

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 17th day of September, 2015 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

- Emergency Management Annual Exercise Date and time
- Set date and time for MMAH Presentations and decide what presentations would be beneficial

Deletions

None.

Approval of Agenda

Moved by Besley, Seconded by Hannon that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Webster, Seconded by Elliott that the minutes of the Council meeting held on September 3, 2015 be approved as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

A comment was made about the patch paving done in the Township of Southgate.

Road Business

Craig Micks attended Council and presented the quotes received for screened winter sand. The request for quotation was advertised on the website and the Township only received two quotes as follows:

1. Fleshcon - \$10.45/mt + taxes
2. Duivenvoorden - \$11.50/mt + taxes, supply of 85' stacker (no operator) - \$750.00/day + taxes & \$250.00/float move + taxes, supply of loader and

Operator to stack - \$1.35/mt + taxes

Moved by Elliott, Seconded by Webster that the Council of the The Council of the Township of Melancthon accepts the quote from Fleshcon for the supply and haulage of approximately 2,500 tonnes of screened winter sand for the quoted price of \$10.45 per tonne, plus applicable taxes. Quoted price includes the rental of the stacker. The screened winter sand is to meet OPSS Specifications and the test is to be paid by the contractor with the sample supplied by the Township. Completion date is October 16, 2015. This quote complies with the Township's Procurement By-law. Carried.

Craig presented the tenders received for surface treatment on various Township Roads. The request for tender was posted on the Township's website and only two tenders were received as follows:

1. Murray Group Limited - \$449,321.84 (includes HST)
2. AECON Construction and Materials - \$436,492.78 (includes HST).

Moved by Hannon, Seconded by Besley that the Council of the Township of Melancthon accepts the tender from AECON in the amount of \$436,492.78 (includes HST) for surface treatment for the supply and application of padding and 50 mm HL3 for four locations in the Township. We further direct Staff to return the tender cheque to the unsuccessful bidder and thank them for their submission. This tender complies with the Township's Procurement By-law. Carried.

Craig reported to Council that Melancthon's share of the Culverts on the Grey Highlands/Melancthon Townline is approximately \$1,100.00.

At this time, Mayor White advised Council that he received notice from the County of Dufferin that the bridge (referred to as the Red Bridge) on the Melancthon/Proton (Southgate) Townline will be closed immediately (at the recommendation of Grey County's Structural Engineer). The concerns noted were: the deck is severely rotted, the abutment walls/wing walls are unstable, the structural steel members are damaged and the structural members are severely corroded. The County will be working with Grey County to close the structure and it will remain closed until further notice. Mayor White is to speak to the County Public Works Director to find out what happens with this structure as it is recommended in the Road Rationalization Study as being transferred to Melancthon.

Mayor White also advised of his concerns regarding damage done to the 2nd Line SW, South of 300 Sideroad as a result of the installation of the water line to Shelburne's new well. Staff were directed to contact the Town of Shelburne regarding the damage.

A question was asked about the gas leak today on the 2nd Line SW and apparently a resident ran over the shut off valve with a tractor and lawn mower.

Craig reported that approximately \$2,500 has been spent to date on the Corbetton Park. He is suggesting to wait until next year to put down the screenings.

Correspondence

*** Outside Board & Committee Minutes**

1. Centre Dufferin Recreation Complex Board of Management - Special Meeting July 22, 2015
2. Centre Dufferin Recreation Complex Board of Management - Meeting June 24, 2015

Moved by Webster, Seconded by Elliott that the Boards and Committees Correspondence Items 1 & 2 be received as information. Carried.

*** Items for Information Purposes**

1. Copy of a resolution passed by the Township of Springwater dated July 20, 2015, Re - Land Use - Agricultural Motion
2. Copy of a motion passed by the Township of Mulmur dated September 8, 2015, Re - 2015 County Road Network Rationalization Study - Phase 1
3. GRCA Current - September 2015 Volume 20 Number 8
4. Heads Up Alert - Ontario Good Roads Association - September 1, 2015
5. Highlights of the NVCA Board of Directors Meeting - No. 07-15 - August 28, 2015
6. Shelburne & District Fire Board Hires New Full Time Fire Chief/FPO
7. AMO Communications - AMO Policy Update - Health Funding Review Report and Funding Allocation Announcement
8. POA Agenda Package - September 3, 2015 Meeting

Moved by Hannon, Seconded by Besley that Correspondence Items 1-8 for information purposes be received as information. Except for items 2 & 5. Carried.

Item 2 - Mayor White advised that there are three phases to the Rationalization Study and that Melancthon should wait to see how it unfolds.

Item 5 - Mayor White advised that Melancthon won't be losing a vote or seat at the NVCA Board as the CAO has recommended those municipalities with two representatives, go down to one representative. Mayor White touched briefly on the property in Amaranth that was turned down for building permits but that decision has been overturned by Superior Court and NVCA and County ordered to issue them building permits.

Delegations

5:30 p.m. - Dennis Sanford attended Council regarding his Application to Construct an addition to an existing woodworking shop. Chris Jones was also in attendance for this matter. Council directed Staff at the last meeting to have Mr. Sanford attend Council so they could get more information on his application. It was noted that due to the size of his existing workshop and the proposed addition, a home occupation could not be permitted, as it exceeds the 50% gross floor area of his home. Mr. Jones was asked for his comments on this matter and he recommended that Mr. Sanford go through a Zoning By-law Amendment to permit the use under an A1 Exception zone. Discussion ensued and Mr. Sanford was advised that if he could get the application submitted by next Wednesday (23rd), Staff could get the notice circulated for the Public Meeting to be held on October 15th, as Mr. Sanford would like to get the building built before winter. Mr. Sanford said he would get the application submitted for the amendment.

*** Items for Council Action**

1. Letter from Sylvia Jones, MPP Dufferin-Caledon to Mayor White and Members of Council dated August 2015, Re - Bill 113 - the Police Record Checks Reform Act, 2015
2. Email from Source Protection Funding dated September 9, 2015, Re - SPMIF Extension - Township of Melancthon
3. Email from Pushminder Heer to Mayor White dated September 9, 2015, Re - Parks & Recreation Resident Fee vs Non-Resident Fee
4. Email from John Aird, Spark Solar dated September 11, 2015, Re - Municipal Solar Resolution FIT 4 (Downey GECCO)

1 - Moved by Besley, Seconded by Hannon the Council of the Corporation of the Township of Melancthon supports MPP Sylvia Jones' Private Member's Bill, Bill 79 - *the Helping Volunteers Give Back Act, 2015*. And further, that this motion be forwarded to the Honourable Yasir Naqvi, Minister of Community Safety and Correctional Services to request that this Private Member's Bill be incorporated into Bill 113, *The Police Record*

Checks Reform Act, 2015. Carried.

2 - Moved by Webster, Seconded by Elliott that the Mayor and CAO/Clerk be directed to sign the Agreement to Amend (Amendment No. 1) the Grant Funding Agreement under the 2013-14 Source Protection Municipal Implementation Fund (SPMIF_1314_056) between Her Majesty The Queen in Right of Ontario as represented by the Minister of the Environment and Climate Change and the Corporation of the Township of Melancthon. Carried.

3 - Discussion ensued on Ms. Meer's request and the final decision was not to reimburse residents for non-residential recreation fees. The Township supports recreation in Shelburne, Mulmur and Southgate through its levies for pools, arenas and parks and Council encourages its residents to utilize the recreation programs. While Council realizes that those facilities do not provide swimming in the winter, the Township only has so much money allocated in its budget to cover recreation services and feels that it provides what services it can, to its residents. Staff were directed to advise Ms. Meer of this.

4 - Discussion ensued regarding the FIT 4 application. There have been issues with the Green Energy Act that have never been resolved. It was felt that we have little or no say in the turbine issue, however, now the Province wants municipalities to support these projects. An application was submitted last year which was not approved and it was cautioned about setting precedent by supporting these applications. It was also noted, that if Council did not support the application, it didn't necessarily mean that the application would be denied, the applicant just wouldn't get the priority points to move the application up in the process.

6:10 p.m. - Moved by Elliott, Seconded by Webster that we adjourn Council to go into Committee of Adjustment and then reconvene as Council. Carried.

6:15 p.m. - Council reconvened.

General Business

By-law to appoint a Fire Chief for the Shelburne and District Fire Department

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to authorize the Township of Melancthon to appoint a Fire Chief for the Shelburne and District Fire Department and it be hereby read a first and second time. Carried. By-law read first and second time and numbered 42-2015.

Draft By-law to Permit Off Road Vehicles on Municipal Roads

Discussion ensued regarding the draft By-law. A question was asked about legal hunting hours as it is not Council's intention to interfere with hunting by passing this by-law and restricting the times when ATV's can be on our Roads during the hunting seasons. A suggestion was made to give the by-law a first and second reading and when information is received on hunting hours, then the By-law be brought back for third and final reading.

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to permit Off Road Vehicles on Municipal Roads and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 43-2015.

Applications to Permit

Deputy Mayor Elliott declared a conflict of interest on the application to permit of Paul and Lucinda Martin, as she was the former owner of the property and sold directly to

the applicants. Deputy Mayor Elliott left the Council Chambers.

Mayor White signed an application to permit an addition of a second storey to the existing dwelling on Lot 241, Concession 2 SW - Paul and Lucinda Martin and a repair and storage shed (for personal use) for Carl Cave and Sheldon Bricker on East Part of Lot 6, Concession 1 OS. The application for Dennis Sanford, Part of Lot 16, Concession 7 NE is deferred pending the zoning by-law amendment application.

Deputy Mayor Elliott returned to the Council Chambers.

New/Other Business & Additions to Agenda

Motion to direct the Drainage Superintendent to call tenders for the Stinson D. Drainage Works

Moved by Besley, Seconded by Webster that we direct Tom Pridham, P. Eng., R.J. Burnside and Associates to call tenders for the construction of the Stinson D. Drainage Works. Tenders to close on Wednesday, September 30, 2015 at 3:00 p.m. Carried.

6:25 p.m. - Council took a five minute break and reconvened at 6:30 p.m.

Dundalk Fire Agreement Renewal - set date for the Committee of the Whole Meeting to invite Southgate Council for discussion (as per the direction from the April 16th COW meeting)

Discussion ensued and it was decided that we would do this as part of a regular Council meeting – Council can adjourn Council and go into Committee of the Whole to do this. Staff were directed to set up the delegation and ask the Fire Chief to bring some statistics with him and to speak about fire inspections. The CAO advised that a Deputy Fire Chief has been hired and John Thompson, the Fire Chief will be staying on for 6-12 months to mentor the new Chief. Chief Thompson will still be involved with the new fire agreement and said he would bring the Deputy with him to the meeting.

Bretton Estates - Mayor White

Mayor White advised that he had received a complaint from a resident in the Bretton Estates Subdivision that the developer is burying construction material in the subdivision and there are piles sitting there that appear to be ready to be buried. Staff were directed to send the developer a registered letter advising that the piles of debris are to be removed and the buried material is to be dug up and removed by the end of the month. If he does not remove the above noted debris by the end of the month, Staff have been directed to contact the Ministry of the Environment and Climate Change on this matter. For the new members on Council, Mayor White provided some background information on this subdivision. The Developer has been allowed to build 10 homes in this subdivision and then he needs to correct the deficiencies that are ongoing. It was noted that the developer has had 10 building permits approved by the Township and there will be no more approved until the deficiencies have been resolved.

Addition - Emergency Management Annual Exercise

Discussion ensued and it was decided that this would be done during a regular Council meeting. It was suggested to set this up for the November 5th meeting and to have it start at 5:30 p.m.

Addition - MMAH Presentations

Discussion ensued and it was decided that this too would be held during a regular Council meeting. The CAO to schedule this meeting. Presentations of interest

include: Bill 8, Conflict of Interest (and leaving the room), Boards and the issue of liability from sitting on Board (i.e. fire board).

Delegations - Cont.

7:00 p.m. - Coe/Pullen - Public Meeting for a Zoning By-law Amendment on East Part of Lot 27, Concession 3 OS

A public meeting had been called to consider a proposed zoning by-law amendment for lands located at East Part of Lot 27, Concession 3 OS that were the subject of a recent severance proposal. The purpose of the proposed by-law is to amend the Zoning By-law 12-1979 as amended to rezone the severed and retained lands resulting from consent application B11/14. The severed lands to be rezoned to a Rural Residential Exception (RR-160), the purpose of which is to recognize an existing non-compliant front yard setback. In addition, the proposed zoning by-law amendment will rezone the retained farm holding to a General Agricultural Exception (A1-130) Zone to restrict future use of the lands to agricultural uses only with no permission for future residential uses. No one notified of the public meeting was in attendance. The CAO/Clerk read the comments received from the NVCA and the Upper Grand School Board.

Moved by Besley, Seconded by Hannon that leave be given to introduce a by-law to amend By-law No. 12-79, as amended, for lands legally described as Part 1, Plan 7R-6346 Part 1 located in the East Half of Lot 27, Concession 3 O.S. and the remainder of the East Half of Lot 27, Concession 3 O.S. in the Township of Melancthon, County of Dufferin and it be hereby read a first and second time. Carried.

Unfinished Business

Email from Christopher Fearon, Delivery Services Officer - GTA West, Canada Post dated September 10, 2015, Re - Mailbox Replacement in Corbetton and Riverview

The email from Christopher Fearon was reviewed. It was suggested that the mailbox for Corbetton be placed near the new Corbetton Park as there would be ample parking for residents to get their mail. The CAO to respond with this suggestion. Council were fine with the placement of the mailbox in Riverview.

Appreciation Dinner for Volunteers

Discussion ensued and this will be done in November and a date of November 23rd was selected. Volunteers to include Board members and their spouses and will be held at the Township Office. While on this topic, the Township Staff/Council Christmas Dinner was set for November 30th.

Dufferin County Road Rationalization Study - comments due at the end of the month

Discussion ensued and Council will not be submitting comments at this time.

Building Permit Fees

As per direction from the last meeting, the CAO advised that she had contacted the other rural municipalities in Dufferin County and advised of their building permit fees - Amaranth/East Garafraxa and Mono do not charge for building permits as they have a full time planner on Staff, Mulmur charges \$90 per application and Grand Valley is \$50.00. Council directed that the tariff of fees be amended for applications to permit:

- decks, small accessory buildings - \$50.00
- Dwellings, additions, large accessory - \$100.00
- Barns, Industrial/Commercial buildings - \$100.00 + \$1,500.00 deposit

North Dufferin Recreation Agreement

This item deferred. Mayor White advised that he spoke to representatives of Mulmur Council about Melancthon's suggestion of a Board of Management being established and those representatives were going to take this back to their Council for discussion.

Email from Pam Hillock regarding the Conservation Authorities Act/Council Comments on the Conservation Authority Act Review - commenting deadline is October 19, 2015

It was advised that if any Council member had comments to make, to get them in for the next meeting as the deadline is October 19th for submitting comments.

Ark II Shelter - Update

No new information ~ item deferred.

Information Flyer

No new information ~ item deferred.

Rogers Communications Tower - Request for Concurrence

The CAO advised that she sent Michelle Vivar, Rogers, a copy of the latest Road Use Agreement that had been entered into with Bayshore Broadcasting for a Telecommunications Tower and she has not heard back from her. Item deferred.

Third Reading - By-laws

Moved by Besley, Seconded by Elliott that By-laws 42-2015 and 44-2015 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Confirmation By-law

Moved by Webster, Seconded by Elliott that leave be given to introduce a By-law to confirm the proceedings of the Council Meeting held on September 17, 2015 and it be given the required number of readings. Carried. By-law numbered 45-2015 and read three times.

Adjournment

7:15 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to meet again on Thursday, October 1, 2015 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK