

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 19th day of March, 2015 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

Mulmur Melancthon Fire Board 2015 Budget
Mono Fill Issue - Time Sensitive Matter - Mayor White
Amendment in the wording of an item on the Agenda – under General Business - New/Other Business regarding the Service Delivery Policy should be requests from Members of the Public and/or Members of Council

Deletions

None.

Approval of Agenda

Moved by Besley, Seconded by Elliott that the agenda be approved as amended.
Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Can be declared at this time or anytime throughout the meeting. Councillor Hannon to declare for all Dufferin Wind Power items as he has an interest in the project.

Minutes

Moved by Elliott, Seconded by Webster that the minutes of the March 5, 2015 Council meeting be approved as circulated. Carried.

Business Arising from Minutes

The CAO/Clerk advised that she contacted the Town of Shelburne CAO and the library is not obligated to use the Town's Auditor for their audit.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Road Business

Craig Micks, Road Superintendent attended the Council meeting.

Email from John Willmetts, Director of Public Works, Township of Mulmur dated March

5, 2015, Re: Townline Agreement Mulmur - Melancthon

No further concerns, only a correction that the term of the Agreement be spelled out as five years, not ten - Moved by Webster, Seconded by Elliott that we direct the Mayor and Clerk to sign the Agreement between the Township of Melancthon and the Township of Mulmur regarding the Mulmur-Melancthon Townline. Carried.

Letter from Allan Wargon dated March 1, 2015, Re: Increase Remuneration for snowblowing

Moved by Besley, Seconded by Hannon that the Township of Melancthon increase the payment to Mr. Allan Wargon to \$70.00 per occasion that he must blow snow on his road for the 2015/16 year. Carried.

Motion to approve Bridge and Large Culvert Inspections

Deferred to the next meeting so the Treasurer can get it in writing that RJ Burnside and Associates will update the asset management plan for the amount they quoted for the culvert and bridge inspections report.

Councillor Hannon declared a conflict of interest on this next matter as he has an interest in the Dufferin Wind Project and left the Council Chambers.

DWPI - Tree Replacement Program

Craig advised that they went out and measured and he is not able to get the trees back far enough to be of a benefit to the roads.

Councillor Hannon returned to the Council Chambers.

Correspondence

*** Outside Board & Committee Minutes**

1. Minutes of the Mulmur/Melancthon Fire Board - Meeting February 17, 2015
2. Minutes of Shelburne Public Library Board - Meeting January 20, 2015
3. Grand River Conservation Authority - General Membership Meeting January 23, 2015

Moved by Webster, Seconded by Elliott that the Outside Board and Committee Minutes Correspondence be received as information. Carried.

*** Items for Information Purposes**

1. Heads Up Alert - Ontario Good Roads Association dated February 27, 2015 - 2015-2016 OGRA Board of Directors
2. Email from Minister Ted McMeekin and Minister Bill Mauro dated March 2, 2015, Re: Have your say: Growth Plan and Greenbelt Plans
3. Letter from Keith Murch, Assistant CAO / Secretary-Treasurer, Grand River Conservation Authority dated February 27, 2015, Re: Grand River Conservation Authority General Levy
4. Email from Kevin Flynn, Ministry of Labour dated March 2, 2015, Re: Ontario Minister of Labour's response - "double-hatter" firefighters
5. Email from Heather Kepran, Communications & Public Relations Coordinator, Nottawasaga Valley Conservation Authority dated March 3, 2015, Re: NVCA: Gayle Wood appointed Chief Administrative Officer, February 27, 2015
6. Highlights of the NVCA Board of Directors Meetings No. 02-15 - February 27, 2015
7. Copy of a resolution passed by the Town of Orangeville dated February 23, 2015, Re: Neonicotinoid Pesticides
8. Heads Up Alert - Ontario Good Roads Association dated March 5, 2015 - OGRA

- signs Memorandum of Understanding with Association of First Nations
9. AMO Communications - AMO Policy Update - Government Introduces Changes to Land Use Planning and Development Charges Legislation
 10. Email from Watson & Associates dated March 5, 2015, Re: Province Announces Potential Changes to the Development Charges Act
 11. Copy of a resolution passed by the City of Woodstock dated March 5, 2015, Re: Woodstock Accessibility Advisory Committee - Canada Post Community Box Initiative
 12. AMO Communications - Gas Tax Case Study - State of Ontario's Roads and Bridges
 13. Copy of a resolution passed by the Township of Amaranth dated March 4, 2015, Re: Climate Change Discussion Paper - 012-3452
 14. Letter from the Corporation of the Township of Southgate dated March 6, 2015, Re: Agreement dated December 16, 2010 for Recreational Services in Dundalk and Melancthon Fire Reserve Account
 15. Email from Ernie Hardeman, MPP Oxford, PC Critic for Municipal Affairs and Housing dated March 9, 2015, Re: New bill on affordable housing & accountability
 16. Memorandum from Denise Holmes to Mayor White and Members of Council dated March 9, 2015, Re: Drainage Superintendent Information
 17. Email from Sarah Morrison, Intermediate Planner, Grey County dated March 9, 2015, Re: Grey County's Natural Heritage Systems Study - Green in Grey
 18. Letter from Ted McMeekin, Minister of Municipal Affairs and Housing and Bill Mauro, Minister of Natural Resources and Forestry dated February 27, 2015, Re: Our Region | Our Community | Our Home - A Discussion Document for the 2015 Co-Ordinated Review <http://www.mah.gov.on.ca/AssetFactory.aspx?did=10759> (Hard Copy Available)
 19. Nottawasaga Valley Conservation Authority - For Immediate Release - Little Bugs Big Problems

Moved by Hannon, Seconded by Besley that Correspondence Items 1-19 for information purposes be received as information. Carried.

Delegations

5:40 p.m. - Murray and Joanne Hunt - Hunt Trucking, Don Johnson, Marg McCarthy, Bill and Nelson Arnold attended Council. Mr. and Mrs. Hunt requested the delegation as they are seeking a heavy truck exemption from the Township to use the 4th Line OS from County Road 17 south to the entrance at 436542 4th Line. The Hunt's are interested in purchasing the property from the Arnold's and own a trucking company and the trucks haul from Sudbury to the Niagara Region. This would be a midway point for the trucks to be serviced. Discussion ensued about the exemption and zoning of the property and Staff were directed to get a legal and planning opinion on options available to the municipality on this matter as the Hunt's are requesting an exemption from both the no heavy truck by-law and half load by-law.

6:00 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Council to go into Committee of Adjustment and reconvene as Council. Carried.

6:15 p.m. - Council reconvened.

Correspondence - Cont.

*** Items for Council Action**

1. Letter from Niagara Escarpment Commission dated March 3, 2015, Re: Development Permit Application - Part Lot 13, Concession 1 OS - 4 Fieldway Court
2. Shelburne Public Library Draft 2015 Budget

3. Email from Sarah Harrison, Chair Horning's Mills Hall Board dated March 12, 2015, Re: Hall Board Letter to Council
4. Report to Council from Jerry Jordan dated March 16, 2015, Re: Update on Draft Grand River Source Protection Plan Policies
5. Memorandum from Denise Holmes dated March 16, 2015 to Mayor White and Members of Council, Re: Plan of survey for Applications B8/14, B9/14 and B10/14, Bonnefield

1 - Moved by Elliott, Seconded by Webster we have no objection to the construction of a 2 storey, 445.93 sq. m. single dwelling with maximum height of 11.58 m. and a 9.29 sq. m. shed with maximum height of 3.66 m. on an existing 0.71 ha. Lot. The dwelling is to be accessed by a proposed driveway and serviced by a proposed septic system. NEC File Number D/R/2014-2015/243, Tadeusz Gorecki, Part Lot 13, Concession 1 OS, 4 Fieldway Court. Carried.

2 - Moved by Besley, Seconded by Hannon that Council accepts the 2015 Shelburne Library Budget as presented and Staff be directed to include the amount of \$45,691.00 representing Melancthon's Levy in the 2015 Draft Operating Budget. Carried.

3 - Moved by Webster, Seconded by Besley that the Township of Melancthon provide the Horning's Mills Hall with a grant of \$5,000.00. Before the motion was called for the vote, discussion ensued about the request and what the monies would be used for. Currently there is a loan with the Township that is to be paid back over a 10 year period in \$300.00 increments. Mayor White called for the question and the motion was Carried. The loan amount of \$300.00 to be deducted before the grant cheque is issued to the Hall.

4 - Moved by Webster, Seconded by Elliott that Council accept the Report of GW Jordan regarding the Update on Draft Grand River Source Protection Plan Policies and advise the GRCA that Council is prepared to accept the revised draft Melancthon policies proposed for the Grand River Source Protection Plan provided the changes as described in the related March 16, 2015, Report to Council are satisfactorily implemented. And, that Council be notified if there are any further changes to these policies prior to the submission of the Plan to the Ministry of the Environment and Climate Change for approval. Carried.

5 - Moved by Besley, Seconded by Hannon that the plan of survey prepared by Van Harten Surveying Inc. for Application B8/14 - East Part of Lot 17, Concession 2 OS (Bonnefield LP III Inc.) conforms to the terms and conditions of the severance. Carried.

Moved by Elliott, Seconded by Webster that the plan of survey prepared by Van Harten Surveying Inc. for Application B9/14 - East Part of Lot 15, Concession 4 OS (Bonnefield LP III Inc.) conforms to the terms and conditions of the severance. Carried.

Moved by Webster, Seconded by Elliott that the plan of survey prepared by Van Harten Surveying Inc. for Application B10/14 - West Part of Lot 19, Concession 3 OS (Bonnefield LP III Inc.) conforms to the terms and conditions of the severance. Carried.

Council took a two minute break before the next delegation.

Delegations - Cont.

6:30 p.m. - John Thompson, Fire Chief, Southgate Fire Department attended Council to report on the Fire Incidents in Melancthon. Chief Thompson was invited to Council to give this report as a result of the review of the Fire Agreements through the Committee of the Whole Meeting. Mayor White turned the meeting over to Deputy Mayor Elliott who is the Chair of Committee of the Whole. Chief Thompson provided Council with the Statistics thus far for 2015 and advised that there were 23 calls in 2014. Chief

Thompson confirmed that he is in compliance with Section 14 of the Township's Regulatory By-law 39-2014. The fire department works mostly on suppression and education. Chief Thompson advised that he does not have the full training/paperwork to do inspections.

Correspondence - Cont.

*** Township of Melancthon Official Plan**

1. Email from Andrew Doersam, Senior Planner Municipal Services Office - Central Ontario dated March 13, 2015, Re: Township of Melancthon Official Plan Notice of Decision approved by the Minister on March 9, 2015. **Please note: the last date of appeal is April 2, 2015**
2. Email from Andrew Doersam, Senior Planner Municipal Services Office - Central Ontario dated March 16, 2015, Re: Modified Official Plan
3. Letter from GW Jordan, Township Planner dated March 18, 2015 regarding the Modifications to the Official Plan as included in the Ministry's Approval (Addendum)

1, 2 & 3 - Discussion ensued regarding the changes that the Ministry has made. A Special Council meeting will be held on Thursday, March 26, 2015 at 5:00 p.m. to go over the Notice of Decision from the Ministry with our Planner, G.W. Jordan.

Councillor Hannon declared a conflict of interest on the next item as he has an interest in the project and left the Council Chambers.

***Dufferin Wind Power**

1. Report to Council from Denise Holmes dated March 12, 2015, Re: Dufferin Wind Power - Visual Road Conditions Survey Report, Post Construction
2. Memorandum to the Corporation of the Township of Melancthon from Stutz Brown and Self Professional Corporation dated March 16, 2015, Re: Dufferin Wind - Acknowledgement and Consent Agreement

1 - Moved by Besley, Seconded by Elliott that the Report of Denise Holmes, CAO/Clerk be received and Staff be directed to prepare and send an invoice to Dufferin Wind Power Incorporated in the amount of \$194,000.00 as finalization for road restoration as per the Post Construction Survey Report dated January 2015, letter from RJ Burnside and Associates dated February 24, 2015 and email from Rebecca Crump dated March 6, 2015. Carried.

2 - Moved by Besley, Seconded by Elliott that with respect to the Dufferin Wind Project and on the advice of the Township's Solicitor, the Mayor and CAO/Clerk be directed to sign the "Acknowledgment and Consent" Agreement between the Corporation of the Township of Melancthon and BNY Trust Company of Canada. Carried.

Councillor Hannon returned to the Council Chambers.

General Business

New/Other Business/Additions

Discussion & Direction regarding an Amendment to the Township of Melancthon Service Delivery Policy regarding requests for information from the Public and/or Members of Council

The CAO/Clerk presented the members with an amended Draft Service Delivery Policy. The policy was approved in 2010.

Moved by Elliott, Seconded by Besley that the Township of Melancthon Service Delivery Policy be approved as presented.

Before the Mayor called for the vote on the motion, discussion ensued and concerns were raised that the Policy was infringing on the Sunshine Law and questions were raised about the fees imposed and if Council had to pay for the requested information. Council would be exempt from the fees so long as it was for information pertaining to Council business. Item number 6 to be word smithed so that fees don't apply to Council for Council related business. Staff were directed to get further information on the language in the Municipal Act regarding the roles of Staff.

The motion was tabled until April 2, 2015.

Discussion & Direction regarding the Implementation of a Code of Conduct

Staff directed to get samples of Codes of Conduct from other municipalities and bring back to a future meeting for discussion.

Unfinished Business

Procedural By-law 8-2009 - Review and Amendments and Consolidation of previous amendments - further discussion

The CAO/Clerk was directed to send out the draft of the Procedural By-law that she has been working on to Council and Council were asked to have comments submitted to the Clerk by April 2nd. A further draft will be brought to the April 16th Council meeting for review, discussion and direction.

Township Sub-Committee meetings vs. Committee of the Whole meetings - further discussion and decision

Discussion ensued and the following motion was introduced and passed: Moved by Elliott, Seconded by Webster that the Corporation of the Township of Melancthon address all future ad hoc Committee's as COW and that the Roads Sub Committee continue as appointed in December 2014 consisting of 2 Council members and one public member (appointed in January 2015) as well as the Secretary and the Roads Superintendent. The Roads Sub Committee will forward their recommendations to Council in Report form and the minutes be forward in "approved" form. Carried.

The Committee of the Whole meetings will just be part of Council salary and therefore there will be no extra expenses incurred for these meetings.

OMAFRA Guidelines on Permitted Uses in Ontario's Prime Agricultural Areas

Moved by Hannon, Seconded by Besley that Item 11.2.3 be referred to COW for discussion and recommendations. Carried.

Corbetton Park

Discussion on this matter and Staff were directed to put this matter on hold for now. There are issues with the title of the property that need to be dealt with before we can entertain the idea of a Park on it.

Council Chamber Furniture

Council advised Staff of the type of desk that they would like to see and mentioned some possible names of businesses to contact to have the work completed.

Dog Tags & Animal Control

Deferred.

By-law Enforcement (Mr. Bob Fudge declined invitation to attend this Council meeting as he is not able to provide By-law Enforcement Services to the Township)

Staff were directed to find out who other municipalities are using for By-law Enforcement.

Hill Machinery Sales - Cleanup of Property

A letter was submitted by Mr. Hill and Mr. Hill was in attendance for this matter. Discussion regarding the cleanup and this will be done as soon as weather permits. Mr. Hill would like to bring in a couple of temporary shipping containers to store some items in and the Clerk was directed to see if building permit was required. Concerns about the ash. A suggestion that the ash be put in large bags/containers. An onsite will be made to the property in one month's time by Council to see the progress being made. Council want the property totally cleaned up by June 30th.

Youth Member Horning's Mills Hall Board

Deferred – still waiting for information from MMAH

Drainage Superintendent Services (Item in Information Correspondence Item # 16)

Staff were directed to take no action at this time but the Township's knows what its options are now.

Emergency Management Program 2015 - Training Date

The CAO/Clerk reported that this training was not mandated for Council and only Staff members have to take the training. She also advised that only the Mayor and Deputy Mayor are mandated to attend the annual exercise in September but all of Council is welcome to sit in, if they wish.

Additions to the Agenda

Mulmur Melancthon Fire Department 2015 Budget - Discussion ensued and direction to the Mayor to meet with Mulmur Mayor, Paul Mills. Staff to put the budget on the next Agenda.

Newspaper Article - Mono Landfill Issue - Mayor White asked Council if they wanted to make a written comment on this or ask to speak before the Board. Discussion then ensued and Staff were directed to send this article to the Township Planner and to the NVCA to get their comments on the matter before the Township makes a comment. Mayor White to speak to the Mayor of Mono on this matter.

Confirmation By-law

Moved by Besley, Seconded by Hannon that leave be given to introduce a by-law to confirm the proceedings of the Council Meeting held on March 19, 2015 and it be given the required number of readings. Carried. By-law numbered 13-2015 and read three times.

Adjournment and Date of Next Meeting - Thursday April 2, 2015, 5:00 p.m.

9:21 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to meet again on Thursday, April 2, 2015 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK