

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 3rd day of September, 2015 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk was absent (prior notice given). Wendy Atkinson, Treasurer/Deputy Clerk was also present. Mayor White presided and called the meeting to order.

Announcements

None

Additions

Fill Issue to be dealt with under Roads Business.

Deletions

None.

Approval of Agenda

Moved by Besley, Seconded by Hannon that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Can be declared at this time or anytime throughout the meeting. Mayor White to declare on the Bauman Drainage Works as he is affected by the Henderson Drainage Works and a short length of the Bauman Drain will be connecting to the Henderson Drainage Works. Councillor Hannon to declare on the General Accounts as there was an invoice pertaining to Dufferin Wind Power as he has a lease with DWP.

Minutes

Moved by Elliott, Seconded by Webster that the minutes of the August 13, 2015 Council meeting be approved as circulated. Carried.

Business Arising from Minutes

The Treasurer advised that she had been instructed to check on the criteria of the OCIF grant funding and it was decided the update to Council would be given under Roads Business.

Point of Privilege or Personal Privilege

None.

Public Question Period

None.

Road Business - Craig Micks, Road Superintendent was in attendance for this portion of the meeting.

Accounts - the accounts were presented in the amount of \$115,359.67. Moved by Hannon, Seconded by Besley that the road accounts be approved as presented by the

Road Superintendent. Carried.

Micro-Surfacing - Craig advised Council that Duncor Enterprises Inc. had received the tender from the Township of Southgate for micro-surfacing. Micro-surfacing is applied to existing roads that are still in fair to good condition, as a means of a cost effective preventative maintenance. It can reduce deterioration by sealing and preventing further oxidization. The cost of micro-surfacing is approximately \$20,000 per kilometer as opposed to \$90,000 per kilometre for asphalt. Craig asked Council if they would like to try a kilometer as Duncor would give us the same price as Southgate and they would complete the work at the same time. Discussion ensued and it was noted that a lot has been done in Simcoe County and if we do it now, we could see how it holds up over the winter. Craig advised that Duncor would come Monday to pick a road if Council was in agreement. Council requested that Craig take pictures of before for comparison.

Moved by Besley, Seconded by Hannon that the Road Superintendent be authorized to work with the Township of Southgate and Duncor to determine a suitable test location for their road treatment and further to proceed with the treatment if deemed suitable and the cost not to exceed a cost of \$20,000.00 for a kilometer of road in the Township.

OCIF Funding - Further to the meeting of August 13, 2015, Correspondence Items for Information Purposes #1, OCIF Funding, the Treasurer advised Council that we have applied for Structure 2027 twice and have been turned down because other applicants with highly critical projects had more challenging economic conditions and fiscal situations. As we are proceeding with Structure 2027 next week we would not qualify now. The Asset Management Plan identifies Culvert 2020 for replacement in 2016. The Treasurer stated that she had been speaking with Arunas Kalinauskas, P. Eng., R. J. Burnside & Associates Ltd. and he was going to consult Chris Knechtel, P. Eng. as he is just completing the bridge study, to determine if Culvert 2020 is the priority. He will also provide some estimated costing and direction for filing an application by the deadline of September 11, 2015.

Fill Issue - The fill from the culvert replacements on Highway 10 has been trucked by Cox and dumped on Pt. Lot 276 - 277, Concession 1 N.E., Highway 10 as Dufferin Driftbusters had requested it for a parking lot. Staff were directed to advise Dufferin Driftbusters a permit is required under the Site Alteration By-law.

Delegations

5: 23 p.m. - Chris Jones, Township Planner attended Council regarding his Report on Home Occupations and On-Farm Uses. Chris stated that definition for a home occupation in the Township's Zoning By-law provides for professional offices and personal/medical services in conjunction with a residential use. In his opinion there is nothing in this definition that describes or permits home occupations to be industrial in nature. Chris feels the On-Farm Uses By-law addresses these permissions. Chris also referred to the definitions of agricultural-related uses and on-farm diversified uses in the Provincial Policy Statement (2014). Discussion ensued regarding small businesses that would not be considered a home occupation and do not qualify under the on-farm uses by-law and that this needs to be addressed. Chris is looking to Council for definition and clarification regarding these issues. The development of a Commercial-Uses By-law was discussed. Council requested that Chris put together some thoughts relating to the discussions and come back to another meeting. Staff were instructed to contact the Township of Southgate regarding the status of the update to their On-Farm Uses By-law. Council also inquired as to how MPAC is notified of home based business and on-farm uses.

5:45 p.m. - Steve Smith, Frank Cowan and Heather Hill, Noble Insurance attended the Council meeting regarding the 2015/2016 Insurance Program. Steve went through the

highlights of the policy including general liability, deductible and accident policy. He advised there is a fee increase of approximately 2%, mainly due to liability.

Mayor White declared a conflict on the next item as the Bauman Drainage Works is attached to the Henderson Drain and Mayor White is a party to work on the Henderson Drain. He turned the meeting over to Deputy-Mayor Elliott and left the Council Chambers.

6:00 p.m. - Tom Pridham, P. Eng., R. J. Burnside & Associates attended Council for the consideration of the report on the Bauman Drainage Works. Mr. Pridham reviewed the proposed work and cost distribution. No questions were received as no assessed landowner's were in attendance. Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to provide for a drainage works in the Township of Melancthon, in the County of Dufferin known as the Bauman Drainage Works and it now be read a first and second time. Carried. By-law read a first and second time and numbered 39-2015.

Moved by Hannon, Seconded by Besley that the Court of Revision for the Bauman Drainage Works be set for Thursday, October 1, 2015 at 6:00 p.m. at the Township Council Chambers.

Be it further resolved that we direct the Engineer to call tenders for the construction of the Bauman Drainage Works. Tenders to close Wednesday, September 30, 2015 at 3:00 p.m. Provision to be added that the tenders be returned unopened in the event of appeals. Carried.

Mayor White returned to the Council Chambers.

County Council Update

Mayor White provided an update regarding the AMO conference and advised a paper report would follow.

Committee Reports

Councillor Elliott - CDRC and Shelburne Fire Board

Councillor Hannon - Upper Grand Watershed

6:15 p.m. - Tom Pridham, P. Eng. R.J. Burnside & Associates attended Council for the consideration of the report on the Fluney Drainage Works. Mr. Pridham reviewed the proposed work and cost distribution. No questions were received as no assessed landowner's were in attendance. Moved by Webster, Seconded by Elliott that leave be given to introduce a By-law to provide for a drainage works in the Township of Melancthon, in the County of Dufferin known as the Fluney Drainage Works and it now be read a first and second time. Carried. By-law read a first and second time and numbered 40-2015.

Moved by Elliott, Seconded by Webster that the Court of Revision for the Fluney Drainage Works be set for Thursday, October 1, 2015 at 6:00 p.m. at the Township Council Chambers.

Be it further resolved that we direct the Engineer to call tenders for the construction of the Fluney Drainage Works. Tenders to close Wednesday, September 30, 2015 at 3:00 p.m. Provision to be added that the tenders be returned unopened in the event of appeals. Carried.

Correspondence

*** Items for Information Purposes**

1. GRCA Current - August 2015 Volume 20 Number 7
2. Email from H Winagent (MOECC) dated August 6, 2015, Re - Proposed Hazardous Waste Fees Increase
3. Draft Report - The Township of Melancthon - Report on the application of specified procedures for the year ended December 31, 2015
4. Letter from R.J. Burnside & Associates dated July 13, 2015, Re - Drainage Superintendent Services
5. Email from Julie Nolan, Case Co-ordinator / Planner, Ontario Municipal Board dated August 13, 2015, Re - Appeal
6. AMO Communications - Policing Update: Minister Announces Consultations on a New Legislative Framework
7. Letter from the Grand River Conservation Authority dated August 5, 2015, Re 2014 Annual Report on Actions
8. Email from Brittney Wielgos, Normal Farm Practices Protection Board dated August 24, 2015, Re - Pre-Hearing Conference Cox vs. Town of Mono
9. AMO Communications - AMO Policy Update - Government Announces New Disaster Recovery Assistance Programs
10. AMCTO - ODRAP Announcement Points to Successful Advocacy

Moved by Webster, Seconded by Elliott that Correspondence Items 1-10 for information purposes be received as information. Carried.

*** Items for Council Action**

1. Email from Michelle Vivar, Municipal Relations Specialist, Rogers dated July 21, 2015, Re - Rogers Request for Concurrence
2. Email from Jerry Jorden, Planning Consultant dated August 25, 2015, Re - Report on Rogers Tower Proposal
3. Email from Sharon Smith, Field Operations, Ontario Electronic Stewardship dated August 24, 2015, Re - E-Waste diversion program for residents
4. Email from Guy Gardhouse, East Garafraxa dated August 10, 2015, Re - CAA Review Request
5. Letter from Harvey Lyon dated August 25, 2015, Re - Clean-out of portion of McNabb Drain

#1 & #2 - Michelle Vivar, Municipal Relations Specialist was in attendance regarding the proposed wireless installation communications at 15 Sideroad, Horning's Mills. She addressed the report submitted by G.W. Jorden Consultants Ltd. She advised that consultation has been completed and that property values are not part of the protocol. She stated they have complied with the conservation concerns and asked Council if she could work with staff towards concurrence. Council was in favour of this and would like to see the project move forward. They have no issues with the proposed 90 metre height.

#3 - Moved by Hannon, Seconded by Besley, that Council authorize the CAO and Mayor to sign the agreement with Ontario Electronics Stewardship. Carried.

#4 - discussion ensued regarding the CAA Review Request with a deadline of October 19, 2015. Members are to submit their comments to the CAO by October 1st so they can be compiled and brought forward to the October 1, 2015 meeting.

#5 - Staff were directed to take the necessary steps regarding Harvey Lyon's request for the clean-out of a portion of the McNabb Drain.

General Business

Accounts (Councillor Hannon declared a conflict of interest on the invoice of R.J. Burnside and Associates as it pertains to Dufferin Wind Power Inc. as he has a lease with

DWP and left the Council Chambers). The Treasurer presented the accounts in the amount of \$151,375.11. Moved by Webster, Seconded by Elliott that the general accounts be approved as presented by the Treasurer. Carried. (Councillor Hannon returned to the Council Chambers.)

Applications to Permit

The following application to permit was presented and not approved as Council would like the applicant to attend the next meeting.

- Dennis Sanford - addition , 32' X 32', to an existing building, Part Lot 17, Concession 7 N.E.

New/Other Business

Return tender deposit cheque to Flesherton Concrete in regards to the Spring Gravel Tenders for A & M Gravel

Moved by Besley, Seconded by Hannon that we return the deposit cheque to Flesherton Concrete in the amount of \$26,000.00 regarding the tender for Spring Gravel A & M. Carried.

Unfinished Business

North Dufferin Recreation Centre - Agreement

Discussion ensued with the main issue being the establishment of a Board of Management. Direction to bring back again.

Corbetton Park - Update

Mayor White advised that work has been moving along with gravel being brought in and grading being done. The creation of a Park Board was discussed and the number of members that should be on it with the consensus being five. Mayor White to schedule a neighbourhood meeting and bring back results.

Information Flyer

Still working on it.

Southgate Recreation Agreement

Discussion ensued and the present agreement is viewed to be a fair agreement. Direction to staff to contact Southgate and see if we can maintain the same agreement at the same cost to coincide with the term of Council.

Ark II Shelter in Horning's Mills - Update

Deputy Mayor Elliott provided an update and advised that the Fire Advisor is not in favour of including everyone in a meeting. Deputy Mayor Elliott will forward her report to the CAO and this matter to be deferred to the next meeting.

Manassa Bauman - Application to Permit

Council advised that the application for the storage shed is okay but not the application for the shelter. The applicant is to submit a new application for the shed only and then the CAO has direction to sign it.

Correspondence from Chris Jones, Planner, Re: Universal Tire Proposal

Direction to advise the owners that they would need to apply for a zoning amendment or Council is thinking of developing a commercial use by-law and they could wait for this but it will most likely take some time.

A brief discussion took place regarding building permit fees and establishing a policy for cost recovery.

Confirmation By-law

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to confirm the proceedings of the Council Meeting held on September 3, 2015 and it be given the required number of readings. Carried.

Adjournment

8: 45 p.m. - Moved by Elliott, Seconded by Webster that we adjourn Council to meet again on Thursday, September 17, 2015 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK