

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 19th day of November, 2015 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

- Approval to pay an Invoice for Structure 2027 (RJ Burnside/Drexler Construction Limited)

Deletions

None.

Approval of Agenda

Moved by Besley, Seconded by Hannon that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Can be declared at this time or anytime throughout the meeting. Councillor Hannon to declare on Dufferin Wind Power Inc. matters.

Minutes

Moved by Elliott, Seconded by Webster that the minutes of the November 5th, 2015 Council meeting be approved as circulated. Carried.

Business Arising from Minutes

With regards to the cars, trailers and items parked on Shook Street, one of the property owners who was advised to have the items removed by November 20th, has requested a 10 business day extension to have them removed. Discussion ensued and Council granted an extension until noon on December 3rd, that all items be removed or the Township will have them removed and invoice the expenses to the property owners. Staff were asked to put this item on the Agenda to be dealt with at the Council meeting later that day if items have not been removed.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Road Business

Email from Weigel Drainage dated November 12, 2015, Re - Letter of Permission - Road Crossing

Council had no issues with this request but did note that before construction begins, the applicant needs to contact the Nottawasaga Valley Conservation Authority regarding any permits required to do this work. Staff will advise Weigel Drainage of this.

Other Road Business

Seasonal Labourer - Moved by Elliott, Seconded by Webster that Bryan Hannon be hired as a Seasonal Labourer until April 1, 2016 at a rate of pay of \$21.00 per hour. Carried.

Speed Sign - Craig advised that he had received some quotes for a speed sign. Discussion ensued and because the County has a couple signs, he was asked to contact Staff in the Public Works Department to find out where they got their signs. Item deferred pending further information.

Correspondence

*** Outside Board & Committee Minutes**

1. Minutes of the Mulmur/Melancthon Fire Board Meeting - Meeting October 5, 2015

Moved by Hannon, Seconded by Besley that the Outside Board and Committee Minutes Correspondence Item # 1 be received as information. Carried.

*** Items for Information Purposes**

1. Email from Shirley Boxem, Headwaters Communities in Action dated November 2, 2015, Re - Addressing Poverty and Housing in Dufferin to be held Tuesday November 24, 2015
2. Letter from Joel Locklin, Manager Rural Program Branch, Ministry of Agriculture, Food and Rural Affairs dated November 5, 2015, Re - Second intake of the Ontario Community Infrastructure Fund (OCIF) Application-based component
3. GRCA Current - November 2015 - Volume 20 Number 10
4. Notice of Hearing - Normal Farm Practices Protection Board - Douglas Cox v. Town of Mono
5. Letter from R.J. Burnside & Associates Limited dated November 10, 2015, Re - Petition for Drainage Works
6. Email from County of Dufferin dated November 12, 2015, Re - Dufferin County 2016 Budget

Moved by Webster, Seconded by Elliott that Correspondence Items 1-6 for information purposes be received as information. Carried.

Mayor White did advise that he would be attending the Hearing regarding the Cox v. Town of Mono Fill Issue as well as the session regarding Addressing Poverty and Housing in Dufferin.

*** Items for Council Action**

1. Email from Stephen Christie, Stutz Brown & Self dated November 4, 2015, Re - By-law To Adopt A Policy For The Sale And Other Dispositions Of Municipal Land
2. Letter from the Township of Mulmur dated November 10, 2015, Re - North Dufferin Community Centre Advisory Board
3. Report to Mayor White and Members of Council dated November 19, 2015, Re - Return of Deposit to Lynne Marie Purdie - Part of Lot 293, Concession 1 SW
4. Report to Mayor White and Members of Council dated November 19, 2015, Re - Return of Security Deposit To Dufferin Wind Power Inc. - West Part of Lot 26, Concession 2 OS
5. A copy of a resolution of the St. Paul's Cemetery Board dated November 9, 2015, Re - Authorization of Payment for caretaking services

1 - The CAO explained the changes to the Disposition By-law since the one originally passed in 1995 which has resulted in amending the By-law. Staff were directed to bring the By-law back to the next meeting for passage.

2 - Discussion ensued regarding the draft constitution and each member voiced their concerns with it. Mayor White suggested that each member email the CAO/Clerk with his/her concerns and she would compile the list for the next Council meeting.

3 - Moved by Besley, Seconded by Hannon that the security deposit of \$5,000.00 be returned to Lynne Marie Purdie, as the existing house on Part of Lot 293, Concession 1 NE has been demolished. Carried.

Councillor Hannon declared a conflict of interest on the next item as he has a lease with DWPI and left the Council Chambers.

4 - Moved by Elliott, Seconded by Webster that the security deposit of \$6,000.00 be returned to Dufferin Wind Power Inc., as the temporary trailers that were used as a project office on the West Part of Lot 26, Concession 2 OS have been removed. Carried.

Councillor Hannon returned to the Council Chambers.

5 - Deputy Mayor Elliott who is the Member on the St. Paul's Cemetery Board advised that the interest received on the perpetual care bank account is not even covering the cost of grass cutting at the Cemetery, so it was decided that when the person doing the cutting decides to increase his costs, that is when the Board would like it to be included with the rest of the Township grass cutting and it will be tendered.

General Business

By-law to appoint Municipal Officials for December 1, 2015 - November 30, 2016

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to appoint officials from December 1, 2015 to November 30, 2015 and it be hereby read a first and second time.

Livestock Valuer - Mike Swidersky

Fence Viewers: David Thwaites, Don Fluney, Ken Galbraith, Glen Squirrell and Mike Swidersky

Tile Drain Inspector: Steve Tupling

Solicitors: Stutz, Brown and Self

Auditors: RLB

Representatives to Centre Dufferin Recreation Complex - Janice Elliott and Ron Webster

Southgate Recreation Advisory Committee - Wayne Hannon

North Dufferin Community Centre Advisory Committee - to be done through motion of Council at later time.

Shelburne and District Fire Department- Wayne Hannon and Janice Elliott

Mulmur-Melancthon Fire Department - Darren White and Jim Webster

Shelburne Library Board - Dave Besley

Township of Melancthon Police Services Board - Verbal motion - Dave Besley

Upper Grand Watershed Committee - Wayne Hannon

By-law Enforcement Officer - County of Dufferin

Dog Control Officer - Olympus

Pound - Olympus

Carried.

By-law read a first and second time and numbered 52-2015.

By-law to appoint a Committee of Adjustment for December 1, 2015 - November 30, 2016

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to appoint a Committee of Adjustment who shall hold office until November 30, 2016 and it be hereby read a first and second time. Carried. The Committee of Adjustment shall be comprised of Council. By-law read a first and second time and numbered 53-2015.

Addendum to Agenda Addition - By-law to appoint a Board of Management for the Horning's Mills Community Hall

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to appoint a Board of Management for the Horning's Mills Hall from December 1, 2015 until November 30, 2016 and it be hereby read a first and second time. The Board of Management will consist of:

Jim Webster, Member of Council
Sarah Harrison
Jennifer Weaver
Debbie Fawcett
Ruth Plowright
Janet Burke
Deborah Gee
Kelly McDowell

Carried.

By-law read a first and second time and numbered 53-2015.

Application(s) to Permit

Mayor White signed the following applications to permit:

- a single family dwelling on Lot 9, Plan 17A - G. Patton
- a single family dwelling on the East Part of Lot 29, Concession 3 OS - C. and J. Saul (Proposed purchasers)
- a storage lean to on Part of Lot 239, Concession 1 SW - L. Purdie
- a shop for personal storage on the West Part of Lot 7, Concession 2 OS - Parcel 7 - J. Blokzyl

The CAO advised that she had signed an application for G. Martin to repair a barn that had blown down in the wind on November 6, 2015 on Part of Lot 27, Concession 10 NE.

5:58 p.m. - Council took a break and reconvened.

6:00 p.m. - Moved by Webster, Seconded by Elliott that we adjourn Council to meet as Committee of Adjustment and then reconvene as Council. Carried.

6:12 p.m. Council reconvened.

New/Other Business/Addition

Quotes for Council Desks

The CAO/Clerk advised that she tried to obtain five quotes for the new Council desks and was only successful at getting two. The CAO/Clerk asked each company to prepare a design and costing for Council to review and advised of the specifics in what Council was looking for. Mayor White opened the quotes received from Sanwood Custom Cabinets and Brian and Sharon DeManche. Discussion ensued about each design and Council directed the Mayor and CAO/Clerk to work with Sanwood Custom Cabinets to tweak the size of the desks.

Verbal Update regarding NEC Plan Review Meeting held on November 10, 2015 at Mulmur Township Municipal Office

The CAO/Clerk provided a verbal update to Council on the meeting that she and Councillor Hannon attended on the NEC Plan Review. She advised that Chris Jones will be providing a Report to Council on this.

Payment for Structure 2027

Moved by Besley, Seconded by Hannon that Staff be directed to pay the Contract Payment Certificate No. 2 for Melancthon Structure 2027 Replacement to Drexler Construction Limited in the amount of \$58,344.03. Carried.

Unfinished Business

Information Flyer - Mayor White has the budget information and will be finalizing the flyer.

Home Occupation/On Farm Business' - No new information.

Third Reading - By-laws

Moved by Hannon, Seconded by Besley that By-laws 52-2015, 53-2015 and 54-2015 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Confirmation By-law

Moved by Webster, Seconded by Elliott that leave be given to introduce a By-law to confirm the proceedings of the Council Meeting held on November 19, 2015 and it be given the required number of readings. Carried. By-law numbered 55-2015 and read three times.

Adjournment

6:55 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Council to meet again on Thursday, December 3, 2015 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CAO/CLERK