

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a meeting on 17<sup>th</sup> day of July, 2014 at 6:00 p.m. in the Council Chambers. Mayor B. Hill, Deputy Mayor D. White, Councillor J. Crowe, Councillor J. Elliott and Councillor N. Malek were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor Hill presided and called the meeting to order.

### Announcements

None.

### Additions

- Special Event taking place at Highpoint Maples Campground on August 22-24, 2014
- Resolution to determine fee for Special Events Permit

### Deletions

None.

### Approval of Agenda

Moved by White, Seconded by Crowe that the agenda be approved as amended.  
Carried.

### Disclosure of Pecuniary Interest and the General Nature Thereof

Can be declared at this time or anytime throughout the meeting.

### Minutes

Moved by White, Seconded by Crowe that the minutes of the July 3, 2014 Council meeting be approved as circulated. Carried.

### Business Arising from Minutes

None.

### Point of Privilege or Personal Privilege

None.

### Public Question Period

During this time, a question was raised by a member of Council regarding the Official Plan comments in the agenda package. The CAO was then directed to send a letter to the person asking for clarification on the comments.

### Correspondence

#### **\* Items for Information Purposes**

1. GRCA Current - July 2014 Volume 19, Number 7
2. AMO Communications - Accountability Act Introduced Today
3. Email from Peggy Young-Lovelace, Township of Baldwin dated July 7, 2014, Re: Letter to Minister Naqvi, Ministry of Community Safety and Correctional Services - Re: Policing

4. Email from Nathan Garland, Grand River Conservation Authority dated July 4, 2014, Re: Notice of Study Commencement Highway 10 Rehabilitation and Drainage Improvements from Shelburne to Flesherton
5. Email from Helen Lawson, R.J. Burnside & Associates dated July 4, 2014, Re: Township of Melancthon - Structure 2028 Replacement
6. Highlights of the NVCA Board of Directors Meetings No. 6/14 - June 27, 2014
7. Letter from Hon. Bob Chiarelli, Minister of Energy dated July 4, 2014, Re: Municipal Energy Plan Program
8. AMO Communications - Ontario Speech from the Throne Delivered Today in the Legislature
9. Heads Up Alert - Ontario Good Roads Association - 2014 Throne Speech Affirms Pre-Election Commitments
10. Copy of a motion passed by the Town of Mono Council on June 24, 2014, Re: Dufferin County Forest Management Plan 2015 - 2035 Proposal to Permit Off Road Motorcycle Use of County Forest Properties
11. Email from Heather Kepran, NVCA dated June 30, 2014, Re: Response from NVCA to Green Party of Ontario Letter, June 2014
12. Nottawasaga Valley Conservation Authority - For Immediate Release - Volunteers put the "wobble" back in Willow Creek
13. Email from Kelly Cole, Town of Penetanguishene dated June 27, 2014, Re: Call for a Formation of Small and Rural School Alliance
14. AMCTO Statement - Wynne Government Re-Introduces the Accountability Act
15. Memorandum from Wendy Atkinson, Treasurer to Denise Holmes, Mayor Hill and Council Members dated July 7, 2014, Re: Tax Sale

Moved by Malek, Seconded by Elliott that Correspondence Items 1-15 for information purposes be received as information. Carried.

**\* Items for Council Action**

1. Letter from Atkinson Farms dated July 3, 2014, Re: Renewal of Agreement regarding location of a pump and associated equipment
2. Email from Lou Battiston, Industry Canada dated July 9, 2014, Re: Amendments to Industry Canada's Antenna Tower Siting Procedures
3. Letter from Burnsides dated June 17, 2014, Re: Bradley-French Drainage Works Maintenance and Repair, 2014
4. Letter from James Corcoran, Environment Planner, Ministry of Transportation dated July 9, 2014, Re: Request for Exemption from Noise By-law #31-2002 - Highway 10 Rehabilitation from Southgate Road 24 to Flesherton, Dufferin and Grey Counties

# 1 - Moved by White, Seconded by Crowe that the CAO be directed to sign the Renewal Agreement between the Corporation of the Township of Melancthon and Atkinson Farms Ltd. and Marc Atkinson for location of a pump and associated equipment for the taking of water for irrigation purposes. Carried.

# 2 - Councillor Malek asked for more time to review this item of correspondence. Deferred to next meeting.

# 3 - Moved by Malek, Seconded by Elliott that we direct the Drainage Superintendent to proceed with the maintenance work on the Bradley-French Drainage Works as outlined in his letter of June 17, 2014. Carried.

# 4 - the CAO directed to send them a response that because this will not be taking place until next year, that this Council did not want to make a decision for another Council and this item would be brought back early 2015 for decision.

**\*County Official Plan**

1. Letter from Mark Christie, MCIP-RPP, Manager, Community Planning and

Development Ministry of Municipal Affairs and Housing to Tracey Atkinson dated July 7, 2014, Draft County Official Plan, May 2014

Moved by White, Seconded by Crowe that Correspondence Item # 1 regarding the County Official Plan be received as information. Carried.

**\*Melancthon Official Plan**

1. Memorandum from Denise Holmes to Mayor Hill and Members of Council dated July 11, 2014, Re: Comments from the Public regarding the Draft Official Plan - March 2014

Moved by Malek, Seconded by Elliott that Correspondence Item # 1 regarding the Township Official Plan be received as information. Before the motion was called for a vote, Deputy Mayor White raised concerns about the comments from Mr. Hannon regarding his employment. The CAO was directed to send a letter to Mr. Hannon asking him to clarify how Deputy Mayor White's employment would impact the development policies within the proposed plan. The motion was then carried.

**General Business**

Memorandum from Denise Holmes to Mayor Hill and Council Members dated July 9, 2014, Re: Establishing and Regulating By-law

Mayor Hill updated Council regarding the meeting with Mr. Joe Casey of the OFMEM and changes were made to the By-law. The CAO advised that the draft by-law has been circulated to the three fire departments. Mulmur-Melancthon and Shelburne have no concerns and Southgate will be reviewing the draft by-law shortly and will provide comments for the next meeting. The CAO was directed to bring the by-law back for passage (pending Southgate's comments) for the August 14<sup>th</sup> meeting.

Applications to Permit

Mayor Hill signed the following applications to permit:

- Bill and Linda Neilson - single family dwelling on Lot 20, Concession 5 NE - Mr. and Mrs. Neilson will have to enter into an Agreement with the Township and deposit \$5,000.00 so they can live in the existing house while building the new dwelling.
- Bill Smeaton - single family dwelling - Lot 1, Plan 132
- Terry and Pavlina McCausland - deck on East Part of Lot 20, Concession 2 OS

**New/Other Business**

Vander Zaag Survey - Moved by Elliott, Seconded by Malek that we approve the plan of survey prepared by Cullen and Associates for file number B1/13 - D & G Ferguson Farms Limited (Dave Vander Zaag) as it conforms to the terms and conditions of severance. Carried.

Special Event Permit Administrative Fees - Moved by White, Seconded by Crowe that the CAO be directed to amend the Tariff of Fees By-law, Schedule A to add the following fees:

Special Event Permit Administration Fee - \$50.00  
Special Event Permit Application Fee (under 1,000 people) - \$100.00  
Special Event Permit Application Fee (over 1,000 people) - \$200.00  
Carried.

**Unfinished Business**

Second Draft - Township of Melancthon Simplified Risk Assessment

Moved by Elliott, Seconded by Malek that Council accept the Simplified Risk Assessment as prepared and directs the CAO to forward a copy of it to the Office of the Fire Marshal and Emergency Management for filing, as well as to the Fire Chiefs of Southgate, Shelburne and Mulmur Melancthon Fire Departments. Carried.

#### OFM Recommendations Report - Update

Mayor Hill referred to the meeting held on July 8, 2014 and this report was provided to the Township by Joe Casey, OFMEM on July 11, 2014. Mayor Hill advised of his five concerns regarding the responses in the report which dealt with Numbers 4, 5, 6, 11 & 15. Mayor Hill will advise Mr. Casey of the concerns. The goal is to have this approved at the August 14, 2014 meeting.

#### Horning's Mills Park Play Structure

Deferred to August 14, 2014. Council Malek will bring prices then.

#### Delegations

6:30 p.m. - Jim Hill, Hill Agra attended the meeting to update Council on his plans with the property after the fire there on June 30, 2014. Mr. Hill explained that he is in the process of sifting through the debris on site to see what can be salvaged. There is approximately 200 tons of scrap to go out. He spoke on bringing in a couple of shipping containers and staff are to inquire what needs to be done in order to have these on the property. He also wanted to know if he could re-build where he is. Staff will also inquire about this. He advised that the MOE has been out and there were no Orders given. The MOE said there are absolutely no contaminants and he was given a "clean bill of health". Council advised Mr. Hill that they would like the property cleaned up as quickly as possible.

7:00 p.m. - A public meeting had been called to consider the 2014 Development Charge Study. Nancy Neale from Watson and Associates was in attendance and reviewed the PowerPoint presentation that was in the Agenda Package with Council. Concerns were raised with the non-residential charge and Staff and Ms. Neale were asked to go back and review the growth numbers. There were no questions from Council or members of the gallery.

7:30 p.m. - Dale Flynn and Scott Garton of EARTH Corp. attended Council and reviewed the PowerPoint presentation in the Agenda package regarding the LED Street Light Upgrade Program with Council.

Moved by White, Seconded by Crowe that Staff be directed to work with Representatives from EARTH Corp. To develop an agreement with regards to the proposal to retrofit the Township's streetlight from HPS to LED and that Agreement be brought forward to Council for their consideration. Carried.

#### Road Business

Return tender cheque to Freshcon - Moved by White, Seconded by Crowe that we direct the CAO to return the tender cheque to Freshcon in the amount of \$24,816.00 regarding the tender to supply and deliver "A" & "M" Gravel. Carried.

#### New/Other Business - Cont.

Special Event at Highpoint Maples Park - Life Entertainment Group - it has been brought to the Township's attention that an event is going to be taking place from August 22-24, 2014 at the Highpoint Maples Campground. The group has been made aware of the

Township's Special Event By-law. After Council discussion, the CAO was directed to send a letter to the Group advising that Council wanted them to attend the next meeting on August 14<sup>th</sup> for further discussion. They are to adhere to the Special Events By-law and bring with them the necessary approvals from OPP, EMS, Fire Department, Health Unit, Emergency Management, etc. Council felt that they needed to provide the same information that the Campstock Group had to provide to Council last year.

**Confirmation By-law**

Moved by Malek, Seconded by Elliott that leave be given to introduce a by-law to confirm the proceedings of the Council meeting held on July 17, 2014 and it be given the required number of readings. Carried. By-law numbered 35-2014 and read three times.

**Adjournment**

Moved by Elliott, Seconded by Malek that we adjourn Council to meet again on Thursday, August 14, 2014 at 6:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK