



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, November 17, 2016 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - November 3, 2016**
6. **Business Arising from Minutes**
 1. Evan Bearss - Appeal of Assessment - new information
 2. Police Services Board - OPP Action Plan 2017-19
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agenda & Minutes for information on Public Question Period)
9. **Road Business**
 1. Report to Mayor White and Members of Council from Denise Holmes dated November 14, 2016, Re - Hiring of a Summer Student for 2017
 2. Report to Mayor White and Members of Council from Denise Holmes dated November 14, 2016, Re - Pulling vehicles out of the ditch / roadway
 3. Report to Mayor White and Members of Council from Denise Holmes dated November 14, 2016, Re - Sidewalks in Horning's Mills
10. **Planning Matters**
 1. Applications to Permit
11. **Police Services Board Matters**
12. **County Council Update**
13. **Correspondence**

***Board & Committee Minutes**

1. Shelburne & District Fire Board - Meeting September 6, 2016
2. Shelburne & District Fire Board - Meeting October 4, 2016

*** Items for Information Purposes**

1. Email from Michele Harris, Executive Director, Headwaters dated October 29, 2016, Re - Headwaters Tourism Municipal Update - October 21, 2016
2. Copy of a resolution passed by the Town of Mono dated October 25, 2016, Re - Support - Rural Hydro Rates
3. Copy of a resolution passed by the Town of Mono dated October 25, 2016, Re - Support for the What's Next Ontario Project
4. Copy of a resolution passed by the Town of Mono dated October 25, 2016, Re - Support for Private Member's Bill 21 - Changes to Parole System
5. Notice of Study Commencement - Rehabilitation of Highway 89 from Primrose to Rosemont - Preliminary and Detailed Design Study
6. Letter from Sylvia Jones, MPP to Hon. Bill Mauro, Ministry of Municipal Affairs dated October 31, 2016, Re - Proposed Changes in the Co-ordinated Land Use Planning Review
7. Request for Comments - Niagara Escarpment Commission dated October 31, 2016, Re - Part Lot 13, Concession 1 OS - Vacant Lot
8. Copy of a resolution passed by the Township of Amaranth dated November 2, 2016, Re -

- Ontario Trillium Foundation Resolution
- 9. Copy of a resolution passed by the Township of Amaranth dated November 2, 2016, Re - Hydro One Structure Resolution
- 10. NVCA Board Meeting Highlights, October 28, 2016
- 11. Letter from M.M. Bedard, Superintendent Commander, Municipal Policing Bureau - OPP dated November 2, 2016, Re - Reconciliation of Municipal Policing Costs
- 12. Letter from Mayor John McKean, Town of The Blue Mountains dated September 2016, Re - Invitation to the 64th Annual Ontario Small Urban Municipalities Conference - May 3 - 5, 2017 at the Blue Mountain Resort
- 13. Email from Rebecca Whelan, Information Management Coordinator, Dufferin County dated November 3, 2016, Re - Election of the Warden for 2017 - Thursday December 8, 2016 at 4:00 p.m.
- 14. Letter from AMO - Association of Municipalities Ontario dated October 25, 2016, Re - Annual Report - Federal Gas Tax

*** Items for Council Action**

- 1. Request for Comments - Niagara Escarpment Commission dated October 28, 2016, Re - Part Lot 11 and 12, Concession 1 OS - 585567 County Road 17 - Durland
- 2. Email from Kim Fraser, CDRC Facility Administration Manager dated November 3, 2016, Re - CDRC 2017 Draft Budget
- 3. Email from Jennifer Willoughby, Deputy Clerk, Town of Shelburne dated November 8, 2016, Re - Planning Application For Zoning By-law Amendment - 214 Main Street East
- 4. Email from Rob Morton, Executive Assistant to Lorne Coe, MPP Whitby-Oshawa and Official Opposition Critic, Advance Education and Skills Development dated November 12, 2016, Re - End Age Discrimination Against Stroke Recovery Patients Act, 2016

14. General Business

- 1. New/Other Business/Additions
 - 1. To accept resignations from two members of the Horning's Mills Park Board
- 2. Unfinished Business
 - 1. Sea/Shipping Containers Regulation

15. Delegations

16. Closed Session (if required)

17. Third Reading of By-laws (if required)

18. Notice of Motion

19. Confirmation By-law

20. Adjournment and Date of Next Meeting - Thursday, December 1, 2016 - 5:00 p.m.

21. On Sites

22. Correspondence on File at the Clerk's Office



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

Denise B. Holmes, AMCT
CAO/Clerk

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE HOLMES, CAO/CLERK & ACTING SECRETARY - ROADS SUB-COMMITTEE

DATE: NOVEMBER 14, 2016

SUBJECT: RECOMMENDATION FROM ROADS SUB-COMMITTEE FROM MEETING HELD ON NOVEMBER 9, 2016 REGARDING THE HIRING OF A SUMMER STUDENT FOR 2017

RECOMMENDATION

The Roads Sub-Committee recommends the hiring of a Summer Student in 2017 for approximately 16 weeks. Duties to include general maintenance duties working in the Roads Department, Parks, Cemeteries and Administration Office.

PURPOSE

The purpose of this Report is to provide Council with information to support the Recommendation from the Roads Sub-Committee.

BACKGROUND AND DISCUSSION

On November 9, 2016, the Roads Sub-Committee held a meeting and one of the topics on the Agenda was the hiring of a Summer Student for 2017. The Township's Treasurer, Wendy Atkinson provided information pertaining to the Canada Summer Jobs Funding Program. The Canada Summer Jobs Funding Program provides funding for public-sector employers with 50 or fewer employees to create summer job opportunities for young people aged 15-30 years who are full-time students intending to return to their studies in the next school year. Public and private sector employers are eligible to receive up to 50% funding of the provincial minimum hourly wage. An employer may choose to pay more than the minimum wage, but the percentage reimbursed will apply only to the applicable minimum hourly wage. There is an online application that must be completed (application deadline unknown at this time) as well as a Supervision and Mentoring

Rd1

NOV 17 2016

Plan. Discussion ensued on some of the job duties for the Summer Student, which would include grass cutting/general maintenance at the Township Cemeteries, Parks and Administration Office, as well as general labourer work in the Roads Department, including cold patching roads, bridge cleaning , roadside maintenance, roadside ditch cleanup and traffic control.

FINANCIAL

Please see separate Memorandum to Council, prepared by Treasurer Wendy Atkinson.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Denise B. Holmes", is written above a horizontal line.

Denise B. Holmes, AMCT
CAO/Clerk & Acting Secretary Roads Sub-Committee

MEMORANDUM

TO: COUNCIL

FROM: Wendy Atkinson, Treasurer

SUBJECT: Hiring of a Summer Student for 2017 - Financial Implications

DATE: November 17, 2016

Background and Discussion

The Roads Sub-Committee held a meeting on Wednesday, November 9, 2016. One of the items for discussion was the hiring of a summer student for 2017 under the Canada Summers Jobs Grant. The Treasurer was asked to provide the financial implications of hiring a student for approximately 16 weeks.

Financial

Based on a 40 hour week @ \$11.40 (minimum wage)

Employee -	40 hours @ \$11.40 =	\$456.00
	Vacation pay @ 4% =	<u>18.24</u>
	Gross Pay	\$474.24
	Tax payable	- 52.50
	CPP payable	- 20.14
	EI payable	<u>- 8.92</u>
	Net	\$392.68

Employer -	\$392.68
CPP Contribution	20.14
EI Contribution	12.49
EHT	9.25
WSIB	<u>15.03</u>
Total	\$449.59

Based on hiring a student for 16 weeks:

\$449.59 x 16 =	\$7,193.44
Grant 50%	- <u>3,596.72</u>
Township Cost	\$3,596.72

Therefore the cost of hiring a summer student for 16 weeks would be \$7,193.44.
If we were successful in obtaining a grant the cost would be \$3,597.72 which would be incorporated into the 2017 budget.

At present, the 2017 Canada Summer Jobs Program has not been posted. The deadline for the 2016 Program was March 11, 2016.



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REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE HOLMES, CAO/CLERK & ACTING SECRETARY - ROADS SUB-COMMITTEE

DATE: NOVEMBER 14, 2016

SUBJECT: RECOMMENDATION FROM ROADS SUB-COMMITTEE FROM MEETING HELD ON NOVEMBER 9, 2016 REGARDING PULLING VEHICLES OUT OF THE DITCH/ROADWAY

RECOMMENDATION

The Roads Sub-Committee recommends that the Township of Melancthon Road Superintendent be directed to cease the practice of pulling non-owned Township vehicles out of the ditch or roadway. In the event that the vehicle is an Emergency Response Vehicle or is a vehicle that is blocking the roadway, it may be removed by Township equipment at the discretion of the Road Superintendent and Employee. All Roads Department Employees be notified in writing of Council's decision.

PURPOSE

The purpose of this Report is to provide Council with information to support the Recommendation from the Roads Sub-Committee.

BACKGROUND AND DISCUSSION

At the Council meeting held on August 11, 2016, Council passed a motion that the Road Superintendent cease grading of non-municipal properties e.g. - private properties and/or laneways and it was asked that the Roads Sub-committee visit the issue of Township equipment pulling vehicles out of the ditch at a later date. As a result of the discussion on this matter, the above recommendation was put forth.

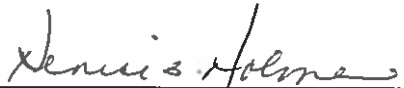
RD 2

NOV 17 2016

FINANCIAL

N/A.

Respectfully submitted,

A handwritten signature in cursive script, reading "Denise B. Holmes", written in dark ink.

Denise B. Holmes, AMCT
CAO/Clerk & Acting Secretary Roads Sub-Committee



The Corporation of

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REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE HOLMES, CAO/CLERK & ACTING SECRETARY - ROADS SUB-COMMITTEE

DATE: NOVEMBER 14, 2016

SUBJECT: RECOMMENDATION FROM ROADS SUB-COMMITTEE FROM MEETING HELD ON NOVEMBER 9, 2016 REGARDING SIDEWALKS IN HORNING'S MILLS

RECOMMENDATION

The Roads Sub-Committee recommends that the construction of sidewalks in the Hamlet of Horning's Mills on Main Street be investigated. And that the Road Superintendent be directed to obtain costs on same, so that this matter can be further discussed and a recommendation put forth for the 2017 Budget deliberations.

PURPOSE

The purpose of this Report is to provide Council with information to support the Recommendation from the Roads Sub-Committee.

BACKGROUND AND DISCUSSION

At the Roads Sub-committee meeting held on November 9, 2016, discussion ensued regarding parking on Main Street in Horning's Mills and this prompted discussion on the need for sidewalks to be constructed on Main Street. Concerns were raised about the safety aspect of people walking on the street and accessibility issues. Discussion also ensued on grants available for health and safety and accessibility issues. At one time, there were sidewalks in Horning's Mills but they were removed when the Main Street was reconstructed several years ago. In order to have a more informed discussion regarding the construction of sidewalks, costs need to be obtained by the Road Superintendent.

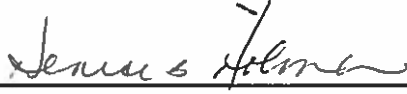
RD2

NOV 17 2016

FINANCIAL

To be determined at a later date.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Denise B. Holmes", is written above a horizontal line.

Denise B. Holmes, AMCT
CAO/Clerk & Acting Secretary Roads Sub-Committee

SHELBURNE & DISTRICT FIRE BOARD

September 6th, 2016

The Shelburne & District Fire Department Board of Management meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

- 1.1 Chair, Tom Egan, called the meeting to order at 7:03 pm.

2. **Additions or Deletions**

2.1 **Resolution # 1**

Moved by J. Elliott – Seconded by K. McGhee

BE IT RESOLVED THAT:

The following item(s) be added to the agenda:

8.2 OPP Release of Information for Billing Purposes

9.5 Review of Protocol for Lodging a Complaint against a Resident

11.2 Formula for FPO Duties

11.3 Fire Chief's 1st Annual Performance Review (October 15, 2016)
Carried

3. **Approval of Agenda**

3.1 **Resolution # 2**

Moved by K. McGhee – Seconded by J. Elliott

BE IT RESOLVED THAT:

The Board of Management approves the agenda as amended.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 3**

Moved by J. Elliott – Seconded by W. Hannon

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of June 7, 2016 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 **2016 Budget – Town of Mono Resolution**

Resolution # 4

Moved by J. Elliott – Seconded by G. Little

BE IT RESOLVED THAT:

The Board of Management receives the resolution from The Town of Mono dated July 4, 2016 RE: 2016 Operating Budget.

Carried

8.2 **OPP Release of Information for Billing Purposes**

An employee from the Township of Mulmur has applied to be able to receive MTO reports on behalf of the Mulmur/Melancthon Fire Department.

The Board would like to put this on the back burner for 6 months; check in with Mulmur to see how they are doing to see if we want to proceed with the process.

Resolution # 5

Moved by J. Elliott – Seconded by K. McGhee

BE IT RESOLVED THAT:

The SDFB review the option of obtaining designation to allow access to MTO reports on accidents for billing purposes, in March/April 2017 and to allow monitoring of the implementation of this process in Mulmur/Melancthon.

Carried

9. New Business

9.1 Draft Policy Review

The Board reviewed and discussed the policies presented.

Resolution # 6

Moved by G. Little – Seconded by K. Bennington

BE IT RESOLVED THAT:

The Board of Management receives the following DRAFT policies from the Board Secretary:

- Policy No. 2016-01 Designated Holidays
- Policy No. 2016-02 Vacation
- Policy No. 2016-03 Vehicle Usage

Carried

9.2 RFP Discussion

The Chief advised the Board that the RFP was released on August 26th to 6 potential bidders.

9.3 Financial Statement Review

The Board reviewed the financial statements.

9.5 Review of Protocol for Lodging a Complaint against a Resident

The Board asked the Chief how he handles these types of situations regarding billing. The Chief stated that he uses his discretion.

10. **Chief's Report**

10.1 **Monthly Reports (June, July & August 2016)**

There were a total of 30 calls for the month of June and 1 Fire Safety Plan reviewed.

There were a total of 21 calls for the month of July and there was 1 Building inspected.

There were a total of 20 calls for the month of August, there was 1 building inspected, there was 1 Fire Safety Plan reviewed and 2 site plans reviewed.

10.2 **Update from Fire Chief**

The Chief advised that he is working with the Town of Shelburne and the Township of Mulmur so that business licences are not given out unless a Fire Inspection is completed.

11. **Future Business:**

11.1 **2017 Budget**

The Board would like to review a draft budget at our next board meeting.

Resolution # 7

Moved by W. Hannon – Seconded by G. Little

BE IT RESOLVED THAT:

The Board of Management receives the resolution from The Town of Shelburne dated July 11, 2016 RE: 2017 Budget Process.

Carried

11.2 **Formula for FPO Duties**

11.3 **Fire Chiefs 1st Annual Performance Review (October 15, 2016)**

12. Accounts & Payroll – June, July & August 2016

12.1 Resolution # 8

Moved by G. Little – Seconded by W. Hannon

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$35, 765.55 for the period of June 30, 2016 to August 25, 2016 as presented and attached be approved for payment.

Carried

12.2 Resolution # 9

Moved by K. Bennington – Seconded by J. Elliott

BE IT RESOLVED THAT:

Payroll for the following month(s) be approved for payment:

June 2016 - \$22,701.39

July 2016 - \$24,317.41

August 2016 - \$20,965.67

Carried

9.4 Personnel Matters – Closed Session

Resolution # 10

Moved by G. Little – Seconded by K. Bennington

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following at 8:41pm:

Personal matters about an identifiable individual, including municipal or local board employees.

Carried

Resolution # 11

Moved by G. Little – Seconded by W. Hannon

BE IT RESOLVED THAT:

We do now rise and report progress at 9:05pm. We accept the update from the Chief.

Carried

13. Confirming and Adjournment**13.1 Resolution # 12**

Moved by J. Elliott – Seconded by K. Bennington

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 Resolution # 11

Moved by G. Little – Seconded by W. Hannon

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 9:07 pm to meet again on October 4, 2016 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Tom Egan
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of September 6, 2016

Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Ken McGhee	X	
Fred Nix		X
Township of Melancthon		
Janice Elliott	X	
Wayne Hannon	X	
Town of Shelburne		
Tom Egan	X	
Ken Bennington	X	
Township of Mulmur		
Heather McIntosh-Hayes		X
Janet Horner		X
Staff		
Brad Lemaich – Fire Chief	X	
Ed Walsh – Deputy Fire Chief	X	
Nicole Hill – Sec/Treas.	X	

SHELBURNE & DISTRICT FIRE BOARD

October 4th, 2016

The Shelburne & District Fire Department Board of Management meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. Opening of Meeting

- 1.1 Chair, Tom Egan, called the meeting to order at 7:05 pm.

2. Additions or Deletions

- 2.1 None at this time.

3. Approval of Agenda

3.1 Resolution # 1

Moved by J. Elliott – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. Approval of Minutes

4.1 Resolution # 2

Moved by H. Foster – Seconded by J. Elliott

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of September 6, 2016 as circulated.

Carried

5. Pecuniary Interest

- 5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 SCBA RFP Discussion

The Chief summarized the RFP packages for the Board and made his recommendations.

Resolution # 3

Moved by H. Foster – Seconded by F. Nix

BE IT RESOLVED THAT:

The Shelburne & District Fire Board receives the Request for Proposals RE: Self-Contained Breathing Apparatus (SCBA) from A.J. Stone, Canadian Safety Equipment Inc., DARCH and M&L Supply Fire & Safety.

AND the SDFB authorizes the Chief to proceed with the purchase of the Scott equipment as outlined in his report.

Carried

8.2 DRAFT Policy Review

Resolution # 4

Moved by K. Lowry – Seconded by W. Hannon

BE IT RESOLVED THAT:

SDFB receive & approve for implementation the policies as presented and amended in the agenda package of October 4, 2016.

Carried

9. **New Business**

9.1 2017 Budget

The Board briefly discussed.

10. **Chief's Report**

10.1 **Monthly Reports (September 2016)**

There were a total of 21 calls for the month of September and there was 1 Building Inspected, 3 Fire Safety Plans reviewed and 1 Site Plan reviewed.

10.2 **Update from Fire Chief**

The Chief attended a 2 day Occupational Health & Safety Conference hosted by OAFC.

11. **Future Business:**

11.1 None at this time.

12. **Accounts & Payroll – September 2016**

12.1 **Resolution # 5**

Moved by J. Horner – Seconded by W. Hannon

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$20,771.03 for the period of August 26, 2016 to September 27, 2016 as presented and attached be approved for payment.

Carried

12.2 **Resolution # 6**

Moved by W. Hannon – Seconded by K. Bennington

BE IT RESOLVED THAT:

Payroll for the following month(s) be approved for payment:

September 2016 - \$24,345.02

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 7**

Moved by J. Elliott – Seconded by K. Lowry

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution # 8**

Moved by K. Lowry – Seconded by W. Hannon

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:40 pm to meet again on November 1, 2016 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Tom Egan
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of October 4, 2016

Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Ken McGhee		X
Fred Nix	X	
Township of Melancthon		
Janice Elliott	X	
Wayne Hannon	X	
Town of Shelburne		
Tom Egan	X	
Ken Bennington	X	
Township of Mulmur		
Keith Lowry	X	
Janet Horner	X	
Staff		
Brad Lemaich – Fire Chief	X	
Ed Walsh – Deputy Fire Chief	X	
Nicole Hill – Sec/Treas.	X	

Denise Holmes

From: Michele Harris <michele@headwaters.ca>
Sent: Saturday, October 29, 2016 11:32 AM
Subject: Headwaters Tourism municipal update - to 21 October 2016
Attachments: Headwaters Tourism municipal update to 21 October 2016.pdf

Good morning:

Please find attached the Headwaters Tourism update to October 21, 2016. Would you be good enough to include in your next Council package for information purposes?

Thank you so much, and please don't hesitate to contact me directly if you have any questions.

Regards,

M

Michele Harris Executive Director
519 942.0314 x201 | 519.215.2771
headwaters.ca | headwatersb2b.ca



Total Control Panel

[Login](#)

To: denise@melancthontownship.ca
From: michele@headwaters.ca

Message Score: 50
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender
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This message was delivered because the content filter score did not exceed your filter level.

Headwaters Tourism - public profile & sector engagement

- Named a finalist in four (4) categories for the 2016 Ontario Tourism Awards of Excellence
- One of our premier tourism partners, Spirit Tree Estate Cidery in Caledon, has also been named a finalist.



Tourism Marketing Campaign Under \$25K

Headwaters: Where Ontario Gets Real brand launch

Tourism Print Collateral Award

Headwaters 2015 Four-Season Visitors' Guide

Tourism Innovator of the Year

Headwaters Parade of Horses

Travel Media Photography Award

Cover photo Headwaters 2015 Glow, Snow & Go Guide – John Church

Ontario Culinary Tourism Event of the Year

Spirit Tree Estate Cidery Family Day Wassailing Festival

- Awards will be presented on November 22nd, 2016 in Ottawa at the Ontario Tourism Summit.
- Submitted nominations for the Economic Developers Council of Ontario annual awards in the following categories (submission details attached):
 - **Promotional Award Category | Print Publication**
Headwaters 2016 Four-Season Visitors' Guide
 - **Collaboration & Partnership Award | Regional & Cross-Border Collaboration**
Headwaters: Evolution of a Centre of Equine Excellence
 - **Collaboration & Partnership Award | Public-Private Partnership**
Headwaters Leading With the Best Partnership Program
 - **Collaboration & Partnership Award | Public-Private Partnership**
Headwaters Parade of Horses
- Presentation of "Headwaters: The Evolution of a Centre of Equine Excellence" at the Building Vibrant Rural Futures Conference hosted by the Canadian Rural Revitalization Foundation & Rural Policy Learnings Commons, in partnership with the University of Guelph. Significant interest from those in attendance in this undertaking and outcomes of project were highly applauded as a "best-case" study of rural development.

Product development – Canada 150

- Public art project, “Real Ontario: Tradition & Transformation”; Headwaters Arts is interested in partnering on this project; Headwaters Tourism will develop a grant submission request for the Canada Council’s New Leaf funding program for Canada 150 projects; submission must be submitted by Headwaters Arts as funding is for arts organizations; if funding application was successful, Headwaters Tourism would be contracted by Headwaters Arts to manage the delivery of the program, with Headwaters Arts retaining artistic oversight. Deadline for grant submission – October 31, 2016.

Product development – Fresh & Local



- 24 participating businesses
- 13 events
- Highest participation rate since program inception

Product Development - Headwaters Horse Country

- Vicki Sword (Headwaters Horse Country Project Manager) is finished her contract with Headwaters Tourism as of October 31st, 2016 (now that Ontario Trillium funding is complete); future Headwaters Horse Country undertakings will be managed in-house by Headwaters Tourism.

Industry & municipal engagement:



Awards will take place on **Monday, December 5th (5:30 to 8:00 pm)** at the new **Adamo Estate Winery**. Nominations are now open in the following categories:

- Best **ARTS & HERITAGE** Visitor Experience
- Best **FRESH & LOCAL** Visitor Experience
- Best **FUN & FESTIVE** Visitor Experience
- Best **NATURE & LEISURE** Visitor Experience
- Best **HORSE & COUNTRY** Visitor Experience
- Best **SEE, SHOP & STAY** Visitor Experience
- Best **NEW** Tourism Business
- Tourism **INNOVATION** of the Year
- Tourism **PARTNERSHIP** Award
- Tourism **CHAMPION** of the Year

Leading With the Best Partnership Program

Welcome to our newest Leading With the Best partners. The program now boasts over 50 active partners.

- Alabaster Acres (Caledon Village)
- Ann Randeraad Pottery
- Orangeville Lions Club
- Snowberry Botanicals (Erin)

Annual municipal council delegations:

Headwaters Tourism will delegate to partner Councils to provide updates on organizational undertakings.

- Town of Caledon – October 25th, 2016
- Town of Erin – November 1st, 2016

Still need to schedule delegations to Town of Shelburne, Town of Mono & Dufferin County.

Marketing

Digital engagement statistics: September 1st to September 30th, 2016

www.headwaters.ca www.headwatersb2b.ca www.headwatershorsecountry.ca	September 2016
Sessions	10,597
Page views	26,345
Facebook	September 2016
Total reach	23,432
Page impressions	67,015
Twitter	September 2016
Followers	4,581
Reach	142,273

Headwaters 2017 Four-Season Visitors' Guide

- Advertising sales are now underway
- Pricing & contracts have been issued for design, photography & advertising sales
- Quotes have been obtained (via RFQ process) for printing services

Media Tour – October 2016

- Hosted journalist Bea Broda on a 3-day tour of Headwaters to feature on a season #2 episode of her series *Outta Town Adventures* (currently seen on PBS & in California). Bea is a broadcast (TV and web) journalist/producer/writer/host specializing in travel with a particular interest in Peace through Tourism. She is also a past president of SATW (Society Of American Travel Writers).
- Bea had the opportunity to visit 11 Headwaters area tourism businesses & a shoot a variety of scenes throughout her travels to the area. (Hockley Valley Resort, Adamo Estate Winery, Mrs. Mitchell's, Alton Mill, Heatherlea Farm Market, Ann Randeraad Pottery, Mountain Ash Farm, Soulyve Caribbean Kitchen, Best Western Plus Orangeville Inn & Suites, Gourmandissimo, Spirit Tree Estate Cidery).



Executive Director Report
21 October 2016

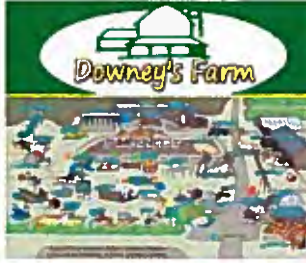
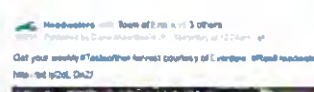


Congratulations to Touchwood Design, our creative partner from East Garafraxa, who have been named a finalist in five categories of the Canadian Regional Design Awards, including in two categories for work they did on behalf of Headwaters Tourism:

- **Best Logo Design** ([Headwaters Tourism logo](#))
- **Best Editorial** ([Headwaters 2015 Four-Season Visitors' Guide](#))

Award winners will be announced on November 2, 2016.

Headwaters social media posts: September 22nd to October 21, 2016

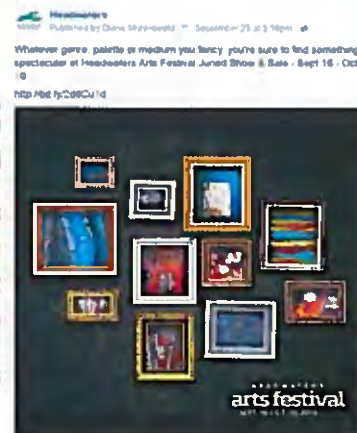


Executive Director Report 21 October 2016





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Executive Director Report 21 October 2016

Headwaters shared The Ed Parady Teen's video
Published by Diane Murawski 19 September 22 at 4:53pm · 16

#HeadwatersHistory Bolton, Ontario's ski hill. Who knew?



17 Views

The Ed Parady Teen
September 22 at 4:53pm · 0

Like Page

Did you know Bolton **WAS** to have a ski hill with 4 chairs? And you've probably seen many local #Cabin #Eaton #Parks

Headwaters with Susan Powell and 4 others
Published by Diane Murawski 19 September 22 at 1:51pm · 0

All signs point to autumn and The Hills of Erin Studio Tour
<http://bit.ly/2d7281F>



Headwaters shared Putnam's photo
Published by Diane Murawski 19 September 22 at 12:16pm · 0

Headwaters has its fair share of ghosts... what's your fav?
<http://bit.ly/2d7281F>



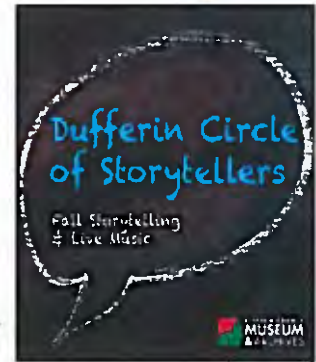
Putnam

September 18, 2012 · 0
Liked · reason <http://bit.ly/2d7281F>

Like Page

Headwaters with Dufferin County and 2 others
Published by Diane Murawski 19 September 20 at 12:53pm · 0

"And then she said..."
Get the whole story and more this Friday night! <http://bit.ly/2d7281F>



MUSEUM & HERITAGE

Headwaters with Credit Valley Conservations and 1 other
Published by Diane Murawski 19 October 20 at 6:30pm · 0

There's still plenty of fall left up to be had in headwaters this season. Peter Torpe Colby's Fall Festival is the perfect way to celebrate the season. #HeadwatersHistory #CreditValleyConservation



Headwaters
Published by Diane Murawski 19 September 22 at 7:51pm · 0



Headwaters
Published by Diane Murawski 19 October 20 at 4:53pm · 0



Headwaters with Credit Valley Conservations
Published by Diane Murawski 19 September 20 at 12:53pm · 0



Headwaters with Grand Spirits Society and 1 other
Published by Diane Murawski 19 October 19 at 5:15pm · 0

Happy International Grand Spirits Day!
Looking forward to 2017 when we become 'Headwaters' first distillery in 100 years. #Cheers #Headwaters
<http://bit.ly/2d7281F>




Headwaters
Published by Diane Murawski 19 October 19 at 5:15pm · 0

Ghosts, goblins, ghouls and ghouls will all make an appearance in Downtown Orangeville for the 2016 Harvest Celebration.
<http://bit.ly/2d7281F>




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Home > News > Headwaters tourism a finalist in provincial and national tourism categories

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Headwaters tourism a finalist in provincial and national tourism categories

Caledon Enterprise
By Matthew Strader

Headwaters tourism is up for a trophy case of provincial honours

On Oct. 5, the Ontario Tourism Marketing Partnership Corporation (OTMPC), along with the Tourism Industry Association of Ontario (TIAO) and the Culinary Tourism Alliance (CTA) announced the finalists for the 2016 Ontario Tourism Awards of Excellence, according to a recent press release.


Headwaters will be a finalist for the Tourism Marketing Campaign Under \$25K category for its 'Where Ontario Gets Real' brand launch, the Tourism Print Collateral Award for the Headwaters 2015 Four Season Visitors' Guide, the Tourism Innovator of the Year.

Award for its Headwaters Parade of Horses and the Travel Media Photography Award for John Church's cover photography for the Headwaters 2015 Glow, Snow & Go Guide.

Of note in the release was also that Spirit Tree Estate Ciderery was named a finalist in the Ontario Culinary Tourism Event of the Year category for its Family Day Wassailing Festival.


Headwaters encompasses tourism efforts and organizations in Dufferin, Caledon, Shelburne, Erin and Mono. "Headwaters Tourism continues to raise the bar for what small destination marketing organizations can do to promote the exceptional tourism experiences available in rural areas of this province," said Headwaters Tourism's Board Chair, Stacey Coupland. "Congratulations to everyone involved in bringing us to this stage – it was truly a collaborative effort, and we're honoured to be recognized at the provincial level."

Headwaters was also recently named a finalist for two major Canadian Tourism Awards by the Tourism Industry Association of Canada: Marketing Campaign of the Year and Tourism Innovator of the Year.



Rise of the machines

July Sherman gets a ride on a horse to work on Cyborg 24:2. When complete it will be half machine, half horse.



TOWN OF CALEDON

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UPDATE: Two sisters among four killed in fiery Brampton crash

UPDATE: Four people killed in fiery Brampton crash

UPDATED: One person dead following brutal multi-vehicle crash on Highway 9 in Orangeville

Bolton's Sam Serris re-opens Kathy's Restaurant in new location as Sammy's Grill

Guest book and gnome house on Caledon trail continues to grow

[illegible]

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Headwaters Up for Provincial Award

Saturday, October 8, 2016 at 12:44 by Phil C. Lewis

Small marketing group named Headwater for the 2016 Ontario Tourism Awards of Excellence.

(Ottawa County) -

Headwaters Tourism could be receiving some honours in the near future.

The great marketing organization, representing Ottawa County, has been making a final push for the 2016 Ontario Tourism Awards of Excellence.

The award was announced on October 7th by the Ontario Tourism Marketing Partnership Corporation (OTMPC), Culinary Tourism Alliance (CTA) and the Tourism Industry Association of Ontario (TIAO).

Headwaters Tourism, also representing the towns of Canadian Marsh, Elm and Shelburne, was named a finalist in three tour categories.

Tourism Licensing Campaign Under \$25K - headwaters where Ontario Day Road travel launch.

Tourism Plant Cultural Award - headwaters 2016 Four Seasons Visitor Guide.

Tourism Interpreter of the Year - headwaters Parks of Wines.

Festival Media Photography Award - John Church (award photographer for headwaters 2016 Stone Shop & On Queue).

Also, nominated by headwaters Tourism was their Spent This Estate Charity, one of the region's premier tourism events. It has been named a finalist for its Family Day weekend festival event in the Ontario Culinary Arts Tourism Event of the year category.

These awards are an opportunity to recognize those who have made a contribution to Ontario's tourism industry and to celebrate their success.

Bruce Campbell, Chair of headwaters Tourism Board says "headwaters Tourism continues to move the bar for what we expect outstanding marketing organizations can do to promote the exceptional tourism opportunities available in rural areas of this province."

The announcement of the finalists across other headwaters Tourism was named a finalist for Marketing Campaign of the year and Tourism Interpreter of the Year.

Both are major contests in Tourism Awards.

The winners for the Ontario Tourism Awards of Excellence winners will be announced on November 22-24, 2016 in Ottawa.

The Canadian Tourism Award winners will be announced on November 30th, 2016 in Gatineau, Quebec.

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Herdwaters Tourism is up for three provincial awards

This Ontario Tourism Marketing Partnership Corporation has announced the finalists for the upcoming Ontario Tourism Awards of Excellence

Ireland's Heritage House Inn says they are team nominated for their rebranding

Herdwaters Tourism is also a finalist for the Provincial Award and Winner of the Year Award for the People of Heros



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Ontario

Headwaters Tourism earns provincial recognition as a finalist in 2016 Ontario Tourism Awards of Excellence

October 8, 2016 On October 5, 2016 the Ontario Tourism Marketing Partnership Corporation (OTMPC),

246372 Hockley Road, Mono, Ontario L9W 6K4
519-942-0314 | 1-800-332-9744
www.headwaters.ca



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TIAC Unveils Tourism Awards Finalists

PHOTO © September 13, 2016 — 9 Comments



After receiving more than 130 entries TIAC and its panel of judges have announced the finalists in the annual Canadian Tourism Awards, recognizing those who go above and beyond to offer superior tourism experiences in Canada.

The awards will be presented at a dinner ceremony at the Hilton Hotel Lac Leamy in Gatineau on Nov. 30

2016 Canadian Tourism Awards Finalists.

- The Air Canada Business of the Year Award: Brentwood Bay Resort and Spa, Victoria, BC; Vancouver International Airport, Richmond, BC; Watermark Beach Resort, Osoyoos, BC
- The Via Rail Canada Community Outreach Award: Great Wolf Lodge Niagara Falls, Ont.; Tourism Toronto, Toronto; The Westin Ottawa, Ottawa
- The Metro Toronto Convention Centre Event of the Year Award: Canadian Soccer Association, FFA Women's World Cup Canada 2015 – National, Folklorama, Winnipeg; Oliver Osoyoos Winery Association, Half-Corked Marathon, Oliver, BC
- The Visa Innovator of the Year Award: Assiniboine Park Conservancy, Winnipeg; Headwaters Parade of Horses, Mono, Ont.; Société de développement du Parc de la Gorge de Coaticook, Coaticook, Que.
- The Fairmont Marketing Campaign of the Year Award: "Crayons" Newfoundland and Labrador Tourism, St. John's, Nfld.; "Where Am I?" Ontario Tourism Marketing Partnership Corporation, Toronto; "Where Ontario Gets Real" Headwaters Tourism, Mono, Ont.
- The National Aboriginal (Indigenous) Cultural Tourism Award: Eskasoni Cultural Journeys, Eskasoni, NS; Long Ago People's Place, Champagne Landing, YT; Wanuskewin Heritage Park, Saskatoon
- The Parks Canada National Cultural Tourism Award: Celtic Heart of North America, Cape Breton, NS; Cité Mémoire, Montreal; Fort William Historical Park, Thunder Bay, Ont.
- The Hilton Worldwide Small- or Medium-Sized Business of the Year Award: Experience PEI, Stratford, PEI; Oak Hammock Marsh Interpretive Centre, Oak Hammock Marsh, Man.; Ocean River Sports & Adventure, Victoria, BC
- The WestJet Social Media/Digital Marketing Initiative of the Year Award: "Old Québec" section by Québec City Tourism, Québec, Que.; "Paint the Town" contest by Newfoundland and Labrador, St. John's, Nfld.; "The Trump Bump" Destination Cape Breton, Sydney, NS
- The Transat Sustainable Tourism Award: Churchill Wild, Ile des Chenes, Man.; Eagle Wing Tours Ltd., Victoria, BC; Vancouver Aquarium Marine Science Centre, Vancouver
- The Tourism Employee of the Year Award: Dan Cardinal, Sheraton Cavalier Saskatoon Hotel, Saskatoon; Jose Renelking, Banff and Lake Louise Tourism, Field, BC (Banff, AB); Maria De Vera, Campus Tower Suite Hotel, Edmonton
- The Culinary Tourism Experience Award: Alberta Culinary Tourism Alliance, Calgary; Calgary Food Tours, Calgary; Ontario Culinary Tourism Alliance, Toronto
- The Brewster Travel Canada Adventure/Outdoors Award: Churchill Wild, Ile des Chenes, Man.; Northern Edge Algonquin, South River, Ont.; Wilderness Tours, Foresters Falls, Ont.

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COUNTY OF DUFFERIN

26/10/2016 - Press release | Distributed by Public on 26/10/2016 22:17

Celebrating World Tourism Day In Headwaters

NEWS RELEASE

COUNTY OF DUFFERIN 15 ZINA STREET ORANGEVILLE, ONTARIO L9W 1G5

For immediate release - September 27th, 2016

[CELEBRATING WORLD TOURISM DAY IN HEADWATERS](#)

World Tourism Day (WTD) is commemorated each year on 27 September. Its purpose is to foster awareness among the international community of the importance of tourism and its social, cultural, political and economic value.

Headwaters Tourism is the recognized destination marketing organization for the Headwaters region of Ontario, providing tourism services on behalf of the regional tourism industry and on behalf of our municipal partners in Dufferin County and the Towns of Caledon, Mono, Shelburne & Erin. With a vision to position Headwaters as Ontario's premier rural tourism destination, the organization works to integrate tourism into the economic development strategies of the region's municipalities, helping to build a robust and thriving tourism industry by working directly with tourism stakeholders across Headwaters.

The County of Dufferin is proud to invest in the work being done by Headwaters Tourism. Each year our investment supports the impact tourism has on the region, bringing in over 888 000 visitors to the area and resulting in over \$73 million in annual visitor spending.

On World Tourism Day, 2016 the County of Dufferin is particularly pleased to recognize the work being done on our behalf by Headwaters Tourism, who have recently been recognized at the national level, being named a finalist in two Canadian National Tourism Award categories.

[THE FANTASY HOTELS AND RESORTS AWARDS: COUNTRY OF THE YEAR AWARD](#)

["Crayons" Newfoundland and Labrador Tourism - St. John's, NL](#)

["Where Am I?" Ontario Tourism Marketing Partnership Corporation - Toronto, ON](#)

["WHERE ONTARIO GETS REAL: HEADWATERS TOURISM - MONO, ON THE VISA CANADA DESTINATION OF THE YEAR AWARD"](#)

[Assiniboine Park Conservancy - Winnipeg, MB](#)

[HEADWATERS PARADE OF HORSES - MONO, ON](#)

[Société de développement du Parc de la Gorge de Coaticook - Coaticook, QC](#)

Understanding that tourism is the world's fourth fastest growing industry and recognizing that the tourism industry contributes \$23.6 billion annually to the provincial economy, County of Dufferin is proud to invest in Headwaters Tourism as one element of our own economic development strategy and support the work they are doing to ensure the economic vitality and sustainability of our region.

On this World Tourism Day we are pleased to recognize the importance of tourism in County of Dufferin and to continue to work collaboratively with Headwaters Tourism to raise the profile of this region as one of Ontario's premier rural tourism destinations.

- 30 -

[MEDIA CONTACT:](#)

Pam Haddock, Clerk

County of Dufferin phillock@dufferincounty.ca 519-941-2816 ext. 2503

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Upcoming events/municipal updates:

Town of Shelburne:

EVENT NAME	DESCRIPTION	DATES
Troupe Adore	Music, arts and culture performances Jack Downey Park	<p>Times for "Live Art in the Park"</p> <p>Friday November 5th 6-9pm</p> <p>Saturday November 6th 12-6pm (possibly until 9pm if we are allowed to extend the hours if needed)</p> <p>Sunday November 7th 12-5pm</p> <p>Times for the "Christmas Chorale in the Park"</p> <p>Saturday December 17th - 12-6pm (possibly until 9pm)</p>

Town of Caledon:

UPCOMING EVENTS:

EVENT NAME	DESCRIPTION	DATES
Blackhorse Theatre & Caledon Townhall Players	2 Theatres have started Fall/winter season – various plays over the next 7 months	
Haunted Hill Run	Run in support of Humberview Secondary School	Oct30
Mayor's Business Luncheon Register Online	Networking event, focused on youth/culinary. At Albion Bolton Community Centre - \$15	November 4
Municipal Ag EcDev Forum	Partnered w/OMAFRA to host this annual event. Details and registration online	November 2 (bus tour/dinner) & 3 (Forum/lunch)

TOWN OF CALEDON MUNICIPAL UNDERTAKINGS OF NOTE:

INITIATIVE	DESCRIPTION
Belfountain Community Centre	Historic community centre renovated – OPP office added, public washrooms to be open from May to end of October, rentable community room w/kitchen
New Inn opened	Forks of the Credit Inn, 1498 Cataract Road – yoga retreat & 4 room B&B



Town of Mono

347209 Mono Centre Road
Mono, Ontario L9W 6S3

October 27, 2016

Sharon Vokes
Clerk/Director of Council Services
Grey County

By Email: sharon.vokes@grey.ca

Dear Ms. Vokes,

RE: Resolution of Support – Rural Hydro Rates

Town of Mono Council reviewed your resolution during their October 25, 2016 meeting and passed the following resolution:

THAT Town of Mono Council supports a resolution made by Grey County requesting the Province to re-evaluate the structure of hydro in terms of access and delivery and implement structural changes to address the unfair practice of charging more for delivery for rural residents.

Yours truly,

Mark Early, MCIP, RPP, CMO
CAO/Clerk

ME/jp

C. Premier Kathleen Wynne
AMO
OSUM
Dufferin Municipalities
Dufferin-Caledon MPP Sylvia Jones



Clerk's Department

595 9th Avenue East, Owen Sound Ontario N4K 3E3
519-372-0219 x 1227 / 1-800-567-GREY / Fax: 519-376-8998

October 11, 2016

The Honourable Kathleen Wynne
Premier of Ontario
Toronto ON M7A 1A1
By email only: premier@ontario.ca

Honourable Madam:

Provincial legislation and Hydro One's strategy regarding hydro costs was discussed at a recent Grey County standing committee meeting. At the October 4, 2016 Council session, resolution SSC70-16 was endorsed as follows:

WHEREAS there is inequity between the cost of hydro for rural residents as compared to urban residents due to higher distribution charges;

AND WHEREAS this practice targets and negatively affects rural residents, especially those who are already unable to pay for the high cost of hydro;

NOW THEREFORE BE IT RESOLVED THAT the County of Grey request the Province to re-evaluate the structure of hydro in terms of access and delivery and implement structural changes to address the unfair practice of charging more for delivery for rural residents;

AND THAT this resolution be circulated to all municipalities in the Province of Ontario as well as Ontario Small Urban Municipalities (OSUM) and Association of Municipalities of Ontario (AMO).

Grey County Council respectfully requests consideration of this resolution.

Yours truly,

Sharon Vokes
Clerk/Director of Council Services
sharon.vokes@grey.ca
www.grey.ca

cc. Glenn Thibeault, Minister of Energy by email: gthibeault.mpp.co@liberal.ola.org
AMO by email: amo@amo.on.ca
OSUM by email: lmccabe@goderich.ca
K. Weppler, Director of Finance
All Ontario Municipalities
Bill Walker, MPP Bruce Grey Owen Sound by email: bill.wlker@pc.ola.org
Jim Wilson, Simcoe Grey MPP by email: jim.wilson@pc.ola.org

Grey County: Colour It Your Way



Town of Mono

347209 Mono Centre Road
Mono, Ontario L9W 6S3

October 27, 2016

Lynn Dollin, President
AMO

By Email: amopresident@amo.on.ca

Dear Ms. Dollin,

RE: Resolution of Support for the What's Next Ontario Project

Town of Mono Council passed the following resolution during the October 25, 2016 Council meeting:

WHEREAS recent polling, conducted on behalf of the Association of Municipalities of Ontario indicates 76% of Ontarians are concerned or somewhat concerned property taxes will not cover the cost of infrastructure while maintaining municipal services, and 90% agree maintaining safe infrastructure is an important priority for their communities;

AND WHEREAS infrastructure and transit are identified by Ontarians as the biggest problems facing their municipal government;

AND WHEREAS a ten-year projection (2016-2025) of municipal expenditures against inflationary property tax and user fee increases, shows there to be an unfunded average annual need of \$3.6 billion to fix local infrastructure and provide for municipal operating needs;

AND WHEREAS the \$3.6 billion average annual need would equate to annual increases of 4.6% (including inflation) to province-wide property tax revenue for the next ten years;

AND WHEREAS this gap calculation also presumes all existing and multi-year planned federal and provincial transfers to municipal governments are fulfilled;

AND WHEREAS if future federal and provincial transfers are unfulfilled beyond 2015 levels, it would require annual province-wide property tax revenue increases of up to 8.35% for ten years;

AND WHEREAS Ontarians already pay the highest property taxes in the country;

AND WHEREAS each municipal government in Ontario faces unique issues, the fiscal health and needs are a challenge which unites all municipal governments, regardless of size;

NOW THEREFORE BE IT RESOLVED that Council for the Town of Mono supports the Association of Municipalities of Ontario in its work to close the fiscal gap; so that all municipalities can benefit from predictable and sustainable revenue, to finance the pressing infrastructure and municipal service needs faced by all municipal governments.

Yours truly,

A handwritten signature in black ink, appearing to read "Mark Early".

Mark Early, MCIP, RPP, CMO
CAO/Clerk

ME/jp

C. Dufferin Municipalities
Dufferin-Caledon MPP Sylvia Jones



Town of Mono

347209 Mono Centre Road
Mono, Ontario L9W 6S3

October 27, 2016

Craig Kelley, CAO/Clerk
Township of Madawaska Valley

By Email: info@madawaskavalley.ca

RE: Resolution of Support for Private Member's Bill 21 – Changes to Parole System

Town of Mono Council reviewed your resolution during their October 25, 2016 meeting and passed the following resolution:

THAT Town of Mono Council supports a resolution made by the Township of Madawaska Valley to support changes to the parole system proposed in Private Member's Bill 21, put forward by the Honourable John Yakabuski, MPP for Renfrew Nipissing Pembroke.

Yours truly,

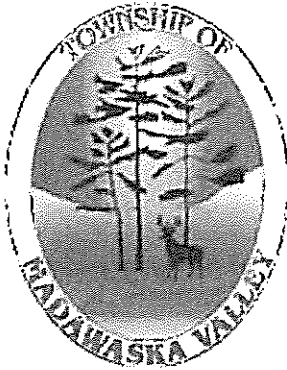
Mark Early, MCIP, RPP, CMO
CAO/Clerk

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TOWN OF MONO
Schedule A
Council
Session #16-2016

Moved by: Mayor Love

15-0310-16

Seconded by: Councillor Archer

03 October 2016

BE IT RESOLVED

WHEREAS: The safety of victims of sexual violence and/or domestic violence should be a priority for all levels of government in Canada, and

WHEREAS: The intent of a certificate of parole is to set out the conditions under which an inmate may be granted parole, and

WHEREAS: By signing a certificate of parole the inmate indicated that they agree to abide by the conditions contained therein; and

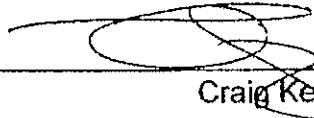
WHEREAS: The electronic monitoring of parolees convicted of an offence of sexual violence and/or an offence of domestic violence would facilitate compliance with the conditions of parole and provide some peace of mind for the victims of these crimes,
THEREFORE BE IT RESOLVED

THAT the Council of the Township of Madawaska Valley supports the changes to the parole system proposed in the Private Member's Bill put forward by the Honourable John Yakabuski, MPP for Renfrew Nipissing Pembroke, and submitted as Bill 21, An Act to amend the Ministry of Correctional Services Act in respect of parole,

AND THAT a copy of this resolution of support be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable David Orazietto, Minister of Community Safety & Correctional Services, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrew Horwath, Leader of the New Democratic Party, and all Members of Provincial Parliament in the Province of Ontario; and

THAT a copy of this resolution of support be sent to the Association of Municipalities of Ontario (AMO), and to all Ontario municipalities for consideration.

X CARRIED.


Craig Kelley, CAO/Clerk

RECU/RECEIVED

28-10-2016



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Email: Khahy.Ho@Ontario.ca

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Région de l'Ouest

659, rue Exeter
London (Ontario) N6E 1L3
Téléphone: (519) 873-4558
Télécopieur: (519) 873-4600

October 24, 2016

Denise Holmes
Melancthon Township
157101 Highway 10
Melancthon, ON
L9V 2E6

**RE: Notice of Study Commencement
Rehabilitation of Highway 89 from Primrose to Rosemont
Preliminary and Detailed Design Study
G.W.P. 3081-14-00**

Dear Ms. Holmes,

The Ministry of Transportation Ontario (MTO) is undertaking the Preliminary and Detailed Design Study for the following project on Highway 89. The preliminary scope of work includes pavement rehabilitation, centreline and entrance culvert replacements and cleanouts, earth grading for ditching improvements, entrance removals, and modifications and adjustments to roadside safety features.

The location of the work will take place from 0.6km East of Hwy 10 (Primrose) to 0.4km west of Simcoe/Dufferin Boundary (Rosemont).

If you require further information or would like to provide comments, please contact the team members listed in the attached comment form. Your response is respectfully requested by November 25th, 2016.

Info 5

NOV 17 2016

Sincerely,

Ky Ho

Encl. Comment Form

[illegible]

Ministry of Transportation (MTO)
Highway 89 Primrose to Rosemont- Rehabilitation
Preliminary & Detailed Design Study
G.W.P. 3081-14-00

Notice of Study Commencement - COMMENT FORM

Please complete this form and return to MTO. Information collected will be maintained on file for use during the study and may be included in study documentation. With the exception of personal information, all comments will become part of the public record in accordance with the *Freedom of Information and Protection of Privacy Act*. Thank you for your participation and input.

Agency (If applicable): _____

Name: _____

Mailing address: _____

☐ I/we prefer to receive information by email.

Email address: _____

Comments/Information/Questions:

Do you wish to receive a written response to the comments you noted above?

☐ Yes ☐ No

*We respectfully request a response by **November 25th, 2016**.
If you have accessibility requirements to participate in this project, please contact a team member.*

Graydon Botsford
MTO Project Manager
Ministry of Transportation
659 Exeter Road
London ON N6E 1L3
Telephone: 519-873-4573
Toll Free: 1-800-265-6072 x519-873-4573
Fax: 519-873-4600
E-mail: Graydon.Botsford@ontario.ca

Khahy Ho
MTO Environmental Planner
Ministry of Transportation
659 Exeter Road
London ON N6E 1L3
Telephone: 519-873-4558
Toll Free: 1-800-265-6072 x 519-873-4558
Fax: 519 873-4600
E-mail: Khahy.Ho@ontario.ca



Sylvia Jones, MPP
Dufferin-Caledon

October 31st, 2016

Room 443, Legislative Building
Toronto, Ontario M7A1A8

Tel: 416-325-1898
Fax: 416-325-1936
E-Mail: sylvia.jonesla@pc.ola.org

Hon. Bill Mauro
Ministry of Municipal Affairs
17th Floor, 777 Bay Street
Toronto, Ontario
M5G 2E5

Dear Minister Mauro, 

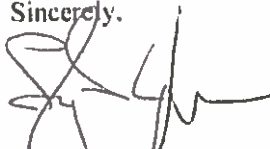
I am writing to you regarding the proposed changes outlined in the Coordinated Land Use Planning Review of the Growth Plan for the Greater Golden Horseshoe, the Greenbelt, the Oak Ridges Moraine Conservation Plan and specifically, the Niagara Escarpment Plan.

It is clear to me that the government has not consulted enough on this extremely important issue. The need for more detailed consultation in Dufferin is critical. The Niagara Escarpment Commission (NEC) is proposing an expansion of about 2,500 acres in Mono, 14,000 acres in Mulmur and 2,200 acres in Melancthon. This will have a fiscal impact on the tax base of affected municipalities and by extension, their property owners they serve.

Consultation on this issue needs to go beyond open houses and letters. The Ministry of Municipal Affairs and the Ministry of Natural Resources and Forestry need to provide much more detail on how the proposed changes will affect their planning, finances and future.

For example, NEC staff was not able to answer basic questions raised by municipalities or residents on what the designation of the land they are proposing to be added to the NEC would be, if they were included in the NEC boundaries.

I would respectfully request that you to remove any expansion of the NEC until you and your staff have consulted thoroughly and precisely laid out to impacted municipalities and property owners how the proposed changes will affect them.

Sincerely,

Sylvia Jones, MPP
Dufferin-Caledon



Sylvia Jones, MPP
Dufferin-Caledon

Room 443, Legislative Building
Toronto, Ontario M7A1A8
Tel: 416-325-1898
Fax: 416-325-1936
E-Mail: sylvia.jonesla@pc.ola.org

November 2nd, 2016

Mayor Darren White and Council
Township of Melancthon
157101 Highway 10
Melancthon, ON
L9V 2E6


Dear Mayor White and Council,

Please find attached a letter to the Minister of Municipal Affairs regarding the Coordinated Land Use Review. In the letter I ask the minister "to remove any expansion of the NEC until (the minister) has consulted thoroughly and precisely laid out to impacted municipalities and property owners how the proposed changes will affect them."

Sincerely,

A handwritten signature in blue ink, appearing to read "Sylvia Jones".

Sylvia Jones, MPP
Dufferin-Caledon

Niagara Escarpment Commission

232 Guelph St.
Georgetown, ON L7G 4B1
Tel: 905-877-5191
Fax: 905-873-7452
www.escarpment.org

Commission de l'escarpement du Niagara

232, rue Guelph
Georgetown ON L7G 4B1
No de tel. 905-877-5191
Télécopieur 905-873-7452
www.escarpment.org



Niagara Escarpment Commission
An agency of the Government of Ontario

October 31, 2016

Logan Juffermans, Planning Assistant, Nottawasaga Valley Conservation Authority
Scott Burns, Director of Public Works and County Engineer, County of Dufferin
Denise B. Holmes, Clerk, County of Dufferin, Town of Melancthon

REQUEST FOR COMMENTS

FILE NUMBER: D/R/2016-2017/237

APPLICANT: Denise Homes, Township of Melancthon
AGENT: No agent
OWNER: Same as Applicant

LOCATION: Part Lot 13, Concession 1
Vacant lot on Part Lot 13, Concession 1
Township of Melancthon, County of Dufferin

RELATED FILES: N/A

DESCRIPTION OF PROPOSED DEVELOPMENT: To construct a 1 storey, 92.9 sq m (1000 sq ft) single dwelling with a height to peak of 6.5 m (21.32 ft), to clear a 700 sq m (7532 sq ft) area of trees and vegetation to accommodate the proposed development, and install an on-site septic system, well, and driveway, on a 0.42 ha (1 ac) existing lot.
Note: an existing easement provides access from the right-of-way to the subject property.

The attached Development Permit application, which is summarized above, is being sent to you for your review. Your comments and recommendations are requested for the Niagara Escarpment Commission's consideration.

We request your comments by: **November 30, 2016**. If we do not receive your comments, we will assume you have no objection to the proposal. If you require additional time to provide comments, please call immediately.

If you require further information, please contact Brandon Henderson at 905-877-4026 or e-mail: Brandon.Henderson@Ontario.ca.

FILE # D/R/2016-2017/237

(For NEC office use only)



NIAGARA ESCARPMENT DEVELOPMENT PERMIT APPLICATION

(Revised April 17, 2014)

OCT 04 2016

THE NIAGARA ESCARPMENT PLANNING AND DEVELOPMENT ACT, RSO, 1990, AS AMENDED

NIAGARA ESCARPMENT
COMMISSION

NIAGARA ESCARPMENT COMMISSION
232 Guelph Street, 3rd Floor
Georgetown, ON L7G 4B1

Phone: 905-877-5191

Fax: 905-873-7452

Website: www.escarpment.org

Email: necgeorgetown@ontario.ca

Serving the areas of:

Dufferin County
Region of Halton
Region of Peel
Region of Niagara
City of Hamilton

NIAGARA ESCARPMENT COMMISSION

Box 308, 99 King Street East
Thornbury, ON N0H 2P0

Phone: 519-599-3340

Fax: 519-599-6326

Website: www.escarpment.org

Email: necthornbury@ontario.ca

Serving the areas of:

Bruce County
Gray County
Simcoe County

- Please ensure that the information you provide in this application is complete and accurate.
- Incomplete or inaccurate information will delay the processing of your application.
- Please contact your local Commission office if you have any questions about your proposal or this application.

1. APPLICANT

Name: Corporation of the Township of Melancthon / c/o MS. DENISE HOLMES
Mailing Address: 157101 HIGHWAY 10, MELANCTHON, ONT L9V 2E6
Phone: 519-925-5525 Fax: 519-925-1110 E-mail: _____
Street/P.O. Box City/Town Province Postal Code

2. AGENT (if any)

Note: All correspondence will be sent to the Agent where an Agent is designated.

Name: _____
Mailing Address: _____
Phone: _____ Fax: _____ E-mail: _____
Street/P.O. Box City/Town Province Postal Code

3. OWNER (if different from applicant)

Name: _____
Mailing Address: _____
Phone: _____ Fax: _____ E-mail: _____
Street/P.O. Box City/Town Province Postal Code

4. CONTRACTOR (if applicable)

Name: _____
Mailing Address: _____
Phone: _____ Fax: _____ E-mail: _____
Street/P.O. Box City/Town Province Postal Code

FMS # (0113)

5. PROPERTY LOCATION - HORNINGRILLSCounty/Region DUFFERIN Municipality WELFINGTON (former) Municipality _____Part Lot 13 Concession 1 O.S. and/or Lot _____ Plan _____Civic Address # VACANT lot (Fire/Emergency #) Street Address _____**6. LOT INFORMATION**Lot Size 0.42 ha (1 acres) Frontage 100m Depth 60m**7. SERVICING**

Existing Road Frontage:	<input checked="" type="checkbox"/> Municipal	<input type="checkbox"/> Private	<input type="checkbox"/> Right-of-Way	<input type="checkbox"/> Year-round
Proposed Road Frontage:	<input checked="" type="checkbox"/> Municipal	<input type="checkbox"/> Private	<input type="checkbox"/> Right-of-Way	<input type="checkbox"/> Year-round
Existing Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Well	<input type="checkbox"/> Other: <u>N/A</u>
Proposed Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input checked="" type="checkbox"/> Private Well	<input type="checkbox"/> Other: _____
Existing Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Septic	<input type="checkbox"/> Other: <u>N/A</u>
Proposed Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input checked="" type="checkbox"/> Private Septic	<input type="checkbox"/> Other: _____

8. EXISTING and PROPOSED DEVELOPMENT

Note: "Development" includes the construction of buildings and structures, alterations to the landscape, (e.g. placing fill, drainage alterations, pond construction or alteration), any change of use or new use (e.g. residential to commercial, new home business, etc). If additional space is required please include a separate attachment.

Existing Development: (describe)

Residential _____
Recreational _____
Agricultural _____
Commercial _____
Other VACANT
(e.g., industrial, institutional)

Proposed Development: (describe)

construct residential dwelling and septic system.

9. EASEMENTS, COVENANTS, AGREEMENTS

Describe the type and terms of any easements, right-of-ways, covenants, agreements or other restrictions registered on or affecting the title of the property and/or attach a copy:

EXISTING DRIVEWAY IS SUBJECT TO A ROW TO ADJUTING LANDOWNER.

ALTERNATE DRIVEWAY IS AN EXISTING ACCESS TO AN ADJUTING LANDOWNER that will
10. DATE OF PURCHASE BE REGISTERED AS PART OF THIS PROCESS.

Date the property was purchased by the current owner: MUNICIPAL LAND

Date the property will be purchased by the applicant (if purchasing from current owner): _____

Note regarding Sections 11, 12, 13, 14, 15, 16:

Depending on the type or nature of the proposed development and/or the characteristics of the property, supporting information such as Environmental Impact Studies, Landscape Plans, Lighting Plans, Visual Assessments, Grading Plans, Erosion Control Plans, Slope Stability Studies, etc., may be required in support of the following information.

11. CONSTRUCTION DETAILS

PLEASE NOTE

Ground Floor Area is the total exterior measurements of any building, including attached garages and enclosed decks (as applicable).

Total Floor Area (i.e., total mass) is based on the exterior measurements of the building and includes the total of the ground floor area (including attached garages, etc), plus walkout basements, plus full or half second stories, etc.

Maximum Height is measured from the lowest grade (e.g., walkout side), to the peak of the roof.

	Ground Floor Area (Exterior measurements)	Total Floor Area	# of Storeys	Maximum Height (to peak)	Use of structure
Dwelling	1,000 ft ²	1,000 ft ²	1	6.5m	
Dwelling Addition					
Accessory Building 1					
Accessory Building 2					
Accessory Building Addition					
Other Building					
Demolition (specify what structure)					

*If fill is required for any of the developments proposed above please provide details in Section 12 below.

12. ACCESSORY FACILITIES, STRUCTURES, FILLING, GRADING, etc.

(e.g.: Driveways, Decks, Gazebos, Swimming Pools, Tennis Courts, Lighting, Signs, Wind Turbines, free-standing Solar Panels, Hydro Poles/Lines, Retaining Walls, Placement of Fill, Grading, Berms, Parking Areas, Tree/Site Clearing, etc.) (See next page for Ponds)

Describe and provide information such as: dimensions, size, height, amount of fill etc.

BUILDING ENVELOPE / TREE REMOVAL of APPROX. 700m² (17% of lot) to ACCOMMODATE DWELLING, SEPTIC, WELL and DRIVEWAY. BALANCE of lot would BE left in a NATURAL STATE

13. HOME BUSINESS, CHANGE OF USE, NEW USE

(e.g.: Establishing a Home Business, Home Occupation, Home Industry or Bed and Breakfast business.
Converting or changing the use, or establishing a new use on a property or within any dwelling building or structure on a property.)

Describe the proposed business or new use and provide information such as:

Type of business or use, size or area of building &/or land to be occupied or altered by the use, construction or alteration details, number of employees, access, parking, storage details, sales, hours of operation, signage, etc.

Note: A separate, detailed, business overview or plan should be provided.

14. PONDS – New pond / Existing pond work – dredging, maintenance, repair, etc.)**N/A**

The following information is the minimum information that is required for pond construction or alteration/maintenance. Generally, a hydrology/hydrogeology report and/or an environmental impact assessment is also required.

Pond is: ☐ Proposed ☐ Existing

Type of Pond: ☐ Dug ☐ Spring-fed ☐ Other (e.g., on-stream, by-pass) _____

Use of Pond: ☐ Recreation ☐ Livestock/farm ☐ Irrigation ☐ Other _____

Water Source: ☐ Precipitation/run-off ☐ Springs ☐ Well ☐ Other _____

Size of Pond: Water Area _____ Depth of Water _____
Height of Banks _____ Width of Banks _____

Selbacks: Distance to nearest watercourse, wetland and/or roadside ditch: _____
Distance to nearest existing or proposed septic system: _____

Construction Details/Inflow/Outflow Details, Emergency Outflow/Spillway Details: _____
(describe type of construction, water supply, receiving area or watercourse, etc.) _____

Erosion/sediment control measures: _____

Placement of excavated material: _____

Finish grading and landscaping: _____

15. AGRICULTURAL DEVELOPMENT**N/A**

If your proposal involves agricultural land or uses, indicate and briefly describe here; and complete other sections of this application form as applicable. Note: Additional detailed information may be required.

- ☐ Small Scale Commercial Use Accessory to Agriculture: _____
- ☐ Mobile Dwelling Accessory to Agriculture: _____
- ☐ Dwelling in Agricultural Area (near barns – MDS I): _____
- ☐ Livestock Facility (MDS II): _____
- ☐ Equestrian Facility (e.g., arenas, riding rings, events): _____
- ☐ Farm Pond: _____
- ☐ Winery: _____
- ☐ Winery Event: _____
- ☐ Farm Vacation Home: _____
- ☐ 'Agricultural Purposes Only' (APO) Lot Creation: _____

16. LOT CREATION**N/A**

If this application involves the creation / severance of a new lot, please provide the following information:

i) Existing Lot:	ii) Proposed Lot:	iii) Retained Lot:	iv) Use of new Lot
Frontage _____	Frontage _____	Frontage _____	<input type="checkbox"/> Residential
Depth _____	Depth _____	Depth _____	<input type="checkbox"/> Agricultural/APO
Size _____	Size _____	Size _____	<input type="checkbox"/> Conservation
			<input type="checkbox"/> Lot Addition
			<input type="checkbox"/> Commercial
			<input type="checkbox"/> Industrial

17. OTHER INFORMATION

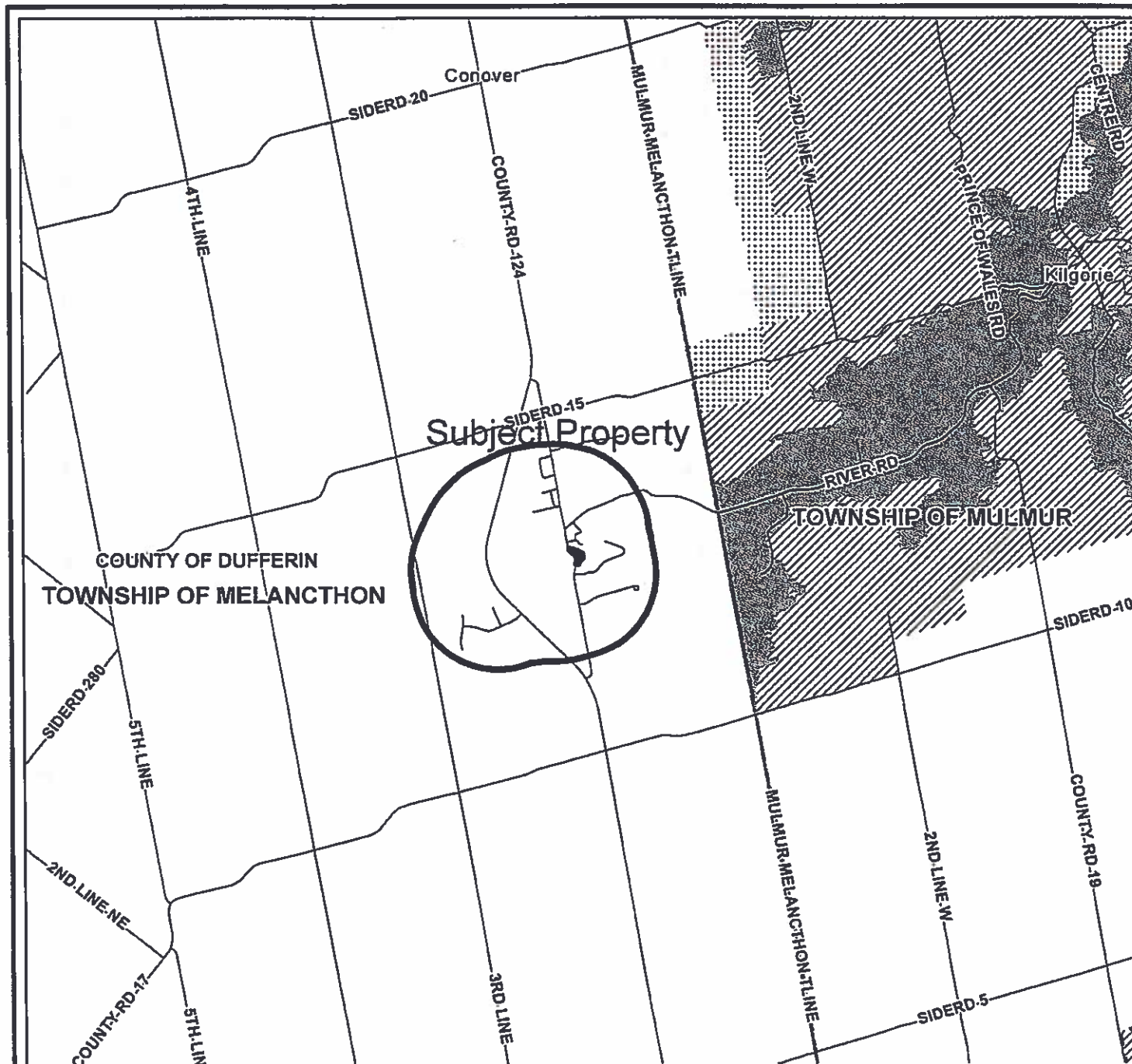
Additional information to clarify your proposal may be submitted here or on a separate attachment: _____

Township of Melancthon
File: D/R/2016-2017/237

Subject Property
Plan Designations
 Escarpment Natural Area
 Escarpment Protection Area
 Escarpment Rural Area
 Public Land (in Parks and Open Space System)
 Roads
 Upper Tier Municipality
 Lower/Single Tier Municipality

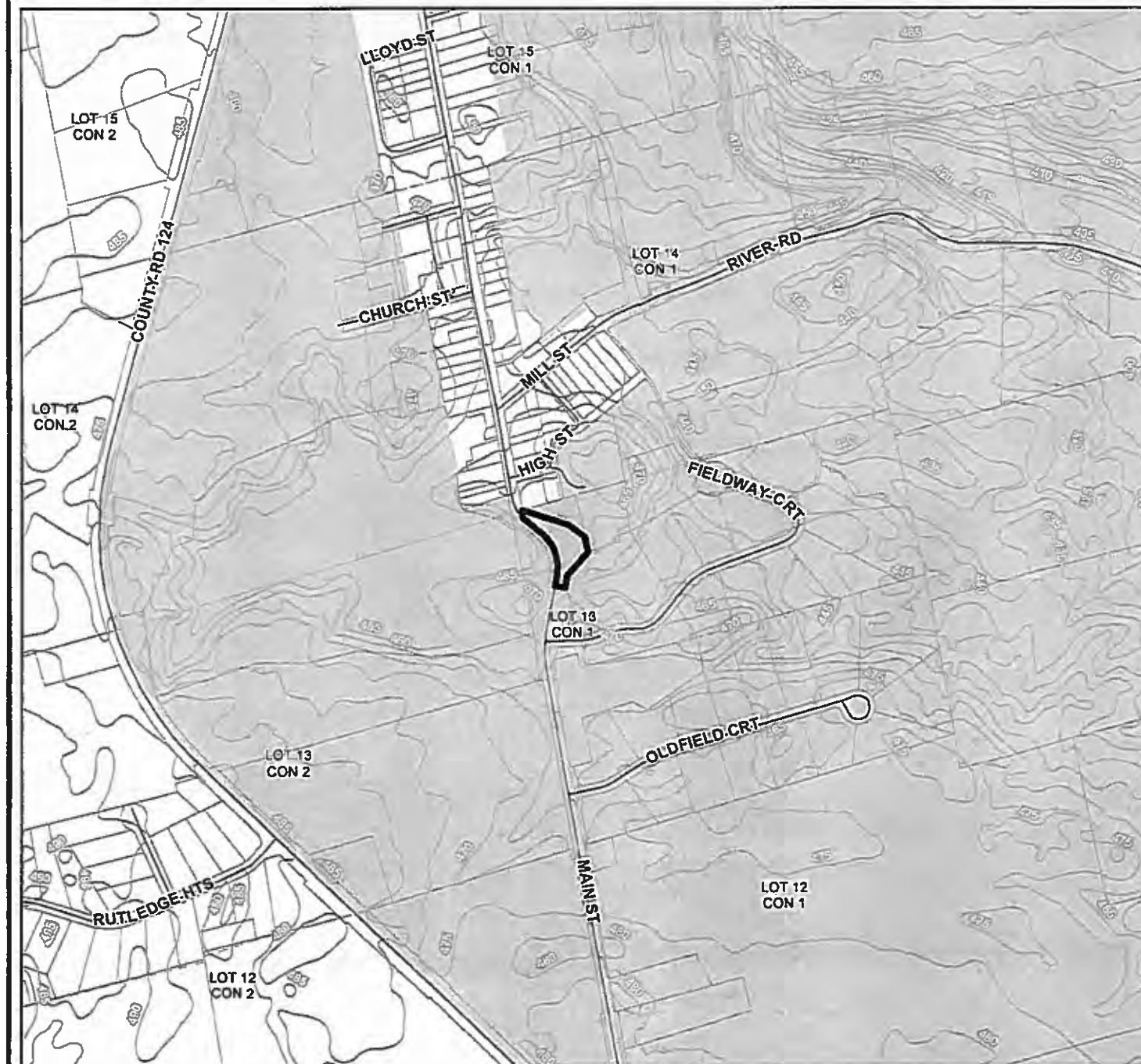
Scale 1:50,000
0 380 760 1140 1520
Metres
Printed on Oct 17, 2018

This map is *illustrative only*. Do not rely on it as being a precise indicator of route location or features, nor as a guide to navigation. Data derived from various source maps compiled and produced by the Geographic Information Systems (GIS) Department of the Nigeria Environment Conservation, Ministry of Natural Resources



Map 2 - Development Cont Lot Configuration

Township of Melancthon
File: D/R/2016-2017/237



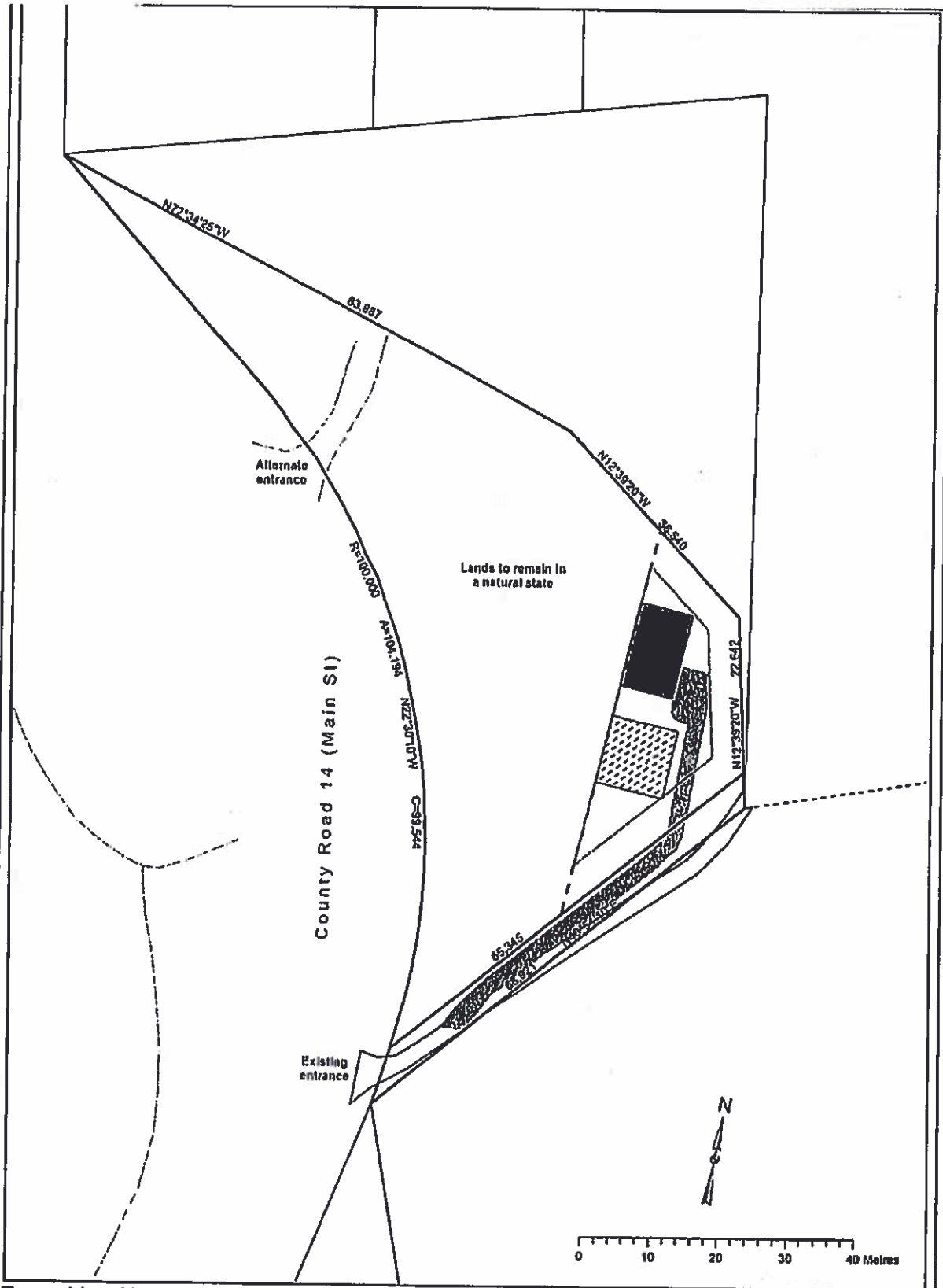
- Subject Property
- Niagara Escarpment Plan Area
- Area of Development Control
- Roads
- Contour (5 metre intervals)
- Upper Tier Municipality
- Lower/Single Tier Municipality
- Lot and Concession Boundary
- Parcel Boundary

Area of Development Control Drawn for
Comprehensive Only. Refer to the appropriate
Ontario Regulation for an accurate interpretation
of the Development Control Area.

Scale 1:10,000
0 75 150 225 300
Metres
Printed on Oct 17, 2016

This map is illustrative only. Do not rely on it as being a precise indicator of real
location of features, nor as a guide to navigation. Data derived from various sources
Map sourced and produced by the Geographic Information Systems
(GIS) Department of the Niagara Escarpment Commission,
Ministry of Natural Resources

Handwritten signature



Township of Melancthon Municipal Owned Land,
 Part of Lot 13, Concession 1 O.S.
 In the Settlement of Hornings Mills
 PIN 34126-0001.

- Dwelling
- Septic
- Driveway
- Building Envelope
- Lot Line Setback - 4.5m

MAP 3
Site Plan
 FILE NO. D/H00160017/237
 APPLICANT Township of Melancthon

BEN RYZEBOL, Director of Public Works
PUBLIC WORKS - TELEPHONE: (519) 941-1065
FAX: (519) 941-1802
email: bryzebol@amaranth.ca



TOWNSHIP OF AMARANTH

374028 6TH LINE, AMARANTH, ONTARIO
L9W 0M6

SUSAN M. STONE, C.A.O./Clerk-Treasurer
TELEPHONE: (519) 941-1007
FAX: (519) 941-1802
email: suestone@amaranth-eastgary.ca

November 2, 2016

Mark Early, MCIP, RPP, CMO
CAO/Clerk
Town of Mono
347209 Mono Centre Road
Mono ON L9W 6S3

Dear Mr. Early:

Re: Ontario Trillium Foundation Resolution

At the regular meeting of Council held November 2, 2016, the following resolution was set forth:

Moved by G. Little – Seconded by J. Aultman

Council do hereby support correspondence received from the Town of Mono regarding the Ontario Trillium Foundation's proposed changes to a "regionalization" model; and further

That the Ontario Trillium Foundation further improve and expedite the process for filling vacancies on the Grant Review Teams to ensure that local representation is maintained.
Carried.

Should you require anything further, please do not hesitate to contact this office.

Yours truly,

A handwritten signature in cursive script that reads "Susan M. Stone".

Susan M. Stone, A.M.C.T.
CAO/Clerk-Treasurer
Township of Amaranth

SM5/kp

cc: Ontario Trillium Foundation
Dufferin County Municipalities
Sylvia Jones, MPP, Dufferin Caledon

JnBo

NOV 17 2016

BEN RYZEBOL, Director of Public Works
PUBLIC WORKS - TELEPHONE: (519) 941-1065
FAX: (519) 941-1802
email: bryzebol@amaranth.ca



374028 6TH LINE, AMARANTH, ONTARIO
L9W 0M6

SUSAN M. STONE, C.A.O./Clerk-Treasurer
TELEPHONE: (519) 941-1007
FAX: (519) 941-1802
email: suestone@amaranth-eastgary.ca

November 2, 2016

Sharon Vokes
Clerk/Director of Council Services
County of Grey
595 9th Avenue East
Owen Sound ON N4K 3E3

Dear Ms. Vokes:

Re: Hydro One Structure Resolution

At the regular meeting of Council held November 2, 2016, the following resolution was set forth:

Moved by C. Gerrits – Seconded by H. Foster

Council do hereby support the resolution passed by the County of Grey, requesting that the Province re-evaluate the structure of hydro in terms of access and delivery, and implement structural changes to address the unfair practice of charging more for delivery for rural residents. **Carried.**

Should you require anything further, please do not hesitate to contact this office.

Yours truly,

Susan M. Stone, A.M.C.T.
CAO/Clerk-Treasurer
Township of Amaranth

SMS/kp

cc: Dufferin County Municipalities
Sylvia Jones, MPP, Dufferin Caledon

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NVCA Board Meeting Highlights, October 28, 2016

Next Board Meeting: November 25, 2016 at Tiffin Conservation Area

For the full meeting agenda including documents and reports, visit nvca.on.ca/about/boardofdirectors

Town of Collingwood Municipal Service Agreement

At the meeting, the board approved an NVCA and Town of Collingwood Municipal Service Agreement regarding applications under the *Planning Act*.

NVCA staff will continue to work with watershed municipalities to establish and/or update municipal service agreements and standardize these agreements where possible.

Members support the Chief Administrative Officer (CAO) Recruitment Plan

The board received the CAO Recruitment Ad Hoc Committee's recommendations for the recruitment of a new CAO for the NVCA. Gayle Wood, NVCA's current CAO, will be retiring in May of 2017.

The CAO's job description and core competencies were approved by the board. The position will be advertised in early December 2016.

New education program for high school environmental Specialist High Skills Majors

The board received a report on the NVCA's education team's new program to support the Specialist High Skills Major (SHSM) in the environment sector now being offered at select Ontario high schools.

As part of the SHSM program, students take a bundle of specific credits, workshops and certifications that focus on one sector of the economy. NVCA's program is offering 10 certifications and workshops to support the SHSM in environment. These include GPS, stream assessment and bird identification, among others.

As an example, in September NVCA and Lake Simcoe Region Conservation Authority jointly

delivered innovation, creativity and entrepreneurship training (ICE) to students from two schools, one from each watershed. The challenge to the students was to learn about and present ideas on *"how might we reduce the negative impacts that storm water has on our local lake."* This training prepared students for the Great Lakes Public Forum held this fall.

In brief

During the meeting the board also:

- Received an update from NVCA's Fred Dobbs, Manager, Stewardship Services, on the Lake Simcoe/South-eastern Georgian Bay Clean-up Fund projects completed from 2014-2016. NVCA received \$1.2 million in funding from Environment and Climate Change Canada for these projects.
- Received an update from NVCA's Gayle Wood, CAO, on the *Conservation Authorities Act* Review Stage 2 results as reported by Conservation Ontario on September 26, 2016.
- Received a third quarter budget update from NVCA's Sheryl Flannagan, Director, Corporate Services.

Future Meetings & Events

Community Stewardship Workshop

November 3, 7:00 p.m. - 9:00 p.m.
Township of Springwater Administration Centre,
2231 Nursery Rd, Minesing

Evening of Science: Reptiles & Amphibians

November 10, 7:00 p.m. - 9:30 p.m.
Tiffin Centre for Conservation, Utopia
Hosted by the Friends of Minesing Wetlands, with special guest speaker Jeff Hathaway from Scales Nature Park. Public welcome!

Nature Days for Homeschoolers

November 18, 10:00 a.m. - 3:00 p.m.

Tiffin Centre for Conservation, Utopia

Hay, Pasture & Grassland Birds: Exploring Conservation on Farms

November 22, 5:30 p.m. - 8:30 p.m.

Tiffin Centre for Conservation, Utopia

Shoreline Biodiversity & Citizen Science Workshop, Wasaga Beach

November 23, 7:00 p.m. - 9:00 p.m.

Wasaga Beach Community Presbyterian Church
208 Mosely St, Wasaga Beach

NVCA Board of Directors Meeting

Friday, November 25, 9:00 a.m. - 12:00 p.m.

Tiffin Centre for Conservation, Utopia

Shoreline Biodiversity & Citizen Science Workshop, Collingwood

November 29, 7:00 p.m. - 9:00 p.m.

First Presbyterian Church, 200 Maple St.,
Collingwood

NVCA Board of Directors Meeting

December 16, 9:00 a.m. - 12:00 p.m.

Tiffin Centre for Conservation, Utopia

Christmas Bird Count for Kids

January 7, 2017, 9:00 a.m. - 12:00 p.m.

Tiffin Centre for Conservation, Utopia

*For more information on these events, please visit
the [NVCA website](http://www.nvca.on.ca).*

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Télec.: 705 330-4191

File Reference:

614-00

November 02, 2016

Dear Mayor/Municipal Clerk,

I take this opportunity to follow-up on the September 8, 2016 letter sent to all OPP-policed municipalities regarding the reconciliation of the municipal policing costs related to the collective agreement negotiations between the Ontario Provincial Police Association (OPPA) and the Province of Ontario (Employer). As you may be aware, both parties proceeded to mediation and ultimately to arbitration; the Arbitrator issued a decision on October 3, 2016, in accordance with the *Ontario Provincial Police Collective Bargaining Act*. The Arbitrator's award is final and binding to both the OPPA and the Employer. The new Civilian and Uniform Collective Agreements will expire on December 31, 2018.

The Arbitrator awarded a salary increase to all classifications in the OPPA Uniform and Civilian Collective Agreements, as follows:

- January 1, 2015 – 2.00 percent
- December 1, 2015 – 0.65 percent
- January 1, 2016 – 1.50 percent
- July 1, 2016 – 0.45 percent
- January 1, 2017 – 1.50 percent
- July 1, 2017 – 0.40 percent
- January 1, 2018 – 1.75 percent

As previously communicated, the OPP has been incorporating estimated salary rates in the municipal policing Annual Billing Statements for 2015 through 2017 as 1.5 percent, 2.64 percent and 2.54 percent, respectively.

As a result, the OPP estimated salary rate increases in your billing statements align very closely to the arbitration award rates and will have a minimal impact on your municipal policing costs. For 2015-2017, the annual compound salary rate percentage in our estimates only differed by 0.37 percent.

Infol

NOV 17 2016

	Arbitration Award	Annual Billing Statement Estimates	Variance
Jan-15	2.00%	1.5%	
Dec-15	0.65%		
2015 Compound Impact*	2.06%	1.5%	0.56%
Jan-16	1.5%	2.64%	
Jul-16	0.45%		
2016 Compound Impact*	4.44%	4.18%	0.26%
Jan-17	1.5%	2.54%	
Jul-17	0.40%		
2017 Compound Impact*	6.46%	6.83%	-0.37%

*The yearly rate and the intra-year compound rates of previous periods prorated according to the specified periods.

The OPP will include both the 2015 and 2016 reconciliation adjustments in the 2018 Annual Billing Statement, providing municipalities with the opportunity to include these adjustments in their 2018 budget planning. The reconciliation adjustments for 2017 will be included in the 2019 Annual Billing Statements.

The cost of OPP services compares very favourably to those of other municipal police services in the province and will continue to do so in 2016 and beyond. I would like to thank municipal partners for their commitment and collaboration in reaching our common goal to maintain public safety in Ontario.

Yours truly,



M.M. (Marc) Bedard
Superintendent
Commander,
Municipal Policing Bureau



September 2016

Welcome to the Beautiful Town of The Blue Mountains,

On behalf of Town of The Blue Mountains, I am pleased to extend an invitation to join us at the 64th Annual Ontario Small Urban Municipalities Conference, taking place May 3rd to 5th, 2017 at Blue Mountain Resort in Town of The Blue Mountains.

The conference theme this year is "Rural Meets Urban", recognizing the challenge many of us face as our areas become increasingly urbanized through growth and the migration of people from larger cities to our municipalities. Whether it is coping with increasing development pressures, managing the expectations of our more urban residents or handling the challenge of new homes being built near working farms, we all face this pressure in some form.

While those of us in the middle of this type of "urbanization" have one set of issues, many other communities are looking to attract new residents and business from the urban core. For them, the challenge is attracting urban attention and selling the many benefits of living in a more rural setting.

Whatever category you are in, this conference will have something for you. The organizing committee is working hard to bring you an interesting and diverse set of topics designed to help us all manage our municipalities more effectively.

With each OSUM conference, we learn more from each other to grow our communities. I know that you will each take away new learning, new experience and new partners.

We are all waiting to welcome you to our beautiful Town. I hope you have the chance to experience the Village and beyond in your time here with us during that first taste of spring. Whether it's following the Apple Pie Trail and tasting its culinary delights or experiencing craft beer, wine and cider on the Saints and Sinners: Bootlegger's Run, we hope you will have a chance to experience The Blue Mountains beyond the ski season we are so well known for. Spring offers that first chance for a paddle, a walk or hike on trails empty of snow, a game of golf, a ride on the open road, new adventures to experience, unique shops stocked with new merchandise and friendly faces everywhere you go!

Yours truly,

A handwritten signature in black ink, appearing to read "John McKean".

Mayor John McKean

Town of The Blue Mountains

In 612

NOV 17 2016



**64th ANNUAL OSUM CONFERENCE & TRADE SHOW
TOWN OF BLUE MOUNTAINS
MAY 3-5, 2017**

DELEGATE REGISTRATION FORM

Full Delegate Package

Cost: \$499.00 + HST = \$563.87

Each delegate will receive a registration kit, access to all workshops, Wednesday evening Welcome Reception/Opening Ceremonies & Trade Show including hot and cold hors d'oeuvres and cash bar, Thursday evening's Mayor's reception including hot and cold hors d'oeuvres and cash bar, breakfast and lunch on Thursday and Friday.

Early Bird Golf Outing

Cost: \$125.00 (HST included)

Wednesday May 3rd, 2017 – The Golf Club at Lora Bay located at 109 East Ridge Drive, Thornbury, ON, N0H 2P0 Phone: (519) 599-7500

Shotgun start at 11:00 am 18 holes of golf, cart and box lunch. Prizes

Mayor's Reception and Dine Around

The Town of Blue Mountains is excited to invite all OSUM delegates and companions to take part in the "Dine Around" in either Blue Mountain Village or explore the quaint village of Thornbury. There will be a Mayor's Reception Thursday May 4th from 6:00 – 7:30 pm to be held on the patio of the Georgian Ballroom of the Village Conference Centre, weather permitting. From there you are free to choose where you would like to have dinner in one of the variety of restaurants available in the Blue Mountain Village or the Town of Thornbury only 15 minutes' drive from the Blue Mountain Resort. It is advised that you make a reservation at the restaurant of your choosing. A list of dining establishments will be provided in your welcome package.

Accommodations: Please visit www.OSUM.ca for a full listing of accommodations available for the conference. Please mention that you are attending OSUM and use the group number GRP113961 to ensure you are given the conference group rate.

**64th ANNUAL OSUM CONFERENCE AND TRADE SHOW
TOWN OF BLUE MOUNTAINS
DELEGATE REGISTRATION FORM**

Delegate Name: _____

Title/Position: _____

Municipality/Organization: _____

Mailing Address: _____

Telephone: _____ Fax: _____ Cell: _____

Email: _____ Companion Name: _____

Registration Type	Base Fee	Taxes	Total Fee	No. of Participants	Total
Delegate Package	\$ 499.00	+13%	\$ 563.87		
Early Bird Golf Day	\$ 110.62	+13%	\$ 125.00		

TOTAL _____

If you are golfing, please list team members. If you do not have a team, you will be matched up.

1. _____

2. _____

3. _____

4. _____

REFUND POLICY: Cancellation must be made in writing (mail, email or fax) and received before April 15, 2017. An administration charge of \$50.00 will apply. Any cancellations including golf after April 15, 2017 will not be refunded.

REGISTRATION DEADLINE: MARCH 18, 2017

Trade show inquiries can be made to: Deb Keep debkeep@rogers.com 705 888 9779

For more information regarding conference programming, please visit: www.osum.ca

PAYMENT METHOD: CHEQUE PAYABLE TO: TOWN OF BLUE MOUNTAINS

Please mail this registration form and payment to:

Town of Blue Mountains, Attn: Ruth Prince
PO BOX 310, Thornbury, N0H 2P0

Questions or Inquires:

Phone: (519) 599 3131 x 227

Katherine Dabrows

Fax: (519) 599 7723

Email: fitenquires@thebluemountains.ca

Denise Holmes

From: Rebecca Whelan <rwhelan@dufferincounty.ca>
Sent: Thursday, November 03, 2016 10:43 AM
Subject: Invitation - Election of the Warden for 2017



Good day,

On behalf of Dufferin County Council we invite to you to attend:

The Election of the Warden for 2017

Thursday, December 8th, 2016

4:00 p.m.

Council Chambers
Court House
51 Zina Street, Orangeville

R.S.V.P. by December 2nd, 2016 to Rebecca Whelan at 519-941-2816 ext. 2505
or rwhelan@dufferincounty.ca

Rebecca Whelan | Information Management Coordinator | Corporate Services
County of Dufferin | Phone: 519-941-2816 Ext. 2505 | rwhelan@dufferincounty.ca | 55 Zina Street, Orangeville,
ON L9W 1E5

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Total Control Panel

[Login](#)

To: dholmes@melancthontownship.ca

From: rwhelan@dufferincounty.ca

28 -10- 2016

October 25, 2016

Darren White
Mayor
Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

Dear Mayor White:

The attached Annual Report for the year ending December 31, 2015, tells the story of how the federal Gas Tax Fund is at work across our province. In 2015, Ontario's municipal governments, not including the City of Toronto, invested \$586 million in 1,200 infrastructure and capacity building projects worth more than \$4.1 billion.

AMO administers the Fund to all Ontario municipalities, except the City of Toronto. Municipalities receive predictable federal funding on a per capita basis and report back to AMO on investments. This unique arrangement is the result of a federal - municipal partnership that is almost 12 years old.

2015 was the first full year of a new 10-year Agreement with the Government of Canada. The Agreement builds on the Fund's strengths, including increased flexibility, new requirements for asset management planning, and new project categories to invest in. The new Agreement also puts emphasis on communications as highlighted in this Report.

We encourage you to share this Report with your local Council. You can visit www.gastaxatwork.ca and find Gas Tax projects in your community by searching our project map. You will also find Part 2 of the Annual Expenditure Report on the same website.

The federal Gas Tax Fund is a permanent, predictable and stable source of funding for municipal infrastructure. The Fund is improving the quality of life in our municipalities and helping to make Ontario a great place to live, work, visit and do business.

Should you have any questions, please feel free to contact AMO's Executive Director, Pat Vanini at 416-971-9856 or pvanini@amo.on.ca.

Sincerely,



Lynn Dollin
President

Attachment



The Federal Gas Tax Fund

2015 Annual Expenditure Report – Part I

Since the Fund was initiated in 2005

443 Ontario municipalities have invested

\$4.3 billion into about

6,700 projects resulting in:



A decrease in
Ontario's **energy
demand** by
31 million
kilowatt hours

– enough to power
3,207 average
Ontario homes
for a full year

Expansion of
composting
programs to
617,660 more
households

Diversion of over
181,526 tonnes
of waste from
Ontario landfills

275,079
metres of new
and rehabilitated
water, storm and
wastewater pipes



Data excludes the City of Toronto. New project outcome indicators were approved by the Gas Tax Oversight Committee in 2016 for the program's national objectives of demonstrating increased economic growth and productivity, cleaner environment and stronger communities. Municipalities will be required to report on these new outcomes for 2014-2016 projects during the 2016 reporting cycle. In 2015, AMO continues to report relevant environmental outcomes on completed projects in the water, wastewater, solid waste and community energy categories. This infographic reflects environmental outcomes for these project categories since 2005.

Letter from AMO President

September 30, 2016



Municipal infrastructure was top of mind for many in 2015. As our communities grow and change, investment in local infrastructure must keep pace with demand. Growing communities need to expand transportation networks while others must balance the needs of shrinking populations with aging local infrastructure. In the midst of some uncertainty, the federal Gas Tax Fund remains a permanent, predictable and stable source of funding for municipal infrastructure.

The Fund will provide Ontario municipalities with \$3.8 billion from 2014-2018. In Ontario, AMO administers the Fund for 443 municipalities on a per capita basis. This arrangement is unique and it's successful. Municipal governments receive predictable federal funding and they report back to AMO as they invest in local projects.

I am proud of the direct, respectful relationship between the Government of Canada and AMO that exists because of the federal Gas Tax Fund. It is one of the few instances where the federal government can work directly with municipal governments and it's providing real results for Ontarians.

In 2015, the federal Gas Fund delivered \$740 million to Ontario municipalities. AMO administered \$588 million of this to all Ontario municipalities, excluding the City of Toronto. This investment is helping to improve the quality of life in our communities. It's improving our roads and bridges, bringing more public transit to people that need it, keeping our water systems safe and efficient, and helping to expand recreation and culture infrastructure across the province. The unique way the Fund is delivered in Ontario gives local councils the opportunity to determine, and fund, local priorities as they see fit.

2015 was the first full year of AMO's new Agreement with the Government of Canada. The Agreement builds on the Fund's strengths with changes that benefit municipalities, including new project categories to invest in. The information in this report makes it clear that the new Agreement is a resounding success. The Agreement governs the flow of funds until 2023 and I'm confident that we will continue to build on its success by building communities that are safe, up-to-date and prosperous.

Sincerely,



Lynn Dollin
AMO President

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PART II

Available at www.amo.on.ca

Contains funding allocation information, project summaries, and detailed compliance and financial audit statements.

Introduction to Reports

This Annual Report constitutes AMO's required reporting commitments for 2015 under the Administrative Agreement on the federal Gas Tax Fund.¹

Part I of this report provides a snapshot of how the federal Gas Tax Fund is being spent and the ways in which it benefits Ontario's communities. It also includes information about AMO's success in administering the program. Part II provides detailed compliance and financial audit statements and a summary of every 2015 federal Gas Tax project.

AMO will distribute a printed copy of Part I to all Ontario municipalities. Given its size and the limited demand for distribution, Part II is not printed. Both are available electronically at www.amo.on.ca and www.gastaxatwork.ca.

About the Federal Gas Tax Fund

The federal Gas Tax Fund currently transfers \$2 billion per year in federal funding to Canadian municipalities. It is a permanent, predictable and stable source of funding for municipal infrastructure.

Funds can be invested into infrastructure from 16 project categories where economic, environmental or community benefits can be demonstrated: local roads and bridges, public transit, water, wastewater, solid waste, community energy systems, broadband connectivity, sport, tourism, culture, recreation, brownfield redevelopment, regional and local airports, disaster mitigation, short-sea shipping and short-line rail.

Gas Tax funds can also be invested into capacity building projects to support municipal asset management.

¹ Consistent with the terms of the Agreement, AMO does not provide comment on the compliance of the City of Toronto. The City of Toronto completes its own reporting requirements.

The Federal Gas Tax Fund Agreement in Ontario

The flexibility of the Gas Tax Fund allows each province and territory to have its own agreement with the federal government. Under the Agreement in Ontario (the Agreement), funding flows directly to municipalities on a per capita basis, without the need to fill out an application form. Allocations are distributed in two annual installments in July and November.

Predictable, up-front funding from the federal Gas Tax Fund allows local councils to identify and fund local priority projects, and plan for the long term. The Ontario model recognizes that municipalities are a duly elected, accountable and transparent order of government.

In total, Ontario's municipalities will receive \$3.8 billion from the Fund for 2014-2018. AMO facilitates the distribution of approximately \$3.1 billion. In 2014, the Government of Canada, the Province of Ontario, AMO and the City of Toronto signed a new Gas Tax Fund Agreement that will govern the flow of funds until 2023. More information is available at www.amo.on.ca. The annual allocation that each municipality receives is contained in Part II of this report which is available at www.amo.on.ca.

Municipalities may use the funds:

- Towards the full cost of an eligible project;
- To support an eligible project that benefits from other funding sources;
- To save for and/or invest in future eligible projects;
- To finance long-term debt for eligible projects;
- To accrue interest which can be applied towards eligible projects;
- To develop and implement asset management plans, and;
- To collaborate with other municipalities or non-municipal entities to fund an eligible project.

2015 Oversight Committee

Pat Vanini (Co-chair)

Executive Director
Association of Municipalities of Ontario

Monika Turner

Director of Policy
Association of Municipalities of Ontario

Kate Manson-Smith

Assistant Deputy Minister
Local Government and Planning Policy Division,
Ontario Ministry of Municipal Affairs & Housing

Diane McArthur-Rodgers

Director
Intergovernmental Relations and Partnerships,
Ontario Ministry of Municipal Affairs & Housing

Josie La Vita

Executive Director
Financial Planning,
City of Toronto

Peter Notaro

Executive Director
Strategic & Corporate Policy,
City of Toronto

Marc Fortin (Co-chair)

(January – September 2015)
Assistant Deputy Minister
Program Operations Branch,
Infrastructure Canada

Deryck Trehearne

Director General – North/Atlantic/Ontario
Program Operations Branch,
Infrastructure Canada

Chad Westmacott (Co-chair)

(October – December 2015)
Director
Programs Operations Branch,
Infrastructure Canada

Compliance

A compliance audit for the year ending December 31, 2015, completed by Grant Thornton LLP, confirms that AMO has fulfilled the terms set out in the Administrative Agreement on the federal Gas Tax Fund.

Investment in 2015

The Federal Gas Tax Fund: Real Results for Ontarians

■ In 2015 Ontario municipalities have invested
\$586 million into **1,200 projects**, including:



\$355 million
in local road and bridge infrastructure



\$116 million
in local public transit projects



\$44 million
in wastewater projects



\$23 million
in solid waste projects



\$20 million
in community energy systems



Overview of 2015 Investment

Federal investment is meeting local need

Safe, up-to-date infrastructure lays the foundation for strong and prosperous communities. Federal Gas Tax investment in Ontario continues to play a critical role in improving local quality of life by helping municipalities maintain, rehabilitate and build local infrastructure that meets local need.

The next few pages include more detail about exactly where the Fund was invested in 2015 and how it is helping to close a province-wide infrastructure gap that has existed for many years.

Municipal infrastructure investments and needs

The federal Gas Tax program requires that municipalities continue to invest own-source revenues, such as property taxes, in local infrastructure. AMO ensures this by comparing the historical municipal capital expenditures of all Ontario municipalities, excluding the City of Toronto, with current municipal capital expenditures. The benchmark historical capital expenditures over a five-year span (2000–2004) are known as the base amount in the Gas Tax Agreement. In the last five years (2010–2014), Ontario's municipal sector has increased investment in infrastructure. They have allocated an additional \$16 billion from own source revenue like property taxes, user fees, capital reserves, debt, etc. over the base amount of \$10 billion.

Despite this significant investment, Ontario's municipal infrastructure is under pressure. Much of it was built more than half a century ago and needs to be replaced or upgraded. In addition, new infrastructure must be built to respond to growing populations and changing community needs.

AMO has launched What's Next Ontario (WNO) to find out what it will take to make sure that Ontario municipalities can fund all of their responsibilities over the long term, including investing in infrastructure. WNO is a special consultation with AMO members with the goal of developing a shared vision and plan so that municipal governments have the firm financial foundation needed to meet their responsibilities today and tomorrow. According to WNO, AMO has estimated that Ontario's municipal governments need to invest an additional \$6.9 billion each year for the next ten years to meet local infrastructure needs.

The federal Gas Tax Fund is helping to close the gap

Since the Fund's launch in 2005, AMO has transferred about \$5 billion to 443 Ontario municipalities out of which \$4.3 billion has been invested in 6,693 projects worth \$12 billion. Figure 1 details investment in major eligible project categories over the past 11 years. Starting in 2014, municipalities can now invest the funds in 10 additional eligible infrastructure categories. Figure 2 details investment in these new categories in 2014 and 2015. The broad range of eligible project categories helps the federal Gas Tax Fund to meet Ontario's diverse local needs.

Municipalities have invested the most funding into local roads and bridges, which represent the core infrastructure needs found in many Ontario communities. Municipal governments own and maintain more roads and bridges than any other type of infrastructure. Over the last ten years, roads and bridges accounted for 57 per cent of all Gas Tax investment, worth \$2.5 billion. Figure 3 shows the investment distribution for roads and bridges across Ontario.

The second largest investment category in the last decade has been public transit. These investments are primarily driven by four large municipalities that are responsible for 87 per cent of the total \$932 million Gas Tax investment in transit (Figure 4).

Figure 1:
Federal Gas Tax Investments in Major Eligible Project Categories
During 2005–2015

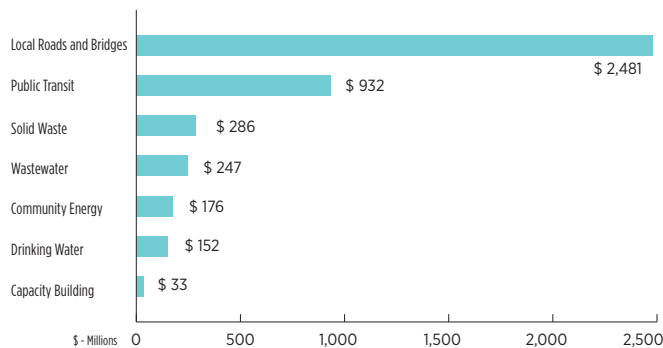


Figure 2:
Federal Gas Tax Investments in New Eligible Project Categories
During 2014–2015

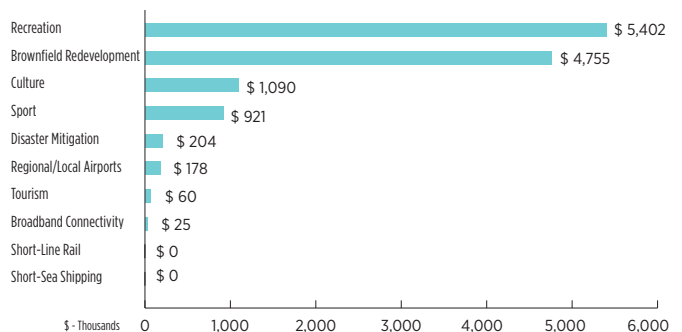


Figure 3:
\$2.5 Billion Invested in Local Roads and Bridges Since 2005

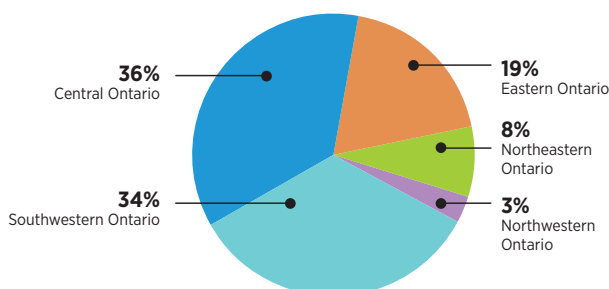
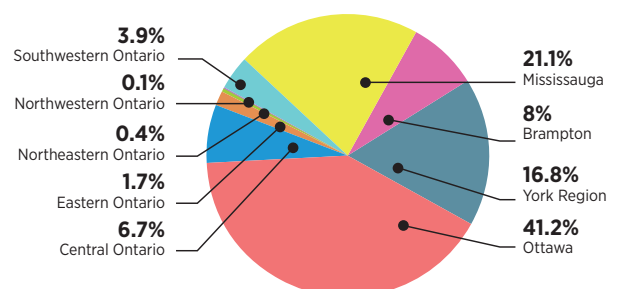


Figure 4:
\$932 Million Invested in Public Transit Since 2005



Overview of 2015 Investment

In 2015, Ontario municipalities invested \$586 million from the federal Gas Tax Fund into 1,200 infrastructure, community energy and capacity building projects. Detailed project information is listed in Part II of this report. A majority of the 1,200 projects are for transportation and environmental services (Figure 5).

In 2015, municipalities invested \$6.7 million from the Gas Tax Fund in the recently introduced eligible project categories, including local and regional airports, disaster mitigation, broadband and connectivity, brownfield redevelopment, culture, tourism, sport and recreation (Figure 6). These new and varied project categories reflect the fact that Ontario municipalities have broad and diverse needs because of differences in population, geography and local priorities. The Fund's flexibility, which allows municipalities to meet local need and investments in the new project categories, reflects this reality.

As part of the annual reporting process, municipalities are also required to provide the total project cost for Gas Tax funded projects (Figure 7).

Figure 5: 2015 Gas Tax Investment in Major Eligible Project Categories

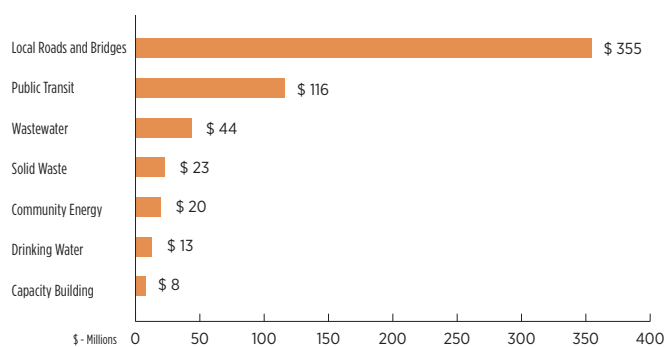


Figure 6: 2015 Gas Tax Investment in New Eligible Project Categories

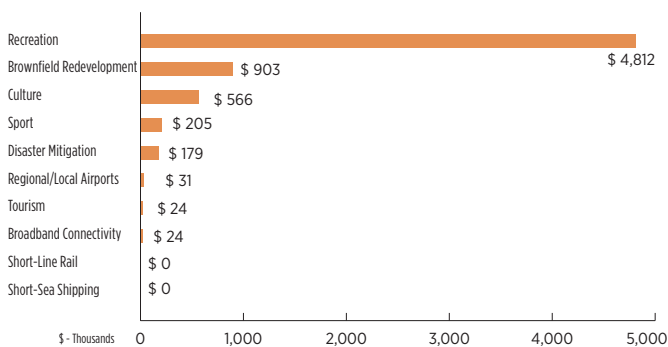
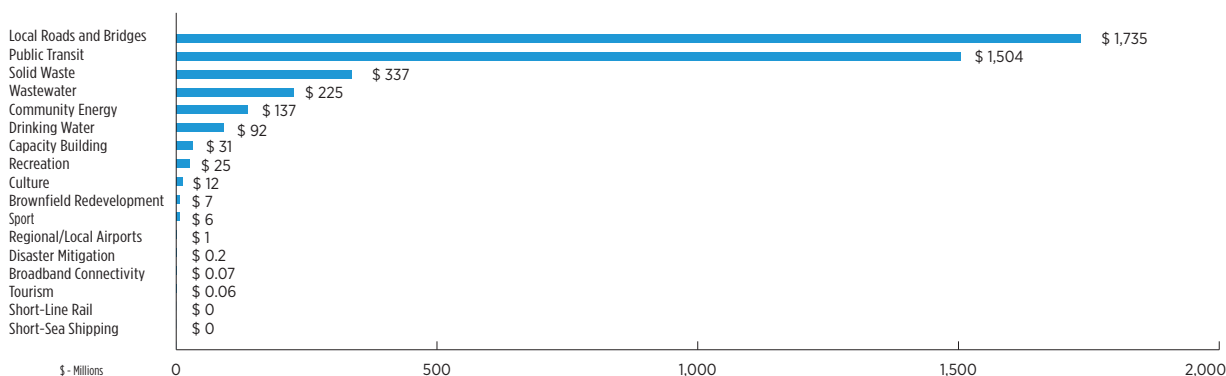


Figure 7: 2015 Total Gas Tax Project Costs



This information is updated on an annual basis and allows AMO to calculate funding leveraged in each category since the beginning of the program. For every \$100 of federal Gas Tax funds invested in roads and bridges, transit, solid waste, water, wastewater, community energy, and capacity building projects since 2005, municipalities have invested on average an additional \$177 from other funding sources (Figure 8).

Additionally, for every \$100 of federal Gas Tax funds invested in other categories in 2014 and 2015, municipalities have invested, in general, an additional \$346 from all other funding sources (Figure 9). This amount varies from category to category with culture and sport infrastructure projects leading the way.

Figure 8: Spending Leveraged for Every \$100 of Gas Tax Funds Invested in Major Categories Since 2005

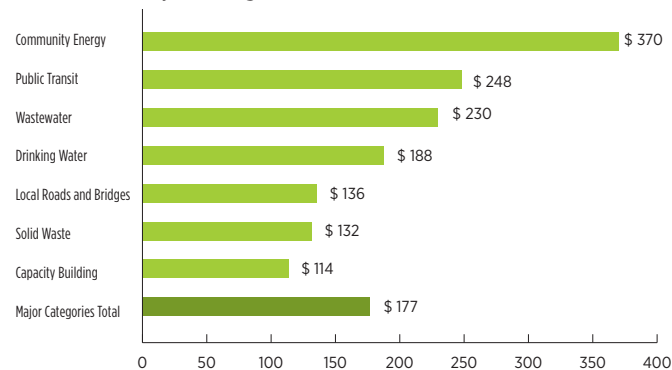
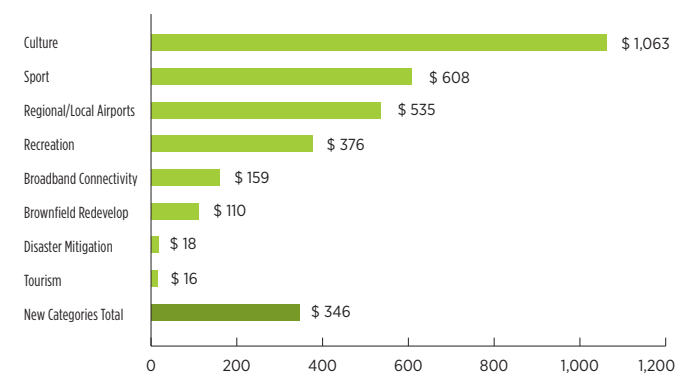


Figure 9: Spending Leveraged for Every \$100 of Gas Tax Funds Invested in New Categories During 2014-2015



Project Outcomes

In 2014 AMO signed a new federal Gas Tax Agreement with the Government of Canada that will guide the delivery of funds until 2023. With the new Agreement, a new national performance framework was introduced to broaden the program's focus from environmental outcomes to include outcomes for economic growth and improved quality of life. For each eligible project, municipalities are required to report on core indicators to demonstrate the national objectives of increased productivity and economic growth, cleaner environment, and stronger cities and communities.

The Gas Tax Oversight Committee has now approved the outcome indicators for each national objective. Municipalities are required to report on the new outcome indicators starting in 2016.

In 2015, AMO collected environmental outcomes for water, wastewater, solid waste and community energy projects according to the old framework.

National Objectives

Productivity and Economic Growth	Clean Environment	Strong Cities and Communities
Local Roads and Bridges	Community Energy Systems	Capacity Building
Public Transit	Drinking Water	Disaster Mitigation
Local and Regional Airports	Wastewater	Recreation
Broadband Connectivity	Solid Waste	Culture
Short-Sea Shipping	Brownfield Redevelopment	Tourism
Short-Line Rail		Sport



Communications

Overview of 2015 Activities:

Completed **15** local media events
and/or news releases

Earned **23** media hits

Attracted **3,455** visits to
www.gastaxatwork.ca

13% increase in Twitter followers

Delivered presentations at **8** Town Hall meetings

Produced **1** new video earning more than 500 views

Municipal governments were unable to engage in communications activities for several weeks in 2015 due to a federal election. Despite the shortened time-frame, the number of events/news releases completed, and social media activity met or exceeded expectations.



Communicating the Benefits of the Federal Gas Tax Fund

AMO and municipal governments work together to share information about federal Gas Tax Fund investment in Ontario. This work plays a key role in meeting national Gas Tax program objectives and in demonstrating that municipal governments are mature, accountable and transparent. Municipal governments do their part to communicate the benefits of the Fund in three key ways: reporting on where every Gas Tax dollar is invested, installing project signage when appropriate, and working with AMO and Infrastructure Canada to complete communications activities.

Communications Activities

Communications has been an important part of AMO's Gas Tax Agreement with the federal government since its inception. However, the way Canadians access information has changed. The internet and social media are now a necessary part of any communications strategy. Infrastructure Canada, AMO and municipal governments now use a mix of traditional, digital and social media communications initiatives to share information about the benefits of the federal Gas Tax Fund with Canadians.

A total of 15 local events and/or news releases were held throughout Ontario in 2015.

Municipal Gas Tax Communications Activities in 2015

January 16	City of Brampton – Improvements to local transit and roads
January 16	Township of Warwick – Improvements to Erie and McGregor Streets
January 26	Northwestern Ontario – Infrastructure improvements
January 26	Northeastern Ontario – Infrastructure improvements
February 13	City of Mississauga – Improvements to local transit
February 26	City of Thunder Bay – Improvements to local roads, railway crossing upgrades
April 9	City of Kitchener – Improvements to Shirk Place and Stirling Avenue Bridges
July 28	Town of Caledon – Improvements to five local roads
July 31	Province-wide announcement of Gas Tax Fund installment payment
October 30	City of Kitchener – Rehabilitation of Margaret Avenue Bridge
November 18	Town of Milton – Main Street Grade Separation Project
November 23	Township of Tay – Improvements to Tay Area Water Treatment Plant
December 4	Township of Tay – Rehabilitation of Duck Bay Bridge
December 5	Municipality of Trent Lakes – Improvements to Adam and Eve Road
December 12	Township of Conmee – Launch of the Conmee Community Network (broadband project)



TWEETS FOLLOWING FOLLOWERS

2,575 **937** **834**

Gas Tax In Ontario

@GasTaxInOntario

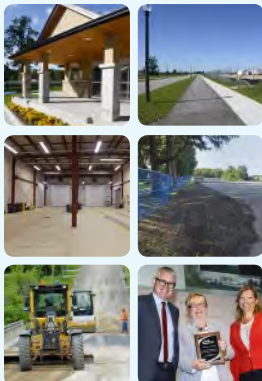
The federal Gas Tax Fund is at work in your community, investing \$3.8 billion in municipal infrastructure projects throughout Ontario from 2014 to 2018.

Ontario, Canada

gastaxatwork.ca

Joined October 2010

50 Photos and videos



Tweets from @GasTaxInOntario

@GasTaxInOntario: Improvements to Duck Bay Bridge in Waubesaushene completed! <http://bit.ly/1QalDsa> via @MidlandMirror #federalGTF

@GasTaxInOntario: Our new video features Kenora's Winnipeg River West Branch Bridge <https://www.youtube.com/watch?v=ITMgGmMuA3c> @TourismKenora

@GasTaxInOntario: RT: @INFC_eng: #CDNmuni can now invest in short-line rail under renewed federal Gas Tax Fund thanks to #GoC. More info <http://infc.gc.ca/05bd> #federalGTF

@GasTaxInOntario: Mississauga Councillor Ron Starr: 14% increase in transit fleet thanks to #federalGTF

@GasTaxInOntario: Municipalities need an asset management plan in place by the end of 2016. Learn more: <http://bit.ly/1RR5SVv> #onmuni #federalGTF

@GasTaxInOntario: Congrats to our new Infrastructure Minister @SohiAmarjeet ! #cdnpoli #PM23

@GasTaxInOntario: Margaret Ave Bridge in @CityKitchener official re-opening tonight! More than \$800k in #federalGTF invested <http://bit.ly/1GBXZmp>

@GasTaxInOntario: ON munis put the #federalGTF to work in '14, investing in 1,200+ projects that help make ON a great place to live, work and do business.

@GasTaxInOntario: Ontario munis – share your stories about how the Fund is improving your community – <http://bit.ly/1yScyYy> for more info #AMOCnf2015

@GasTaxInOntario: Road tripping in #Ontario this summer? The #federalGTF may have made your drive smoother. Find out more at <http://www.gastaxatwork.ca>

Social Media

AMO uses a dedicated Twitter account, @GasTaxinOntario, to share information about the Fund and engage with members of the public, the media, local elected officials and Members of Parliament.

As Canadians rely more and more on social media for information and news, AMO continues to look for new and innovative ways to share information about the Fund, including creating content designed specifically for social media use.

In the five years that AMO has been active on Twitter, the account has consistently achieved key performance outcomes and gained a following of almost 1,000 users.

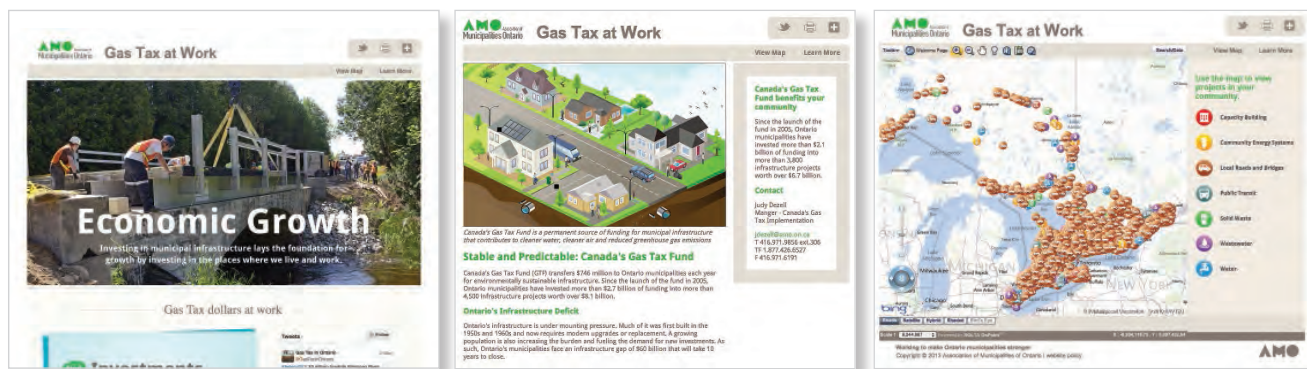
In 2015, @GasTaxinOntario earned:

89 Twitter followers | **335** link clicks | **78** re-tweets, mentions and likes

Gas Tax at Work

AMO's dedicated federal Gas Tax Fund website, www.gastaxatwork.ca, includes project information from across Ontario, general information about the Fund, infographic material and links to AMO videos. In 2015, the website attracted 3,455 page views. Since October 2009, Gas Tax at Work has received more than 15,000 visits².

Gas Tax at Work includes an interactive map of Ontario that allows users to search for projects in their community by postal code, or simply browse projects across the province. A new, advanced mapping tool will be launched in the fall of 2016. AMO updates the map based on information reported by municipalities. This transparent approach gives Canadians timely access to information about exactly where Gas Tax funding is invested.



² From October 1, 2009 to August 31, 2016, excluding December 2014 when data was not collected.

Videos

AMO has produced eight videos in the last three years to showcase the Fund's impact on real Ontario communities. In 2015, AMO travelled along the TransCanada highway from the Manitoba-Ontario border all the way to the Ontario-Quebec border to create a video related to asset management. The video uses the highway as a metaphor to stress the importance of municipal asset management: just as the TransCanada Highway connects our communities, a municipal asset management plan is a community's roadmap to long-term sustainability. AMO promoted the video by sharing it through social media, through the AMO Watch File (AMO's weekly e-newsletter), and playing it at municipal education forums such as workshops and conferences.



With more than 500 views, the asset management video exceeded AMO's goal of 400 views. In total, AMO's videos have been watched more than 2,300 times online.³

Municipal Outreach

AMO communicates directly with municipal officials and staff over the phone and by e-mail, at municipal education forums, at Town Hall meetings, through the AMO Watch File, and social media.

In 2015 AMO participated in several municipal education forums, including the AMO Annual Conference in Niagara Falls which attracted more than 1,600 municipal leaders. AMO staff delivered a presentation related to the federal Gas Tax Fund to a standing-room only crowd of more than 100 participants.

AMO also participated in eight Town Hall meetings across Ontario:

Location	Date	Registrations
Town of Tecumseh	March 19	14
City of Brantford	March 26	23
County of Bruce	March 31	21
City of Orillia	April 9	31
City of Thunder Bay	April 22	36
Town of Smiths Falls	April 28	43
City of Greater Sudbury	May 6	30
Town of Cochrane	May 14	25

These education forums are in addition to the direct, hands-on communications support AMO provides to municipal governments to help plan and execute communications activities, including media events, news releases, social and digital content.

³ AMO's eight videos have received a total of 2,337 views as of September 20, 2016.

Federal gas tax fund paves the way to better roads in Warwick

– Lakeshore Advance | Jan 19, 2015

Under the federal Gas Tax Fund municipalities receive an annual allocation for local infrastructure projects. "The beauty of the GTF is that it gives local councils money that is predictable every year to use on most infrastructure projects of the municipalities' choosing," said Shipley. "The program which our government initially extended, then doubled in size, then made permanent, and then enhanced by indexing it allows communities considerable flexibility in terms of determining local priorities." Shipley added, "The program is unique in this way. It's an envelope of money that communities like Warwick don't have to compete for with other municipalities nor is there any red tape involved."

Gas Tax funds fuel public transit renewal in Brampton

– Brampton Guardian | Jan 16, 2015

BRAMPTON – Even as federal tax coffers take a hit from falling gas prices, Canada's finance minister made a stop in Brampton this morning to highlight the local transit projects that have been fueled by those taxes.



Improvements to Duck Bay Bridge in Waubaushene completed

– Midland Mirror | Dec 04, 2015

The five-year, \$2-million project made the Tay Township bridge accessible to all vehicles, including those that were previously diverted to Highway 400 due to weight restrictions. The improvements were funded through a combination of local taxpayer dollars and the federal gas-tax fund.

2 year wait over: Margaret Avenue bridge reopens Friday in Kitchener

– Waterloo Region Record | Sep 30, 2015

KITCHENER — More than two years after it closed, the Margaret Avenue bridge is set to reopen on Friday. The bridge has been closed since June 2013 after it was declared unsafe. That's when an inspection revealed the bridge had the same construction flaw blamed for a fatal 2006 bridge collapse in Quebec. The Margaret Avenue span was demolished in the fall of 2013. The rebuilt bridge, which cost the city and the federal government about \$5.6 million, is to open in both directions this



Milton's Main Street grade separation project complete

– Milton Canadian Champion

| Nov 18, 2015

"On behalf of Milton Council, we are pleased to official open the Main Street grade separation," said Town of Milton Mayor Gord Krantz. "This project brings important benefits to the community, including improved traffic flow through the urban centre of Milton, better access to the downtown business area, more reliable access to the Milton GO Station, and increased public safety through the construction of a new rail bridge for train traffic and an underpass for

Federal Gas Tax Fund Helping Thunder Bay Infrastructure Projects

– NetNewsLedger | Feb 26, 2015

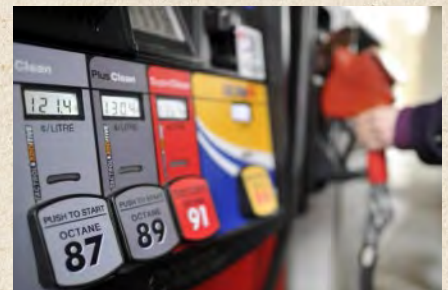
THUNDER BAY – NEWS – "Our Government is pleased to provide Thunder Bay with flexible infrastructure funding that allows the city to support a multitude of projects. These local road and rail improvements, made possible by the Federal Gas Tax Fund, will ensure that drivers and train passengers can enjoy safe and smooth travel for years to come. The federal Gas Tax Fund



Gas tax funding aids area communities

– North Bay Nugget | April 10, 2015

Area municipalities welcomed their share Friday of \$4.3 million in federal gas tax funding for the Nipissing region. The annual funding, which was announced by NipissingTimiskaming MP Jay Aspin, will be divvied up among 11 municipalities on a per capital basis. North Bay is getting the lion's share of \$3.1 million, followed by East Ferris, Callander, Powassan, Mattawa, Bonfield, Nipissing, Chisholm, PapineauCameron, Calvin and Mattawan. Several area mayors and



Sarnia-Lambton communities receive first part of Gas Tax Fund money

– Lambton Shield | July 30, 2015

Sarnia-Lambton communities, including the City of Sarnia and the County of Lambton, will receive a total of \$6.67 million during 2015 as part of the Gas Tax Fund, the first installment of which has been released. The announcement was made on Tuesday (July 28) by Pat Davidson, Member of Parliament for Sarnia-Lambton. Lambton County is the largest single recipient of the funding, with a total of \$3,608,510.53 in 2015. The City of Sarnia will receive \$2,095,387.47

Gas tax fund helps city upgrades

– The Chronicle-Journal | Mar 01, 2015

Gas Tax Awards

Winning Projects



The AMO Gas Tax Awards honour municipalities that have demonstrated excellence in the use of the federal Gas Tax Fund (GTF). The Awards showcase projects that make a positive contribution to the local community by improving quality of life, creating economic growth, achieving environmental outcomes, or by demonstrating progress on asset management.

The Awards are open to every municipal government in Ontario, regardless of size. In 2016, nine projects were considered for two awards and two honourable mentions selected by AMO's Gas Tax Awards Committee. The Awards were presented by Adam Vaughan, Parliamentary Secretary to the Prime Minister, Intergovernmental Affairs, and Lynn Dollin, AMO President, at the AMO Annual Conference in Windsor, Ontario. AMO issued a separate news release for each award winner and earned local media coverage.

Winners and Honourable Mentions:

Project Award Winner:

Town of Smooth Rock Falls' Reg Lamy Cultural Centre Improvements

Asset Management Award Winner:

City of Cambridge's Storm Condition Assessment CCTV

Honourable Mention: Municipality of Sioux Lookout's Recreation Renovations

Honourable Mention: Township of Terrace Bay's Pressure Vessel Project



Town of Smooth Rock Falls' Reg Lamy Cultural Centre Improvements

Category: Infrastructure Project

Smooth Rock Falls invested \$56,316 from the federal Gas Tax Fund into improvements at its Reg Lamy Cultural Centre, including new fire exits, play bench upgrades and safety upgrades.

In 2006, Smooth Rock Falls lost almost half of its tax revenue due to the closure of a major local employer. Predictable funding from the federal Gas Tax Fund allows the municipality to continue to invest in local recreation infrastructure that residents rely on. Improvements to the Reg Lamy Cultural Centre allow Smooth Rock Falls to continue to hold sport tournaments in the community.



@GasTaxinOntario:
Congratulations to Smooth Rock Falls for improvements to its Reg Lamy cultural centre! #AMOCNF16 #federalGTF



From left to right: Adam Vaughan, Parliamentary Secretary to the Prime Minister, Intergovernmental Affairs and Member of Parliament for Spadina-Fort York; Luc Denault, CAO, Town of Smooth Rock Falls; Sue Perras, Councillor, Town of Smooth Rock Falls; Michel Arsenault, Mayor, Town of Smooth Rock Falls; Lynn Dollin, AMO President.



"Predictable, long-term funding from the Gas Tax Fund allows Smooth Rock Falls to plan for long-term investment."

"We have a plan that identifies projects with a three-year minimum outlook. Knowing funding is in place brings us one step closer to turning our plan into reality."

Michel Arsenault,
Mayor, Smooth Rock Falls

City of Cambridge's Storm Condition Assessment CCTV

Category: Asset Management

Cambridge invested \$461,965 from the federal Gas Tax Fund into CCTV inspection of storm sewers. The inspection allows staff to identify problems that need attention now and provide more information about the sewer's remaining service life. The City is using this information to plan for the future, including determining what infrastructure needs to be replaced and what type of preventive maintenance programs should be put in place.

Ontario municipalities have a lot of infrastructure to manage and must have an asset management plan in place by December 31, 2016. Cambridge's investment in CCTV inspection demonstrates leadership. The City has effectively been monitoring the condition of infrastructure that is buried underground.



@GasTaxinOntario:
Congratulations to
@cityofcambridge on your
Gas Tax Award for asset
management! #federalGTF
#AMOCNF16



From left to right: Adam Vaughan, Parliamentary Secretary to the Prime Minister, Intergovernmental Affairs and Member of Parliament for Spadina-Fort York; Donna Reid, Councillor, City of Cambridge; Lynn Dollin, AMO President.



"Municipal services are a vital part of daily life and business in our communities, it's important that we have a pulse of the state of our city assets and infrastructure."

"Asset management planning allows us to continually offer city services with minimal interruptions. By leveraging modern technologies such as CCTV, we can also monitor assets below the ground to plan for future generations."

Donna Reid, Councillor,
City of Cambridge.

Project Profiles

North Frontenac's War Memorial

In 2015, the Township of North Frontenac invested Gas Tax funding in a local War Memorial. This project is very important to residents and visitors to the community as it expands local cultural infrastructure and allowed the Township to host its first annual Remembrance Day Ceremony. The event attracted local residents as well as visitors from several neighbouring municipalities, spreading the impact of this investment beyond North Frontenac's borders.

The War Memorial serves the community throughout the year as residents often stop to marvel at its beauty. The project has brought much pride and joy to local residents and will benefit the community for years to come.

Federal Gas Tax funding played a significant role in the ability of this small, rural municipality to invest in local cultural infrastructure. The War Memorial was a community "want" for years, however it would not have been feasible without predictable, stable funding from the federal Gas Tax Fund.

Federal Gas Tax funds invested: \$33,754.81



Conmee's Broadband Connectivity Project

The Township of Conmee is a rural municipality in Northern Ontario. Due to its location, residents have limited internet access. High-speed internet is no longer a luxury – it's necessary to do business, for education and health services, for entertainment and more.

New high-speed broadband infrastructure was installed at the Township's Municipal Complex, providing the community with an internet access point as well as allowing for the installation of a security system.

Federal Gas Tax funds invested: \$16,886.19



Terrace Bay's Pressure Vessel Project



The Township of Terrace Bay invested in its water distribution system to help alleviate low pressure and ultimately reduce Boil Water Advisories for residents. The goal of the Pressure Vessel Project was to improve local water plant efficiency and realize energy savings.

The Township installed two variable frequency drives in order to reduce the amount of electrical energy needed to operate the water distribution system by 30 per cent. As a result, Terrace Bay will realize significant energy savings in the operation of the local drinking water system. Improved efficiency makes it easier to ensure that drinking water is safe and clean.

Predictable annual funding from the federal Gas Tax Fund allows Terrace Bay to plan for the infrastructure replacements identified in the local asset management plan, including important investment to local drinking water infrastructure.

Federal Gas Tax funds invested: \$49,041.80

Sioux Lookout's Recreation Renovations



The Municipality of Sioux Lookout's Recreation Centre is a community gathering hub. It serves the local population as well as residents of 29 Far North communities, including First Nations communities. The Centre hosts special events and sporting competitions and houses a municipal fitness centre.

Sioux Lookout is home to the Meno Ya Win Regional Hospital which serves 31 First Nations communities and employs more than 450 people. Up-to-date recreation facilities play a key role in attracting residents and professionals to the community.

The municipality invested in upgrades to the municipal fitness centre, including repairs to the roof and other general repairs and renovations.

Predictable, long-term funding from the federal Gas Tax Fund allowed the municipality to finance the project over three years.

Federal Gas Tax funds invested: \$354,086

Brockville's Hardy Park Shoreline Restoration

The City of Brockville's Hardy Park overlooks the St. Lawrence River and connects with the Brock Trail System. The park has been host to many local events and includes volleyball courts in the summer and a fully accessible children's playground. In 2013, Brockville Council noted that shoreline restoration for the park would be a "nice to have," but it wouldn't fit in the City's budget. In 2015, the City invested federal Gas Tax funds into the shoreline restoration project which included replacing the concrete beams that support the seawall. The project protects the shoreline and the boardwalk structure and helps ensure that residents can enjoy Hardy Park for years to come.



Federal Gas Tax funds invested: \$190,000



Audit Requirements

With the new Agreement, effective in 2014, AMO adopted a risk management framework that recognizes municipalities as a mature and accountable order of government. Under this approach, AMO selects 10 per cent of municipalities each year for audit with the sample size increasing if there are material findings in the original sample.

AMO's Risk Management Framework

AMO has established a risk management framework specifically designed for administration of the federal Gas Tax Fund with the focus on AMO's ability to assure the federal government that municipalities are in compliance with the key objectives of the Agreement.

This framework is made up of policy, plans and processes, and education forming the basis to manage risks and ensure maximum efficiency and effectiveness in delivering the program. The fundamental piece of the framework is the federal Gas Tax risk management policy which outlines AMO's goals in managing risk as well as the key objectives within the federal Gas Tax Agreement that are crucial to the success of the program. This combined with AMO's existing financial policies has created a robust financial management policy framework within which AMO staff operate in the day-to-day administration of the Agreement.

To manage the risks associated with municipal compliance, AMO's existing processes are augmented by plans and processes that will continue to evolve over time as the framework matures.

AMO Compliance Audit

AMO's Compliance Audit reflects the Association's own compliance with the terms and conditions of the Agreement as of December 31, 2015. As per the terms of the Agreement, this is submitted to the Government of Canada in Part II of this report.

Municipal Compliance Audit

AMO undertakes, through its approved business plan, an annual sampling of municipalities sufficient enough for its auditor to attest to municipal compliance with the Agreement.

The municipalities selected each year are audited by AMO's auditor Grant Thornton LLP. For the municipalities to which Grant Thornton LLP is the auditor, the Gas Tax Compliance Audit is performed by Collins Barrow LLP. The list of 44 selected municipalities as well as the summary report of the municipal compliance audits is available in Part II of this report.

Asset Management

Municipalities can use Gas Tax funds for expenditures that strengthen their ability to develop and implement asset management plans, including software acquisition and implementation, staff training directly related to asset management planning and other long-term infrastructure plans. Since the beginning of the program, municipalities have invested \$19.2 million of federal Gas Tax funds in projects related to asset management.

Under the federal Gas Tax Agreement, municipalities must develop and implement an asset management plan by December 31, 2016. To meet the asset management requirements of the Agreement, municipalities must:

- Improve existing asset management plans to include all tangible capital assets reported in Schedule 51 of the Financial Information Return (FIR) that are eligible for Gas Tax funding.
- Adhere to the guidelines set out in Ontario's Building Together: Guide for Asset Management Plans.
- Demonstrate progress by reporting annually on asset management outcome indicators.

Additionally, municipalities are required to demonstrate that asset management plans are being used to identify and fund priority projects. To track the municipal sector's progress on asset management, AMO developed the following asset management outcomes that were approved by the Oversight Committee in 2016:

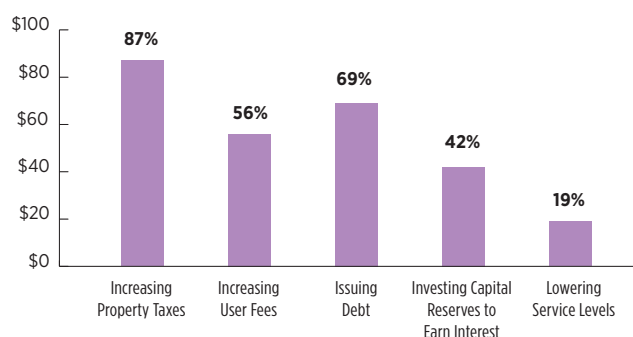
1. Inclusion of more municipal infrastructure in asset management plans
2. Establishing better linkages between service levels and asset management

3. Improving data used to inform asset management plans
4. Embedding asset management within municipal operations
5. Using financial strategies effectively

The implementation of these outcomes will be reviewed once provincial consultations are completed on a potential asset management regulation under Bill 6: *Infrastructure for Jobs and Prosperity Act*. AMO is required to report on the municipal sector's progress on asset management to the Government of Canada by early 2018.

In 2015, AMO conducted an online survey to learn more about how municipalities plan to implement their asset management strategies. Not surprisingly, we found that roads and bridges is the top infrastructure deficit category. We also found that municipalities need at least 20 years to fix all their infrastructure assets based on the financing strategies prescribed in their asset management plans. Increasing property taxes is the most common financing strategy followed by issuing debt, increasing user fees, investing capital reserves and lowering service levels. (Figure 10).

Figure 10:
Prescribed Financing Strategies in Asset Management Plans



Asset Management Case Studies



Ajax's Facility Condition Assessment

The Town of Ajax is developing a Facilities Condition Assessment to outline the condition of 19 local facilities. This work will provide the Town with more information about building components, including when they need to be replaced and how much it will cost. This important information will help Ajax develop a long-term plan for replacing these assets. Ajax now has the opportunity to increase efficiency by replacing components and equipment with newer technologies that can save energy and lower greenhouse gas emissions.

Individual facilities condition assessment takes the asset management process one step further. This key information gathered today will help Ajax to successfully plan for the future of its infrastructure.

Predictable, stable Gas Tax funding allowed Ajax to move forward with this project without deferring other important projects.

Federal Gas Tax funds invested: \$54,634.86



Smiths Falls' Asset Management Phase 2 and Water Treatment Plant Financial Plan

The Town of Smiths Falls' Asset Management Plan is a roadmap for sustainable infrastructure planning over the long term. To develop the Plan, the Town took an inventory of capital assets, their condition and determined the risk of asset failure. The plan describes current levels of service and expected levels of service in the future.

As communities evolve over time, asset management plans must be updated to reflect new realities that could include changing populations and infrastructure needs. Smiths Falls is taking asset management planning a step further by adding a second phase to their plan. Phase 2 will include updated replacement costs for local assets and information about local water treatment plant needs. Adding more information about existing assets, and expanding the type of assets included in the plan, will place Smiths Falls on a firmer financial footing over the long term as staff now have more information to draw on when making critical decisions about which infrastructure needs funding and when.

Federal Gas Tax funds invested: \$30,227.36

Research on Municipal Infrastructure Investment and Financial Sustainability

Research to date has noted the following

- Demographic and economic changes are making it harder for municipalities to manage local infrastructure needs.
- Ontario's municipalities are diverse. A one size fits all approach would not work.
- Long-term financial sustainability will require saving for future needs identified in asset management plans.
- Taking on more debt depends on a municipality's ability to carry the cost, not the urgency of investment.
- New revenue sources are needed to meet future infrastructure needs.

Achieving long-term fiscal sustainability for any organization or individual requires planning and thinking about the needs of today and tomorrow. Meeting local demand for current and future infrastructure requires significant planning and the consideration of many factors, including demographic trends, the amount of and age of infrastructure owned by the municipality, capacity to raise tax revenue and the ability to take on more debt to pay for infrastructure needs.

Effective asset management planning and implementation is a necessary part of managing local infrastructure. As administrator of the federal Gas Tax Fund, AMO must demonstrate the municipal sector's progress on asset management and report to the federal government in March 2018 and 2023. To help complete this work, AMO has partnered with York Region to conduct research on how municipalities manage local infrastructure. Do they take on debt to finance future projects? Increase property taxes to fund key repairs? Do similar municipalities have similar financial strategies? Findings from this research should give the municipal sector more information on the best ways to develop and implement long-term financial strategies.

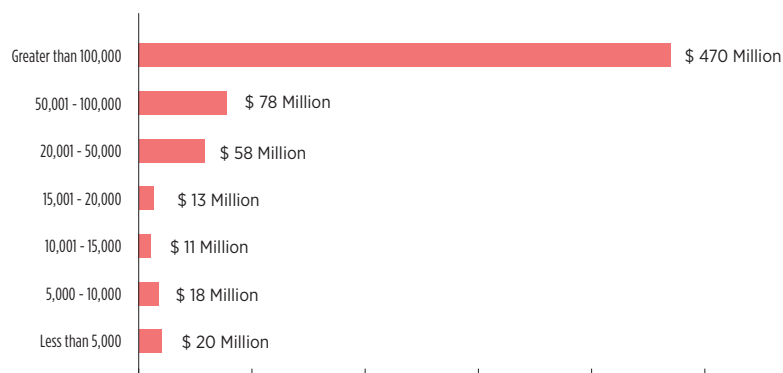


One Investment Program

Investing unspent Gas Tax funds allows municipalities to save for a larger project they plan to complete in the future. Under the Municipal Funding Agreement, municipalities can carry over Gas Tax funds for up to five years. During the last five years, an average of \$668 million of Gas Tax funds have been carried forward (Figure 11).



Figure 11: Unspent Gas Tax Funds Breakdown by Population Groups



To help municipalities achieve long-term goals, AMO introduced the seamless investing of Gas Tax funds into the One Investment Program. The Program allows Gas Tax funds to grow over time, providing additional funds to spend on future projects. The One Investment Program is a co-mingled investment program jointly operated by LAS⁴ and CHUMS⁵: corporations of AMO and the Municipal Finance Officers Association of Ontario (MFOA), respectively. The Program is designed specifically to make it easy to invest carry-over Gas Tax funds, and maximize investment returns for municipalities while meeting the regulations outlined in the Municipal Act, 2001. Investing Gas Tax funds through the One Investment Program provides access to professional portfolio management and balanced investments that generate competitive returns in a low interest environment with minimal risk.

In 2015, the following investment allocations were offered to municipalities for the locked-in investment of Gas Tax funds:

Investment Duration	Money Market/HISA	Short-term Bonds	Corporate Bonds
12 months	80%	10%	10%
24 months	45%	30%	25%
36 months	10%	50%	40%
48 months	5%	35%	60%
60 months	0%	20%	80%

Four small municipalities invested federal Gas Tax funds into the One Investment program in 2015.

Municipality	Investment Duration
Township of The Archipelago	2 years
Township of Carling	2 years
Township of Hilliard	1 year
Municipality of Red Lake	5 years

⁴ Local Authority Services

⁵ Colleges Hospitals Universities Municipalities and School Boards Financing Corporation

Appendix: 2015 Outcomes Tables

COMMUNITY ENERGY		2015
Completed Projects		58
Total Gas Tax Funds		\$27,255,336.74
Total Project Costs		\$56,770,457.91
Funding Leveraged (for each dollar in Gas Tax funds)		\$1.08
Outcome Indicators	Total	Projects
Kilowatt-hours Saved (kWh/year)	6,351,404.71	49
Kilowatt-hours Generated (kWh/year)	275,149.40	4
Amount of Fuel (Propane/Natural Gas) Saved (cubic metres)	1,633,465.05	20
LEED Certified Buildings (or equivalent)	3	3

WATER		2015
Completed Projects		28
Total Gas Tax Funds		\$10,944,469.05
Total Project Costs		\$27,651,030.59
Funding Leveraged (for each dollar in Gas Tax funds)		\$1.53
Outcome Indicators	Total	Projects
Decrease in Adverse Water Quality Test Results	100%	1
Decrease in Water Main Breaks	53%	5
Improvement in Drinking Water (per testing under the Safe Drinking Act)	10	10
Decrease in Number of Days when a Boil Water Advisory was in Effect	100%	1
Decrease in Average Age of Water Pipes	20%	7
New Water Pipes (metres)	4,791	11
Rehabilitated Water Pipes (metres)	269	2
Households with New Water Meters	1,689	2
Additional Volume of Water Treated to a Higher Level (cubic metres)	4,114,939	2

SOLID WASTE

2015

Completed Projects	6	
Total Gas Tax Funds	\$441,852.41	
Total Project Costs	\$870,647.02	
Funding Leveraged (for each dollar in Gas Tax funds)	\$0.97	
Outcome Indicators	Total	Projects
Additional Residential Solid Waste Diverted from Landfill to Recycling (Tonnes)	298.40	5
Additional Residential Households participating in Organics Collection/Recycling	6,120	1
Work Done to Comply with MOE's Certificate of Approval	1	1

WASTEWATER

2015

Completed Projects	41	
Total Gas Tax Funds	\$21,448,966.89	
Total Project Costs	\$78,377,293.84	
Funding Leveraged (for each dollar in Gas Tax funds)	\$2.65	
Outcome Indicators	Total	Projects
Decrease in Wastewater Test Results that Indicated Discharge Objectives were Not Met	100%	2
Additional Households with Higher Quality Treatment of their Wastewater	4,270	6
Decrease in Wastewater Main Backups	46%	3
Decrease in Wastewater Bypassing Treatment	53%	6
New Wastewater/Stormwater Separations (metres)	3,000.00	6
Decrease in Average Age of Wastewater Pipes	15%	8
New Wastewater Distribution Pipes (metres)	5,042.30	11
Rehabilitated Wastewater Distribution Pipes (metres)	2,238.00	2
New Stormwater Pipes (metres)	1,609.32	10
Rehabilitated Stormwater Pipes (metres)	585	2
Volume of Wastewater Treated to a Higher Level (cubic metres)	17,167,227	8
Municipalities with Improved Stormwater Treatment Levels	3	3
Work done as Required by MOE's Certificate of Approval	15	15



2015 Financial Statements

Federal Gas Tax Fund AMO Year End Balance December 31, 2015

	2015	Cumulative
Opening Balance	\$ 534,661	
Received from Canada	\$ 590,855,385	\$ 1,181,710,770
Transferred to Municipalities	\$ (588,014,324)	\$ (1,191,992,421)
Administration Costs	\$ (2,954,277)	\$ (5,908,554)
Interest Earned by AMO	\$ 278,913	\$ 700,359
Closing Balance	\$ 700,358	

Federal Gas Tax Fund
Municipal Aggregate Annual Expenditure Report
December 31, 2015

	2015	Cumulative
Opening Balance	\$ 742,166,854	
Received from AMO (including Payables)	\$ 587,901,108	\$1,191,494,259
Transferred to Eligible Recipient	\$ (36,652,396)	\$ (73,983,819)
Transferred from Eligible Recipient	\$ 36,652,396	\$ 73,983,819
Municipal Interest Earned	\$ 13,243,824	\$ 27,394,867
Municipal Asset Disposal	\$ 93,000	\$ 100,014
Expenditures on Eligible Projects		
Broadband Connectivity	\$ (23,727)	\$ (25,864)
Brownfield Redevelopment	\$ (565,569)	\$ (1,735,569)
Capacity Building	\$ (7,562,572)	\$ (14,132,438)
Community Energy Systems	\$ (20,916,521)	\$ (38,277,537)
Culture	\$ (903,416)	\$ (1,090,095)
Disaster Mitigation	\$ (14,673)	\$ (14,673)
Local and Regional Airports	\$ (178,717)	\$ (178,717)
Local Roads and Bridges	\$ (353,971,557)	\$ (716,290,634)
Public Transit	\$ (116,168,735)	\$ (202,586,005)
Recreation	\$ (4,996,598)	\$ (5,531,735)
Short-line Rail	-	-
Short-sea Shipping	-	-
Solid Waste	\$ (22,708,210)	\$ (45,611,094)
Sport	-	\$ (890,000)
Tourism	\$ (24,249)	\$ (60,679)
Wastewater	\$ (44,225,938)	\$ (86,733,380)
Water	\$ (12,974,247)	\$ (34,074,219)
Closing Balance	\$ 758,170,060	



Association of Municipalities of Ontario (AMO)

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Twitter: @GasTaxinOntario

Websites: www.amo.on.ca
www.GasTaxAtWork.ca
www.infrastructure.gc.ca



Compared with other industry products made with 100% virgin fiber, printing this annual report saved:



6 trees



**23,112 L
of water**

66 days of water
consumption



**350 kg
of waste**

7 waste
containers



**910 kg
CO₂**

6,087 km driven



10 GJ

47,581 60W
light bulbs for
one hour



3 kg NOX

emissions of
one truck during
8 days

Photography: Thank you to all of the municipalities that contributed photos of their local infrastructure projects. Others taken by Rick Chard, www.rickchard.com

Niagara Escarpment Commission

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Georgetown, ON L7G 4B1
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www.escarpment.org

Commission de l'escarpement du Niagara

232, rue Guelph
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Télécopieur 905-873-7452
www.escarpment.org



October 28, 2016

Tim Salkeld, Resource Planner, Nottawasaga Valley Conservation Authority
Scott Burns, Director of Public Works and County Engineer, County of Dufferin
Denise B. Holmes, Clerk, County of Dufferin, Town of Melancthon

REQUEST FOR COMMENTS

FILE NUMBER: D/A/2016-2017/243

APPLICANT: Michael and Catherine Durland
AGENT: Richard Smythe, Post Farm Structures
OWNER: Same as applicant

LOCATION: Part Lot 11 and 12, Concession 1, OS
585567 County Road 17
Township of Melancthon, County of Dufferin

RELATED FILES: D/A/2013-2014/160; D/F/2007-2008/167; D/R/2007-2008/023; more

DESCRIPTION OF PROPOSED DEVELOPMENT: To change the existing barn to a storage garage, and to construct a 1 storey, ± 316.60 sq m (± 3408 sq ft) horse stable with a height to peak of ± 6.70 m (± 22 ft), a 1 storey, ± 232.25 sq m (± 2500 sq ft) horse arena with a height to peak of ± 7.77 m (25.5 ft), a 1 storey, ± 53.51 sq m (± 576 sq ft) manure storage building with a height to peak of ± 1.52 m (± 5 ft), a 1 storey, ± 53.51 sq m (± 888 sq ft) porch built onto the proposed horse stable, and a driveway extension and parking area, on a 42.12 ha (104.14 ac) existing lot.

The attached Development Permit application, which is summarized above, is being sent to you for your review. Your comments and recommendations are requested for the Niagara Escarpment Commission's consideration.

We request your comments by: **November 25, 2016**. If we do not receive your comments, we will assume you have no objection to the proposal. If you require additional time to provide comments, please call immediately.

If you require further information, please contact Brandon Henderson at 905-877-4026 or e-mail: Brandon.Henderson@Ontario.ca.

Ontario's Niagara Escarpment - A UNESCO World Biosphere Reserve

ACT 1

NOV 17 2016

FILE # D/A/2016-2017/243



(For NEC office use only)

NIAGARA ESCARPMENT DEVELOPMENT PERMIT APPLICATION

(Revised April 17, 2014)

THE NIAGARA ESCARPMENT PLANNING AND DEVELOPMENT ACT, RSO, 1990, AS AMENDED

<p>NIAGARA ESCARPMENT COMMISSION 232 Guelph Street, 3rd Floor Georgetown, ON L7G 4B1</p> <p>Phone: 905-877-5191 Fax: 905-873-7452 Website: www.escarpment.org Email: necgeorgetown@ontario.ca</p> <p><i>Serving the areas of:</i> Dufferin County Region of Halton Region of Peel Region of Niagara City of Hamilton</p>	<p>RECEIVED</p> <p>OCT 14 2016</p> <p>NIAGARA ESCARPMENT COMMISSION</p>	<p>NIAGARA ESCARPMENT COMMISSION Box 308, 99 King Street East Thornbury, ON N0H 2P0</p> <p>Phone: 519-599-3340 Fax: 519-599-6326 Website: www.escarpment.org Email: necthornbury@ontario.ca</p> <p><i>Serving the areas of:</i> Bruce County Grey County Simcoe County</p>
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- Please ensure that the information you provide in this application is complete and accurate.
- Incomplete or inaccurate information will delay the processing of your application.
- Please contact your local Commission office if you have any questions about your proposal or this application.

1. APPLICANT

Name: Michael & Catherine Durland

Mailing Address: 20 Cluny Drive, Toronto ON M4W 2P7
Street/P.O. Box City/Town Province Postal Code

Phone: [REDACTED] Fax: [REDACTED] E-mail: [REDACTED]

2. AGENT (if any) Note: All correspondence will be sent to the Agent where an Agent is designated

Name: Richard Smythe of Post Farm Structures

Mailing Address: 80 Peel St E., PO Box 43 Alma ON N0B 1A0
Street/P.O. Box City/Town Province Postal Code

Phone: 519-846-5988 x 232 Fax: 519-846-2225 E-mail: richard@postfarm.ca

3. OWNER (if different from applicant)

Name: (same as applicants)

Mailing Address: [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Street/P.O. Box City/Town Province Postal Code

Phone: [REDACTED] Fax: [REDACTED] E-mail: [REDACTED]

4. CONTRACTOR (if applicable)

Name: Post Farm Structures

Mailing Address: 80 Peel st E., PO Box 43 Alma ON N0B 1A0
Street/P.O. Box City/Town Province Postal Code

Phone: 519-846-5988 Fax: 519-846-2225 E-mail: neil@postfarm.ca

5. PROPERTY LOCATION

County/Region County of Dufferin Municipality Township of Melancthon (former) Municipality Melancthon
Lot Pt Lots 11 & 12 Concession Con 1, OS and/or Lot _____ Plan _____
Civic Address # 585567 Street Address County Road 17
(Fire/Emergency #)

6. LOT INFORMATION

Lot Size 42.14 ha (104.14 ac) Frontage 381.3 m (1251 ft) Depth 680 m (2231 ft)

7. SERVICING

Existing Road Frontage:	<input checked="" type="checkbox"/> Municipal	<input type="checkbox"/> Private	<input type="checkbox"/> Right-of-Way	<input type="checkbox"/> Year-round
Proposed Road Frontage:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Private	<input type="checkbox"/> Right-of-Way	<input type="checkbox"/> Year-round
Existing Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input checked="" type="checkbox"/> Private Well	<input type="checkbox"/> Other: _____
Proposed Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Well	<input type="checkbox"/> Other: _____
Existing Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input checked="" type="checkbox"/> Private Septic	<input type="checkbox"/> Other: _____
Proposed Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Septic	<input type="checkbox"/> Other: _____

8. EXISTING and PROPOSED DEVELOPMENT

Note: "Development" includes the construction of buildings and structures, alterations to the landscape, (e.g. placing fill, drainage alterations, pond construction or alteration), any change of use or new use (e.g. residential to commercial, new home business, etc). If additional space is required please include a separate attachment.

Existing Development: (describe)

Proposed Development: (describe)

Residential	<u>House</u>	<u>None</u>
Recreational	<u>Pool & tennis court</u>	<u>None</u>
Agricultural	<u>Barn/Garage</u>	<u>Change Barn to Storage; New Stable, Arena, Manure Storage, Driveway</u>
Commercial	<u>None</u>	<u>None</u>
Other (e.g., Industrial, Institutional)	<u>None</u>	<u>None</u>

9. EASEMENTS, COVENANTS, AGREEMENTS

Describe the type and terms of any easements, right-of-ways, covenants, agreements or other restrictions registered on or affecting the title of the property and/or attach a copy:

NONE

10. DATE OF PURCHASE

Date the property was purchased by the current owner: November 1996

Date the property will be purchased by the applicant (if purchasing from current owner): _____

Note regarding Sections 11, 12, 13, 14, 15, 16:

Depending on the type or nature of the proposed development and/or the characteristics of the property, supporting information such as Environmental Impact Studies, Landscape Plans, Lighting Plans, Visual Assessments, Grading Plans, Erosion Control Plans, Slope Stability Studies, etc., may be required in support of the following information.

11. CONSTRUCTION DETAILS

PLEASE NOTE

Ground Floor Area is the total exterior measurements of any building, including attached garages and enclosed decks (as applicable).

Total Floor Area (i.e., total mass) is based on the exterior measurements of the building and includes the total of the ground floor area (including attached garages, etc), plus walkout basements, plus full or half second stories, etc.

Maximum Height is measured from the lowest grade (e.g., walkout side), to the peak of the roof.

	Ground Floor Area (Exterior measurements)	Total Floor Area	# of Storeys	Maximum Height (to peak)	Use of structure
Dwelling					
Dwelling Addition					
Accessory Building 1	36' x 92'	3,408.0 sq ft	1	22' 0"	Horse Stable
Accessory Building 2	50' x 50'	2,500.0 sq ft	1	25' 6"	Arena
Accessory Building Addition	8' x 128'	888.0 sq ft	1	17' 1"	Porches
Other Building	24' x 24'	576.0 sq ft	1	5'	Manure Storage
Demolition (specify what structure)					

*If fill is required for any of the developments proposed above please provide details in Section 12 below.

12. ACCESSORY FACILITIES, STRUCTURES, FILLING, GRADING, etc.

(e.g: Driveways, Decks, Gazebos, Swimming Pools, Tennis Courts, Lighting, Signs, Wind Turbines, free-standing Solar Panels, Hydro Poles/Lines, Retaining Walls, Placement of Fill, Grading, Berms, Parking Areas, Tree/Site Clearing, etc.) (See next page for Ponds)

Describe and provide information such as: dimensions, size, height, amount of fill etc.

12' Wide Gravel Driveway from Proposed Stable to Existing Driveway, 24' Wide Driveway & Parking Area

on North, East & South Side of Proposed Stable & Arena, and to the East side of Proposed Manure Storage

13. HOME BUSINESS, CHANGE OF USE, NEW USE

(e.g: Establishing a Home Business, Home Occupation, Home Industry or Bed and Breakfast business.
Converting or changing the use, or establishing a new use on a property or within any dwelling building or structure on a property.)

Describe the proposed business or new use and provide information such as:

Type of business or use, size or area of building &/or land to be occupied or altered by the use, construction or alteration details, number of employees, access, parking, storage details, sales, hours of operation, signage, etc.

Note: A separate, detailed, business overview or plan should be provided.

N/A

14. PONDS – New pond / Existing pond work – dredging, maintenance, repair, etc.)

N/A

The following information is the minimum information that is required for pond construction or alteration/maintenance. Generally, a hydrology/hydrogeology report and/or an environmental impact assessment is also required.

Pond is: ☐ Proposed ☐ Existing

Type of Pond: ☐ Dug ☐ Spring-fed ☐ Other (e.g., on-stream, by-pass) _____

Use of Pond: ☐ Recreation ☐ Livestock/farm ☐ Irrigation ☐ Other _____

Water Source: ☐ Precipitation/run-off ☐ Springs ☐ Well ☐ Other _____

Size of Pond: Water Area _____ Depth of Water _____
Height of Banks _____ Width of Banks _____

Setbacks: Distance to nearest watercourse, wetland and/or roadside ditch: _____
Distance to nearest existing or proposed septic system: _____

Construction Details/Inflow/Outflow Details, Emergency Outflow/Spillway Details: _____
(describe type of construction, water supply, receiving area or watercourse, etc.)

Erosion/sediment control measures: _____

Placement of excavated material: _____

Finish grading and landscaping: _____

15. AGRICULTURAL DEVELOPMENT

If your proposal involves agricultural land or uses, indicate and briefly describe here; and complete other sections of this application form as applicable. Note: Additional detailed information may be required.

☐ Small Scale Commercial Use Accessory to Agriculture: _____

☐ Mobile Dwelling Accessory to Agriculture: _____

☐ Dwelling in Agricultural Area (near barns – MDS I): _____

☒ Livestock Facility (MDS II): 8 Stall Horse Stable & Hay Storage, 24' x 24' Manure Storage

☒ Equestrian Facility (e.g., arenas, riding rings, events): 50' x 50' Indoor Exercise Ring/Arena attached to proposed stable

☐ Farm Pond: _____

☐ Winery: _____

☐ Winery Event: _____

☐ Farm Vacation Home: _____

☐ 'Agricultural Purposes Only' (APO) Lot Creation: _____

16. LOT CREATION

N/A

If this application involves the creation / severance of a new lot, please provide the following information:

i) Existing Lot:	ii) Proposed Lot:	iii) Retained Lot:	iv) Use of new Lot
Frontage _____	Frontage _____	Frontage _____	<input type="checkbox"/> Residential
Depth _____	Depth _____	Depth _____	<input type="checkbox"/> Agricultural/APO
Size _____	Size _____	Size _____	<input type="checkbox"/> Conservation
			<input type="checkbox"/> Lot Addition
			<input type="checkbox"/> Commercial
			<input type="checkbox"/> Industrial

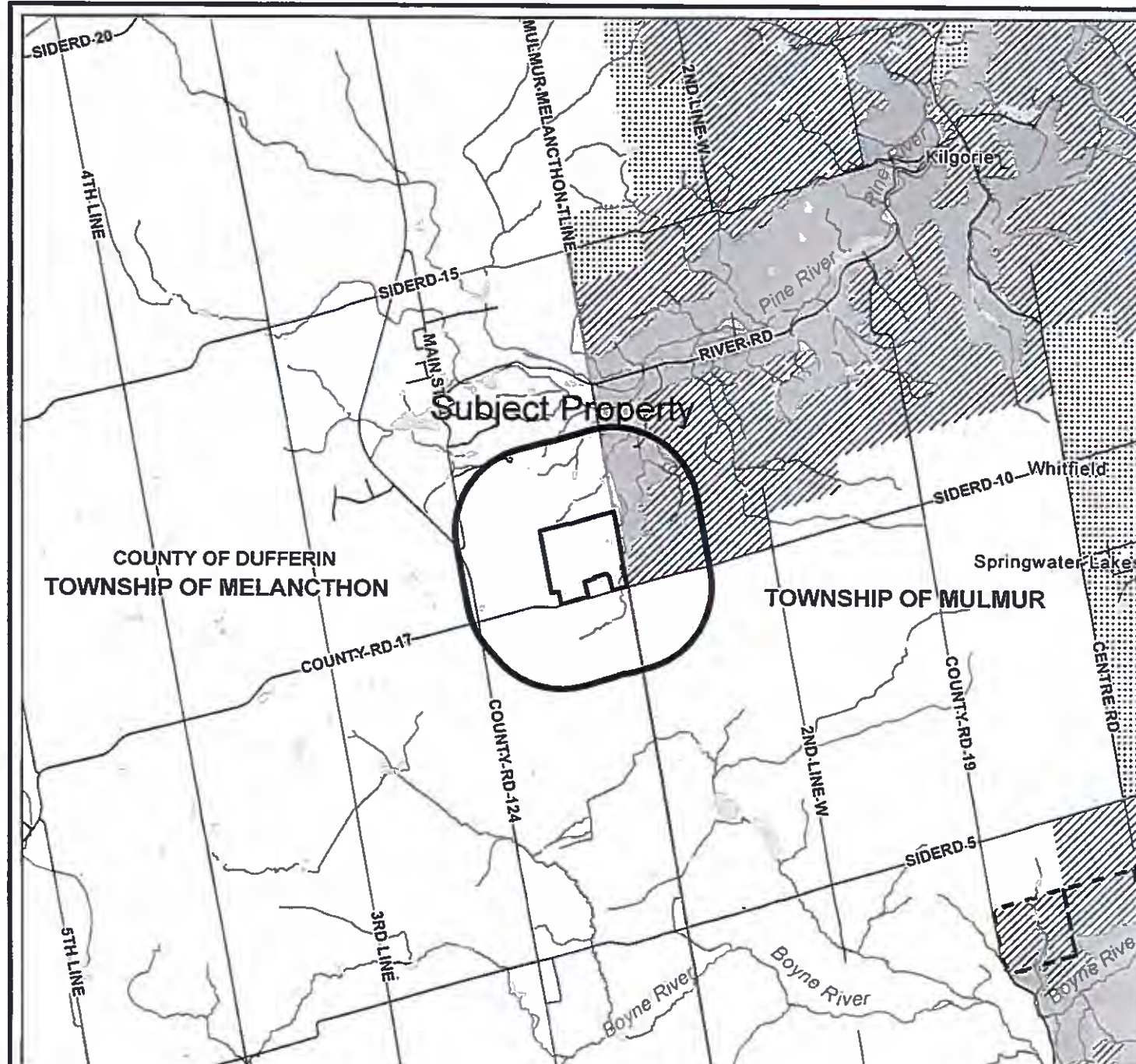
17. OTHER INFORMATION

Additional information to clarify your proposal may be submitted here or on a separate attachment: _____

Similar application proposal submitted in 2013, File Number D/A/2013-2014/160

Map 1A Niagara Escarpment Plan

DURLAND
File: D/A/2016-2017/243



- Subject Property
- Plan Designations**
- Escarpment Natural Area
- Escarpment Protection Area
- Escarpment Rural Area
- Public Land (in Parks and Open Space System)
- Roads
- Waterbodies
- Watercourse
- Upper Tier Municipality
- Lower/Single Tier Municipality

NOTE: The Niagara Escarpment Plan Designation boundaries shown on this map are approximate and subject to confirmation through site inspection and the application of the "Interpretation of Boundaries" section of the Niagara Escarpment Plan.

Scale 1:50,000
0 380 760 1140 1520
Metres
Printed on Oct 28, 2016

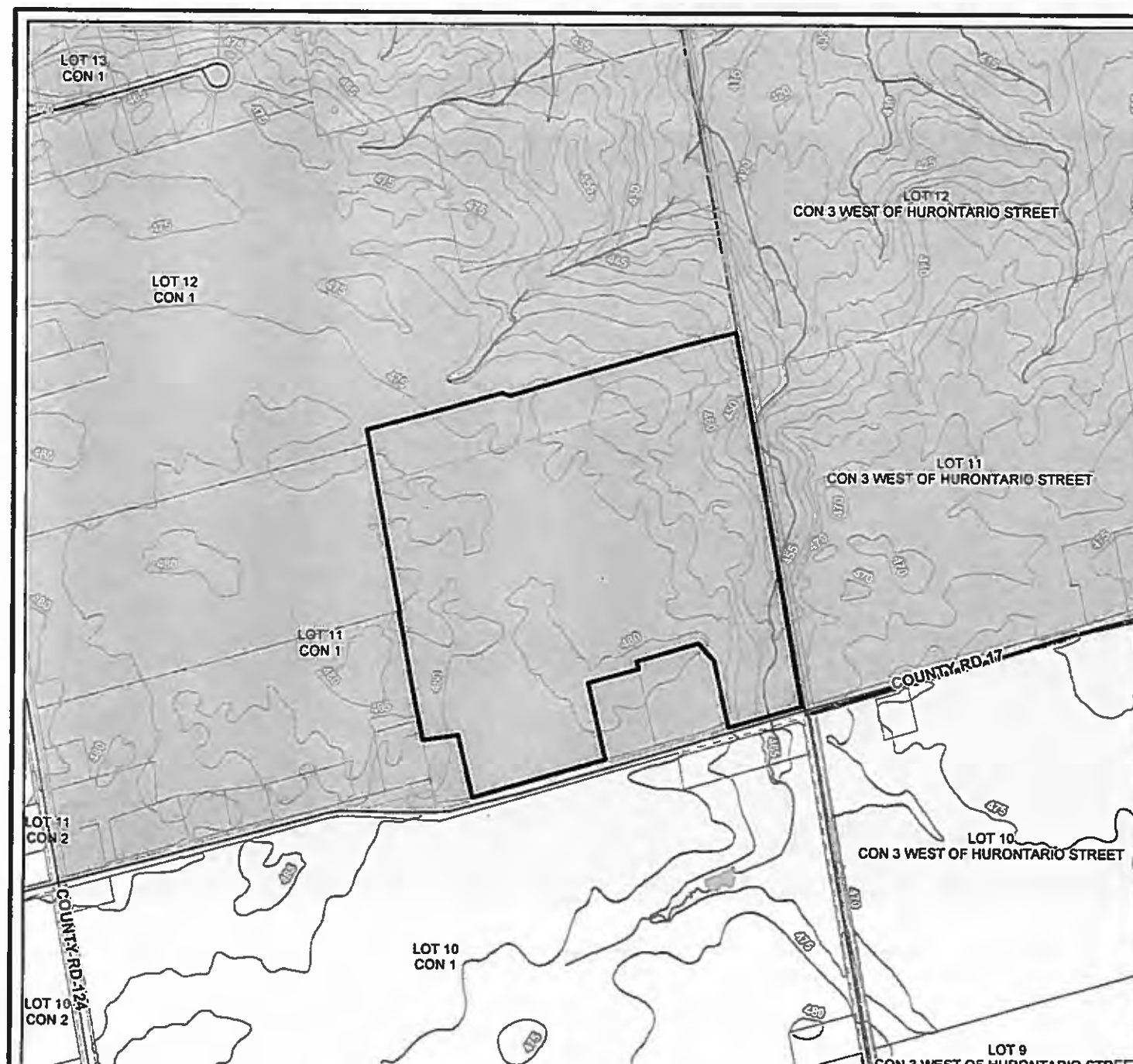
This map is illustrative only. Do not rely on it as being a precise indicator of route location or features, nor as a guide to navigation. Data derived from various sources. Map compiled and produced by the Geographic Information Systems (GIS) Department of the Niagara Escarpment Commission, Ministry of Natural Resources.

Map 2 - Development Control

Lot Configuration

DURLAND

File: D/A/2016-2017/243



- Subject Property
- Niagara Escarpment Plan Area
- Area of Development Control
- Roads
- Waterbodies
- Watercourse
- Contour (5 metre intervals)
- Upper Tier Municipality
- Lower/Single Tier Municipality
- Lot and Concession Boundary
- Parcel Boundary

Area of Development Control shown for
Concessionaire Only. Refer to the appropriate
Ontario Regulation for an accurate interpretation
of the Development Control Area.

Scale 1:10,000

0 75 150 225 300

Metres

Printed on Oct 26, 2016

This map is illustrative only. Do not rely on it as being a precise indicator of route
location or features, nor as a guide to navigation. Data derived from various sources
Map compiled and produced by the Geographic Information Systems
(GIS) Department of the Niagara Escarpment Commission,
Ministry of Natural Resources
N.E.

FILE NO. D/X/2016-2017/543
APPLICANT DURLAND




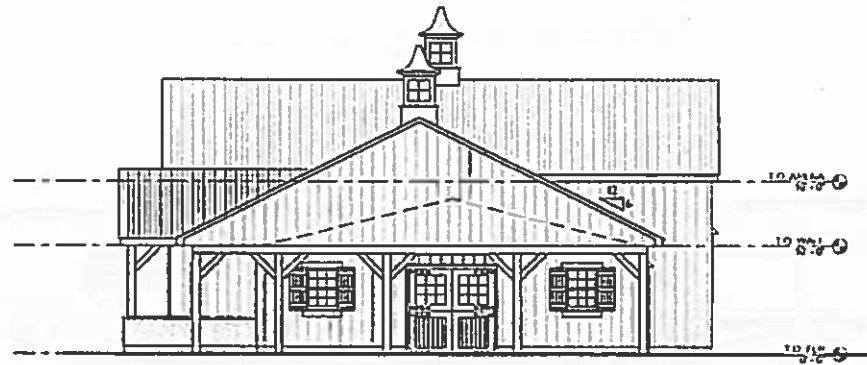
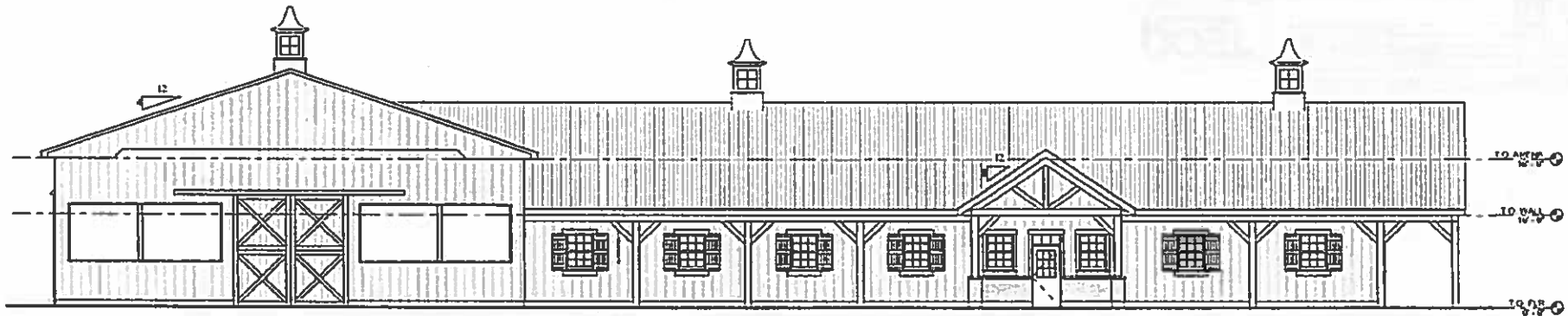
TITLE NAME	VERSION NO	VERSION DATE	REMARKS	DRAWING BY	1/128" = 1'-0"	585567 COUNTY ROAD 17, MELANCTHON PLAN PREPARED FOR: MICHAEL & CATHERINE DURLAND		POST FARM STRUCTURES INC. 80 FEEB ST. E. ALMA ON N08 1A0 P 519-846-5988 F 519-846-2225	2
DurLand Selection ver5-1	Ver 1	OCT 19, 2016	Issue for permit	E. SMYTHC OCT 19, 16	Check all typographical and arithmetic errors. Check all dimensions and notes for clarity and consistency. Drawing is to be used only for the purpose intended.				2

FIGURE 1

FILE NO. D/4/2016-2017/043

APPLICANT DURLAND



ISSUED FOR: CLIENT PROPOSAL



NO.	DATE	REVISION
1	04/20/16	ISSUED FOR PRELIMINARY REVIEW
2	04/20/16	REVISIONS
3	04/20/16	REVISIONS

VER #
3

Check and verify all dimensions and calculations.
All notes must comply with the Ohio Board of Licensure
Engineering and Surveying Act and the Ohio Board of Licensure
Engineering and Surveying Act.

ELEVATIONS
SCALE: 3/32" = 1'-0"

1/2
DWG BY

PROPOSED HORSE BARN

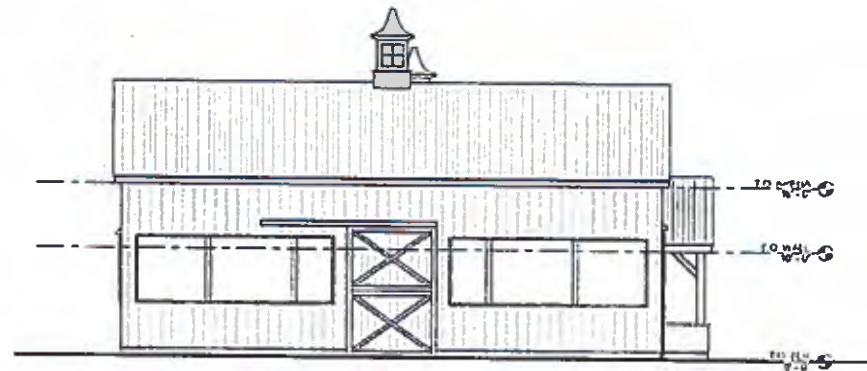
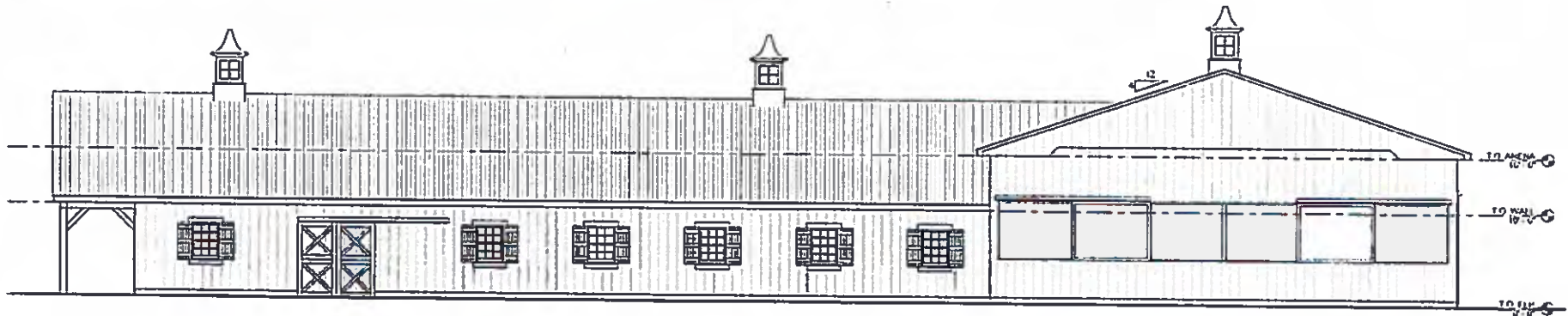
#

CATHERINE DURLAND
CHILMARK, OH

CLIENT
A2

FIGURE 2

FILE NO. DA/2010007/043
 APPLICANT DURLAND



ISSUED FOR: CLIENT PROPOSAL



REV.	DATE	REVISION	VER. #
1	11-11-10	FINAL PROPOSAL	3
2	11-11-10	REVISIONS	
3	11-11-10	REVISIONS	
CLIENT			A3

THIS DRAWING IS THE PROPERTY OF POST. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY SHOWN HEREON. IT IS NOT TO BE REPRODUCED OR USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN CONSENT OF POST.

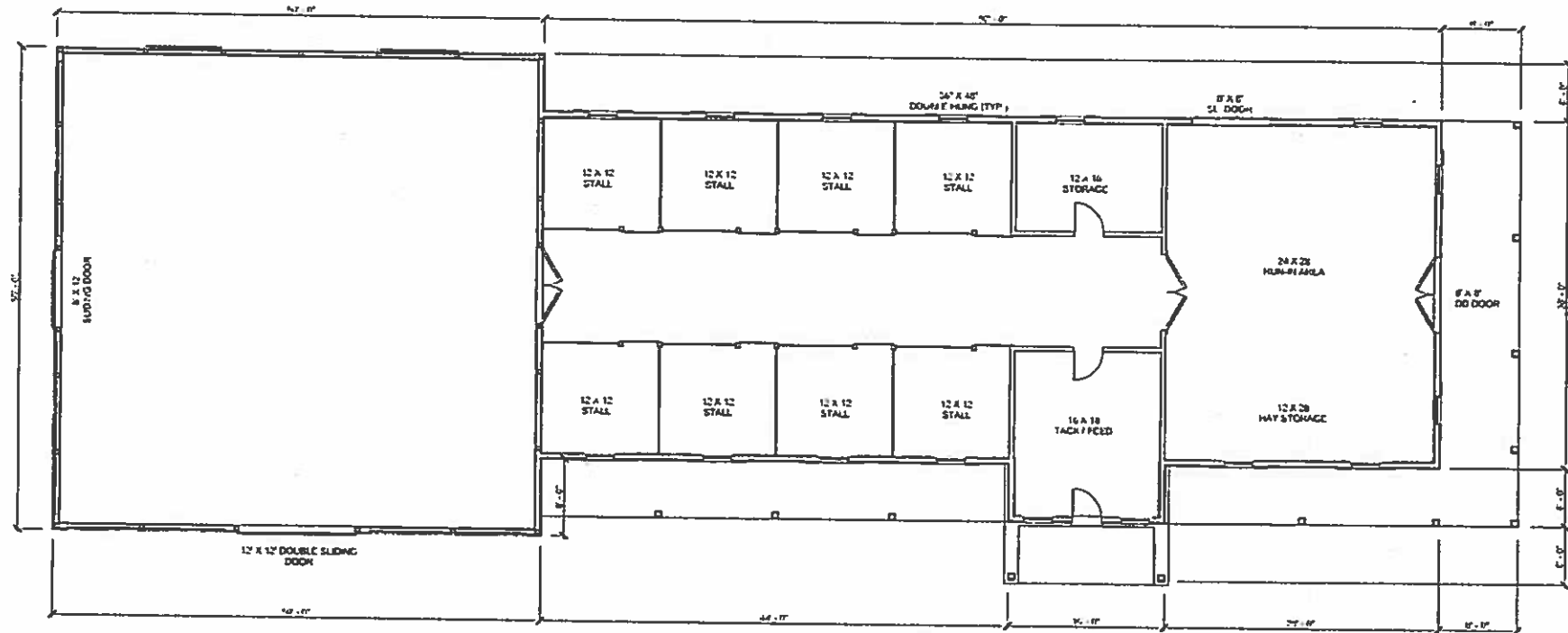
ELEVATIONS
 SCALE 3/32" = 1'-0"

LC
 PAGE 3

PROPOSED HORSE BARN

CATHERINE DURLAND
 CHELSEA, ON

FILE NO. D/1/2016-2017/243
APPLICANT DRLIND



POST

and more...
P 312-2222

NO	DATE	PERSON	PERSONS	VER #
1	1/1/1980	WILLIAM HILLARY WATTS JR NEW		2
2	1/1/1980	ROBERT HILLARY WATTS JR		
3	1/1/1980	ROBERT HILLARY WATTS JR		
CATHERINE DURLAND SHELDON, ON			CLIENT	A4

1. The above information is being furnished to you for your information only and is not to be used for any other purpose.

FLOOR PLAN
SCALE: 3/16" = 1'-0"

3

PROPOSED HORSE BARN

CATHERINE DURLAND
SHELLENDON, ON

A4

Denise Holmes

From: Kim Fraser <kfraser@shelburne.ca>
Sent: Thursday, November 03, 2016 11:17 AM
To: Carol Sweeney; Randy Chambers-work; dholmes@melancthontownship.ca; Kathy Pearl; Les Halucha (les.halucha@townofmono.com)
Cc: Ron Webster; Wade Mills; Janice Elliott; A. J. Cavey (work); Walter Benotto; Dan Sample; Chris Gerrits; Heather Foster; Heather Foster; Ralph Manktelow
Subject: CDRC 2017 Draft Budget
Attachments: CDRC 2017 Draft Bude.pdf

Hello everyone,

FYI, please see attached the CDRC 2017 Draft Budget that the Finance Committee will present to the Board of Management at the next regular meeting on November 23, 2016

If you have any questions, please contact me or your Board member.

Thank you

Kim Fraser
CDRC Facility Administration Manager
(519) 925-2400

Total Control Panel

[Login](#)

To: dholmes@melancthontownship.ca

Message Score: 40

High (60): Pass

From: kfraser@shelburne.ca

My Spam Blocking Level: High

Medium (75): Pass

Low (90): Pass

[Block](#) this sender

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This message was delivered because the content filter score did not exceed your filter level.

CDRC 2017 DRAFT BUDGET

Presented to Finance Comm Nov 2, 2016

Copies to:

Town of Shelburne
Township of Melancthon
Township of Amaranth
Town of Mono

CDRC 2017 DRAFT BUDGET

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 Budget	Dec 31 2016 ESTIMATE	2017 Budget	2017 BUDGET VS 2016 ACTUAL	
OPERATING REVENUE									
ICE RENTALS	\$250,637	\$249,910	\$239,241	\$254,250	\$261,500	\$238,500	\$251,800	\$13,300	6%
FLOOR RENTALS	\$61,511	\$71,706	\$72,049	\$74,234	\$69,100	\$80,488	\$80,775	\$287	0%
OTHER RENTALS	\$8,801	\$9,395	\$9,099	\$10,072	\$11,000	\$9,545	\$10,000	\$455	5%
POOL RECEIPTS	\$64,500	\$59,644	\$52,900	\$56,918	\$55,000	\$53,420	\$55,000	\$1,580	3%
CONCESSION SALES	\$94,474	\$90,066	\$82,725	\$85,453	\$83,250	\$81,450	\$83,550	\$2,100	3%
MISCELLANEOUS	\$145,109	\$31,308	\$11,582	\$12,597	\$10,175	\$10,000	\$8,000	(\$2,000)	-20%
OPERATING REVENUE	\$625,032	\$512,030	\$467,596	\$493,525	\$490,025	\$473,403	\$489,125	\$15,722	3%

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 Budget	Dec 31 2016 ESTIMATE	2017 Budget	2016 BUDGET VS 2015 ACTUAL	
OPERATING EXPENDITURE									
WAGES	\$318,728	\$328,985	\$327,619	\$328,297	\$338,300	\$330,030	\$346,300	\$16,270	5%
MAINTENANCE	\$85,602	\$75,056	\$77,369	\$63,410	\$67,100	\$72,400	\$73,900	\$1,500	2%
UTILITIES	\$86,606	\$107,510	\$111,117	\$117,305	\$119,400	\$117,400	\$118,500	\$1,100	1%
CONCESSION SALES	\$50,584	\$44,336	\$42,814	\$43,080	\$40,000	\$40,000	\$40,000	\$0	0%
ADMINISTRATIVE	\$36,869	\$40,434	\$38,232	\$39,995	\$41,700	\$40,085	\$42,400	\$2,315	6%
OPERATING EXPENDITURE	\$578,389	\$596,321	\$597,151	\$592,087	\$606,500	\$599,915	\$621,100	\$21,185	4%

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 Budget	Dec 31 2016 ESTIMATE	2017 Budget	2016 BUDGET VS 2015 ACTUAL	
OPERATING COSTS									
OPERATING REVENUE	\$625,032	\$512,030	\$467,596	\$493,525	\$490,025	\$473,403	\$489,125	\$15,722	3%
OPERATING EXPENDITURE	\$578,389	\$596,321	\$597,151	\$592,087	\$606,500	\$599,915	\$621,100	\$21,185	4%
OPERATING LOSS (GAIN)	(\$46,643)	\$84,291	\$129,554	\$98,562	\$110,475	\$126,512	\$131,975	\$5,463	6%

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 Budget	Dec 31 2016 ESTIMATE	2017 Budget	2016 BUDGET VS 2015 ACTUAL	
CAPITAL EXPENDITURES									
CAPITAL EXPENSES	\$56,322	\$46,346	\$63,717	\$77,932	\$150,000	\$151,697	\$217,600	\$65,903	85%
PLUS: FUNDS TO CAP RES	\$0	\$34,363	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
LESS: FROM RESERVES	\$0	\$0	\$28,271	\$8,194	\$94,809	\$106,542	\$47,388	(\$59,154)	-722%
CAPITAL REQUIREMENTS	\$56,322	\$80,709	\$35,446	\$69,738	\$55,191	\$45,155	\$170,212	\$125,057	179%

MUNICIPAL FUNDING	\$165,000	\$165,000	\$165,000	\$168,300	\$171,666	\$171,666	\$302,187	\$130,521	78%
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	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 Budget	Dec 31 2016 ESTIMATE	2017 Budget	2016 BUDGET VS 2015 ACTUAL	
CAPITAL RESERVE ACC'T									
FROM OPERATIONS	\$155,321	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
(TO)/FROM CAPITAL COSTS	\$0	(\$34,363)	\$28,271	\$8,194	\$94,809	\$106,542	\$47,388	(\$59,154)	-722%
RESERVE ACCT BALANCE	\$155,321	\$190,395	\$162,124	\$153,930	\$69,121	\$47,388	\$0	(\$47,388)	-31%

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 Budget	Dec 31 2016 ESTIMATE	2017 Budget	2016 BUDGET VS 2015 ACTUAL	
MUNICIPAL FUNDING									
SHELBURNE - 62%	\$102,300	\$102,300	\$102,300	\$104,346	\$106,433	\$106,433	\$187,356	\$80,923	78%
AMARANTH - 16%	\$24,750	\$24,750	\$24,750	\$25,245	\$25,750	\$25,750	\$45,328	\$19,578	78%
MELANCTHON - 15%	\$24,750	\$24,750	\$24,750	\$25,245	\$25,750	\$25,750	\$45,328	\$19,578	78%
MONO - 8%	\$13,200	\$13,200	\$13,200	\$13,464	\$13,733	\$13,733	\$24,175	\$10,442	78%
TOTAL	\$165,000	\$165,000	\$165,000	\$168,300	\$171,666	\$171,666	\$302,187	\$130,521	78%

Municipal Increase

2% 2% Operating 2%

REVENUE DETAIL

OPERATING REVENUE	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 Budget	Dec 31 2016 ESTIMATE	2017 Budget	2017 BUDGET VS 2016 ACTUAL	
Hockey (ex Minor Hockey)	\$65,350	\$63,971	\$61,087	\$61,324	\$65,000	\$60,000	\$62,000	\$2,000	3%
Minor Hockey	\$112,414	\$108,611	\$111,725	\$117,131	\$115,000	\$118,000	\$118,000	\$0	0%
Hockey Schools	\$29,131	\$28,083	\$7,945	\$21,560	\$25,000	\$19,000	\$24,000	\$5,000	26%
Figure Skating	\$30,739	\$30,729	\$31,807	\$33,500	\$32,000	\$24,000	\$24,000	\$0	0%
Public Schools Skating	\$7,534	\$12,799	\$19,870	\$14,485	\$18,000	\$12,000	\$18,000	\$6,000	50%
Broomball	\$5,469	\$5,718	\$6,807	\$6,250	\$8,500	\$5,500	\$5,800	\$300	5%
Total Ice Rentals	\$250,637	\$249,910	\$239,241	\$254,250	\$261,500	\$238,500	\$251,800	\$13,300	6%
Banquet Hall/Meeting Room Ren	\$23,201	\$23,778	\$24,456	\$26,459	\$24,000	\$27,500	\$28,000	\$500	2%
Ball Hockey	\$10,068	\$11,138	\$10,963	\$10,609	\$10,000	\$9,275	\$9,000	(\$275)	-3%
Lacrosse	\$10,320	\$10,756	\$10,374	\$10,353	\$10,400	\$9,074	\$10,000	\$926	10%
Daycamp	\$12,172	\$20,275	\$22,557	\$23,038	\$21,000	\$30,864	\$30,000	(\$864)	-3%
Special Events	\$5,750	\$5,760	\$3,700	\$3,775	\$3,700	\$3,775	\$3,775	\$0	0%
Total Floor Rentals	\$61,511	\$71,706	\$72,049	\$74,234	\$69,100	\$80,488	\$80,775	\$287	0%
Sign & Olympia Advertising	\$8,924	\$9,395	\$9,099	\$10,072	\$11,000	\$9,545	\$10,000	\$455	5%
Tables & Chairs	(\$123)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Total Other Rentals	\$8,801	\$9,395	\$9,099	\$10,072	\$11,000	\$9,545	\$10,000	\$455	5%
Pool Receipts:	\$64,500	\$59,644	\$52,900	\$56,918	\$55,000	\$53,420	\$55,000	\$1,580	3%
Food Booth	\$86,854	\$80,894	\$73,651	\$76,824	\$75,000	\$72,000	\$75,000	\$3,000	4%
Pro Shop	\$1,400	\$1,558	\$1,764	\$1,028	\$1,050	\$1,050	\$1,050	\$0	0%
Vending & Pop	\$6,220	\$7,613	\$7,311	\$7,601	\$7,200	\$8,400	\$7,500	(\$900)	-11%
Total Concession Sales	\$94,474	\$90,066	\$82,725	\$85,453	\$83,250	\$81,450	\$83,550	\$2,100	3%
Fund Raising	\$46,563	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Grants	\$8,707	\$16,395	\$7,298	\$9,085	\$7,000	\$7,000	\$5,000	(\$2,000)	-29%
Donations/Pepsi Support	\$14,770	\$13,234	\$3,407	\$3,340	\$3,000	\$3,000	\$3,000	\$0	0%
Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Interest	\$69	\$483	\$189	\$168	\$175	\$0	\$0	\$0	#DIV/0!
Miscellaneous	\$75,000	\$1,196	\$688	\$4	\$0	\$0	\$0	\$0	#DIV/0!
Total Miscellaneous	\$145,109	\$31,308	\$11,582	\$12,597	\$10,175	\$10,000	\$8,000	(\$2,000)	-20%
Total Operating Revenue	\$625,032	\$512,030	\$467,596	\$493,525	\$490,025	\$473,403	\$480,125	\$15,722	3%
Rental Rate Increase	3.0%	3.0%	2.0%		2.0%		2.0%		

EXPENDITURE DETAIL

EXPENDITURES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 Budget	Dec 31 2016 ESTIMATE	2017 Budget	2017 BUDGET VS 2016 ACTUAL	
Arena	\$140,737	\$140,691	\$136,151	\$128,077	\$135,000	\$135,000	\$137,700	\$2,700	2%
Pool	\$52,374	\$48,618	\$46,873	\$46,306	\$48,000	\$41,051	\$48,000	\$6,949	17%
Office	\$44,127	\$48,509	\$52,083	\$55,683	\$56,000	\$56,000	\$57,000	\$1,000	2%
Concession	\$27,607	\$26,579	\$27,455	\$27,791	\$28,000	\$26,000	\$26,500	\$500	2%
Day Camp	\$9,018	\$11,118	\$14,611	\$17,780	\$18,000	\$20,979	\$21,300	\$321	2%
Benefits/WSIB/Source Dedns	\$44,866	\$53,469	\$50,445	\$52,660	\$53,300	\$51,000	\$55,800	\$4,800	9%
Total Wages	\$318,728	\$328,985	\$327,619	\$328,297	\$338,300	\$330,030	\$346,300	\$16,270	5%
General Building	\$40,769	\$30,013	\$36,335	\$20,241	\$25,000	\$27,000	\$28,000	\$1,000	4%
Building Inspection	\$1,927	\$3,073	\$1,984	\$1,640	\$2,100	\$2,200	\$2,300	\$100	5%
Ice Machinery/Refridg Equip	\$20,038	\$17,017	\$15,817	\$17,034	\$15,000	\$18,000	\$18,500	\$500	3%
Grounds	\$5,129	\$8,293	\$7,905	\$4,721	\$8,000	\$9,500	\$9,000	(\$500)	-5%
Elevator Maintenance	\$3,486	\$3,583	\$3,749	\$3,886	\$4,000	\$4,000	\$4,100	\$100	3%
Janitorial Supplies	\$7,137	\$7,852	\$6,201	\$8,996	\$6,500	\$6,500	\$6,500	\$0	0%
Swimming Pool & Equipment	\$7,116	\$5,224	\$5,377	\$6,892	\$6,500	\$5,200	\$5,500	\$300	6%
Banquet Hall	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Total Maintenance	\$86,602	\$76,056	\$77,369	\$63,410	\$67,100	\$72,400	\$73,900	\$1,500	2%
Hydro	\$60,251	\$81,520	\$81,797	\$88,714	\$90,000	\$90,000	\$90,000	\$0	0%
Natural Gas	\$20,819	\$21,801	\$25,037	\$24,174	\$25,000	\$23,000	\$24,000	\$1,000	4%
Water & Sewage	\$5,536	\$4,190	\$4,284	\$4,417	\$4,400	\$4,400	\$4,500	\$100	2%
Total Utilities	\$86,606	\$107,510	\$111,117	\$117,305	\$119,400	\$117,400	\$118,500	\$1,100	1%
Food Booth	\$50,584	\$44,336	\$42,814	\$43,080	\$40,000	\$40,000	\$40,000	\$0	0%
Pro Shop	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Vending & Pop	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Total Concession Sales	\$50,584	\$44,336	\$42,814	\$43,080	\$40,000	\$40,000	\$40,000	\$0	0%
Insurance	\$14,908	\$14,127	\$15,474	\$16,581	\$17,000	\$17,135	\$17,500	\$365	2%
Telephone / Website / Cellular	\$2,652	\$2,789	\$2,345	\$2,778	\$3,000	\$3,200	\$3,400	\$200	6%
Office Supplies	\$2,352	\$1,831	\$2,529	\$2,603	\$2,500	\$2,200	\$2,400	\$200	9%
Pool Supplies, Courses, Etc	\$4,229	\$5,657	\$3,597	\$3,922	\$3,800	\$3,500	\$3,600	\$100	3%
Postage	\$248	\$168	\$243	\$176	\$250	\$250	\$250	\$0	0%
Advertising	\$2,842	\$6,350	\$4,879	\$6,548	\$6,000	\$4,500	\$6,000	\$1,500	33%
Prior Year Deficit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Audit Fees	\$6,407	\$2,315	\$1,739	\$2,237	\$2,400	\$2,200	\$2,200	\$0	0%
Courses, Fees, Dues	\$1,852	\$3,910	\$4,122	\$2,017	\$3,500	\$4,600	\$4,000	(\$600)	-13%
Bank Charges	\$577	\$582	\$612	\$628	\$650	\$500	\$550	\$50	10%
Sign Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Miscellaneous, Hall of Fame, Cam	\$802	\$2,705	\$2,692	\$2,505	\$2,600	\$2,000	\$2,500	\$500	25%
Total Administrative	\$36,869	\$40,434	\$38,232	\$39,995	\$41,700	\$40,086	\$42,400	\$2,315	6%
Total Operating Expenditures	\$578,389	\$596,321	\$597,151	\$592,087	\$606,500	\$599,915	\$621,100	\$21,185	4%
Allocate to Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Total Expenditures	\$578,389	\$596,321	\$597,151	\$592,087	\$606,500	\$599,915	\$621,100	\$21,185	4%
Inflation	3.0%	3.0%	2.0%	2.0%			2.0%		

CAPITAL SPENDING HISTORY 2012-2016 + PROJECTION TO 2023

	2012	2013	2014	2015	2016 Bdg	2016	2017 Bdg	2018	2019	2020	2021	2022	2023	Total
										\$750				\$3,696
Doors & Windows		\$1,196									\$10,000			\$0
Motors & Pumps x2					\$30,000	\$140,872	\$120,000							\$290,872
Pool Leak & Deck Repairs														\$33,408
Rubber Decking	\$33,408													
Total Pool	\$33,408	\$1,196	\$0	\$0	\$30,000	\$140,872	\$120,000	\$0	\$0	\$750	\$10,000	\$0	\$0	\$467,890
Olympia				\$70,522										\$70,522
Condenser Replacement	\$3,802													\$33,802
Compressor Replacement			\$54,657											\$54,657
Header Trench Replacement				\$7,410										\$7,410
Player Benches / Matting			\$6,599											\$6,599
Ice Edger		\$3,562												\$3,562
Total Ice Related	\$3,802	\$3,562	\$61,256	\$77,932	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$354,931
Major Renovation & Addition (Note 4)	\$3,463	\$19,968										\$120,000		\$274,586
Parking Lot Pavement				\$0	\$30,000	\$0		\$35,000						\$30,000
Sidewalk/Entrance Replacement					\$78,000	\$0	\$65,000	\$100,000	\$100,000	\$100,000	\$100,000			\$233,450
Roof Replacement/Repairs (Note 3)							\$3,000							\$3,000
Complete Wall with T&C Roof							\$20,000							\$43,428
Arena Light Replacement								\$2,000	\$2,000	\$2,000	\$2,000	\$2,000		\$20,688
Man Door Repairs / Rplcmnt											\$20,000			\$0
Structural Steel-arena Maintenance/Paint														\$3,168
Olympia & Shop Doors/Rplcmnt	\$3,168													\$4,510
Boiler Liners	\$1,933								\$11,320					\$0
Bleachers (vinyl cap)									\$3,000					\$0
Bleacher-Upper Area Storage Reno														\$0
Windows											\$1,500			\$0
Ashphalt Accessible Ramp									\$2,500					\$8,568
Painting	\$3,668						\$4,000							\$4,000
Snow Blower/Shop vac/Floor Polisher														\$9,308
Generator Switch		\$9,308												\$25,924
Surveillance System					\$12,000	\$10,824	\$3,100			\$5,000				\$0
Exterior Lighting Upgrade									\$5,000					
Total Building & Grounds	\$12,232	\$29,276	\$0	\$0	\$120,000	\$10,824	\$95,100	\$137,000	\$123,820	\$102,000	\$123,500	\$122,000	\$0	\$893,536
Food booth fryer & grill			\$813							\$2,000				\$2,290
Food booth fridge & freezers		\$2,290					\$2,500	\$2,500	\$1,000	\$10,000	\$2,000		\$5,000	\$86,815
Town & Country Room	\$2,600	\$7,276	\$1,647		\$0	\$0	\$2,500	\$2,500	\$1,000	\$12,000	\$7,000	\$0	\$5,000	\$103,928
Total Rental & Sales	\$2,600	\$9,566	\$2,461	\$0	\$0	\$0	\$2,500	\$2,500	\$1,000	\$12,000	\$7,000	\$0	\$5,000	\$4,000
Sound System									\$5,000					\$25,891
Unidentified	\$4,280	\$2,748		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$31,891
Total Other	\$4,280	\$2,748	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0
Grand Total	\$56,322	\$46,346	\$63,717	\$77,932	\$150,000	\$151,697	\$217,600	\$139,500	\$129,820	\$114,750	\$140,500	\$122,000	\$5,000	\$1,851,976

Notes:

- 1) Olympia replacement in 2002 not handled as budgetary item - not included in historical financials
- 2) Grant of \$21,900 received in 1992 to help fund \$47,500 on pool repairs
- 3) Grant of \$75,000 received to offset roof repairs forecast in 2004
- 4) Grant of \$2,000,000 from Province/Federal + \$800,000 additional funding from municipalities 2009/2010

Denise Holmes

From: Jennifer Willoughby <jwilloughby@shelburne.ca>
Sent: Tuesday, November 08, 2016 9:36 AM
To: Jennifer Willoughby
Subject: Town of Shelburne Planning Application for Zoning By-law Amendment
Attachments: Z16 04 - Circulation Letter.pdf; Z16 04 Circulation Response Form.pdf; Z16 04 - Application.pdf; Z16 04 - Public Meeting Notice.pdf

Good Morning

The Town of Shelburne has received an application for zoning by-law amendment for 214 Main Street East. The applicant is seeking relief from the off-street parking required due to a change in use which will mirror the permissions granted to the Downtown Commercial Zone (C1) under section 3.15.7 of the zoning by-law.

Attached please find a copy of the notice of public meeting and application submitted by the applicant.

We would appreciate any comments, concerns or condition you may have by Monday November 28, 2016.

Thank You

Jennifer Willoughby
Deputy Clerk
Town of Shelburne
203 Main St. E
Shelburne ON L9V 3K7
jwilloughby@shelburne.ca
Phone (519) 925 – 2600 Ext. 223

Total Control Panel

[Login](#)

To: dholmes@melanctontownship.ca [Remove](#) this sender from my allow list
From: jwilloughby@shelburne.ca

You received this message because the sender is on your allow list.



TOWN OF SHELBURNE

Planning & Development Department

November 8, 2016

CIRCULATED TO:

- County of Dufferin**
- NVCA**
- Township of Melancthon**
- Township of Amaranth**
- OPG
- Hydro One
- Enbridge**
- School Boards**
- Shelburne EDC**
- Heritage Committee**
- Engineering**
- Legal**
- Fire Dept**
- Police**
- Council*
- Public Works**

*Hard copy circulation
**Email circulation only

APPLICATION FOR ZONING BY-LAW AMENDMENT

FILE NO: Z16/04

PROJECT: 214 Main Street East (Christopher Petersons)

Please take notice that an application has been submitted to the Town of Shelburne for the approval of a Zoning By-law Amendment seeking relief from the off-street parking required due to a change in use; mirroring the permissions granted to the Downtown Commercial Zone (C1) under Section 3.15.7 of the Zoning By-law whereby additional parking is not required for a change in use of an existing building within the downtown area. The purpose of the rezoning is to facilitate the approval of a restaurant/pub on the lower level of the building and a retail use on the upper floor. A tavern as defined in the Zoning By-law is requested to be added as a permitted use. A copy of the Notice of Public Meeting and the Application submitted by the applicant are attached. Please contact me should you require additional information to complete your review.

I would appreciate any comments, concerns or conditions you may have by:

Monday, November 28, 2016.

Please provide comments in an electronic format via email to planning@shelburne.ca. Alternatively, if you have no comment or objection, please complete the attached response sheet and fax it to the Town of Shelburne Planning Department at (519) 925-6134. Should you have any questions or require any additional information, please contact me.

Steve Wever, MCIP, RPP
Town Planner

Attachment(s): Notice of Public Meeting
Application for Zoning By-law Amendment Z16/04

203 Main Street East, Shelburne, ON L9V 3K7

Tel: 519-925-2600 Fax: 519-925-6134 Web: www.townofshelburne.on.ca



TOWN OF SHELBURNE PLANNING & DEVELOPMENT

Zoning By-law Amendment Application #Z16/04 Circulation Response Form

File: 214 Main Street East (Chris Peterson)
Project: Zoning By-law Amendment Application

If you have no comments or objection to the approval of the above noted application please complete this form and fax it to the Town of Shelburne by Monday November 28, 2016.

Fax Number: 519-925-6134

(No cover page is necessary)

By signing this document I acknowledge that as a representative of the noted organization / body / or person, I have reviewed this application and as a result have no comments or concerns related to this matter.

Agency Name
(Please Print)

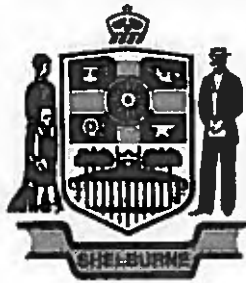
Representative Name
(Please Print)

Representative Title
(Please Print)

Signature

Date

203 Main Street East
Box 69
Shelburne, Ontario
L0N 1S0
Tel: (519) 925-2600
Fax: (519) 925-6134
www.townofshelburne.on.ca



For Office Use Only

File #: Z16/04
Date Received: 10/28/2016
Date Accepted: 11/4/2016
Application Fees:
\$3,300 paid chq. #001

**TOWN OF SHELBURNE
APPLICATION FORM FOR AN ZONING BY-LAW AMENDMENT**

Date Received: Oct 28 2016

1. APPLICATION INFORMATION

Name of Applicant: CHRISTOPHER J. PETERSONS Nancy A. Petersons

Mailing Address: [REDACTED]

Telephone Number (Home): [REDACTED] Fax Number: NIL

Telephone Number (Business): [REDACTED] Email Address: [REDACTED]

2. OWNER

If the Applicant is not the Owner of the subject lands, than authorization from the Owner is required, as well as the following Information:

Name: [REDACTED]

Mailing Address: [REDACTED]

Telephone Number: [REDACTED] Fax Number: [REDACTED]

3. MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: KVAS CORP KVAS FUTURE CORP

Mailing Address: NOT AVAILABLE TEL 524 5446

Name: [REDACTED]

Mailing Address: [REDACTED]

04/04/2013

4. SUBJECT LANDS

Lot: PT LOTS 1 AND 2 Concession: _____

Reference Plan: 6A. SHELBURNE Part/Block/Lot: BLOCK

Street Name and Number: 214 MAIN STREET EAST o WILLIAMS STREET
(if corner lot please include both street names)

Area of subject lands: 81 Feet Frontage: AREA OF LANDS 773 sq. METERS

Depth: 98 Feet

What is the current use of the subject land? RESIDENTIAL

What is the proposed use of the subject lands? ANTIQUE SHOP & PUB

When were the subject lands acquired by the current owner? SEPT 2 2016

How long have the existing uses continued on the subject lands? 8-10 YEARS

5. ZONING AND OFFICIAL PLAN INFORMATION

What is the present Official Plan designation of the subject lands? COMMERCIAL MIXED USE

What is the present zoning? MIXED USE COMMERCIAL (C2)

What is the purpose of the proposed Zoning By-law Amendment? PARKING

TO EXTEND THE DOWNTOWN PARKING RELIEF

FOR CHANGE IN USE OF AN EXISTING BUILDING

ON THIS PROPERTY A 'Tavern' is also requested to be added as a permitted use.

6. PROPOSED DEVELOPMENT

Please describe any proposed development on the subject lands (include buildings, floor area, height, parking spaces, etc. and attached plans with site and development statistics):

CHANGE OF USE OF THE BUILDING TO UPPER LEVEL

ANTIQUE STORE • MAIN FLOOR LEVEL PUB.

04/04/2013

7. ACCESS

Is the subject land accessible by:

- ☒ Provincial highway
☒ Municipal road (maintained year round)
☐ Right of way
☐ Other, describe _____

8. SERVICING

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by:

<input checked="" type="checkbox"/> Storm Sewer	<input type="checkbox"/> Ditch	<input type="checkbox"/> Swale
<input type="checkbox"/> Other, describe _____		

9. STATUS OF OTHER APPLICATION

Are the subject lands the subject of any other applications under the Planning Act?

☐ Yes ☒ No ☐ Unknown

If yes, describe the application(s)? _____

10. DRAWINGS

Drawings shall be provided as required in the Official Plan Amendment Process sheet.

11. PAYMENT OF FEES

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Town of Shelburne during the processing of this application in addition to any application fee set by the Town of Shelburne.

October 28 2016
Date


Signature of Owner/Applicant

Note: All invoices for payment shall be sent to the person indicated in section 2 of this application, unless otherwise requested.

04/04/2013

12. AUTHORIZATION

I/We NANCY & CHRIS am/are the owner(s) of the subject lands for which this application is to apply. I/We NANCY & CHRIS do hereby grant authorization to [REDACTED] to act on ~~my~~our behalf in regard to this application.

Nov 02 2016
Date

[REDACTED]
Signature of Registered Owner(s)

13. AFFIDAVIT

I, Chris Petersons of the TOWN OF GRANVILLE in the COUNTY OF DUFFERIN solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME AT TOWN OF SHELBURNE
in the COUNTY OF DUFFERIN of the _____
this 1st day of NOVEMBER, 2016

[Signature]
Witness

[REDACTED]
Signature of Registered Owner (s) or Agent

14. PERMISSION TO ENTER

I hereby authorize the members of staff and/or elected members of Council of the Town of Shelburne to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Nov 02 2016
Date

[REDACTED]
Signature of Registered Owner (s) or Agent

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information and Protection of Privacy Act*. This sheet and any additional information provided will be placed on the Council agenda. The agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-2600.

04/04/2013



**THE CORPORATION OF THE TOWN OF SHELBURNE
NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING
UNDER SECTION 34 OF THE PLANNING ACT**

Take notice that the Council of the Corporation of the Town of Shelburne has received a complete application for a Zoning By-law Amendment (File No. Z16/04) and will hold a public meeting on:

MONDAY, DECEMBER 5, 2016

The public meeting is scheduled to start at 7:00 p.m., or as shortly thereafter as possible, and will be held in the Council Chambers at the Municipal Office, 203 Main Street East, Shelburne.

The purpose of the meeting is to consider an Amendment to the Town of Shelburne Zoning By-law No. 38-2007. Take notice that the application has been deemed complete so that it can be circulated and received.

The subject property is municipally known as 214 Main Street East. The property is located at the northeast corner of Main Street East and William Street. The property is designated as Mixed Use in the Official Plan and zoned Mixed-use Commercial (C2) in the Zoning By-law. The accompanying map illustrates the location of the land subject to the proposed zoning amendment.

The purpose and effect of the Amendment is to grant relief from the additional parking required for a proposed change in use of the existing building, mirroring the permissions granted to the Downtown Commercial (C1) Zone under Section 3.15.7 of the Zoning By-law, and to add a tavern as a permitted use. The proposed use of the building is for a retail store on the upper level and a tavern on the lower level. The existing lot currently has approximately 9 parking spaces available to it on William Street through an agreement with the Town.

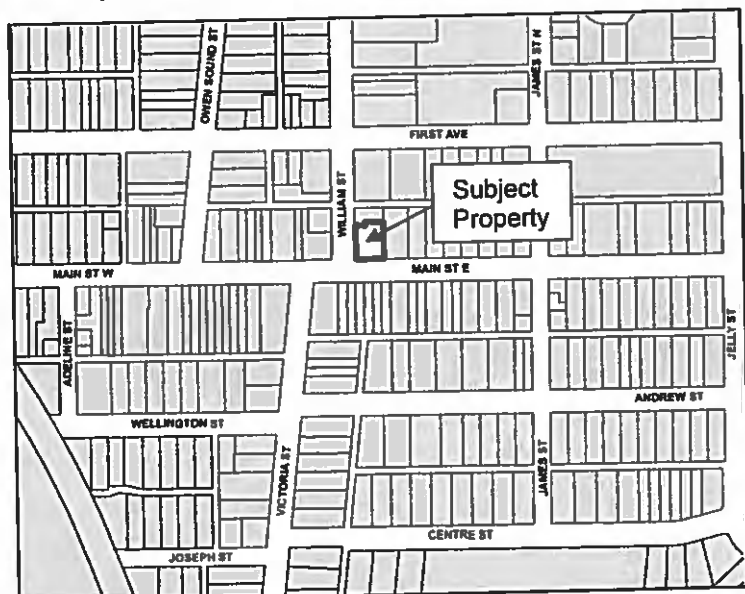
At the meeting you will be given an opportunity to ask questions and indicate whether you support or oppose the Zoning By-law Amendment. Written submissions will be accepted by the Clerk up to the time of the Public Meeting and will be given consideration by the Council prior to a decision being made.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Clerk of the Town of Shelburne before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Additional information relating to the proposed Zoning By-law Amendment will be available for inspection at the Town of Shelburne Municipal Office at 203 Main Street East, during normal office hours, 8:30 a.m. to 4:30 p.m. and on the Town's website at www.townofshelburne.on.ca. If you wish to be notified of the passing of the proposed Zoning By-law Amendment, you must make a written request to the Town at the address below.

Dated at the Town of Shelburne on the 8th day of November, 2016.

John Telfer, CAO/Clerk
Town of Shelburne
203 Main Street East
Shelburne, Ontario L9V 3K7
Phone: 519-925-2600
Fax: 519-925-6134



Denise Holmes

From: Morton, Rob <rob.morton@pc.ola.org>
Sent: Saturday, November 12, 2016 11:04 AM
To: Morton, Rob
Subject: Bill 9 MPP Lorne Coe

Good Morning:

On September 29th, 2016, Bill 9, entitled, *End Age Discrimination Against Stroke Recovery Patients Act, 2016.*, the legislation that MPP Lorne Coe earlier introduced, was debated and passed second reading in the Ontario Legislature. It has now been referred to the Standing Committee on Social Policy for its consideration.

The Bill is short and to the point. It says simply:

- 1. Subsection 6(1) of the Ministry of Health and Long-Term Care Act is amended by adding the following paragraph:*
- 12. To ensure that any treatment recommended by a physician for a patient who is recovering from a stroke is provided to that patient promptly, regardless of the patient's age.*

This makes it mandatory that any treatment recommended by a physician, for a patient recovering from a stroke, be provided to that patient promptly, regardless of the patient's age. Under current Regulations, stroke survivors are not entitled to publicly funded treatment, if they are between the ages of nineteen and sixty-four.

On September 26th, 2016, The Corporation of the Township of Uxbridge passed a Resolution supporting Bill 9. The Town of Whitby and the City of Oshawa have followed suit. It read as follows:

THAT the Council of the Township of Uxbridge support Bill 9 which states that all stroke victims receive care regardless of their age.

The Township then sent a letter of confirmation to the Health and Long Term Care Minister, Eric Hoskins.

MPP Coe would ask that your municipality consider placing a similar resolution before Council for its consideration, and then send a letter acknowledging same, to the Minister of Health and Long Term Care. It is important that we have a broad base of support for this Legislation as it moves through the Committee process.

Thank you for your anticipated co-operation and support.

Regards,

Rob

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