

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 2nd day of February, 2017 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor W. Hannon and Councillor J. Webster were present. Councillor D. Besley was absent with prior notice given. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order at 5:07 p.m.

Announcements

None.

Additions

Councillor Hannon - parking on the roads

Deletions

None.

Approval of Agenda

Moved by Hannon, Seconded by Webster that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Hannon, Seconded by Elliott that the minutes of the January 12, 2017 Council meeting be adopted as circulated. Carried.

Business Arising from Minutes

1. Road Closure - Update from PSB Chair David Thwaites

Discussion ensued on this matter and it was felt that something has to be done by the radio station to redact the statement made about driving around the road closed signs because people will not forget this. The County has advised that if the signs are still up, the road is still closed and only when the signs are removed, it is open. A suggestion was made about the Township's CEMC (Steven Murphy) taking this forward for us for a resolution and to send it to him. Staff were directed to send this back to the PSB and advise that it has been referred to Mr. Murphy at the County.

2. Delegation of Bert and Chester Tupling

The CAO advised that an email was received from Terry Horner, CAO Mulmur wanting to set up a meeting for February 15th at 10:30 a.m. at the Arena for further discussion of a Board of Management. The CAO was directed to respond back to Mr. Horner and advise that a later afternoon or evening time on this date would be preferred.

Point of Privilege or Personal Privilege

None.

Public Question Period (Please visit our website under Agendas and Minutes for information on Public Question Period)

Amanda Graham was in attendance and spoke to her submission in the Agenda package regarding Inclement Weather and Road Closures (Action 2). She wondered if there was something that Council could do to help get the commuters home when County Road 124 is closed. Alternative routes were suggested but then concerns were raised about providing this information as we don't always know what those roads are going to be like. Staff were directed to refer Ms. Graham's letter to the Police Services Board as well as the County of Dufferin, Public Works for input.

Road Business

1. Accounts

Craig presented the accounts in the amount of \$86,077.88. Moved by Elliott, Seconded by Webster that the road accounts be approved as presented by the Road Superintendent. Carried.

2. Report - Recommendations from the January 12 & 23, 2017 Roads Sub-Committee Meetings

Councillor Hannon who is a member on the Roads Sub-Committee spoke to the Report and Recommendations.

RECOMMENDATION 1:

The Road Sub-committee recommends to Council putting speed limit signs on or near the Community Safety Zone Signs in Riverview, Horning's Mills and on the 3rd Line.

This item was referred back to the Sub-Committee to specify the locations so we know how many signs we need to purchase. Also, we would ask the Roads Sub-Committee to have a discussion about the speed limit in the Community Safety Zone on the 3rd Line OS about reducing it and bring forth a recommendation.

RECOMMENDATION 2:

The Road Sub-committee recommends to Council that Melancton Township Council approach Dufferin County regarding the possibility of the County taking ownership of the 2nd Line SW as it is being used as a commuter road through the county.

Moved by Elliott, Seconded by Webster that Melancton Township Council approach Dufferin County regarding the possibility of the County taking ownership of the 2nd Line SW as it is a commuter road through the county. Carried.

RECOMMENDATION 3:

The Road Sub-committee recommends putting \$33,000 into the 2018 budget to pulverize the 2nd Line SW from 250 Sideroad north to Southgate/Melancton Townline.

This recommendation deferred until we have an answer from the County regarding Recommendation # 2. Craig advised that we can put this off indefinitely as its not a safely issue.

RECOMMENDATION 4:

The Road Sub-committee recommends \$72,000 should be included in the 2017 budget to pulverize the 4th Line NE form 260 Sideroad north to previous paving to secure the

base.

Moved by Elliott, Seconded by Hannon that \$72,000.00 be put in the 2017 budget to pulverize the 4th Line NE from 260 Sideroad north to previous paving to secure the base. Carried.

RECOMMENDATION 5:

The Road Sub-committee recommends sending a letter to the person parking vehicles on Shook Street indicating that if the vehicles are not removed from Shook Street by a specific date, that the Township will remove the vehicles at their expense.

Deferred to the next meeting for a discussion in Closed Session.

RECOMMENDATION 6:

There was a discussion regarding the John Deere Grader. Craig Micks reported to the Road Sub-committee that the EGR which was replaced in July was gone again. He is trying to see if the part should be under warranty. Craig reported the approximate trade in value of the John Deere grader is \$180,000. The approximate value of a new grader is \$500,000.

The Road Sub-committee recommends that staff investigate the prices to replace the John Deere grader with provisions made in the budget for financing or lease payments.

Craig advised as a follow up to the above, that a Rep at John Deere initially told him the repair would be covered under warranty and then after they fixed it, told him that it was out of warranty because it was over in hours and the bill was \$17,000.00. He then had Steer Enterprises come and put an aftermarket one in. It was advised that John Deere & Nortrax were willing to pay half and the Township pay half. Mayor White suggested that a meeting be set up with the Salesman, the CAO, Road Superintendent and himself to get this matter resolved. Craig to set up the meeting.

RECOMMENDATION 7:

The Road Sub-committee recommends \$215,000 should be added to the 2017 budget for repairing Structure #2 (culvert on 260 Sideroad in Corbetton).

Mayor White reported that this structure is owned by the County of Dufferin. No action was taken on the recommendation and Staff were asked to let Burnside's know to remove it from the Township's Bridge Study.

RECOMMENDATION 8:

The Road Sub-committee recommends \$200,000 should be added to the 2017 budget for replacing Structure 2003 (3rd Line).

Moved by Hannon, Seconded by Elliott that \$200,000.00 be added to the 2017 budget for replacing Structure 2003 (3rd Line). Carried.

RECOMMENDATION 9:

The Road Sub-committee recommends the 2017 budget includes enough funds to equal the Bridge Culvert & Road work 2016 budget. The remainder of the funds will be distributed at another meeting.

Moved by Elliott, Seconded by Webster that the 2017 budget includes enough funds to equal the Bridge, Culvert & Roadwork 2017 budget. The remainder of the funds will be

distributed at another meeting. Discussion ensued on this motion and Mayor White would like to see a 2-3 year plan first before committing to this. The mover and seconder withdrew the motion.

6:00 p.m. - Council took a break and reconvened at 6:05 p.m.

Delegations

6:00 p.m. - Tom Pridham, P.Eng., Drainage Engineer, R.J. Burnside and Associates attended Council for the Consideration of the Report on the Petervale Farms Drainage Works. Mr. Pridham advised that the purpose of this meeting is to determine if the Petitioner wishes to proceed with the work and by his absence from this meeting, it would show that he does wish to proceed with the work. Mr. Pridham advised that the Grand River Conservation Authority has no issues with the drainage works as proposed.

Moved by Hannon, Seconded by Webster that leave be given to introduce a By-law to provide for the construction of the Petervale Farms Drainage Works and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 6-2017.

Moved by Elliott, Seconded by Webster that the Court of Revision on the Petervale Farms Drainage Works be set for Thursday, March 2, 2017 at 5:30 p.m. at the Township Council Chambers. Be it further resolved that we direct the Engineer to call tenders for the construction of the Petervale Farms Drainage Works. Tenders to close on Wednesday, March 1, 2017 at 4:00 p.m. Provision to be added that the tenders will be returned unopened in the event of appeals. Carried.

Planning Matters

Two items under Unfinished Business regarding planning matters were moved up in the Agenda for Chris Jones to address.

Memorandum from Chris Jones, Planner to Mayor White and Members of Council dated December 8, 2016, Re - Draft OPA to Implement Source Protection Plans

Chris presented and spoke to the Official Plan Amendment to implement the Source Protection Plans via a PowerPoint Presentation. He advised that he plans to have an informal drop in on one of the days when he is here at the Municipal Office for the Open House. Chris noted that the final approval for the OPA will come from the County.

Moved by Elliott, Seconded by Hannon that the Report of Chris Jones, Township Planning Consultant regarding the Draft OPA to Implement Source Water Protection be received and the Township initiate pre-consultation discussions with the County of Dufferin and the Risk Management Official (RMO) for the Township of Melancthon. Further, the Clerk schedule a public meeting on the draft OPA in accordance with the requirements of the Planning Act. Carried.

2312439 Ontario Inc. (Dennis Martin) - Zoning By-law Amendment - Part Lot 16, Concession 7 SW & 2312439 Ontario Inc. (Dennis Martin) - Consent Agreement

Chris advised that a letter had been received from Mr. Martin confirming that the horses had been removed from the property. Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to amend the Township's Zoning By-law 12-1979 as amended, to rezone lands located in the North-East Half of Lot 16, Concession 7 SW and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 7-2017.

Moved by Hannon, Seconded by Webster that the Mayor and Clerk be directed to sign the Consent Agreement between 2312439 Ontario Inc. and the Corporation of the

Township of Melancthon regarding Consent Application B2/16. Carried.

Applications to Permit

Two applications were presented:

- to construct a single family dwelling on the East Part of Lot 10, Concession 4 OS - GP Carpentry
- to construct a hoop style greenhouse (1,000 square feet) on Lot 30, Concession 3 NE - O. Martin

As these applications were being reviewed by Chris Jones, Council gave permission for the CAO to sign the applications if he was ok with them.

Road Business - Cont. - Addition to Agenda - Parking on Roads

Councillor Hannon advised that large equipment for the wind turbines have been parking on the roads, as well trucks that are delivering parts, etc. to the Mennonite Machine shops and he feels that because this is a public safety issue (especially in stormy weather), it should be referred to the PSB. It was advised that this was not a PSB issue, as Council would determine no parking on the roads. Craig Micks, Road Superintendent advised that it was not bothering him and if we stop people from parking on the roads, it would have to apply to the farmers too, who load their trucks on the road. Council concurred that if we are going to prohibit parking, it applies to everyone. It was decided that before any decisions are made, that this matter would be referred to the Roads Sub-Committee for further discussion and recommendation.

Police Services Board Matters

The CAO advised that the traffic brochure was sent out in the tax bills.

Committee Reports

The following verbal Committee Reports were given:

Mayor White - Mulmur Melancthon Fire Department - January 16th

Deputy Mayor Elliott - CDRC - January 25th

Councillor Webster - Horning's Mills Community Hall - January 17th

6:55 p.m. - Moved by Hannon, Seconded by Webster that we adjourn Council to go into Committee of the Whole and reconvene as Council. Carried.

7:14 p.m. - Council reconvened.

Correspondence

*Board & Committee Minutes

1. Mulmur-Melancthon Fire Board - Meeting September 2, 2016
2. Shelburne & District Fire Board - Meeting November 6, 2016
3. St. Pauls Cemetery Board - Meeting December 5, 2016
4. Melancthon Township Strategic Planning Sub-Committee, Meeting November 15, 2016

Moved by Hannon, Seconded by Elliott that the Board and Committee Minutes Correspondence Items 1-4 be received as information. Carried.

* Items for Information Purposes

1. Copy of a resolution passed by the Township of Amaranth dated December 15, 2016, Re - Pan Am and Parapan Am Games Resolution
2. Copy of a resolution passed by the Township of Amaranth dated December 15, 2016, Re - Municipal Fire Service Resolution

3. Letter from Nancy Davy, Director of Resource Management, GRCA dated December 1, 2016, Re - GRCA Planning, Permit and Inquiry Revised Fees Effective January 1, 2017
4. Copy of a resolution passed by Fort Frances Boundless dated January 10, 2017, Re - The Inequity in Property Taxation on Railway Right-of-Way's Collected by Municipalities in Ontario
5. Email from MPAC, Municipal and Stakeholder Relations dated January 10, 2017, Re - 2016 Assessment Update Municipal Summary Report
6. Copy of a resolution passed by the Town of Bancroft dated December 13, 2016, Re - New Revenue Tools
7. Letter from the Nottawasaga Valley Conservation Authority dated January 9, 2017, Re - NVCA 2017 Municipal Levy
8. GRCA Current - January, 2017 Volume 22 Number 1
9. AMO Communications - AMO Policy Update - Provincial Cabinet Shuffle
10. Copy of a resolution passed by the Township of Amaranth dated January 12, 2017, Re - Changes to the Conservation Authorities Act
11. Notice of Open House - Dufferin County's Forest Operation Review Committee is inviting the public to provide comment on the proposed Dufferin County Forest Recreational Use Policy - Wednesday February 8, 2017, 3:00 - 8:00 pm and Saturday February 11, 2017, 10:00 am - 4:00 pm - The Atrium - 55 Zina Street, Orangeville
12. Email from Randy Hillier dated January 16, 2017, Re - Bill 77, Kickstarting Public Participation Act, 2016
13. Email from Kevin Flood dated January 17, 2017, Re - Notification of Application for Permit to Take Water
14. Statement of the Treasurer of Remuneration and Expenses Paid as Required by Section 284(1) of the Municipal Act, 2001 for the Year 2016
15. Copy of a resolution passed by the City of Owen Sound dated January 16, 2017, Re - Gas Tax Funding Formula
16. Email from Tecia White, Whitewater Hydrogeology Ltd. dated January 6, 2017, Re - Strada 2016 groundwater compliance reports
17. Letter from R.J. Burnside & Associates Ltd. dated January 16, 2017, Re - Drainage Superintendent Services

Moved by Webster, Seconded by Elliott that Correspondence Items 1-17 for information purposes be received as information except # 10 for further discussion. Carried.

Councillor Webster advised that he had drafted a motion of support for Amaranth's motion. Moved by Webster, Seconded by Elliott that The Township of Melancthon fully support the resolution passed by the Township of Amaranth at their January 11, 2017 meeting; That calls on the Provincial Government of Ontario to make the necessary changes to the Conservation Authorities Act with regard to the extraction of peat and the placement of fill; and That further that Conservation Authorities be given the necessary powers to issue stop work orders and shut down these operations; and That this resolution be circulated to the Minister of the Environment, the Premier of Ontario and to all Municipalities within the County of Dufferin as well as the Ministry of Natural Resources and Forestry. Carried.

*** Items for Council Action**

1. Letter to Tracey Henderson, Appeal Tribunal dated January 11, 2017, Re - Late Filling of Section 65 (11) Appeal - McCue Drainage Works, Repair and Improvement, 1989
2. Email from Amanda Graham dated January 16, 2017, Re - Melancthon Winter Roads
3. Copy of a motion passed by the Mulmur-Melancthon Fire Board dated January 16, 2017, Re - Budget Approval
4. Email from Steve Murphy, Emergency Management & Communications Coordinator, Dufferin County dated January 19, 2017, Re - Multi-Year Accessibility Plan 2017-2021

5. Letter from the Grand River Conservation Authority dated January 23, 2017, Re - 2017 Budget and Levy Meeting
 6. Report to Council from Denise Holmes dated January 24, 2017, Re - Strategic Plan - Recommendation for the Award of the Request for Proposal
- # 1 - Council had no objection to the Tribunal granting an extension to Mr. Bearss for his appeal.

2 - Already dealt with

3 - Council directed the Treasurer to include the amounts in the Township budget.

4 - CAO would like to add the accessible website to the 2017 goals. This will be deferred to the next week and a motion prepared to approve the plan and annex.

5 - Council directed the Treasurer to include the amount in the 2017 budget.

6 - Moved by Webster, Seconded by Elliott that Council accepts the following recommendation: The Strategic Planning Sub-Committee recommends to Council that the RFP for the Strategic Plan be awarded to Planscape in the amount of \$26,668.00, includes HST. And that the Ad hoc Strategic Planning Sub-Committee continue to manage the project moving forward. Carried.

General Business

Accounts

The Treasurer presented the accounts in the amount of \$117,656.54. Moved by Hannon, Seconded by Webster that the general accounts be approved as presented by the Treasurer. Carried.

Notice of Intent to Pass the following By-laws:

By-law to Authorize the Use of Alternative Voting Methods (Telephone and Internet) for the 2018 School Board and Municipal Election

Moved by Webster, Seconded by Hannon that leave be given to introduce a By-law to authorize the Use of an Alternative Voting Method (Telephone and Internet) for the 2018 School Board and Municipal Election and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 8-2017. Council would like to see a poll operate from the Township office with laptops and also it was suggested that we ask the libraries (Shelburne & Southgate) to stay open late on Election night.

Township of Melancthon - 2018 Municipal and School Board Elections - eVoting Options

Moved by Webster, Seconded by Elliott that Council direct the CAO/Clerk to enter into a contract with Intelivote Systems Inc. to provide the Township's 2018 Municipal and School Board Elections Alternative Voting Method of Telephone and Internet Voting. As this is a unique situation whereby other municipalities in the County of Dufferin are using Intelivote's services in order to achieve further cost savings for their Elections, Section 5 of Schedule C of the Township's Procurement By-law 57-2004 shall be utilized in the procurement of these goods and services. Carried.

By-law to amend By-law 61-2014 - By-law to appoint a Board of Management for Horning's Mills Park as a result of an Application for Horning's Mills Park Board from Jason Reiner and Corry Boyd

Moved by Hannon, Seconded by Webster that leave be given to introduce a By-law to amend By-law No. 61-2014 (a By-law to appoint a Board of Management for the Horning's Mills Park) and it be hereby read a first and second time). Carried. By-law

read a first and second time and numbered 9-2017.

By-law to amend By-law 60-2014 - By-law to appoint a Board of Management for Horning's Mills Cemetery

Moved by Webster, Seconded by Elliott that leave be given to introduce a By-law to amend By-law No. 60-2014 (a By-law to appoint a Board of Management for the Horning's Mills Cemetery) and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 10-2017.

By-law to amend By-law 53-2016 - By-law to appoint a Board of Management for Horning's Mills Community Hall

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to amend By-law No. 53-2016 (a By-law to appoint a Board of Management for the Horning's Mills Community Hall) and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 11-2017.

Unfinished Business

County of Dufferin - 150 Fund Application

For the Horning's Mills Park, we will focus on the event and not the legacy and apply for the \$2,000.00 grant. Discussion ensued regarding the Corbetton Park and it would be nice to have a garden with a flagpole, benches, historical theme and it was decided we would apply for the legacy grant of \$10,000.00. This amount has to be matched by the Township. There was a suggestion about building a pole type structure to resemble the train station that once stood there.

Shelburne Agricultural Society - Sponsorship

It was noted that an application has been submitted by the Shelburne Agricultural Society to the Federal Government for funding. Melancthon has been mentioned in the application as providing support to the Society for the grant that was approved at the last meeting in the amount of \$500.00, as well as an "in-kind" contribution of \$2,000.00 by supplying a demonstration of our municipal equipment.

Amend Council Motion # 21 from the January 12, 2017 regarding supporting the Township of McKellar regarding fire department assets

The CAO advised of an error in the motion regarding the Mulmur Melancthon Fire Department. As Councillor Besley was absent from the meeting, this item was deferred to the next one.

Closed Session (not required)

Third Reading of By-laws

Moved by Elliott, Seconded by Hannon that By-laws 7-2017, 8-2017, 9-2017, 10-2017 and 11-2017 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Hannon, Seconded by Webster that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on February 2, 2017 and it be given the required number

of readings. Carried. By-law numbered 12-2017 and read three times.

Adjournment

8:20 p.m. - Moved by Hannon, Seconded by Webster that we adjourn Council to meet again on February 16, 2017 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK