

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 15th of September, 2016 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None

Additions

- Road Business - Prices for Speed Limit signs around the Township

Deletions

None.

Approval of Agenda

Moved by Webster, Seconded by Elliott that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Besley, Seconded by Elliott that the minutes of the Council meeting held on September 1, 2016 be approved as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Road Business

Open Tenders received for the Equipment Building

Craig Micks, Road Superintendent presented the three tenders received and these were opened by Mayor White:

1. Domm Construction Ltd. - \$93,565.00 + HST
2. Stan Coe Construction Limited - \$137,500.00 + HST
3. 2239198 Ontario Inc. (Glenn Lundy) - \$118,601.00 + HST

Craig and the Township's Engineer (retained for this project) left the Council Chambers

to review the tenders.

Road Crossing - Henry Martin (Mapleton Manufacturing Inc.) - Part of Lot 269 & 270, Concession 4 SW

As there was no application fee paid with the application, Council advised that they would not be discussing it until it was received. It was suggested that the Drainage Superintendent should be involved in this and that this work be invoiced separately.

Email from Steve Tabachnik dated September 8, 2016, Re - Road Occupancy for 2nd Line SW Melancthon - film shoot Sept 19

Discussion ensued on this request and because there is no benefit for Melancthon to allow this and the Township's mandate is to keep the roads open, this request was declined.

6:00 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to go into Committee of Adjustment and reconvene as Council. Carried.

6:24 p.m. - Council reconvened.

Roads - Continued

Unfinished Business

Speed limit decrease 3rd Line OS between Highway 10 and County Road 17

Deferred back to the Roads Subcommittee.

Addition

Prices for Speed Limit signs around the Township

Staff advised that the cost for a 4 foot by 8 foot digital print sign is \$402.53 + taxes.

6:25 p.m. - Council took a five minute break and then reconvened.

Planning Matters

None for this meeting.

Police Services Board Matters

Unfinished Business - Recommendation from the PSB regarding Re - Placement of Traffic Counters - deferred - obtaining further information on if these signs can provide time of day.

It was noted that the next meeting of the PSB is Thursday, September 22, 2016 at 4:30 p.m. in the Committee Room, Municipal Office.

County Council Update

Mayor White reported on the "All Councils Meeting" held on September 7, 2016.

Correspondence

*** Items for Information Purposes**

1. Copy of a resolution passed by the Township of Amaranth dated August 17, 2016, Re - Conservation Act Renew
2. Email from Michele Harris, Executive Director, Headwaters dated August 26, 2016, Re - Headwaters Tourism Report - June 18, 2016 and August 19, 2016
3. Email from Ray Ratynski, Regional Manager, Fisheries and Oceans Canada dated

- August 26, 2016, Re - Publication of Species at Risk Act Listing Recommendations
4. Copy of a resolution passed by the Town of Shelburne dated August 22, 2016, Re - Grant Review Teams - Trillium Board
 5. GRCA Current - September 2016 - Volume 21 Number 9
 6. 2017 ROMA Conference - January 29 - 31, 2017, Sheraton Centre Toronto Hotel
 7. Letter from Glenn Thibeault, Minister of Energy dated September 1, 2016, Re - Amendments to the Energy Consumer Protection Act (ECPA)
 8. Letter from the Upper Grand District School Board dated August 31, 2016, Re - North Dufferin Boundary Review and French Immersion (FI) Feasibility Study
 9. Ontario Good Roads Association (OGRA) Conference - February 26 - March 1, 2017, Fairmont Royal York Hotel
 10. Email from Susan Powell, Agriculture and Rural Economics Development Advisor dated September 7, 2016, Re - Mark your calendars! Municipal Ag Economic Development Forum - Caledon - Alton - Millcroft Inn-Caledon Equestrian Park - Nov. 2-3, 2016
 11. Email from Tristin McCredie, Municipal Advisor dated September 7, 2016, Re - Celebrate Ontario 2017 Now Accepting Applications
 12. Email from Laurie Barron, Coordinator, CAO and Corporate Services, NVCA dated September 9, 2016, Re - NVCA Board Approved Comments - Conservation Authorities Act Review
 13. WDG Board of Health - Highlights - September 2016
 14. Email from Annemarie Bochenek, Commission Secretary, Niagara Escarpment Commission dated September 9, 2016, Re - Public Information Sessions on the Proposed Changes to the Niagara Escarpment Plan
 15. Letter to Geoff Dunlop, Chair Shelburne Public Library Board from Terry Horner, CAO/Clerk, Township of Mulmur dated September 9, 2016, Re - Shelburne Public Library Agreement

Moved by Besley, Seconded by Hannon that Correspondence Items 1-15 for information purposes be received as information except items 11, 15 for further discussion.
Carried.

#11 - a question was raised about what does this grant cover in way of festivals – would like to see the Park Board come forward with a wish list. Staff directed to look into more detail regarding what this funding can be used for. We also have a new Park and can the funds be used in any way for this?

15 - discussion ensued regarding Mulmur's desire to withdraw from the Shelburne Public Library Board. Staff were directed to send a letter to the Shelburne Public Library Board and request information on what the financial impact will be to the other participating municipalities as a result of Mulmur's decision to withdraw services.

*** Items for Council Action**

1. Letter from R.J. Burnside & Associates Limited dated September 8, 2016, Re - McCue Drainage Works Repair and Improvement, 1989 in response to the request of Evan Bearss
2. Letter from Clark Somerville, FCM President and Regional Councillor, Halton Hills dated September 2, 2016, Re - Canada 150 Community Leaders

1 - the CAO/Clerk was directed to send a letter to Mr. Bearss advising that Council concurs with the Engineer's comments and there would be no further reduction in assessment on his property.

2 - no action.

Road Business - Continued

Craig Micks and the Engineer returned to the Council Chambers with their recommendation that Domm Construction be awarded the Tender for the construction of the equipment shed.

Moved by Elliott, Seconded by Webster that the tender for the construction of an equipment shed on Part of Lot 286, Concession 1 NE be awarded to Domm Construction Ltd. In the amount of \$93,565.00 + HST. Foundation Completion date of October 31, 2016. This procurement complies with the Procurement Policy for the Township of Melancthon. Carried.

Delegations

5:30 p.m. - Sarah Harrison, on behalf of the Horning's Mills Community Hall Board, attended Council to discuss the installation, placement and usage of the generator that has been installed at the Hall, as well as to discuss the Emergency Plans/activities for the Hall and ongoing communication with the Hall Board. She advised that she has been doing the books for the Hall for the last couple years so the Board has a better control of financials and this is really working well. She raised concerns regarding communication between Township and the Board specifically regarding the generator. She requested information on schedule of works for the Hall i.e. - water tests, inspections by Orangeville Fire and Safety and the Lift certificate. With regards to the generator, the Board is not happy with the conduit running along the front of the building and the Board would like the electrical buried at the front of the building. Councillor Webster to meet with the Road Superintendent about digging up the sidewalk to repair it and bury the conduit at the same time. She asked about the Board's responsibilities in the event of an emergency. It was suggested that the Township's Community Emergency Coordinator attend the next Board meeting to provide this information. She asked about appointments to the Board and she was advised those would be done in December as the current term runs to November 30th and she is requesting an ad be placed in the paper for Board members. With regards to funding, she was advised that the Board should put a list of things together and submit to Council, through Councillor Webster, before budget deliberations start.

General Business

Applications to Permit

Mayor White signed the following applications to permit which were reviewed by Chris Jones, Township Planning Consultant for compliance:

- Donald Horst - grain bin on Part of Lots 5 & 6, Concession 6 SW
- Matthew McCool - 1,200 square foot garage on Part of Lot 4, Concession 6 SW

An application to permit a loading dock attached to an existing on farm use building submitted by Simon Martin/Paul Martin on Lot 34, Concession 6 NE was not approved as the existing building is at the maximum 4,500 square feet.

New/Other Business/Additions

Notice of Motion from September 1, 2016 - Council meeting, Moved by Councillor Hannon, That The Council review the Conflict of Interest sections of the Procedural By law and update them to bring them into compliance with the current Provincial Conflict of Interest laws. * Recorded Vote Requested

Moved by Hannon, Seconded by White that the Council review the conflict of interest sections of the Procedural By law and update them to bring them into compliance with the current Provincial Conflict of Interest Laws. Mayor White opened the floor for discussion on the motion. Discussion ensued on this matter and when the Township was updating its Procedural By-law, the section pertaining to leaving the room after declaring a conflict/pecuniary interest, was left in so not to create unease with a Council member when the Council member who declared the conflict is sitting there in the room when the matter was being discussed. The discussion continued on into requests for information not being provided, procedure for information requests, Council member conflicts of interest and the declaring a conflict on parts of the approval of the accounts.

Mayor White then called for the vote, which was a recorded vote as follows:

Mayor White	Nay	
Deputy Mayor Elliott	Nay	
Councillor Besley	Nay	
Councillor Hannon	Yea	
Councillor Webster	Nay	Lost.

Closed Session (if required)

Not required.

Third Reading of By-laws (if required)

Not required.

Notice of Motion

None.

Confirmation By-law

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on September 15, 2016 and it be given the required number of readings. Carried.

At this time, Mayor White reminded Council that if any member of the Public or Council felt that any member of Council violated the Code of Conduct or Procedural By-law, they could submit a complaint to the Integrity Commissioner.

Adjournment and Date of Next Meeting

7:08 p.m. - Moved by Elliott, Seconded by Webster that we adjourn Council to meet again on Thursday, October 6, 2016 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK