

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held its Inaugural Meeting Thursday, December 4, 2014 at 9:00 a.m. in the Council Chambers.

The CAO/Clerk, Denise Holmes, opened the meeting and welcomed all in attendance, congratulated the members on their election and conducted the swearing in ceremonies. Each member took their Declaration of Office and the CAO/Clerk then introduced them as the Council of the Corporation of the Township of Melancthon for the 2014-2018 term.

The Council Members for the 2014-2018 Term are as follows:

Darren White - Mayor  
Janice Elliott - Deputy Mayor  
Dave Besley - Councillor  
Wayne Hannon - Councillor  
James C. Webster - Councillor

Mayor White called upon Reverend Johanna Vanderspek who gave the Minister's Inaugural Speech. Mayor White thanked Reverend Vanderspek for coming.

Mayor White gave his Inaugural Speech. (Speech posted on the website under Public Notices ~ General Information)

9:35 a.m. - Break for refreshments

10:00 a.m. - Council reconvened.

Mayor White called the meeting of Council to order. Delegations were moved up in the Agenda as the first Delegation of MMAH Representatives was at 10:00 a.m.

### **Delegations**

Bridget Benn, Melancthon Representative, MMAH and Tammy Lomas-Jylha, Manager, Local Government and Housing, MMAH attended Council and presented the following modules: Role of Council, Councillor and Staff, Overview of Local Government, Councillors as Lawmakers, The Fiscal Context and Land Use Planning.

11:40 a.m. - Council took a 10 minute break and reconvened at 11:50 a.m.

### **Announcements**

Mayor White advised that the County Inaugural meeting will be held next Thursday (11<sup>th</sup>) at 9:00 a.m.

### **Additions/Deletions/Approval of Agenda**

Moved by Besley, Seconded by Hannon that the Agenda be approved as circulated. Carried.

### **Minutes**

Moved by Elliott, Seconded by Webster that the minutes of the November 20, 2014 meeting be accepted as circulated. Carried.

### **Business Arising from the Minutes**

A question was asked regarding the information that was deferred at the last meeting.

The CAO/Clerk advised that it was put under “Unfinished Business” on the Agenda.

### **Public Question Period**

Questions were asked about the status of the Official Plan and the status of the landfill (opening it for a transfer station).

### **County Council Update**

Mayor White advised that there will be some new faces sitting around the County Table for the next term of Council and expressed his disappointment that Melancthon only has one seat. He is still pursuing other avenues and looking at this issue.

### **Committee Reports**

Mayor White - NVCA - at the last meeting the main item of discussion was the Collingwood Airport and the extreme reduction in planning fees.

### **Correspondence**

#### **\* Items for Information Purposes**

1. AMO Communications - Update on Bill 8, Accountability and Transparency Measures
2. Copy of a resolution passed by the Municipality of McDougall dated November 19, 2014, Re: The New OPP Billing Model
3. CTV News - Internet access is a human right, most users believe
4. Letter from Ministry of Municipal Affairs and Housing dated November 19, 2014, Re: Provincial Notification Requirements on Land Use Planning Matters
5. AMO Communications - AMO Members' Update - What Happened Today
6. Letter from Laura Daly, Planner, Grand River Conservation Authority dated November 13, 2014, Re: Township of Melancthon - Adopted Official Plan
7. Letter from Dufferin County to Mayor Elect White and Members of Council dated November 12, 2014, Re: Dufferin County Council Inaugural Session - Thursday December 11, 2014
8. Email from Chris Hibberd, NVCA dated November 17, 2014, Re: Draft Official Plan Update
9. Letter from Rogers with document called “Working Together to Improve Wireless Services”
10. AMO Communications - Provincial Funding Announcements - 2015 OMPF and Public Transit
11. Letter from Ministry of Agriculture, Food and Rural Affairs dated October 8, 2014, Re: Ontario Community Infrastructure Fund - Formula-Based Funding Allocation Notice
12. AMO Watchfile - Bill 48, Restoring Planning Powers to Municipalities Act, 2014
13. Site Meeting for Repair & Improvement to the Bradley Drain, December 13, 2014, R.J. Burnside & Assoc.

Moved by Elliott, Seconded by Webster that Correspondence Items 1-13 for information purposes, be received as information excepting 4, 5, 6, 8, 10 & 11 for further discussion. Carried.

# 4 - Staff directed to send this to Chris Jones, Planner

# 5 - Staff's recommendation was to spend this money on the new streetlights but this is not an eligible expense unless we are doing a road that has streetlights. More discussion required.

# 6 & 8 - with regards to these changes, how will this affect the new Official Plan and will it have to come back to have these included. Staff advised that the MMAH may

provide for these modifications when they send the new OP back to us. Staff to check on this with the Planner.

# 10 - a question was asked how this correspondence affected us. Staff reported that we have lost another \$50,000.00 in OMPF funding. A question was asked if the County was going to reduce their levy this year due to the provincial uploads? Mayor White to inquire at the County.

12:40 p.m. - Verbal motion - Moved by Elliott, Seconded by Besley that we adjourn for lunch. Carried.

1:15 p.m. - Council reconvened.

**\* Items for Council Action**

1. Email from Randy Scherzer, Director of Planning & Development, Grey County dated November 5, 2014, Re: Draft Transportation Action Plan
2. Email from Vinothini Kajendran, Ministry of Municipal Affairs and Housing dated November 24, 2014, Re: Municipal Delegations at OGRA/ROMA Combined Conference
3. Letter from D. Gayle Wood, Interim Chief Administrative Officer, NVCA dated November 6, 2014, Re: Appointment of Members Nottawasaga Valley Conservation Authority
4. Email from Ministry of Agriculture, Food and Rural Affairs dated November 17, 2014, Re: Ontario Community Infrastructure Fund - Formula-based Component (OCIF-Formula)
5. Letter from Carey deGorter, Director of Admin/Town Clerk dated November 28, 2014, Re: Dufferin Municipal Provincial Offences Act Board Appointment

# 1 - Mayor White asked that any comments on the Plan be put forward at the meeting in January, 2015.

# 2 - Discussion ensued and there are a few Ministers that Council would like to see such as Minister of Finance due to loss of funding, Minister of Energy and Minister of Municipal Affairs. Mayor White will be going to the conference through the County. Deputy Mayor Elliott said she would work on putting something together for a Delegation with the Minister of Finance.

# 3 - Moved by Elliott, Seconded by Webster that Mayor Darren White be appointed to the Nottawasaga Valley Conservation Authority from January 2015 until January 2019. Councillor Dave Besley to be appointed as the alternate Member. Carried.

# 4 - Moved by Besley, Seconded by Hannon that the Mayor and CAO/Clerk be directed to sign the Ontario Community Infrastructure Fund - Formula-Based Funding Contribution Agreement. Carried.

# 5 - Moved by Webster, Seconded by Elliott that Denise Holmes, CAO/Clerk be appointed as a Staff Representative to the Dufferin Municipal Provincial Offences Act Board with Wendy Atkinson, Treasurer/Deputy Clerk being appointed as the alternate Staff Representative. Carried.

**General Business**

**By-law to Appoint a Committee of Adjustment for the term of Council**

Deferred to the next meeting so Staff can get confirmation from the Ministry as to whether or not a Public member is required to sit on the Committee. If yes, Staff given direction to advertise for position.

**By-law to Appoint Municipal Officials**

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to appoint officials from December 4, 2014 to November 30, 2015 and it be hereby read a first and second time. Discussion ensued for the various boards and Committees. Mayor White had asked ahead of the meeting, which Boards the members wished to sit on and he compiled a list.

Livestock Valuer - Mike Swidersky

Fence Viewers: David Thwaites, Don Fluney, Ken Galbraith, Glen Squirrell and Mike Swidersky

Tile Drain Inspector: Steve Tupling

Solicitors: Stutz, Brown and Self

Auditors: RLB

Representatives to Centre Dufferin Recreation Complex - two applications received for the public member - Verbal motion - Moved by Elliott, Seconded by Webster that Ron Webster be appointed to the CDRC. Carried. Moved by Besley, Seconded by Webster that Janice Elliott be appointed to the CDRC. Carried.

Southgate Recreation Advisory Committee - Janice Elliott

North Dufferin Community Centre Advisory Committee - deferred

Shelburne and District Fire Department- Wayne Hannon and Janice Elliott

Mulmur-Melancthon Fire Department - Darren White and Jim Webster

Shelburne Library Board - Dave Besley

Township of Melancthon Police Services Board - Verbal motion - Moved by Elliott, Seconded by Webster that Dave Besley be appointed to the Police Services Board. Carried

Upper Grand Watershed Committee - Wayne Hannon

By-law Enforcement Officer - County of Dufferin

Dog Control Officer - Olympus

Pound - Olympus

Carried.

By-law read a first and second time and numbered 53-2014.

Moved by Besley, Seconded by Elliott that we appoint David Thwaites to the Melancthon Township Police Services Board as the Public Member for the term of Council. Carried.

#### By-law to Appoint a Board of Management for the Horning's Mills Hall Board

Moved by Hannon, Seconded by Besley that leave be given to introduce a by-law to appoint a Board of Management for the Horning's Mills Community Hall from December 4, 2014 to November 30, 2015 and it be hereby read a first and second time.

Discussion ensued and the Board will consist of the following people: Jim Webster (Council Member), Sarah Harrison, Jennifer Weaver, Debbie Fawcett, Sarah Earley, Janet Burke, Deborah Gee and Kelly McDowell. Carried. By-law read a first and second time and numbered 54-2014.

#### By-law to Appoint a Board of Management for the Horning's Mills Community Park

Deferred. Looking for more public interest.

#### By-law to Appoint a Board of Management for the Horning's Mills Cemetery

Deferred. Looking for more public interest.

#### By-law to Appoint a Board of Management for the St. Paul's Cemetery

Deferred. Looking for more public interest.

#### By-law to Designate a Head of the Municipal Corporation for the Purposes of the Municipal Freedom of Information and Protection of Privacy Act

Moved by Besley, Seconded by Hannon that leave be given to introduce a by-law to

designate a Head of the Municipal Corporation for the purposes of the Municipal Freedom of Information and Protection of Privacy Act, for the term of Council and it be hereby read a first and second time. Discussion ensued and the Committee will consist of: Janice Elliott, Wayne Hannon and Dave Besley. Carried. By-law read a first and second time and numbered 55-2014.

By-law to Confirm One-Third Exemption of Remuneration for Council Members for their Term of Office

Moved by Elliott, Seconded by Webster that leave be given to introduce a by-law to confirm one-third exemption of remuneration for Council members for their term of office and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 56-2014.

Motion to appoint Representatives to the various Township Sub-Committees - Roads, Human Resources, Procedural By-law

Moved by Elliott and Webster that Wayne Hannon and Dave Besley be appointed to the Roads Sub-Committee from December 4, 2014 until November 30, 2016. Carried.

Discussion ensued and it was felt that a Public Member should also sit on this committee. Staff were directed to advertise for one public member position on the Roads Sub-committee.

Moved by Hannon, Seconded by Besley that Darren White and Janice Elliott be appointed to the Human Resources Sub-Committee. Carried.

Discussion regarding a Procedural By-law Sub-committee and it was determined that no committee would be appointed and this would be done in a Committee of the Whole setting.

Moved by Besley, Seconded by Webster that Committee of the Whole meetings be chaired by the Deputy Mayor Janice Elliott for the term of Council from December 4, 2014 to November 30, 2018. Carried.

3:15 p.m. - Council took a 10 minute break and reconvened at 3:25 p.m.

**Road Business**

Accounts

Craig Micks, Road Superintendent presented the accounts in the amount of \$43,960.89. Moved by Elliott, Seconded by Webster that the road accounts be approved as presented by the Road Superintendent. Carried.

Accounts

The Treasurer presented the accounts in the amount of \$88,881.66. Moved by Elliott, Seconded by Webster that the general accounts be approved as presented by the Treasurer. Carried.

Applications to Permit

Mayor White signed the following applications to permit:

- I. Bauman - Lot 245, Part Lot 246, Concession 2 SW - sap shanty and fire wood storage - 26' x 50'
- J. Kidd/DWPI - East Part of Lot 21, Concession 3 OS - Meteorological Tower - Foundation
- E. Patton/DWPI - Lot 32, Concession 6 NE - Meteorological Tower - Foundation
- H. Black/DWPI - West Part of Lot 22, Concession 4 OS - Meteorological Tower -

- Foundation  
W. French/DWPI - East Part of Lot 20, Concession 2 OS - Meteorological Tower -  
Foundation

For future building permits because they are not circulated in the Agenda package, Staff will compile a list of information of the applications that will be on the Agenda for that meeting. If a Council member wishes more information on the application, he/she may come into the office to have a look at it.

#### Authorization to Pay Accounts

Moved by Besley, Seconded by Hannon that the Mayor and Treasurer be authorized to pay all accounts to December 31, 2014. Carried.

#### New/Other Business

Council Meeting in January 2015 - Discussion ensued and Council will only hold one meeting for the month of January and it will be Thursday, January 15, 2015.

Evening Council Meetings for the Months of January, February, March and April, 2015 - discussion ensued at this time regarding evening Council meetings. Due to employment of some members, the idea of switching to all evening Council meetings was put forth. This would be re-evaluated after six months. The members did not have any issues with this and the meetings will start at 5:00 p.m instead of 6:00 p.m. and Committee of Adjustment will be held on the third Thursday of the month starting at 6:00 p.m. Staff were directed to bring back an amendment to the Procedural By-law for the next meeting. The meeting to be held on January 15, 2015 will start at 5:00 p.m.

#### Unfinished Business

Mulmur Melancthon Townline Agreement - deferred

Establishment of a Fire Sub-committee - deferred to the January 15, 2015 meeting

Grand River Conservation Authority Representative - deferred - Staff to obtain more information on where the meetings are held, how many and what day.

AMO Double-Hatter Motion - deferred to next meeting.

Risk Management Officer - SWP - still working on Agreement with Town of Shelburne - deferred.

#### Third Readings on By-laws

Moved by Hannon, Seconded by Besley that By-laws 53-2014, 54-2014, 55-2014 and 56-2014 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried. By-laws read three times.

#### Confirmation By-law

Moved by Webster, Seconded by Elliott that leave be given to introduce a by-law to confirm the proceedings of the Council meeting held on December 4, 2014 and it be given the required number of readings. Carried. By-law numbered 57-2014 and read three times.

#### Adjournment and Date of Next meeting

4:20 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Council to meet

again on Thursday, December 19, 2014 at 6:00 p.m. or at the call of the Mayor.  
Carried.

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MAYOR

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CLERK