



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, August 14, 2014 - 6:00 p.m.

PLEASE NOTE: COUNCIL ONSITE - 4:00 P.M. - LYSTEK FACILITY IN SOUTHGATE

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - July 17, 2014**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agenda & Minutes for information on Public Question Period)
9. **Correspondence**

*** Items for Information Purposes**

1. Copy of a resolution passed by the Town of Grand Valley June 24, 2014, Re: The use of neonicotinoids
2. Letter from Nathan Garland, Resource Planner, Grand River Conservation Authority dated July 4, 2014, Re: Notice of Study Commencement - Highway 10 Rehabilitation and Drainage Improvements from Shelburne to Flesherton
3. Letter to Heads of Council from Ted McMeekin newly appointed Minister for the Ministry of Municipal Affairs and Housing dated July 10, 2014
4. Letter to Mayor Hill from Kathleen Wynne, Premier dated July 9, 2014, Re: Green Energy Projects
5. Heads Up Alert - Ontario Good Roads Association - No Surprises as Government Re-introduces Budget
6. AMO Communications - The 2014 Provincial Budget
7. Copy of a resolution passed by the Regional Municipality of Halton July 11, 2014, Re: Protection of Public Participation Act, 2014 (Bill 83)
8. Copy of a resolution passed by the Township of Amaranth July 16, 2014, Re: Dufferin County Forest Management Plan 2015-2035, Proposal to Permit Off Road Motorized Vehicle Use of County Forest Properties
9. Dufferin County Press Release - July 17, 2014, New Affordable Housing in Shelburne - Units Available
10. Notice of Proposed Change to a Renewable Energy Project - Grand Valley Wind Farms - Phase 3 Wind Project
11. Save The Date - Tuesday November 18, 2014 - Township of Amaranth Annual Economic Development Breakfast
12. Letter to Bill Hill from Ernie Hardeman, M.P.P. Oxford dated July 17, 2014 introducing himself as the recently appointed official opposition critic for Municipal Affairs and Housing
13. Save The Date - October 29 & 30, 2014 - Municipal Agriculture Economic Development Forum
14. Email from Nimet Manji, Executive Assistant, Ontario Heritage Trust dated July 30, 2014, Re: Nominations for the 2014 Young Heritage Leaders Program and Lieutenant Governor's Ontario Heritage Awards
15. Nottawasaga Valley Conservation Authority - For Immediate Release - July 23, 2014 - Groundwater study to enhance source water protection in central Simcoe County

16. Email from Kim Fraser, Centre Dufferin Recreation Complex Facility Administration Manager dated August 4, 2014, Re: CDRC - Fall/Winter 2014-2015 Recreation Guide
17. Nottawasaga Valley Conservation Authority - For Immediate Release - July 31, 2014 - Go Green to Keep it Blue! NVCA offers grants to improve stream habitat and water quality
18. Letter to Mayor Hill from Ted McMeekin, Minister of Municipal Affairs and Housing dated July 23, 2014, Re: Municipalities request for funding under the Ontario Disaster Relief Assistance Program (ODRAP)
19. Letter from Mark Christie, MCIP, RPP, Manager, Community Planning and Development, Ministry of Municipal Affairs and Housing dated July 25, 2014, Re: Township of Melancthon - Draft Official Plan (Revised March 2014) MMAH File #: 22-DP-0002-13001
20. Letter from R.J. Burnside & Associates Limited dated July 21, 2014, Re: Drainage Superintendent Services File No.: D-ME-SUP, Project No.: MSO019743.2014

*** Items for Council Action**

1. Request for Comments - Niagara Escarpment Commission dated August 1, 2014, Re: D/R/2014-2015/89 Patrick Bourdin

***Dufferin Wind Power**

1. Letter from Dufferin Wind Power Inc. dated August 5, 2014, Re: Construction Update
2. Email from Gary Tomlinson, MOE dated August 6, 2014, Re: DWP Utility Poles

***County Official Plan**

1. Email from Tracey Atkinson dated July 15, 2014, Re: DCOP
2. Copy of a resolution passed by the Township of Amaranth July 16, 2014, Re: County of Dufferin Official Plan
3. Email from Sonya Pritchard, Chief Administrative Officer County of Dufferin dated July 17, 2014, Re: County Official Plan
4. Email from Christine Gervais, Township Planner (Amaranth/East Garafraxa) dated August 5, 2014, Re: East Garafraxa Comments - Draft County OP July 2014
5. Email from Christine Gervais, Township Planner (Amaranth/East Garafraxa) dated August 5, 2014, Re: Amaranth Comments - Draft County OP July 2014
6. Dufferin County Official Plan | Draft issued for Statutory Public Meeting July 2014, www.dufferincounty.ca/files/content-pdf/final-draft-op-july-2014

10. General Business

1. Accounts
2. Report to Council regarding Proposed New Official Plan from Jerry Jorden, Proposed New Official Plan and Map Schedules and By-law to Adopt the Official Plan (**see Delegations**) [Click here](#)
3. Applications to Permit
4. Tile Drainage Loan Applications and possibly a By-law to Amend By-law No. 8-2008 which is a By-law to aid in the construction of a drainage works under the *Tile Drainage Act* (pending comments from OMAFRA)
Applications received from:
 1. Randall Martin
 2. Nevin Martin
 3. John and Ruby Martin
5. Resolution to appoint Steve Tupling as the Township's Tile Drainage Inspector
6. Site Alteration By-law 29-2004 and 40-2012 - Discussion for possible Amendment to the By-law
7. New/Other Business/Additions
8. Unfinished Business
 1. Response to the 30 OFM Recommendations on Fire Protection Services (Fire Prevention)
 2. Email from Nancy Neale, Watson & Associates dated July 30, 2014, Re: Development Charges Addendum Report (**2nd Public Meeting will be held September 4, 2014 at 11:00 a.m.**)
 3. Establishing and Regulating By-law
 4. Horning's Mills Community Park - Play Structure
 5. Action Correspondence # 2 from July 17, 2014 meeting re: Amendments to Industry Canada's Antenna Tower Siting Procedures

- 11. Road Business**
 1. Accounts
 2. Resurfacing Tender for various roads in the Township
- 12. Delegations**
 1. **6:45 p.m.** - Ryan Post, NVCA - Preliminary Discussion on the NVCA's proposal to provide services for a Risk Management Officer under the Clean Water Act
 2. **7:00 p.m.** - Life Entertainment Group - Music Festival at Highpoint Maples Park - August 22 - 24, 2014
 3. **7:30 p.m.** - Public Meeting for Zoning By-law Amendment - Part of the East Part of Lot 24, Concession 3 OS
 4. **7:45 p.m.** - Jerry Jorden, Township Planner regarding the Adoption of the New Official Plan
- 13. Closed Session (if required)**
- 14. Notice of Motion**
- 15. Confirmation By-law**
- 16. Adjournment and Date of Next Meeting - Thursday, September 4, 2014 - 9:00 a.m.**
- 17. On Sites**
 1. **4:00 P.M.** - LYSTEK Facility in Southgate
- 18. Correspondence on File at the Clerk's Office**



CORPORATION OF
The Town of Grand Valley
5 MAIN ST. N., GRAND VALLEY, ONTARIO
L9W 5S6

Phone: 1-519-928-5652
Jane M. Wilson C.A.O./Clerk-Treas.
jwilson@townofgrandvalley.ca

Fax: 1-519-928-2275
Glenn Sterrett, Public Works Supt.
gsterrett@townofgrandvalley.ca



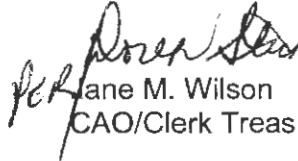
July 4, 2014

Honorable Kathleen Wynne
Room 281, Main Legislative Building
Toronto, ON
M7A 1A1

Ministry of Agriculture & Food
Ministry of Rural Affairs
1 Stone Rd West
Guelph, ON
N1G 4Y2

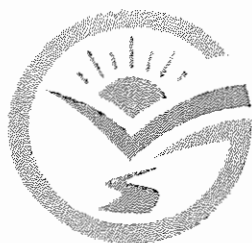
Please find attached the resolution passed at our regular meeting of Council June 24th.

Yours truly,
Town of Grand Valley


Jane M. Wilson
CAO/Clerk Treasurer

/encl
ds

CC: **Dufferin County Municipalities**
Andrea Horwath-NDP Leader
Jim Wilson-Acting PC Leader
Region of Peel
County of Grey
County of Simcoe
County of Wellington
County of Prince Edward



THE CORPORATION OF THE TOWN OF GRAND VALLEY

NUMBER 2014-06 -19

DATE: June 24th, 2014

MOVED BY

SECONDED BY:

WHEREAS scientists have recently confirmed that the use of neonicotinoids has a direct link to the decline in the bee population; and

WHEREAS bees are critical to the pollination of fruits, vegetables and ^{many} ~~may~~ field crops; and

WHEREAS such crops are necessary to feed our citizens;

BE IT RESOLVED that the Ontario Ministry of Agriculture and Food impose an immediate ban on the use of sprays containing said ingredient and seed treated with neonicotinoids; and

FURTHER that copies of this resolution be distributed to the Honorable Kathleen Wynne, Premier of the Province of Ontario and Minister of Agriculture and Food, and to all other municipalities within the Province. *and all opposition parties*

Defeated []

Carried [☒]

Head of Council

Recorded Vote

Yea

Nay

Abstain

Mayor John Oosterhof

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[]

[]

Councillor Myrna Roberts

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Deputy-Mayor Steve Soloman

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[]

Councillor Elizabeth Taylor

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Councillor Rick Taylor

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400 Clyde Road, P.O. Box 729, Cambridge, ON N1R 5W6

Phone: 519-621-2761 Toll free: 866-900-4722 www.grandriver.ca



July 4th, 2014

Ms. Amanda Waldick
Project Manager
Ministry of Transportation
659 Exeter Road
London, ON N6E 1L3

Mr. James Corcoran
Environmental Planner
Ministry of Transportation
659 Exeter Road
London, ON N6E 1L3

Dear Ms. Waldick and Mr. Corcoran;

**Re: Notice of Study Commencement
Highway 10 Rehabilitation and Drainage Improvements from Shelburne to Flesherton**

We wish to acknowledge receipt of the notice of study commencement for the Highway 10 rehabilitation and drainage improvements from Shelburne and Flesherton in Dufferin and Grey Counties.

Based on the map provided with the notice, one area of drainage improvements are located within the G.R.C.A. watershed. The area identified is upstream of the Village of Dundalk on a tributary of the James Foley Municipal Drain. (See map provided).

Drainage improvements in this area and for the tributaries upstream of Dundalk should ensure that pre-post flow conditions are maintained or that improvements do not create an adverse impact downstream. We would recommend that should culvert replacement be considered for this area culvert sizing should be maintained, or should enlarged culverts be proposed a report demonstrating that no adverse impacts downstream and through the Town of Dundalk should be completed.

Should you have any questions or require any information, please contact me at 519-621-2763 ext. 2236.

Yours truly,

Nathan Garland
Resource Planner
Grand River Conservation Authority

c.c. Denise Holmes, CAO/Clerk, Township of Melancthon
David Milliner, CAO, Township of Southgate



Grand River Conservation Authority

Map created: July 3, 2014

Prepared by: bl

LEGEND

- WATERSHED BOUNDARY (GRCA)
- UTILITY LINE (NRVIS)
- ROADS-ADDRESSED (MNR)
- RAILWAY (NRVIS)
- DRAINAGE-NETWORK (GRCA)
- PARCELS-ASSESSMENT (MPAC)
- FLOODPLAIN-SPECIAL POLICY AREA (GRCA)
- FLOODPLAIN (GRCA)
- ENGINEERED
- APPROXIMATE
- ESTIMATED
- WETLAND (GRCA)
- SLOPE VALLEY (GRCA)
- STEEP
- OVERSTEEP
- SLOPE EROSION (GRCA)
- STEEP
- OVERSTEEP
- TOE
- WETLAND (NRVIS)
- PROVINCIALLY SIGNIFICANT
- LOCALLY SIGNIFICANT
- UNEVALUATED
- PARKS (GRCA)
- REGULATION LIMIT 2014 (GRCA)
- DRAINAGE-POLY (NRVIS)
- 2010 ORTHO (ONT)

GRCA Disclaimer

This map is for illustrative purposes only. Information contained hereon is not a substitute for professional review or a site survey and is subject to change without notice. The Grand River Conservation Authority takes no responsibility for, nor guarantees, the accuracy of the information contained on this map. Any interpretations or conclusions drawn from this map are the sole responsibility of the user.

The source for each data layer is shown in parentheses in the map legend. For a complete listing of sources and citations go to:

<http://grims.grandriver.ca/docs/SourcesCitations1.htm>

0 85 170 255 340 m.

NAD 1983, UTM Zone 17 Scale 1:7,500

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel. 416-585-7000
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**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

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Téléc. 416-585-6470
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14-63910

JUL 10 2014

Dear Heads of Council:

I am pleased to be writing to you as the newly appointed Minister of Municipal Affairs and Housing. Thank you to those of you who have written to congratulate me on being selected for this important post by Premier Kathleen Wynne. Your kind wishes were appreciated.

Before the provincial election, my most recent role in Cabinet was as Minister of Community and Social Services. Over the years I've also served as Minister of Government Services, Consumer Services, and Agriculture, Food and Rural Affairs.

During my years of public service, I've had the pleasure to serve as MPP, as City councillor for Ward 7 Hamilton Mountain and as Mayor of Flamborough. As a committed community volunteer, I've found it fulfilling to be an advocate for the vulnerable and to work to help strengthen communities. I want to bring that same commitment to working with you and our other partners across the province to help Ontario communities grow and prosper.

Many of you know me already – and if we haven't already had the chance to meet, I hope we will have the opportunity to do so soon. I look forward to all the upcoming conferences and meetings so I can hear about the issues that are important to you.

Strong relationships and open communication are the foundation for creating healthy and sustainable communities. I look forward to working together to develop programs and policies for the benefit of all Ontarians.

Kindest regards,

Ted McMeekin,
Minister

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AUG 14 2014

The Premier
of Ontario

Legislative Building
Queen's Park
Toronto, Ontario
M7A 1A1

La première ministre
de l'Ontario

Édifice de l'Assemblée législative
Queen's Park
Toronto (Ontario)
M7A 1A1



July 9, 2014



His Worship Bill Hill
Mayor
Township of Melancthon
157101 Highway 10
Melancthon, Ontario
L9V 2E6

Dear Mayor Hill:

Thank you for taking the time to send your most recent letter regarding green energy projects. I appreciate your kind words of congratulation.

I regret that, with the beginning of a new parliamentary session recently, my schedule does not provide an opportunity for me to meet with you in the near future. As the issues you raised fall within the area of responsibility of my colleague the Honourable Bob Chiarelli, Minister of Energy, I have sent him a copy of your correspondence for a response.

Thank you again for writing. Please accept my best wishes.

Sincerely,

A handwritten signature in black ink that reads "Kathleen Wynne".

Kathleen Wynne
Premier

c: The Honourable Bob Chiarelli



Working for Municipalities

Heads UP



keeping members informed.

July 15th, 2014

No Surprises as Government Re-Introduces Budget

Major Infrastructure Investments

On July 14th, the Government of Ontario tabled its 2014-2015 budget.

Dubbed the "Re-Run Budget" due to the fact that it was introduced in May and triggered the spring election, the budget contained no surprises. A number of the items contained in the budget have direct and immediate implications for municipal infrastructure.

Relevant highlights include:

- Investing over \$130 billion on public infrastructure over the next decade on new hospitals, schools, undergraduate campuses, safer roads, better public transit, and all-day, two-way GO Regional Express Rail.
- Two new dedicated funds for investment in transportation infrastructure that will make nearly \$29 billion available for investment over the next 10 years in public transit, transportation infrastructure, and other priority infrastructure projects across the province.
 - \$15-billion has been earmarked to address congestion in the Greater Toronto and Hamilton Area (GTHA); and
 - \$14-billion has been dedicated to invest in roads, bridges, public transit, and other critical infrastructure outside the GTHA.
- Making permanent the \$100 million municipal roads and bridges fund that was announced under the Municipal Infrastructure Fund.
- Pledging \$1-billion to build a road link to the resource-rich Ring of Fire in Northern Ontario. This money is no longer contingent on receiving matching funds from the federal government.
- Dedicating proceeds from 7.5 cents of the existing provincial gasoline tax to public transit and transportation infrastructure priorities, starting in 2014/15. This would be over and above the existing gas tax funding provided to municipalities, with no increase to the tax rate from its current level.

Although this budget ensures that the Government of Ontario will continue to tackle the infrastructure deficit in Ontario, OGRA is disappointed that municipalities continue to be denied the authority to pursue new revenue tools to address local needs. Such responsibility would reflect the fact that local governments are the most responsive, transparent order of government in Canada.

"OGRA looks forward to more details on the \$100-million permanent, predictable infrastructure funding for small, rural, and northern municipalities," stated OGRA Executive Director, Joe Tiernay.

"Continued investments in infrastructure create jobs, improve productivity, and provide the people of Ontario, particularly the hard hit manufacturing sector, with the public assets that they need to be competitive in the 21st century," said OGRA President Tom Bateman.

ONTARIO GOOD ROADS ASSOCIATION
1525 Cornwall Road, Unit 22 Oakville L6J 0B2
289-291-OGRA (6472)
www.ogra.org



AUG 14 2014

From: AMO Communications <communicate@amo.on.ca>
Sent: July-14-14 7:04 PM
To: watkinson@melancthontownship.ca
Subject: Policy Update - The 2014 Provincial Update

TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

July 14, 2014

The 2014 Provincial Budget

Today the Honourable Charles Sousa, Minister of Finance, reintroduced the Provincial Budget for 2014. The Budget was first introduced on May 1, 2014 prior to the dissolution of the Legislature for the 41st Ontario general election. This second introduction makes the same spending commitments as the first. It contains initiatives that are both good and bad for municipal governments. Highlights include the following:

Good ideas:

- **Significant Infrastructure Investments** – The budget includes a 10-year \$130 billion commitment to infrastructure investment. The Province's matching funds to the federal Building Canada Fund are included along with the following new municipal components:
 - **Public Transit and Transportation Infrastructure** – Of the above total, \$28.9 billion over the next 10 years will be dedicated to public transit and transportation. This includes \$15 billion for the GTHA and \$13.9 billion for investments in the rest of the province. In 2014-15 this represents \$3.3 billion (\$1.7 billion in the GTHA and \$1.6 billion outside the GTHA). Further discussions on the how and when of these allocations will occur in the future. Municipalities appreciate the focus on infrastructure. Communities outside of the GTHA need clarity on the criteria for putting projects forward. AMO looks forward to working with the government on these programs and those listed below.
 - **A Permanent Infrastructure Fund for Roads and Bridges** – The budget delivers a \$100 million annual fund for "critical projects in communities with challenging fiscal circumstances". It will include application and formula-based funding for municipalities. It will move towards a fully formula-based funding model over time. No other details regarding eligibility are provided in the budget. This honours a longstanding provincial commitment to the municipal sector.
 - **Cycling Infrastructure** – In a previous statement in the Legislature, the Minister of Transportation provided details on this funding including \$10 million over three years through a new cost-shared program that will help municipalities expand their local cycling networks, and in addition, \$15 million over three years will be dedicated to investments in cycling infrastructure.
- **The Upload Remains Intact** – The Province continues to maintain the 2008 upload agreement. Its 2015 value to the municipal sector is \$1.63 billion. The importance of this commitment to the sector as a whole is indisputable. Sector wide, municipalities have been able to redirect these dollars to increased infrastructure investments. But on a local level, the value of this upload varies considerably from one municipality to the next. That's why the Ontario Municipal Partnership Fund is so important to municipalities with challenging fiscal circumstances.

- **Social Services** – The Community Homelessness Prevention Initiative will benefit from the permanent addition of \$42 million starting in 2014-15. Previously this allocation was temporary. In addition, municipalities will not be required to cost-share the Ontario Works rate increase until January 2015.

Bad ideas:

- **Accelerated OMPF Cuts for 2015** – The budget cuts operating funding to municipalities with challenging fiscal circumstances by \$35 million in 2015. This represents an unexpected funding cut of \$10 million to the communities that can least afford it and which benefitted the least from the upload. AMO had advocated for a deferral of the expected \$25 million cut. While ongoing discussions between the municipal sector and the Ministry of Finance on the OMPF continue, they will not blunt the impact of this envelope decrease. The Association remains extremely surprised and disappointed with this move. It raises ongoing questions regarding the government's approach to OPP billing. Specifically, what does this added decrease mean when OPP billing reform policy for 2015 has not been determined?
- **Cuts to the Power Dam Special Payment Program** – The 110 municipalities which host power dams will see \$4.4 million in cuts to these transfers over four years. Such dollars offset lost property tax revenues for these communities when the right to tax the dams was rescinded in 2001. To illustrate the impact of this change, to the Municipality of Wawa, payments under this program represent the uncollectable tax revenue coming from 47% of its property assessment base. Residents of Wawa face a 12.6% property tax increase to make up for these losses. Any OMPF losses will be in addition to this change. Municipalities affected by these reductions will be meeting shortly to review the situation and are encouraged to attend.
- **Municipal Hazardous or Special Waste (MHSW) Phase 2 Program Funding Cancelled** – The Ontario government has cancelled the MHSW Phase 2 program. Effective October 1, 2014, municipalities will no longer be reimbursed for the management of MHSW Phase 2 materials. Announced in the 2012 provincial budget, MHSW Phase 2 was to be a three-year \$10.5 million program.

AMO is surprised and disappointed in the cancellation of this small and important waste diversion program, especially with no consultation or warning mid-year for municipal operations and budgets. We are very concerned about this additional fragmentation of the MHSW program and the great potential for resident confusion about where these toxic materials go while knowing that the public expects that hazardous and toxic materials will be safely diverted from our landfills and water sources.

This approach also compromises diversion goals and appears to retreat from the principle of extended producer responsibility – which holds manufacturers and retailers accountable for the costs related to safe disposal of their products. Phase 2 materials include six wastes: fire extinguishers, rechargeable batteries, fluorescent light bulbs and tubes, mercury-containing devices such as thermostats and thermometers, and pharmaceuticals and sharps (for those pharmaceuticals and sharps not captured through the Health Products Stewardship Association's regulated program).

We understand that the Ministry of Environment will be working with producers, municipalities, and other stakeholders to determine a path forward on options for best management of these Phase 2 MHSW wastes given this upcoming program cancellation. However, no details have been provided at this point. AMO has been a strong advocate of expanding producer responsibility for their products and packaging and will continue to do so. We will provide members with further information on this and other waste diversion matters once available.

AMO's budget analysis will continue. Further updates will be provided as required.

AMO Contact: Matthew Wilson, Senior Advisor, mwilson@amo.on.ca, 416.971.9856 ext. 323.

PLEASE NOTE AMO Breaking News will be broadcast to the member municipality's council, administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.

Total Control Panel

[Login](#)

To: watkinson@melancthontownship.ca

Message Score: 40

High (60): Pass

From: communicate@amo.on.ca

My Spam Blocking Level: Medium

Medium (75): Pass

Low (90): Pass

[Block](#) this sender

[Block](#) amo.on.ca

This message was delivered because the content filter score did not exceed your filter level.

VIA EMAIL

July 11, 2014

The Honourable Michael Chong, MP, Wellington-Halton Hills
The Honourable Lisa Raitt, MP Halton
Mike Wallace, MP, Burlington
Terence Young, MP, Oakville
Eleanor McMahon, MPP, Burlington
Indira Naidoo-Harris, MPP, Halton
The Honourable Kevin Flynn, MPP, Oakville
Ted Arnott, MPP, Wellington-Halton Hills
Association of Municipalities of Ontario (AMO), Pat Vanini
All Ontario Municipalities

Please be advised that at its meeting held, Wednesday, July 09, 2014 the Council of the Regional Municipality of Halton adopted the following resolution:

RESOLUTION: Protection of Public Participation Act, 2014 (Bill 83)

WHEREAS Bill 83, Protection of Public Participation Act, 2014, being "An Statutory Powers of Procedure Act in order to protect expression on matters of public interest" (hereinafter "Bill 83"), was introduced into the Provincial Legislature in June 2013;

WHEREAS Bill 83 was introduced by the government out of concern that Strategic Lawsuits Against Public Participation (SLAPP), being lawsuits brought before the court by one party against another party or individual as a tactic for silencing or intimidating the other party, are having a chilling effect on public participation on contentious matters of public interest in Ontario;

WHEREAS Bill 83 is intended to protect persons from being subjected to legal proceedings that would stifle their ability to speak out on public issues or promote, in the public interest, action by the public or any level of government;

WHEREAS the ability to engage in public participation forums is the foundation of a democratic society;

WHEREAS there exist a number of high profile environmental issues in the Regional Municipality of Halton that are of public interest and that have generated a great deal of debate in the community;

WHEREAS Regional Council is of the opinion that public participation in matters of public interest ought to be encouraged and not discouraged through tactics such as strategic lawsuits against public participation;

The Regional Municipality of Halton

WHEREAS provision is made in Bill 83 to amend the Courts of Justice Act for such SLAPP legal proceedings to be dismissed at an early stage and for defendants subjected to such proceedings to be indemnified for incurred costs in such proceedings with the potential for additional damages to be awarded in appropriate circumstances;

WHEREAS provision is made in Bill 83 to amend the Libel and Slander Act to state that any qualified privilege that applies in respect of an oral or written communication on a matter of public interest between two or more persons who have a direct interest in the matter applies regardless of whether the communication is witnessed or reported on by media representatives or other persons;

WHEREAS provision is made in Bill 83 to amend the Statutory Powers Procedure Act to provide that submissions for a costs order in a proceeding must be made in writing, unless the tribunal determines that to do so is likely to cause a party to the proceeding significant prejudice;

THEREFORE BE IT RESOLVED THAT the Council of The Regional Municipality of Halton advise the newly elected Premier of the Province of Ontario, the Honorable Kathleen Wynne, Halton MP's and MPP's, party leaders and all Ontario municipalities of its support for the Protection of Public Participation Act, 2014 and request that Bill 83 be re-introduced forthwith in the Legislature;

THAT the Regional Chair be requested to meet with Halton's newly elected Members of Provincial Parliament to encourage the Province to reintroduce the anti-SLAPP legislation; and

THAT the Association of Municipalities of Ontario be requested to support this resolution.

As per the above resolution, please accept this correspondence for your information and consideration.

If you have any questions please contact Ms. Karyn Bennett, Regional Clerk & Director of Council Services.

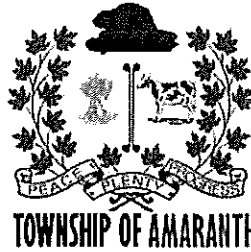
Sincerely,



Kathy Kiehl
Deputy Clerk and Supervisor of
Council & Committee Services

c. Karyn Bennett, Regional Clerk & Director of Council Services

BEN RYZEBOL, Director of Public Works
PUBLIC WORKS - TELEPHONE: (519) 941-1065
FAX: (519) 941-1802
email: bryzebol@amaranth-eastgarry.ca



374028 6TH LINE, AMARANTH, ONTARIO
L9W 0M6

SUSAN M. STONE, C.A.O./Clerk-Treasurer
TELEPHONE: (519) 941-1007
FAX: (519) 941-1802
email: suestone@amaranth-eastgarry.ca

July 17, 2014

Caroline Mach
County Forest Manager
County of Dufferin
936029 Airport Road
Mulmur, ON L9R 0L3

Dear Ms. Mach:

**Re: Dufferin County Forest Management Plan 2015-2035
Proposal to Permit Off Road Motorized Vehicle Use of County Forest Properties**

At the regular meeting of Council held July 16, 2014, the following resolution was set forth.

Resolution

Moved by J. Aultman – Seconded by B. Besley

Further to the Dufferin County Forest Management Plan 2015-2035, Council of the Township of Amaranth opposes the use of off road motorized vehicles within the County of Dufferin forests, and requests that off road motorized vehicles be prohibited from using County forest properties in the Dufferin County Forest Plan 2015-2035.

Yours truly,

Susan M. Stone, A.M.C.T.
CAO/Clerk-Treasurer
Township of Amaranth

SMS/kp

cc: Dufferin Area Municipalities

NOTICE OF PROPOSED CHANGE TO A RENEWABLE ENERGY PROJECT

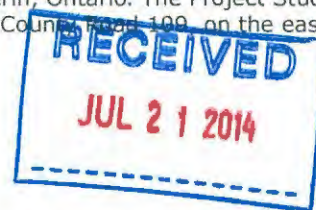
Project Name: Grand Valley Wind Farms - Phase 3 Wind Project

Project Location: Town of Grand Valley and Township of Amaranth, County of Dufferin, Ontario. The Project Study Area is generally bordered on the north by Highway 89, on the south by County Road 109, on the east by 9th Line and on the west by East West Luther Townline (see map).

MOE Reference Number: 3624-98EQPN

FIT Reference Number: FIT-FBK61WV

Dated At: the Town of Grand Valley, this, the 17th of July, 2014.



Grand Valley Wind Farms Inc. (GVWF) is planning to engage in a renewable energy project in respect of which the issuance of a Renewable Energy Approval (REA) is required. The project is subject to the provisions of the *Environmental Protection Act* (Act) Part V.0.1 and Ontario Regulation 359/09 (Regulation). This notice must be distributed in accordance with Section 16.0.1 of the Regulation. This notice is being distributed to make the public aware of a proposed change to the project.

Project Description:

Pursuant to the Act and Regulation, the facility, in respect of which this project was originally proposed to be engaged in, consisted of a Class 4 wind facility with between 14 and 17 turbines generating a maximum nameplate capacity of 40 MW. The Project continues to include ancillary works including an electrical collector system, a substation, temporary construction areas, and access roads.

Proposed Change:

Following consultation with stakeholders, GVWF has decided to remove turbine T107 from the Project layout (see map). In addition, GVWF has opted to increase the size of the construction area for the transformer station, remove the eastern access road option for turbine T112, and move the access road to turbine T110 to run east-west from Sideroad 27/28. The locations for the remaining turbines, substation, and infrastructure, remain unchanged.

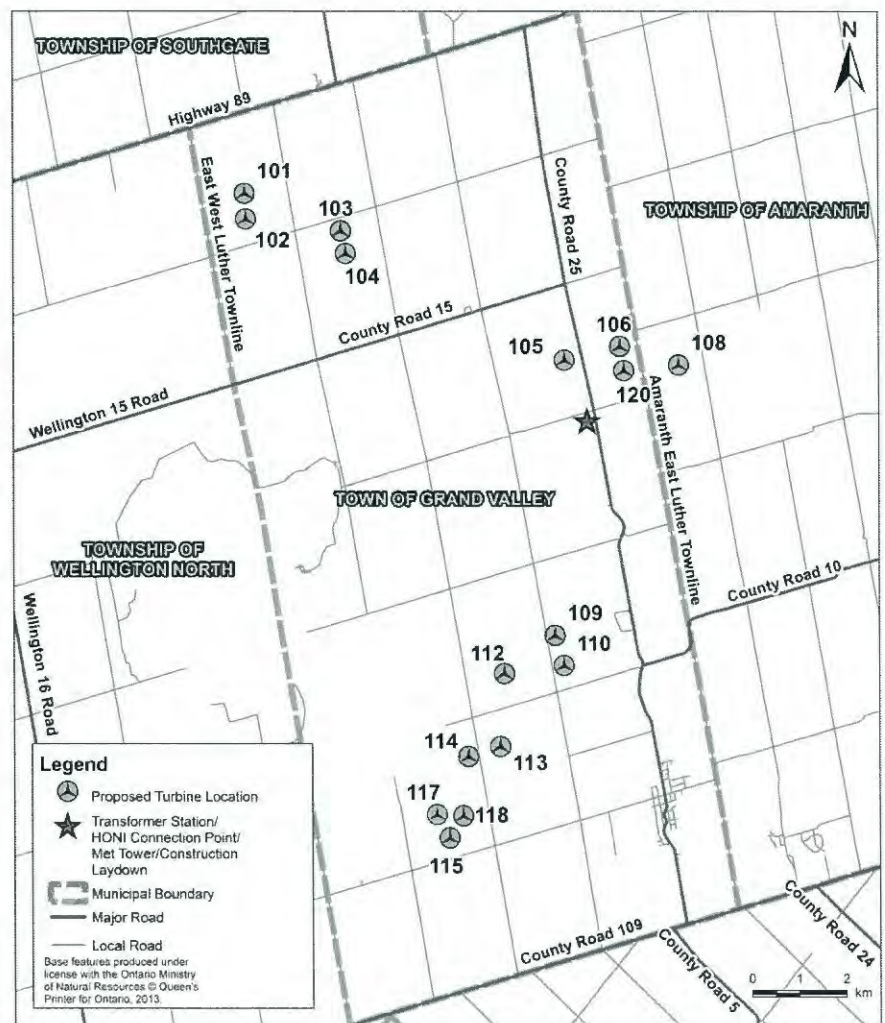
Documents for Public Inspection:

Further details regarding the proposed change to the Project are provided in the Modification Document (July 2, 2014) on the Project website at: <http://www.vereseninc.com>

Project Contacts and Information:

To learn more about the Project, to communicate questions or comments, or to be added to our Project distribution list, please contact the Project team via email at gvwf@vereseninc.com or by telephone at 1-855-705-3280. Comments and questions can also be directed to:

Grand Valley Wind Farms Inc.
P. O. Box 21103
RPO Meadowvale
Mississauga, ON L5N 6A2



GRAND VALLEY WIND FARM INC.



10

AUG 14 2014



PRESS RELEASE

County of Dufferin
55 Zina Street
Orangeville, ON L9W 1E5

For Immediate Release: July 17, 2014

New Affordable Housing in Shelburne - Units Available

Orangeville, ON - The County of Dufferin is pleased to announce that the renovations to the former Shelburne Hospital are complete. Tenants started moving into the new affordable housing units for seniors, in Shelburne on July 1, 2014. The Dynes Grey Apartments contains a mix of 1 bed and 2 bed units for seniors, 24 units in total.

Building on the principles of Ontario's Long-Term Affordable Housing Strategy (LTAHS), the Investment in Affordable Housing for Ontario program (IAH) continued the success of the Canada-Ontario Affordable Housing Program (AHP). The Dynes Grey project was supported by \$850,000 in funding through the IAH Program. The IAH is a four-year program that will end on March 31, 2015. Year 1 (2011-12) is a transitional year. The full program being delivered in Years 2 to 4 (2012-13 to 2014-15).

If you are 60 years of age or above and are in need of a one-bedroom unit, please contact the County of Dufferin Housing Division at 519-941-6991, ext. 2202. Applications can also be found on the Housing Access Dufferin section on the County of Dufferin website at: <http://www.dufferincounty.ca/residents/housing-programs-and-services>

The market rent is currently \$862 per month and the affordable rent is \$689 per month. Affordable Rent is based on 80% of the Average Market Rent. There are 12 X 1 bed units available. Contact Housing staff for further details on eligibility criteria.

-30-

Media Contacts:

Pam Hillock, Clerk/Director of Corporate Services
phillock@dufferincounty.ca

Keith Palmer, Director of Community Services
kpalm@dufferincounty.ca



Save the Date

Tuesday November 18th, 2014

Please join the Township of Amaranth
for our annual

Economic Development Breakfast

This year's theme: *Changes in Farming in Rural
Amaranth and Farming as an Investment*

Township of Amaranth
Municipal Office
374028 6th Line
Amaranth, ON
L9W 0M6

NW Corner of the 6th Line and County Road 10





LEGISLATIVE ASSEMBLY



ERNIE HARDEMAN, M.P.P.

Oxford

July 17, 2014

Bill Hill, Reeve
Township of Melancthon
RR 6
Shelburne, ON L0N 1S9

Queen's Park Office:
Room 413, Legislative Bldg.
Toronto, Ontario
M7A 1A8

Tel. (416) 325-1239
Fax (416) 325-1259

Constituency Office:
12 Perry Street
Woodstock, Ontario
N4S 3C2

Tel. (519) 537-5222
Fax (519) 537-3577

Dear Bill,

I'm writing to let you know that I was recently appointed official opposition critic for Municipal Affairs and Housing.

I hope to have the opportunity to meet with you in the near future to hear your views on the relationship between municipalities and the province, any challenges your municipality is facing, and your thoughts on steps needed to strengthen Ontario's municipalities.

As you may know, I served as Councillor, Mayor and Warden in Oxford before being elected as MPP. During my time in municipal politics, I was also on the board of the Association of Municipalities of Ontario, as well as, chair of ROMA and the Warden's Association of Ontario.

I am also writing to invite you to join the Ontario PC Caucus at our reception during the upcoming AMO conference. The reception will be in the West Ballroom of the London Hilton and will take place on Monday August 18 starting at 8:00 p.m.

As usual, the PC Caucus will also be holding meetings with municipal representatives during the conference. If you would like to arrange a delegation during the conference, please contact me at ernie.hardeman@pc.ola.org or by fax at (416) 325-1259.

I look forward to working with you. If I can be of assistance please feel free to contact me.

Sincerely,

Ernie Hardeman, MPP Oxford
PC Critic for Municipal Affairs and Housing

12

AUG 14 2014



SAVE THE DATE!

Municipal Agriculture Economic Development Forum

October 29 & 30, 2014

Ganaraska Forest Centre, Campbellcroft

Hosted By: Northumberland County,
and the Ministry of Agriculture, Food and Rural Affairs

This is an opportunity for those involved in municipal and local economic development that have agriculture and food (farming, food processing, fibre, bio-fuel) in their portfolio to network, share successes, and learn more about programs targeted to the agricultural sector.

Day One—October 29 Afternoon Bus Tour and Evening Panel Presentation:

Enjoy a tour of Northumberland County's agriculture highlights. Visit a rural business incubator, a family farm market and a tourist attraction that is using local food as part of its attraction. Final stop will be the Ontario Agri-Food Venture Centre, a new niche food processing facility being built by Northumberland County. Evening session at the Ganaraska Forest Centre will feature a panel discussion "What an Economic Developer Needs to Know about Marketing (Regulated and Un-Regulated) in Ontario".

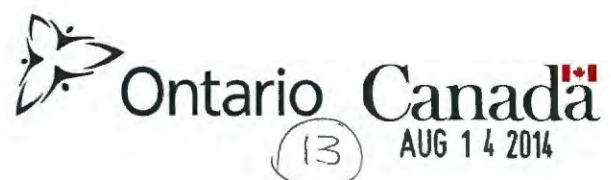
Day Two—October 30—Forum Presentation Topics:

- Agriculture and Food as a Job Creation Opportunity in Your Community
- Land use policies that support a Thriving Farm and Rural Economy
- There's an App for That—How Communities and Agri-Food businesses are using technology
- Challenges in Scaling up a Value Added Business—What's an Economic Developer's Role?
- Creative Solutions to Retaining and Attracting Food Processors in Your Community
- Explore a new tool available to access Agricultural Census Data for your Community

Details and a full agenda will be forthcoming over the next month.
We look forward to your presence and participation!



For more information and a draft agenda visit:
www.ProudlyNorthumberland.ca/2014forum.aspx



(13)

Wendy Atkinson

From: Nimet Manji <Nimet.Manji@heritagetrust.on.ca>
Sent: July-30-14 9:59 AM
To: Nimet.Manji@heritagetrust.on.ca
Subject: Call for Nominations for the 2014 Young Heritage Leaders Program and Lieutenant Governor's Ontario Heritage Awards
Attachments: 2014 Young Heritage Leaders Program and Lieutenant Governor's Ontario Heritage Awards.pdf

Please see the attached correspondence from Prof. Thomas H.B. Symons, Chairman of the Ontario Heritage Trust regarding the call for nominations for the 2014 Young Heritage Leaders program and for the Lieutenant Governor's Ontario Heritage Awards.

Thank you.

Nimet Manji | Executive Assistant

Ontario Heritage Trust

10 Adelaide Street East Suite 302, Toronto, Ontario Canada M5C 1J3

Telephone: 416-314-4903 | Fax: 416-314-4930

Email: nimet.manji@heritagetrust.on.ca

Ontario Heritage Trust - bringing our heritage to life, one story at a time.

Discover Ontario's stories at:

www.heritagetrust.on.ca | www.doorsopenontario.on.ca



please consider the environment before printing this e-mail.



An agency of the Government of Ontario

10 Adelaide Street East
Toronto, Ontario M5C 1J3

Telephone: 416-325-5000
Fax : 416-325-5071
www.heritagetrust.on.ca

July 25, 2014

Greetings,

On behalf of the Ontario Heritage Trust, may I invite you to recognize and celebrate the individuals and organizations in your community who are making exceptional contributions to conserving Ontario's cultural and natural heritage?

The Trust is seeking nominations for the 2014 Young Heritage Leaders program and for the Lieutenant Governor's Ontario Heritage Awards. These awards celebrate excellence, leadership, creativity and innovation in various aspects of conservation including cultural heritage, public education, environmental sustainability, biodiversity, and natural heritage stewardship.

The Lieutenant Governor's Ontario Heritage Awards recognize Youth Achievement, Lifetime Achievement, Community Leadership, and Excellence in Conservation. Nominations for these awards and for the Young Heritage Leaders program will be accepted until September 30, 2014.

There are new categories and criteria this year, and I encourage you to review the information and nomination forms found on the Trust's Recognition Programs webpage at www.heritagetrust.on.ca/recognition.

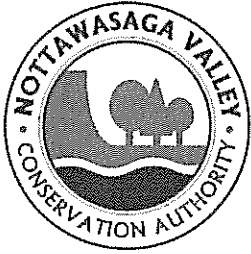
If you have any questions, or require further information, please contact Wayne Kelly, Manager of Public Education and Community Development, at 416-314-4913 or wayne.kelly@heritagetrust.on.ca.

With appreciation for your thoughtful interest in the heritage of our province.

Sincerely,

A handwritten signature in black ink that reads "Thomas H.B. Symons". The signature is written in a cursive, flowing style.

Thomas H.B. Symons, C.C., O.Ont., FRSC, LL.D., D.U., D.Litt., D.Cn.L., FRGS., KSS.
Chairman



FOR IMMEDIATE RELEASE

Groundwater study to enhance source water protection in central Simcoe County

UTOPIA, Ontario, July 23, 2014 – The Nottawasaga Valley Conservation Authority (NVCA) is pleased to congratulate the Ontario Geological Survey (OGS) for undertaking a four-year study of central Simcoe County's surficial geology.

Member Municipalities

Adjala-Tosorontio
Amaranth
Barrie
The Blue Mountains
Bradford-West Gwillimbury
Clearview
Collingwood
Essa
Innisfil
Melancthon
Mono
Mumour
New Tecumseth
Oro-Medonte
Grey Highlands
Shelburne
Springwater
Wasaga Beach

The study by the OGS, a branch of the Ministry of Northern Development and Mines, will provide modern geoscience information to enhance source water protection. This project is a partnership between the OGS, Severn Sound Environmental Association and the NVCA.

"Groundwater is used extensively throughout central Simcoe County to support agricultural and commercial activities and to provide water for residential use. The demand for this water is growing rapidly as our population increases," said Wayne Wilson, NVCA CAO/Secretary-Treasurer. "This study will provide municipalities, the NVCA and community partners with a better understanding of the geology in our area, supporting improved management of our groundwater resources."

The study begins this summer in the municipalities of Clearview, Springwater, Wasaga Beach, Collingwood, Tiny, Tay, Midland and Penetanguishene. In the first year of the study, the OGS will collect data about subsurface geology.

"The ongoing work of the OGS enhances the NVCA's understanding of the geological materials that affect groundwater," said Ryan Post, Hydrogeologist and Source Water Protection Coordinator with the NVCA. "Data from this study will provide insights into our local groundwater supply so that we can make better informed decisions on managing this important resource."

###

Watershed Counties

Simcoe
Dufferin
Grey

About the NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

For more information: Ryan Post, Hydrogeologist, Source Water Protection Coordinator, 705-424-1479 ext. 249, rpost@nvca.on.ca

Member of



Conserving our Healthy Waters

NOTTAWASAGA VALLEY CONSERVATION AUTHORITY * Centre for Conservation
John Hix Conservation Administration Centre * Tiffin Conservation Area * 8195 8th Line * Utopia, On L0M 1T0
Telephone: 705.424.1479 * Fax: 705.424.2115 * Web: www.nvca.on.ca * Email: admin@nvca.on.ca

Denise Holmes

From: Kim Fraser <kfraser@townofshelburne.on.ca>
Sent: August-04-14 11:14 AM
To: Denise Holmes; Jackie Pherrill; Keith McNenly; John Telfer; Shawnette Crouse; Sue Stone; Cathy Doherty; Debbie Fawcett; Rose Dotten; Kim Perriman
Cc: AJ Cavey; Brian Besley; Bill Hill-home; Geoff Dunlop; Laura Ryan (laura.ryan@lincsat.com); Randy Chambers-Home (randychambers75@yahoo.ca); Walter Benotto; Heather Foster; Ron Webster
Subject: CDRC-Fall/Winter 2014-2015 Recreation Guide
Importance: High

Hello Everyone,

It's time again for me to work on the Fall/Winter 2014-2015 Recreation Guide. The goal is to have it out for distribution for September 11, 2014.

Therefore, I am asking for submissions for Monday, August 18th, or earlier. Please begin thinking and putting together content. The CDRC will be looking to offset some costs with submissions of content. However, we will continue to provide the four (4) funding municipalities up to 1/2 page of content at no cost.

Additional content will cost \$45 per 1/4 page, \$80 per 1/2 page and \$150 per full page.

I continue to ask for input and assistance where ever possible. Please contact me at your earliest convenience for further information.

Thank you and have a great day.

Kim Fraser
Centre Dufferin Recreation Complex
Facility Administration Manager
(519) 925-2400

Total Control Panel

[Login](#)

To: dholmes@melancthontownship.ca [Remove](#) this sender from my allow list
From: kfraser@townofshelburne.on.ca

You received this message because the sender is on your allow list.



FOR IMMEDIATE RELEASE

Go Green to Keep it Blue!

NVCA offers grants to improve stream habitat and water quality

Utopia, Ontario, July 31, 2014 – Through the Healthy Waters Program, the Nottawasaga Valley Conservation Authority (NVCA) is offering free site visits, technical support and funding for projects that improve stream habitat and water quality.

Member Municipalities

Adjala-Tosorontio

Amaranth

Barrie

The Blue Mountains

Bradford-West Gwillimbury

Clearview

Collingwood

Essa

Innisfil

Melancthon

Mono

Mulmur

New Tecumseth

Oro-Medonte

Grey Highlands

Shelburne

Springwater

Wasaga Beach

"The 2013 Nottawasaga Valley Watershed Report Card gave us a "C" for stream health, so we have some remediation work to do," said Shannon Stephens, NVCA's Healthy Waters Program Coordinator. "These grants will help landowners, businesses and community groups take on projects that will enhance our streams, rivers and lakes and ultimately improve surface water quality. It's all about taking care of the places we love!"

The grants cover between 30 to 100% of project costs. Eligible projects include:

- stream- and lake-side native tree, shrub and meadow planting
- decommissioning and/or building stream bypasses, dam bottom-draws and fishways for on-stream ponds
- rehabilitating priority streams
- fencing to keep livestock out of waterways and wetlands
- installing barn eaves and berms to reduce runoff volume
- manure storage and runoff treatment
- nutrient management plans/strategy
- improving fuel, chemical and pesticide storage
- advanced treatment septic system upgrades
- well decommissioning

Grant approval is based on project eligibility, cost, expected environmental benefit and available funding. Projects must be pre-approved; completed projects are not eligible.

Call Shannon Stephens at the NVCA at 705-424-1479 ext. 239 or visit www.nvca.on.ca for Healthy Waters Program information or to book your initial site visit.

Watershed Counties

Simcoe

Dufferin

Grey

Not a landowner but want to help? Sometimes what's needed are a few helping hands! Visit the NVCA's website to find out about upcoming volunteer tree planting and stream restoration events.

The Healthy Waters Program is funded by the NVCA's 18 member municipalities, as well as chapters of the Ontario Federation of Agriculture,

Member of



Conservation
ONTARIO
Nature Champions

Conserving our Healthy Waters

NOTTAWASAGA VALLEY CONSERVATION AUTHORITY * Centre for Conservation
John Hix Conservation Administration Centre * Tiffin Conservation Area * 8195 8th Line * Utopia, On L0M 1T0
Telephone: 705.424.1479 * Fax: 705.424.2115 * Web: www.nvca.on.ca * Email: admin@nvca.on.ca

Christian Farmers Association, Canada-Ontario Agreement, Environment Canada, Sustain Our Great Lakes Foundation, Dufferin Simcoe Stewardship Network, TD Friends of the Environment, RBC, UPS, Nature Conservancy Canada, and private and corporate donations. Donations to the program go directly towards improving the environment and are eligible for a tax receipt.

- 30 -

About the NVCA:

The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contacts:

Shannon Stephens, Healthy Waters Program Coordinator
705-424-1479 ext. 239, sstephens@nvca.on.ca

Heather Kepran, Communications & PR Coordinator
705-424-1479 ext. 254, hkepran@nvc.a.on.ca

Photo thumbnail and description (high-res jpeg attached to email):

Creemore Public School students help a local Mennonite farmer plant trees this spring along a newly created stream buffer. The farmer helped protect the creek by fencing his livestock out and establishing a natural buffer.



Ministry of
Municipal Affairs
and Housing

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel. 416-585-7000
Fax 416-585-6470
www.ontario.ca/MAH

Ministère des
Affaires municipales
et du Logement

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. 416-585-7000
Téléc. 416-585-6470
www.ontario.ca/MAH



JUL 23 2014

14- 63970

Your Worship
Mayor Bill Hill
Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

Dear Mayor Hill:

Thank you for your municipality's request for funding under the Ontario Disaster Relief Assistance Program (ODRAP) for costs associated with the severe winter storms in Dufferin that occurred from January 24 to February 1, 2014. I am pleased to be able to respond to you.

ODRAP is designed to provide disaster assistance in situations where damage to private property or municipal infrastructure are so extensive that the cost of recovery would exceed the financial capacity of a community.

I am advised that the Township of Melancthon's costs associated with the storm, primarily for costs related to staff overtime, contracted services, shelter operations, opening the emergency operations centre and equipment rental, are estimated to be \$41,918.88. After careful consideration of the information provided, along with analysis conducted by ministry staff, I have concluded that the amount of these estimated damages is not beyond the financial capacity of the County to manage. As a result, I am not prepared to determine the municipalities within the County of Dufferin a disaster area for the public ODRAP purposes.

Should you or Council have any questions about the ODRAP requirements for eligibility, please contact Ms. Tammy Lomas-Jylha, Manager Local Government in the Central Municipal Services Office in Toronto. She can be reached by telephone at 416-585-6379, or by email at tammy.lomas-jylha@ontario.ca.

Best regards,

Ted McMeekin
Minister

18

AUG 14 2014

**Ministry of
Municipal Affairs
and Housing**

Municipal Services Office
Central Ontario
777 Bay Street, 13th Floor
Toronto ON M5G 2E5
Phone: 416-585-6226
Fax: 416-585-6882
Toll-Free: 1-800-668-0230

**Ministère des
Affaires municipales
et du Logement**

Bureau des services aux municipalités
Centre de l'Ontario
777, rue Bay, 2nd étage
Toronto ON M5G 2E5
Téléphone: 416-585-6226
Télécopieur: 416-585-6882
Sans frais: 1-800-668-0230



Ontario

July 25, 2014

Denise Holmes, CAO Clerk/Treasurer
Township of Melancthon
157101 Highway 10
RR#6
Shelburne, ON L9W 2Y8

Dear Ms. Holmes:

**Subject: Township of Melancthon – Draft Official Plan (Revised March 2014)
MMAH File #: 22-DP-0002-13001**

As you are aware, staff from the Township and Province recently met on July 21st to discuss the updated Draft Official Plan for the Township of Melancthon (March 2014 version).

The purpose of the meeting was to share and discuss additional comments and modifications from the province on the Draft Official Plan that resulted from the recent changes to the Provincial Policy Statement (PPS), 2014 and to address further comments from the Ministry of Agriculture, Food and Rural Affairs with respect to the identification and protection of prime agricultural areas. While a number of mapping revisions have been recommended to refine the Agricultural designation, many of the other proposed policy modifications are minor in nature and are intended to enhance the existing policies or to improve consistency with the new PPS.

Based on the discussions between staff, it appears that the many of our comments and concerns will be addressed in the final draft of the Official Plan with the exception of policies related to mineral aggregate resources. Despite a number of changes to the Plan by the Township to address this matter, provincial staff are still concerned with the collective policy framework and believe that it may impact mineral aggregate operations and impede access to the significant bedrock resources that exist within the Township of Melancthon.

While the Ministry would prefer to have further dialogue with the Township on the proposed policy framework prior to the Plans adoption, it recognizes that further modifications can be implemented through the Minister's Decision, as the approval authority. In fact, additional modifications will likely be incorporated into the adopted Official Plan in any event, in order to reflect the new County of Dufferin Official Plan (anticipated to be adopted on August 28th).

Moving forward, provincial staff are committed to engaging the Township and continuing dialogue on any future modifications that may be proposed to the Township's Official Plan.

If you have any questions or require any additional information, please contact me at (416) 585-6063, Andrew Doersam at (416) 585-6451, or Laura Daly at (416) 585-7578.

Yours truly,



Mark Christie, MCIP, RPP
Manager, Community Planning and Development

c: Jackie Van de Valk, OMAFRA
Megan Eplett, MNR



July 21, 2014

Via: Mail

Denise Holmes, A.M.C.T.
CAO/Clerk
Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

Dear Denise:

Re: Drainage Superintendent Services
File No.: D-ME-SUP
Project No.: MSO019743.2014

As we are into the second half of the business year, we would appreciate updating our account for Professional Services. The enclosed invoice covers the time period from April 1, 2014 through June 30, 2014.

The work undertaken during this period includes the following:

April 2014

- Discussion with owner regarding poor drainage at Curphy Drain. General discussion that field investigation needed after spring run-off.
- Review beaver dam and flooding issues on 5th Line upstream of McCague Drain. Attend on-site for field investigation of the area between the 5th Line and the McCague Drain. Note large beaver dam downstream of the 5th Line as the cause of the road being flooded. General discussion with Public Works regarding our investigation and possible remedies. Further discussion with trapper regarding dam location.
- Request from Contractor regarding costs for required road crossings under the Drainage Act. General discussion on procedures under the Act. Further discussion with Public Works regarding the above.
- Review Curphy Drain file regarding concern about flooding issues.

May 2014

- Discussion with Dale Rutledge regarding beaver dam creating flooding on Henry Drain. Forward nuisance beaver application to County for trapping.

- General discussion with owner regarding beaver dam and flooding on Westicott Drain. General discussion with trapper regarding status of trapping and timing for removal of dam. General discussion with Contractor regarding beaver trapped and dam to be removed when working on adjacent property.
- On-site to Ferguson Drain for field investigation regarding cleanout request by Jim Black. General discussion with owner regarding work done privately.
- On-site to Bradley-French Drain for further field investigation and general discussion with affected owners.
- On-site investigation and walk over with Adam Vander Zaag to discuss possible maintenance work on 'D' Drain of the Ferguson Drainage Works.
- Investigation of Stinson Drain as a result of request for maintenance work.
- Investigation of McCue Drain as a result of request for maintenance work.
- Set new Benchmark for the installation of a proposed new farm crossing on the Westicott Drain.
- Received copy of Council's resolutions to investigate the Wetherall and Levi Allen Drainage Works.
- Telephone discussion with Richard Harrington owner of Lot 41, Con. 3 N.E. regarding his need for an outlet and having a Tiling Contractor review the site.

June 2014

- On-site to Curphy Drain for field investigation regarding a flooding concern.
- On-site to Levi Allen Drain for field investigation regarding a cleanout request. General discussions with owners regarding their concerns.
- Request from Tiling Contractor regarding any concerns with Brinkley's systematic tile outlets at 10th Line and at Townline Road. On-site with Contractor for field investigation and further discussion with Public Works regarding our findings.
- Further telephone discussions with affected owners regarding the proposed cleanout of the Levi Allen Drain.
- Update ownerships on plan for proposed Levi Allen Drain cleanout.
- Received draft municipal drain classification maps from DFO with request to review the drain locations and their classification. Reviewed the maps and corrected the drain locations where necessary. Also reviewed the drain classifications and submitted the maps to DFO for correction.
- On-site for CSP installation on the Christie Johnson Extension Drainage Works. Culvert on-site is too small for installation in main drain. Discussion with Robin Tripp that installation of undersized culvert is not acceptable.
- Investigation of the 'D' Drain of the Ferguson Drainage Works as a result of request for maintenance work.
- Complete DFO "Notification of Drain Maintenance" for the proposed cleanout of the Stinson Drain and forward to Fisheries and Oceans and to Nottawasaga Valley Conservation Authority.
- Complete NVCA "Application for Development, Interference With Wetlands and Alterations to Shorelines and Watercourses Permit" for the proposed cleanout of the Stinson Drain and forward to Nottawasaga Valley Conservation Authority.

- Complete DFO "Notification of Drain Maintenance" for the proposed cleanout of the McCue Drain and forward to Grand River Conservation Authority to be reviewed and forwarded to Fisheries and Oceans and Ministry of Natural Resources.
- On-site for CSP installation on the Molter Drain.
- Complete DFO "Notification of Drain Maintenance" for the proposed cleanout of the 'D' Drain of the Ferguson Drainage Works and forward to Fisheries and Oceans and to Nottawasaga Valley Conservation Authority.
- Complete NVCA "Application for Development, Interference With Wetlands and Alterations to Shorelines and Watercourses Permit" for the proposed cleanout of the 'D' Drain of the Ferguson Drainage Works and forward to Nottawasaga Valley Conservation Authority.
- Complete DFO "Notification of Drain Maintenance" for the proposed cleanout of the Bradley-French Drain and forward to Grand River Conservation Authority to be reviewed and forwarded to Fisheries and Oceans and Ministry of Natural Resources.
- Discussions with Donald Hurst regarding the installation of a new farm crossing in Lot 12, Con. 5 S.W. on the Day Drainage Works. On-site to determine location of new crossing. Calculations of grade for culvert inverts.
- Discussions with Donald Hurst regarding municipal drains in Lot 267 and 268, Con. 4 S.W. (former Ruigrok). Review of files and discussion with Mr. Hurst that no drain is present on these lots.
- Site meeting with Paul S. Martin owner of Lot 34 and 35, Con. 6 N.E. regarding possible improvements to the Bradley Drainage Works under Section 4 and Section 78 of the Drainage Act.
- Received authorization from Council to proceed with recommended maintenance work on the Stinson and McCue Drainage Works. Additional follow up with Fisheries and Oceans regarding status of the submitted notifications of pending maintenance work.

As you are aware, the cost of employing a Drainage Superintendent is eligible for a 50% grant. The Ministry has requested that the grant application be submitted yearly. As such the application will be completed for you at year's end.

Should you have any questions or if we can be of any further assistance in the meantime, please call.

Yours truly,

R.J. Burnside & Associates Limited



T.M. Pridham, P. Eng.
Drainage Superintendent
TMP:tw

Enclosure(s) Invoice No. MSO019743.2014 - 2

August 1, 2014

Tim Salkeld, Nottawasaga Conservation Authority
Kim Benner, District Planner, Ministry of Natural Resources and Forestry, Midhurst
Michael Giles, Chief Building Official, County of Dufferin
Denise Holmes, Clerk, County of Dufferin, Township of Melancthon

REQUEST FOR COMMENTS

FILE NUMBER: D/R/2014-2015/89

APPLICANT: Patrick Bourdin
AGENT: No Agent
OWNER: Same as Applicant

LOCATION: Part Lot 13, Concession 1
Fieldway Court
Township of Melancthon, County of Dufferin

RELATED FILES: D/R/2008-2009/070

DESCRIPTION OF PROPOSED DEVELOPMENT: To construct a 1.5 storey, ± 9.14 m (± 30 ft.) high, ± 269.42 sq. m ($\pm 2,900$ sq. ft.) single dwelling [including a ± 48.31 sq. m (± 520 sq. ft.) covered porch] with gravel driveway access; and to construct a 1.5 storey, ± 6.09 m (± 20 ft.) high, ± 66.89 sq. m (± 720 sq. ft.) detached garage/workshop, on an existing 2.02 ha (5 ac) lot. Note: Development requires clearing a ± 22.30 sq. m (± 240 sq. ft.) area adjacent (west) to the existing main clearing and proposes a new septic system.

The attached Development Permit application, which is summarized above, is being sent to you for your review. Your comments and recommendations are requested for the Niagara Escarpment Commission's consideration.

We request your comments by: **August 22, 2014**. If we do not receive your comments, we will assume you have no objection to the proposal. If you require additional time to provide comments, please call immediately.

If you require further information, please contact Michael Baran, at (905) 877-8538 or e-mail: michael.baran@ontario.ca

(For NEC office use only)

NIAGARA ESCARPMENT DEVELOPMENT PERMIT APPLICATION

(Revised April 17, 2014)

THE NIAGARA ESCARPMENT PLANNING AND DEVELOPMENT ACT, RSO, 1990, AS AMENDED

NIAGARA ESCARPMENT COMMISSION232 Guelph Street, 3rd Floor
Georgetown, ON L7G 4B1

Phone: 905-877-5191

Fax: 905-873-7452

Website: www.escarpment.orgEmail: necgeorgetown@ontario.ca

Serving the areas of:

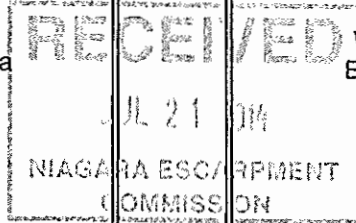
Dufferin County
Region of Halton
Region of Peel
Region of Niagara
City of Hamilton**NIAGARA ESCARPMENT COMMISSION**Box 308, 99 King Street East
Thornbury, ON N0H 2P0

Phone: 519-599-3340

Fax: 519-599-6326

Website: www.escarpment.orgEmail: necthornbury@ontario.ca

Serving the areas of:

Bruce County
Grey County
Simcoe County

- Please ensure that the information you provide in this application is complete and accurate.
- Incomplete or inaccurate information will delay the processing of your application.
- Please contact your local Commission office if you have any questions about your proposal or this application.

1. APPLICANTName: PATRICK BOURDINMailing Address: _____
Street/P.O. Box City/Town Province Postal Code

Phone: _____ Fax: _____ E-mail: _____

2. AGENT (if any)Note: All correspondence will be sent to the Agent where an Agent is designated.

Name: _____

Mailing Address: _____
Street/P.O. Box City/Town Province Postal Code

Phone: _____ Fax: _____ E-mail: _____

3. OWNER (if different from applicant)

Name: _____

Mailing Address: _____
Street/P.O. Box City/Town Province Postal Code

Phone: _____ Fax: _____ E-mail: _____

4. CONTRACTOR (if applicable)

Name: _____

Mailing Address: _____
Street/P.O. Box City/Town Province Postal Code

Phone: _____ Fax: _____ E-mail: _____

5. PROPERTY LOCATION

County/Region Dufferin Municipality Merancthon (former) Municipality _____

Lot 13 Concession 1 and/or Lot 13 Plan 132

Civic Address # N/A (Fire/Emergency #) Street Address Fieldway Court
Horning's Mills

6. LOT INFORMATION

Lot Size 5 acres Frontage ~ 500 ft Depth ~ 500 ft

7. SERVICING

Existing Road Frontage:	<input type="checkbox"/> Municipal	<input checked="" type="checkbox"/> Private	<input type="checkbox"/> Right-of-Way	<input checked="" type="checkbox"/> Year-round
Proposed Road Frontage:	<input type="checkbox"/> Municipal	<input checked="" type="checkbox"/> Private	<input type="checkbox"/> Right-of-Way	<input checked="" type="checkbox"/> Year-round
Existing Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Well	<input checked="" type="checkbox"/> Other: <u>None</u>
Proposed Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input checked="" type="checkbox"/> Private Well	<input type="checkbox"/> Other: _____
Existing Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Septic	<input checked="" type="checkbox"/> Other: <u>None</u>
Proposed Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input checked="" type="checkbox"/> Private Septic	<input type="checkbox"/> Other: _____

8. EXISTING and PROPOSED DEVELOPMENT

Note: "Development" includes the construction of buildings and structures, alterations to the landscape, (e.g. placing fill, drainage alterations, pond construction or alteration), any change of use or new use (e.g. residential to commercial, new home business, etc). If additional space is required please include a separate attachment.

Existing Development: (describe)

Residential None
Recreational _____
Agricultural _____
Commercial _____
Other (e.g., industrial, institutional) _____

Proposed Development: (describe)

44'x24' log home with peaked roof
(12:12 slope) + 20'x24' detached
workshop/garage (with loft
space for storage or game room)

9. EASEMENTS, COVENANTS, AGREEMENTS

Describe the type and terms of any easements, right-of-ways, covenants, agreements or other restrictions registered on or affecting the title of the property and/or attach a copy:

10. DATE OF PURCHASE

Date the property was purchased by the current owner: July 3rd 2013

Date the property will be purchased by the applicant (if purchasing from current owner): _____

Note regarding Sections 11, 12, 13, 14, 15, 16:

Depending on the type or nature of the proposed development and/or the characteristics of the property, supporting information such as Environmental Impact Studies, Landscape Plans, Lighting Plans, Visual Assessments, Grading Plans, Erosion Control Plans, Slope Stability Studies, etc., may be required in support of the following information.

11. CONSTRUCTION DETAILS**PLEASE NOTE**

Ground Floor Area is the total exterior measurements of any building, including attached garages and enclosed decks (as applicable).

Total Floor Area (i.e., total mass) is based on the exterior measurements of the building and includes the total of the ground floor area (including attached garages, etc.), plus walkout basements, plus full or half second storeys, etc.

Maximum Height is measured from the lowest grade (e.g., walkout side), to the peak of the roof.

	Ground Floor Area (Exterior measurements)	Total Floor Area	# of Storeys	Maximum Height (to peak)	Use of structure
Dwelling	1056 sq ft	2900 sq ft	1.5	30 ft	
Dwelling Addition					
Accessory Building 1	Workshop / Garage 480 sq ft	720 sq ft	1.5	20 ft	Workshop / Garage
Accessory Building 2					
Accessory Building Addition					
Other Building					
Demolition (specify what structure)					

*If fill is required for any of the developments proposed above please provide details in Section 12 below.

12. ACCESSORY FACILITIES, STRUCTURES, FILLING, GRADING, etc.

(e.g: Driveways, Decks, Gazebos, Swimming Pools, Tennis Courts, Lighting, Signs, Wind Turbines, free-standing Solar Panels, Hydro Poles/Lines, Retaining Walls, Placement of Fill, Grading, Berms, Parking Areas, Tree/Site Clearing, etc.) (See next page for Ponds)

Describe and provide information such as: dimensions, size, height, amount of fill etc.

52'x10' deck on south side of house (covered by porch)
 gravel driveway (600 ft / 200 tons granular A)
 Removal of tree stumps in existing clearings
 Clear an area of 10'x24' on west side of main clearing.

13. HOME BUSINESS, CHANGE OF USE, NEW USE

(e.g: Establishing a Home Business, Home Occupation, Home Industry or Bed and Breakfast business.
 Converting or changing the use, or establishing a new use on a property or within any dwelling building or structure on a property.)

Describe the proposed business or new use and provide information such as:

Type of business or use, size or area of building &/or land to be occupied or altered by the use, construction or alteration details, number of employees, access, parking, storage details, sales, hours of operation, signage, etc.

Note: A separate, detailed, business overview or plan should be provided.

14. PONDS – New pond / Existing pond work – dredging, maintenance, repair, etc.)

The following information is the minimum information that is required for pond construction or alteration/maintenance. Generally, a hydrology/hydrogeology report and/or an environmental impact assessment is also required.

Pond is: ☐ Proposed ☐ Existing

Type of Pond: ☐ Dug ☐ Spring-fed ☐ Other (e.g., on-stream, by-pass) _____

Use of Pond: ☐ Recreation ☐ Livestock/farm ☐ Irrigation ☐ Other _____

Water Source: ☐ Precipitation/run-off ☐ Springs ☒ Well ☐ Other _____

Size of Pond: Water Area _____ Depth of Water _____
Height of Banks _____ Width of Banks _____

Setbacks: Distance to nearest watercourse, wetland and/or roadside ditch: _____
Distance to nearest existing or proposed septic system: _____

Construction Details/Inflow/Outflow Details, Emergency Outflow/Spillway Details: _____
(describe type of construction, water supply, receiving area or watercourse, etc.)

Erosion/sediment control measures: _____

Placement of excavated material: _____

Finish grading and landscaping: _____

15. AGRICULTURAL DEVELOPMENT

If your proposal involves agricultural land or uses, indicate and briefly describe here; and complete other sections of this application form as applicable. Note: Additional detailed information may be required.

☐ Small Scale Commercial Use Accessory to Agriculture: _____

☐ Mobile Dwelling Accessory to Agriculture: _____

☐ Dwelling in Agricultural Area (near barns – MDS I): _____

☐ Livestock Facility (MDS II): _____

☐ Equestrian Facility (e.g., arenas, riding rings, events): _____

☐ Farm Pond: _____

☐ Winery: _____

☐ Winery Event: _____

☐ Farm Vacation Home: _____

☐ 'Agricultural Purposes Only' (APO) Lot Creation: _____

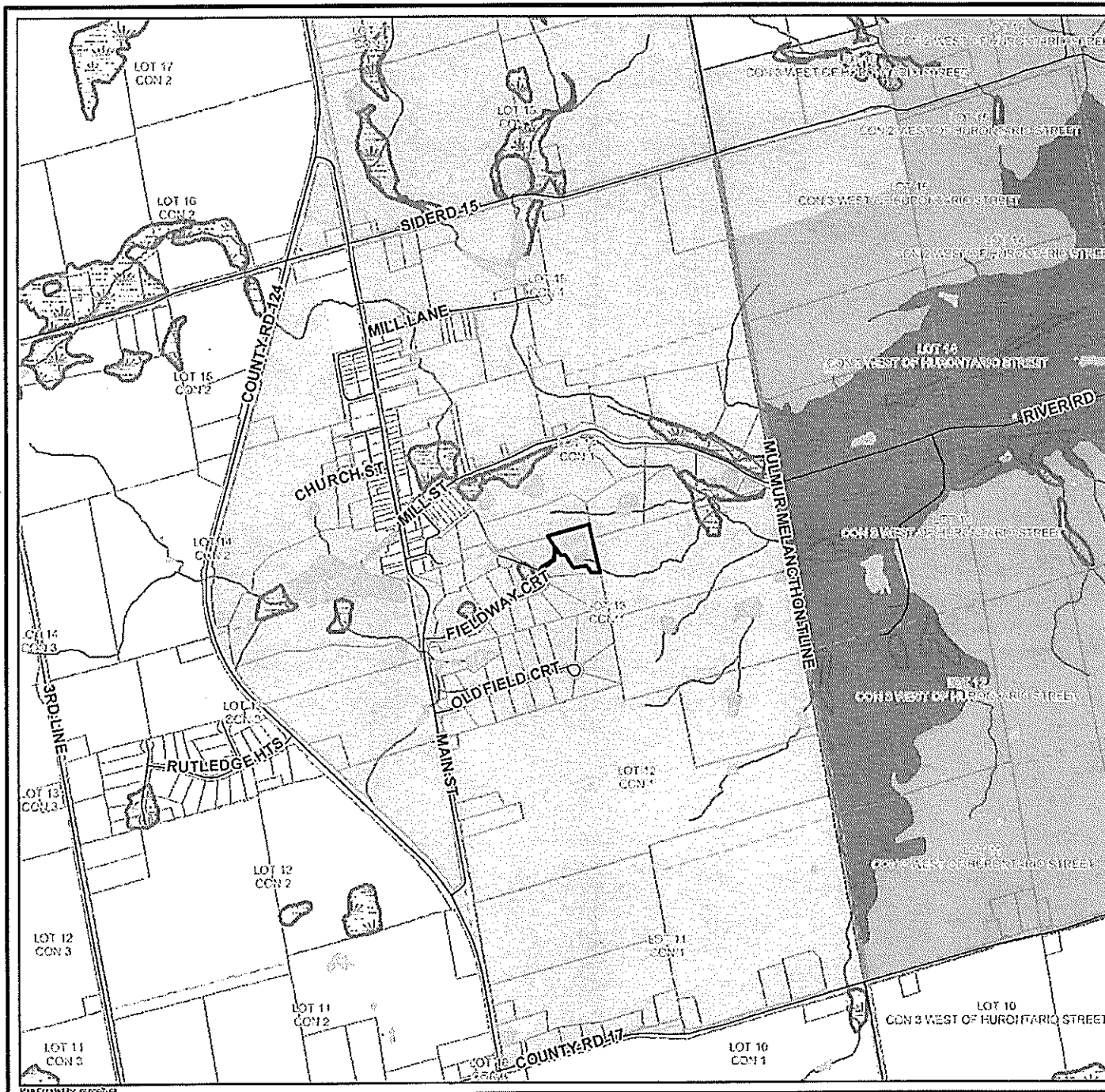
16. LOT CREATION

If this application involves the creation / severance of a new lot, please provide the following information:

i) Existing Lot:	ii) Proposed Lot:	iii) Retained Lot:	iv) Use of new Lot
Frontage _____	Frontage _____	Frontage _____	<input type="checkbox"/> Residential <input type="checkbox"/> Agricultural/APO <input type="checkbox"/> Conservation <input type="checkbox"/> Lot Addition <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial
Depth _____	Depth _____	Depth _____	
Size _____	Size _____	Size _____	

17. OTHER INFORMATION

Additional information to clarify your proposal may be submitted here or on a separate attachment: _____



Map 1A **Niagara Escarpment Plan** **and Development Control**

Bourdin
 File: D/R/2014-2015/089

- Subject Property
- Niagara Escarpment Plan Area
- Area of Development Control
- Plan Designations**
 - Escarpment Natural Area
 - Escarpment Protection Area
 - Escarpment Rural Area
- Niagara Escarpment Parks and Open Space System
- Roads
- Unevaluated Wetlands
- Waterbodies
- Watercourse
- Upper Tier Municipality
- Lower/Single Tier Municipality
- Lot and Concession Boundary
- Parcel Boundary

NOTE: The Niagara Escarpment Plan Designation boundaries shown on this map are approximate and subject to confirmation through site inspection and the application of the Interpretation of Boundaries section of the Niagara Escarpment Plan.

Scale 1:20,000
 0 150 300 450 600
 Metres

Printed on Aug 01, 2014

THIS IS NOT A PLAN OF SURVEY


This map is illustrative only. Do not rely on it as being a precise indicator of location, position or features, nor as a guide to navigation. Data derived from various sources. Map compiled and produced by the Geographic Information Systems (GIS) Department of the Niagara Escarpment Commission, Ministry of Natural Resources.

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Map 2 Lot Configuration

Bourdin
File: D/R/2014-2015/089

 Subject Property

Map Features Legend

Wetlands

 Not Evaluated

Scale 1:5,000
0 30 60 90 120

Metres

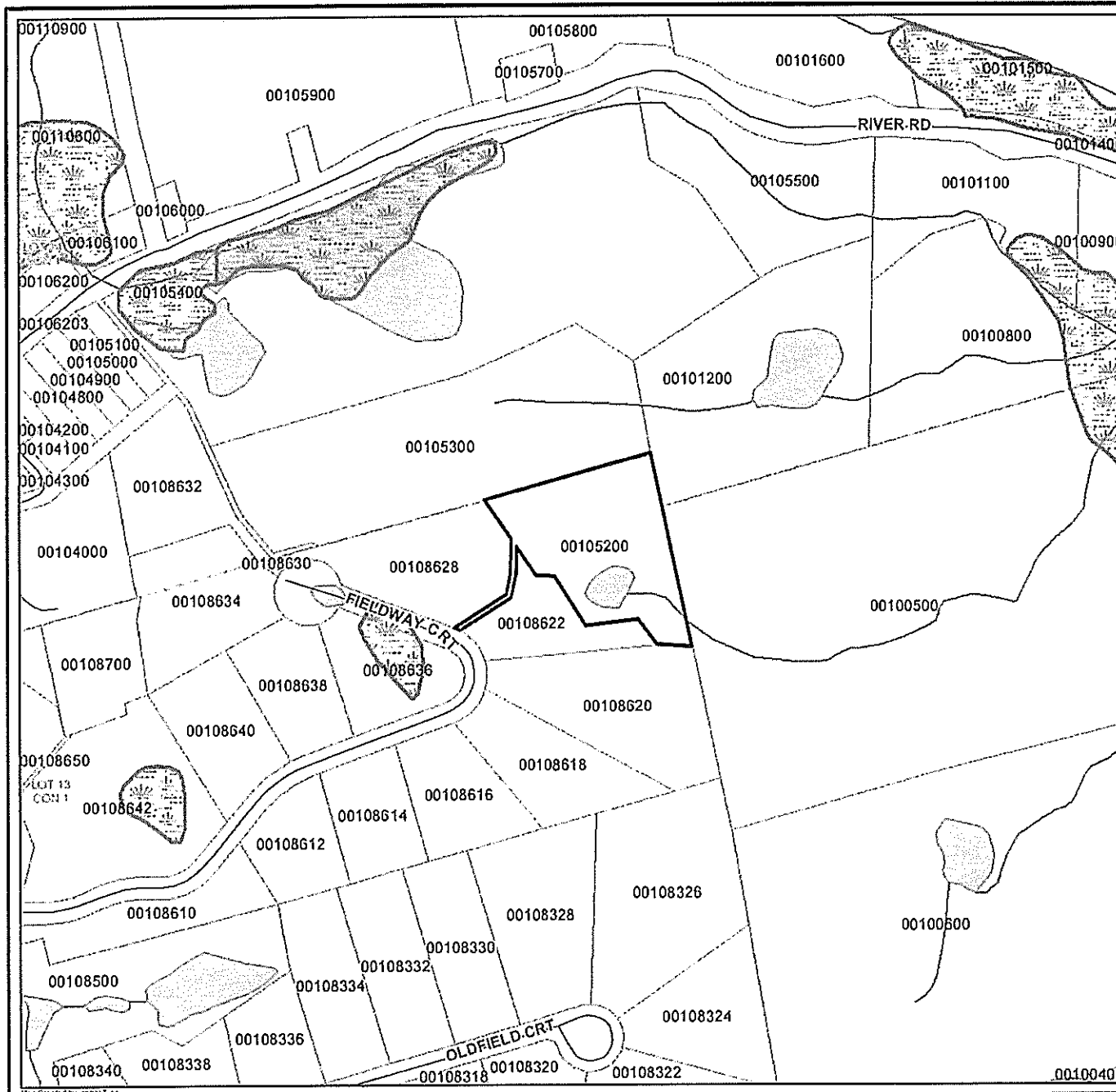
Printed on July 23, 2014

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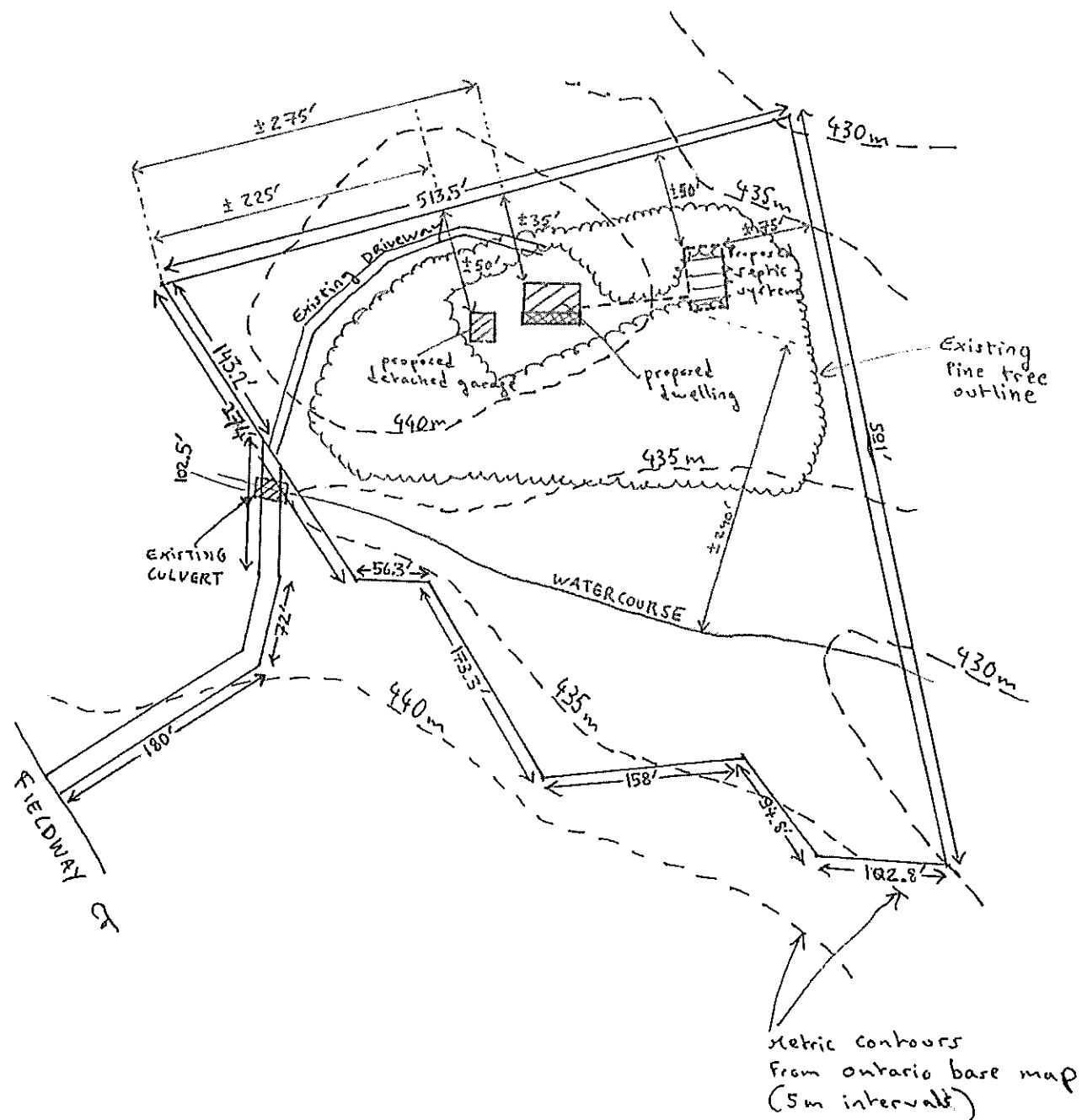
LOT 13
PLAN 132
LOT SIZE = 5 Acres

North

 = building

 = deck/porch

 = tile bed



MAP 3 Site Plan

FILE NO. D/R/2014-2015/089

APPLICANT BOURDIN

Ms. Denise B. Holmes
CAO/Clerk-Treasurer
Dufferin County
157101 Highway 10
Shelburne, ON L0N 1S9

August 5, 2014

Construction Update – Dufferin Wind Power Inc.

Construction of the Dufferin Wind Farm is progressing as planned and cranes are now in position to lift the remaining tower sections for the final 10 wind turbines. The laydown storage area is now completely empty of turbine parts, which are at their final destinations and are awaiting installation. Regarding earth works within the project area: there are currently many machines that are dedicated to moving the subsoil and are also performing final grades, and topsoil is being re-installed as per the original plan. In addition, large sub-surface boulders are being removed along with tree stumps. Once this stage is completed, these areas will be able to return to their pre-construction uses.

The underground collection line now has less than a few hundred meters left for installation and/or termination, and are expected to be complete this week or early of next week. The project substation, located off of Country Road 21, is now in the testing and commissioning phase as planned and final grade on the substation are complete. Reclamation of the land being used for trailer city is imminent. The construction of the transmission line into the substation is on schedule and there are 354 poles in place, with 8% conductor strung. The underground horizontal directional drilling is also underway with two teams working diligently: one team is located at the project switch yard in Orangeville, the other team is located in Shelburne. As per the original plan, just over 2km of trench is being installed with an underground portion through Shelburne and another through Orangeville into the switch yard. The transition stations for overhead lines to underground cables are proceeding as planned, with drilling and concrete pouring now underway.

For more information on construction please contact:

Michelle Sage
Project Administrator
Dufferin Wind Power Inc.
Ph. (519) 306-4000
Cell (519) 216-4241
michelle.sage@clypg.ca

Denise Holmes

From: Tomlinson, Gary (ENE) <gary.tomlinson@ontario.ca>
Sent: August-06-14 3:46 PM
To: Undisclosed recipients:
Subject: DWP Utility Poles
Attachments: NUMBER 5460-98BPH8.pdf

As promised this is another of what will hopefully be regular updates, (at least until the program\remedial work is completed), from this Office as to the issues around the Dufferin Wind Power utility pole construction and sealing program. As there are several new recipients of this e-mail I'm also going to provide some background that several of you will have already seen so we are all more less on the same page with all this.

To start off with:

In the view of this Office there are essentially 4 issues which were in one way all tied up with each other relative to the construction of the utility poles:

1)
Due to the construction methodology being utilized to hold up the utility poles is there the potential for a conduit for surface water to travel to/into the area limestone bedrock, (which is the source of most of the potable water in the area)?

2)
If there is a potential how likely was is it that it could happen?

3)
If the potential is there, what is being done about it?

4)
Is there any issue with the pentachlorophenol, (PCP), treated utility poles being in contact with the soil and/or groundwater?

1)
Possible conduit:
As you are all aware, in order to keep the utility poles standing with the anticipated loads they will be taking the various contractors constructing them in Melancthon Township and to a lesser extent in Amaranth Township have been forced to put down caissons into the relatively shallow limestone bedrock - the caissons are backfilled outside and inside with crushed rock with the pole is inside the caisson. Given that the caissons are in most cases in Melancthon Township bedded into the bedrock, and that a variable number of the sites are subject to the accumulation of surface water in and around the bases of the poles there is a small but nonetheless actual potential for surface water to travel to and possibly into the fractured limestone bedrock. That scenario is certainly concerning to MOECC.

2)
Likelihood:
Once accepting that the potential is there for surface water to travel down the potential conduits, the issue is then will it cause a problem with, in this case, groundwater quality, (remembering that that primary source of potable water in that area is the aquifer in the relatively shallow limestone bedrock). Once looking at the volumes of water involved, the amount of surface water that would be needed to travel down the caisson(s) would have to be extremely large to be able to adversely impact the quantities of water likely to be in the area in the aquifer. Having said all that, it is possible that it can happen, however looking at the construction details of the caissons they are not particularly efficient pathways for large quantities of water.

3)
What is being done:
After assessing the construction methodology of the utility pole bases and concluding that in a limited number of circumstances that the pole bases could cause a conduit for surface water down to or into the relatively shallow fractured limestone bedrock Dufferin Wind Power was approached by MOECC and asked to come up with a methodology and implementation plan to prevent the transmission of surface water down to and/or into the limestone bedrock formation in those potentially vulnerable locations. Dufferin Wind via it's consultants Dillon Consulting proposed a plan whereby pole

bases with a direct connection to or into the limestone bedrock, as well as those that have bases terminating within 2.5 m of the limestone bedrock will be sealed to prevent the transmission of surface water either through the caisson or along the outside of the caisson between it and the hole bored for it.

After discussions and modifications of the plan it has been accepted by MOECC and is now in the process of being implemented by Dufferin Wind and its contractors, (at this point none of the actual physical work has been started, however once the work commences it should be completed within a roughly 2 week period). The sealing program consists of the placement of a bentonite clay seal around the outside of the steel caisson to prevent surface water from traveling down the space between the outside of the hole and the caisson, as well as a bentonite clay seal being placed similarly inside the caisson to prevent surface water running down the inside of the caisson to the bedrock. Additionally the vulnerable pole locations will also have the local area around it sloped/landscaped such as to prevent the accumulation of surface water around the immediate area of the pole. All of the 216 poles in the project north of 89 Highway, (Melancthon Township), and 85 of the remaining 174 poles in the project south of 89 Highway, (Amaranth Township), (where the aquifer containing bedrock is deeper and protected by more overburden), will be sealed as described above. The sealing program is slated to be completed by 15 September, 2014.

MOECC's intention is to, as resources allow, monitor the implementation of the sealing program such that any delays and problems needing MOECC's attention are addressed as quickly as possible and the program meets its stated completion date. It is MOECC's understanding that the County of Dufferin will have consulting engineers acting for it also observing the implementation of the sealing program.

4) Pole Preservation:

I think as everyone is aware the utility poles carrying the power lines from DWP to the Orangeville Hydro One Networks Transformer station have been treated with pentachlorophenol, ("*penta*"), (these poles are fairly unique in these parts as the vast majority of the wood poles we see around here are only butt treated with penta – these particular poles are treated top to bottom; additionally they are all Douglas Fir – from Oregon, and treated in British Columbia – most everything we see around here is cedar or pine of one variety or another).

Penta is an approved federally as a wood preservative for utility poles. Studies have shown that penta treated poles stuck in the ground and exposed to groundwater, (and for that matter those not exposed to ground water), provided the poles are treated in accordance with the applicable CSA Standard, (which is CSA O80.4), (<http://shop.csa.ca/en/canada/wood/canada-c80-series-08-r2012-consolidated/invt/27005992008>), do not present any particular hazard to the natural environment, (read for soil and or ground water), (http://www.hc-sc.gc.ca/cpsps/pest/_decisions/rvd2011-06/index-eng.php). As it turns out the penta binds up tightly and quickly with soil particles immediately in the area where the poles are stuck in the ground and isn't particularly mobile in ground water once that happens.

I guess the second part of the discussion is that the rest of the utility poles in the County, and for that matter the rest of southern Ontario are "butt treated" with penta, (as opposed to being full length treated like these are). The cumulative experience with all those poles in a number of soil and groundwater conditions has been that they have been no particular problem relative to soil and/or ground water and/or surface water impacts.

Most of you have had the same comments and/or questions regarding this so the following is a bit of a Q&A to cover them off:

Q1:

How is DWP and the MOECC going to ensure the safety of the drinking water of residents during the sealing program?

A1:

This Office of the MOECC foresees no additional requirements beyond existing programs currently in place.

Q2:

Will DWP and/or the MOECC be providing water tests for affected wells that include bacterial and chemical analysis?

A2:

See A1 above.

Q3:

Will DWP be ordered to provide all affected residents with UV systems?

A3:

Based on the current set of circumstances this Office of the MOECC foresees no requirement for this.

Q4:

If portions of the utility pole construction now require a remedial program why was an approval issued for the DWP project by MOECC in the first place?

A4:

The Application as presented to this Ministry met the requirements set out for approval of this type of undertaking. Additionally a review of the Application and subsequent Approval by the Environmental Review Tribunal did not identify the errors you refer to. In fairness to all involved, the concept of a utility pole providing a potential conduit for entry of surface water into bedrock aquifers was not previously identified by this Ministry or any proponent, or as far as I can tell specifically as a conduit by any objector to any previous wind energy application(s).

Q5:

Given the need for a sealing program why is the MOECC not revoking DWP's REA until the entire documentation can be reviewed again?

A5:

See A4 above.

Q6:

Will DWP and/or the MOECC be publishing a notice in the local media to advise all area residents of this issue?

A6:

No. See A4 above. Additionally the upper tier municipality, (Dufferin County), lower tier Municipalities, (Melancthon Township and Amaranth Township), and the Wellington Dufferin Guelph Health Unit have been made aware of this situation.

Q7:

Did MOECC approve the construction locations and methodology of the utility poles?

A7:

No the utility pole construction, (technically the transmission of the generated electricity), was approved by the Ontario Energy Board.

Q8:

Some of the caissons that will require sealing already appear to be to some extent or another currently underwater. Will these locations be sealed as well?

A8:

Yes. Any locations that are not in wetlands that are in this condition will be drained, the remedial sealing applied, and the area graded to prevent the accumulation surface water in the area. Similar work will occur in the wetland areas as well, however the area grading will be modified for the wetland conditions.

Q9:

Where can noise complaints be directed relative to the operation of the DWP turbines once they become operational?

A9:

During office hours noise complaints can be directed to the MOECC Guelph District Office, (ask for the Duty Officer), at 519 826 4255\1 800 265 8658 (from area code 519) or 1 888 466 2372 extension 519 826 4255, (from area code 705). After hours complaints can be directed to the MOECC Spills Action Center at 1 800 268 6060.

Q10:

Is there a requirement for the noise emissions from the DWP turbines to be evaluated once they become operational?

A10:

Yes. Please see Sections E and F of attached Renewable Energy Approval 5460-98BPH8 for the specific requirements.

More as it develops.

G.W. Tomlinson

Provincial Officer

Badge # 132

Senior Environmental Officer

Guelph District Office

West Central Region

Ontario Ministry of the Environment and Climate Change

Tel: 519 826 4272

Fax: 519 826 4286

Gary.Tomlinson@ontario.ca



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To: dholmes@melancthontownship.ca [Remove](#) this sender from my allow list

From: gary.tomlinson@ontario.ca

You received this message because the sender is on your allow list.

Denise Holmes

From: Tracey Atkinson <tatkinson@dufferincounty.ca>
Sent: July-15-14 9:49 AM
To: Sonya Pritchard; Denise Holmes (External); Terry Horner (External); Keith McNenly (External); rschwarzer@orangeville.ca; Sue Stone (External); John Telfer (External); jwilson@townofgrandvalley.ca; Doersam, Andrew (MAH); Daly, Laura (MAH); Sybelle.VonKursell@ontario.ca; mark.christie@ontario.ca; tatkinson@townofgrandvalley.ca; Mark Early (External); Christine Gervais (External); chris_mplanningservices@rogers.com; Ron Mills (External); ntuckett@orangeville.ca; planning@townofshelburne.on.ca; Nathan Garland; qhanchard@trca.on.ca; cditner@creditvalleyca.ca; e.downing@SVCA.on.ca; chibberd@nvca.on.ca; Kellie.McCormack@ontario.ca
Cc: Pam Hillock
Subject: DCOP
Attachments: DCOP TAC Meeting Notes July 14 2014.pdf; DCOP Statutory Meetin Notice.pdf

Good morning TAC,

Please find attached the meeting notes from our TAC meeting yesterday.

At the Joint Council Workshop on July 10th some Councillors expressed an interest in having this information for circulation to their Councils such that their local Council would have an opportunity to discuss at a subsequent local Council meeting.

Thank you very much for your input. We are working on revisions to the track changes Official Plan, which we have promised no later than July 23rd. Please also find attached a copy of the Notice of the Statutory Public Meeting. Please post a copy at your municipal office and include in your Council package at the appropriate time.

Thank you again!

Tracey Atkinson, Project Manager
Dufferin County Official Plan
Phone: 519-941-2816 ext. 2508
Toll Free: 1-877-941-2816 ext 2508
tatkinson@dufferincounty.ca

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The Corporation of the County of Dufferin, 55 Zina Street, Orangeville, Ontario.

To: Sonya Pritchard
Tracey Atkinson
From: Chris Tyrrell
Randall Roth
Subject: **Dufferin County Official Plan
Provincial Comments, July 7, 2014
TAC Discussion Summary**

Date: July 14, 2014
Job No.: 14.13222.001.P01
CC:

The following table includes the Provincial comments identified for further discussion/clarification at the TAC meeting on July 14, 2014, and provides a summary of the discussion and directions moving forward.

Province Comment Letter, July 7, 2014 (Letter and Attachment 1)

Policy	Comment/Concern	Provincial policy/ guideline	Recommended Action/Proposed Modification	TAC Discussion Summary/Direction
3.3.2 (d)	This policy contemplates permitting interim servicing solutions where a local municipality has planned municipal servicing.	Clarification required.	Please explain the reason for this policy. We are not aware of a local OP that presently includes such a policy. Consultation with the province should occur prior to approval of an interim servicing policy. This requirement should be explicit in the County OP policy.	<ul style="list-style-type: none">• Policy to provide opportunity to consider interim servicing solutions (until such time as planned higher order servicing is available).• Consultation with the Province to be included.• Policy for interim servicing solutions for the community settlement areas to be considered.• To consider including such policies in S. 7.3 (Sewage and Water Systems).
3.5.1.2	See comments in letter re: Settlement Boundary Expansion The Growth Plan only provides one suite of policies to permit an urban boundary expansion. Presently, none of the three sets of policies conform with the Growth Plan. Recommendations for policy modifications are provided in the attached table.		Please delete this policy. As noted in the letter, a policy which recognizes that a portion of the unallocated will be reserved for Shelburne subject to the completion of the county comprehensive review should be added to the Official Plan within section 3.2. A settlement boundary expansion within Shelburne will be based on the same tests	<ul style="list-style-type: none">• Province did not have the benefit of reviewing the updated policies for S. 3.2 and 3.5 provided in MMM memo dated June 16, 2014 at the time these comments were prepared.• Comments relate to removing redundancies

Policy	Comment/Concern	Provincial policy/ guideline	Recommended Action/Proposed Modification	TAC Discussion Summary/Direction
			identified in policy 3.5.1.1.	<p>in the required comprehensive review tests.</p> <ul style="list-style-type: none"> Some revisions to address provincial policy conformity required. Generally discussed that a Shelburne-specific policy may be appropriate in addition to the annotation to Table 3.2a for a future reserved allocation of an additional 1,600 persons. MMM to review further. Province to provide additional comments on the revised policies in the MMM June 16, 2014 memo.
3.5.2.1 (new 3.5.4.1)	<p>See comment in letter regarding Local Municipal Comprehensive Review</p> <p>Policy 3.5.2 seems to indicate that some hamlet boundaries have not been appropriately delineated and that adjustments to the boundaries may be necessary. This issue/concern was not identified in the Background Report, 2014. This policy suggests that a municipality may initiate a process of “swapping” lands through a municipal comprehensive review. The policy appears to authorize the designation and de-designation of land based solely on a land quantum that does not increase. However, the designation and/or de-designation of land needs to be considered comprehensively and impacts assessed when doing either change in land use. While in principle we support the concept of rationalizing settlement area boundaries, such a rationalization should take place through the official plan review</p>	Growth Plan, policy 2.2.8.2	<p>Remove the third and fourth sentences in the first paragraph of the pre-amble to the policy; Replace “community settlement areas” with “settlement areas” throughout this policy to capture both urban and community settlement areas as part of the LMCR process. Remove the phrase: “for the purpose of an adjustment to the community settlement area boundaries,” in the second paragraph of the pre-amble; Insert the words “and jobs” after the word “population” in sub-policy (e); Remove the second sentence in sub-policy (g), given that the purpose of the LMCR is not to adjust settlement boundaries; Remove all of the sub-items in sub-policy (h) and any reference to a boundary adjustment; instead cross reference policy 3.5.1.1 where a boundary expansion is warranted. Modify sub-policy (i) to indicate that the implementing Official Plan amendment to expand/modify the settlement boundary shall be initiated in conjunction with or subsequent to a corresponding County Official Plan Amendment.</p>	<ul style="list-style-type: none"> Province indicated that such a review should be a County exercise, working with the local municipalities. Any boundary modifications to be established by County, growth allocations between settlements in a Municipality to occur at the local level. While a County OPA is not required, the Local OPA would require County approval. Province to provide further review/comment.

Policy	Comment/Concern	Provincial policy/ guideline	Recommended Action/Proposed Modification	TAC Discussion Summary/Direction
	and comprehensive review processes of the Planning Act and Growth Plan. Consequently, this policy should be removed.			
4.2.3 (b)	This policy states that: "the application of the Minimum Distance Separation Formulae will take its direction from the applicable local planning document." The application of MDS should be consistently applied across the County. The PPS and the County OP already include policies wherein the MDS is required to be applied.	Clarity	Remove the last sentence of the policy as it appears to imply that the MDS is not consistently applied across the County.	<ul style="list-style-type: none"> The intent of the last sentence was that the local municipalities may apply/implement the MDS requirements differently, but in keeping with the MDS requirements. To be revised to clarify wording.
4.2.3 (e)	This policy states that lands may be removed or excluded from prime agricultural areas for conversion to rural areas. The PPS 2014 directs that where certain criteria is met, prime agricultural areas may be used for non-agricultural uses such as extraction of non-renewable resources and limited non-residential uses, without redesignating the land use. The rationale for this policy change is that many of these non-agricultural uses are "temporary" and by maintaining the designation, the long-term use for these lands remains agriculture.	PPS 2014, policy 2.3.6.1	Remove the phrase "or conversion to rural area" from policy 4.2.3 (e)	<ul style="list-style-type: none"> Policy proposed to be revised to clarify that prime agricultural lands to only be removed for settlement area expansions. Policy 4.2.3.1 addresses recreational and non-agricultural uses in the Agricultural Area.
4.2.3.1	The second last sentence of this policy states that permission for non-agricultural uses within the Prime Agricultural Area does not require an amendment to the County OP. Please provide a rationale for this statement.	PPS 2014 policy 2.3.6.1. (b)(4)	Please provide the rationale as to why site specific exceptions to permitted non-agricultural uses does not require a County OPA.	<ul style="list-style-type: none"> Suggested that S. 8.6.1 be revised to provide that a local OPA for the redesignation of prime agricultural areas for recreational or non-agricultural uses require County approval, however a County OPA would not be required.

Policy	Comment/Concern	Provincial policy/ guideline	Recommended Action/Proposed Modification	TAC Discussion Summary/Direction
	The last sentence states that resource extraction is permitted in accordance with policies in Section 4.4.		Clarify this policy by stating that, at a minimum, such uses require a local OPA which maintains the property within the Agricultural designation; but, allows for this temporary use.	
4.4.2	This policy indicates that significant mineral aggregate resource areas are identified on schedule D, consistent with PPS policy 2.5.1. The PPS 2014 also requires municipal official plans to identify all mineral aggregate operations. As such the policy should also indicate that operations are also identified on this schedule.	PPS, 2014 policy 2.4.2.1	Please include in this policy that mineral aggregate operations are also shown on this schedule and update Schedule D to include these operations accordingly.	<ul style="list-style-type: none"> • MMM suggestion that County OP is consistent with PPS in that it requires local municipalities to identify mineral aggregate operations in the local official plan. • The identification of aggregate operations in the County OP would necessitate a County OPA for new operations. • MMAH to review with MNR and report back on whether identification in the local official plans is sufficient to meet PPS, or whether, aggregate operations need to be identified in the County OP (i.e., 'dots'). • Province recommended that Schedule D be amended to also include Bedrock resources with drift thickness of generally 1-8m, in addition to the selected bedrock resource areas.

Policy	Comment/Concern	Provincial policy/ guideline	Recommended Action/Proposed Modification	TAC Discussion Summary/Direction
5.2	<p>See comment re: natural heritage system in letter.</p> <p>We recognize that owing to the short timeline for developing this official plan and the limited resources to undertake the work, the County is not presently in a position to establish a full Countywide natural heritage system. We appreciate, therefore, that the County official plan includes a commitment to develop a natural heritage system strategy and to amend the official plan upon its completion in order to fully identify a natural heritage system for the County. However, in the meantime, in order to be consistent with the PPS 2014, we believe that the County official plan must have as a minimum, a policy framework along with mapping, that identifies those known features and linkages which would become part of the initial natural heritage system, much of which is already provided in Schedule E which includes natural heritage features, and which appear to be much of the white areas shown in the Countryside Area on Schedule C. This work can then be enhanced, upon the completion of the strategy. In support of the identified preliminary system, the OP is required to have policy that sets out the framework of a system, along with policy regarding the maintenance, restoration and possible improvement of the system, as well as criteria for the further identification and development of linkages among features and the provincial natural heritage systems.</p>			<ul style="list-style-type: none"> Province indicated that they are not expecting additional study to develop the NHS. Suggestion to identify a preliminary NHS based on Provincial Plan NHS and the natural heritage features and areas which may be augmented with watercourse linkages. Consider as an overlay on a Schedule. Policy should outline what's anticipated to be included in the ultimate NHS. MMM to prepare preliminary NHS mapping for circulation.
S. 8.6.3	<p>This policy regarding Draft Plan Approval of Plans of Subdivision and Condominium could be enhanced to better assist with the implementation of the Growth Plan by referencing Planning Act provisions that may be applied regarding the lapsing of approval and the de-registering of existing plans of subdivision that do not conform with the OP.</p>	<p>Planning Act, sections 50(4) and 51(32).</p>	<p>Modify the section heading to be more generic, e.g. Plans of Subdivision and Condominium and insert subpolicies such as:</p> <p>"It is the policy of Council:</p> <p>"That if approval of a draft plan of subdivision lapses, opportunities for achieving the growth management policies this Plan shall be considered as part of the development review process.</p> <p>"That if a plan of subdivision or part thereof has been registered for eight years or more, and does not conform to the policies of this Plan, County Council or the Council of the respective local municipality shall use its authority under Section 50(4) of the Planning Act to deem it not to be a registered plan of subdivision."</p> <p>"That County Council or the Council of the respective local municipality shall require that approvals of draft plans of subdivisions include a lapsing date in accordance with</p>	<ul style="list-style-type: none"> Province recommending similar policies in all Growth Plan municipalities to allow them to utilize available planning tools to help achieve better results on older registered plans. Recognized that the policy is not needed to be exercised but provides a statement of Council policy/intent. Revised wording suggested to be included in the OP which recognizes the local municipality as the approval authority for draft plans of subdivision.

Policy	Comment/Concern	Provincial policy/ guideline	Recommended Action/Proposed Modification	TAC Discussion Summary/Direction
			Section 51(32) of the Planning Act."	
Schedule B	The map presently only identifies PSWs, per comments in the letter re: Natural Heritage System, this schedule should include the current NHS for the County.	PPS 2014, policy 2.1.3	Identify the County Natural Heritage System.	<ul style="list-style-type: none"> As discussed in S. 5.2 comments.
Schedule C	<p>Presently, this Schedule applies the Agricultural Area designation to lands where lower tier official plans (in effect, adopted or in draft form) have applied this designation. Where the lower tier OP/OPA is not yet in effect, there may need to be adjustments to the designation shown on this schedule.</p> <p>All areas shown in white have no associated legend item, a legend item (likely Natural Heritage System) should be associated with those lands.</p>	PPS 2014, policy 2.1.3	<p>Further discussion may be required to finalize the Agriculture designation on this schedule.</p> <p>Identify the white areas on the legend.</p>	<ul style="list-style-type: none"> It was discussed that the Agricultural Area mapping on Schedule C may be revised based on the outcome of the local OP/OPAs for Melancthon and Mono. White areas on Schedule B consist of more than just NHS lands, purpose of Schedule B to delineate agricultural and rural areas.
Schedule D	Include existing mineral operations as well as petroleum resources.	PPS, 2014 policies 2.4.2.1 and 2.4.2.2	Include all existing mineral and petroleum operations as well as petroleum resources on the map.	<ul style="list-style-type: none"> As discussed in S. 4.4.2. Petroleum resources to be reviewed for inclusion on Schedule. MMAH to review and advise.
Schedule F	<p>MOE has identified additional sites that may warrant identification on this schedule, please see Attachment 2 to this letter.</p> <p>Consider adding approved waste-disposal sites that may not yet be operating such as the Dufferin Eco-Energy Park (DEEP).</p> <p>Consider adding to this map or providing a separate schedule identifying other man-</p>	PPS 2014, policy 3.2.1	<p>Please contact Gary Tomlinson the environmental officer responsible for Dufferin County regarding additional sites and confirmation of site suitable for this schedule at: 519-826-4272 or gary.tomlinson@ontario.ca</p> <p>Perhaps identify DEEP as proposed waste disposal site.</p> <p>Note: the Oil Gas and Salt Resources Library found at: http://www.ogsrlibrary.com/maps/ identifies a few oil and</p>	<ul style="list-style-type: none"> Local planners to review and comment on additional waste disposal sites identified by MOE. DEEP not intended to be a waste disposal site. Oil and gas hazards to be reviewed for inclusion on Schedule. Wildland fire mapping proposed to be included on a Schedule.

Policy	Comment/Concern	Provincial policy/ guideline	Recommended Action/Proposed Modification	TAC Discussion Summary/Direction
	made hazards such as known oil and gas hazards, and known areas that may be considered "hazardous forest types for wildland fire".		gas hazards within the County. MNR has identified potential areas susceptible to wildland fire, this information can be accessed directly from the MNR office, please contact Kim Benner at 705725-7534.	

Transitional Matters:

It was discussed that active applications that are currently with the Province for review/approval would be transferred to the County on the date of approval of the County Official Plan. However, it was indicated that MMAH assistance would be provided to the County to ensure a seamless transition (particularly for applications that are well advanced by MMAH). MMAH would continue to waive/sign-off on conditions in instances where they were the approval authority. Draft Plans of Subdivision currently with MMAH for approval would be delegated back to the local municipalities, through County By-law upon approval of the County Official Plan.



OFFICIAL PLAN

County of Dufferin Official Plan NOTICE OF STATUTORY PUBLIC MEETING

Pursuant to Section 17 of the *Planning Act*, as amended, the Council for the County of Dufferin will hold a Statutory Public Meeting to receive input on the proposed new County of Dufferin Official Plan. The Public Meeting will be held on:

Wednesday, August 13, 2014 at 7:00 p.m.
County of Dufferin Council Chambers
51 Zina Street (2nd Floor)
Orangeville, Ontario

The County Official Plan establishes policy direction on matters of County significance such as growth management, the promotion of economic development objectives, and the natural environment and resources. Detailed land use planning will continue to be managed and administered locally through the local municipal official plans which will remain in place to guide local decision making.

A copy of the proposed new County of Dufferin Official Plan and background materials will be available by July 24, 2014 on the County's website at www.dufferincounty.ca/planning/ and available for inspection during normal business hours at the County of Dufferin Administration Offices, 55 Zina Street, Orangeville ON, L9W 1E5.

Notification: If you wish to be notified of the adoption of the Official Plan by County of Dufferin Council, you must make a written request to the Clerk, County of Dufferin, 55 Zina Street, Orangeville ON, L9W 1E5, or by email at clerk@dufferincounty.ca.

Submissions: Any person may attend the public meeting and/or make written or verbal representation either in support or in opposition to the proposed Official Plan and is encouraged to provide these comments by Tuesday, August 5, 2014 to the Clerk of the County of Dufferin for inclusion in the Council Agenda.

Delegations: Delegations wishing to speak at the Public Meeting are encouraged to preregister with the Clerk for the County of Dufferin. Those who have preregistered will have priority over non-registered parties. To ensure the meeting is conducted in a timely manner and to ensure everyone has a change to speak, delegates will be given five minutes to address Council. To preregister, please call the Clerk for the County of Dufferin.

Approval of the Official Plan: Upon adoption of the new Official Plan by County of Dufferin Council, the Plan will be forwarded to the Minister of the Ministry of Municipal Affairs and Housing to approve the Official Plan. As such, the proposed Official Plan is not subject to appeal until approved by the Minister.

Appeals: If a person or public body does not make oral submissions at a public meeting or make written submissions to the County of Dufferin before the proposed new Official Plan is adopted by County of Dufferin Council, the person or public body is not entitled to appeal the decision of the Minister of the Ministry of Municipal Affairs and Housing to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the County of Dufferin before the proposed new Official Plan is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to add the person or public body as a party.

Any questions related to this public meeting may be directed to:
Tracey Atkinson, MCIP, RPP
Project Manager, Dufferin County Official Plan
Phone: 519-941-2816 ext. 2508, Toll Free: 1-877-941-2816 ext. 2508
tatkinson@dufferincounty.ca

DATED at Orangeville this 14th day of July, 2014

Pam Hillock, Clerk/Director of Corporate Services
Corporation of the County of Dufferin
55 Zina Street
Orangeville, ON L9W 1E5
Phone: 519.941.2816 ext. 2503
Email: clerk@dufferincounty.ca

BEN RYZEBOL, Director of Public Works
PUBLIC WORKS - TELEPHONE: (519) 941-1065
FAX: (519) 941-1802
email: bryzebol@amaranth-eastgarry.ca



TOWNSHIP OF AMARANTH

374028 6TH LINE, AMARANTH, ONTARIO
L9W 0M6

SUSAN M. STONE, C.A.O./Clerk-Treasurer
TELEPHONE: (519) 941-1007
FAX: (519) 941-1802
email: suestone@amaranth-eastgarry.ca

July 17, 2014

Sonya Pritchard, CAO
County of Dufferin
55 Zina Street
Orangeville, ON L9W 1E5

Dear Ms. Pritchard:

Re: County of Dufferin Official Plan

At the regular meeting of Council held July 16, 2014, the following resolution was set forth.

Resolution

Moved by J. Aultman – Seconded by B. Besley

That whereas there are still basic unanswered, fundamental questions that cannot be resolved prior to the municipal election with respect to the development of a County of Dufferin Official Plan;

Now therefore the Council of the Township of Amaranth request that the County of Dufferin recommend that the Minister of Municipal Affairs grant an extension of the March, 2015 deadline for the County of Dufferin Official Plan to December 31, 2015.

Yours truly,

A handwritten signature in cursive script that reads "Susan M. Stone".

Susan M. Stone, A.M.C.T.
CAO/Clerk-Treasurer
Township of Amaranth

SMS/kp

cc: Dufferin Area Municipalities

2

AUG 14 2014

Denise Holmes

From: Sonya Pritchard <spritchard@dufferincounty.ca>
Sent: July-17-14 4:38 PM
To: Susan Stone; Bill Hill; Tracey Atkinson
Cc: Christine Gervais; kpearl@amaranth-eastgary.ca; Keith McNenly; Mark Early; Denise Holmes; Terry Horner; Ron Mills; Jane Wilson; Tracey Atkinson; ntuckett@orangeville.ca; Karen Canivet; John Telfer; Steve Wever
Subject: RE: County Official Plan

Good afternoon Sue,

I have had the opportunity to speak to the Warden with respect to your email and the resolution from Amaranth Council.

I was surprised to read that there are fundamental unresolved issues from Amaranth's perspective. I realize that the matter of the growth allocations has been an issue for some time; however, I felt there was good progress on this issue at the Technical committee meeting on Monday, July 14. The project team is diligently working to finalize the draft in the next few days and will be incorporating changes as directed by County Council at the July 10 meeting. If you could provide Tracey with specific details with respect to the outstanding issues and concerns the project team will try to provide additional information and clarification to address the concerns.

County Council has previously approved the schedule for the Official Plan project and this timeline has been reaffirmed through each step of the process. As such the project team will be proceeding as previously directed. The Warden has requested that the correspondence be placed on the next County Council agenda.

Regards,

Sonya

Sonya Pritchard, CPA, CMA | Chief Administrative Officer
County of Dufferin | Phone: 519-941-2816 Ext. 2502 | spritchard@dufferincounty.ca |
55 Zina Street, Orangeville, ON L9W 1E5

From: Susan Stone [<mailto:suestone@amaranth-eastgary.ca>]
Sent: Thursday, July 17, 2014 11:04 AM
To: Sonya Pritchard
Cc: Christine Gervais; kpearl@amaranth-eastgary.ca; Keith McNenly; Mark Early; Denise Holmes; Terry Horner; Ron Mills; Jane Wilson; Tracey Atkinson; ntuckett@orangeville.ca; Karen Canivet; John Telfer; Steve Wever
Subject: County Official Plan

Hi Sonya

Please find attached letter regarding resolution passed by Amaranth Council yesterday.

Please advise how this matter will be addressed, as Council feel it is imperative that the County Official Plan process be extended.

Susan M. Stone, A.M.C.T.
CAO/Clerk-Treasurer
Township of Amaranth
Township of East Garafraxa
suestone@amaranth-eastgary.ca
519-941-1007 ext. 227

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Denise Holmes

From: Christine Gervais <cgvais@amaranth-eastgary.ca>
Sent: August-05-14 9:45 PM
To: 'Tracey Atkinson'
Cc: suestone@amaranth-eastgary.ca; 'Denise Holmes (External)'; 'Terry Horner (External)'; 'Keith McNenly (External)'; rschwarzer@orangeville.ca; 'John Telfer (External)'; jwilson@townofgrandvalley.ca; 'Mark Early (External)'; 'Ron Mills (External)'; 'Mark Early'; 'Steve Wever'; ntuckett@orangeville.ca; chris_mplanningservices@rogers.com
Subject: East Garafraxa Comments - Draft County OP July 2014
Attachments: East Garafraxa Comments-Draft CountyOP July 2014.pdf

Hi Tracey,

Please find attached the comments from Township of East Garafraxa.

If you have any questions, please contact me.

Regards,

Christine

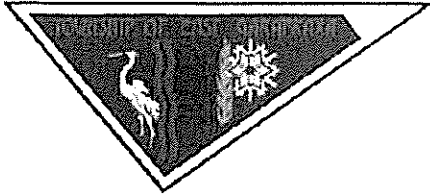
Christine Gervais, MCIP, RPP
Township Planner
TOWNSHIP OF AMARANTH &
TOWNSHIP OF EAST GARAFRAXA
Tel.: 519-941-1007
Email: cgvais@amaranth-eastgary.ca
Website: www.amaranth-eastgary.ca

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191282 13th Line East Garafraxa ON L9W 7B4
Tel# (519)941-1007 Fax# (519)941-1802
Email: township@amaranth-eastgary.ca

August 5, 2014

BY EMAIL ONLY

TO: Tracey Tracey Atkinson, Project Manager
Dufferin County Official Plan
(Email: tatkinson@dufferincounty.ca)

SUBJECT: County of Dufferin Draft Official Plan dated July 2014

Thank you for the opportunity to review and comment on the proposed County of Dufferin Draft Official Plan dated July 2014. The Township of Amaranth's comments are as follows:

- Page 2 – Section 1.1.3 5): This policy should clearly indicate that expansions of urban boundaries do not include expansion of municipal boundaries within another municipality. Expansions of municipal boundaries of an urban settlement area (such as annexations) are a local municipal matter and should be a local municipal decision. This should be reflected in all other policies of the Plan directing on expansions of urban settlements.
- Page 11 – Section 3.1 c): the wording used in the introduction 1st paragraph of Section 3.0 with respect to community settlement areas such as: " and to a lesser extent to the community settlement areas which are able to accommodate additional growth", should be added at the end of Policy 3.1 c).
- Page 13 – Section 3.2.2 d): this Section should provide direction for community settlement area to have access to the reserved future population allocation when able to accommodate additional growth.
- Page 21 – 3.4.2 c) i): there a missing ending bracket in the sentence.
- Page 23 – Section 3.5 (2nd pagaraph): The Township is of the opinion that there is sufficient land in the County to accommodate residential and employment growth, when considering the existing vacant lands of some of the community settlement areas. Therefore, there is not a necessary need for urban settlement expansions.
- Page 24 – Section 3.5.1.1 (last paragraph): A County Official Plan Amendment should not be required. Only a local municipal Official Plan Amendment should be required. The County should only be a commenting agency.
- Page 25 – Section 3.5.2.1 a): A community settlement area should not wait until the 1st review of the County OP to have access to the future reserved population.
- Page 25 – Section 3.5.2.1 ii): This section allows community settlement areas to have access to the future reserved population subject to the requirements of Section 3.5.2. However, in 3.5.2 a) it requires a community settlement area to provide full municipal water and sewer services to be allowed to have access to the future reserved population. The community settlement areas are development driven (by comparison to planned development), which can be accommodated with

a higher density if developed on services such as communal water and sewer services or a mix of municipal and communal services. The Township does not agree with that, and furthermore, does not agree with the requirement for a County Official amendment as the County should be a commenting agency on such matters instead.

Page 27 – Section 3.4.3 (last paragraph): There should not be a requirement for a County Official amendment as the County should be a commenting agency on such matters instead.

Page 46 – 4.2.2 h): The following should be added at the end of the sentence: “The MDS Formulae will be implemented through the applicable local municipal planning documents.” This will allow the application of the exemptions of MDS Guidelines found in the local OPs. The wording addition is also used in Section 4.2.3 b) of the County Draft OP.

Page 51 – 4.3.2 c): The County OP should not prescribe how many lots can be created in the Rural designated area. The PPS does not indicate how many severances can be created. This policy is contrary to the Township Rural severance policies where it allows up to 3 severances which create 4 lots from an original surveyed lot of approximately 40 hectares (100ac).

Page 51 – Section 4.3.3 e): The following part should be deleted: “and the requirements of the local municipal official plan”, and replace by the sentence that is used in section 4.2.3 b): The MDS Formulae will be implemented through the applicable local municipal planning documents.”

Page 54 – 4.4.2.1 (1st paragraph): the following part should be deleted: “The County will manage”. The sentence will then read as follows: “New or expanding mineral aggregate resource operations will be managed in a manner which balances ...”. The County should be a commenting agency.

Page 60 – The requirement of a County-wide NHSS is expensive and will incur unnecessary costs to the municipalities and their residents/tax payers.

Page 65 – Section 5.3: In this section, there should be an opportunity for a proponent making a minor development application to submit a scoped environmental impact assessment in consultation with the Conservation Authority having jurisdiction in the area.

Page 66 – Table 5.1: The measurements of Extent of Adjacent Lands of Natural Heritage Features appear to be excessive in areas outside the Greenbelt Plan Area. The provenance of these requirements should be indicated. Are Conservations Authorities applying these requirements?

Our understanding is that the following requirements of Extent of Adjacent Lands of Natural Heritage Features were applicable. Have they been amended overtime? Would not they be sufficient outside the Greenbelt Plan Area?

- Habitat of Threatened and Endangered Species: 50 metres;
- Significant Forest: 50 metres;
- Significant Wildlife Habitat: 50 metres;
- Significant Valleylands: 50 metres;
- Fish Habitat: 30 metres; and,
- Provincially Significant Areas of Natural and Scientific Interest: 50 metres.

For Unevaluated Wetlands, the County OP requires adjacent land requirement of 120m. It appears more then what is really needed, as 30m appears to be the norm for Conservation Authorities. Please confirm.

Page 66 – Section 5.3.10: See comment above with respect to Section 5.3 at page 65.

Page 68 – Section 5.4.1 h): This should be a local municipal matter.

Page 73 – Section 6.2.1 g): It is unclear how this policy will be applied at the local municipality or County level. Is it currently applied in specific municipalities? It is our understanding that the “two zone concept” is generally reviewed/applied by Conservation Authorities who have in-house professionals to do so. This policy is incomplete.

Page 74 – Section 6.3.1: New and expansion of waste disposal sites should not require an amendment to the County Official Plan but only to the local municipal Official Plan.

Page 85 – Section 7.2.3: The requirement of a DCATT Master Plan is expensive and will incur costs to the municipalities and their residents/tax payers. This should only be done through funding.

Page 87 – Section 7.3.1 (2nd paragraph): The preparation of overall servicing strategies is expensive for community settlement areas which are development driven and where the lands are already designated for future development. Such requirement should be the developers' financial responsibility.

Page 88 – Section 7.3.1 c): It is unclear what is a minor rounding out. At a spring Technical Committee Meeting, the local municipalities requested clarification from MMAH on the term “minor rounding out”, which should be defined in the County OP.

Page 88 – Section 7.3.1 e): Should clearly be indicated that development will only occur on the preferred form of servicing by the local municipality.

Page 88 – Section 7.3.1 g): This is a local municipal matter. Please delete the words: “The County recognizes that”, and start the sentence with “Circumstances may...”

Page 102 – Section 8.6.4: Council has to appoint themselves by by-law to be the Committee of Adjustment. Therefore, the word Council should be deleted.

Page 107 – Section 8.8.1 l): This policy should not apply to private utilities. Furthermore, municipal buildings, activities, services and public utilities should be allowed in all designations without restrictions. Please delete the words “private utilities” and “save and except in significant natural heritage features and areas and the Agricultural Area”.

Schedule C: There is a Rural area missing on this Schedule in the area of County Road 24 and Sideroad 15. Information will be provided to you separately for the correction of this Schedule.

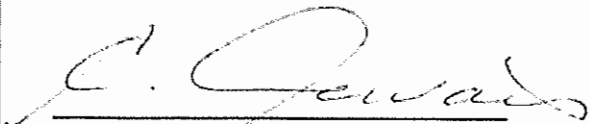
Schedule E: The yellow colour of the Woodlands in the Legend is not reflected on the map. It appears to be a light green colour on the map. Otherwise, there are no woodlands on the map and the light green is not identified in the Legend.

Schedule H: The Township has not provided any indication of adding proposed paved shoulders along East Garafraxa-Erin Townline. No consultation has taken place with the municipality to include this road as part of Active Transportation. Please delete this representation from this Schedule.

Furthermore, we are not aware of an existing off road route in the middle of the Township. Please delete this representation from this Schedule.

If you have any questions with respect to the comments provided above, please do not hesitate to contact us.

Regards,

A handwritten signature in black ink, appearing to read 'C. Gervais', written over a horizontal line.

Christine Gervais, MCIP, RPP
Township Planner

c.c Susan Stone, Township of East Garafraxa (by email)
Chris Tyrell, MMM Group (by email)
Dufferin Municipalities (by email)

Denise Holmes

From: Christine Gervais <cgvais@amaranth-eastgary.ca>
Sent: August-05-14 9:43 PM
To: 'Tracey Atkinson'
Cc: suestone@amaranth-eastgary.ca; 'Denise Holmes (External)'; 'Terry Horner (External)'; 'Keith McNenly (External)'; rschwarzer@orangeville.ca; 'John Telfer (External)'; jwilson@townofgrandvalley.ca; 'Mark Early (External)'; 'Ron Mills (External)'; 'Mark Early'; 'Steve Wever'; ntuckett@orangeville.ca; chris_mplanningservices@rogers.com
Subject: Amaranth Comments - Draft County OP July 2014
Attachments: Amaranth Comments-Draft County OP July 2014.pdf

Hi Tracey,

Please find attached the Township of Amaranth's comments.

If you have any questions, please contact me.

Regards,

Christine

Christine Gervais, MCIP, RPP
Township Planner
TOWNSHIP OF AMARANTH &
TOWNSHIP OF EAST GARAFRAXA
Tel.: 519-941-1007
Email: cgvais@amaranth-eastgary.ca
Website: www.amaranth-eastgary.ca

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To: dholmes@melanctontownship.ca [Remove](#) this sender from my allow list

From: cgvais@amaranth-eastgary.ca

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374028 6th Line Amaranth ON L9W 0M6
Tel# (519)941-1007 Fax# (519)941-1802
Email: township@amaranth-eastgary.ca

August 5, 2014

BY EMAIL ONLY

TO: Tracey Tracey Atkinson, Project Manager
Dufferin County Official Plan
(Email: tatkinson@dufferincounty.ca)

SUBJECT: County of Dufferin Draft Official Plan dated July 2014

Thank you for the opportunity to review and comment on the proposed County of Dufferin Draft Official Plan dated July 2014. The Township of Amaranth's comments are as follows:

- Page 2 – Section 1.1.3 5): This policy should clearly indicate that expansions of urban boundaries do not include expansion of municipal boundaries within another municipality. Expansions of municipal boundaries of an urban settlement area (such as annexations) are a local municipal matter and should be a local municipal decision. This should be reflected in all other policies of the Plan directing on expansions of urban settlements.
- Page 11 – Section 3.1 c): the wording used in the introduction 1st paragraph of Section 3.0 with respect to community settlement areas such as: " and to a lesser extent to the community settlement areas which are able to accommodate additional growth", should be added at the end of Policy 3.1 c).
- Page 13 – Section 3.2.2 d): this Section should provide direction for community settlement area to have access to the reserved future population allocation when able to accommodate additional growth.
- Page 21 – 3.4.2 c) i): there a missing ending bracket in the sentence.
- Page 23 – Section 3.5 (2nd paragraph): The Township is of the opinion that there is sufficient land in the County to accommodate residential and employment growth, when considering the existing vacant lands of some of the community settlement areas. Therefore, there is not a necessary need for urban settlement expansions.
- Page 24 – Section 3.5.1.1 (last paragraph): A County Official Plan Amendment should not be required. Only a local municipal Official Plan Amendment should be required. The County should only be a commenting agency.
- Page 25 – Section 3.5.2.1 a): A community settlement area should not wait until the 1st review of the County OP to have access to the future reserved population.
- Page 25 – Section 3.5.2.1 ii): This section allows community settlement areas to have access to the future reserved population subject to the requirements of Section 3.5.2. However, in 3.5.2 a) it requires a community settlement area to provide full municipal water and sewer services to be allowed to have access to the future reserved population. The community settlement areas are development driven (by comparison to planned development), which can be accommodated with

a higher density if developed on services such as communal water and sewer services or a mix of municipal and communal services. The Township does not agree with that, and furthermore, does not agree with the requirement for a County Official amendment as the County should be a commenting agency on such matters instead.

Page 27 – Section 3.4.3 (last paragraph): There should not be a requirement for a County Official amendment as the County should be a commenting agency on such matters instead.

Page 46 – 4.2.2 h): The following should be added at the end of the sentence: "The MDS Formulae will be implemented through the applicable local municipal planning documents." This will allow the application of the exemptions of MDS Guidelines found in the local OPs. The wording addition is also used in Section 4.2.3 b) of the County Draft OP.

Page 51 – 4.3.2 c): The County OP should not prescribe how many lots can be created in the Rural designated area. The PPS does not indicate how many severances can be created. This policy is contrary to the Township Rural severance policies where it allows up to 3 severances which create 4 lots from an original surveyed lot of approximately 40 hectares (100ac).

Page 51 – Section 4.3.3 e): The following part should be deleted: "and the requirements of the local municipal official plan", and replace by the sentence that is used in section 4.2.3 b): The MDS Formulae will be implemented through the applicable local municipal planning documents."

Page 54 – 4.4.2.1 (1st paragraph): the following part should be deleted: "The County will manage". The sentence will then read as follows: "New or expanding mineral aggregate resource operations will be managed in a manner which balances ...". The County should be a commenting agency.

Page 60 – The requirement of a County-wide NHSS is expensive and will incur unnecessary costs to the municipalities and their residents/tax payers.

Page 65 – Section 5.3: In this section, there should be an opportunity for a proponent making a minor development application to submit a scoped environmental impact assessment in consultation with the Conservation Authority having jurisdiction in the area.

Page 66 – Table 5.1: The measurements of Extent of Adjacent Lands of Natural Heritage Features appear to be excessive in areas outside the Greenbelt Plan Area. The provenance of these requirements should be indicated. Are Conservations Authorities applying these requirements?

Our understanding is that the following requirements of Extent of Adjacent Lands of Natural Heritage Features were applicable. Have they been amended overtime? Would not they be sufficient outside the Greenbelt Plan Area?

- **Habitat of Threatened and Endangered Species:** 50 metres;
- **Significant Forest:** 50 metres;
- **Significant Wildlife Habitat:** 50 metres;
- **Significant Valleylands:** 50 metres;
- **Fish Habitat:** 30 metres; and,
- **Provincially Significant Areas of Natural and Scientific Interest:** 50 metres.

For Unevaluated Wetlands, the County OP requires adjacent land requirement of 120m. It appears more then what is really needed, as 30m appears to be the norm for Conservation Authorities. Please confirm.

Page 66 – Section 5.3.10: See comment above with respect to Section 5.3 at page 65.

Page 68 – Section 5.4.1 h): This should be a local municipal matter.

Page 73 – Section 6.2.1 g): It is unclear how this policy will be applied at the local municipality or County level. Is it currently applied in specific municipalities? It is our understanding that the “two zone concept” is generally reviewed/applied by Conservation Authorities who have in-house professionals to do so. This policy is incomplete.

Page 74 – Section 6.3.1: New and expansion of waste disposal sites should not require an amendment to the County Official Plan but only to the local municipal Official Plan.

Page 85 – Section 7.2.3: The requirement of a DCATT Master Plan is expensive and will incur costs to the municipalities and their residents/tax payers. This should only be done through funding.

Page 87 – Section 7.3.1 (2nd paragraph): The preparation of overall servicing strategies is expensive for community settlement areas which are development driven and where the lands are already designated for future development. Such requirement should be the developers' financial responsibility.

Page 88 – Section 7.3.1 c): It is unclear what is a minor rounding out. At a spring Technical Committee Meeting, the local municipalities requested clarification from MMAH on the term “minor rounding out”, which should be defined in the County OP.

Page 88 – Section 7.3.1 e): Should clearly be indicated that development will only occur on the preferred form of servicing by the local municipality.

Page 88 – Section 7.3.1 g): This is a local municipal matter. Please delete the words: “The County recognizes that” and start sentence with “Circumstances may...”

Page 102 – Section 8.6.4: Council has to appoint themselves by by-law to be the Committee of Adjustment. Therefore, the word Council should be deleted.

Page 107 – Section 8.8.1 l): This policy should not apply to private utilities. Furthermore, municipal buildings, activities, services and public utilities should be allowed in all designations without restrictions. Please delete the words “private utilities” and “save and except in significant natural heritage features and areas and the Agricultural Area”.

Schedule E: The yellow colour of the Woodlands in the Legend is not reflected on the map. It appears to be a light green colour on the map. Otherwise, there are no woodlands on the map and the light green is not identified in the Legend.

Schedule E1: where there are isolated natural features on the map, these isolated ones should not be part of the Natural Heritage System. Only the natural features that have some connectivity between each other should be represented.

Schedule F: A petroleum well is identified on this Schedule near County Rd.12 and HWY 89. We have no knowledge of this feature within the municipality. Please delete it.

Furthermore, the two (2) westerly former waste disposal sites identified are located on private properties for which we have no information of waste disposal sites being at that location in the past. Only the former and active waste disposal site owned by the Township and located between County Roads 11 and 12 are accurate. Please delete the other two sites.

Schedule H: The Township has not provided any indication of adding proposed paved shoulders to Sideroad 5, Sideroad 20 and along Mono-Amaranth Townline nor any proposed signed routes along the small portion of Sideroad 30 east of Shelburne and 10th Line near Waldemar. No consultation has taken place with the municipality to include these roads as part of Active Transportation. Please delete these representations from this Schedule.

If you have any questions with respect to the comments provided above, please do not hesitate to contact us.

Regards,

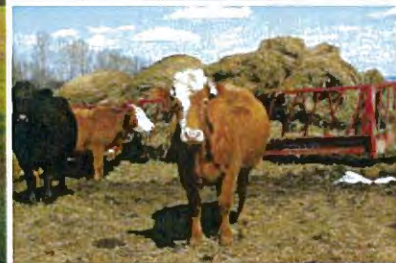
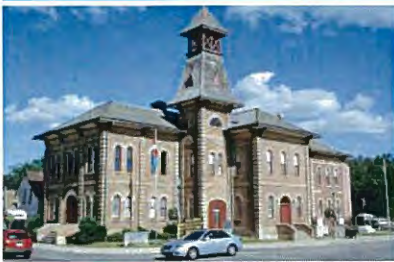


Christine Gervais, MCIP, RPP
Township Planner

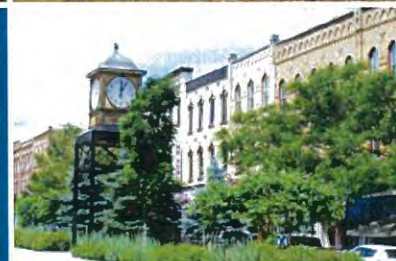
c.c Susan Stone, Township of Amaranth (by email)
Chris Tyrell, MMM Group (by email)
Dufferin Municipalities (by email)

DUFFERIN COUNTY OFFICIAL PLAN | DRAFT

ISSUED FOR STATUTORY PUBLIC MEETING
JULY 2014



AMARANTH
EAST GARAFRAXA
GRAND VALLEY
MELANCTHON
MONO
MULMUR
ORANGEVILLE
SHELburnE





Response to the 30 OFM
Recommendations
on
Fire Protection Services (Fire Prevention)
Pertaining to Mulmur/Melancthon
Fire Department
Service to the
Township of Melancthon

Prepared in conjunction with
Fire Chief Jim Clayton, Mulmur
Melancthon Fire Board, OFMEM, Mayor
Bill Hill and Denise Holmes, CAO/Clerk
August 2014

Recommendation #1

The municipal councils of Melancthon, Mulmur and Shelburne must ensure the completion of a risk assessment in their respective municipalities utilizing the OFM Fire Risk Sub-Model to identify extreme and high risk buildings/occupancies and demographic groups. Councils must then resubmit their Annual Compliance Declaration to the OFM.

Response 1: Melancthon Township has completed the Simplified Risk Assessment. The Township and the Mulmur/Melancthon Fire Department will meet in the beginning of every year and review the Annual Compliance Declaration to ensure the information is accurate and current

Recommendation#2

The municipal councils of Melancthon, Mulmur and Shelburne must ensure that the updated risk assessments for each municipality are used to develop one coordinated, comprehensive fire profile which prioritizes all extreme and high risk buildings/occupancies and demographic groups across all municipalities. Councils must ensure that the comprehensive fire profile is used to develop, evaluate and update public education, fire safety inspection and fire investigations programs and services provided across all municipalities. FPPA 9.(1)(a)

Response 2: Melancthon Township and the Mulmur/Melancthon Fire Department have and will continue to review the Annual Compliance Declaration and ensure it prioritizes all extreme and high risk buildings/occupancies and demographic groups across the Township of Melancthon. Melancthon Council, through the Fire Chief will ensure that the comprehensive fire profile is used to develop, evaluate and update public education, fire safety inspection and fire investigations programs and services provided across their municipality. The Fire Chief will submit a comprehensive report to council annually that satisfies this recommendation.

Recommendation #3

The municipal councils of Melancthon, Mulmur and Shelburne must revise their Establishing and Regulating By-laws to clearly define core services and the levels of fire prevention services based on the comprehensive fire profile for all municipalities. FPPA 9.(1)(a)

Response 3: Melancthon Township has revised their Establishing and Regulating By-Law for the Township which is waiting to be passed by council. The core services and fire prevention policy formed part of the E&R bylaw. It is my understanding that this recommendation will be satisfied upon councils passing.

Recommendation #4

The municipal councils of Melancthon, Mulmur and Shelburne must ensure an operating guideline is developed and implemented to provide written delegation of a chief fire official where referenced in the Ontario Fire Code for sections requiring "approved". FPPA 9.(1)(a)

Response 4: The Fire Chief for the department is the Chief Fire Official by default. Investigations are still under way with respect to Shelburne and how or if they will have a Fire Prevention Officer. Depending on what happens in this regard, the person would only be designated a CFO for the portions they are responsible for. If someone from another municipality was responsible for inspection and enforcement in the agreement area of the municipality then that person could be designated as the CFO for the agreement area as a whole.

Recommendation #5

The municipal councils of Melancthon, Mulmur and Shelburne must develop fire related by-laws and ensure the designation of sufficient staff to ensure the enforcement of municipal fire-related by-laws.

Response 5: The Fire Chiefs will assist in the development of municipal fire related by-laws and recommend the drafting of these bylaws as per our needs and circumstances. The Fire Chief will supply Mulmur/Melancthon Fire Board & Melancthon Township with any request or change of any By Laws that are fire department related.

Recommendation #6

The municipal councils of Melancthon, Mulmur and Shelburne must create an advisory committee with representation from each municipality. Councils must ensure the advisory committee meets annually to develop, coordinate, review and update Establishing and Regulating By-laws, fire board agreements, fire-related bylaws, policies and operating guidelines pertaining to fire prevention services to ensure continuity of service across all municipalities. FPPA 9.(1Xa)

Response 6: Melancthon will not be creating an advisory committee as we feel it will be a duplication of responsibilities of a Fire Board. However, Melancthon will work and develop a policy to be adopted by the Mulmur Melancthon and Shelburne Fire Boards to ensure that there are specific reports generated at least annually to develop, co-ordinate, review and update Establishing and Regulating By-laws, fire board agreements, fire related by-laws, policies and operating guidelines pertaining to fire prevention services to ensure continuity of service across all municipalities, FPPAS-9(1)(a) The CAO's will ensure that this is brought to the attention of the Fire Boards in January of each year to have items completed.

Recommendation #7

The municipal councils of Melancthon, Mulmur and Shelburne must ensure the comprehensive fire profile is utilized to develop a routine fire safety inspection program targeting extreme and high risk occupancies in all municipalities.

Response 7: Mulmur/Melancthon Fire Department will assist the Mulmur/Melancthon Fire Board & Melancthon council in identifying extreme and high risk occupancies and participate in inspections of these buildings as per the Fire Prevention Policy.

Recommendation #8

The municipal councils of Melancthon, Mulmur and Shelburne must ensure the development of an operating guideline for all fire departments that outlines a standard method of conducting complaint, request and routine fire safety inspections across all municipalities. FPPA 9.(1Xa)

Response 8: Fire Prevention & Inspection Policy is currently being presented to Melancthon council for approval. This Policy forms part of the E&R By-law

Recommendation #9

The municipal councils of Melancthon, Mulmur and Shelburne must ensure the development of an operating guideline for all fire departments that outlines a standard method of maintaining and storing fire safety inspections files. FPPA 9.(1Xa)

Response 9: It is recommended that Melancthon Township request past Fire Inspections reports or orders from Fire Officials, a schedule of upcoming inspection dates be delivered and reviewed by a designated township official.

Recommendation #10

The municipal councils of Melancthon, Mulmur and Shelburne must ensure that a fire safety plan is prepared "approved" and implemented in all buildings regulated by Article 2.8.1.1 of the Ontario Fire Code.

Response 10: All buildings in the Township that require Fire Safety Plans will be inspected and the Fire Safety Plans approved by the Chief Fire Official with a copy supplied to the responding fire department and a designated township official.

Recommendation #11

The municipal councils of Melancthon, Mulmur and Shelburne must ensure that personnel in all fire departments who are conducting fire safety inspections be designated as Assistants to the Fire Marshal as outlined in OFM Communiqué 2009- 1324. FPPA 9.(1)(a)

Response 11: More investigation needs to be conducted in this area to ensure that inspectors have the correct Assistant to the Fire Marshal designation for the parts of the municipality they will be conducting inspections in. The Mulmur/Melancthon Fire Chief will maintain this list and meet with the inspectors periodically to address any comments or concerns they may have.

Recommendation #12

The municipal councils of Melancthon, Mulmur and Shelburne must ensure that personnel in all fire departments who are conducting fire safety inspections attend training sessions on OFM Technical Guideline OFM-TG-01-2012 Fire Safety Inspections and Enforcement learn about enforcement options to gain compliance with the Ontario Fire Code. FPPA 9.(1)(a)

Response 12:

The Fire Chief for Mulmur/Melancthon will ensure all persons conducting inspections have attended the training session on OFM Technical Guideline OFM-TG-0-1-2012 Fire Safety Inspections and Enforcement. In the event the inspector has not had this formal training the Fire Chief will arrange for the individual to attend.

Recommendation #13

The municipal councils of Melancthon, Mulmur and Shelburne must ensure the development of an operating guideline for all fire departments to assist in choosing the most appropriate enforcement options pursuant to the Fire Protection and Prevention Act²⁷ and the Provincial Offences Act.

Response 13: We currently have a method in place for fire enforcement of fire related By-Laws.

Recommendation #14

The municipal councils of Melancthon, Mulmur and Shelburne must ensure a review is conducted of all property files maintained by all fire departments to determine if any outstanding Ontario Fire Code violations exist. Then, councils must ensure follow-up/recall inspections are conducted to verify that either compliance with the previous inspection has been obtained or should use options available for remedying Fire Code contraventions and/or fire hazards as per OFM Technical Guideline OFM-TG-01-2012 Fire Safety Inspections and Enforcement 28.

FPPA 9.(1)(a)

Response 14: Melancthon Township will request the property files with Fire Inspections from the Fire Officials from Shelburne and Mulmur. The Fire Chief will review these files and follow up with recommendations and a schedule of re-inspection dates.

Recommendation #15

The municipal councils of Melancthon, Mulmur and Shelburne must ensure the development of an operating guideline or memorandum of understanding that formalizes the relationship between all fire departments and the County of Dufferin Building Department for the purpose of plan reviews, final occupancy inspections and information sharing. FPPA 9.(1Xa)

Response 15: Mulmur/Melancthon Fire Department will work with the County of Dufferin Building Department for dealing with fire code reviews.

Recommendation #16

The municipal councils of Melancthon, Mulmur and Shelburne must designate personnel in all fire departments to receive their Building Code Inspection Number (BCIN) from the Ontario Ministry of Municipal Affairs and Housing if they are going to complete plan reviews and final occupancy inspections. FPPA 9.(1Xa)

Response 16: Currently all the plans review and final occupancy inspections are the responsibility of the Dufferin County Building Department. In the event Melancthon decides to provide this service we will endeavor to have staff designated.

Recommendation #17

The municipal councils of Melancthon, Mulmur and Shelburne must ensure the development of an operating guideline for all fire departments for the development, implementation and location/availability of pre-incident plans for all extreme and high risk occupancies.

Response 17: An Operational Guideline has been drafted to ensure Pre-Incidents are developed and approved by Fire Chief through Fire Safety Inspections.

Recommendation #18

The municipal councils of Melancthon, Mulmur and Shelburne must ensure that a training program on pre-incident planning is developed. Councils must ensure that all suppression and fire prevention personnel in all fire departments participate in all pre-incident planning activities, including training. FPPA 9.(1Xa)

Response 18: An Operational Guideline have been developed to ensure pre-incident planning is developed and ensure that all suppression and fire prevention personnel participate in all pre-incident planning activities.

Recommendation #19

The municipal councils of Melancthon, Mulmur and Shelburne must designate a shared, certified chief fire prevention officer to ensure the capacity to develop, implement, track, and recommend public fire and life safety education programs and to evaluate public education, fire safety inspections and fire investigations programs and activities across all municipalities. FPPA 9.(1)(a)

Response 19: With the education back ground required and the college time needed, it is hard for firefighter to commit to completing the Fire Prevention Officers courses and the sophistication required to complete fire inspections, a shared FPO would be beneficial to ensure that uniform public education programs are addressing the needs of the community.

Recommendation #20

The municipal councils of Melancthon, Mulmur and Shelburne must ensure the development of an operating guideline for all fire departments outlining the implementation of the OFM's Alarmed for Life³¹ smoke alarm program, and include strategies to enforce the smoke alarm legislation, to ensure continuity of service and consistent messaging across all municipalities.
FPPA 9.(1Xa)

Response 20: We have a current operating guideline for the OFM's Alarmed for Life smoke alarm program, and include strategies to enforce the smoke alarms in our community.

Recommendation#21

The municipal councils of Melancthon, Mulmur and Shelburne must ensure interaction within and between all fire departments for the transfer of information to develop, update and evaluate all public education, fire safety inspection and fire investigations programs.

Response 21: Representatives from Melancthon Township will be asked to meet with all Fire Chiefs in their respective areas to evaluate all public education, fire safety inspection and fire investigations programs. Currently meeting minutes are reviewed at council.

Recommendation #22

The municipal councils of Melancthon, Mulmur and Shelburne must ensure that all fire departments report all fire incidents to the OFM that meet the criteria as stated in the fire Marshal's Directive 2011-01: OFM Notification of Fires and Explosions.
FPPA 9.(1)(a)

Response 22: Mulmur/Melancthon Fire Department is already in compliance with the OFM's Directive 2011-01: OFM Notification of Fires and Explosions it is standard procedure for this department, refer to Operational Guideline #1303

Recommendation #23

The municipal councils of Melancthon, Mulmur and Shelburne must ensure the development of an operating guideline for all fire departments outlining the requirements and procedures for post-fire follow-up inspections of a building or occupancy to verify compliance with relevant codes and standards.
FPPA e.(1)(a)

Response 23: Mulmur/Melancthon Fire Department is already in compliance with the procedures for post-fire follow-up inspections of a building procedure for this department; refer to Operational Guideline #1310

Recommendation#24

The municipal councils of Melancthon, Mulmur and Shelburne must ensure the development of an operating guideline for all fire departments outlining the implementation of a fire watch in a building or occupancy where the fire protection systems are out of service as a result of a fire or malfunction.
FPPA e.(1)(a)

Response 24: Mulmur/Melancthon Fire Department is already in compliance with the procedures for Fire Watch & Spark Watch for this department, refer to Operational Guideline #812 & 813

Recommendation # 25

The municipal councils of Melancthon, Mulmur and Shelburne must ensure the development of operating guidelines, a formal indoctrination process and training programs to ensure personnel in all fire departments involved in fire prevention activities are trained as required to perform their municipal and legislative responsibilities and duties. FPPA 9.(1)(a)

Response 25: Currently we only have one trained Firefighter at the level required to conducting Fire Inspections, for the past this was adequate, but discussions of recruiting services from other Fire Prevention Services could decide if more education & certified members are required.

Recommendation #26

The municipal councils of Melancthon, Mulmur and Shelburne must ensure that all fire departments maintain training records for training in fire prevention activities. FPPA e.(IXa)

Response 26: Reports of training are presented in year-end reports with a break-down of topics and time spent on that topic.

Recommendation#27

The municipal councils Melancthon, Mulmur and Shelburne must ensure all fire departments provide all personnel involved in fire prevention activities with the required equipment for the performance of their duties. FPPA 9.(1)(a)

Response 27: Fire Chief has budgeted for Fire Prevention supplies.

Recommendation #28

The municipal councils of Melancthon, Mulmur and Shelburne, in consultation with their legal services, must develop a policy pertaining to the retention of fire department records. FPPA 9.(1Xa)

Response 28: Mulmur/Melancthon Fire Department will supply Melancthon Township with copies of Fire Inspections and Fire Plans from Fire Officials. Copies will be kept on file as per what their document control requires.

Recommendation #29

The municipal councils of Melancthon, Mulmur and Shelburne must ensure that a records management system be developed and implemented across all fire departments to ensure consistency and continuity. FPPA 9.(1)(a)

Response 29: The Fire Chief will work with Melancthon Township to devise a plan to control Fire Inspections from Fire Officials and maintain Fire Inspection files with all other township documents.

Recommendation #30

The municipal councils of Melancthon, Mulmur and Shelburne must develop a timeline for the implementation of the recommendations contained within this report. FPPA 9.(1Xa)

Response 30: Melancthon Township should set up meeting ASAP with the 3 Fire Officials and discuss this report and recommendations and put plan in place with time lines.

Wendy Atkinson

From: Nancy Neale <neale@watson-econ.ca>
Sent: July-30-14 2:40 PM
To: Denise Holmes; Wendy Atkinson
Cc: Andrew Grunda
Subject: Addendum Report
Attachments: Addendum Report.pdf

Hi,

Please find attached the DC Addendum Report. Please post this on your website and as discussed, I think it would be a good idea to advertise that the addendum report is available on the website.

Let me know if you have any questions.

Regards,

Nancy Neale,
Senior Project Coordinator,
Watson & Associates Economists Ltd.
Plaza Three
101-2000 Argentia Rd.
Mississauga, ON L5N 1V9
(905) 272-3600 ext. 234
neale@watson-econ.ca

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**ADDENDUM NO. 1
TO TOWNSHIP OF MELANCTHON**

**DEVELOPMENT CHARGE
BACKGROUND STUDY UPDATE**

FOR PUBLIC CIRCULATION

JULY 30, 2014




Plaza Three
101-2000 Argentia Rd.
Mississauga, Ontario
Canada L5N 1V9

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Fax: (905) 272-3602

e-mail: info@watson-econ.ca

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 Planning for growth

ADDENDUM REPORT

1. BACKGROUND

The Township of Melancthon has undertaken a process to update their Development Charges By-law. Commensurate with the provisions of the *Development Charges Act, 1997*, the Township undertook a Background Study, "Township of Melancthon Development Charge Background Study", dated July 2, 2014 and held the statutory public meeting on July 17, 2014. Council is anticipating the passage of a new Development Charges by-law on September 4, 2014.

Subsequent to the release of the above noted Background Study and public meeting, staff and Council have discussed the non-residential growth forecast and are recommending refinements to the growth in industrial employees anticipated. These refinements are provided herein and result in a change to the proposed non-residential charges and draft By-law.

2. DISCUSSION

2.1 Services to be Amended

The Township's Development Charges Background Study, dated July 2, 2014, reflected the anticipated growth in employees in various development forms including primary, industrial and commercial for two forecast periods, 10 years (2014-2023) and 18 years (2014-2031).

This addendum provides for numerical and textual refinements to the growth forecast and corresponding non-residential development charges. The result of the updates require both calculations and textual changes to that provided for in the July 2, 2014 Background Study.

Based on the above mentioned updates, the changes to be made the Background Study are as follows:

- Growth Forecast:
 - Updated the growth forecast (Chapter 3 and Appendix A) to refine the growth in primary and industrial employees anticipated over the forecast periods (10 year and 18 years). The refinement has been made to reflect that the recent trend in employment on agricultural lands being industrial in nature will not continue in the future at the same rate as which it has over the past few years. Therefore, the employment growth in the industrial sector has been decrease to 8 additional employees over the 10 year forecast (as opposed to 15 as provided in the July

2nd background study) and 13 additional employees over the 18 year forecast (as oppose to 26 provided in the July 2nd study).

- Draft By-law:
 - Updated draft By-law to reflect recalculation of non-residential development charges.

2.2 Updated Development Charges Calculations

The above changes have been incorporated into the calculations. The summary below outlines the current charges vs. the charges as calculated in the 2014 DC report dated July 2, 2014 and the charges calculated in this addendum report for non-residential charges per sq.ft. Note that there is no change to the residential development charges as provided for in the July 4th DC report.

Non-Residential (per ft ² .) Comparison			
Service	Current	Calculated July 2, 2014	Calculated July 28, 2014
Municipal Wide Services:			
Roads and Related	2.97	1.59	2.56
Fire Protection Services	0.19	0.13	0.20
Police Services	-	-	0.01
Outdoor Recreation Services	0.05	0.01	0.02
Indoor Recreation Services	0.36	0.29	0.45
Library Services	0.05	0.04	0.05
Administration	0.20	0.31	0.48
Total Municipal Wide Services	3.82	2.37	3.77

2.3 Changes to Background Report Resulting from Above

Based upon the above, the following revisions are made to the pages within the Background Study (new pages are appended to this report):

- Page (ii) – changes to table to reflect the updated growth forecast and textual changes to reflect updated calculated non-residential development charges.
- Page (iv) – recalculation of Table ES-1 schedule of development charges.
- Page 1-2 – Textual changes to Figure 1-1 to reflect this Addendum report.
- Pages 3-6 and 3-7 – Updated to reflect refinements to industrial and primary employment growth.
- Tables 6-1 to 6-3 – recalculation of the non-residential development charges.
- Appendix A – pages A-8 and A-9 – table updated to reflect refinements to industrial and primary employment growth.

- Appendix E – page E-15 – updated Schedule “B” to reflect recalculated non-residential development charges.

3. PROCESS FOR THE ADOPTION OF THE DEVELOPMENT CHARGES BY-LAW

The changes herein form the basis for the draft By-law being presented to Council. If Council is satisfied with the above changes to the Background Study, and based on the public submissions made at the public meeting, the Background Study (as amended by this report), Addendum Report No. 1 and the amended draft By-law, may be considered for approval by Council.

AMENDED PAGES

Measure	10 Year 2014-2023	18 Year 2014-2031
(Net) Population Increase	306	472
Residential Unit Increase	151	246
Non-Residential Gross Floor Area Increase (ft ²)	26,200	42,200

Source: Watson & Associates Economists Ltd. Forecast 2014

4. On November 5, 2009, the Township of Melancthon passed By-law 2009-22 under the *Development Charges Act, 1997*. The Township amended By-law 2009-22 on December 16, 2010 to include an exemption for non-residential agricultural developments. These by-laws impose development charges on residential and non-residential uses. By-law 2009-22, as amended, will expire on November 5, 2014. The Township is undertaking a development charge public process and anticipates passing a new by-law in advance of the expiry date. The mandatory public meeting has been set for July 17th, 2014 with adoption of the by-law subsequent to the public meeting.
5. The development charges currently in effect are \$5,256 for single detached dwelling units. Non-residential charges are \$3.82 per square foot. This report has undertaken a recalculation of the charge based on future identified needs (presented in Schedule ES-1 for residential and non-residential). Charges have been provided on a Township-wide basis for all services. The corresponding single-detached unit charge is \$6,737 and the non-residential charge is \$3.77 per square foot of building area. For Wind Turbines, the calculated rate is \$4,222 per unit. These rates are submitted to Council for its consideration.
6. The *Development Charges Act* requires a summary be provided of the gross capital costs and the net costs to be recovered over the life of the by-law. This calculation is provided by service and is presented in Table 6-5. A summary of these costs is provided below:

Total gross expenditures planned over the next five years	\$ 3,561,649
Less:	
Benefit to existing development	\$ 2,214,500
Post planning period benefit	\$ 7,750
Ineligible re: Level of Service	\$ -
Mandatory 10% deduction for certain services	\$ 17,917
Grants, subsidies and other contributions	\$ 5,000
Net Costs to be recovered from development charges	\$ 1,316,482

**TABLE ES-1
SCHEDULE OF DEVELOPMENT CHARGES**

Service	RESIDENTIAL				NON-RESIDENTIAL	Wind Turbines
	Single and Semi-Detached Dwelling	Apartments - 2 Bedrooms +	Apartments - Bachelor and 1 Bedroom	Other Multiples	(per ft² of Gross Floor Area)	
Municipal Wide Services:						
Roads and Related	3,921	2,093	1,311	2,790	2.56	3,921
Fire Protection Services	301	161	101	214	0.20	301
Police Services	11	6	4	8	0.01	-
Outdoor Recreation Services	66	35	22	47	0.02	-
Indoor Recreation Services	1,463	781	489	1,041	0.45	-
Library Services	183	98	61	130	0.05	-
Administration	792	423	265	564	0.48	-
Total Municipal Wide Services	6,737	3,597	2,253	4,794	3.77	4,222

In accordance with the legislation, the background study and proposed DC by-law will be available for public review on July 2, 2014.

The process to be followed in finalizing the report and recommendations includes:

- consideration of responses received prior to, at, or immediately following the Public Meeting; and
- finalization of the report and Council consideration of the by-law subsequent to the public meeting.

Figure 1-1 outlines the proposed schedule to be followed with respect to the development charge by-law adoption process.

**FIGURE 1-1
SCHEDULE OF KEY DEVELOPMENT CHARGE PROCESS DATES
FOR THE TOWNSHIP OF MELANCTHON**

1. Data collection	March-May 2014
2. Council Workshop	June 5, 2014
3. Public meeting advertisement placed in newspaper(s)	June 27, 2014
4. Background study and proposed by-law available to public	July 2, 2014
5. Public meeting of Council	July 17, 2014
6. Addendum Report and draft by-law available to public	July 30, 2014
7. Council considers adoption of background study, as amended and passage of by-law	September 4, 2014
8. Newspaper notice given of by-law passage	By 20 days after passage
9. Last day for by-law appeal	40 days after passage
10. Township makes pamphlet available (where by-law not appealed)	By 60 days after in force date

- Low density: 3.26
- Medium density: 2.32
- High density: 1.37

5. Existing Units and Population Change (Appendix A – Schedules 2, 3 and 4)

- Existing households as of 2014 are based on the 2011 Census households, plus estimated residential units constructed between 2011 and 2013 assuming a 6-month lag between construction and occupancy (see *Schedule 3*).
- The decline in average occupancy levels for existing housing units is calculated in *Schedules 2 through 4*, by aging the existing population over the forecast period. The forecast population decline in existing households over the 2014 to 2031 forecast period is estimated at approximately 330.

6. Employment (Appendix A, Schedules 8a through 10)

- The employment forecast is derived from the Dufferin County Growth Management Strategy (GMS), 2008. The employment forecasts by employment sector are largely based on the activity rate method, which is defined as the number of jobs in a municipality divided by the number of residents. Key employment sectors include primary, industrial, commercial/population-related, institutional, and work at home, which are considered individually below.
- The Township of Melancthon 2011¹ employment by place of work is outlined in *Schedule 8a*. The 2011 employment base is comprised of the following sectors:
 - 0 primary (approx. 0%);
 - 215 work at home employment (approx. 78%);
 - 35 industrial (approx. 13%);
 - 25 commercial/population related (approx. 9%); and
 - 0 institutional (approx. 0%).
- The 2011 employment estimate by usual place of work, including work at home, is estimated at 275. An additional 40 employees have been identified for the Township in 2011 that have no fixed place of work (NFPOW).² The 2011 employment base, including NFPOW, totals approximately 315.

¹ Derived from 2011 "Place of Work" employment data, Statistics Canada.

² Statistics Canada defines "No Fixed Place of Work" (NFPOW) employees as, "persons who do not go from home to the same work place location at the beginning of each shift. Such persons include building and landscape contractors, travelling salespersons, independent truck drivers, etc.

- Total employment, including work at home and NFPOW, for the Township of Melancthon is anticipated to reach approximately 360 by 2024 and 380 by 2031. This represents an employment increase of 40 for the 10-year forecast period, and 60 for the long-term (2014-2031) forecast period.
- *Schedule 8b*, Appendix A, summarizes the employment forecast, excluding work at home employment and NFPOW employment, which is the basis for the DC employment forecast. The impact on municipal services from work at home employees have already been included in the population forecast. The impacts of municipal services related to NFPOW employees have largely been included in the employment forecast by usual place of work (i.e. employment and GFA in the retail and accommodation sector generated from NFPOW construction employment). Furthermore, since these employees have no fixed work address, they cannot be captured in the non-residential gross floor area (GFA) calculation. Accordingly, work at home and NFPOW employees have been removed from the DC employment forecast and calculation.
- Total employment for the Township of Melancthon (excluding work at home and NFPOW employment) is anticipated to reach approximately 100 by 2024, and 120 by 2031. This represents an approximate employment increase of 30 and 50, over the 10-year and long-term (2014-2031) forecast periods, respectively.

7. Non-Residential Sq.ft. Estimates (Gross Floor Area (GFA), Appendix A, *Schedule 8b*)

- Square footage estimates were calculated in *Schedule 8b* based on the following employee density assumptions:
 - 2,000 sq.ft. per employee for industrial;
 - 600 sq.ft. per employee for commercial/population-related; and
 - 900 sq.ft. per employee for institutional employment.
- The Township-wide incremental Gross Floor Area (GFA) increase is anticipated to be approximately 26,200 sq.ft. over the 10-year, and 42,200 sq.ft. over the long-term (2014-2031) forecast period.
- In terms of percentage growth, the long-term incremental GFA forecast by sector is broken down as follows:
 - industrial – (approx. 62%);
 - commercial/population-related – (approx. 38%); and
 - institutional – (approx. 0%).

TABLE 6-1
TOWNSHIP OF MELANCTHON
DEVELOPMENT CHARGE CALCULATION
Municipal-wide Services
2014-2031

6-2

SERVICE	2014 \$ DC Eligible Cost		2014 \$ DC Eligible Cost	
	Residential	Non-Residential	SDU	per ft²
	\$	\$	\$	\$
1. <u>Roads and Related</u>				
1.1 Roads	295,681	33,201	1,200	0.78
1.2 Depots and Domes	355,573	39,927	1,444	0.94
1.3 PW Rolling Stock	314,667	35,333	1,277	0.84
	965,921	108,461	3,921	2.56
2. <u>Fire Protection Services</u>				
2.1 Fire facilities	9,959	1,118	40	0.03
2.2 Fire vehicles	57,809	6,491	235	0.15
2.3 Small equipment and gear	6,386	717	26	0.02
	74,154	8,327	301	0.20
3. <u>Police Services</u>				
3.1 Small equipment and gear	2,643	297	11	0.01
	2,643	297	11	0.01
TOTAL	\$1,042,718	\$117,085	\$4,233	\$2.77
DC ELIGIBLE CAPITAL COST	\$1,042,718	\$117,085		
20 Year Gross Population / GFA Growth (ft².)	803	42,200		
Cost Per Capita / Non-Residential GFA (ft².)	\$1,298.53	\$2.77		
<u>By Residential Unit Type</u>	<u>p.p.u</u>			
Single and Semi-Detached Dwelling	3.26	\$4,233		
Apartments - 2 Bedrooms +	1.74	\$2,259		
Apartments - Bachelor and 1 Bedroom	1.09	\$1,415		
Other Multiples	2.32	\$3,013		

TABLE 6-2
TOWNSHIP OF MELANCTHON
DEVELOPMENT CHARGE CALCULATION
Municipal-wide Services
2014-2023

SERVICE	2014 \$ DC Eligible Cost		2014 \$ DC Eligible Cost	
	Residential	Non-Residential	SDU	per ft²
	\$	\$	\$	\$
4. <u>Outdoor Recreation Services</u>				
4.1 Parkland development, amenities & trails	10,004	527	66	0.02
4.2 Parks vehicles and equipment	0	0	0	0.00
	10,004	527	66	0.02
5. <u>Indoor Recreation Services</u>				
5.1 Recreation facilities	221,304	11,648	1,463	0.45
5.2 Recreation vehicles and equipment	0	0	0	0.00
	221,304	11,648	1,463	0.45
6. <u>Library Services</u>				
6.1 Library facilities	16,245	855	107	0.03
6.2 Library materials	11,563	609	76	0.02
	27,808	1,464	183	0.05
7. <u>Administration</u>				
7.1 Studies	119,699	12,517	792	0.48
TOTAL	\$378,815	\$26,155	\$2,504	\$1.00
DC ELIGIBLE CAPITAL COST	\$378,815	\$26,155		
10 Year Gross Population / GFA Growth (ft².)	493	26,200		
Cost Per Capita / Non-Residential GFA (ft².)	\$768.39	\$1.00		
By Residential Unit Type	D.P.U			
Single and Semi-Detached Dwelling	3.26	\$2,504		
Apartments - 2 Bedrooms +	1.74	\$1,337		
Apartments - Bachelor and 1 Bedroom	1.09	\$838		
Other Multiples	2.32	\$1,783		

TABLE 6-3
TOWNSHIP OF MELANCTHON
DEVELOPMENT CHARGE CALCULATION
TOTAL ALL SERVICES

	2014 \$ DC Eligible Cost		2014 \$ DC Eligible Cost	
	Residential	Non-Residential	SDU	per ft²
	\$	\$	\$	\$
Municipal-wide Services 18 Year	1,042,718	117,085	4,233	2.77
Municipal-wide Services 10 Year	378,815	26,155	2,504	1.00
TOTAL	1,421,533	143,240	6,736	3.77

**SCHEDULE 8a
TOWNSHIP OF MELANCTHON
EMPLOYMENT FORECAST, 2014 TO 2031**

Period	Population	Activity Rate								Employment								Employment
		Primary	Work at Home	Industrial	Commercial/ Population Related	Institutional	Total	NFPOW ¹	Total Including NFPOW	Primary	Work at Home (Primary)	Industrial	Commercial/ Population Related	Institutional	Total	NFPOW ¹	Total Employment (Including NFPOW)	Total (Excluding NFPOW and Work at Home)
2001	2,796	0.007	0.075	0.009	0.009	0.007	0.107	0.014	0.122	20	210	25	25	20	300	40	340	90
2006	2,895	0.003	0.083	0.012	0.009	0.000	0.107	0.014	0.121	10	240	35	25	0	310	40	350	70
Mid 2011	2,839	0.000	0.076	0.012	0.009	0.000	0.097	0.014	0.111	0	215	35	25	0	275	40	315	60
Mid 2014	2,808	0.000	0.076	0.014	0.010	0.000	0.101	0.014	0.115	0	215	40	28	0	283	40	323	68
Mid 2024	3,114	0.002	0.071	0.015	0.014	0.000	0.103	0.013	0.116	7	220	48	45	0	320	40	360	100
Mid 2031	3,280	0.004	0.067	0.016	0.017	0.000	0.104	0.012	0.116	13	220	53	55	0	341	40	380	120
Incremental Change																		
2001 - 2006	99	-0.004	0.008	0.003	0.000	-0.007	0.000	0.000	-0.001	-10	30	10	0	-20	10	0	10	-20
2006 - Mid 2011	-56	-0.0035	-0.0072	0.0002	0.0002	0.0000	-0.0102	0.0003	-0.0099	-10	-25	0	0	0	-35	0	-35	-10
Mid 2011 - Mid 2014	-31	0.0000	0.0007	0.0018	0.0011	0.0000	0.0037	0.0000	0.0041	0	0	5	3	0	8	0	8	8
Mid 2014 - Mid 2024	306	0.0024	-0.0058	0.0012	0.0044	0.0000	0.0022	-0.0011	0.0006	7	5	8	17	0	37	0	37	32
Mid 2014 - Mid 2031	472	0.0038	-0.0093	0.0019	0.0068	0.0000	0.0032	-0.0019	0.0008	13	5	13	27	0	58	0	58	52
Annual Average																		
2001 - 2006	20	-0.00074	0.00156	0.00063	-0.00006	-0.00143	-0.00004	-0.00010	-0.00014	-2	6	2	0	-4	2	6	6	-6
2006 - Mid 2011	-11	-0.0007	-0.0014	0.0000	0.0000	0.0000	-0.0020	0.0001	-0.0020	-2	-5	0	0	0	-7	0	-7	-2
Mid 2011 - Mid 2014	-10	0.00000	0.00024	0.00060	0.00038	0.00000	0.00123	0.00000	0.00136	0	0	2	1	0	3	0	3	3
Mid 2014 - Mid 2024	31	0.00024	-0.00058	0.00012	0.00044	0.00000	0.00022	-0.00011	0.00006	1	1	1	2	0	4	0	4	3
Mid 2014 - Mid 2031	28	0.00022	-0.00055	0.00011	0.00040	0.00000	0.00019	-0.00011	0.00005	1	0	1	2	0	3	0	3	3

Source: Watson & Associates Economists Ltd., 2014. Derived from the Ministry of Energy and Infrastructure memo regarding Dufferin County allocations, August 13, 2010. Forecasts contained in this memo are consistent with the Growth Plan for the Greater Golden Horseshoe targets, as identified in Schedule 3 of the Growth Plan.

1. Statistics Canada defines no fixed place of work (NFPOW) employees as "persons who do not go from home to the same work place location at the beginning of each shift". Such persons include building and landscape contractors, travelling salespersons, independent truck drivers, etc.

SCHEDULE 8b
TOWNSHIP OF MELANCTHON
EMPLOYMENT GROSS FLOOR AREA (GFA) FORECAST, 2014 TO 2031

Period	Population	Employment					Gross Floor Area in Square Feet (Estimated) ¹			
		Primary	Industrial	Commercial/ Population Related	Institutional	Total	Industrial	Commercial/ Population Related	Institutional	Total
2001	2,796	20	25	25	20	90				
2006	2,895	10	35	25	0	70				
Mid 2011	2,839	0	35	25	0	60				
Mid 2014	2,808	0	40	28	0	68				
Mid 2024	3,114	7	48	45	0	100				
Mid 2031	3,280	13	53	55	0	121				
Incremental Change										
2001 - 2006	99	-10	10	0	-20	-20				
2006 - Mid 2011	-56	-10	0	0	0	-10				
Mid 2011 - Mid 2014	-31	0	5	3	0	8	10,000	1,800	0	11,800
Mid 2014 - Mid 2024	306	7	8	17	0	32	16,000	10,200	0	26,200
Mid 2014 - Mid 2031	472	13	13	27	0	53	26,000	16,200	0	42,200
Annual Average										
2001 - 2006	20	-2	2	0	-4	2	0	0	0	0
2006 - Mid 2011	-11	-2	0	0	0	-7	0	0	0	0
Mid 2011 - Mid 2014	-10	0	2	1	0	3	3,333	600	0	3,933
Mid 2014 - Mid 2024	31	1	1	2	0	3	1,600	1,020	0	2,620
Mid 2014 - Mid 2031	28	1	1	2	0	3	1,529	953	0	2,482

Source: Watson & Associates Economists Ltd., 2014. Derived from the Ministry of Energy and Infrastructure memo regarding Dufferin County allocations, August 13, 2010. Forecasts contained in this memo are consistent with the Growth Plan for the Greater Golden Horseshoe targets, as identified in Schedule 3 of the Growth Plan.

1. Square Foot Per Employee Assumptions

Industrial	2,000
Commercial/ Population Related	600
Institutional	900

SCHEDULE "B"

BY-LAW NO. 2014 - ____

SCHEDULE OF DEVELOPMENT CHARGES

Service	RESIDENTIAL				NON-RESIDENTIAL	Wind Turbines
	Single and Semi-Detached Dwelling	Apartments - 2 Bedrooms +	Apartments - Bachelor and 1 Bedroom	Other Multiples	(per ft² of Gross Floor Area)	
Municipal Wide Services:						
Roads and Related	3,921	2,093	1,311	2,790	2.56	3,921
Fire Protection Services	301	161	101	214	0.20	301
Police Services	11	6	4	8	0.01	-
Outdoor Recreation Services	66	35	22	47	0.02	-
Indoor Recreation Services	1,463	781	489	1,041	0.45	-
Library Services	183	98	61	130	0.05	-
Administration	792	423	265	564	0.48	-
Total Municipal Wide Services	6,737	3,597	2,253	4,794	3.77	4,222

FOR DISCUSSION: Preliminary discussions regarding Part IV Risk Management services delivery including NVCA cost estimate- Melancthon (May 21, 2014).

1.0 Report Purpose

The purpose of this report is to:

- Provide preliminary discussions regarding Part IV Risk Management services delivery as per the Clean Water Act for the Township of Melancthon.
- Describe normal Risk Management service delivery task and consideration for delivery of service by NVCA; recommending a two year trial agreement (2014-2015), renewable upon mutual agreement.
- Discussion of options for service delivery including, timelines, preliminary cost estimates, and process to implement a service delivery agreement.
- Discussion other Municipal-NVCA Source Water Protection support needs as may arise.

2.0 Background – Legislative Requirements

Part IV of the Ontario *Clean Water Act* provides new tools for municipalities to control existing and future activities in the intake protection zones and wellhead protection areas around their drinking water sources. They apply to risks that are deemed "significant" by Provincial standards, the tools that are enabled through local source protection plans. Under section 47 of the *Clean Water Act, 2006*, municipalities are responsible for Part IV enforcement of Source Protection Plan policies. Part IV of the *Act* includes three sections: 1) Section 57: prohibition, 2) Section 58: risk management plans (RMP), and 3) Section 59: restricted land use.

The responsibility of Part IV enforcement lies with the municipality that has the authority to pass by-laws respecting water production, treatment, and storage under the Municipal Act as part of the standard of care for councils and staff to provide safe, potable water to their communities.

The municipality has the option of either assuming the Part IV powers or delegating it. If it wishes to delegate it, the municipality with enforcement authority may enter into an agreement with another municipality to share enforcement authority (joint enforcement) or delegate its enforcement authority to the source protection authority/NVCA, health unit, or planning board.

Part IV under the *Act* is administered and enforced by a Risk Management Official (RMO) and Risk Management Inspector (RMI). The municipality must appoint a RMO and RMI. Before individuals can be appointed, the RMOs and RMIs must have the prescribed qualifications (e.g. take the Director-approved training program). Further, certificate of appointments for RMOs and RMIs must be issued by municipality or body responsible.

Municipality or body responsible for enforcement may pass rules governing administration of Part IV (Note: similar provisions in the Building Code), including:

- Prescribing classes of risk management plans (RMPs) and risk assessments;
- Establishing and governing inspection programs;
- Application requirements including information that must be provided for an application (applicable to section 58, 59, and 60 of the CWA);
- Application fees, including refunds and interest and penalties on unpaid fees (unpaid fees may be added to the tax roll);
- Forms for RMPs, acceptance of risk assessments, and notices under section 59; and
- Circumstances in which a person with qualifications can certify a RMP or a risk assessment in place of the RMO.

3.0 Summary of potential Significant Drinking Water Threats

Potential significant drinking water threats (SDWT) are outlined in Ontario Regulation 287/07- General, Section 1.1 "Prescribed Drinking Water Threats" of (http://www.e-laws.gov.on.ca/html/regs/english/elaws_regs_070287_e.htm).

It is noted that Melancthon does not have any SDWT presently; however, there is a well head protection area (WHPA) extending into it's municipality from surrounding municipalities (e.g. Shelburne) thus requiring a RMO, to ensure that future activities do not become a threat

4.0 Source Protection Plan Approval Timelines

When establishing a Risk Management Office, there are several tasks (see 5.0 below) that need to be completed in a specific timeframe to ensure staff are ready when the Source Protection Plan is approved. A timeframe of three to four months may be required to establish the Risk Management Office in order to ensure all necessary tasks are completed in advance of Source Protection Plan approval. Failure to establish an office prior to Source Protection Plan approval may result in delays of approvals for planning and development applications in the municipality.

While the proposed SGB-LS SPP was sent to the Province for approval on October 22, 2012, the Province has not committed to a date when the plans will be approved. For the purpose of this paper it is assumed that the plan will take effect in late 2014.

4.1 Risk Management Office Service Delivery Considerations

The NVCA Board of Directors passed the following motion on June 28, 2013 regarding the NVCA involvement in offering Risk Management Official services:

THAT the staff report entitled "A Business Case for Development of a Risk Management Program at the NVCA" dated June 28 be received, and further

THAT the NVCA Board of Directors endorses staff participation in the negotiating and development of agreements with our local Municipalities for the delivery of Risk Management Official services, utilizing a full cost recovery principle,

AND FURTHER THAT staff be directed to present these draft agreements to the Board of Directors for review and approval.

5.0 Part IV Implementation Tasks

The municipality has several options regarding Part IV implementation. If it wishes to delegate it, the municipality with enforcement authority may enter into an agreement with another municipality to share enforcement authority (joint enforcement) or delegate its enforcement authority to the source protection authority, health unit, planning board, or another municipality.

For the purpose of this preliminary discussion report, it is assumed that the municipality will delegate the Part IV power to the NVCA.

The proposed two year workplan consists of:

Year 1: - Risk Management Office and Scoping Risk Management Plan phase (2014)

1. Establishment of the Risk Management Office
2. Complete Risk Management Plans (if required)
3. Implement prohibition policies upon plan approval
4. Monitoring and enforcement of RMP and prohibition
5. Undertake required annual reporting

Year 2+: Risk Management Plan Completion Phase (2015)

1. Complete Risk Management Plans (if required)
2. Prohibition policies
3. Monitoring and enforcement of RMPs

4. Undertake required annual reporting

5.1 Proposed Year 1 (2014) Tasks

Establish a Risk Management Office

A Risk Management Office is the term used to describe the staff, structures and processes necessary to administer Part IV of the Act. The following summarizes some of the primary tasks associated with establishing a Risk Management Office:

- Council decides delegation direction for the administration of the RMO/RMI.
- Undertake required training for staff to obtain RMO and RMI status. Currently the NVCA has one staff member that is qualified as a RMO/RMI that could take on the responsibilities.
- Issue certificate of appointment to RMO and RMI.
- Take all necessary steps for the Municipality/SPA to pass required resolutions: e.g.
 - Prescribing classes of risk management plans and risk assessments;
 - Establishing and governing an inspection program;
 - Providing for applications under sections 58, 59 and 60;
 - Prescribing and providing for the use of forms for RMPs, acceptance of risk assessments, s. 59 notices, and applications under s. 58, 59 and 60; and
 - Prescribing circumstances in which a person with qualifications may act.
- Establish all administrative processes associated with implementing Part IV Powers and supporting RMO/RMI services, including surveys, orders, notices, warrants.
- Establish system for tracking and documenting all process associated with administering Part IV Powers.
- Establish fee collection protocols/policies.

Risk Management Plan (if required)

If required, complete RMPs. The time estimates for each major category are: agricultural related RMP estimated 20 hours, residential RMP estimated 10 hours, and industry related RMP estimated 25 hours. It is noted that Melancthon does not have any SDWT presently.

Implement Prohibition Policies

The purpose of this task is to administer Part IV prohibition policies. This task involves ensuring any future activities identified as a significant threat are prohibited as supported by the policies. Implementation of future threat activities requires reviewing planning applications where the municipality has identified the activity as being in an area where it may be a SDWT. The RMO would be responsible for administering restricted land use(RLU) notification and if activity is identified as a SDWT the RMO would administer the required prohibition notifications.

Annual Reporting

RMOs are required to provide an annual report to the local SPA outlining actions taken by the RMO and RMI under Part IV. Information in the annual report will include aspects such as the number of RMPs, Notices, Order, Inspections completed, risk assessments, etc.

Year 2 (2015):

Risk Management Plan (if required)

If required, complete outstanding RMPs. The time estimates for each major category are: agricultural related RMP estimated 20 hours, residential RMP estimated 10 hours, and industry related RMP estimated 25 hours.

Implement Prohibition Policies

This task involves ensuring any future activities identified as a significant threat are prohibited as supported by the policies. Implementation of future threat activities requires reviewing planning applications where the municipality has identified the activity as being in an area where it may be a SDWT. The RMO would be responsible for administering restricted land use(RLU) notification and if activity is identified as a SDWT the RMO would administer the required prohibition notifications.

Inspection and Enforcement

This task requires the RMI to inspect properties to ensure activities prohibited under section 57 are not occurring. If activities are being undertaken, the RMI may have to take the necessary steps to ensure activities ceases following the legislated process of administering orders and if necessary cause work to be done. Similarly, once RMPs have been established it will be necessary to conduct regular inspections (e.g. annual) of the properties to ensure that they are complying with the RMP. *Inspection and enforcement actions are required only if RMPs have been established.*

Annual Reporting

RMOs are required to provide an annual report to the local SPA outlining actions taken by the RMO and RMI under Part IV. Information in the annual report will include aspects such as the number of RMPs, Notices, Orders, Inspections completed, risk assessments, etc.

6.0 Timelines

Accurate timelines for completing the tasks cannot be provided due to uncertainty as to when the SPP will be approved and timelines for completing the tasks will have to be adjusted depending on approval date. However, figure 2 provides a timeline best estimate.

Task	2014							2015											
	June	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Jul	Aug	Sept	Oct	Nov	Dec
Projected SPP approval date																			
Establish a Risk Management Office																			
Risk Management Plans																			
Implement Prohibition Policies																			
Inspection and Enforcement																			
Annual reporting																			

Figure 1: Proposed tasks, 2014-2015.

7.0 Strategy for Establishing a Risk Management Service Agreement.

Key steps to establish the Risk Management Service agreement:

1. Receipt of requests from the interested municipalities;
2. Further negotiations/ discussions, including proposed servicedeliveryagreement including; specific service delivery (who does what), budget estimates (who pays for what), reporting arrangements etc; and
3. Approval by the participating Municipal Council and NVCA Board.

The following is a summary of the process to be followed to establish the Service delivery agreement:

- Jointly develop with Municipal staff a service agreement, subject to Council and Board approval for the delivery of relevant Part IV policies and other Source Protection service support over a trial period following approval of the Source Protection Plan;
- Work with the participating municipalities to put into place the necessary administrative framework (i.e. forms, fee schedules, protocols);

- Appoint one or more trained Risk Management Officials / Inspectors as part of NVCA staff complement;
- Put in place the logistical elements to undertake the work (i.e. office, equipment, vehicle);
- Undertake the duties associated with a risk management office for the initial two year period (2014-2015), including:
 - Communicate the purpose, effect and function of the Part IV policies to residents and businesses in the subject vulnerable areas;
 - Help ensure that prohibited activities are not undertaken;
 - Negotiate and ensure compliance with risk management plans;
 - Collaborate with municipal building and planning staff to ensure that activities proposed in vulnerable areas are consistent with the source protection plan (i.e. the "restricted land uses" tool);
 - Address any site-specific challenges by landowners to the source protection technical work (called "risk assessments"); and
 - Keep records for the purpose of reporting to the Ontario Ministry of the Environment;
- Provide advice to municipal staff on other aspects of the Source Protection Plan, such as those pertaining to *Planning Act* processes, subject to service agreement negotiations;
- Maintain regular dialogue with the participating municipal councils and staff during the initial period; and
- Convene meeting(s) towards the conclusion of the trial period at which time the experience could be evaluated, for the purpose of either renewing the agreements or revising the approach.

8.0 Preliminary Estimate to Deliver Risk Management Services.

The following cost estimates are based on completing the identified tasks in 2014-2015. The recognized biggest challenge in SWP implementation is the fact this is a new initiative, creating a degree of uncertainty regarding the time and effort required to implement.

It is important that both the Municipalities' and NVCA's interests are safeguarded in this agreement.

If the NVCA is requested to be the delivery agent, the delivery cost is recommended to be completed as a full cost recovery time and charges contract, with the NVCA normal staff charge out rate, plus materials/ delivery support costs. For example, charge out rate for Hydrogeologist is approximately **\$91 per hour** for 2014. Notwithstanding this uncertainty staff has developed a **best estimate budget** with the estimates based on the known enumerated significant drinking water threats. The cost estimates presented in Table 3 are based on assumed effort required. If more or less effort is required, then additional or reduced costs would be billed based on the actual effort, and agreed upon hourly rate.

A significant percentage of the cost is allocated to the setup of the risk management office and associated administrative infrastructure for each municipal agreement. To increase efficiency and reduce costs through economies of scale, the sharing of risk management offices between Municipalities should be considered, this will require agreement between municipalities to share resources. Specific cost savings would depend on the level of program delivery sharing.

9.0 Revenues to Cover Program Costs

The costs incurred by the NVCA to negotiate and ensure compliance would need to be covered by the participating municipalities. These costs would vary substantially between municipalities based on the number of plans required around a given municipal drinking water system.

It is anticipated that Melancthon will use the provincial SWP Implementation Fund to offset this cost.

Table 3: Hour and cost estimate for the delivery of RMO services for 2014 and 2015

year	task	cost per hour	hours	cost
2014	Establish a Risk Management Office ¹	\$90.60	100	\$9,060
	Risk Management Plan ²	\$90.60	0	\$0
	Implement Prohibition Policies	\$90.60	21	\$1,903
	Inspection and Enforcement ²	\$90.60	0	\$0
	Annual Reporting	\$90.60	7	\$634
	Municipal communications	\$90.60	14	\$1,268
2015	Risk Management Plan ²	\$90.60	0	\$0
	Prohibition Policies	\$90.60	7	\$634
	Inspection and Enforcement ²	\$90.60	0	\$0
	Annual Reporting	\$90.60	7	\$634
	Municipal communications	\$90.60	14	\$1,268
	Incidentals (10% of proposed budget for travel, office, etc)			\$1,540
	total-2014		142	\$14,152
	total- 2015		28	\$2,790
	total		170	\$16,942

- 1- The time required for establishing a Risk Management Office is estimated to be 100 hours for each municipality. If 2 or more Municipalities agree to share a joint Risk Management Office, economies of scale would occur, estimated to be 50% or more. This would need to be negotiated and time and effort tracked to determine savings and ultimate cost to be shared by the participating Municipalities.
- 2- A placeholder is utilized for the establishment of Risk Management Plans and the corresponding inspection and enforcement in 2014 and 2015. It is noted that Melancthon does not have any SDWT presently.

10.0 Other Municipal-NVCA Source Water Protection support needs

It is anticipated that during the discussions around provision of Risk Management Services, other Clean Water Act (CWA) technical support service needs may be identified such as peer review services, technical information support, planning support etc. At this point it is unclear what CWA services the NVCA should or will provide. This will be determined at a future date, ultimately by the NVCA Board. However, it would be helpful for NVCA staff to understand what level of CWA services may be required by our local Municipalities that may be appropriate/efficient for the NVCA to consider providing for the benefit of all involved.

11.0 Summary and Next Steps

NVCA staff Ryan Post Hydrogeologist Source Protection Coordinator, and other NVCA staff as appropriate, will meet with interested Municipal staff to begin/continue discussing and negotiating preliminary Source Water Protection Service agreement's. Once a preliminary agreement is reached, senior staff at the NVCA and participating Municipality will review the preliminary agreement, address any outstanding issues, and then present the preliminary agreements to our Board or Council for consideration.

If the municipalities have any questions regarding the presented details or wishes to pursue further discussion with the NVCA on the delivery of the Clean Water Act including Part IV powers, then please contact:

Ryan Post, M.Sc, P.Geo.
Hydrogeologist Source Protection Coordinator, Nottawasaga Valley Conservation Authority
(705) 424-1479 x249
Email: rpost@nvca.on.ca

**NOTICE OF A PUBLIC MEETING
TO INFORM THE PUBLIC OF A PROPOSED
ZONING BY-LAW AMENDMENT**

RECEIPT OF COMPLETE APPLICATION

TAKE NOTICE that Township of Melancthon has received a complete application to amend Municipal Zoning By-law 12-79. The purpose of the rezoning is amend the Township's Comprehensive Zoning By-law to zone lands that were the subject of a recent severance approval.

AND PURSUANT to Section 34 (10) of the Planning Act, the application file is available for review at the Municipal Office. Please contact the Municipal Clerk to arrange to review this file.

NOTICE OF PUBLIC MEETING WITH COUNCIL

TAKE NOTICE that the Council for The Corporation of the Township of Melancthon will be holding a public meeting under Section 34 of the Planning Act, R.S.O. 1990, c.P. 13 as amended, to allow the public to comment on the proposed Zoning By-law Amendment.

The public meeting is being held for the application described below to enable interested members of the public to understand and comment on the Zoning By-law Amendment, the purpose of which is to zone a newly created lot to permit residential use and to zone a former vacant residential lot that was merged in title back to agricultural use.

DATE AND LOCATION OF PUBLIC MEETING

Date: Thursday, August 14th, 2014
Time: 7:30 pm
Location: Township of Melancthon Municipal Office (Council Chambers)

DETAILS OF THE ZONING BY-LAW AMENDMENT

The application affects lands located in Part of the East Part of Lot 24, Concession 3 O.S. and Parts 1 and 2, Plan 7R-4196 in the Township of Melancthon. A key map has been appended to this Notice which identifies the subject lands.

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 12-79 as amended to zone a lot approved by the Committee of Adjustment through application B1/13 to permit the creation of a new rural residential lot. The new lot will also be zoned to reflect environmental features within the lot and proximate to the lot as recommended by the Nottawasaga Valley Conservation Authority. The proposed rezoning will also zone a former rural-residential lot back to the Agricultural (A1) Zone. This aspect of the amendment is required because the former rural residential lot is vacant and was required to be merged in title with the adjacent farm parcel as a condition of creating the new lot.

Information relating to this application is available at the Township of Township Municipal Office for public review during regular office hours.

FURTHER INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATION

A key map has been appended that identifies the lands that are subject to this amendment.

The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the proposed Zoning By-law Amendment. Any person who attends the meeting shall be afforded an opportunity to make representations in respect of the proposed amendment.

If you wish to be notified of the decision of the Council for the Corporation of the Township of Melancthon in respect to the proposed Zoning By-law Amendment, you must submit a written request (with forwarding addresses) to the Clerk of the Township of Melancthon at 157101 Highway 10, Melancthon, Ontario, L9V 2E6 fax (519) 925-1110

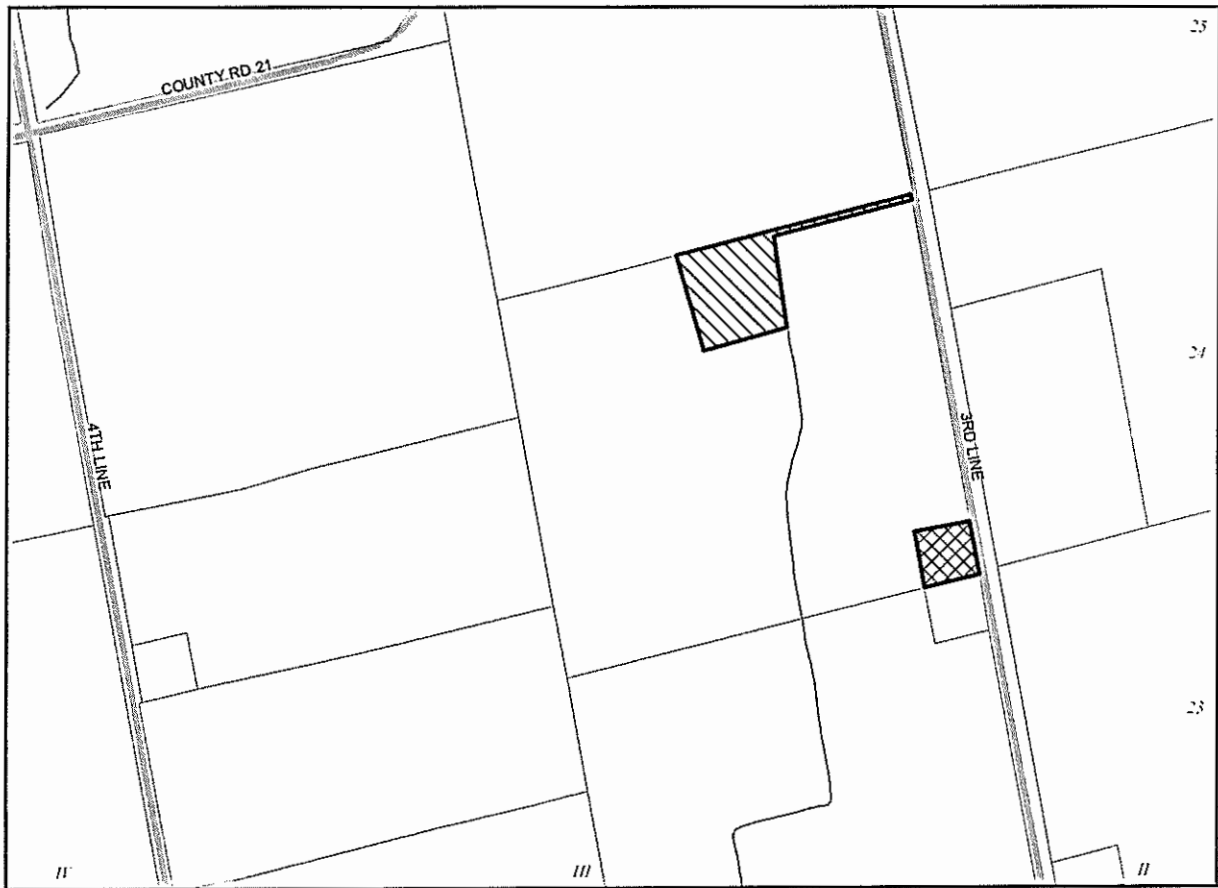
If a person or public body files an appeal of a decision of the Council for the Corporation of the Township of Melancthon, as the approval authority in respect of the proposed Zoning By-law Amendment, but does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendment is approved or refused, the Ontario Municipal Board may dismiss all or part of the appeal.



Further information regarding the proposed amendment is available to the public for inspection at the Township of Melancthon Municipal Office on Monday to Friday, between the hours of 9:00 a.m. and 4:30 p.m.

Mailing Date of this Notice: July 25, 2014

Wendy Atkinson
Denise Holmes, CAO
per. Township of Melancthon

LANDS SUBJECT TO APPLICATION FOR
ZONING BY-LAW AMENDMENT



-  Lands subject to recent severance approval and also subject to rezoning
-  Lands subject to merger with surrounding lands and rezoning

Denise Holmes

From: Joyce Clarke <jclarke@melancthontownship.ca>
Sent: July-15-14 3:21 PM
To: dholmes@melancthontownship.ca
Cc: Wendy Atkinson; lvanalstine@melancthontownship.ca
Subject: FW: Music Festival at Highpoint Maples Park

From: Andrew Kovacs [<mailto:andrewk@lifeignites.com>]
Sent: July-15-14 3:19 PM
To: jclarke@melancthontownship.ca
Cc: Robert Csordas; Andrew Kovacs
Subject: Music Festival at Highpoint Maples Park

Thank you for taking the time in speaking with me today. I am writing today to inform you have a music festival that is planned to be held on August 22nd, 23rd, & 24th 2014, at Highpoint Maples Park.

We have already planned and have in place security to control entry into the event, maintain peace and order and eliminate undesired behaviour or activity.

The event will open each day at 11:00 a.m. and close at 11:00 p.m.

Bathroom and camping facilities will be provided for those who wish to avail themselves of these amenities.

Our organization is Life Entertainment Group Ltd. Our main mission is to bring to bring together the youthful of our communities to celebrate various music styles of today, in a safe and controlled environment, while at the same time enjoying all that life has to offer.

Our targeted age demographic is 21+

We have already engaged venue, and have lined up a variety of artists and talent to perform at the event.

We would like to offer alcoholic beverages for sale at this event, in the form of beer. We have already completed our Special Occasion Permit, but require a letter from a delegated municipal authority to submit with our application to be able to offer beer for sale.

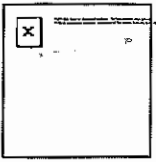
A letter of notice is being sent to your attention today indicating when the event will take place.

We also intend to donate a portion of the proceeds to the Township of Melancthon in appreciation of their support for this event. Our goal is to hold this event annually.

We hope that by bringing together the youth of the surrounding areas, that a stronger sense of community can be created in the rural areas of the southern Ontario.

Should anyone require further clarity, please feel free to contact me directly at 416-967-0737.

Regards,



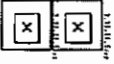
Andrew Kovacs CPA, CMA

Founder / Finance / Operations / People

andrewk@lifeignites.com

www.lifeignites.com

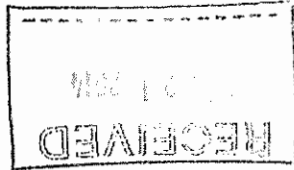
www.facebook.com/lifeignites



LIFE ENTERTAINMENT GROUP

Love Ignites the Festival of Entertainment

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July 15th, 2014

Melancthon Fire Department
758070 2nd Line East
Mulmur, Ontario
L9V-0G8

RE: EDM Music Festival – Dundalk Ontario

Please be advised that Life Entertainment Group Ltd., will be presenting an EDM Music Festival at 682533 Side Road 260, Melancthon, Ontario N0C-1B0

Date of event: August 22nd, 23rd, & 24th, 2014

Time of event each day: 11:00 a.m. – 11:00 p.m.

Number of attendees per day: 1,000

Event area drawing attached.

Designated People of Responsibility:

- 1) Andrew J. Kovacs 416-967-0737
- 2) Robert Csordas 416-735-9289

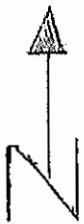
Should further information be required, please do not hesitate in contacting us directly for more information.

Regards,

Andrew J. Kovacs CPA, CMA
Founder – Life Entertainment Group Ltd.

Robert Csordas
Founder – Life Entertainment Group Ltd.

c.c. Highpoint Maples Park



FESTIVAL SITE MAP

DRAWING NOT TO SCALE

