting the Township of McKellar regarding fire department assets

15. Delegations

1. 5:30 p.m. - Tom Pridham, P.Eng., R.J. Burnside and Associates - Court of Revision - Petervale Farms Drainage Works and Tender Opening

16. Closed Session

1. Adoption of Draft Minutes - February 16, 2017
2. The receiving of advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose & personal matters about an identifiable individual, including municipal or local board employees - Parking on Shook Street

17. Third Reading of By-laws (if required)

18. Notice of Motion

19. Confirmation By-law

20. Adjournment and Date of Next Meeting - Thursday, March 16, 2017 - 5:00 p.m.

21. On Sites

22. Correspondence on File at the Clerk's Office

• Municipal Planning Services Ltd. •

MEMORANDUM

To: Mayor White and Members of Council
Copy: Ms. Denise Holmes, CAO
From: Chris D. Jones MCIP, RPP
Date: February 24, 2017
Re: Proposed ZBA for Part Lots 289 and 290, Concession 2 SW (Sentry Door)

BACKGROUND

On February 16, Council held a public meeting under Section 34 of the Planning Act for lands located at 582335 County Road 17, located in Part Lots 289 and 290, Concession 2 SW.

The purpose of the application was to rezone the subject lands to recognize an existing overhead door contracting business and allow the expansion of an existing workshop/storage building used for the business.

The applicant's business primarily involves the installation of large overhead doors and the business has operated from the current location for two years. The applicant wishes to expand the existing workshop from 2,400 square feet to 5,400 square feet.

The applicant's lot is split zoned General Agriculture (A1) and Rural Commercial (C3), with the front 80 metres (262 feet) of the lot zoned for Rural Commercial (C3) uses.

The Rural Commercial (C3) Zone permits:

- A farm implement outlet;
- A farm service and supply depot;
- A welding or machine shop;
- An agricultural auction establishment;
- Open storage of goods and materials as an accessory use to the above uses;
- Accessory uses to the above including a dwelling.

The C3 Zone does not permit a contractor or contractor's yard, which is more reflective of the business that has been established on the lot. On this basis, the owner cannot obtain a building permit to expand the existing business.

• Municipal Planning Services Ltd. •

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PL # 1 MAR - 2 2017

OFFICIAL PLAN

The subject lands are located in the Agricultural designation, which permits home based businesses, agricultural-related uses and on-farm business uses. Given that the applicant's lot is not a farm and is too small to function as a farm, Council would have to be satisfied that the existing business constitutes an agricultural-related use or a home based business or a combination of the two uses.

In addition, Section 3.9 of the Official Plan establishes the following (paraphrased) policies for home occupations:

- Permitted in the rural and community areas of the Township;
- Shall consist of a small business operated from a residential or agricultural property having a scale in keeping with the principle use of the property;
- Shall be owned and principally operated by residents of the dwelling with a limited number of non-resident employees;
- Sufficient on-site parking shall be provided;
- The business shall not create adverse impacts on adjacent land uses;
- Limited signage and the character of the principle residential or agricultural use shall be evident;
- In the Community designation a home occupation shall only be permitted in a dwelling;
- In the Agricultural or Rural designation a home occupation may be permitted in either a dwelling or accessory dwelling; and,
- Home occupations that require access from a Provincial Highway will require the approval of the Ministry of Transportation.

THE PUBLIC MEETING

There were no comments raised by agencies or neighbouring landowner at the public meeting.

Council reviewed the draft zoning by-law amendment, and provided comments that the applicant should review the draft zoning amendment and that the amendment should not be overly restrictive with respect to subsequent uses.

Subsequent to the meeting, written comments were provided by Mr. Harvey Lyon which are attached to this memo for Council review. I have discussed these comments with

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Mr. Lyon and indicated that I would be amenable to maintaining the C3 Zone as suggested in his memo, subject to a zone exception that would refine the range of uses and establish site-specific zone regulations to limit the size of the workshop as well as restrict outdoor storage.

I have also discussed the draft amendment with the applicant and he indicated he is in agreement with the revised amendment as drafted.


I am in support of the proposed amendment and find that it conforms with Section 3.19 of the Official Plan which addresses home occupations and I am of the opinion that the proposed amendment represents better long-term planning for the subject lands than the current C3 zone and zone regulations.

RECOMMENDATION

If Council finds the revised amendment to be acceptable, the following resolution is recommended:

- a) That the proposed zoning by-law amendment for lands located in Part Lots 290, has been modified but such modifications do not require further consultation; and,
- b) The zoning by-law amendment to rezone lands located in Part Lot 290, Concession 2, S.W. to rezone lands from the Rural Commercial (C3) to the Rural Commercial Exception (C3-7) be approved.

Respectfully Submitted,



Chris Jones MCIP, RPP

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A. J. Lyon

Township of Melancthon
157151 Highway 10
Melancthon ON
L9V 2E6

Melancthon ON
L9V 2J2

Feb 17/2017

Council

re: Zoning By-law Amendment for Port lots 289 and 290 Con 2 Sd

I didn't get the opportunity to speak to the above at the Public Meeting last Thursday so it's back to the wobblygen.

I request that the zoning amendment as presented be denied.

1. An industrial shop on agricultural lands must be subject to the provisions of By-law 44-2012. Why is the window shop up the 2nd time NE restricted to $418m^2$ while the door shop on the 17th would be permitted to expand to $502m^2$, some 20 percent above the maximum set out in 44-2012. This just doesn't wash. Furthermore referring it to a Home Industry is just too much of a stretch — some 5 times the $100m^2$ floor space previously discussed for this designation.

In reviewing past applications Council has, to my knowledge, without exception, been guided by the key provisions of By-law 44-2012. Considering this record and the many, many applications to come it's essential that Council maintain its consistency in handling these applications.

2. To me, the way forward is to amend the provisions for C3 lands as set out in By-Law 12-79.

Although the proposed use of the shop is not one of the rather short list of permitted uses as set out in By-law 12-79. I do not consider the list to be necessarily restrictive but rather a starting point. With a by-law amending process in place the Municipality has the opportunity to thoroughly review the new use for overall compatibility with its objectives. I note the C3 provisions have already been amended at least 4 times.

C3-1 for purpose of restoring antique cars

C3-2 selling wood-burning stoves

C3-3 manufacturing and selling canoes

12-82 welding shop.

Why not an overhead door installation business?

And further, the maximum lot coverage is 25 percent - more than ample for the expanded shop.

Sincerely



THE CORPORATION OF THE TOWNSHIP OF MELANCTHON
BY-LAW NO. _____

Being a By-law to amend By-law No. 12-79, as amended, the Zoning By-law for the Township of Melancthon for lands located in Part of Lot 290, Concession 2 S.W. in the Township of Melancthon, County of Dufferin.

WHEREAS the Council of the Corporation of the Township of Melancthon is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, 1990;

AND WHEREAS the owner of the subject lands has requested a zoning by-law amendment to recognize and permit the expansion of a rural commercial use;

AND WHEREAS the Council of the Corporation of the Township of Melancthon deems it advisable to amend By-Law 12-79, as amended;

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

1. Schedule 'A' to Zoning By-law No. 12-79 as amended, is further amended by zoning lands located in Part of Lot 290, Concession 2, S.W. from the Rural Commercial (C3) Zone to the Rural Commercial Exception (C3-7) Zone, as shown on Schedule A-1 attached hereto, which forms part of this By-law.
2. And Furthermore, Section 11.5 to Zoning By-law 12-79 as amended, is further amended by adding the following new sub-section after sub-section 11.5 f):

- g) *Notwithstanding Section 11.2 and Section 11.3 c), e), f), g), i) and j) of the Rural Commercial (C3) Zone, on lands located in Part of Lot 290, Concession 2 S.W, and located in the C3-7 Zone, permitted uses shall be limited to an overhead door sales and installation business operated by the owner/manager as an accessory use to a residential use or a business involved in any skilled trade, such as welding, woodworking, machining, or plumbing, also accessory to a residential use, but shall not include the repair or servicing of motor vehicles, equipment or boats.*

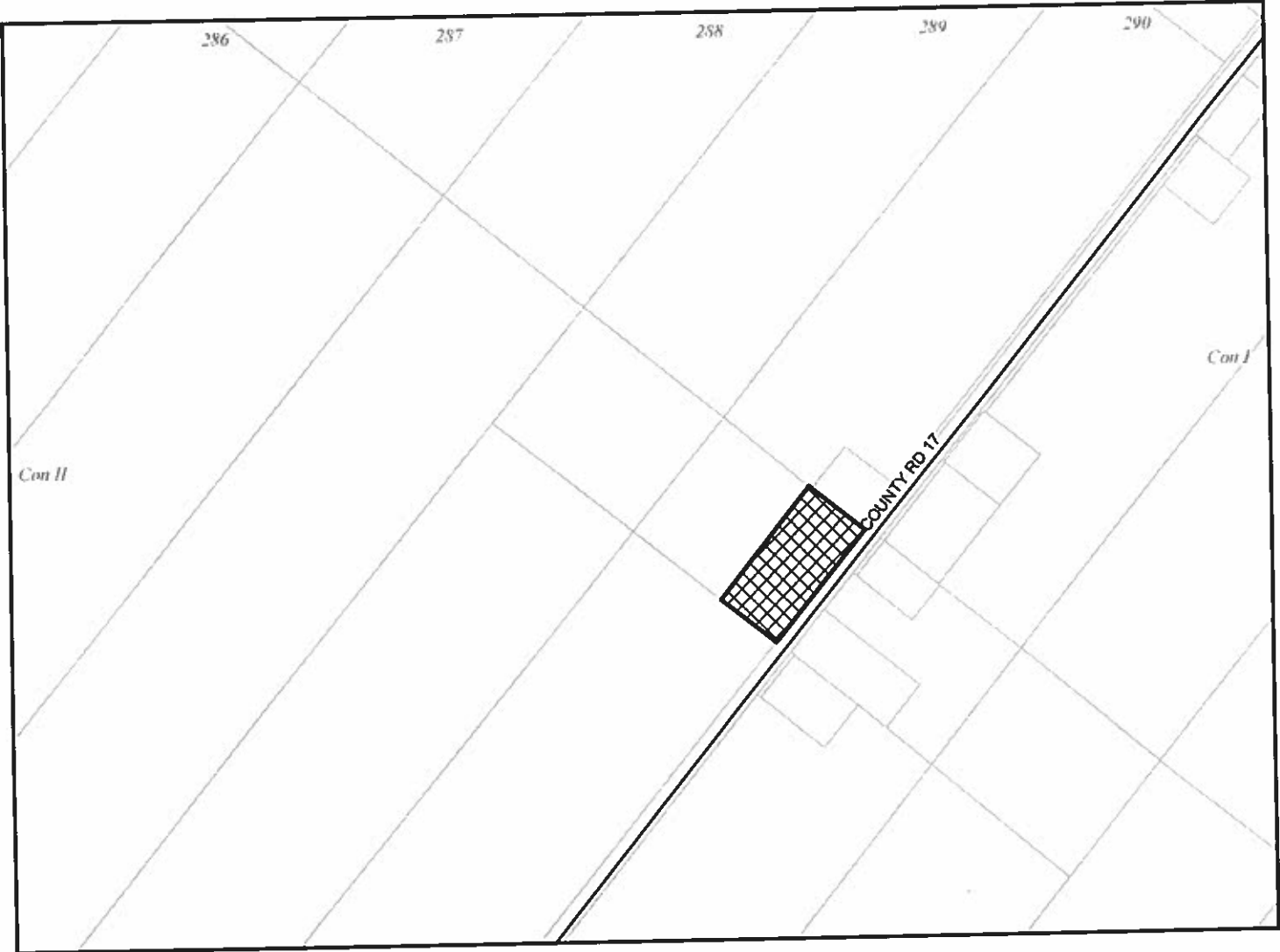
For the purpose of the C3-7 Zone, the following additional regulations shall apply:

- | | |
|---|--------------------------|
| <i>a) Maximum total floor area of workshop:</i> | <i>502 square metres</i> |
| <i>b) Maximum height of workshop</i> | <i>6.5 metres</i> |
| <i>c) Maximum number of storeys of workshop:</i> | <i>1</i> |
| <i>d) Minimum front yard setback requirement</i> | <i>50 metres</i> |
| <i>e) Minimum interior side yard setback requirement (south)</i> | <i>40 metres</i> |
| <i>f) Minimum interior side yard setback requirement (north)</i> | <i>90 metres</i> |
| <i>g) Maximum number of service vehicles to be parked on-site</i> | <i>3</i> |

Furthermore, in the C3-7 Zone, there shall be no outside storage of any goods or materials used in conjunction with the home industry or skilled trade nor shall any refuse or waste associated with the home industry be stockpiled on site and any accessory dwelling shall comply with the zone regulations set out in Section 11.3.

3. In all other respects, the provisions of By-law 12-79, as amended shall apply.

Schedule 'A-1'
By-law 2017-_____
Part of Lots 289 & 290, Concession 2 South West of
Toronto and Sydenham Road
Township of Melancthon



 Lands to be rezoned from the Rural Commercial (C3) Zone
to the Rural Commercial Exception (C3-7) Zone

This is Schedule 'A-1' to By-law _____

Passed this _____ day of _____, 2017.

Mayor

Clerk

• Municipal Planning Services Ltd. •

MEMORANDUM

To: Mayor White and Members of Council
Copy: Ms. Denise Holmes, CAO
From: Chris D. Jones MCIP, RPP
Date: February 21, 2017
Re: Proposed Housekeeping Amendment – Home Based Business

INTRODUCTION

The purpose of this memo is to review current policies and regulations that apply to home based business and provide draft definitions and regulations to be considered for inclusion in the Township's Comprehensive Zoning By-law.

CURRENT POLICIES AND PROVISIONS ADDRESSING HOME BASED BUSINESS

Provincial Policy Statement (2014)

Section 1.1.5.2 of the Provincial Policy Statement permits "home occupations and home industries" in rural areas of municipalities. It is noted the PPS does not define a home occupation or a home industry.

Section 2.3.3 of the PPS permits "agricultural related uses" and "on-farm diversified uses" in "prime agricultural areas". The PPS provides the following definitions for these uses:

Agricultural-related uses

Means those farm-related commercial and farm-related industrial uses that are directly related to farm operations in the area, support agriculture, benefit from being in close proximity to farm operations, and provide direct products and/or services to farm operations as a primary activity.

On-farm diversified uses

Means uses that are secondary to the principal agricultural use of the property, and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agri-tourism uses, and uses that produce value-added agricultural products.

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PL #2

MAR - 2 2017

New Official Plan

Section 3.9 of the new Official Plan for the Township of Melancthon establishes a number of guiding policies for home occupations. These policies are summarized below:

- Home occupations permitted in both rural and community areas;
- Shall consist of small business operated from a residential or agricultural property;
- Owned and operated by residents of the dwelling and limited number of employees;
- Sufficient on-site parking;
- Shall not cause significant adverse impacts on adjacent land uses;
- Limited signage and character or residential or agricultural use should be evident;
- Home occupation is only permitted within a dwelling in a Community designation;
- Permitted in either a dwelling or accessory building in Rural and Agricultural areas; and,
- Access to Provincial highways will be subject to Provincial requirements and approval.

Section 5.2.1 (a) of the Official Plan, permits "*agricultural-related uses*" and "*on-farm diversified uses*" on lands located in the Agricultural designation.

Section 5.2.2 (j) is a development policy for the Agricultural designation that permits home occupations in the agricultural area in accordance with the policies of Section 3.9.

Section 5.2.2 (k) is a development policy that permits "*agricultural-related uses*" in the Agricultural designation.

Section 5.2.2 (m) is a development policy that permits "*on-farm diversified uses*" in the Agricultural designation.

The Township's Official Plan also provides a series of more specific development policies for "On-Farm Business Uses" in Section 5.2.3. These policies are summarized below:

- That such uses shall be dry industrial or commercial uses which are secondary to the primary agricultural use and shall be compatible with surrounding uses;
- That such uses generally require more floor area than home occupation;
- The implementing zoning by-law will regulate such uses in the manner described by the policy;
- That such uses may be subject to site plan control and regulated hours of operation; and,
- Lot creation for such uses shall not be permitted.

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Comprehensive Zoning By-law 12-79

There are two provisions in the Township's Zoning By-law that address accessory, home based businesses in agricultural areas. Firstly, Section 3.13 permits and regulates home occupations. A home occupation is defined in the By-law in the following manner:

"a use which is incidental or secondary to the residential use of a dwelling and is conducted entirely within such a dwelling by an inhabitant thereof, such as a professional office, hairdresser, dressmaker, dentist, doctor, chiropractor, physiotherapist or osteopath. Notwithstanding the above, a home occupation may occur in a separate building in an agricultural zone, but all other aspects of this definition shall apply."

Secondly, Section 4.6 of the Zoning By-law permits "on-farm business uses". The term "on-farm business use" is not defined, but Section 4.6 (b) establishes that such uses shall be "secondary uses to agriculture". It is noted that the phrase "secondary uses to agriculture" is defined in Section 4.6 (a) as:

"Uses accessory to agriculture that support, promote or sustain agricultural operations and production".

ANALYSIS OF EXISTING POLICY AND REGULATIONS

The policies of the current Official Plan establish two permissible types of home based businesses, they are:

1. On-farm diversified uses which are to be secondary to an agricultural use; and,
2. Home occupations which are secondary to an agricultural use or a residential use.

Given that the current definition of "home occupation" in the Township's Zoning By-law lacks any reference to land uses that are industrial in nature, such as woodworking or welding, home based uses of this nature can currently only be accommodated as an on-farm use in conjunction with an agricultural use or through a special amendment to the Zoning By-law. Notwithstanding, it is my opinion that home based businesses of an industrial nature that are accessory to a residential use are permitted by the Provincial Policy Statement and the Township's new Official Plan.

MOVING FORWARD

Council has recently considered two site-specific zoning by-law amendments for uses best characterized as a home industry, meaning such uses were not an on-farm diversified use (accessory to a farm), as they were accessory only to a rural residential

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use. A summary of these two uses is provided below:

Type of Use	Lot Area	Floor Area of Workshop
Cabinet maker	44.6 ha (110 acres)	305 m ² (3,283 ft ²)
Overhead door contractor	6.2 ha (15.3 acres)	502 m ² (5,400 ft ²)

For comparison purposes, it is noted that the maximum floor area for an industrial use in the On-Farm Uses By-law is 418 m² (4,500 ft²). In addition the On-Farm Uses By-law also requires a minimum lot area of 20.23 hectares.

In the Township of Melancthon it is noted there are over 600 parcels of land that are larger than 20.23 hectares. Furthermore it is noted that there are approximately 400 parcels that have a lot area between 2 hectares and 20.23 hectares. In my opinion, 2 hectares (4.9 acres) represents an appropriate minimum lot area for a small-scale home industry that is accessory to a residential use, subject to other regulations to implement Section 3.19 of the Official Plan, such as:

- a) No more than 2 employees
- b) Occupied as a full-time residence by the operator of the business;
- c) Proximity requirements from dwelling to workshop;
- d) Minimum lot area shall be 2.0 hectares;
- e) Maximum gross floor area shall not exceed 100 square metres;
- f) One shared driveway for residence and business;
- g) The sale of goods shall be produced on the premises;
- h) Restriction on outdoor storage;
- i) A maximum of two licensed motor vehicles; and,
- j) Lands may be utilized for an on-farm use or a home industry but not both.

An outline for the draft zoning by-law amendment is attached as Appendix 1. This draft amendment would define and regulate home occupations and home industries and would also align these regulations in the Comprehensive Zoning By-law with the existing on-farm use regulations. It is noted that the on-farm use provisions are not proposed to be modified through this amendment.

• Municipal Planning Services Ltd. •

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RECOMMENDATION

If Council wishes to proceed with the preparation of an amendment to update the Township's Zoning By-law to define and regulate home industries, the following recommendations are provided:

1. That this report be received;
2. That staff schedule an informal open house as well as a public meeting for a proposed zoning amendment to define and regulate home occupations and home industries in the Township of Melancthon's Comprehensive Zoning By-law.

Respectfully Submitted,



Chris Jones MCIP, RPP

1.0 DEFINITIONS

- 1.1 "HOME OCCUPATION"** means the use of part of a dwelling unit for a legal business activity that produces a product or service in a manner which is clearly accessory to the principal residential use of the dwelling unit.
- 1.2 "HOME INDUSTRY"** means a small-scale occupation of an industrial nature conducted entirely within a building or part of an accessory building to a single-detached dwelling but does not include the repairing, storage or recycling of motor vehicles, mobile homes, boats, heavy equipment and recreational vehicles, which includes, but is not limited to campers, motor homes, motor cycles, all terrain vehicles, personal water craft and snowmobiles.
- 1.3 "ON-FARM DIVERSIFIED USE"** means uses that are secondary to the principle agricultural use of the property, and are limited in area. Such uses may include, but are not limited to, uses that produce value added agricultural products or provide a service that is supportive of regional agri-business.

2.0 REGULATIONS

2.1 HOME OCCUPATIONS

Where a home occupation is permitted in a Zone, the following provisions shall apply:

- a) Not more than one employee, in addition to the residents of the dwelling unit, shall be engaged in the business;
- b) Any dwelling unit containing a home occupation shall be occupied as a permanent, full-time residence by the owner/operator of the business;
- c) The use is entirely restricted to the dwelling unit and shall not be conducted in whole or in part in any accessory building, yard or private garage;
- d) No more than one home occupation shall be permitted in any dwelling;
- e) The maximum gross floor area dedicated to the home occupation shall be the lesser of 50 m² or 25% of the gross floor area of the dwelling.
- g) There shall be no goods, wares or merchandise offered or displayed for sale on the premises other than those produced on the premises;
- h) There shall be no outside storage of materials, goods or vehicles in conjunction with the home occupation use;
- i) There shall be no external advertising other than a sign erected in accordance with the Township of Melancthon Sign By-law No. xx-xx;
- j) A home occupation shall not create noise, vibration, fumes, odour, dust, glare or radiation that is detectable outside of the dwelling unit; and,
- l) The following uses shall not be permitted as a home occupation:
 - i) Adult entertainment use;
 - ii) Dating/escort services;
 - iii) Construction/landscaping contractors' yards;
 - iv) Tattoo parlours;
 - v) Taxi service depot, delivery or dispatch establishments; and
 - vi) Any use involving the storage, repair, maintenance and/or towing of motor vehicles or recreational vehicles

2.2 HOME INDUSTRIES

Where a home industry is permitted in a Zone, the following provisions shall apply:

- a) Not more than 2 employees, who are not residents of the lands utilized for the home industry, shall be permitted.
- b) Any lot upon which a home industry is located shall be occupied as a residence by the operator of the business;
- c) Any accessory building and any associated activity area used for the home industry shall be located no further than 100.0 metres from the detached dwelling on the same lot and no closer than 30.0 metres from any lot line;

- d) The minimum lot area shall be 2.0 hectares;
- e) The maximum gross floor area of any building or structure housing a home industry shall not exceed 100 square metres;
- f) The driveway accessing the home industry shall be shared with the driveway that is utilized for the principal use on the lot;
- h) The sale of goods shall be limited to those products that are manufactured, processed, fabricated, or produced on the premises;
- i) Outdoor storage of goods or materials related to a home industry shall be permitted in the rear yard and interior side yards only, provided that the area does not exceed 50 m²;
- j) A maximum of two licensed motor vehicles utilized in conjunction with the home industry shall be permitted;
- k) Any outdoor storage associated with the home industry shall be located within the rear yard; and,
- l) There is no external advertising other than a sign erected in accordance with the Township of Melancthon Sign By-law.

2.3 ON-FARM DIVERSIFIED USES

The following provisions shall apply with regard to an on-farm diversified use where such a use is permitted by this By-law:

- a) The following uses may be permitted as on-farm diversified uses that are secondary uses to agriculture.
 - i) Dry manufacturing, trades and repair services other than an automobile repair shop or public garage
 - ii) Welding and machine shops
 - iii) Wood working shops
 - iv) Band saw mills with covered storage of saw logs
 - v) Greenhouses and market gardens
 - vi) Garden centres
 - vii) Tree nurseries
 - viii) Compatible commercial or retail uses including but not limited to storage and refrigeration of regional agricultural products, and production, sales and marketing of value added agricultural products derived from regional sources

- ix) Supplemental sources of on-farm income that support and sustain on-farm agricultural operations and production
 - x) Support services that facilitate the production, marketing and distribution of agricultural products
 - xi) On-farm and off-farm sales and marketing of predominantly regional agricultural products and experiences
 - xii) Locally made arts and crafts
 - xiii) Ancillary retail sales and service activities.
- b) Ancillary retail commercial sales and service activities, including accessory retail sale of products produced by the on-farm business use, shall be limited to a maximum of 10 percent of the gross floor area of the building.
- c) Any permitted use shall require a Change of Use Certificate from the Township.
- d) Only one permitted use is allowed on any qualifying lot.
- e) The lot shall be eligible for the Farm Property Class tax rate and must be used for a farming business that has a current and valid Farm Business Registration number.
- f) The minimum lot area shall be 20.23 hectares.
- g) The minimum lot frontage shall be 150 metres.
- h) The use and all associated facilities including parking areas shall not exceed a maximum area of 0.4 hectares.
- i) The use shall be located in a separate building or buildings that are not associated with any other use on the lot.
- j) All buildings and structures shall be set back a minimum of 22.8 metres from any lot line, 121.9 metres from the closest lot line of a vacant lot having a maximum size of 4.1 hectares, and 121.9 metres from a dwelling on a separate lot.
- k) The minimum separation distance between on-farm business uses shall be 500 metres.
- l) The maximum combined total floor area of all buildings shall be 418.06 square metres.
- m) All buildings shall have a peaked roof and the maximum building height shall be 9.2 metres measured vertically from the abutting finished ground level to the peak of the roof.
- n) All business operations, storage and loading spaces shall be located within fully enclosed buildings.
- o) There shall be a landscaped buffer strip provided between the use and the nearest open public road. The landscaped buffer strip shall consist of either a minimum 2 metre wide continuous strip of land containing or planted with at least

Appendix 1

one row of coniferous trees having a minimum height of 2 metres and spaced at a maximum of 3 metre centres or containing a continuous 2 metre high tight board fence. Where necessary, driveways and walkways may cross this landscaped buffer strip. Where existing vegetation provides the equivalent of this buffer, no further planting or fencing is required.

- p) The use shall comply with the applicable noise emission standards of the Ministry of the Environment and, where necessary, acoustic fencing, berms or other mitigation measures shall be provided to ensure that off-site sound levels generated by the use meet those standards.
- q) The use shall be operated by the owner of the lot and a maximum of four employees.
- r) The use shall not be offensive, obnoxious or dangerous to the neighbours or the area by reason of: the emission of light, heat, fumes, noise, vibration, gas, dust, smoke, fire, odour, air or water borne waste or pollution; interference with radio or television; or the significant increase in vehicle traffic due to frequency of deliveries by commercial carriers or patron parking.
- s) There shall be no advertising other than a non-illuminating sign having a maximum size of 1 square metre.
- t) Any permitted on-farm business shall operate only during any part of the following time periods: between 7:00 a.m. and 7:00 p.m. on Mondays to Fridays and between 8:00 a.m. and 5:00 p.m. on Saturdays.

APPLICATIONS TO PERMIT FOR APPROVAL
MARCH 2, 2017 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	TYPE OF STRUCTURE	DOLLAR VALUE	D.C.'s	COMMENTS
Soloman Martin	Part Lot 26, Concession 9 NE	House Addition 965.83 square feet	\$100,000.00	No	



TOWNSHIP OF MELANCTHON

POLICE SERVICES BOARD

157101 Highway 10, Melancthon, Ontario, L9V 2E6

February 23, 2017

Corporation of the Township of Melancthon
157101 Highway 10
Melancthon, Ontario
L9V 2E6

Attention: Mayor White and Members of Council

Dear Sirs/Madame:

Re: Provincial Offences Court

At the meeting of the Police Services Board held on February 22, 2017, the following motion was introduced and passed:

Moved by Besley, Seconded by Thwaites

Be it resolved that:

"We recommend to Melancthon Township Council that they support the resolution of the Shelburne Police Services Board of Dec. 20, 2016 regarding Provincial Offences Court."

Carried.

Yours truly,

Denise B. Holmes, AMCT
Interim Secretary

Attachment (Shelburne PSB Resolution)

PSB # 1 MAR - 2 2017


Denise Holmes

From: Wendy Atkinson <watkinson@melancthontownship.ca>
Sent: Thursday, January 05, 2017 8:39 AM
To: dholmes@melancthontownship.ca
Subject: FW: Shelburne Police Services Board Resolution RE: Provincial Offences Court

FYI



Wendy Atkinson, Treasurer/ Deputy-Clerk | Township of Melancthon | watkinson@melancthontownship.ca | PH: 519-925-5525 ext 102 | FX: 519-925-1110 | www.melancthontownship.ca |

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From: Nicole Hill [<mailto:nhillsecretary@gmail.com>]
Sent: January-04-17 10:45 PM
To: John Telfer; mayer@shelburne.ca; jwilliams@orangeville.ca; info@townofmono.com; watkinson@melancthontownship.ca; thorner@mulmurtownship.ca; mail@townofgrandvalley.ca; kcanivet@amaranth-eastgary.ca; Kathy Pearl; info@orangeville.ca; info@dufferincounty.ca
Subject: Shelburne Police Services Board Resolution RE: Provincial Offences Court

Hello,

Below is a resolution passed at the Shelburne Police Services Board meeting on December 20, 2016:

Moved by: R. Chambers
Seconded by: S. Lawrence

Whereas the County of Dufferin has entered into a leasing arrangement with the Ontario Government for court space for the Provincial Offences Court, and

Whereas at the time they received Council approval it was assumed that acceptable alternative space would be available for Provincial Offences Court, and

Whereas this can no longer guaranteed and there is a distinct possibility that all Dufferin Provincial Offences Court matters could be transferred to the Caledon East Court.

BE IT RESOLVED THAT the Shelburne Police Services Board request the County of Dufferin to preserve two days a week for Provincial Offence court sittings in courtroom # 103, and,

That this resolution be forward to Town Council for the Corporation of the Town of Shelburne as well as the Council for the Corporation of the Town of Orangeville seeking their support and endorsation, and,

That this resolution be circulated to all Police Services Boards in Dufferin County for their support, and,

That this resolution be sent to the Council of the Corporation of the County of Dufferin for their serious consideration of our request.

Carried

1

PSB
CORR # 3

FEB 22 2017

Thanks,
Nicole Hill
Board Secretary

Total Control Panel

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To: info@melancthontownship.ca

Message Score: 20

High (60): Pass

From: nhillsecretary@gmail.com

My Spam Blocking Level: Medium

Medium (75): Pass

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TOWNSHIP OF MELANCTHON

POLICE SERVICES BOARD

157101 Highway 10, Melancthon, Ontario, L9V 2E6

February 22, 2017

Dufferin OPP
506312 Highway 89
Mono, Ontario
L9V 1H9

Attention: Acting Staff Sergeant Nicol Randall

Dear Ms. Randall:

Re: Action Plan 2017-2019

At today's meeting of the Police Services Board, the following motion was introduced and passed:

Moved by Thwaites, Seconded by Besley

Be it resolved that:

"The Melancthon Police Services Board having consulted with the Public and with the Municipal Council for purposes of the Business Action Plan 2017-19 affirms that the priorities for policing issues be:

- (a) traffic offence enforcement
- (b) property crime
- (c) visibility of the OPP in the Community"

Carried.

Should you have any questions, please don't hesitate to contact me.

Yours truly,

Denise B. Holmes, AMCT
Interim Secretary

c. Melancthon Township Council

PSB # 2 MAR - 2 2017



CENTRAL REGION PROGRAM SUPPORT

Analytical Report Number: 2017-0000-001

Analyst: PC R. Aaltink

Report Date: February 14, 2017

Introduction

Dufferin Detachment requests that all MVCs from 2012-2016 be reviewed for problem locations in each of the 6 municipalities in Dufferin. Additionally, a review of the top causations for MVCs in each municipality.

Sources

RMS

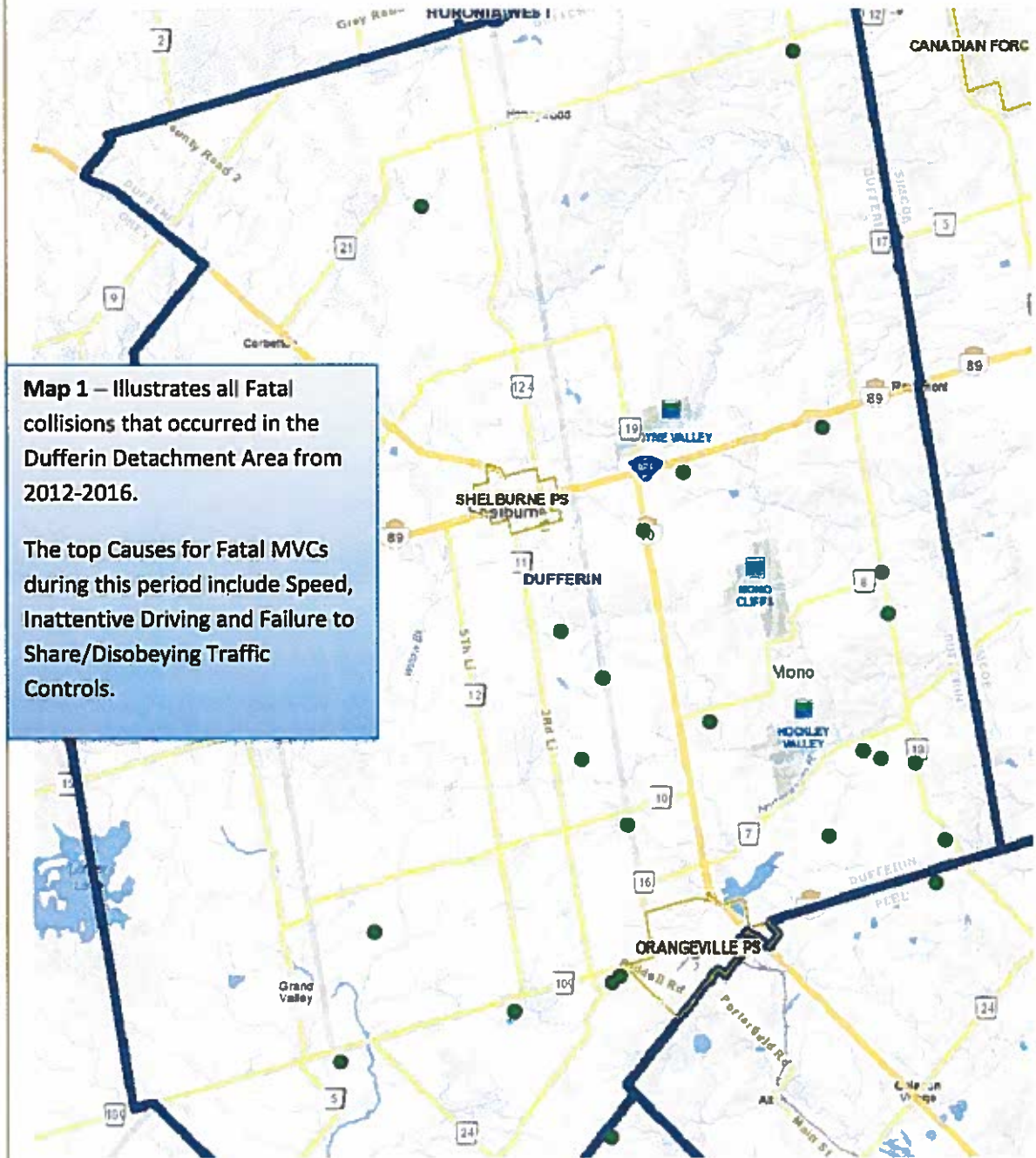
eCRS

Analysis

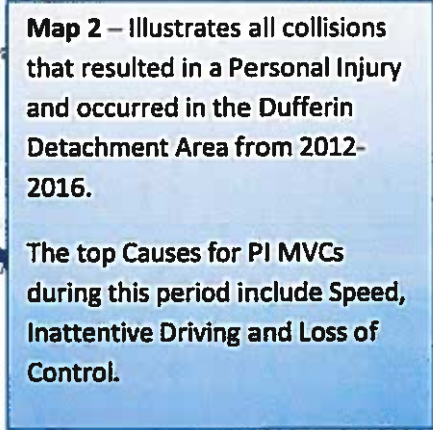
Data was obtained from RMS & eCRS to retrieve all MVC data in Dufferin Detachment's area. Data was retrieved from 01 JAN 2012 to 31 DEC 2016 to obtain a proper data set to identify trends.

The following maps represent the MVCs that have occurred in the municipalities of Dufferin to give a visual representation of the problem areas. Further, the worst areas or intersections have been noted visually in each of the Township maps. Top causations are also noted for each municipality.

1) DUFFERIN DETACHMENT AREA – 01 JAN 2012 to 01 FEB 2017
All Fatal MVCs

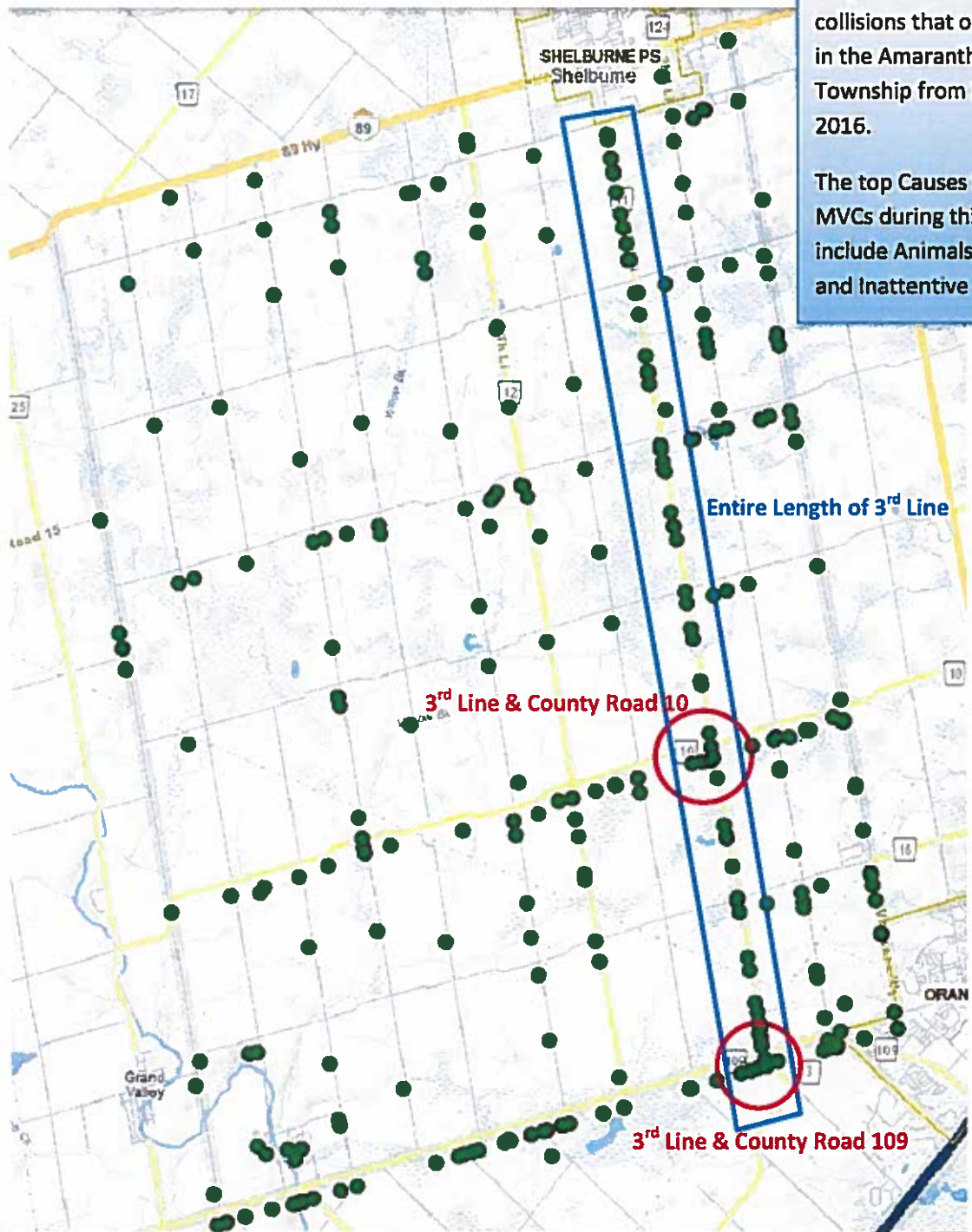


Central Region Headquarters



3) DUFFERIN DETACHMENT AREA – Amaranth – 2012-2016, All MVCs

Central Region Headquarters

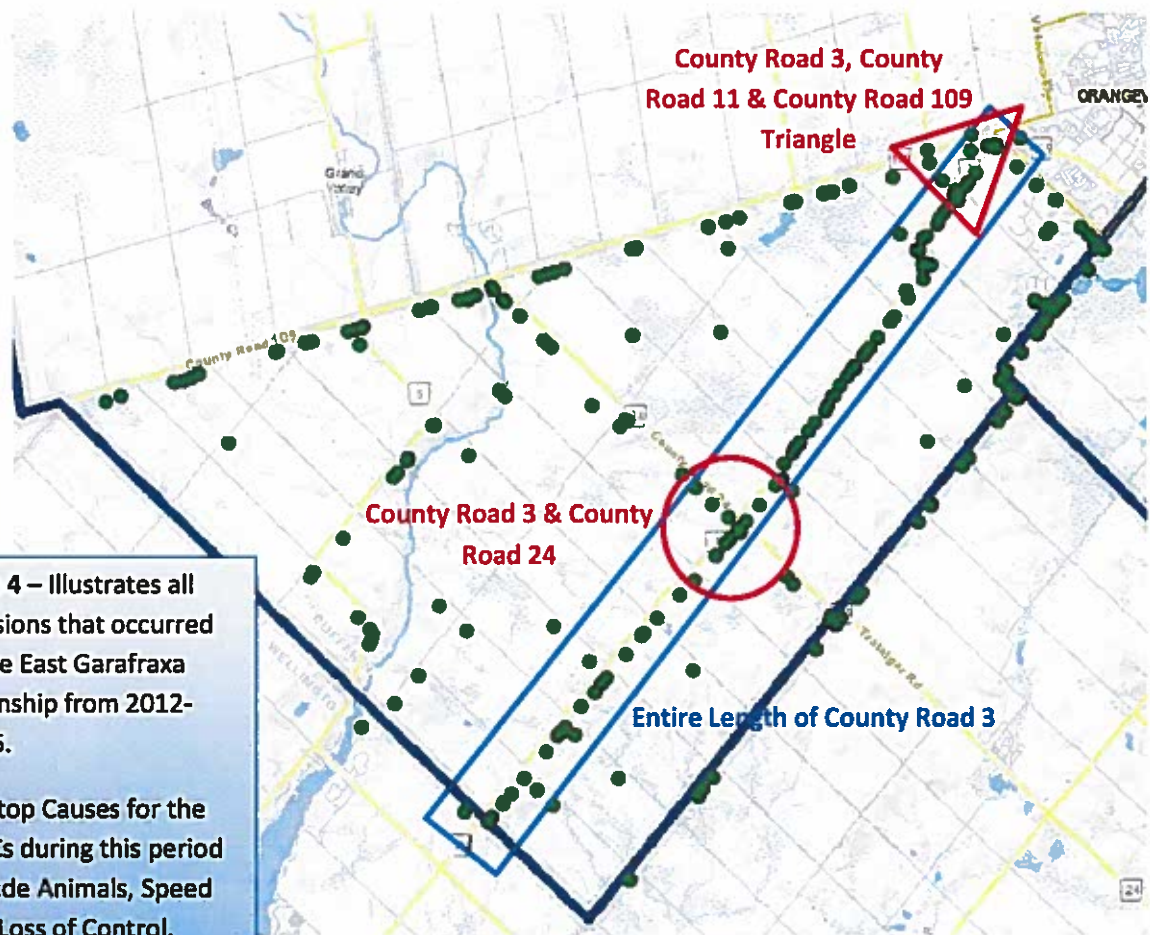


4) DUFFERIN DETACHMENT AREA – East Garafraxa – 2012-2016, All MVCs

Central Region Headquarters

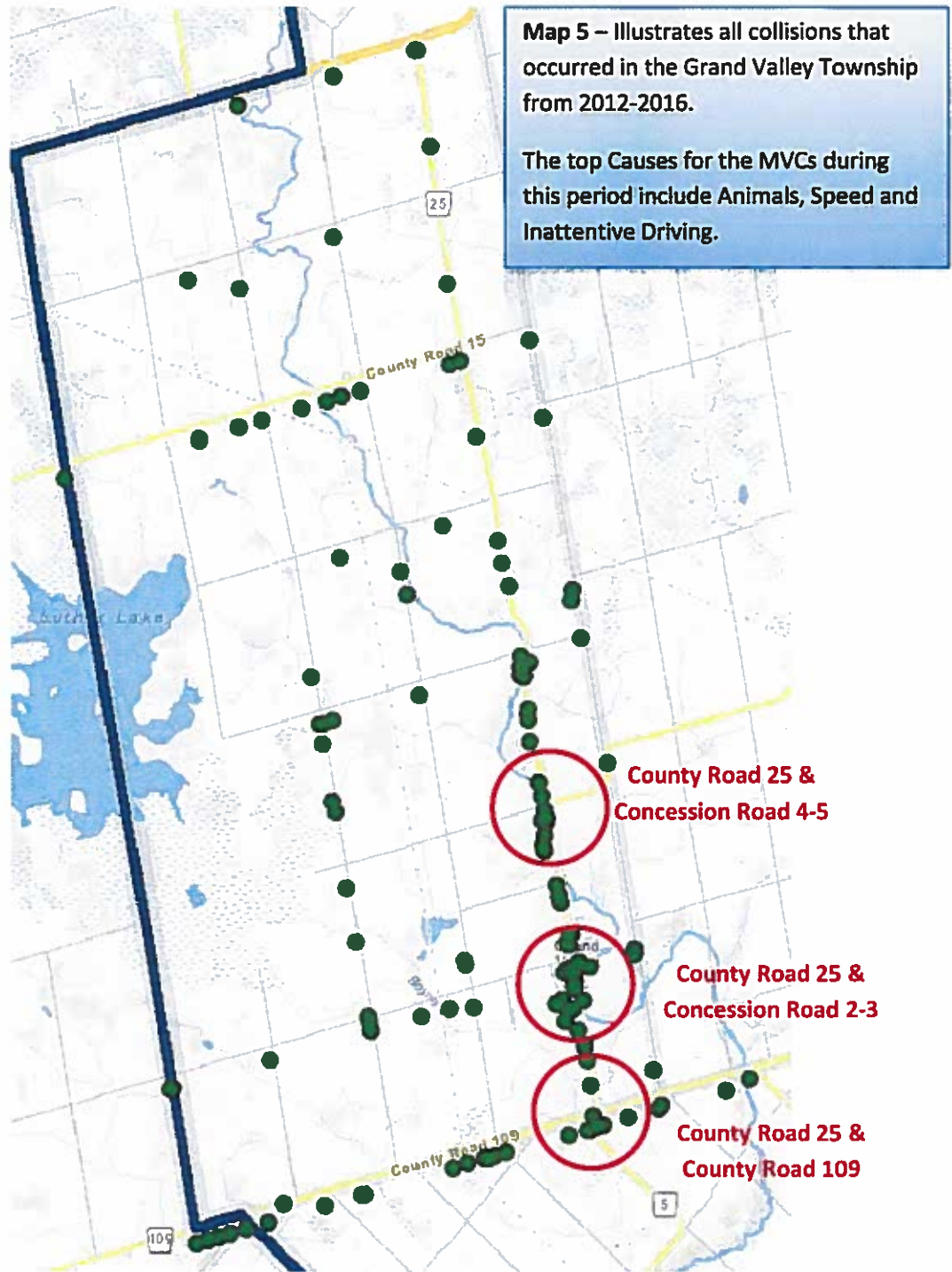
Map 4 – Illustrates all collisions that occurred in the East Garafraxa Township from 2012-2016.

The top Causes for the MVCs during this period include Animals, Speed and Loss of Control.



5) DUFFERIN DETACHMENT AREA – Grand Valley – 2012-2016, All MVCs

Central Region Headquarters

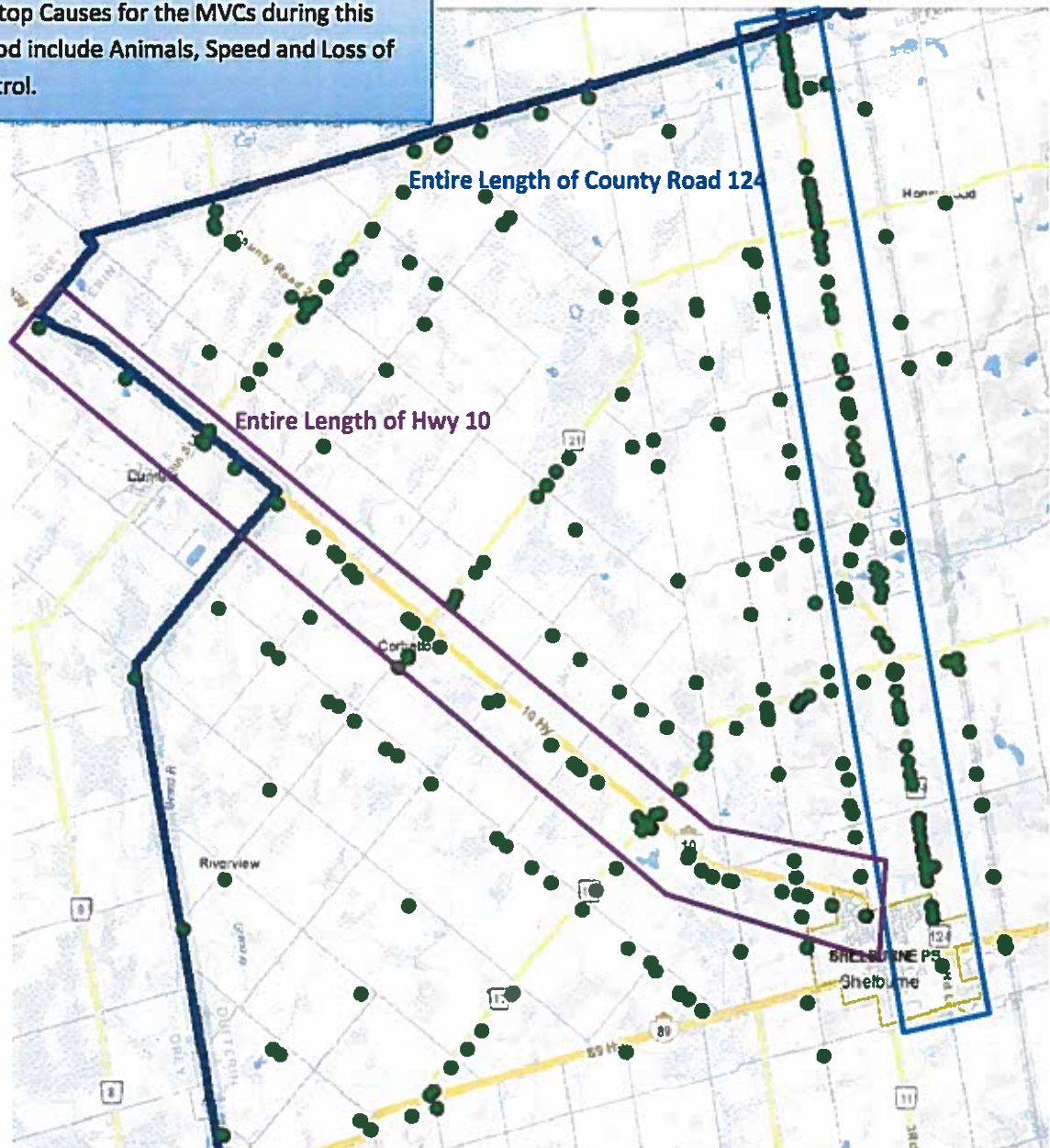


6) DUFFERIN DETACHMENT AREA – Melancthon – 2012-2016, All MVCs

Map 6 – Illustrates all collisions that occurred in the Melancthon Township from 2012-2016.

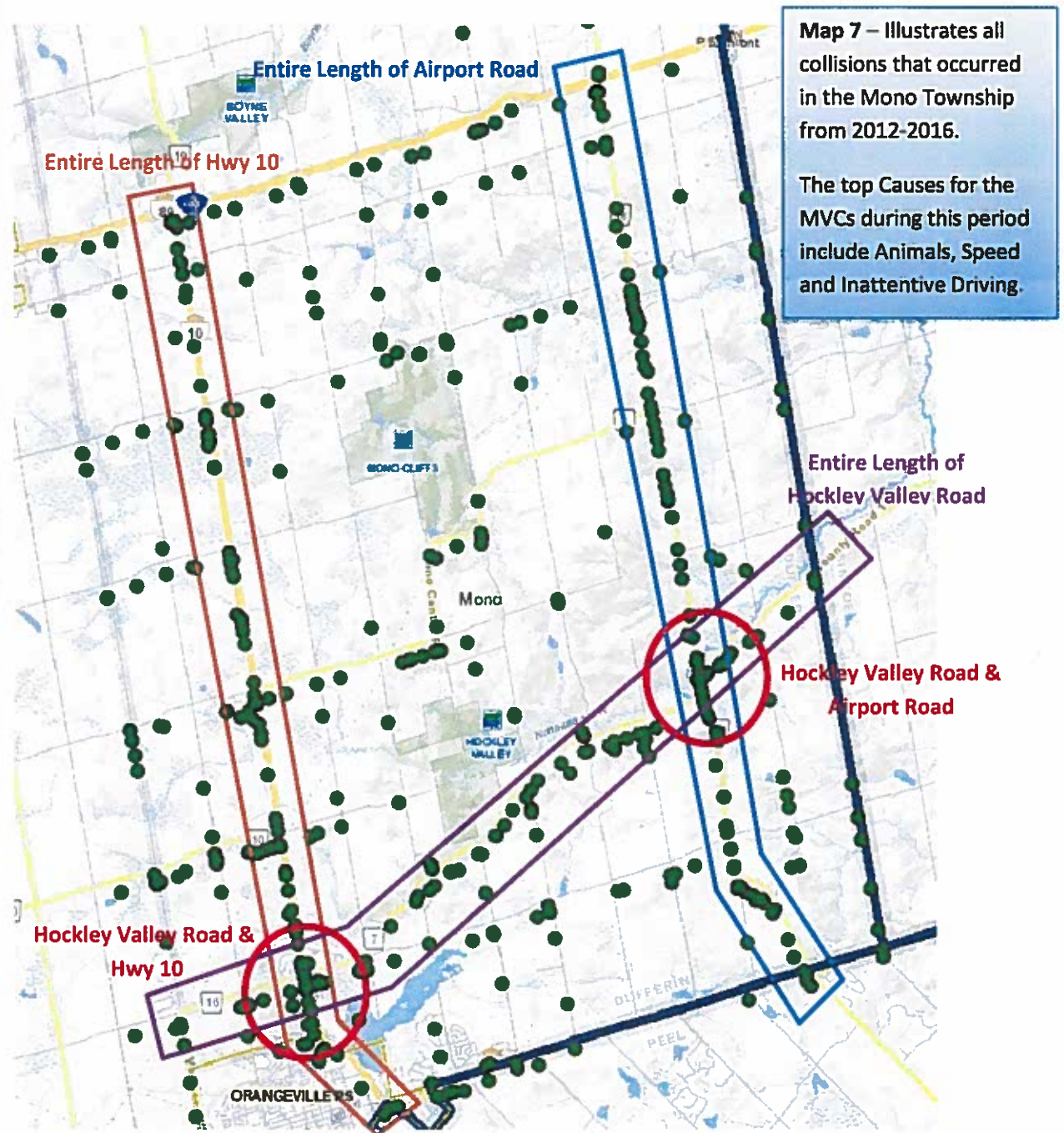
The top Causes for the MVCs during this period include Animals, Speed and Loss of Control.

Central Region Headquarters



7) DUFFERIN DETACHMENT AREA – Mono – 2012-2016, All MVCs

Central Region Headquarters

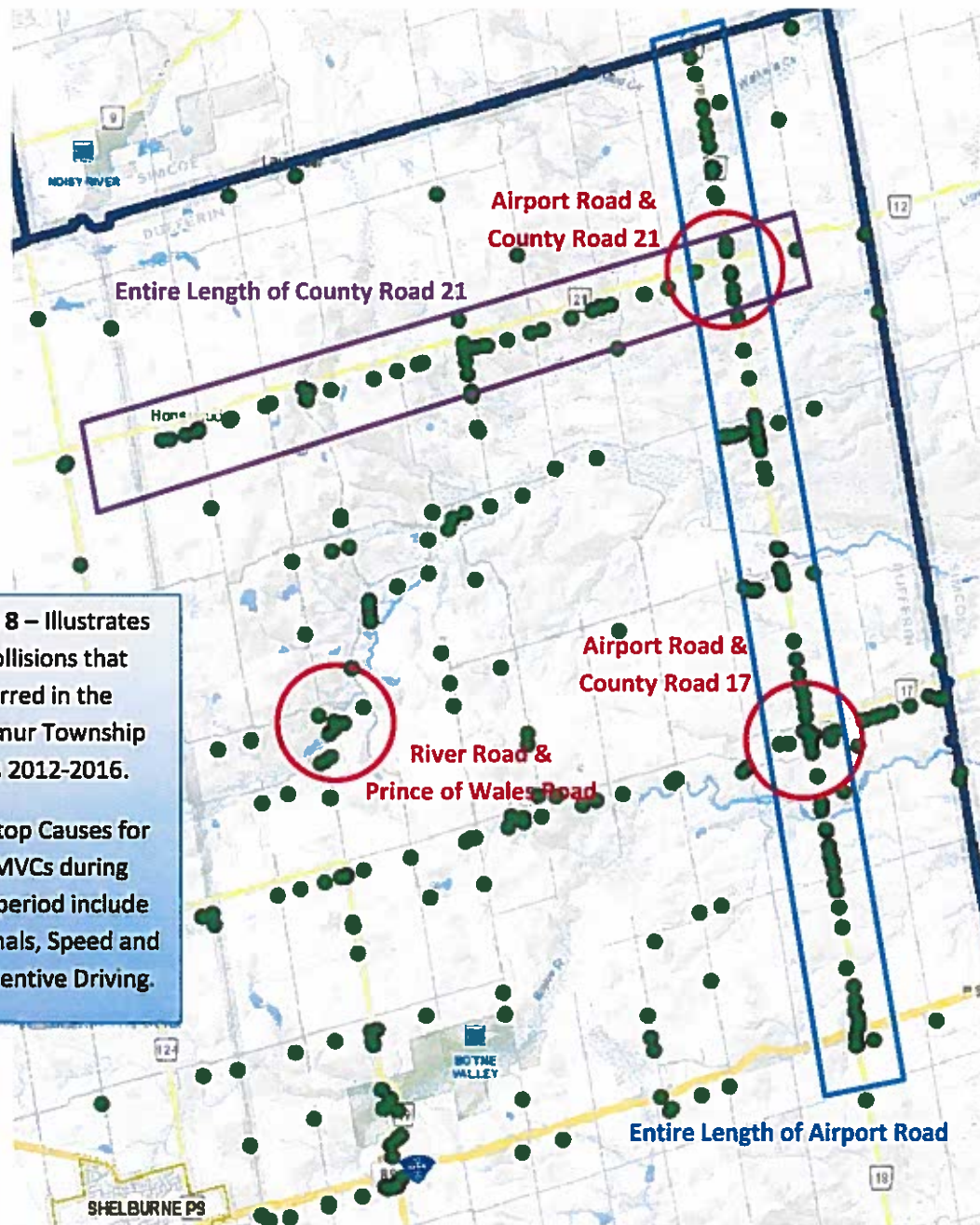


8) DUFFERIN DETACHMENT AREA – Mulmur – 2012-2016, All MVCs

Central Region Headquarters

Map 8 – Illustrates
all collisions that
occurred in the
Mulmur Township
from 2012-2016.

The top Causes for
the MVCs during
this period include
Animals, Speed and
Inattentive Driving.



Conclusion & Recommendations

There are several problem areas on each map. Although the visual representation may show concurring results, the determination for the problem intersections and routes are based on the number of collisions that have occurred in those areas.

The top causations for the MVCs have been noted on the map for each municipality. The top causations for **all** collisions in Dufferin County are Speed, Animals, Inattentive Driving and Loss of Control.

Many of the areas noted are busy intersections or roads used by commuters on a daily basis. This is likely a contributing factor into the number of collisions on these roads however is not likely to decrease with time. Increased enforcement and patrols of these areas is recommended.

Additional efforts by officers to reduce the speed of vehicles in the areas should also be made; speed was the second most common factor. As Inattentive Driving and Loss of Control were the third most common factor, it is recommended that targeted enforcement also be made for these issues.

Animals are the #1 factor for collisions in Dufferin. Due to the natural environment that makes up the Dufferin area, this will continue to be a significant issue for this area.

It is recommended that the OPP in partnership with the Dufferin County, work to educate the drivers in Dufferin on the significant risks that exist with regard to animals in the area. Efforts to reduce the risks of animal involved collisions such as education, additional signage on roads, additional lighting on roads and partnerships with landowners to increase visibility along the roads should be made.

Signboards to remind drivers of the current issues affecting their drives may be useful in some of the areas where road conditions can significantly change quickly.

End of report.



MINUTES
MULMUR-MELANCTHON FIRE BOARD
Monday, January 16, 2017
Fire Hall – 6:00 pm

Present: Chair Paul Mills from Mulmur Township
Vice Chair James Webster from Melancthon Township
Member Darren White from Melancthon Township
Member Earl Hawkins from Mulmur Township
Fire Chief Jim Clayton
Secretary Kerstin Vroom

Absent with Regrets: Deputy Fire Chief Jeff Clayton

Guest: Jeff Balicki CD, Spectrum Communications

1. Call to order by Secretary

The Secretary called the meeting to order and welcomed Jeff Balicki to the meeting.

2. Appointment of Chair and Vice-Chair

Motion #1-17: Webster-White: THAT Paul Mills be appointed as Chair of the Mulmur-Melancthon Fire Board for 2017. **Carried.**

The Secretary turned the meeting over to Chair Mills.

Motion #2-17: Mills-White: THAT James Webster be appointed as Vice-Chair of the Mulmur-Melancthon Fire Board. **Carried.**

Motion #3-17: Hawkins-Webster: THAT Kerstin Vroom be appointed as Secretary of the Mulmur-Melancthon Fire Board. **Carried.**

3. Approval of the Agenda

Motion #4-17: Hawkins-White: THAT the agenda be approved as copied and circulated.

Carried.

4. Declaration of Pecuniary Interests

Chair Mills stated that if any member had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

5. Approval of Previous Meeting's Minutes

Motion #5-17: Webster-White: THAT the minutes of September 12, 2016 are approved as copied and circulated. **Carried.**

7. Discussion on drafting an RFP for 911 fire dispatch services with Jeff Balicki CD, Spectrum Communications

Fire Chief Clayton outlined a flowchart of what the Mulmur-Melancthon Fire Department (MMFD) needs for effective 911 fire dispatch service. Jeff Balicki suggested an additional benchmark be included that the Station Chief will close the call when all vehicles are operational again. The radio equipment that the department currently has will still require a telephone tone out or someone from the department will need to call back to dispatch by cell phone. If the County implements the County Wide Interoperable System that was discussed at the recent All Chiefs meeting, then MMFD would be able to do full dispatch communication.

Direction Give to Secretary to prepare a draft RFP for 911 fire dispatch services.

6. Business Arising From Minutes

- Plowing of arena by Mulmur's Public Works Department

The Board was advised that Mulmur plows were not available to plow out the arena/fire department parking lot as road maintenance was their first priority, banks would be too high and plows would need to traverse on the wrong side of the road. Fire Chief Clayton advised that the current contract plow was doing a good job and that they now had dedicated fire personnel to use the snow blower (co-owned with the Arena) to clean out closer to the building.

- Update on Communications Tower

Jeff Balicki told the Board that the equipment was all installed on the Whitfield Tower and they were just doing testing to check if there was any interference. If the testing proved successful, then the system would be finalized shortly.

Jeff Balicki CD, left the meeting.

8. Correspondence (for information only)

i) Firefighter's Insurance Plan

9. Approval of Accounts & Financial Update

i) Approval of Accounts (Sept 08 to Dec 31, 2016)

Motion #6-17: White – Webster: THAT the accounts in the amount of \$46,008.66 (September 08 2016 to December 31 2016) be paid.

Carried.

ii) Report from Treasurer Heather Boston re: Stabilizing the Operating Levy

The Board reviewed the report and requested a chart with past averages of surplus and deficits prior to considering approval of an Operating Levy Stabilization Account.

iii) Report from Treasurer Heather Boston and 2017 Draft Budget #2

Motion #7-17: Webster – White: THAT the budget be approved as amended AND FURTHER THAT subject to the audit for 2016, be it resolved that any surplus or deficit of operating funds be allocated to the operating or deficit account in the 2017 budget.

Carried.

10. Chief's Call Report

11. Health and Safety Issues -- none

12. Old/New Business

i) Update on All Chief's meeting October 11, 2016 County wide radios

Fire Chief Clayton will contact the County Fire Co-ordinator for an update and bring it back to the next Board meeting.

ii) FirePro2 Software

Fire Chief Clayton advised the Board that currently he does all his paperwork manually and that this software is notably improved from the software that the Fire Department had years ago. The Board noted that they may consider this software in a future budget.

iii) Fire Hall Shelter Opening during Snow Storm - January 4, 2017

The Board discussed the actions that caused the opening of the Fire Hall to travelers on January 04, 2017 without the approval of our Emergency Management & Communications Coordinator. Fire Chief Clayton advised the Board that he received a call from Orangeville dispatch that the OPP had requested the hall to be opened.

Direction was given to the Secretary to prepare a letter to the Orangeville Police Services Board regarding the correct protocols for opening Emergency and/or Warming Shelters and to forward a copy to the County Warden for comments prior to sending it out.

13. Confirming Motion

Motion #8-17: Webster-Hawkins: THAT be it resolved that all actions of the Members and Officers of the Mulmur/Melancthon Fire Board of Management, with respect to every matter addressed and/or

adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. **Carried.**

14. Motion to Adjourn

Motion #9-17: Hawkins-Webster: THAT we do now adjourn at 7:50 pm to meet again at the call of the Chair. **Carried.**

Approved by:

Paul Mills

Kerstin Vroom

Chair

Secretary

CENTRE DUFFERIN RECREATION COMPLEX
BOARD OF MANAGEMENT

Minutes of the Regular meeting held November 23, 2016 at the CDRC

Attendance:	Walter Benotto	Shelburne
	Wade Mills	Shelburne
	Dan Sample	Shelburne
	AJ Cavey	Shelburne
	Chris Gerrits	Amaranth
	Heather Foster	Amaranth
	Ralph Manktelow	Mono
	Janice Elliott	Melancthon
	Ron Webster	Melancthon
	Kim Fraser	Facility Administration Manager
	Marty Lamers	Facility Maintenance Manager

Meeting called to order by Chair, Walter Benotto at 6:00pm.
A quorum was present.

Declaration of Pecuniary Interests:

Walter Benotto stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Agenda:

Add to Old Business UGDSB-shared driveway

MOTION #1 – Moved by J. Elliott seconded by R. Webster. Be it resolved we approve the agenda dated November 23, 2016 as circulated and presented and amended.
Carried

Discussion of Minutes of Previous Meetings:

MOTION #2 – Moved by W. Mills seconded by J. Elliott. That the minutes of the CDRC Board of Management regular board meeting held October 26, 2016 be approved as presented and circulated.

Carried

Correspondence:

- Letter from The Township of Amaranth requesting the CDRC budget before the end of January 2017
- Email from the Township of Melancthon accepting the CDRC 2017 Budget
- Response from CJ Schneider regarding Trespassing Notice

BD/COMM #2 MAR - 2 2017

MOTION #3 – Moved by W. Mills seconded by H. Foster. That correspondence is received and placed on file.

Carried

R. Manktelow arrives at 6:08pm

Finance Committee Report:

MOTION #4 – Moved by H. Foster seconded by R. Webster. That the bills and accounts, as presented in the amount of \$35,003.27 be approved and paid.

Carried

MOTION #5 – Moved by W. Mills seconded by H. Foster. Be it resolved that the CDRC 2017 Draft Budget as presented on November 23, 2016 (and attached) be approved with Municipal Funding of \$302,187.00 being requested, and that a copy of this motion and the budget be sent to all member municipalities.

Carried

MOTION #6 – Moved by W. Mills seconded by D. Sample. That the accounts receivable owed by Shelburne Sharks Inc. in the amount of \$17,117.25 be relisted as a “bad debt” pending current collection efforts.

Carried

Facility Administration Manager’s Report:

See Schedule A

MOTION #7 – Moved by C. Gerrits seconded by H. Foster. That we receive the report from the Facility Administration Manager.

Carried

AJ Cavey arrives at 6:25pm

Facility Maintenance Manager’s Report:

See Schedule B

MOTION #8 – Moved by R. Webster seconded by C. Gerrits. That we receive the report from the Facility Maintenance Manager.

Carried

Old Business:

UGDSB-Shared Driveway

After review and discussion of presented information the following motion was presented.

MOTION #9 – Moved by D. Sample seconded by R. Manktelow. That the CDRC Board approves the layout plan as presented. This will be revisited in April 2017 for final approval.

Carried

Confirmation by By-law

MOTION #10– Moved by J. Elliott seconded by R. Webster. Be it resolved that leave be given for the reading and enacting of by-law #16-2016 being a by-law to confirm certain proceedings of the CDRC Board of Management for its Regular Board meeting held November 23, 2016.

Carried

Adjournment:

MOTION #11- Moved by C. Gerrits seconded by J. Elliott. That we now adjourn at 6:43pm to meet again at the call of the chair.

Carried

Secretary - Treasurer

Chairperson

Dated

SCHEDULE 'A'

Facility Administration Managers Report – Nov 23, 2016

Grants:

The Canada Summer Jobs (CSJ) grant for \$4,730.00 has been received.

Seasonal Summer Hiring:

I will be posting employment ads in mid-December

SCHEDULE 'B'

Facility Maintenance Managers Report – Nov 23, 2016

SAFETY:

There were no safety incidents.

ARENA: No issues

Chemical clean for compressors completed on Oct 27 2016 running cooler and cycles less but it is also getting colder outside

BUILDING : Replaced ballast and bulb outside parking lot light north east corner.

POOL:

GROUNDS:

The new path is paved Nov 16, 2016 some signage by the school and curbing by the town to finish.

GENERAL INFORMATION:

I attended a meeting for Ontario College of Trades at Shelburne town office. There was a general complaint for the county. It was an information session to inform us when licensed trades people are required, RFP's should reflect this.

Completed JHSC Certification Part 1 Oct 25, 26 2016 and Standard first aid\AED\CPR Oct 28, 2016

Marty Lamers

Facility Maintenance Manager

SHELBURNE & DISTRICT FIRE BOARD

December 6th, 2016

The Shelburne & District Fire Department Board of Management meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. Opening of Meeting

- 1.1 Chair, Tom Egan, called the meeting to order at 7:04 pm.

2. Additions or Deletions

- 2.1 None at this time.

3. Approval of Agenda

3.1 Resolution # 1

Moved by F. Nix – Seconded by J. Elliott

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. Approval of Minutes

4.1 Resolution # 2

Moved by J. Elliott – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of November 1, 2016 as circulated.

Carried

5. Pecuniary Interest

- 5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 2017 Operating Budget

The Board discussed the need to develop a formula for splitting the FPO duties wages. The Board discussed asking Shelburne to put in \$50,000.00 again this year to offset the FPO duties.

Each municipality is to report back to the Board at the next meeting with the growth in their Town/Township from 2014-2016.

9. **New Business**

9.1 Capital Budget – 5 year Capital Plan

Three (3) versions of the Capital Plan were presented to the Board. The Chief explained the addition of the Bunker Gear Room and Contamination Room to the Board.

Member, Ken McGhee suggested that we ask Steve Murphy from Dufferin County to do some research and ask Dufferin County to put some money towards the Contamination Room.

Member, Fred Nix, and Vice Chair, Janice Elliott like version 3 of the Capital Budget where the increase is staggered. Member, Keith Lowry, likes version 1 of the Capital Budget as he feels it would give us a bigger cushion against inflation and the U.S. dollar.

Member, Fred Nix, asked the Chief and Deputy Chief which version they would prefer; version 1 or Version 3? The Chief would love to see version 1, however, he understands that version 1 might be the most affordable option for different towns.

Resolution # 3

Moved by: F. Nix – Seconded by: J. Elliott

BE IT RESOLVED THAT:

The SDFB is accepting version 3 of the Capital Plan as presented, and will review

annually.

Carried

10. **Chief's Report**

10.1 **Monthly Reports (November 2016)**

There were a total of 23 calls for the month of November and there were 2 Buildings Inspected, 1 Fire Safety Plan reviewed and no Site Plans reviewed.

10.2 **Update from Fire Chief**

The Chief hosted the Dufferin County Fire Chief's meeting, arranged a Holiday Safety contest in partnership with local media, met with MPP Sylvia Jones re: Hwy 10 re-construction and completed the SCBA In-service.

11. **Future Business:**

11.1 None at this time.

12. **Accounts & Payroll – November 2016**

12.1 **Resolution # 4**

Moved by K. McGhee – Seconded by J. Horner

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$197,690.77 for the period of October 28, 2016 to November 24, 2016 as presented and attached be approved for payment.

Carried

12.2 **Resolution # 5**

Moved by J. Horner – Seconded by K. Lowry

BE IT RESOLVED THAT:

Payroll for the following month(s) be approved for payment:

November 2016 - \$22,524.09

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 6**

Moved by K. Lowry – Seconded by J. Horner

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 Resolution # 8

Moved by J. Horner – Seconded by K. Lowry

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:41 pm to meet again on January 3, 2017 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Tom Egan
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of December 6, 2016

Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Ken McGhee	X	
Fred Nix	X	
Township of Melancthon		
Janice Elliott	X	
Wayne Hannon	X	
Town of Shelburne		
Tom Egan	X	
Ken Bennington		X
Township of Mulmur		
Keith Lowry	X	
Janet Horner	X	
Staff		
Brad Lemaich – Fire Chief	X	
Ed Walsh – Deputy Fire Chief	X	
Nicole Hill – Sec/Treas.	X	

SHELBURNE & DISTRICT FIRE BOARD

November 1st, 2016

The Shelburne & District Fire Department Board of Management meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. Opening of Meeting

- 1.1 Chair, Tom Egan, called the meeting to order at 7:06 pm.

2. Additions or Deletions

- 2.1 None at this time.

3. Approval of Agenda

3.1 Resolution # 1

Moved by J. Elliott – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. Approval of Minutes

4.1 Resolution # 2

Moved by F. Nix – Seconded by J. Elliott

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of October 4, 2016 as circulated.

Carried

5. Pecuniary Interest

- 5.1 No pecuniary interest declared.

BD/COMM #4 MAR - 2 2017

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 2017 Budget

The board discussed the budget and the need to update the Capital Plan. The Board discussed the need to develop a formula for dispersing the FPO wages between the municipalities.

Resolution # 3

Moved by J. Elliott – Seconded by F. Nix

BE IT RESOLVED THAT:

The SDFB create a reserve for any operating surplus for the purpose of stabilizing any future or unforeseen operating and or capital expenses.

Carried

9. **New Business**

9.1 Enhanced Radio Communication Opportunity

There is currently difficulty with communication between the fire stations and Dufferin County Emergency Management. Dufferin County will pay for 50% of the replacement hardware to remedy the issue however there is also a \$40,000 set up fee to which payment for has yet to be discussed.

10. **Chief's Report**

10.1 **Monthly Reports (October 2016)**

There were a total of 23 calls for the month of October and there were 2 Building Inspected and 3 follow ups, 1 Fire Safety Plan reviewed and no Site Plans reviewed.

10.2 **Update from Fire Chief**

The Chief installed the SDFD Training Resource Library and completed the SCBA final order.

11. **Future Business:**

11.1 None at this time.

12. **Accounts & Payroll – October 2016**

12.1 **Resolution # 5**

Moved by K. McGhee – Seconded by H. Foster

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$26,256.75 for the period of September 27, 2016 to October 27, 2016 as presented and attached be approved for payment.

Carried

12.2 **Resolution # 6**

Moved by J. Elliott – Seconded by H. Foster

BE IT RESOLVED THAT:

Payroll for the following month(s) be approved for payment:

October 2016 - \$23,111.10

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 7**

Moved by K. McGhee – Seconded by F. Nix

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 Resolution # 8

Moved by J. Elliott – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:45 pm to meet again on December 6, 2016 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Tom Egan
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of November 1, 2016

Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Ken McGhee	X	
Fred Nix	X	
Township of Melancthon		
Janice Elliott	X	
Wayne Hannon	X	
Town of Shelburne		
Tom Egan	X	
Ken Bennington		X
Township of Mulmur		
Keith Lowry	X	
Janet Horner		X
Staff		
Brad Lemaich – Fire Chief	X	
Ed Walsh – Deputy Fire Chief	X	
Nicole Hill – Sec/Treas.	X	

Denise Holmes

From: Michele Harris <michele@headwaters.ca>
Sent: Friday, February 24, 2017 3:10 PM
Subject: Headwaters Tourism Update - to February 17th, 2017
Attachments: Headwaters Tourism - to 17 February 2017.pdf; Headwaters Tourism Board Minutes - 26 Jan 2017.pdf

Good Friday afternoon:

Please find attached the Headwaters Tourism update to February 17th 2017, as well as approved minutes from our January 26th Board of Directors meeting. Would you be good enough to include in your next Council package for information purposes?

Thank you so much, and please don't hesitate to contact me directly if you have any questions.

Regards,

M

Michele Harris | Executive Director

519.942.0314, x201 | 519.215.2771

headwaters.ca | headwatersb2b.ca



TWO THOUSAND SIXTEEN
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OF EXCELLENCE
WINNER**



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Headwaters Tourism - public profile & sector engagement



On Thursday, February 9th, 2017, at the Economic Developers' Council of Ontario Awards of Excellence in Toronto, Headwaters Tourism was recognized for exceptional work in marketing and economic development in the following categories:

- **WINNER** - Best Publication (Print or Electronic) - **Headwaters 2016 Four-Season Visitors' Guide**
- **WINNER** - Regional & Cross-Border Collaboration for **Headwaters: Evolution of a Centre of Equine Excellence**
- **HONOURABLE MENTION** - Collaboration & Partnership Award/Public Private Partnership for **Headwaters Parade of Horses - Pan Am Legacy Project**

- Headwaters Tourism & Humber College:
 - Took part in the third annual Tourism Ambassador Certification program that was delivered to 75 students from Humber College's School of Hospitality, Recreation and Tourism. This innovative program is a legacy of the PanAm Games partnership between Headwaters Tourism, the Town of Caledon and Humber College that was announced in 2014 to support workforce training, tourism development and to help support the next generation of workers in the tourism industry.

Product development – Arts & Heritage

- Meetings with Dufferin County and Dufferin Arts Council to explore opportunities for sector asset mapping and sector development (modelling equine sector project)
- Meeting with Town of Orangeville to discuss cultural asset mapping and opportunities for sharing data

Product development – Fresh & Local



- Largest number of participants ever taking part in the 2017 edition of Taste of Maple – 21 registered businesses.
- Headwaters Tourism is working with the Culinary Tourism Alliance to align and identify market-ready tourism businesses who can help showcase the best of the region's culinary tourism offerings; opportunities to co-present programming and encourage increased use of local products in their culinary offerings (FeastOn Ontario certification possibilities)

Product development – Horse & Country

- Meetings with industry stakeholders to explore opportunities to continue project development
- Putting together plan to increase number of horses in the award-winning Parade of Horses on an annual basis; would need to be a self-financing project and maintain the artistic integrity, standards and mandate of original project; would allow the Parade of Horses legacy to continue and support consumer and industry interest in project.

Municipal economic development integration:

- Attended 2017 Economic Developers' Council of Ontario conference, including the following sessions:
 - *Age of Disruption* (Terry Stuart, Chief Innovation Officer, Deloitte)
 - *Driving Innovation and Scaling Up*
 - *How to lead when no one is listening* (Dr. Mary Donohue, Chief Executive Officer, Donohue Learning)
 - *Tourist Attractions – How Leveraging Local Assets Leads to Community Building and New Investment Opportunities*
 - *Big Data & Leadership: Creating Meaningful Experiences with Analytics and Information*
- Meeting with Tourism Industry Association of Ontario – exploring opportunities to participate in Ontario's rural tourism working committee
- Meeting with Culinary Tourism Alliance - exploring opportunities to work more directly with CTA to leverage business alignment and policy opportunities in relation to rural tourism
- Meeting with Ontario Ministry of Economic Development & Trade re funding and program opportunities for Headwaters region
- Annual delegation to Dufferin County's General Government Services committee: "Investing in regional tourism"

Industry Engagement

- Working with Central Counties Tourism to engage near market-ready partners for participation in Headwaters *Leading With the Best* program and 2017 Headwaters Visitor Guide. New partners engaged include:
 - Caledon Hills Cycling
 - Champ Burger
 - CJ Shelton (artist)
 - Dragonfly Arts on Broadway
 - Drake Apothecary
 - ECO Camp
 - Euphoria
 - Far Shot
 - Farmhouse Pottery
 - Forage
 - Forks of the Credit Inn
 - Go Yoga
 - Lavender Blue
 - Marlene Madole (artist)
 - Osprey Valley Golf
 - Rustik
 - The Globe Restaurant
 - Woodfield Farm

Marketing:

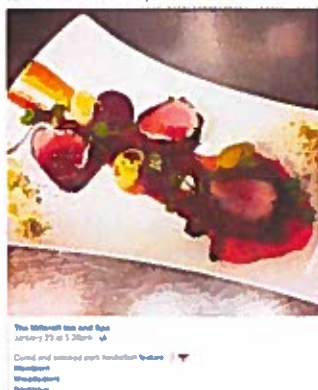
- **2017 Headwaters Four-Seasons Visitors' Guide:**
 - Advertising space is completely sold out.
 - Launch of Headwaters 2017 Four-Season Visitors' Guide will take place on Thursday, May 18th, with distribution through the Globe & Mail.

Digital engagement statistics: January 1st to January 31st, 2017

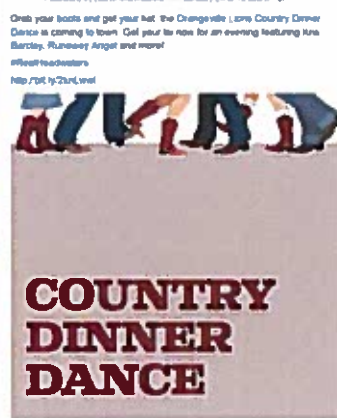
www.headwaters.ca www.headwatersb2b.ca www.headwatershorsecountry.ca	January 2017
Sessions	8,960
Page views	21,081
Facebook	January 2017
Total reach	29,300
Page impressions	60,800
Twitter	January 2017
Followers	4,743
Reach	114,804

Social media posts:

Headwaters shared The Millport Inn and Spa | photo
"Headwaters" Published by Dawn Muenzel on January 26 at 7:27pm



Headwaters with Orangeville Agricultural Society and 3 others
Published by Dawn Muenzel on January 24 at 10:05am



Headwaters
Published by Dawn Muenzel on January 24 at 10:18am

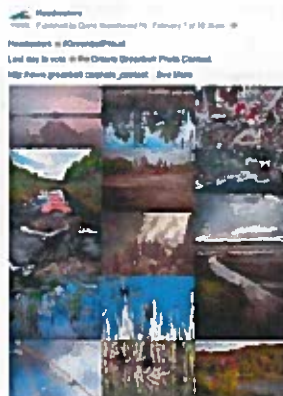


Headwaters with Spirit Tree Estate Winery and Cawson 14th Brewing Company at Your Calendar
Published by Dawn Muenzel on January 24 at 10:13am



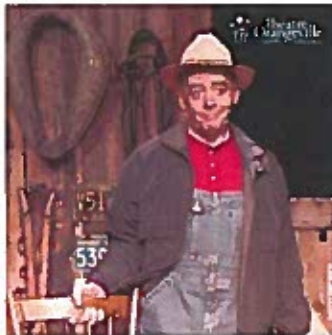


Executive Director Report
17 February 2017



Executive Director Report 17 February 2017

Headwaters
Published by Darin Muenchwald 11 February 8 at 5:02pm
MAG & a Whirligig Wednesday and book your lot now for Theatre Orangeville's latest production on until Feb 19th
<http://bit.ly/2hG1d1r>



Headwaters with Adams Estate Winery
Published by Darin Muenchwald 11 February 8 at 10:00am
Ad the best portfolio end up in the Michen. That's where we find Adams Estate Winery and Hockley Valley Rowers John-Paul Adams in conversation (TIA Culinary Tourism Advance. <http://bit.ly/2hG1d1r>)
Find out more about John-Paul and sister John Adams Corp. - <http://bit.ly/2hG1d1r>
#Headwaters #DiscoverON #DiscoverON



Headwaters
Published by Darin Muenchwald 11 February 8 at 11:44am
Celebrate all things red in an expressive art session with C.J. Shelton - Drawing Moon Designs at the beautiful Alton Mill Arts Centre
<http://bit.ly/2hG1d1r>
#Headwaters #DiscoverON #DiscoverON



Headwaters
Published by Darin Muenchwald 11 February 10 at 10:56am
Closely with sunny breaks and 100% chance of observational goodness at the Orangeville Farmers' Market tomorrow
<http://bit.ly/2hG1d1r>



Headwaters shared The Friendly Chef Adventure Inc.'s photo
Published by Darin Muenchwald 11 February 12 at 6:00pm
#Headwaters



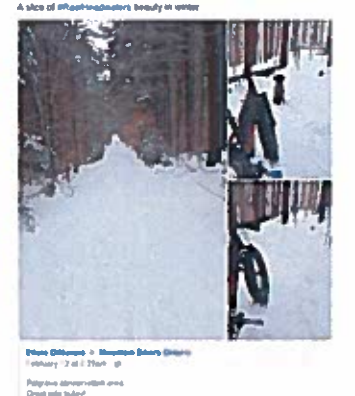
Headwaters shared Credit Valley Conservation's photo
Published by Darin Muenchwald 11 February 12 at 6:00pm
A little something to quick you up this Valentine's Day!
#Headwaters



Headwaters shared Grand Sports Distillery's photo
Published by Darin Muenchwald 11 February 12 at 6:00pm
We can barley contain our excitement!
Check out the announcement from Grand Sports Distillery
#Local #Cheers



Headwaters shared Elora Distillery's photo
Published by Darin Muenchwald 11 February 12 at 10:00am
A slice of #Headwaters beauty in winter



Headwaters
Published by Darin Muenchwald 11 February 14 at 12:00pm
A little daily from 1761 to help you get your weekend on this weekend at Spirit Tree Estate Winery
Here is to the... all apple tree
Whence you may find
And whence you may find
See more



Headwaters with Orangeville Blues and Jazz Festival and 4 others
Published by Darin Muenchwald 11 February 14 at 11:00am
This #TuesdayBluesDay plan a night out with Paul James Band, Soul Collective and more at the Orangeville Blues and Jazz Festival
<http://bit.ly/2hG1d1r>



Headwaters
Published by Darin Muenchwald 11 February 14 at 11:00am
Looking for Family Day activity ideas in #Headwaters? We've got you covered. Starting with the Town of Shelburne's Frozen Fest
<http://bit.ly/2hG1d1r>
#FamilyDay #Headwaters #DiscoverON



Headwaters with Dufferin County and More Herd's Racing
Published by Darin Muenchwald 11 February 14 at 11:00am
#Headwaters #FamilyDay activity ideas #2 Town of Monro's Family Day
<http://bit.ly/2hG1d1r>
#DiscoverON



Headwaters with Dufferin County and 4 others
Published by Dave Murphree · 19 · 22 hrs

#Headwaters of unity Day activity idea #3: I unity Day Play Day at Dufferin County Museum & Archives.

<http://bit.ly/2WzCzCz>

#Headwaters of unity Day



Headwaters
Published by Dave Murphree · 19 · 21 hrs

#Headwaters of unity Day activity idea #4: I unity Day Shopping Festival at Spirit Tree Estate Cider!

<http://bit.ly/2WzCzCz>

#Headwaters of unity Day



Headwaters
Published by Dave Murphree · 19 · 21 hrs

I orders who lunch together, they together
Head to The Family Chef Adventures Inc. for delicious the family
own capital or the Breaded Hills burger

#Headwaters of unity Day



Headwaters
Published by Dave Murphree · 19 · 18 hrs

February 18th is #CineWineDay. Might we suggest you do your part with some of Headwaters' finest from Adams Estate Winery?

#Headwaters of unity Day



Earned media:

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General News

Headwaters Tourism and Spirit Tree earn provincial recognition as award finalists

November 16, 2016 · 0 Comments

The Ontario Tourism Marketing Partnership Corporation (OTMPC), along with the Tourism Industry Association of Ontario (TIAO) and the Culinary Tourism Alliance (CTA), announced last month the finalists for the 2016 Ontario Tourism Awards of Excellence. Headwaters Tourism is one of the finalists.

The small Ontario destination marketing organization, representing Caledon, as well as Dufferin County and the Towns of Erin, Mono and Shelburne, has been named a finalist in four categories: Tourism Marketing Campaign Under \$25,000 for the Headwaters: Where Ontario Gets Real brand launch; Tourism Print Collateral Award for the Headwaters 2015 Four-Season Visitors' Guide; Tourism Innovator of the Year for the Headwaters Parade of Horses, and Travel Media Photography Award — John Church (cover photography for Headwaters 2015 Glow, Snow & Go Guide).

Headwaters Tourism has also announced that one of the region's premier tourism businesses, Spirit Tree Estate Cider, has been named a finalist in the Ontario Culinary Tourism Event of the Year category for their Family Day Wassailing Festival.

The awards are presented annually to celebrate success and are an opportunity to recognize those who have made significant contributions to Ontario's tourism industry.

"Headwaters Tourism continues to raise the bar for what small destination marketing organizations can do to promote the exceptional tourism experiences available in rural areas of this province," Headwaters Tourism's Board Chair Stacy Coupland said. "With a shared vision for what makes 'Headwaters, Where Ontario Gets Real', we are proud to work collaboratively and in alignment with our municipalities, partners and tourism stakeholders to leverage scarce resources for collective impact."

"Our Headwaters story is special and we are proud to share our story with visitors who are excited to meet our people and discover the best of rural Ontario," Coupland added. "Being recognized as Ontario Tourism Awards of Excellence finalists is affirmation that what we're doing in Headwaters is working. Congratulations to everyone involved in bringing us to this stage — it was truly a collaborative effort, and we're honoured to be recognized at the provincial level."

This recognition comes on the heels of Headwaters Tourism also recently being named a finalist for two major Canadian Tourism Awards by the Tourism Industry Association of Canada: Marketing Campaign of the Year and Tourism Innovator of the Year.

The Ontario award winners will be announced in Ottawa Nov. 22 following the Ontario Tourism Summit.

The Canadian Tourism winners will be announced in Gatineau, Quebec Nov. 30 at the conclusion of the Canadian Tourism Congress.

Letters to the Editor

- Cut bureaucracy
- The case for a pool
- Caledon village could use a pool
- Front row seats at council
- Thanks for helping to welcome Santa
- Quality may be cause of low enrolment
- Thank you, Councillor
- Are seniors being left out in the cold?
- Thanks for supporting Santa Claus Parade
- Shop with a Cop was a success

Headline News

Mens on Wheels first beneficiary of 100 Women Who Care

By Bill Ren They didn't quite get the 100 women out that they were hoping for, but the first meeting of the Caledon chapter of ...

Community gets input on closing Credit View

By Bill Ren Although Peel District School Board officials are stressing nothing has been finalized, there seems to be a general acceptance that Credit View ...

Meeting on transportation options

What transportation options will help provide access to programs and services in Caledon? Caledon Community Services (CCS) is inviting people to get in on the ...

Ribbon cut to open Che's Place



Board of Directors' Meeting
26 January 2017 – 9am to 11am
Edelbrock Centre, 30 Centre Street, Orangeville

Meeting Minutes

Attending: Stacey Coupland, Elaine Capes, John Brennan, Maria Britto, Lisa Johnson Bill Lidster, Sharon Martin, Rob Mezzapelli, Adriana Roche, Laura Ryan, Alison Scheel, John Telfer

Ex-officio: Michele Harris, Sandra Dolson, Sonya Pritchard, Robyn Mulder

Regrets: Ross Millar

Guests: Diane Murenbeeld (HT Marketing Manager) & Stephany St. Louis (HT Program Manager)

Meeting called to order at 9:00 am

Declaration of pecuniary interest: none

Motion: to approve the agenda

Motioned by: Maria Britto

Seconded by: John Brennan

Outcome: carried

Motion: to approve the consent agenda items

Motioned by: Rob Mezzapelli

Seconded by: John Brennan

Outcome: carried

Motion: to approve the minutes of the 08 December 2016 Board meeting

Motioned by: Maria Britto

Seconded by: Elaine Capes

Outcome: carried

Business arising from the previous minutes:

- Follow up to Mr. Gil Boland re water ski park in Mono; response sent by Executive Director on December 16, 2016 (included in January 2017 HT Board package for reference)



Board of Directors' Meeting
26 January 2017 – 9am to 11am
Edelbrock Centre, 30 Centre Street, Orangeville

Executive Director's report to January 20th, 2017

Additional items:

As discussed at the December 2016 Board meeting, Headwaters Tourism had started to research opportunities available through the implementation of a destination marketing fee (DMF) on hotel visits to the region. It appears there have been recent movements by the provincial government exploring options for implementing a province-wide hotel tax that would be collected by municipalities. The Tourism Industry Association of Ontario, the Greater Toronto Hotel Alliance, as well as tourism industry stakeholders from across the province, are attempting to understand what this tax would mean for the tourism industry. Concern is that a policy of this nature would simply be a tax on the "visitor" and that collected revenues would be used as general revenues rather than directed to support the tourism industry. This has serious implications for regions (like Toronto) that already collect a DMF. Headwaters Tourism will continue to monitor this issue and the potential implications for tourism in the region.

Executive Director will be attending the EDCO conference in early February 2017 and prior to that conference in Toronto will attempt to book meetings with Ontario Tourism Marketing Partnership Corporation (OTMPC) and Tourism Industry Association of Ontario (TIAO).

Motion: to receive the Executive Director report as presented

Motioned by: Rob Mezzapelli

Seconded by: Elaine Capes

Outcome: carried

Review of Ontario Tourism Strategic Framework and Action Plan

A number of positive indications in this plan include: shifting to outcome focused metrics; talk about collaboration and strategic alignment; pleased to see that the province will be reviewing provincial funding models including all programs and RTOs.

Concerns about what the numbers being reported really mean; how is the investment in provincial tourism resulting in more visitor receipts to the province and are we tracking these numbers; the vision in the plan seems very internally focused and less on the visitor and/or tourism operators and stakeholders. Plan talks about a regional tourism approach with \$281 million invested annually, but what does this translate into in regards to meaningful outcomes;

Marketing strategically seems to be a focus of the action plan, including consistency of brand and messaging; why then are RTOs creating new brands and how are these aligning with the provincial brand; why are RTOs focusing on marketing – shouldn't this be left up to the provincial tourism marketing agency (Ontario Tourism Marketing Partnership Corporation) and RTOs could focus more on workforce development, product development & investment attraction.

Also concern in that there seems to be no mention of "rural" anywhere in the strategic documents. Recommended that Headwaters Tourism request a meeting with Ontario Minister of Tourism, Culture and Sport (Eleanor McMahon) to discuss rural tourism concerns.



Board of Directors' Meeting
26 January 2017 – 9am to 11am
Edelbrock Centre, 30 Centre Street, Orangeville

Motion: That Headwaters Tourism's Executive Director focus some efforts at the provincial level to help advocate for rural tourism issues in support of the Ontario Tourism's Strategic Plan objective "to improve collaboration, harmonization and communication across the industry".

Motion: Maria Britto

Second: John Telfer

Outcome: carried

Headwaters Tourism 2017/18 strategic priorities overview

Strategic priorities for the upcoming fiscal year, including draft 2017/18 budget, will be presented at the February Board of Directors' meeting.

Plan will build on the successes of 2015 and 2016 and will focus on **INNOVATION** and **LEADERSHIP**.

Key priorities for the upcoming fiscal year will include:

1. Leveraging Headwaters Tourism's recent provincial and national recognition by **BUILDING PARTNERSHIPS** at both the provincial and national level in order to further position Headwaters as a leader in tourism excellence.
2. Focus on media relations to extend the brand equity of the *Headwaters: Where Ontario Gets Real* campaign into the consumer market.
3. Sector development to continue based on the five key sectors that focus on the largest tourism demand generators for the region.
4. Infrastructure enhancement – find ways to increase Headwaters Tourism capacity to deliver additional programming and support for tourism in the region. Infrastructure enhancement opportunities include additional sources of funding, technologies, and building in infrastructure margins in all project budgets.
5. Digital asset development – based on the Headwaters Tourism marketing strategy and tourism market research trends (including Skift 2017), continue to build and enhance digital asset development to aid in further consumer market penetration.
6. Explore opportunities for merchandising and packaging of Headwaters' experiences and products with a goal of increasing organizational revenue generation opportunities

Board considerations

- **Advertising opportunity – Travel Guide to Canada and Dreamscapes magazine (as presented)**
No funds available to take advantage of this opportunity (at significant price reduction). Executive Director was instructed to approach Central Counties Tourism to see if they would be interested in supporting the opportunity.
- **Headwaters Tourism brochure distribution program** – distribution schedule will be modified to reflect seasonality and consumer demand for brochures, as outlined in presented overview.



**Board of Directors' Meeting
26 January 2017 – 9am to 11am
Edelbrock Centre, 30 Centre Street, Orangeville**

Sector development opportunities

Headwaters Tourism, in partnership with our municipal partners, will begin exploring opportunities to leverage the success of the equine sector development model that was developed between 2012-2015 and explore how this model could benefit other identified sectors across the entire Headwaters region. Priority sectors could include arts & culture. This foundational development work could support the economic development priorities of partner municipalities, with Headwaters Tourism facilitating the project deliverables utilizing existing infrastructure and modelling.

Headwaters Tourism will meet with interested equine industry stakeholders to discuss ways that the industry might be able to benefit from the industry portion of the Headwaters Horse Country project and use the tools and infrastructure developed to support the needs of the equine industry across Headwaters.

Headwaters Tourism Board Governance

Headwaters Tourism year end is March 31, 2017. The Governance Committee will be reaching out to all Board members to solicit their interest in remaining on the Board, to seek nominations for Executive positions and determine if there are any Board vacancies that need to be filled. The Governance Committee will meet in February to review the organizational bylaws and will bring forward any recommendations for changes/updates to the February Board of Directors' meeting.

Motion: to adjourn at 10:45 am

Motioned by: Maria Britto

Seconded by: John Brennan

Outcome: carried

Next meeting:

Thursday, February 23, 2017 – 9am to 11am

Dufferin County offices, 55 Zina Street, Orangeville (Sutton Room)



DUFFERIN
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COUNTY IN BRIEF

For February 9th, 2017

The following highlights from the [February 9th, 2017 Dufferin County Council Meeting](#) are provided for general information purposes. [For the full agenda and minutes, please visit our website by clicking here.](#) In addition we will also be providing some highlights of Dufferin County services, upcoming events and items of interest.

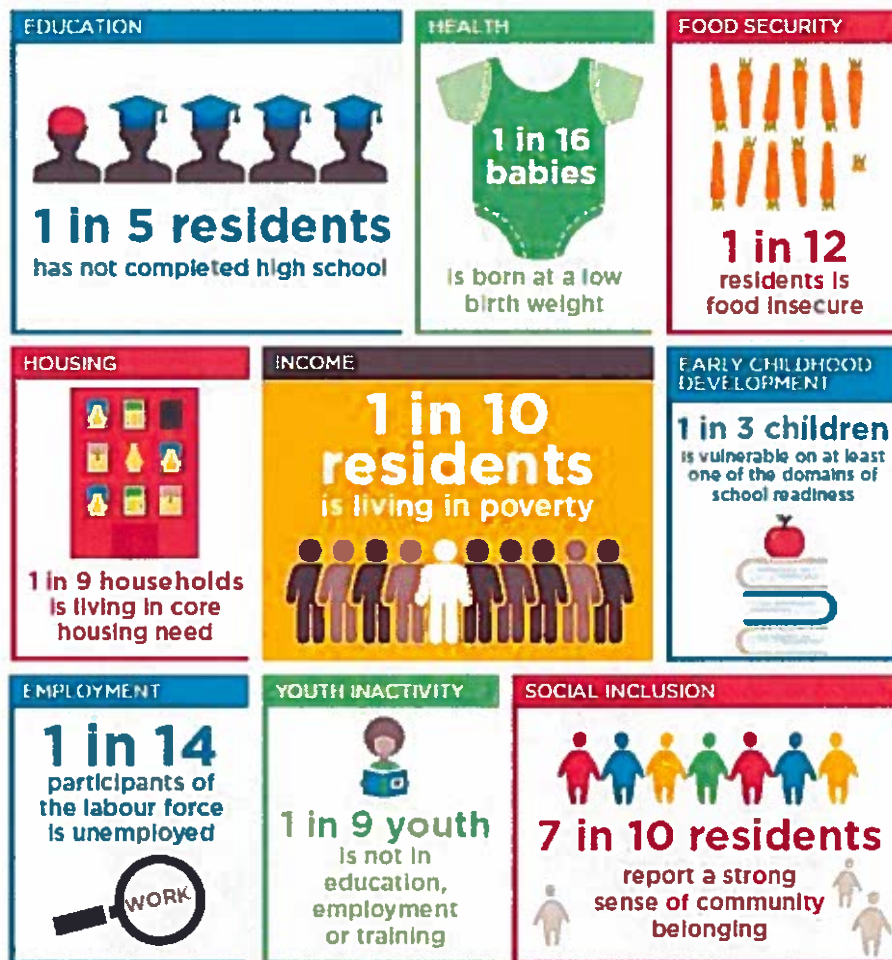
Battlefields Tour



Sgt. Bryan Goustos addressing Council to share the details of the 2016 Battlefields Tour

When we hear Holland, Belgium and France most of us conjure images of the Eifel Tower, magnificent windmills, beautiful tulip gardens, quaint villages, green meadows and leisurely bicycle rides to a an outdoor café. For veterans of the two world wars during the first half of the twentieth century the images that come to mind are horrifically different. Fascism and oppression were rampant, violence and hardship were a daily reality. A reality that is difficult to imagine for anyone who did not experience it firsthand. Along with Sgt. Goustos a group of students from the local high schools toured these historic battlefields for 13 days visiting places such as Juno Beach and Vimy Ridge. Council heard a riveting

Reducing Poverty in Dufferin County



An image taken from the report presented to Council by Eden Grodzinski

The following excerpt was taken from the Reducing Poverty in Dufferin County report "On the outside, Dufferin County appears to be a wealthy and healthy community. Income, education and employment levels are above the provincial average. But, a different picture emerges, when one begins to peel back the onion layers. According to the most current statistics, one-tenth of the population (approximately 6,000 people) is living on very low incomes. In some towns, certain population groups are at a higher risk of poverty – 1 in 4 seniors in Shelburne, and 1 in 5 children in Shelburne and Grand Valley. For these individuals, poverty in Dufferin County is a very real issue."



Taxes can be confusing and many people don't fully understand how taxes work nor do most people know how tax rates are determined. To put it simply taxes are based on a system of ratios or, if you think of it as ownership in a corporation, shares. A municipality determines how much money they will require to provide all of the services over a given period of time and then they divide that amount into shares with individual residential property owners assuming responsibility for one whole share (1.0). From this starting point, referred to as the base, the taxation ratio for all other properties is determined with premium properties such as commercial, industrial and multi-unit residential properties paying more than the base and forest and farm properties paying a fraction of the base.

For 2017 the tax ratio will remain unchanged across Dufferin County with each residential ratepayer buying one share in the corporation. The remainder of the tax ratio rates are:

- Multi-Residential 2.6802
- Commercial 1.2200
- Industrial 2.1984
- Pipeline 0.8421
- Farmlands 0.2500
- Managed Forest 0.2500

Community Grants



The Dufferin County Community Grant Program provides funding for area charities

quality of life for Dufferin County residents. The grants range from a couple hundred dollars to several thousand and each request is evaluated against set criteria. For 2017 the Council awarded \$92,150 which is shared between 28 programs and agencies.

Tell Us Your Thoughts

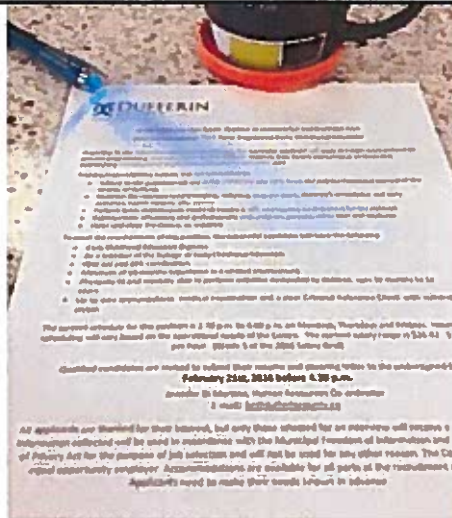


The County of Dufferin is looking for public feedback on the DRAFT Dufferin County Forest Recreational Use Policy as well as a proposal for an off-road motorcycle event at the forest property known as the Randwick Tract. Copies of the DRAFT Policy can be obtained from the Dufferin County Administration Department, The Dufferin County Museum & Archives or the following websites:

www.dufferincounty.ca

www.dufferinmuseum.com/forest

Comments can be submitted through the feedback feature of the county website or by emailing forestmanager@dufferinmuseum.com



Dufferin County is looking for candidates to fill several positions in various departments. From nurses to summer students to Early Childhood Educator our Careers page has all of the details for the current opportunities. You can find the Careers page on our website at the link below

<https://www.dufferincounty.ca/government/careers>

The complete minutes from the February 9th, 2017 County Council meeting will be available on the County website soon. The next County Council meeting will be March 9th, 2017 at 7:00 pm - 51 Zina Street, Orangeville, ON

Upcoming Committee Meeting dates

Community Services Dufferin Oaks committee - January 22nd, 2017 @ 7:00 pm

Public Works committee - February meeting cancelled

General Government Services committee - February 28th, 2017 @ 7:00 pm

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Denise Holmes

From: Michelle Dunne <mdunne@dufferincounty.ca>
Sent: Monday, February 13, 2017 2:16 PM
To: Susan Greatrix; Jennifer Willoughby; Nicole Hill
Cc: dholmes@melancthontownship.ca; jtelfer@townofshelburne.on.ca;
jwilson@eastluthergrandvalley.ca; Mark Early; suestone@amaranth-eastgary.ca;
thorner@mulmurtownship.ca; Pam Hillock
Subject: Provincial Offences Administration and Court Space
Attachments: 2017-02-09 Resolutions - POA and Court Space.pdf

Good afternoon,

The Council of the County of Dufferin at its regular meeting held on February 9, 2017 passed the following motion:

THAT the resolutions received from the Town of Orangeville, The Town of Shelburne and the Shelburne Police Services Board regarding Provincial Offences Administration and court space be received.

No further action will be taken.

Yours truly,

Michelle Dunne | Deputy Clerk | Corporate Services
County of Dufferin | Phone: 519-941-2816 Ext. 2504 | mdunne@dufferincounty.ca | 55 Zina Street,
Orangeville, ON L9W 1E5

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www.orangeville.ca

January 30, 2017

Shelburne Police Services Board
Shelburne Police Service
203 Main Street East
Shelburne, Ontario
L0N 1S0

Attention: Nicole Hill, Board Secretary

Re: Provincial Offences Act – Delivery of Services within Dufferin County

At its meeting on Monday, January 16, 2017, the Council of The Corporation of the Town of Orangeville approved the following resolution:

Whereas the County of Dufferin has entered into a leasing arrangement with the Ontario Government for court space for the Provincial Offences Court, and

Whereas at the time they received Council approval it was assumed that acceptable alternative space would be available for Provincial Offences Court, and

Whereas this can no longer guarantee and there is a distinct possibility that all Dufferin Provincial Offences Court matters could be transferred to the Caledon East Court.

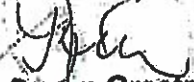
Be it resolved that the Shelburne Police Services Board request the County of Dufferin to preserve two days a week for Provincial Offence court sittings in courtroom # 103, and,

That this resolution be forward to Town Council for the Corporation of the Town of Shelburne as well as the Council for the Corporation of the Town of Orangeville seeking their support and endorsement, and,

That this resolution be circulated to all Police Services Boards in Dufferin County for their support, and,

That this resolution be sent to the Council of The Corporation of the County of Dufferin for their serious consideration of our request.

Yours truly,



Susan Greatrix | Clerk

Town of Orangeville | 87 Broadway | Orangeville, ON L9W 1K1

519-941-0440 Ext. 2242 | Toll Free 1-866-941-0440 Ext 2242 | Cell 519-278-4948

sgreatrix@orangeville.ca | www.orangeville.ca

cc: Pam Hillock, Clerk/Director of
Corporate Services
County of Dufferin
55 Zina Street
Orangeville ON L9W 1E5

John Telfer, CAO / Clerk
Town of Shelburne
203 Main Street East
Shelburne ON L9V 3K7

Susan M. Stone, CAO/Clerk-Treasurer
Township of Amaranth
Township of East Garafraxa
374028 6th Line
Amaranth ON L9W 0M6

Jane M. Wilson, CAO/Clerk-Treasurer
Town of Grand Valley
5 Main St. N.
Grand Valley ON L9W 5S6

Denise B. Holmes, CAO/Clerk
Township of Melancthon
157101 Highway 10
Melancthon On L9V 2E6

Mark Early, CAO and Clerk
Town of Mono
347209 Mono Centre Road
Mono ON L9W 6S3

Terry Horner, CAO/Clerk
Township of Mulmur
758070 2nd Line E
Mulmur ON L9V 0G8



TOWN OF SHELburnE
COUNCIL RESOLUTION

No. 9a

Date: **December 19, 2016**

Moved by: **Bennington**

Seconded by: **Sample**

BE IT RESOLVED THAT the Council of the Town of Shelburne seeks an update from the County of Dufferin regarding the POA court space and options that may affect costs of Police Services in Shelburne if moved to a new location.

CARRIED: K. Bennington

Requested Vote to be recorded	[] Yes	[] No
	Yea	Nay
Mayor Bennington	[]	[]
Councillor Benotto	[]	[]
Councillor Chambers	[]	[]
Deputy Mayor Dunlop	[]	[]
Councillor Egan	[]	[]
Councillor Mills	[]	[]
Councillor Sample	[]	[]

Hello,

Below is a resolution passed at the Shelburne Police Services Board meeting on December 20, 2016:

Moved by: R. Chambers

Seconded by: S. Lawrence

Whereas the County of Dufferin has entered into a leasing arrangement with the Ontario Government for court space for the Provincial Offences Court, and

Whereas at the time they received Council approval it was assumed that acceptable alternative space would be available for Provincial Offences Court, and

Whereas this can no longer guaranteed and there is a distinct possibility that all Dufferin Provincial Offences Court matters could be transferred to the Caledon East Court.

BE IT RESOLVED THAT the Shelburne Police Services Board request the County of Dufferin to preserve two days a week for Provincial Offence court sittings in courtroom # 103, and,

That this resolution be forward to Town Council for the Corporation of the Town of Shelburne as well as the Council for the Corporation of the Town of Orangeville seeking their support and endorsation, and,

That this resolution be circulated to all Police Services Boards in Dufferin County for their support, and,

That this resolution be sent to the Council of the Corporation of the County of Dufferin for their serious consideration of our request.

Carried

Thanks,

Nicole Hill

Board Secretary



CORPORATE SERVICES

February 13, 2017

Ms. Sue Stone
Township of Amaranth
374028 6th Line
Amaranth, ON
L9W 0M6

Re: Changes to the Conservation Authorities Act

The Council of the County of Dufferin at its regular meeting held on February 9, 2017 passed the following resolution:

THAT the resolution passed by the Township of Amaranth dated January 11, 2017, calling upon the Provincial government to change the Conservation Authority Act regarding extracting peat and the placement of fill, be supported.

Yours truly,

Michelle Dunne
Deputy Clerk

cc. Dufferin Municipalities
Minister of Natural Resources and Forestry
Dufferin Caledon MPP Sylvia Jones

COUNTY OF DUFFERIN

55 Zina Street, Orangeville, ON L9W 1E5 | 519.941.2816 ext. 2500 | dufferincounty.ca

INFO # 4 MAR - 2 2017

Denise Holmes

From: Caroline Mach <forestmanager@dufferinmuseum.com>
Sent: Tuesday, February 14, 2017 1:01 PM
To: John Telfer (jtelfer@shelburne.ca); Sue Stone; Denise Holmes (dholmes@melanctontownship.ca); Terry Horner (thorner@mulmur.ca); 'clerksoffice@townofmono.com'; Jane Wilson; Ed Brennan (ebrennan@orangeville.ca); Darla Fraser (dfraser@orangeville.ca); Rose Dotten (rdotten@shelburnelibrary.ca); Shann Leighton (sleighton@grandvalley.org)
Subject: Dufferin County Forest Annual Report
Attachments: annual report.pdf

Hello everyone,

Attached you will find the 2016 Annual Report for the Dufferin County Forest for your information.

Should you wish to provide a link to this report from your website, you are welcome to use:
www.dufferinmuseum.com/forest/img/annual.pdf

Feel free to direct any questions regarding the report to me.

Thank you
Caroline



Caroline Mach, R.P.F. | County Forest Manager | County of Dufferin
519-941-1114 ext 4011 | 877-941-7787 ext 4011
fax: 705-435-9876
[sign up for our email newsletter](#)

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Total Control Panel

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To: dholmes@melanctontownship.ca [Remove](#) this sender from my allow list
From: forestmanager@dufferinmuseum.com

You received this message because the sender is on your allow list.



Annual Report 2016 and Annual Work Schedule 2017



EXECUTIVE SUMMARY

The Dufferin County Forest consists of thirteen tracts that in total form a 1,054 hectare (2,606 acre) forested area owned and managed by the County of Dufferin. The Forest has many important functions, including erosion and water control, natural heritage protection, biodiversity, wildlife habitat, recreational opportunities, and support of the rural economy through timber production.

From the first purchase of land in 1930 until 1991 the Forest was managed by the Ministry of Natural Resources (MNR) through agreements made under the *Forestry Act*. In 1995, the County completed a long-term, comprehensive management plan for the Forest properties, the first County in Ontario to do so. Following completion of the plan, a County Forest Manager was hired to implement it.

On March 13, 1997, the County signed a Memorandum of Understanding with the MNR. This Memorandum, which expired in 2002, outlined the County's and the Ministry's responsibilities in the management of the Dufferin County Forest. Since the expiration of that agreement, the County has been responsible for all aspects of the management of the Dufferin County Forest.

In 2014, work began on a new twenty-year forest management plan. *Our Forest, Our Future: Dufferin County Forest Management Plan 2016-2036* was approved by County Council in March, 2016. The new management plan includes an operating plan for 2016-2021.

The following are some highlights from the past year:

Environmental Sustainability

- i. four public tenders of conifers generating a total revenue of over \$160,000 and;
- ii. marking of 21 hectares of conifer plantations and 17 ha of tolerant hardwoods.

Economic Sustainability

- i. no property was acquired or disposed of in 2016.

Social Sustainability

- i. ongoing repair and replacement of gates and signs in the Forest;
- ii. twelve larger-scale recreational events;
- iii. two forest walks (wildflower identification and tree identification) and;
- iv. enforcement of the County Forest by-law (2003-50) by off-duty OPP officers from September to November in the Main Tract.

Next year, 2017, will see the continuation of various activities. There will be signs posted, forest walks, tendered timber sales, monitoring of harvesting operations, enforcement of the County Forest by-law (2003-50), several larger-scale recreational events, and a land use agreement with the Mansfield Outdoor Centre. In addition, work will continue on the development of a recreation policy for the Dufferin County Forest.

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1.0 INTRODUCTION

The Dufferin County Forest consists of thirteen tracts that in total form a 1,054 hectare (2,606 acre) forested area owned and managed by the County of Dufferin. The Forest has many important functions including erosion and water control, natural heritage protection, biodiversity, wildlife habitat, recreational opportunities, and support of the rural economy through timber production.

From the first purchase of property in 1930 until 1991, the Forest was managed on behalf of the County by the Ministry of Natural Resources (MNR). This relationship was governed by twenty-year agreements made under the *Forestry Act*. In 1991, the most recent of these agreements expired. This fact, combined with changes to the MNR's private land forestry policy, resulted in the development of a new management plan for the Forest in which the County took the lead role, assisted by MNR. Dufferin was the first County in Ontario to take the lead in developing a management plan for its forest properties. The process to develop the plan started in earnest in July, 1994 with the hiring of a Forest Management Plan Author. Less than one year later, on June 8, 1995, Dufferin County Council approved the final draft of the plan. Throughout the process, there was participation from the MNR, a Forest Advisory Team, and the general public, all of whom provided valuable input and comments.

In 1995, the County took over the control and co-ordination of all activities having to do with the Dufferin County Forest. In order to fulfill this new role, Dufferin hired a County Forest Manager, the first County in Ontario to do so.

On March 13, 1997, the County signed a Memorandum of Understanding with the MNR. This Memorandum, which expired in 2002, outlined the County's and the Ministry's responsibilities in the management of the Dufferin County Forest. Since the expiration of that agreement, the County has been responsible for all aspects of the management of the Dufferin County Forest.

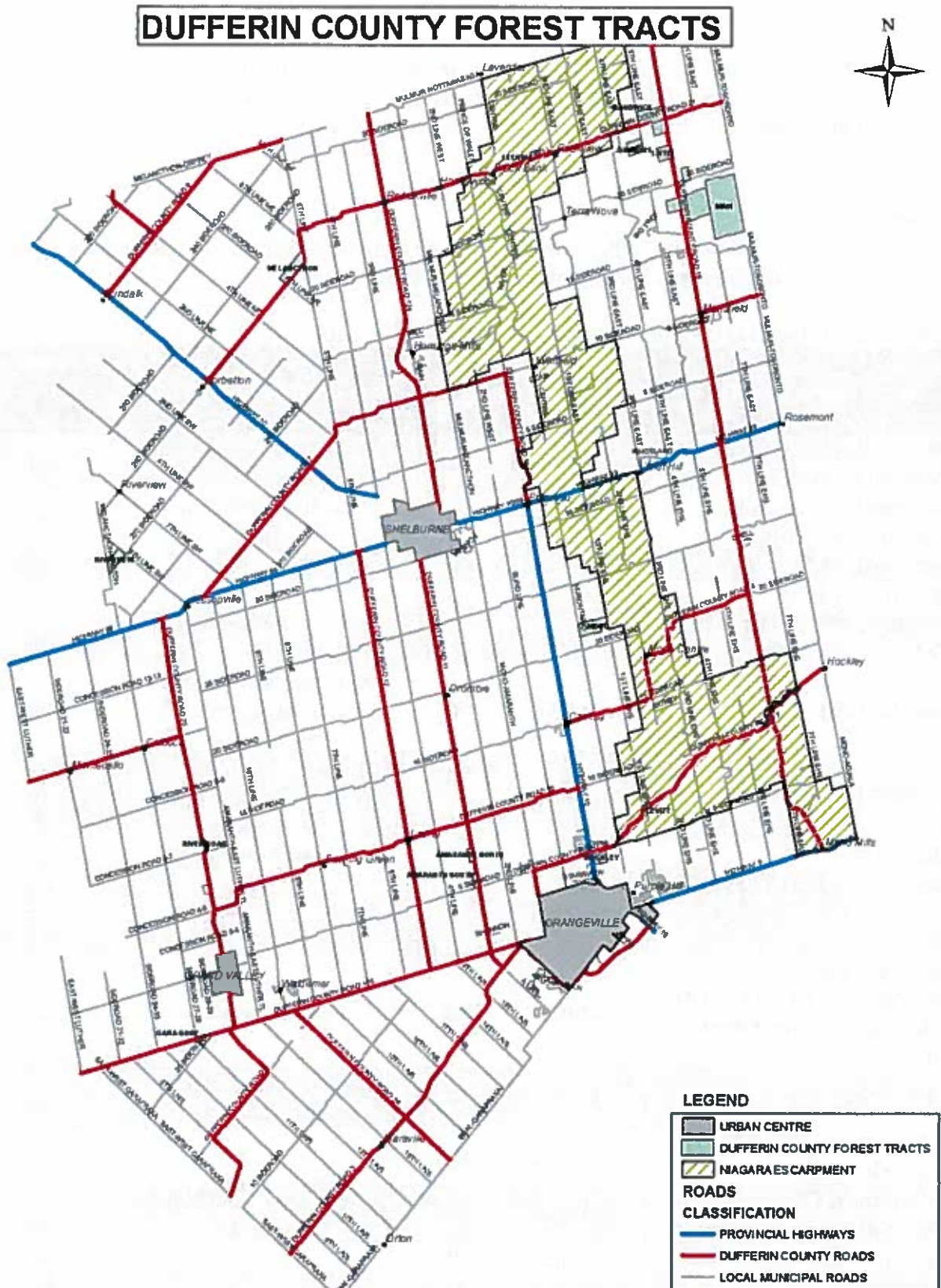
In 2005, the Dufferin County Forest celebrated its 75th anniversary.

In 2009, County Council approved a new five-year operating plan (2010-2015) for the Forest.

In 2014, work began on a new twenty-year forest management plan. *Our Forest, Our Future: Dufferin County Forest Management Plan 2016-2036* was approved by County Council in March, 2016.

This annual report is divided into sections that correspond with those in *Our Forest, Our Future: Dufferin County Forest Management Plan 2016-2036* and the embedded operating plan (2016-2021) and coincides with the County's fiscal year, January 1 to December 31.

Figure 1: Tracts of the Dufferin County Forest



2.0 OUR FOREST, OUR FUTURE: DUFFERIN COUNTY FOREST MANAGEMENT PLAN 2016-2036**2.1 Goal**

To protect the quality and integrity of ecosystems in the Dufferin County Forest, including air, water, land and biota; and, where quality and integrity have been diminished, to encourage restoration or remediation to healthy conditions; while providing a variety of social and economic benefits to the public.

2.2 Land Use

The land use classes, shown in Table 1, are unchanged from those outlined in *Our Forest, Our Future*: Dufferin County Forest Management Plan 2016-2036.

Table 1: Land Use Classes for Dufferin County Forest Tracts

Tract (Compartments)	Land Use Class	Area (ha)	Conservation Value	Standard Forest Management ¹
Amaranth (42a), Laurel Wetland Complex	natural	12	provincially significant wetland	no
Amaranth (43b, 43c), Farmington Swamp	natural	10	locally significant wetland	no
Amaranth (43a)	managed	2		yes
Gara-Gore (44a)	managed	15		yes
Hockley (49), Orangeville Wetland Complex	natural	20	provincially significant wetland	no
Leening (50)	natural	8	Niagara Escarpment Rural Area; donor restrictions	no
Levitt (51)	natural	4	Niagara Escarpment Natural Area; donor restrictions	no
Little (48)	natural	47	developing old growth	no
Main (7-10, 12-19, 21a, 22, 23a, 23b, 24b, 24c, 25b, 25c)	managed	316		yes
Main (11, 20a, 21b, 23c, 24a, 25a, 26-30, 31a, 31d), Oak Ridges South Slope Forest	natural	266	life science ANSI	no
Main (31b, 31c)	natural	24	locally significant wetland	no
Melancthon (32a, 32b, 32c, 33a, 33b, 33d)	managed	12		yes
Melancthon (33a, 33c, 33d, 34a, 35a), Melancthon 1	natural	48	provincially significant wetland	no
Mono (39-40, 46)	managed	68		yes
Randwick (1-4c, 5-6)	managed	115		yes

Tract (Compartments)	Land Use Class	Area (ha)	Conservation Value	Standard Forest Management ¹
Randwick (4d), Walker's Creek Wetland	natural	2	locally significant wetland	no
River Road (45)	managed	3		yes
Riverview (36, 37b, 37c, 37d, 37e, 38a, 38b)	managed	27		yes
Riverview (37a, 38c, 38d), Melancthon 2	natural	13	locally significant wetland	no
Simmons (47)	managed	42		yes
Total		1054		

¹In areas designated as "no" removal of hazard trees and invasive species may occur, as well as forest management activities that maintain or enhance notable features.

2.3 Environmental Sustainability

Sustainable Timber Harvesting

Marking is the operation that designates the trees within a stand that are to be commercially harvested. The marking follows a silvicultural prescription written specifically for the stand. The prescription and the marking that follows it are the most important functions in determining the future structure and composition of any forest stand. The number, size, and species of trees that are removed has a significant impact on the growth and development of the remaining trees. Since all harvesting in the Dufferin County Forest is done by some variation of the selection cutting system, all stands must be marked prior to harvesting. The marking is done by a crew hired on contract.

Annually, wood is harvested on a sustainable basis from the Dufferin County Forest. The majority of the wood is sold by open public tender. Occasionally, a small amount of wood is sold to the public for personal use or as a negotiated sale. Table 2 summarizes the tendered timber sales for 2016.

Table 2: Tendered Timber Sales for the Dufferin County Forest 2016

Tender Number	Tract and Compartments	Volume (m ³)	Number of Trees	Species	Area (ha)	Value
CF 16-01	Randwick (2a, 3a, 3c)	1677	1719	red pine and white pine	17.0	\$67,212.00
CF 16-02	Main (13a, 13b, 14c, 14d)	1614	2615	red pine and white pine	16.0	\$71,232.00
CF 16-03	Main (16a, 17a)	535	759	red pine	15.0	\$21,460.00
CF 16-04	Gara-Gore (44a)	507	1865	white spruce	15.0	\$8,400.00
Total		4,333	6,958		63.0	\$168,304.00

In 2016, the tenders were awarded as follows: CF 16-01 and CF 16-03 to Robert Ritchie Forest Products of Elmvalle, Ontario; CF 16-02 to Breen's Lumber Inc. of Coldwater, Ontario and CF 16-04

to Moggie Valley Timber of Holland Centre, Ontario. Tenders may not be awarded to the highest bidder in situations where the highest bidder's reputation is poor or unknown.

Evaluation of Insect and Disease Populations

The County of Dufferin will assess insect and disease populations based on information provided by the MNRF's Forest Health Technicians, County Forest staff, and the Canadian Food Inspection Agency. Emerald ash borer, Asian long-horned beetle, Sirex woodwasp, gypsy moth, beech bark disease, butternut canker, and red pine decline are of primary concern. Other than Asian long-horned beetle, emerald ash borer, and Sirex woodwasp these are all known to be present in the Dufferin County Forest. Monitoring of these key insects and diseases will continue and management plans will be developed as necessary.

In 2013, the presence of emerald ash borer was confirmed in one location in Dufferin County, at the south end of Orangeville. Public education regarding this pest is ongoing through events, information at the County Forest office and on the website, and responses to inquiries. In 2012, a report describing how the borer will be dealt with in the context of the County Forest was presented to, and approved by, County Council. Since there is relatively little ash in the County Forest¹, it is anticipated that the impact of the emerald ash borer will not be significant in the County Forest itself. Dead or dying ash that are considered to be hazard trees due to their proximity to trails will be removed as soon as possible after they are identified. Stands with an ash component will be managed in accordance with the strategies outlined in *Managing Ash in Farm Woodlots; Some Suggested Prescriptions* (Williams & Schwan, 2011)².

Wildfires and Prescribed Burns

Forest fire management involves the maintenance of fire roads, trimming of brush to provide access for fire suppression, and the actual suppression of forest fires. The County is responsible for the maintenance of fire roads and the trimming of brush, while fire suppression is conducted by the local fire departments.

There were no wildfires or prescribed burns in the County Forest in 2016.

Alien Invasive Plants

During the 2016 growing season, ongoing monitoring and removal of the patch of dog-strangling vine at the Mono Tract was conducted.

Monitoring plots for garlic mustard were established at the Melancthon, Mono, and Randwick Tracts.

¹ Black ash makes up 80% of the basal area in one 2 ha (5 acre) stand; white ash makes up 20% of the basal area in three stands that make up a total area of 23 ha (57 acres); and white ash makes up 10% of the basal area in eleven stands that make up a total area of 125 ha (309 acres). The total area of the Dufferin County Forest is 1,054 ha (2,606 acres). The only areas where issues with the number of dead ash would be expected to arise are in the black ash stand and in the northeast part of the Main Tract where there are several stands with a 10 or 20% ash component adjacent to each other.

² This publication is available from the County Forest Manager's office or online at: www.ontariowoodlot.com/publications/owa-publications/landowner-guides

2.4 Economic Sustainability

Financial Stability

One of the County's objectives for the Dufferin County Forest is that it generate revenue to support operations. At the same time, it is important to remember the non-monetary contributions of the Dufferin County Forest:

1. the Main Tract is one of few, large, publicly-accessible natural areas in Dufferin County;
2. the Forest contributes significant ecosystem services;
3. the Forest, and in particular the Main Tract, is important for outdoor recreation and;
4. the Dufferin County Forest properties add to the value of the areas in which they are located both in aesthetic and monetary terms.

In 2016, timber sales generated revenue of over \$160,000. There are many factors that affect the value of the timber sold from the Dufferin County Forest, some of which are difficult to predict from year to year. These factors include the price of wood locally and regionally; the location, size and species of trees offered for sale; and the supply of wood of various species and sizes in a given year. Timber sale revenues were supplemented by land use, forest use, and recreational event permits. For details of the budget, please refer to the County of Dufferin's Budget 2016.

Besides staff, the majority of expenses in 2016 included contract enforcement, advertising and promotion, gate replacement and repair, and tree marking.

Property Assessment, Acquisition and Disposition

No properties were acquired or disposed of in 2016.

2.5 Social Sustainability

Recreational Use of the County Forest Policy

The development of the Recreational Use Policy continued during 2016. The draft presented to County Council at its December meeting was passed and will go forward for public consultation in early 2017.

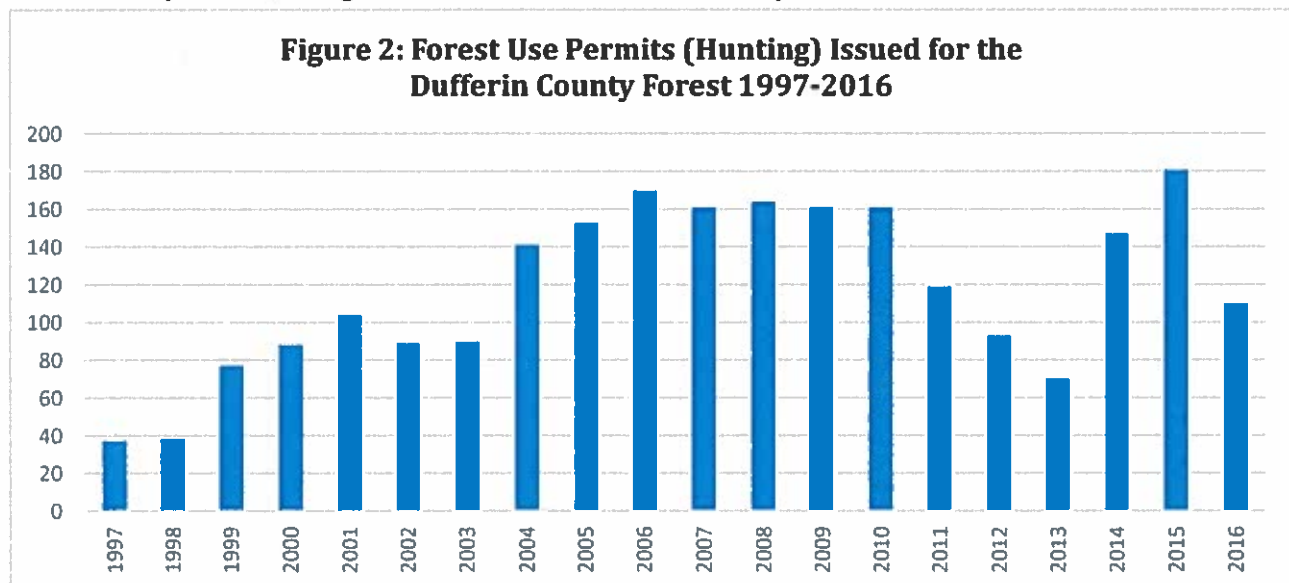
Table 3 gives details of the twelve larger-scale recreational events that took place in the Main and Mono Tracts of the County Forest in 2016. In total, the events generated revenue of over \$2,500 for the County. The events progressed without problems.

Table 3: Larger-Scale Recreational Events in the Dufferin County Forest 2016

Date of Event	Type of Event	Number of Participants
January 9	Substance Projects/Team Van Go Mountain Biking Event	49
April 16	Substance Projects/Team Van Go Mountain Biking Event	180
April 30-May 1	OCTRA Horseback Riding Event	82
May 21-23	Chesley Saddle Club Horseback Riding Event	28
June 18-19	OCTRA Horseback Riding Event	95

Date of Event	Type of Event	Number of Participants
August 11-15	Chesley Saddle Club Horseback Riding Event	10
August 20	Debra Moore Breast Cancer Fundraising Horseback Riding Event	106
September 10	Mono on a Bike Event - Mono Tract	69
September 24	Chase the Coyote Trail Run Event - Mono Tract	93
October 1-2	OCTRA Horseback Riding Event	103
October 15	Substance Projects/Team Van Go Mountain Biking Event	77
October 29-30	Cadet Orienteering Event	127

Figure 2 shows the number of Forest Use Permits (Hunting) that have been issued since 1997. In 2016, these permits generated revenue of over \$3,000 for the County. Monitoring of hunting will continue, particularly during the fall deer shotgun hunts, which are traditionally of most concern because they attract a large number of hunters in a short space of time.



In 2016, the Mansfield Outdoor Centre once again leased cross-country ski trails in the south portion of the Main Tract, generating revenue of \$500 for the County.

Access Restriction

Two gates (at the Main Tract and at the Simmons Tract) were repaired in 2016. Fencing was added beside the gate at the 1st Line E Mono dead end south of 25 Sideroad to restrict off-road vehicle access to the Mono Tract.

Human Health

Information about west nile virus, lyme disease, and poison ivy continues to be available on the County Forest website, and in other formats by request.

Signs

Temporary signs were posted at a number of the tracts showing the dates of the spring wild turkey hunt, the fall wild turkey hunt and the two five-day periods of the fall deer shotgun hunt. This was

done to inform users that there would be a concentration of hunters in the Forest during those periods. Additional signs urging hunters to "Exercise Extreme Caution" were posted around the southern section of the Randwick Tract prior to the spring wild turkey hunt, the fall wild turkey hunt and the two five-day periods of the deer shotgun hunt. The "No hunting" signs that were posted along the boundary between the southern section of the Randwick Tract and the private land to the west in 1999 were monitored; no new signs were necessary.

Signs were posted at the Main Tract showing the dates of the twelve larger-scale recreational events. As with the signs indicating the primary hunting seasons, this was done to alert the users of the Forest.

No hunting signs were added along the western boundary between compartment 19 (Main Tract) and adjoining private property.

The local Ontario Federation of Snowmobile Clubs (OFSC) member clubs (Dufferin, Orangeville, and Alliston & District) posted signs indicating the location of the OFSC trails through the Main, Randwick, Simmons, Riverview, and Mono Tracts of the Dufferin County Forest.

Information Products

In order to make non-hunting users of the Dufferin County Forest aware of the hunting seasons, a series of three notices was placed in the Orangeville, Shelburne, Creemore, and Alliston newspapers in conjunction with the fall deer hunt. Notices were placed prior to the beginning of the bow hunt, prior to the first five-day period of the shotgun hunt, and prior to the second five-day period of the shotgun hunt. These choices were made based on the fact that the two five-day periods of shotgun hunt (as opposed to the bow hunt) draw more hunters in a shorter period of time. Similar notices were also placed prior to the start of the spring wild turkey hunt and the fall wild turkey hunt.

The "Hunting in the Dufferin County Forest" information package was distributed to the 110 hunters who purchased forest use permits, as well as on a request basis. Email inquiries were first directed to the website for information.

Numerous phone and e-mail requests for information on the Dufferin County Forest and forests and forestry in general were answered. The information that was distributed consisted mostly of Dufferin County Forest pamphlets, maps of the Main Tract, and information on various insects and diseases that affect trees.

A news release was produced and distributed in conjunction with the release of the annual report for 2015.

The County Forest website (www.dufferinmuseum.com/forest) was updated throughout the year to provide forest users and other interested members of the public with timely information about events and activities. Information about the County Forest was added to the County's website at www.dufferincounty.ca.

County Forest promotional items were provided for the Ontario Competitive Trail Riders Association Summer Solstice Ride, the Mono on a Bike Skills Event, Debra Moore's Ride for Breast Cancer, and the two County Leadership Training Days.

Presentations, Schools, Walks, and Tours

The County held two guided forest walks in the Little Tract in co-operation with the Dufferin Simcoe Land Stewardship Network. On May 28, a wildflower identification walk; on June 11 a tree identification walk.

In July, Dufferin County Museum & Archives (DCMA) staff and volunteers were taken to several tracts of the County Forest for a forestry education day. Support was also provided for DCMA summer camps.

Conifer Plantation Thinning Demonstration Area

The next thinning of the demonstration area at the Main Tract is planned to take place in 2017. This will entail a further thinning of all of the established blocks, which will result in four blocks that have been thinned three times, three that have been thinned twice and one that has not been thinned at all.

Interpretive Trails

The information for the interpretive trail stops at the Main Tract was developed in 2016. In 2017, posts marking the stops and other related signs will be installed. The interpretive trails at the Little Tract and Hockley Tract will be maintained.

3.0 MONITORING

In 2016 the primary monitoring activities were inspections conducted during commercial harvesting operations, and monitoring of hunting activity (particularly during the two five-day deer shotgun hunt periods). To improve enforcement of the County Forest by-law, off-duty OPP officers were hired to patrol the Main Tract from September to November.

Cut inspections were done to ensure that the loggers complied with the terms and conditions of the Agreement for the Sale of Timber. There were no significant violations of timber sale agreements in 2016.

Post-harvest inventory information was collected for stands that were commercially harvested in 2014 and 2015.

Other monitoring activities included:

- i. general observation of, and communication with, users of the Forest and;
- ii. surveying signs and gates at the forest properties and arranging for replacement when and where necessary.

4.0 THE FUTURE OF THE PLANNING PROCESS

Some of the activities described in the twenty-year management plan are specific to the period of the embedded operating plan (2016-2021), most will continue over the entire period of the management plan (2016-2036). Three additional five year operating plans will be written to fulfill the management plan; for the periods 2021-2026, 2026-2031, and 2031-2036. The operating plans will be supported by Annual Reports and Annual Work Schedules.

Toward the end of the twenty-year management plan, a new twenty-year plan will be written for the period 2036-2056. This plan will include a five year operating plan for the period 2036-2041.

5.0 ANNUAL WORK SCHEDULE - 2017

The specific activities for 2017 are described in the following sections.

5.1 Environmental Sustainability

It is anticipated that there will be 56 hectares of conifer plantations marked in 2017. The breakdown of the areas is shown in Table 4.

Table 4: Areas Planned to be Marked in the Dufferin County Forest for 2017

Tract (Compartment)	Species	Area (ha)
Randwick (5a, 6a)	white pine	12
Randwick (6b)	red pine	8
Main (18b, 19b, 19c)	red pine	24
Simmons (47b)	white pine	12
Total Area		56

As in the past, the number of trees and the volume to be harvested will be known once the tree marking is completed. Stands will be publicly tendered in the late summer of 2017.

Information about the emerald ash borer and how to manage trees and woodlots in its presence will continue to be distributed to the general public.

5.2 Economic Sustainability

For details of the budget, refer to the County of Dufferin's Budget 2017.

5.3 Social Sustainability

Public consultation on the draft recreational use policy will begin early in 2017.

In 2017, it is anticipated that the Mansfield Outdoor Centre will lease cross-country ski trails in the Main Tract.

It is expected that the Main Tract will host a number of horseback riding events, including three Ontario Competitive Trail Riding Association rides and Debra Moore's fundraising ride for breast cancer, as well as two Substance Projects mountain bike rides.

The interpretive trail at the Main Tract will be completed.

5.4 Monitoring

In 2017, the monitoring program will focus on four broad areas:

- i. conducting regular inspections of ongoing commercial harvesting operations;
- ii. conducting of post-harvest inventory for commercially harvested stands;
- iii. enforcing the County Forest by-law (2003-50) through the hiring of off-duty OPP officers and;

- iv. monitoring of hunting activity, particularly during the two five-day deer shotgun hunts.

For more information:

Caroline Mach, R.P.F., County Forest Manager
c/o Dufferin County Museum & Archives
936029 Airport Road Mulmur, ON L9V 0L3

Phone: 519-941-1114 ext. 4011 or 877-941-7787 ext. 4011 | fax: 705-435-9876
forestmanager@dufferinmuseum.com | www.dufferinmuseum.com/forest

Denise Holmes

From: Mark Wilson <Mark.Wilson@enbridge.com>
Sent: Wednesday, February 22, 2017 11:36 AM
To: dholmes@melancthontownship.ca
Subject: Update: Natural Gas Expansion in Ontario
Attachments: EB-2016-0004 OEB Decision and Grant Letter - General - Final.pdf

Dear Ms. Holmes,

This email is intended to ensure you are aware of recent developments affecting natural gas expansion in Ontario. Please find my written communication to Members of Council attached.

Please do not hesitate to contact me at 416-758-7958 with any questions.

Kind regards,

Mark Wilson
Sr. Advisor, Municipal Affairs

ENBRIDGE GAS DISTRIBUTION
TEL: 416-758-7958 | CELL: 416-817-8298
500 Consumers Road, Toronto ON M2J 1P8

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To: dholmes@melancthontownship.ca
From: mark.wilson@enbridge.com

Message Score: 1
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender
[Block](#) enbridge.com

This message was delivered because the content filter score did not exceed your filter level.

February 14th, 2017

Re: Update on Natural Gas Expansion in Ontario

Dear Mayor and Members of Council,

The purpose of my writing is to inform you of the Ontario Energy Board (OEB) decision in its EB-2016-0004 proceeding and the implications of that decision on expanding natural gas service to Ontario communities that are not currently served.

In that proceeding, Enbridge proposed 39 potential expansion projects which to this point have not been feasible under the OEB's regulatory guidelines. Although none of the projects we proposed are located in your municipality, I communicated to you directly in May of 2016 because without the necessary regulatory changes, community expansion would not be feasible anywhere for the foreseeable future.

In an effort to make community expansion more feasible, Enbridge participated in the EB-2016-0004 community expansion proceeding and proposed a revised regulatory framework that included:

- An ongoing volumetric surcharge to allow new customers to pay for the capital costs of service over time;
- A mechanism that would allow municipalities to contribute toward the capital costs of service over time through a property tax rebate; and
- A modest subsidization of natural gas expansion by existing customers.

The OEB did not support the latter – instead reaffirming that costs of natural gas expansion to new communities are exclusively the responsibility of those benefitting from it. This was the most impactful element of the decision – being denied the ability to subsidize expansion through our existing customers meant that, without another source of funding, we would not be able to proceed with natural gas expansion to most of the communities we had identified on our projects list. This obviously does not bode well for potential expansion to communities that were not part of our submission.

The Government of Ontario's recently announced \$100 million Natural Gas Grant Program, should help make some pipeline expansion projects feasible. While details on the program's eligibility are not yet available, beyond the projects that ultimately qualify for funding under this program, it is unlikely we will be able to proceed in the foreseeable future with any other community expansion projects.

All of the materials, documents and evidence associated with the proceeding – along with the full decision, can be found on the [OEB website](http://www.oeb.ca) under docket EB-2016-0004. The Government of Ontario's News Release can be found at www.news.ontario.ca.

While natural gas expansion to your unserved communities may not be possible in the foreseeable future, we are committed to delivering reliable and affordable energy to Ontarians. To that end, we will continue to work towards making natural gas expansion more feasible in Ontario, while at the same time exploring other opportunities that in the future may allow us to deliver the reliable and affordable energy solutions your communities need. We will keep you informed as these opportunities develop.

Please do not hesitate to contact me at 416-758-7958 with any questions, comments or concerns. We would be pleased to attend a meeting and/or appear before a Committee or Council to discuss this further.

Sincerely,

A handwritten signature in black ink, appearing to be 'Mark Wilson', with a stylized flourish at the end.

Mark Wilson
Sr. Advisor, Municipal Affairs



THE CORPORATION OF THE UNITED TOWNSHIPS OF
HEAD, CLARA & MARIA

15 Township Hall Road
STONECLIFFE, ONTARIO, K0J 2K0

Phone: (613) 586-2526 | Fax: (613) 586-2596 | E-mail: hcminfofischer@gmail.com; or hcmclerkmreith@gmail.com

Tuesday, February 21, 2017

The Honourable Kathleen Wynne, Premier
kwynne.mpp@liberal.ola.org
Legislative Building – Room 281
Queen's Park
Toronto ON M7A 1A1

Re: Building Code Changes – B-08-09-03

Dear Premier Wynne

At its meeting of Friday, February 17, 2017 the Council of the United Townships of Head, Clara & Maria discussed and passed the following resolution questioning the need for regulations being imposed on small rural Ontario, this time concerning the need to have septic systems pumped every 5 years. This legislation is extremely arbitrary and fails to take many, many variables into consideration, least of all the financial burden on rural Ontario seniors. This Council supports the position taken by Reeve Kerr of Tay Valley Township enclosed for your information.

Council respectfully requests your consideration of its position and requests continued consultation with rural Canada when making decisions which ultimately affect each and every one of us.

Sincerely and on behalf of Council

Melinda Reith
Municipal Clerk and CAO

Enclosures: Letter from Mayor Jim Gibson, The United Townships of Head, Clara & Maria

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.
HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

INFO #7 MAR - 2 2017

**Tay Valley Letter to Minister Ballard
Head, Clara & Maria Resolution**

Cc: The Hon. Bill Mauro, Minister of Municipal Affairs – bmauro.mpp.co@liberal.ola.org
The Hon. Chris Ballard, Minister of Housing – cballard.mpp.co@liberal.ola.org
Patrick Brown, Leader of the Progressive Conservative Party –
patrick.brown@pc.ola.org
Andrea Horwath, Leader of the New Democratic Party – ahorwath-qp@ndp.on.ca
John Yakabuski, MPP Renfrew-Nipissing-Pembroke - john.yakabuski@pc.ola.org
All Ministers of Provincial Parliament
The Association of Municipalities of Ontario - policy@amo.on.ca
The Rural Ontario Municipal Association
The Federation Of Northern Ontario Municipalities - fonom.info@gmail.com
All Ontario Mayors

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.
HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.



From the Office of the Mayor

THE CORPORATION OF THE UNITED TOWNSHIPS OF

HEAD, CLARA & MARIA

15 Township Hall Road
STONECLIFFE, ONTARIO, K0J 2K0

Phone: (613) 586-2526 | Fax: (613) 586-2596 | E-mail: hcminfofischer@gmail.com, Mayor Gibson: hcmjimg@gmail.com

Friday, February 17, 2017

Dear Minister Mauro,

I am writing to express our Municipality's very serious concerns about the proposed change, B-08-09-03, to the Ontario building code and to ask that you have this change rescinded.

Most of rural Ontario and much of small town, urban Ontario use septic systems. The variables affecting the need to pump out a septic tank are quite numerous. Those who operate their systems carefully can go for many more years than five without pumping the septic tank because the variables are in their favour. This proposed change in these cases is fixing something that is not broken. Creating regulation to force people to pay for a redundant, unnecessary service is incomprehensible.

The proponent of this change has completely missed the appreciation of how much administrative burden this is placing on rural Ontario. Many rural Municipalities have no bylaws regarding the maintenance of septic systems because there is no need to do so as there is virtually no indication of harm being caused. To clearly illustrate just one part of the administrative burden, we have included a "story" called a day in the life of a building inspector that indicates just some of the magnitude of the difficulty of trying to enforce this redundant change.

In our Municipality of 238 full time residents, the 10th smallest in the Province, we average one to two "new builds" annually. The building permit fees for these "new builds" pay for a significant portion of our contract building inspector's time. How does the Province expect us to pay for the disproportionately excessive administrative burden this proposed change would create?

Many Municipalities have septic tank pump out bylaws that address potential problem areas with malfunctioning septic systems and the need for these bylaws have been driven by local circumstance to address local potential problems and not by any universally applied directive from the Province. In many cases, the drivers of these regulations are cottager associations, conservation authorities, and Municipalities who are acting to preserve lake and river water quality and they have done so of their own accord and not by any regulation from the province.

Premier Wynne in the legislature on Dec 16th declared a “respect for municipal government” and at the recent ROMA conference ministers’ forum on Monday January 30th, has indicated a realization that “one size fits all legislation” does not always work in rural Ontario.

Minister Mauro, you have an opportunity here to demonstrate what the Premier has said and you can do so by withdrawing this proposed change.

The AMCTO has just released a report on “bearing the burden” that illustrates the ever rising administrative costs to Municipalities.

Proof of this ever increasing burden can be found in our tiny Municipality. We have no choice but to increase the size of our Municipal office to accommodate increased staff that is necessary to reply to the Province’s demands.

Minister Mauro, we beg you, please rescind this proposed change at your earliest opportunity. Rural Ontario simply can not afford this redundant administrative burden.

A handwritten signature in black ink, appearing to read "Jim Gibson", with a stylized, cursive script.

Jim Gibson

Mayor – The Corporation of the United Townships of Head, Clara, and Maria

jg



THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Date: Friday, February 17, 2017

Resolution No.: 17/02/17/008

Moved by: D. Gills Seconded by: L. Gills

WHEREAS the Ministry of Municipal Affairs and Housing has proposed a change to the Building Code, B-08-09-03, requiring mandatory five year septic tank pump out and records retention by the owner;

AND WHEREAS that same change requires Municipalities to administer and enforce this change;

AND WHEREAS the change document fails to identify the administrative costs to Municipalities;

AND WHEREAS the change document fails to identify any transfer of Provincial funding to offset these downloaded costs;

AND WHEREAS many Municipalities already have bylaws to regulate septic systems especially near waterways;

AND WHEREAS the majority of homeowners pump out their septic tanks on a regular basis whether regulated to or not;

AND WHEREAS there are many more important issues on which to spend taxpayer's money than "enhancing" maintenance on existing functioning systems;

AND WHEREAS adequate legislation already exists to correct malfunctioning systems;

AND WHEREAS Premier Wynne stated on Monday, January 30th, 2017 at the ROMA conference that the Province recognizes that "one size fits all" solutions do not always work in rural Ontario;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara, and Maria does hereby request the Honorable Bill Mauro, Minister of Municipal Affairs, to rescind proposed Building Code change B-08-09-03;

AND FURTHER THAT a copy of this resolution is sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Bill Mauro, Minister of Municipal Affairs, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, and all Members of Provincial Parliament in the Province of Ontario.

AND FURTHER THAT a copy of this resolution is sent to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), the Federation of Northern Ontario Municipalities (FONOM), and to all Ontario Municipal Mayors for consideration.

Carried ✓

Defeated _____

Mayor [Signature]



Tay Valley Township

Hon Chris Ballard
Minister of Housing
17th Floor, 777 Bay Street
Toronto, Ontario M5G 2E5

December 20, 2016

Re: Proposed Ontario Building Code Change B-08-09-03
Mandatory 5 Year Septic Inspections

Dear Mr Ballard,

I am writing to you to express strong opposition to Proposed Ontario Building Code Change B-08-09-03 which would require septic systems to be inspected every five years. The Township agrees that inspecting septic systems and regular pumping maintenance are reasonable and desirable goals. In fact the Township has a mandatory septic inspection program for cottage properties on seven of its lakes whose Lake Association members have requested this program.

However, Tay Valley Township Council is concerned that 5 years is an arbitrary target. There is also concern that a simple pump out does not address maintenance issues. Five year pump outs will simply result in moving sewage from one location to another. The alternative of testing the tanks and judging the level of sludge present would result in a more evidence based approach reflecting actual conditions. It should include inspection of the septic system components (e.g., filters and baffles) which would address nutrient management, therefore, the longevity of the system would increase as the leaching field would be maintained.

Tay Valley Township Council has many questions about implementation:

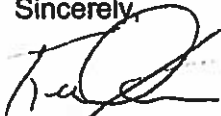
- Where will the septage be taken for disposal?
- Where is there capacity for disposal?
- Will Tay Valley Township have to create capacity?
- Has the Ministry of Housing or Ministry of Environment and Climate Change done a capacity analysis for septage treatment by some type of catchment area, e.g. Lanark County or other smaller area?

- Who will bear the costs? There are cost implications for residents. What happens when people can't afford the pump out? Will grants or loans be available?
- Will infrastructure funding from the province for package plants (communal septic systems)?

There are also cost implications for municipalities and/ or the septic office or Public Health Unit to verify pumping is occurring. Unless MAH creates an app for verification by the pumpers to send to the Townships, the Mississippi Rideau Septic System Office estimates it will require at least ½ a Full Time Equivalent position to monitor the paperwork and track or enforce compliance. Money spent on tracking compliance would be better spent as a no-interest loan to replace septic tanks or pay for the pump out.

In summary, the Township is opposed to mandatory septic pump outs on a 5 year arbitrary time frame rather than an evidence based approach through testing sludge levels. The Township is further opposed to mandatory septic pump outs until a more comprehensive implementation strategy has been identified by the province and agreed to by the Township.

Sincerely,



Keith Kerr
Reeve

cc Randy Hillier, MPP, Lanark-Frontenac-Lennox & Addington

Hon. Glen R. Murray, Minister of the Environment and Climate Change

Denise Holmes

From: MIN Feedback (MNRF) <minister.mnrf@ontario.ca>
Sent: Friday, February 24, 2017 2:54 PM
To: dholmes@melancthontownship.ca
Cc: Minister, MOECC (MOECC); Keyes, Jennifer (MNRF); suestone@amaranth-eastgary.ca
Subject: Message from the Honourable Kathryn McGarry, Minister of Natural Resources and Forestry

Ministry of Natural
Resources and Forestry

Ministère des Richesses
naturelles et des Forêts

Office of the Minister

Bureau de la ministre

Room 6630, Whitney Block
99 Wellesley Street West
Toronto ON M7A 1W3
Tel: 416-314-2301
Fax: 416-314-2216

Édifice Whitney, bureau 6630
99, rue Wellesley Ouest
Toronto (Ontario) M7A 1W3
Tél.: 416-314-2301
Télééc.: 416-314-2216



MNR6446MC-2017-223

February 24, 2017

Ms. Denise B. Holmes
CAO/Clerk
Township of Melancthon
dholmes@melancthontownship.ca

Dear Ms. Holmes:

Thank you for sharing with me your Council's resolution supporting the Township of Amaranth's request to amend the *Conservation Authorities Act*. I appreciate receiving your input and recommendations.

As part of the *Conservation Authorities Act* Review, my ministry is hoping to hear from individuals and stakeholder groups such as municipalities across the province about their experiences with conservation authorities and ideas on how to improve the legislative framework that governs them.

I am aware the Township of Amaranth has received complaints regarding fill operations and peat extraction. I have forwarded their concerns, along with yours, to ministry staff who are leading the Review. Please be assured that your comments will be included with other stakeholder submissions received by my ministry during this phase of the Review. All feedback collected throughout this phase will be analyzed and considered prior to the development of any proposed changes.

Should you require any additional information, please contact Jennifer Keyes, Manager, Water Resources Section, at (705) 755-5244 or jennifer.keyes@ontario.ca.

Again, thank you for writing.

Best,

Kathryn McGarry

Minister of Natural Resources and Forestry

c: Premier Kathleen Wynne
The Honourable Glen Murray, Minister of the Environment and Climate Change
Jennifer Keyes, Manager, Water Resources Section
Susan Stone, CAO/Clerk – Treasurer, Township of Amaranth

NOTIFICATION FOR MAINTENANCE AND REPAIR
SECTION 79, THE DRAINAGE ACT, 1990




Date: Feb 17/17

The Mayor and Council,

Township of Melancthon

The undersigned, being owner(s) of the lands assessed on the
Keating Drain Municipal Drain, herewith
serve notice that the condition of said drainage works injuriously affects the
following lands and that it is herewith respectfully requested to have the said
drainage works repaired, improved, extended or altered, if necessary, under the
provisions of the Drainage Act.

Lot	Con.	Signature of Owner
23-24	7NE	

Melancthon Imp. Council.

Feb. 16, 2017

Re: Proposed clean out of drains, Keating and
Buster B drains surrounding Lots 23, 24 Cont. NE.

- 1) That cleanout include Keating drain from 6th. con
to meet the Buster B drain ^{at the north} ~~from the~~
corner of the farm.
- 2) That cleanout be done under the rules of the
drainage act with provision of rebate for
cost.



NOTIFICATION FOR MAINTENANCE AND REPAIR

SECTION 79, THE DRAINAGE ACT, 1990

Date: Feb 26 2017

The Mayor and Council,

Township of Melancthon

The undersigned, being owner(s) of the lands assessed on the
Atkinson & Broster Municipal Drain, herewith
serve notice that the condition of said drainage works injuriously affects the
following lands and that it is herewith respectfully requested to have the said
drainage works repaired, improved, extended or altered, if necessary, under the
provisions of the Drainage Act.

27

8

Lot

Con.

Signature of Owner

About 1980 the Broster Drain was moved to the west on lots 23, 24, 25, 26, so that it would be at the property line rather than the middle of the farms. It was not extended at the 240 back to the east to drain lot 27 and road ditch. A couple of years later it was corrected and given the name Atkinson Drain. The first time it was cleaned both drains were done. The last time the Atkinson portion was not done as I assumed it would be cleaned with the Broster Drain. Considering it all one drain would alleviate confusion for the engineers in the future.

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. - 2017

BEING A BY-LAW TO PRESCRIBE LOWER RATES OF SPEED

WHEREAS Section 128(2) of the *Highway Traffic Act*, R.S.O. 1990, Chapter H.8 provides that the Council of a Municipality may, for motor vehicles driven on a highway or portion of a highway under its jurisdiction, by by-law prescribe a rate of speed different from the rate set out in subsection 128(1) of the *Highway Traffic Act*, R.S.O. 1990, Chapter H.8.

AND WHEREAS it is deemed expedient that the speed of motor vehicles on certain highways in the Corporation of the Township of Melancthon be reduced;

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

1. When any highway or portion of highway set out below is marked in compliance with the regulation of the *Highway Traffic Act*, the maximum rate of speed thereon shall be the rate of speed set out opposite thereto in Column 2.

Column 1

Column 2

Horning's Mills - Mill Street/River Road
from Main Street to the Mulmur-Melancthon
Townline

40 kilometres per hour

2. The penalties provided in the *Highway Traffic Act* shall apply to offences against this By-law.
3. That this By-law comes into force and takes effect upon the final passing thereof and upon the erection of appropriate signing in compliance with the regulations under the *Highway Traffic Act*.

BY-LAW READ A FIRST AND SECOND TIME THIS 2ND DAY OF MARCH, 2017.

BY-LAW READ A THIRD TIME AND PASSED THIS 2ND DAY OF MARCH, 2017.

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. -2017

**BEING A BY-LAW TO ESTABLISH A COMMUNITY SAFETY ZONE IN
THE TOWNSHIP OF MELANCTHON**

WHEREAS pursuant to Section 214.1(1) of the Highway Traffic Act, R.S.O. 1990, Chapter H.8, as amended, the Council of a Municipality may by By-law designate a part of a highway under its jurisdiction as a Community Safety Zone, if in the opinion of Council, public safety is of special concern on that part of the highway;

AND WHEREAS the Council of the Corporation of the Township of Melancthon deems it expedient and necessary to establish a Community Safety Zone within the Township of Melancthon under its jurisdiction;

NOW THEREFORE the Municipal Council of the Corporation of the Township of Melancthon enacts as follows:

1. The following portion of Mill Street/River Road in Horning's Mills shall be and is hereby designated as a Community Safety Zone at all times:

FROM

TO

Main Street

the Mulmur/Melancthon Townline

2. The designation in paragraph 1 shall take effect at the time signage is installed in accordance with the *Highway Traffic Act*.
3. Any person who commits an offence under the *Highway Traffic Act* in a Community Safety Zone is, upon conviction, liable to pay such fine as is set out under the *Highway Traffic Act*.
4. This By-law shall come into force upon the final reading thereof.

BY-LAW READ A FIRST AND SECOND TIME THIS 2ND DAY OF MARCH, 2017.

BY-LAW READ A THIRD TIME AND PASSED THIS 2ND DAY OF MARCH, 2017.

MAYOR

CLERK

Circulation Statistics

Shelburne Public Library

January, 2017

	January	December	November	October	September	August
2017/16	7581	6776	7324	7228	7502	9049
2016/15	6614	5744	6471	6774	6991	7834

Check In	
2017	3581
2016	3542

	Children	Adult	Totals
Fiction	1179	1630	2809
Non-Fiction	189	513	702
DVD Videos		971	971
Talking CD Books		92	92
Magazines		130	130
In-Library usage	60	473	533
CD Music	1		1
CD Kits	5		5
CNIB Resources		62	62
InterLibrary Loans		454	454
E-Books		697	697
Computer Users	59	521	580
Local use		545	545
TOTAL	1493	6088	7581

NEW!
 enter
 bus #1
 MAR - 2 2017



mulmur



JANUARY - JUNE 2017

THIS NEWSLETTER IS ALSO AVAILABLE ELECTRONICALLY ON OUR WEBSITE

COUNCIL

Mayor Paul Mills

705-466-3429 / pmills@mulmur.ca

Deputy Mayor Earl Hawkins

519-925-5927 / ehawkins@mulmur.ca

Councillor Janet Horner

519-925-5975 / jhorner@mulmur.ca

Councillor Keith Lowry

705-466-9971 / klowry@mulmur.ca

Councillor Greg Lloyd

519-278-4366 / glloyd@mulmur.ca

Did you know that if you live in Mulmur you have access to 3 area libraries?

Library services are included in your taxes - there is no fee charged if you simply use the in-house services: computer use, quiet reading, special events, etc. If you wish to borrow items to use at home: books, movies, etc., the Township will be charged directly each year when you register to borrow at your chosen area library.

Town of New Tecumseth - \$33*/user includes 2 library locations
Township of Clearview - \$40*/household includes 3 library locations
Town of Shelburne - \$100*/household includes 1 library location

Choose the area library location that best suits you and your family!
***based on 2016 fees**

PLANNING CORNER

Niagara Escarpment Expansion

Thank you to all who submitted their feedback on the proposed Niagara Escarpment Expansion (NEC). Following the public consultation process, the NEC has recommended that the Province not endorse additions to the NEP area at this time.

Secondary Dwelling Units

The Township is continuing to review the opportunities for various forms of secondary dwelling units.

Arbour Farms

The Township, Resident Groups and Arbour Farms entered into Minutes of Settlement regarding the proposed gravel pit. At the Ontario Municipal Board pre-hearing, the County of Simcoe was given limited Party Status and Adjala-Tosorontio has requested additional information and may request status at the next pre-hearing in February.

PUBLIC WORKS DEPARTMENT

Snow Removal: Placement of snow on roadways from private driveways is dangerous and prohibited under the *Ontario Highway Traffic Act* (R.S.O. 1990, c. H.8, c. 181). *Please remove all waste containers from the roadways in a timely manner following the removal of waste on Mondays.*

Road Updates: Follow Dufferin County on Twitter for road closures.

Parking: Parking on any municipal road is prohibited from December 1 - March 31.

Mailboxes: It is the responsibility of the owner of the mailbox to clear the snow away so that Canada Post has access. Heavy wet snow and ice can have enough force to damage a mailbox but this is outside of the snowplow operator's control and responsibility. Please ensure that your mailbox is securely attached to a wood post embedded into the ground.

Fill: Surplus fill from ditching is occasionally available. Please contact the office to have your property added to the list. We will deliver free of charge in Mulmur. Be aware an NEC or NVCA permit may be required based on your location/zoning.

TOWNSHIP OF MULMUR

758070 2ND LINE EAST, MULMUR ON, L9V 0G8

705-466-3341 / 1-866-472-0417 / INFO@MULMUR.CA