



The Corporation of

THE TOWNSHIP OF MELANCTHON

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TOWNSHIP OF MELANCTHON
POLICY ON AUDIO RECORDING AND VIDEOTAPING COUNCIL MEETINGS

It has always been past practice of the Council of the Corporation of the Township of Melancthon not to allow tape recording or videotaping of the Council meetings.

A legal opinion was obtained in 2010 that states that it is within Council's discretion as to whether or not to permit it. Therefore, the Mayor (or Presiding Officer) would make a ruling on whether it would be allowed or not.

Therefore, Council adopts the following policy:

1. Videotaping of Council Meetings will not be permitted. Video interviews of a Member of Council or Staff can be conducted after the meeting in the office.
2. Audio recording will be permitted under the following conditions:
 1. The request must be made to the CAO before the meeting starts.
 2. Only accredited Reporters/Journalists will be allowed to record.
 3. The request must be approved by Motion of Council stating the Name and Affiliation to Media Outlet of the Requester and the general reason for wanting to record.
 4. Should a request by an accredited Journalist to record all or part of a meeting be approved, all parties should be aware that the Council for the Township of Melancthon will also be recording the same meeting or part thereof.

For clarification purposes, this policy only applies to Council meetings. For Public Meetings held under the Planning Act for a Zoning By-law Amendment or Official Plan Amendment, these meetings could be videotaped or tape recorded provided approval of the CAO has been received and that it has been posted that the meeting is being recorded.

Further that the Procedural By-law for the Township of Melancthon be amended to incorporate the above policy.