

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 12th day of January, 2017 at 4:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

Mayor White advised that he would be leaving the meeting at 5:30 p.m. to attend the County Council meeting. He would be passing the "gavel" to the Deputy Mayor to assume the Chair.

Additions

Councillor Besley - Rogers Cell Phone Tower - questions from residents wondering what is happening with it. Staff to inquire with Rogers for an update on where this project is at and contact Bell as this is a cell tower for both companies.

Councillor Besley - inquired if we are going to be planning any town hall type meetings like the meetings that were held in Horning's Mills and Corbetton and if we are, this should be placed in the Township newsletter. It was decided that we would use this type of forum for our Strategic Planning public consultations.

Deletions

None.

Approval of Agenda

Moved by Webster, Seconded by Elliott that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Besley, Seconded by Hannon that the minutes of the Council meeting held on December 22, 2016 be adopted as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Road Business

Craig Micks not in attendance for this meeting. Councillor Besley advised that a Roads Sub-committee meeting was held earlier this afternoon but there will be another one before the next Council meeting as there was a lot of information for this one. Councillor Besley advised of some issues with the John Deere Grader that are not covered by warranty but the work has been done. Craig is currently dealing with this matter.

Planning Matters

Applications to Permit

Mayor White signed an application to permit a single family dwelling on Part Lot 24, Concession 3 N.E. - Melissa Galbraith. This application was reviewed by Planning Consultant Chris Jones for compliance with the zoning by-law.

Police Services Board Matters

Information from the County of Dufferin regarding circulation of Traffic Brochure

The Clerk advised that the County is on board to help with the circulation of the brochure via social media and out at their trade shows. A suggestion was made about partnering with them on the "Waste Guide" and whether we can send the brochure out as an add on. Staff will follow up with the County about this.

Mayor White advised during this time that with the extreme weather there were quite a number of roads closed and the morning after, two roads were opened up but the "road closed" signs had not been removed. A morning radio station was reporting that the roads were open but police hadn't got there yet to move the signs but were advising that it was ok to just drive around them. Mayor White asked Councillor Besley to speak to the Chair about this and bring it to the OPP's attention as it is inappropriate to advise people of this because a lot of time and energy has been spent educating people not to drive around the signs and now they are being told that it's ok to drive around them. Councillor Besley will speak to the Chair about this.

Correspondence

***Board & Committee Minutes**

1. Shelburne Public Library - Meeting November 15, 2016

Moved by Hannon, Seconded by Besley that the Board and Committee Minutes Correspondence Item # 1 be received as information. Carried.

*** Items for Information Purposes**

1. Letter from Sylvia Jones, MPP Dufferin Caledon dated December 8, 2016, Re - Bill 9, End Age Discrimination Against Stroke Recovery Patients Act, 2016
2. Email from Michele Harris, Executive Director Headwaters dated December 9, 2016, Re - Headwaters Tourism Update - to 02 December 2016
3. AMO Communications - AMO Policy Update - Members' Legislative Update
4. GRCA Current - December, 2016 - Volume 21 Number 12
5. Email from Michelle Dunne, Deputy Clerk, County of Dufferin dated December 12, 2016, Re - POA Administration Resolution
6. Notice of Passing of By-law No 2016-43 By Council of the County of Dufferin To Adopt Dufferin County Official Plan Amendment No. 1
7. Email from MR21 Enquiry dated December 13, 2016, Re - 2017 Budget and Municipal Levy
8. Email from Katrina Lemire, Fund Development Coordinator dated December 13, 2016, Re - Proclamation for Alzheimer Awareness Month
9. The Corporation of the Township of Mulmur - Notice of Passing of Zoning By-law Amendment No. 35-16 - Bonfield Farmland III Inc.

10. Copy of a resolution passed by the Township of McMurrich / Monteith dated December 12, 2016, Re - Petition the Provincial Government to recognize Municipal Fire Service as a critical infrastructure
11. Copy of a resolution passed by the Town of Mono dated December 19, 2016, Re - Acceptance of the 2017 Shelburne Public Library Budget
12. NVCA Board Meeting Highlights, December 16, 2016
13. Copy of a resolution passed by the Town of Mono dated December 19, 2016, Re - Support of the Township of McKellar calling on the Provincial Government to recognize Municipal Fire Service as a critical infrastructure by including funding for fire department infrastructure as part of Infrastructure Strategy to Move Ontario Forward
14. Letter from Workforce Planning Board of Waterloo Wellington Dufferin dated December 16, 2016, Re - WBP establishing a Workforce Development Committee in Dufferin County
15. Letter from AMO - Association of Municipalities Ontario - Office of the President dated December 15, 2016, Re - AMO's 2017-18 Strategic Objective
16. Email from Sean Fahey, Municipal Advisor dated December 23, 2016, Re - Excess Soil Management Policy Framework
17. Email from AWARE Simcoe dated January 3, 2017, Re - Nottawasaga River
18. Letter from the Grand River Conservation Authority dated December 23, 2016, Re - Grand River Conservation Authority (GRCA) Members' Meeting Attendance
19. Letter from Agriculture, Food and Rural Affairs Appeal Tribunal dated December 21, 2016, Re - Evan Bearss - Late Filing of Section 65(11) Appeal
20. Email from Kirby Sylvester, Office Manager, Building Department, County of Dufferin dated January 5, 2017, Re - Building Permit Reports 2016

Moved by Elliott, Seconded by Webster that Correspondence Items 1-20, for information purposes, be received as information except for items 8, 10 & 16 pulled for discussion with 16 being forwarded to COW. Carried.

8 - Mayor White proclaimed January 10-31, 2017 as National Alzheimer Awareness Month in support of the Alzheimer Society of Dufferin County and read the proclamation.

10 - Discussion ensued and it was decided to support the motion. A motion to be drafted and put forth later in the meeting.

*** Items for Council Action**

1. Email from Southgate Public Library dated December 16, 2016, Re - Library Use Contract
2. Email from Michelle Dunne, Deputy Clerk, County of Dufferin dated December 13, 2016, Re - Canada 150 Fund
3. Report to Council from Denise Holmes dated January 4, 2017, Re - 2018 Council Meeting Schedule
4. Letter from Shelburne & District Agricultural Society dated December 29, 2016, Re - 150th Shelburne Agricultural Society Fall Fair
5. Email from Bret Lemieux, Bluewater Geoscience Consultants Inc. dated January 3, 2017, Re - Proposal to Provide 2017 Semi-Annual Groundwater Monitoring and Sampling for Melancthon Landfill Site
6. Report to Council from Denise Holmes dated January 4, 2017, Re - Alternative Voting Method - 2018 Municipal Election

1 - Moved by Elliott, Seconded by Webster that we direct the Mayor and CAO/Clerk to sign the Agreement between the Corporation of the Township of Southgate Ruth Hargrave Memorial Library Board and the Corporation of the Township of Melancthon. And further, the Agreement will be in place for a period of two years, commencing the 1st day of January, 2017 until the 31st day of December, 2018 with a levy of \$7,900.00 for each year. Carried.

2 - Discussion ensued about the funding and Mayor White spoke to the report as he is Chair of the Sub-Committee. Staff were asked to put this on the February 2nd agenda to give the members some time to think about what monies the Township would apply for.

Delegations

4:30 p.m. - Bert Tupling and Chester Tupling attended Council to discuss the vision of the Honeywood Arena and the North Dufferin Advisory Board as it relates to the best use for both Mulmur and Melancthon Townships. Council was provided with an update on how the advisory board ran this past year and it was felt that it was time to look at a Board of Management. Discussion ensued about joint ownership and they had approached Mulmur Township to see what that would look like, but there was no information received. With regards to the Board of Management, the Tupling's would like to see that Board have their own bank account but were not sure of the rules and regulations around it. Council did not have any concerns about the Board of Management because they felt that a Board of Management is what should have been in place all along. Concerns were raised regarding the users outside of Melancthon and Mulmur that are using the Arena and are paying a lesser user fee. The Tupling's advised Council that they would be going to Mulmur Council next with this presentation and would let them know that they had Council support for a Board of Management and possibly more financial assistance.

5:00 p.m. - Tom Pridham, P.Eng., Drainage Engineer and Natalie Connell attended Council to present the Report to Council on the Petervale Farms Drainage Works. Ms. Connell reviewed the Report and Plan and Profile with Council as well as the estimated cost distribution. The drain was petitioned by Arie Brinke who wishes to tile drain approximately 150 acres of land in Lots 266, 267 and 268, Concession 2 SW and requires a tile outlet for the tile drain.

Moved by Webster, Seconded by Elliott that we receive the Engineer's Report for the Petervale Farms Drainage Works, dated December 21, 2016 and the date and time for the Consideration of the Report be set for February 2, 2017 at 6:00 p.m. Be it further resolved that Staff be directed to circulate the Report to the affected owners and agencies pursuant to Section 41 of the Drainage Act. Carried.

* Items for Council Action - Cont.

3. Report to Council from Denise Holmes dated January 4, 2017, Re - 2018 Council Meeting Schedule
4. Letter from Shelburne & District Agricultural Society dated December 29, 2016, Re - 150th Shelburne Agricultural Society Fall Fair
5. Email from Bret Lemieux, Bluewater Geoscience Consultants Inc. dated January 3, 2017, Re - Proposal to Provide 2017 Semi-Annual Groundwater Monitoring and Sampling for Melancthon Landfill Site
6. Report to Council from Denise Holmes dated January 4, 2017, Re - Alternative Voting Method - 2018 Municipal Election

3 - Moved by Besley, Seconded by Hannon that Council confirm the 2018 Council meeting dates on the "Melancthon Council Meeting Schedule - 2018". And be it further resolved, that Council can always add additional Committee of the Whole, special, public and/or emergency meetings during the year as required. Carried.

4 - Moved by Webster, Seconded by Elliott that Council has considered correspondence from the Shelburne and District Agricultural Society dated December 29, 2016 and hereby gives a grant of \$500.00 towards the 150th Shelburne Agricultural Society Fall Fair. Before the vote was called, discussion ensued regarding other ways that the Township could support the fair such as sponsoring an event at the fair, offering our own residents (first 150) free admission to the fair, etc. Councillor Besley will follow up on sponsoring an event and bring back that information to a future meeting. Mayor White then called for the vote and the motion was carried.

5 - Moved by Webster, Seconded by Elliott that we accept the quote from Bluewater

Geoscience Consultants Inc., in the amount of 21,700.00 + HST, to provide the 2017 Semi-Annual Groundwater Monitoring and Sampling for the Melancthon Landfill Site located at Part of Lot 12, Concession 4 NE. Carried.

6 - Moved by Elliott, Seconded by Webster that Council authorize the use of an alternative voting method – Internet and Phone Electronic Voting for the 2018 Election. This method will provide greater access and convenience for ratepayers for the 2018 Election. Further, the Clerk be directed to bring forward a By-law to authorize this alternative voting method for the next meeting. Before Mayor White called for the vote, he advised Council of his concerns with this method of voting and advised that he would not be supporting it. There were no other concerns noted by any other members of Council and Mayor White called for the vote and the motion was carried.

5:30 p.m. - Council took a five minute break. Mayor White left the meeting at this time.

5:35 p.m. - Council reconvened.

Delegations - Cont.

5:30 p.m. - Public Meeting for a Zoning By-law Amendment on Part of Lot 16, Concession 7 SW (Dennis Martin)

A public meeting had been called to consider a proposed zoning by-law amendment on Part of Lot 16, Concession 7 SW for Dennis Martin – 2312439 Ontario Inc. Chris Jones, Township Planning Consultant was in attendance for the public meeting. No other persons notified of the public meeting were in attendance. Mr. Jones reviewed his report with Council and advised that he drove by the property and there are still horses residing on the property. He said that the zoning by-law could not be passed until the horses were removed because if we approved it, we would be approving a legal non-conforming use. He spoke on the consent agreement and said that it had been drafted. Staff were directed to send a letter to Mr. Martin advising that the zoning by-law would not be passed until the horses were removed from the property. It was noted that the Grand River Conservation Authority had no objections to the proposed zoning by-law amendment.

General Business

1. Accounts

The Treasurer presented the accounts in the amount of \$19,058.59. Moved by Besley, Seconded by Hannon that the general accounts be approved as presented by the Treasurer. Carried.

2. Notice of Intent to Pass the following By-laws

1. Borrowing By-law for 2017

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to authorize the borrowing of necessary monies, to meet until taxes are collected, the current expenditures of the Corporation for 2017 and it be hereby read a first and second time. Carried. By-law numbered 1-2017 and read a first and second time.

2. By-law to Provide for the Levy and Collection of Rates or Levies Required for the Township of Melancthon for the Interim Levy for the Year 2017

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to provide for the levy and collection of rates or levies required for the Interim Levy for the year 2017 and to provide for the mailing of notice demanding payment of taxes for the Interim Levy for 2017 and it be hereby read a first and second time. Carried. By-law

numbered 2-2017 and read a first and second time.

3. *James Foley Municipal Drain, Maintenance Levying By-law*

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to provide for the maintenance and repair to the James Foley Municipal Drain and for the borrowing on the credit of the municipality the amount required for such work and it be hereby read a first and second time. Carried. By-law numbered 3-2017 and read a first and second time.

4. *Fluney Drainage Works, Levying By-law, By-law to amend By-law Number 40-2015*

1. *Correspondence from RJ Burnside and Associates dated January 6, 2017*

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to amend By-law No. 40-2015 - Fluney Drainage Works Levying By-law and it be hereby read a first and second time. Before the vote was taken, it was advised that a cheque for the additional compensation for the Fluney property had been received from R.J. Burnside and Associates. Deputy Mayor Elliott then called for the vote and the motion was carried.

3. New/Other Business/Additions

1. *Draft Spring/Summer Newsletter*

The draft newsletter was reviewed. Staff were asked to add information about getting on the "email list" and to add that the Horning's Mills Park Board would be having a 150th Celebration and Fireworks on June 24th at the Park.

2. *Applications received for Board/Committee Vacancies*

The Clerk advised that two applications were received for the vacant positions on the Hall Board from Jocelyn Burke and Tom Thayer and one for the Horning's Mills Cemetery from Sarah Harrison.

Moved by Besley, Seconded by Hannon that Jocelyn Burke and Tom Thayer be appointed to the Horning's Mills Community Hall Board effective immediately. Further the Clerk be directed to bring a By-law to amend By-law No. 53-2016 (A By-law to appoint a Board of Management for the Horning's Mills Community Hall) to the next meeting. Carried.

Moved by Webster, Seconded by Besley that Sarah Harrison be appointed to the Horning's Mills Cemetery Board of Management effective immediately. Further the Clerk be directed to bring a By-law to amend By-law No. 60-2014 (A By-law to appoint a Board of Management for the Horning's Mills Cemetery) to the next meeting. Carried.

It was also decided that because no one had applied for the Roads Sub-Committee position that a member of Council would be appointed. Verbal motion - Moved by Besley, Seconded by Hannon that Councillor Webster be appointed to the Roads Sub-Committee. Carried.

6:00 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to go into Committee of Adjustment and reconvene as Council. Carried.

6:05 p.m. - Council reconvened.

In the Committee of Adjustment meeting, a motion was passed to refer Chris Jones' Report on land in Horning's Mills to Council as the matter of declaring the lands surplus to be sold, is a Council matter and not Committee of Adjustment. Mr. Jones reviewed his report with Council. It was asked if the Township had to sell it once it was declared surplus and the answer was no. Questions were raised about leaving some road

widening on the lots for walking space from Oldfield and Fieldway Court subdivision into the Hamlet but Mr. Jones recommended that it made more sense to have the walking space on the west side of the road.

Moved by Besley, Seconded by Hannon that Council declare Parts 1, 2 & 3 of the Draft reference plan prepared by Van Harten Surveying Inc. and dated July 13, 2016 to be surplus to Township needs. Further the Clerk be directed to obtain an appraisal on these lands to assist with the valuation of these lands. And further that upon receipt of the appraisal, the Clerk be directed to provide public notice to sell Parts 1, 2 & 3 through a public tender process. Carried.

6:30 p.m. - Deputy Mayor Elliott opened the Request for Proposals for the Preparation of the Township of Melancthon's Strategic Plan.

CONSULTANT NAME	SUB-TOTAL	HST	TOTAL RFP
YAKU Consulting Limited	\$ 10,720.00	\$ 1,393.60	\$ 12,113.60
The Talent Business Solutions	\$ 12,800.00	\$ 1,664.00	\$ 14,464.00
BDO	\$ 15,690.00	\$ 2,040.00	\$ 17,730.00
Lura Consulting	\$ 17,550.00	\$ 2,281.50	\$ 19,831.50
Shercon Associates Inc.	\$ 20,475.00	\$ 2,661.75	\$ 23,136.75
The Letter M	\$ 21,764.00	\$ 2,829.00	\$ 24,593.00
Planscape	\$ 23,600.00	\$ 3,068.00	\$ 26,668.00
Mellor Murray Consulting	\$ 24,900.00	\$ 3,237.00	\$ 28,137.00
AtFocus Inc.	\$ 24,900.00	\$ 3,237.00	\$ 28,137.00
Botting, Thompson and Associates	\$ 25,000.00	\$ 3,250.00	\$ 28,250.00
Leah M. Stephenson & Associates	\$ 28,400.00	\$ 3,692.00	\$ 32,092.00
Compass Point Consulting	\$ 30,500.00	\$ 3,965.00	\$ 34,465.00
Simpson McGrath and Associates	\$ 120,000.00	\$ 6,000.00	\$ 126,000.00

Moved by Hannon, Seconded by Besley that all of the qualified Request for Proposals received for the preparation of the Township of Melancthon Strategic Plan be referred to the Strategic Planning Sub-committee for review and recommendation. Carried.

Unfinished Business

1. Correspondence Item 1 from the December 22, 2016 Council meeting dealing with Expanding Medical Responses

This correspondence was received as information. It was advised that Council will watch this matter to see how it plays out and if any new information surfaces, then it will be brought back for further consideration or if a member of Council wishes to bring it back.

2. Correspondence Item 2 from the December 22, 2016 Council meeting - Town of Shelburne motion endorsing McKeller Township Motion to call on Provincial Government

to recognize municipal fire service as critical infrastructure

Moved by Besley, Seconded by Hannon that Whereas Melancthon Council has received a copy of a motion passed by the Council of the Township of McKellar and discussed this motion; And Whereas this motion points out that Fire Departments and their associated assets represents critical municipal infrastructure; Be it resolved that the Melancthon Council endorse this motion and further that a copy of this motion be sent to the Provincial Premier, Sylvia Jones, the Township of McKellar and the Shelburne and North Dufferin District Fire Department, Southgate Fire Department, municipal partners, the Town of Mono and the Townships of Amaranth and Mulmur. Carried.

Closed Session

None.

Third Reading of By-laws

Moved by Webster, Seconded by Besley that By-laws 1-2017, 2-2017, 3-2017 and 4-2017 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on January 12, 2017 and it be given the required number of readings. Carried. By-law numbered 5-2017 and given the required number of readings.

Adjournment and Date of Next Meeting

6:58 p.m. - Moved by Webster, Seconded by Elliott that we adjourn Council to meet again on Thursday, February 2, 2017 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK