

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 16th day of June, 2016 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk, Wendy Atkinson, Treasurer/Deputy Clerk and Chris Jones, Planning Consultant were also present. Mayor White presided and called the meeting to order.

Announcements

Councillor Webster reminded everyone about the fireworks being held at the Horning's Mills Park on Saturday, June 25th starting at 7 p.m. Mayor White advised of an "all Councils meeting" on September 7th at 6:00 p.m. being hosted by the County of Dufferin.

Additions

Councillor Besley - North Dufferin Community Centre
Mayor White - County Council Update from June 9th meeting

Deletions

The CAO reported that Staff Sergeant Sills would not be attending this meeting as per the motion in the Agenda package that was passed by the Melancthon Township Police Services Board on June 8, 2016. The motion directed Staff Sgt. Sills not to participate at the Municipal Council meeting on June 16, 2016 in response to the invitation of Council.

Approval of Agenda

Moved by Webster, Seconded by Elliott that the agenda be approved as amended.
Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Besley, Seconded by Hannon that the minutes of the Council meeting be approved as circulated. Carried.

Business Arising from Minutes

The CAO/Clerk reported that there was an error in one of the invoices approved at the last meeting and the amount of the general accounts approved should be decreased by \$100.00.

Point of Privilege or Personal Privilege

Nothing for this meeting.

Public Question Period

A question was asked about the purpose of the Committee of the Whole meetings.

Road Business

Mayor White reported that Craig Micks, Road Superintendent didn't have anything to report for this meeting, so he would not be in attendance. In his absence, Mayor White reported that he has asked the Road Department to put the road counters out in three different locations on the 2nd Line SW. He advised that the County has shelved the Road Rationalization Report after the first phase. Mayor White feels that the 2nd Line SW should be uploaded to the County of Dufferin because it is a commuter route with traffic from County Road 12 going over and north on the 2nd Line SW. He would like to direct this matter back to the Roads Sub-committee once the information has been obtained and downloaded from the counter.

Mayor White advised that the radar signs are to be delivered tomorrow.

Planning Matters

Deferred Item from the June 2, 2016 Meeting - Isaac Martin - Application for Proposed Zoning By-law Amendment - Part of Lot 26, Concession 9 NE

Chris Jones, Planning Consultant was in attendance for this matter. Mr. Jones explained the purpose of the zoning by-law amendment and that Mr. Martin is proposing an expansion to his on farm business and needs a power room. With the addition of the power room it exceeds the lot coverage area by 1.2%. In 2001, approximately five acres was zoned for a machine shop. That area was comprised of the agricultural buildings and industrial building and the lot coverage area could not exceed 5%. Concerns were raised that the current building already exceeds what would be permitted under the Township's On Farm Uses By-law. Mr. Jones commented that the application could be deferred and a site plan agreement be prepared. The consensus of Council was that the zoning by-law amendment be refused and the following motion was put forth and lost.

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to amend Zoning By-law 12-1979 as amended, for lands described as Part Lot 25, Concession 9 NE and it be hereby read a first and second time. (I. Martin ZBA). Lost

Staff will circulate a notice of refusal under the Planning Act and the applicant will have 20 days to appeal, if he wishes to do so.

Deferred Item from the June 2, 2016 Meeting - Reuben Bowman - Application for Zoning By-law Amendment - Part of Lot 28, Concession 9 NE

Chris Jones, Planning Consultant was in attendance for this matter. Mr. Bowman is proposing to build a new home that would house his family and his parents. Mr. Jones explained Bill 140 that put the onus on municipalities to consider two-unit dwellings. Mr. Jones is supportive of the amendment but advised that there must be a primary wall and no connectivity. The principle is to have two separate dwellings with one kitchen per dwelling. Mr. Jones said the applicant has raised concerns about the connectivity issue. Discussion ensued and the following motion was put forth:

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to amend By-law 12-1979 as amended, for lands described as Part Lot 28, Concession 9 NE and it be hereby read a first and second time. (R. Bowman ZBA). Carried. By-law numbered 32-2016 and read a first and second time.

