

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 18th day of September, 2014 at 6:00 p.m. in the Council Chambers. Mayor B. Hill, Councillor J. Crowe and Councillor J. Elliott were present. Deputy Mayor D. White and Councillor N. Malek were absent with prior notice given. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor Hill presided and called the meeting to order.

Announcements

No announcements.

Additions

CAO Added - letter from DWP regarding Guard Rails on 4th Line OS and an email from the Treasurer at the County regarding a grant application.

Deletions

None.

Approval of Agenda

Moved by Elliott, Seconded by Crowe that the Agenda be approved as amended.
Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Crowe, Seconded by Elliott that the minutes of the September 4, 2014 Council meeting be approved as circulated. Carried.

Business Arising from Minutes

Councillor Elliott inquired as to whether or not a report had been received yet from Harden Environmental on Lystek. The CAO advised that one had not been received.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Correspondence

*** Items for Information Purposes**

1. AMO Communications - Renewed Provincial Poverty Reduction Strategy
2. Highlights of the NVCA Board of Directors Meetings No. 8/14 - August 22, 2014
3. Email from the Minister of Municipal Affairs and Housing, Ted McMeekin, dated September 3, 2014, Re: Information about the Ontario Growth Secretariat
4. Nottawasaga Valley Conservation Authority - For Immediate Release - September 8, 2014 - Gayle Wood joins NVCA as interim CAO

5. Email from Wesley Wright, Ministry of Energy and Climate Change, dated September 12, 2014, Re: Class EA for Minor Transmission Facilities: Notice of Ministry Review

Moved by Elliott, Seconded by Crowe that Correspondence Items 1-5 for Information Only be received as information. Carried.

*** Items for Council Action**

1. Letter from P.J. Williams, Ontario Land Surveyor dated August 25, 2014, Re: Two-part Reference Plan for Application B4/14
2. Email from Shara Bagnell, Health & Safety Advisor, Dufferin County, dated September 3, 2014, Re: 2013 Year-end H-S Report Melancthon
3. Email from Everett Lusk, C.S.T. at Van Harten Surveying Inc. dated September 2, 2014, Re: Application B6/14 Tom Reid
4. Letter from Rogers Communications dated August 28, 2014, Re: Proposed Wireless Communication Installation 15th Sideroad, Horning's Mills
5. Email from Brett Humphrey, Design Technician, ERTH Holdings Inc. dated August 22, 2014, Re: Township of Melancthon LED Conversion Project

1 - Moved by Elliott, Seconded by Crowe that the plan of survey prepared by PJ Williams, OLS for Andrea and Brad Hutchinson, Application for Consent B5/14 conforms to the terms and conditions of severance. Carried.

2 - Moved by Elliott, Seconded by Crowe that the Report of the Health and Safety Advisor dated Sept. 3/2014 regarding the 2013 Health and Safety Review, be received. Carried.

3 - Moved by Crowe, Seconded by Elliott that the plan of survey prepared by Van Harten Surveying Inc. for Tom Reid/Mott Farms Ltd., Application for Consent B16/14 conforms to the terms and conditions of severance. Carried.

4 - Staff Direction to forward the application to Jerry Jorden, Township Planner to process under the Township's Telecommunications Protocol.

5 - Moved by Crowe, Seconded by Elliott that the Council of the Corporation of the Township of Melancthon hereby approves the retrofitting of Township Streetlights to LED and award the conversion project to ERTH Holdings Inc. at a cost of \$35,831.25 plus applicable taxes. Copy of quote attached, copy of agreement attached. Carried.

***Dufferin Wind Power**

1. Email from Gary Tomlinson, Ministry of Energy, dated September 10, 2014, Re: DWP Utility Poles

Moved by Crowe, Seconded by Elliott that Correspondence Item # 1 regarding Dufferin Wind Power be received as information. Before the call of the vote, Mayor Hill brought Council up to date on the tour of the rail line and passed around pictures he had taken of some poles that had the remediation work done to them. Concerns were raised regarding the email from MOE and that Mr. Tomlinson doesn't think any further monitoring is required. Mayor Hill advised that he would be sending an email to Mr. Tomlinson with his concerns. The motion was then carried.

***County Official Plan**

1. Email from Tracey Atkinson dated September 12, 2014, Re: Dufferin County OP Adopted

Moved by Elliott, Seconded by Crowe that Correspondence Item # 1 regarding the County Official Plan be received as information. Carried.

General Business

By-law to Appoint a Joint Compliance Audit Committee

Moved by Elliott, Seconded by Crowe that leave be given to authorize a Joint Compliance Audit Committee and it be hereby read a first and second time. Carried.

Draft By-law to Amend the Site Alteration By-law No. 29-2004

Defer - more work is needed on the amendment.

Applications to Permit

The CAO/Clerk presented an application to permit the conversion of part of a shed to an insulated workshop and install a washroom as well as an application to construct a farm storage room on Part of Lot 26, Concession 9 NE - Soloman Martin. The CAO advised that Mr. Soloman inquired about a home occupation under zoning by-law 12-1979 to manufacture hydraulic cylinder fittings. Council queried as to why he did not apply for an on farm use and the CAO advised that he probably could not meet all of the criteria of the on farm use application. Concerns were raised as to whether or not a home occupation and an on farm use could be permitted on the same property. The CAO to contact the Planner about this. The matter was deferred pending information from the Planner.

New & Other Business/Additions

Employee Recognition Policy - Discussion

Discussion ensued regarding an Employee Recognition Policy as one of the Staff has celebrated 20 years of employment at the Township. The County of Dufferin policy was obtained and circulated to Council members. This item was deferred to the next meeting so that the two absent Council members could have input into this matter.

OFM Recommendations - Mayor Hill advised that he and Mayor Mills, Mulmur would be attending Shelburne Town Council on September 22, 2014 at 7:30 p.m. regarding this matter.

Additions - DWP Letter regarding guard rails

A letter was received from Rebecca Crump regarding the guard rails on the 4th Line OS. The CAO/Clerk was directed to forward the letter to Gord Feniak, Township Engineer to begin work on the guard rail designs.

Email from Treasurer County of Dufferin regarding grant funding - the CAO advised that the County is applying to replace a culvert on County Road 124 and asked for Melancthon's support to put on grant application. Council had no problem with this.

Unfinished Business

Risk Management Officer under Clean Water Act - defer, no new information.

Road Business

Open Quotes for Winter Sand

Mayor Hill opened the quotes received for winter sand as follows:

Demmans Excavating - \$8.15 + tax/tonne

James Dick Construction - \$8.59 + tax/tonne

Strada Aggregates - \$7.80 + tax/tonne
Harold Sutherland Construction - \$10.50 + tax/tonne
Fleshcon - \$8.95 + tax/tonne

Moved by Crowe, Seconded by Elliott that the Council of the Corporation of the Township of Melancthon hereby awards the supply and haulage of approximately 3000 tonnes of screened winter sand to Strada Aggregates at a quoted price of \$7.80 per tonne, plus applicable taxes. Copy of quote attached. This purchase complies with the Melancthon Township Procurement Bylaw. Carried.

Craig advised that a resident on the 4th Line OS would like to do some ditching and needs to remove some trees on Township road allowance. Council advised that they do not have an issue with this but the resident assumes all liability. The CAO directed to contact the Township's Insurers to see what we need in this case.

Third Reading - By-law 44-2014

Moved by Crowe, Seconded by Elliott that By-law No. 44-2014 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Confirmation By-law

Moved by Crowe, Seconded by Elliott that leave be given to introduce a by-law to confirm the proceedings of the Council meeting held on September 18, 2014 and it be given the required number of readings. Carried. By-law numbered 45-2014 and read three times.

Adjournment

7:20 p.m. - Moved by Crowe, Seconded by Elliott that we adjourn Council to meet again on Thursday, October 16, 2014 at 6:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK