

**CORPORATION OF THE TOWNSHIP OF MELANCTHON
COMMITTEE OF THE WHOLE**

A Committee of the Whole meeting of the Council of the Corporation of the Township of Melancthon was held on Thursday, November 3, 2016 at 4:00 p.m. in the Council Chambers to discuss By-law Enforcement Services and Fire Services Review. Mayor D. White (4:35 p.m.), Deputy Mayor J. Elliott, Councillor W. Hannon and Councillor J. Webster were present. Councillor D. Besley was absent with prior notice given. Denise Holmes, CAO/Clerk, Wendy Atkinson and Treasurer/Deputy Clerk were also present. Deputy Mayor Elliott presided as Chair and called the meeting to order.

Minutes

Moved by Hannon, Seconded by Webster that the minutes of the Committee of the Whole meeting held on October 20, 2016 be approved as circulated. Carried.

Business Arising from Minutes - Nothing further at this point on the Strategic Plan.

Enforcement of By-laws & General Business

As By-law Enforcement was on the Agenda today for discussion, the Committee of the Whole decided that they would start the discussions here. The CAO/Clerk advised that she had spoken with John Telfer CAO/Clerk for the Town of Shelburne regarding By-law Enforcement as Melancthon is interested in pursuing By-law Enforcement with the Town. Mr. Telfer suggested that the CAO's and a member of Council meet to discuss this further. Discussion ensued on whether they could do heavy truck enforcement. The Town has just hired two young police foundation graduates. As the Committee had several questions that needed to be answered regarding what the Town could offer, it was decided that it would be better if Mr. Telfer and a Member, or Members, of Shelburne Council could attend the next COW meeting to further discuss by-law enforcement.

General Business

Fire Services Review

Staff presented some information to the Committee on call volume from each Fire Department servicing the Township, as well as the capital and operating costs paid by Melancthon for 2013-2015. Discussion ensued about what information Shelburne is giving the fire department in terms of assessment to determine each municipality's share of the levy. Staff advised that the information we send is from the new assessment roll that comes out every year and we don't go back and provide the supplemental assessment. Discussion further ensued on fire inspections and if this is being done in our Municipality. Staff advised that none had been received from Shelburne. Staff were asked to get an amount per household that Melancthon is paying for fire services in each Department's area and bring this information back to the next meeting. Questions were asked about how the boundaries were originally set and about the Asset Management Plan and who declares the assets in the Asset Management Plans for the fire departments.

Adjournment and Date of Next Meeting

The Strategic Planning Sub-Committee will meet on Tuesday, November 15, 2016 at 4:30 p.m. at the Municipal Office to prepare the RFP for the Strategic Plan, which will be reviewed by the Committee of the Whole at the next meeting.

5:05 p.m. - Moved by Webster, Seconded by Hannon that we adjourn Committee of the Whole to meet again on November 17, 2016 at 4:00 p.m. or at the call of the Chair. Carried.

CHAIR

CLERK