5:37 p.m. (Scheduled for 5:20 p.m.) - David Thwaites, Chair and Bart Malloy, Provincial Representative of the Melancthon Township Police Services Board attended Council. The Board provided some correspondence in the package regarding background information on the Police Services Board and the Board's concerns regarding an invitation from Council to have Staff Sergeant Sills from the Dufferin Detachment attend today's Council meeting. Mr. Thwaites spoke on protocol and feels that the PSB is

responsible for issues regarding policing and if there are concerns from the public, they can report those through Councillor Besley who can bring them forth to the PSB. Each Council member was given the opportunity to speak on the issues raised and concerns were discussed that there is not enough visual presence of the OPP in the Township, specifically the Hamlets, there is a need for better flow of information to the PSB and information coming back, as well as concerns regarding the billing issues for fire departments as information in the police reports is being redacted for Dufferin but is not in other areas (this means loss of revenue for the departments). It was advised that Council is aware of the PSB's role, but that we are an informal Council who has always met with the Staff Sergeant and disappointment was expressed that he was not at today's meeting. There was further discussion about communication and effective cost efficient policing and how to achieve it. Mayor White then thanked Mr. Thwaites and Mr. Malloy for coming.

6:08 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Council to go into Committee of Adjustment and reconvene as Council. Carried.

6:13 p.m. - Council reconvened from Committee of Adjustment and took a break and further reconvened at 6:20 p.m.

Applications to Permit

Mayor White signed the following applications to permit. Staff advised that all applications had been reviewed by Chris Jones, Township Planning Consultant for compliance.

- Paul Martin - pig barn, bale storage, office, manure storage, loading - Lot 34, Concession 6 NE
- Tupling Farms Limited - multi-purpose drive shed/short term potato storage - East Part of Lot 27 & 28, Concession 1 OS
- Keith Ackerson - replace storage/garden shed - Lot 6, Plan 17A
- John and Nancy Kidd - replace existing house - Part of Lot 22 & 23, Concession 4 OS - Mr. And Mrs. Kidd wish to live in the existing home while building the new dwelling so an agreement will be entered into to allow this.
- Sean Brake - new home with two car garage - East Part of Lot 17, Concession 3 OS
- Rhonda Bentley - storage shed - Lot 261, Concession 1 & 2 SW
- Frank Maltby - storage building - East Part of Lot 12, Concession 4 OS

An application for Jim and Linda England - West Part of Lot 30, Concession 2 OS was not approved as there was a minor encroachment in the rear yard setback for the sunroom.

Correspondence

***Board & Committee Minutes**

1. Horning's Mills Park Board - Meeting May 11, 2016
2. Mulmur-Melancthon Fire Board - Meeting May 2, 2016

Moved by Webster, Seconded by Elliott that the Board and Committee Minutes Correspondence - Items 1 & 2, be received as information. Carried.

*** Items for Information Purposes**

1. NVCA Board Meeting Highlights, May 27, 2016
2. Copy of a resolution adopted by Tay Valley Township dated May 24, 2016, Re - Lyme Disease
3. Email from Land Use Planning Review dated May 16, 2016, Re - Invitation to a Technical Briefing - Land Use Planning Review
4. Copy of a resolution passed by the Township of Hornepayne dated May 18, 2016, Re - Lyme Disease

5. Dufferin County - Press Release - May 31, 2016 - DUFFERIN'S WASTE DIVERSION AMONG BEST IN ONTARIO
6. Letter from the Ontario Provincial Police dated June 1, 2016, Re - Municipal Policing Bureau (MPB) Focus 2016
7. Email from Jennifer Willoughby, Deputy Clerk, Town of Shelburne dated June 3, 2016, Re - Amendment to Town of Shelburne Zoning By-law #38-2007
8. Letter from the Nottawasaga Valley Conservation Authority and Action Plan dated June 3, 2016, Re - NVCA Phragmites and Invasive Species Action Plan
9. Email from Tom Campbell, The Royal Canadian Legion, dated May 27, 2016, Re - Veterans & Troops Support/Remembrance Ad - Royal Canadian Legion
10. Letter from the Ontario Provincial Police dated June 7, 2016, Re - New Report Available Related to Current Billable Calls for Service (CFS)
11. Email from Susan Powell, Agriculture and Rural Economic Development Advisor dated June 6, 2016, Re - Foodland Ontario Event Partnership Funding has RE-OPENED
12. Email from Jeff Holmes dated June 2, 2016, Re - Baseline Study for Holmes Agro Redickville Site
13. Email from Tristin McCredie, Municipal Advisor dated June 7, 2016, Re - Ontario Passes Legislation to Allow Ranked Ballot Option for Municipal Elections
14. Copy of a resolution passed by the Township of South - West Oxford dated May 17, 2016, Re - Opposition to the division of the ROMA and OGRA Conferences

Moved by Besley, Seconded by Hannon that the items of Information Purposes Correspondence - Items 1-14 be received as information. Carried.

*** Items for Council Action**

1. Email from Dufferin Plowmen dated May 30, 2016, Re - Peel-Dufferin Plowing Match Grant

Moved by Elliott, Seconded by Webster that we give a grant to the Peel-Dufferin Plowmen's Association in the amount of \$100.00 for the 91st Peel-Dufferin Plowing Match being held September 1, 2016. Carried.

General Business

Notice of Intent to Pass By-laws

McCue Drainage Works 1994, Maintenance Levying By-law

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to provide for maintenance and repair to the McCue Drainage Works 1994 and for the borrowing on the credit of the municipality the amount required for such work and it now be read a first and second time. Carried. By-law numbered 33-2016 and read a first and second time.

New/Other Business/Additions

Shelburne Library Meeting held on June 8, 2016 regarding funding formula - update from Councillor Besley and CAO Denise Holmes

The CAO advised that she and Councillor Besley attended this meeting on June 8, 2016. The Board is looking to change the funding formula (due to a request from a participating municipality to change it) from the current formula which uses fire department catchment area numbers to using actual household users. The impact to Melancthon is an annual increase of approximately \$1,046.00. A budget allocation worksheet was provided to show the impact of the new funding formula. The new formula is expected to begin for the 2017 budget year.

Application to the Dufferin County Emergency Readiness Fund - Motion to approve the purchase of the two generators

The CAO advised that our funding application from the County of Dufferin was approved and the money had been deposited into our account, so we can move forward with the purchase of the generators.

Moved by Hannon, Seconded by Besley that Council accept the quote from Delmar Electric for the purchase of two generators – one to be installed at the Melancthon Township Municipal Office and the second to be installed at the Horning's Mills Community Hall. The price per installed generator as per the quote dated April 19, 2016 is \$11,500.00 + HST. Funding of \$10,000.00 for these generators will come from the County of Dufferin Municipal Emergency Readiness Fund. Carried.

Additions

Councillor Besley - Mulmur Melancthon Recreation Advisory Board - advised that the Annual BBQ is in full swing, he spoke on the condition of the kitchen in the upstairs of the arena, and the joint venture between the two townships is to be further discussed.

Mayor White - County Council Update - requested Staff to put this topic on the 2nd meeting agenda of every month instead of the first meeting so the information is more up to date. He advised that the yard waste pickup in rural areas has been modified and Horning's Mills and Bretton Estates is now included in the pick up.

Unfinished Business

Application for Special Event Permit - David Cameron - Dunadel Golf Course

The CAO advised that there would only be one fire pit for the event and that the time should have read 2:00 a.m. on the application (as confirmed by the applicant). Moved by Webster, Seconded by Elliott that Council supports the Application for a Special Events Permit submitted by David B. Cameron of Dunadel Golf Course for an Outdoor Family Music Day Event to be held Saturday, July 30, 2016 from 10:00 a.m. until 2:00 a.m. on Sunday July 31, 2016. This event would allow overnight camping on the property in the designated areas. Approval subject to receiving proof of current insurance. Carried.

Bretton Estates Subdivision - Mr. Biles is requesting that a motion be passed allowing the release of building permits pending Engineer authorization

Mayor White updated Council on this matter. He advised that he drove through the development and Mr. Biles is making progress. Mr. Biles expects to be done and ready for preliminary acceptance by Monday.

Mulmur Melancthon Fire Board 2016 Budget - Township of Mulmur looking for Council approval

Discussion ensued and it was advised that Melancthon's levy keeps changing in the budget from the one that was approved on December 7, 2015 by the Board. Staff were directed to contact Mulmur about this and report back at the next meeting with the current budget.

Fluney Drainage Works

Mayor White updated on this matter. There are concerns regarding the area that was stripped and compensation for that area. A site meeting is to be held next Tuesday and

Mayor White will update at the next meeting.

Closed Session - not required

Third Reading of By-laws

Moved by Hannon, Seconded by Besley that By-law 32-2016 and 33-2016 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion - none for this meeting

Confirmation By-law

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on June 16, 2016 and it be given the required number of readings. Carried. By-law numbered 34-2016 and read three times.

Adjournment and Date of Next Meeting

7:12 p.m. - Moved by Webster, Seconded by Elliott that we adjourn Council to meet again on Thursday, July 7, 2016 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK