



**TOWNSHIP OF MELANCTHON POLICE SERVICES BOARD  
AGENDA**

**WEDNESDAY, FEBRUARY 22, 2017 - 10:00 A.M.  
MELANCTHON MUNICIPAL OFFICE COMMITTEE ROOM**

- 1. Call to order**
- 2. Attendance**
- 3. Election of Chair conducted by Secretary**
- 4. Election of Vice Chair conducted by Chair**
- 5. Declaration of Pecuniary Interest or Conflict of Interest**
- 6. Approval of Agenda**
- 7. Approval of Minutes - December 21, 2016**
- 8. Issues Arising from the Minutes**
- 9. Presentations/Delegations**
- 10. Correspondence**
  1. Copy of a letter that the County of Dufferin sent to the OPP regarding Speed Enforcement on Dufferin County Roads (regarding the motion of traffic calming passed at the Joint PSB held in October, 2016)
  2. Draft Minutes from the Mulmur Township Police Services Board - December 5, 2016
  3. Resolution from the Shelburne Police Services Board - Re: Provincial Offences Court
- 11. Financial**
- 12. Detachment Commander's Report**
- 13. Committee Reports**
- 14. Other Business**
  1. Referrals from the Melancthon Township Roads Sub-Committee from the meeting held on February 13, 2017
  2. Road Closure Issue from the Melancthon Council Meeting held on February 2, 2017 - Correspondence from Amanda Graham, Horning's Mills
  3. Road Closure Incident reported at January 12, 2017 Council meeting and subsequent follow up by Chair Thwaites at February 2, 2017 Council meeting - referred to County CEMC and back to PSB
  4. Report from OPP on property forfeiture, s.31 of Regulation and on complaints
  5. Community Meeting - Discussion
  6. Unfounded Sexual Abuse Complaints

- 14. Other Business**
  7. Unfinished Business
    1. Development of Protocols
    2. Action Plan 2017-2019
- 15. Public Discussion**
- 16. Date of Next Meeting - May 24, 2017 - 10:00 a.m.**
- 17. Adjournment**



February 13, 2017

Staff Sergeant Nicol Randall  
Ontario Provincial Police  
Dufferin Detachment  
506312 Hwy 89  
Mono, ON  
L9V 1H9

Dear Sgt. Randall,

Re: Speed Enforcement on Dufferin County Roads

The Council of the County of Dufferin at its regular meeting held on February 9, 2017 passed the following resolution from the January 25, 2017 Public Works Committee meeting in response to the attached resolution from the Township of Melancthon Police Services Board:

**THAT a letter be submitted to the Ontario Provincial Police in support of increased enforcement of speed limits on Dufferin County Roads.**

Yours truly,

Michelle Dunne  
Deputy Clerk

cc. Township of Melancthon Police Services Board

PSB  
CORR #1

FEB 22 2017

**From:** Denise Holmes [<mailto:dholmes@melancthontownship.ca>]  
**Sent:** Friday, October 21, 2016 2:51 PM  
**To:** Pam Hillock <[phillock@dufferincounty.ca](mailto:phillock@dufferincounty.ca)>  
**Subject:** Item for the next Public Works Meeting Agenda

Hi Pam,

At today's Section 10 – Dufferin County Police Services Boards meeting, hosted by Melancthon Township, the following motion was introduced and passed:

*Moved by Walter Kolodziechuk, Seconded by Myrna Roberts*

**Be it resolved that:** The Dufferin County Section 10 PSB request the County of Dufferin, through the Public Works and General Government Services, to work with the local municipalities to engage in traffic calming measures on County Roads. **Carried.**

Should you have any questions regarding the above, please don't hesitate to contact me.

Thank you.


Regards,

*Denise Holmes*

(Interim Secretary – Township of Melancthon Police Services Board)



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon |  
[dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca) | PH: 519-925-5525 ext 101 | FX: 519-925-1110 |  
[www.melancthontownship.ca](http://www.melancthontownship.ca) |

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**MINUTES**  
**MULMUR POLICE SERVICES BOARD (PSB)**  
**Monday December 05, 2016**  
**2:00 pm - Dufferin OPP Detachment**

**Present:** Dennis Phillipson – Mulmur Member – Chair  
Janet Horner – Council Representative  
Provincial Appointee – Position Vacant  
Staff Sergeant Nicole Randall – Caledon OPP  
Kerstin Vroom – Secretary

**1) Call to Order by Chair and Welcome Staff Sergeant Nicol Randall**

The Chair welcomed Staff Sergeant Nicol Randall who will be filling the vacancy left by Staff Sergeant Steven Sils until May 2017.

**2) Disclosure of Pecuniary Interest**

Chair Phillipson stated that if any member had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**3) Approval of Agenda**

**Motion: Phillipson-Horner:** THAT the agenda is approved as copied and circulated.  
**Carried.**

**4) Approval of Minutes of June 06, 2016 meeting**

**Motion: Horner-Phillipson:** THAT the June 06, 2016 minutes are approved as copied and circulated.  
**Carried.**

**5) Issues Arising from Minutes (Unfinished Business):**

**a) Discussion on Motor Vehicle Collision Reports (MVCR)**

Staff Sergeant Randall advised the Board that it was the Ministry of Transportation (MTO) who advised the OPP that the detachments are not to forward MVCR reports to the municipalities as it was not the OPP's information to be sharing. It was noted that insurance companies are eligible to receive the reports from the detachment for a fee. Staff Sergeant Randall said she would look into getting the municipality information for municipal property damage occurring as a result of an MVC. Further, she will also look into the "Emergency Equipment in Attendance" and "Services Performed" as the reports are coming to the municipality from the MTO without this information being filled in.

**b) Results of Paid Duty**

Staff Sergeant Randall advised that there were three paid duty times completed during the long weekends in August and September and the officers issued a total of 18 tickets.

**c) Results Top Three Policing Priorities**

The Board reviewed the input received from ratepayers on what they felt should be Dufferin OPP's top three policing priorities and chose the majority concerns.

**Motion: Phillipson-Horner:** THAT the Mulmur Police Services Board recommends to the Dufferin OPP that the three key priorities for policing in Mulmur are: traffic, property crime and visibility.

AND FURTHER, respectfully requests that this motion be endorsed by Council.

**Carried.**

**d) Dissolution of Dufferin PSB Website**

The Board discussed the importance of having OPP information on our website as a good source for information for our ratepayers including the Media Releases.

*Direction was given to the Secretary to include a tab on our website with the OPP logo which would provide general Dufferin OPP information as well as the media releases.*

**e) Melancthon PSB 'Can You Stop' brochure**

The Board reviewed the valuable information on this brochure and requested copies for the Township's front desk for ratepayers.

**6) Presentations/Delegations – none**

**Correspondence (Information Items)**

**a) Email from Staff Sergeant Sills on his replacement**

**7) Financial/Budget**

**a) OPP Annual Billing Statement General Information and Billing**

The Staff Sergeant that the OPP contract had been settled and there will be incremental increases over the next 3 years.

**8) Detachment Report – April – June 2016.**

The Board reviewed the Detachment Reports and noted that ratepayers were concerned with the break-ins. The Staff Sergeant advised the Board that typically with a population growth, crime can increase; however, the Dufferin detachment has a high clearance rate for these crimes. Staff Sergeant Randall noted that Mulmur's call for service are on track with the projected numbers. The Board discussed the concerning stark increase in impaired charges. The Board questioned the apparent turnover in staff and the number of new recruits. The Staff Sergeant assured the Board that the Detachment cannot get more recruits than there are coaches available and that the OPP had changed its procedure for lateral transfers. The OPP is more cognizant now of placing new recruits where they would like to be to help mitigate a lot of changeover of staff. The Staff Sergeant noted that there has been a very concerning stark increase in impaired charges.

- 10) Committee Reports – none
- 11) Other Business – Items for Future Meetings

The Staff Sergeant advised the Board that the Provincial Offences Court Room in Orangeville has been booked out by the Superior Court for a considerable period of time that adds up to about six months over the next year which means that an offer has been made to have Provincial Offences Court held in Caledon. None of Dufferin County's police forces (OPP, Shelburne and Orangeville) were advised of this change and it will be a substantial cost to have the officers now travel to Caledon for court. The Staff Sergeant is working with the Provincial Offences Regional Sr. Justice to see if they can have officers attend via video, which will mitigate some of the costs. It was not known why the Provincial Offences court rooms were allowed to be rented out for this extended period of time to the Superior Court. This item will be on the next agenda for discussion.

- 12) Public Discussion – none

- 13) Confirming Motion

**Motion: Horner-Phillipson:** THAT all actions of the Members and Officers of the Mulmur Police Services Board, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried.

- 14) Adjourn

**Motion: Phillipson-Horner:** THAT we do now adjourn at 3:51 pm to meet again at the call of the Chair.

Carried.

Approved by:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary

## Denise Holmes

---

**From:** Wendy Atkinson <watkinson@melancthontownship.ca>  
**Sent:** Thursday, January 05, 2017 8:39 AM  
**To:** dholmes@melancthontownship.ca  
**Subject:** FW: Shelburne Police Services Board Resolution RE: Provincial Offences Court

FYI



Wendy Atkinson, Treasurer/ Deputy-Clerk | Township of Melancthon | [watkinson@melancthontownship.ca](mailto:watkinson@melancthontownship.ca) | PH: 519-925-5525 ext 102 | FX: 519-925-1110 | [www.melancthontownship.ca](http://www.melancthontownship.ca) |

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**From:** Nicole Hill [<mailto:nhillsecretary@gmail.com>]  
**Sent:** January-04-17 10:45 PM  
**To:** John Telfer; [mayor@shelburne.ca](mailto:mayor@shelburne.ca); [jwilliams@orangeville.ca](mailto:jwilliams@orangeville.ca); [info@townofmono.com](mailto:info@townofmono.com); [watkinson@melancthontownship.ca](mailto:watkinson@melancthontownship.ca); [thorner@mulmurtownship.ca](mailto:thorner@mulmurtownship.ca); [mail@townofgrandvalley.ca](mailto:mail@townofgrandvalley.ca); [kcanivet@amaranth-eastgary.ca](mailto:kcanivet@amaranth-eastgary.ca); Kathy Pearl; [info@orangeville.ca](mailto:info@orangeville.ca); [info@dufferincounty.ca](mailto:info@dufferincounty.ca)  
**Subject:** Shelburne Police Services Board Resolution RE: Provincial Offences Court

Hello,

Below is a resolution passed at the Shelburne Police Services Board meeting on December 20, 2016:

Moved by: R. Chambers  
Seconded by: S. Lawrence

Whereas the County of Dufferin has entered into a leasing arrangement with the Ontario Government for court space for the Provincial Offences Court, and

Whereas at the time they received Council approval it was assumed that acceptable alternative space would be available for Provincial Offences Court, and

Whereas this can no longer guaranteed and there is a distinct possibility that all Dufferin Provincial Offences Court matters could be transferred to the Caledon East Court.

BE IT RESOLVED THAT the Shelburne Police Services Board request the County of Dufferin to preserve two days a week for Provincial Offence court sittings in courtroom # 103, and,

That this resolution be forward to Town Council for the Corporation of the Town of Shelburne as well as the Council for the Corporation of the Town of Orangeville seeking their support and endorsation, and,

That this resolution be circulated to all Police Services Boards in Dufferin County for their support, and,

That this resolution be sent to the Council of the Corporation of the County of Dufferin for their serious consideration of our request.

Carried

1

PSB  
CORR# 3

FEB 22 2017



Thanks,  
Nicole Hill  
Board Secretary

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The Corporation of  
**THE TOWNSHIP OF MELANCTHON**  
157101 Highway 10,  
Melancthon, Ontario, L9V 2E6

Denise B. Holmes, AMCT  
CAO/Clerk

Telephone - (519) 925-5525  
Fax No. - (519) 925-1110  
Website: [www.melancthontownship.ca](http://www.melancthontownship.ca)  
Email: [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

**REFERRALS FROM ROAD COMMITTEE  
TO POLICE SERVICES BOARD.  
FEBRUARY 13, 2017**

The Road Sub-committee met on February 13, 2017 and asked to refer the following items to the Police Services Board.

1. There was garbage found on the 5<sup>th</sup> Sideroad.  
Please find e-mail attached.
2. Amanda Graham's Letter regarding County Road 124.  
Please find letter attached.
3. The Road Sub-committee would like the police to enforce the fines of people speeding in the Community Safety Zones. They are hoping this might help with the speeding on the 3<sup>rd</sup> Line.
4. Police Call to Road Superintendent  
Craig Micks received a call in the middle of the night from a police officer regarding a car being stranded on one of our roads because he ran out of gas.  
The Road Sub-committee does not feel it was an appropriate action.

Joyce Clarke  
Road Sub-committee Secretary.

PSP  
O.B.#1

FEB 22 2017

**Joyce Clarke**

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**Subject:** FW: Garbage dumped on 5 sideroad.

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**From:** john crowe [REDACTED]  
**Sent:** Friday, January 27, 2017 1:27 PM  
**To:** [roads@melancthontownship.ca](mailto:roads@melancthontownship.ca)  
**Cc:** [dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca)  
**Subject:** Garbage dumped on 5 sideroad.

Hi Craig  
You may have noticed a couple of days ago a variety of junk was dumped on 5 sideroad just East of the curve. beer cases oil jugs beer cans bottles etc.  
This morning [REDACTED] came in pulling a wagon with her 3 grand children and they had cleaned up the mess a brought it here.  
She found an invoice attached to one of the boxes that came from Ideal supply.

The name is [REDACTED]  
[REDACTED]  
Interac receipt also attached.

I looked up his number in the book as [REDACTED]

I have the papers here and have sorted everything out to recycle.

[REDACTED] also lugged an old counter top in thats been in the ditch over there for about 2 weeks. not related to the [REDACTED] stuff

You may want to send this guy a warning letter or whatever the Roads Committee is or isn't doing now.

I don't really want the old counter top so at some point I will probably drop it off at the Twps bin.

Thx JCC

---

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From: [REDACTED]

Message Score: 1  
My Spam Blocking Level: High

High (60): Pass  
Medium (75): Pass  
Low (90): Pass

## Denise Holmes

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**From:** Amanda Graham  
**Sent:** Monday, January 16, 2017 5:31 PM  
**To:** Denise Holmes  
**Subject:** Melancthon Winter Roads  
**Attachments:** Inclement Weather and Road Closures.docx

Hi Denise,

I have attached an incident that occurred on January 5, 2017, that has prompted my request to council. I would like council to address the problem of community access to Hornings Mills during inclement weather. I would like to pose the question to council during the next meeting "How can we improve safe access to Hornings Mills during inclement weather and road closures" Could you review and let me know what the next step is.

Thanks and regards,

Amanda Graham  
Fieldway Court  
Melancthon, ON, L9V 3G8

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PSB  
O.B. # 2 FEB 22 2017

ACT 2 FEB 02 2017

On January 5, 2017 at 10:00 pm I was returning to my home in Hornings Mills from my place of employment in Mississauga, ON. I took highway 10 Northbound to 89, and continued Northbound on 19 to 17 then east on 17 to 124 with the intent to take 124 the short distance to 14 and the community of Hornings Mills. At the time 124 was the only road that was closed. I arrived at the corner of 124 and 17 and proceeded to turn into the Masonville Convenience store parking lot and then turned Northbound on 124 to travel the 600m to 14 and Hornings Mills.

I was stopped by OPP officer, Jason Mask, approximately 400m onto 124. The officer pulled his vehicle alongside my vehicle and rolled down his window. The officer asked what I was doing and if I realized the road was closed. I explained to him that I lived in Hornings Mills; I made the decision to take this route as it is a paved road, has cellular service in the event of an emergency, and called for me travelling on a stretch of closed roadway for a mere 600 meters, thus, was the most direct and safest option. My husband would be going into work at 3:00 am and I needed to be home as I have two young children. He asked for my license which I provided with my address. He then asked how long I had been living in Hornings Mills. I advised that my family and I have been a part of the community since 2012. He then said that I should know then that 124 is not the only way to get to Hornings Mills, and then advised that I needed to turn around and take River Road. I confirmed with the officer that he was suggesting that instead of continuing the remaining 200m I needed to travel in order to get to the turn off to Hornings Mills, he was instructing me to back track to Prince of Wales Rd. then to go north to River Road and West on River Road. He affirmed and told me that 124 was closed and River Road was not. At this point I refused. I advised that in my opinion this was not a safe route for the reasons stated above, that the proposed route was made up of gravel roads and can be difficult in the middle of summer let alone at 10:00 pm on a winter evening. He then repeated that 124 was closed. I again insisted that his option was not only unreasonable but unsafe and I would not be taking it. We were at a virtual standoff, and I was unsure what the outcome was going to be, as I was not about to put my safety in jeopardy by back tracking and taking the suggested route. He then pulled his vehicle away and continued southbound on 124 without further interaction.

I am aware that I was indeed traveling on a closed road. I also acknowledge that this officer was enforcing the road closure order. However; it is extremely unreasonable and reckless for the inhabitants of Hornings Mills to be denied access to our community over what comes down to 600m of closed road. Our community is made up of a variety of professionals, law enforcement officers, and medical first responders that are travelling into work during winter conditions and it would appear that these individuals are taking undue personal risk to avoid the situation described above. I would also like to question the allocation of our police resource (Constable Jason Mask), specifically the lack of common sense and discretion in cases like this. If officers are in place on this stretch of roadway already for "enforcement" could we not utilize this resource to facilitate safe passage rather than put our community members in harm's way? If this is an unreasonable option then perhaps council needs to rethink the placement of the road closed sign or an addition of a "local traffic only" amendment similar to construction zones. A majority of members in the Melancthon Community are aware of the weather conditions and the dangers they pose. Members are not travelling for recreational purposes but are forced to be on the roads for reasons outside of their control. I'm assuming that these road closures are

in place for travelers passing through and respect the fact that we all want to be out of harm's way. I just feel there are exceptions to every rule and in this case it may be an extremely small exception (600 meters) but outweighs the alternative route which clearly puts our community at higher risk.

I would like council to address the problem of community access to Hornings Mills during inclement weather. I would like to pose the question to council during the next meeting "How can we improve safe access to Hornings Mills during inclement weather and road closures"

Thank you for your time and consideration.

Amanda Graham

**Protocol Number 1**

**Protocol for the Participation in the Selection of the Detachment Commander**

**Between The Melancthon Police Services Board**

**And the Ontario Provincial Police Regional Commander**

**WHEREAS** the Township of Melancthon is required pursuant to Section 4(1) of the *Police Services Act* to provide adequate and effective police service in accordance with its needs;

**AND WHEREAS**, the Township of Melancthon has entered into a contract with the Ministry of Public Safety and Security, pursuant to Section 10(1) of the *Police Services Act*, for the provision of police services for the Township by the Ontario Provincial Police;

**AND WHEREAS**, the Township is required pursuant to Section 10(2) of the *Police Services Act*, to have a Police Services Board;

**AND WHEREAS**, the Police Services Board is required, pursuant to Section 10(9)(a) of the *Police Services Act*, to participate in the selection of the Detachment Commander;

**THEREFORE THE PARTIES HEREBY AGREE THAT**

1. The Ontario Provincial Police Regional Commander shall ensure that the Melancthon Police Services Board is advised, at the earliest opportunity, of the need to select a new Detachment Commander;
2. The Melancthon Police Services Board shall participate in the selection of the Detachment Commander with the Chair (or his/her designate) of the Board to sit on a review committee.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chair

Adopted this \_\_\_\_\_ Day of \_\_\_\_\_, \_\_\_\_\_

PSB  
UNF. BUS  
# 1 FEB 22 2017

**Protocol Number 2**

**Protocol for the Reporting of Disclosures and Decisions made under Section 49 of the  
Police Services Act (secondary Activities)**

**Between**

**The Melancthon Police Services Board**

**And the Ontario Provincial Police Detachment Commander**

**WHEREAS** the Township of Melancthon is required pursuant to Section 4(1) of the Police Services Act to provide adequate and effective police service in accordance with its needs;

**AND WHEREAS**, the Township of Melancthon has entered into a contract with the Ministry of Public Safety and Security pursuant to Section 10(2) of the Police Services Act for the provision of police services for the Township by the Ontario Provincial Police;

**AND WHEREAS**, the Township is requires pursuant to Section 10(2) of the Police Services Act to have A Police Services Board;

**AND WHEREAS**, the Detachment Commander is required to provide to the Police Services Board regular reports on disclosures and decisions made under section 49 of the Police Services Act (PSA);

**AND WHEREAS**, the Melancthon Police Services Board acknowledges that disclosure and decisions made under section 49 of the Police Services Act are the responsibility of the Director, Professional Standards Branch;

**THEREFORE THE PARTIES HEREBY AGREE THAT**

1. The Ontario Provincial Police Detachment Commander shall provide the Melancthon Police Services Board with reports (annual), on disclosure and decisions under Section 49 PSA;
2. The report shall be restricted to disclosure and decisions for those offices under the command of the Detachment Commander who are assigned full-time or regular policing responsibilities within the Township.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chair

Adopted this \_\_\_\_\_ Day of \_\_\_\_\_, \_\_\_\_\_



### ***Protocol Number 3***

#### **Protocol for the Sharing of Information**

#### **Between**

#### **The Melancthon Police Services Board and**

#### **The Township of Melancthon**

**WHEREAS** the Township of Melancthon is required pursuant to Section 4(1) of the Police Services Act to provide adequate and effective police service in accordance with its needs;

**AND WHEREAS**, the Township of Melancthon has entered into a contract with the Ministry of Public Safety and Security pursuant to Section 10(1) of the Police Services Act for the provision of police services for the Township by the Ontario Provincial Police;

**AND WHEREAS**, the Township is required pursuant to Section 10(2) of the Police Services Act to have a Police Services Board;

**AND WHEREAS**, the Melancthon Police Services Board is required by Section 32(1) of Ontario Regulation 3/99 (The Adequacy and Effectiveness of Police Services Regulation) to enter into a protocol with the Council of the Township that addresses:

- a) the sharing of information with municipal council, including the type of information to be shared and the frequency for sharing such information;
- b) the dates by which the business plan and the annual report shall be provided to municipal council;
- c) the responsibility for making public the business plan and annual report, and the dates by which the business plan and report must be made public; and
- d) if the municipal council chooses, jointly determining, and participating in, the consultation processes for the development of the business plan.

#### **THEREFORE THE PARTIES HEREBY AGREE THAT**

1. The Melancthon Police Services Board shall provide the Clerk/CAO for the Township of Melancthon:
  - a) In January of each year, with notices of the dates, times and locations of the Police Services Boards regular meetings;
  - b) Copies of the public agenda on the Friday preceding the Board's scheduled meeting dates; and
  - c) Copies of the minutes following the Board's approval said minutes.
2. Board and the Detachment Commander may host public information sessions on the current policing issues in the Township as the Board deems necessary.

3. The Melancthon Police Services Board shall:

- (a) Provide the Clerk/CAO with notice of any public meetings, or other consultation processes scheduled by the board for the development of the business plan;
- (b) Provide the Clerk/CAO with a copy of the business plan no later than 30 days following completion;
- (c) Make the business plan available to the public no later than 30 days following release to the Clerk/CAO; and
- (d) Provide copies of the OPP Detachment's Annual Report to the Clerk/CAO and make it available to the public on or before June 30<sup>th</sup> annually.

4. This protocol is subject to the provisions of Section 41(1.1) of the Police Services Act, as amended, and the provisions of the Municipal Freedom of Information and Protection of Privacy Act.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chair

Adopted this \_\_\_\_\_ Day of \_\_\_\_\_, \_\_\_\_\_

## Protocol Number 5

Protocol for the Monitoring of the Performance of the Detachment Commander  
Between  
The Melancthon Police Services Board  
And the Ontario Provincial Police Regional Commander

**WHEREAS** the Township of Melancthon is required pursuant to Section 4(1) of the Police Services Act to provide adequate and effective police service in accordance with its needs;

**AND WHEREAS**, the Township of Melancthon has entered into a contract with the Ministry of Public Safety and Security pursuant to Section 10(1) of the Police Services Act for the provision of police services for the Township by the Ontario Provincial Police;

**AND WHEREAS**, the Township is required pursuant to Section 10(2) of the Police Services Act to have a Police Services Board;

**AND WHEREAS**, the Melancthon Police Services Board is required pursuant to Subsection 10(9)(d) of the Police Services Act to monitor the performance of the Detachment Commander

### THEREFORE THE PARTIES HEREBY AGREE THAT

1. The Melancthon Police Services Board shall provide the Ontario Provincial Police Regional Commander annually with a report on the performance of the Detachment Commander;
2. The report shall indicate the Detachment Commander's performance as it directly relates to the responsibilities of the Board;
3. The Board shall include specific examples of unsatisfactory performance.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chair

Adopted this \_\_\_\_\_ Day of \_\_\_\_\_, \_\_\_\_\_

**Annual Performance Report**

In accordance with Board responsibilities as per Section 10(9) of the Police Services Act the Board shall:

1. *Generally determine objectives and priorities for police services, after consultation with the detachment commander of his or her designate;*

The Detachment Commander consistently provides the Board with the necessary information, support, and personal access to meet this requirement.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strongly Agree	Agree	Somewhat Agree	Disagree	Strongly Disagree

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. *Establish, after consultation with the detachment commander of his or her designate, any local policies with respect to police services.*

The Detachment Commander consistently provides the Board with the necessary information, support, advice, and personal access to meet this requirement.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strongly Agree	Agree	Somewhat Agree	Disagree	Strongly Disagree

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. *Receive regular reports from the detachment commander or his or her designate on disclosures and decisions made under section 49 (secondary activities);*

The Detachment Commander regularly provides the Board with the required information.

- |                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Strongly Agree           | Agree                    | Somewhat Agree           | Disagree                 | Strongly Disagree        |

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. *Review the detachment commander's administration of the complaints system under part V and receive regular reports from the detachment commander or his or her designate on his or her administration of the complaints system.*

The Detachment Commander regularly provides the Board with the required information and administers the complaints system in an appropriate manner.

- |                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Strongly Agree           | Agree                    | Somewhat Agree           | Disagree                 | Strongly Disagree        |

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. *Under Section 4(1) of the Police Services Act each Township is responsible for the provision of adequate and effective police services in accordance with its needs.*

The Detachment Commander consistently strives to ensure the delivery of adequate and effective policing services consistent with local objectives, priorities, and policies.

- |                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Strongly Agree           | Agree                    | Somewhat Agree           | Disagree                 | Strongly Disagree        |

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Protocol Number 4**

**Protocol for the preparation of a business plan in accordance with Section 30 of the Adequacy and Effectiveness of Police Services Regulation**

**Between**

**The Melancthon Police Services Board**

**And the Ontario Provincial Police Detachment Commander**

**WHEREAS** the Township of Melancthon is required pursuant to Section 4(1) of the Police Services Act to provide adequate and effective police service in accordance with its needs;

**AND WHEREAS**, the Township of Melancthon has entered into a contract with the Ministry of Public Safety and Security pursuant to Section 10(1) of the Police Services Act to have a Police Services Board;

**AND WHEREAS**, the Police Services Board is required, pursuant to Section 30 of the Adequacy and Effectiveness of Police Services Regulation, to prepare a business plan at least once every three years;

**THEREFORE THE PARTIES HEREBY AGREE THAT**

1. The Ontario Provincial Police Detachment Commander shall, with the support and direct participation of the Board, prepare a business plan for submission to the Board at least once every three years;
2. The development of the business plan shall include a consultation process that involves and includes:
  - a) The municipal council;
  - b) The school boards;
  - c) Community organizations and groups;
  - d) Business and members of the public
3. The business plan shall address:
  - a) The objectives, core business and functions of the contracted OPP Police Service, including how it will provide adequate and effective police services;

- b) Quantitative and qualitative performance objectives and indicators relating to,
  - i. the police force's provision of community-based crime prevention initiatives, community patrol and criminal investigation services,
  - ii. community satisfaction with police services,
  - iii. emergency calls for service,
  - iv. violent crime and clearance rates for violent crime,
  - v. property crime and clearance rates for property crime,
  - vi. youth crime and clearance rates for youth crime,
  - vii. police assistance to victim of crime and re-victimization rate, and
  - viii. road safety;
- c) Information technology;
- d) resource planning; and
- e) police facilities

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chair

Adopted this \_\_\_\_\_ Day of \_\_\_\_\_, \_\_\_\_\_