

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a meeting on the 7<sup>th</sup> day of July, 2016 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

### **Announcements**

Deputy Mayor Elliott reported that the Shelburne and District Fire Department were presented with a cheque from Enbridge in the amount of \$5,000.00. This will go towards education materials for the firefighters.

Mayor White thanked Deputy Mayor Elliott and Councillor Webster for the Melancthon Birthday Celebration held at the Horning's Mills Park on June 25<sup>th</sup>. It was an excellent night and he has received excellent feedback. Looking forward to next year!

### **Additions**

- CAO - tax bills - re: postal disruption and adding amounts to tax bills

### **Deletions**

None.

### **Approval of Agenda**

Moved by Hannon, Seconded by Besley that the agenda be approved as amended.  
Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

### **Minutes**

Moved by Webster, Seconded by Elliott that the minutes of the June 16, 2016 Council meeting be approved as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Point of Privilege or Personal Privilege**

None.

### **Public Question Period**

A question was asked about the procedure for a drain clean out request and beaver in the drain.

### **Planning Matters**

Memorandum from Chris Jones, Township Planning Consultant regarding Application for Zoning By-law Amendment - Part of Lot 28, Concession 9 NE - Bowman

Chris Jones was in attendance for this matter. He reviewed and explained his report to

Council. Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to amend By-law No. 12-1979 as amended for lands located in Part of Lot 28, Concession 9 NE and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 35-2016.

Memorandum from Chris Jones, Township Planning Consultant regarding Proposed Zoning By-law Amendment - Part of Lot 231, Concession 1 NE - Luxton

Chris Jones reviewed and explained his report to Council on this matter. No questions or concerns from Council. Moved by Elliott, Seconded by Webster Whereas the owner of lands at Part of Lot 231, Concession 1 NE, RP7R-1843, Part 1, has submitted an application to rezone the subject lands to permit retail commercial uses; And Whereas the subject lands are currently zoned to permit Highway Commercial (C2) uses under the Township's Comprehensive Zoning By-law 12-1979; And Whereas Section 3.10 of the Township of Melancthon Official Plan requires the Township of Southgate to agree with development applications proposed adjacent to the Community of Southgate; Therefore be it resolved that the Township of Melancthon hereby requests the Township of Southgate's concurrence that a planning process may be administered for the subject lands in accordance with the Planning Act, and further the Township of Southgate may provide further input on the proposed rezoning through the Planning Act process. Carried.

Delegations

5:15 p.m. - Jon Hebden, Account Manager - Municipal Property Assessment Corporation attended Council and delivered the 2016 Assessment update (presentation in the agenda package) to Council.

5:30 p.m. - Evan Bearss attended Council requesting an amendment to his assessment on the McCue Drainage Works. Mr. Bearss had sent in a submission to Council on June 2, 2016 providing information on why his assessment should be reduced. He spoke to the fact that there has been a change of use to the property and it is no longer being farmed as the assessment for the 2016 report is based on a 1989 report that was prorated. As he is not seeking an agriculture use, he doesn't feel he should have to pay his assessment based on it being a benefit to agriculture. He has requested that the Drainage Engineer re-assess his property and Staff were directed to contact Tom Pridham, Drainage Engineer regarding Mr. Bearss' request to seek a resolution.

Road Business

Craig Micks, Road Superintendent was in attendance for this portion of the Council meeting.

Accounts

The accounts were presented in the amount of \$483,143.20. Moved by Besley, Seconded by Hannon that the road accounts be approved as presented by the Road Superintendent. Carried.

Aaron Bauman - Request to install pipe across Sideroad 300

The submission from the contractor of Aaron Bauman was reviewed. As further information/clarification was required on this request, the item was deferred until that was obtained. It was also suggested that the Town of Shelburne be contacted as this is in the area of the new Shelburne Well, to see if they would have any comments to make.

Weigel Drainage - 4<sup>th</sup> Line OS - request for written clearance

Weigel Drainage is requesting a written clearance for the work done on the 4<sup>th</sup> Line OS at

15 Sideroad. There is still an invoice to be sent out to them for work that the Township had to do to fix the road. Once the invoice is paid, the Township can provide written clearance. It was suggested that they probably need this for their NVCA permit.

### Request to have sign moved off Road Allowance at Main Street and Fieldway Court in Horning's Mills

A request was received to remove a large Remax real estate sign from Township road allowance. Discussion ensued and the road department was directed to remove the sign.

### Other Road Business

Craig advised that Glen Lundy would like to rent the grader and an operator from the Township as he has a contract with Dufferin Wind to grade all the roads. He would roughly need it for 60-80 hours. At this time, Councillor Hannon declared a pecuniary interest on this matter as he has a lease with Dufferin Wind and he left the Council Chambers. Discussion ensued about the costs to run the grader i.e. - fuel, maintenance, etc., and a concern was raised about insurance and liability. Before a decision can be made, a report is to be brought to the Roads Sub-committee with this information and they can make a recommendation to Council. Councillor Hannon returned to the Council Chambers.

Craig advised that one culvert out of the three has been completed and advised that they have to put in a cement culvert instead of a multi-plate on the other two and this will increase the costs substantially. This is as a result of the GRCA's permitting process and GRCA have said this is what needs to go in. Staff were previously directed to have the Township's GRCA Rep come to a meeting (at the COW meeting held earlier) and this will be one of the items for discussion.

### Road painting in Horning's Mills

Councillor Webster asked if this could be looked at as the painting that was done last year has worn off. Also, concerns were raised about the location of the white line in front of a stop sign and Craig advised that the location is governed by Ontario Traffic Manual Book 7.

### Radar Signs

These have been installed in Horning's Mills and Corbetton and are working well.

6:25 p.m. - Council took a break and reconvened at 6:30 p.m.

### **Delegations - Cont.**

6:30 p.m. - Matthew Venne, RLB, Township Auditor attended Council and reviewed the 2015 Draft Financial Statements with Council. He commended Council on the amount of infrastructure work that was done, as the Township is doing a lot with very little. He reviewed the summary of key operating measures and thanked Staff for all of their work getting ready for the audit. Moved by Besley, Seconded by Hannon that the Council of the Corporation of the Township of Melancthon approve the Consolidated Financial Statements for the Year ended December 31, 2015. Carried.

### **Committee Reports**

The following verbal Committee reports were given:

Councillor Besley - Shelburne Library Board - June 21, 2016, Special Meeting Police Services Board - June 8, 2016. After the Committee report that was given for the Special Meeting of the PSB, a lengthy discussion ensued regarding the Police Services Board and the process for handling complaints. It was decided that any police complaints would go to any member of the Police Services Board. Some concerns were raised and Councillor Besley will take these back to the next PSB meeting. He asked that the members put their concerns in writing to him.

Deputy Mayor Elliott - Centre Dufferin Recreation Board - June 22, 2016

Councillor Webster - Horning's Mills Hall Board - June 14, 2016, Mulmur Melancthon Fire Board - June 6, 2016

Mayor White - Nottawasaga Valley Conservation Authority - June 24, 2016

## **Correspondence**

### **\*Board & Committee Minutes**

1. Shelburne & District Fire Board - Meeting April 5, 2016
2. Centre Dufferin Recreation Complex Special Meeting - Meeting May 2, 2016
3. Centre Dufferin Recreation Complex Special Meeting - Meeting May 16, 2016
4. Centre Dufferin Recreation Complex - Meeting April 27, 2016
5. Shelburne Public Library Board - Meeting May 17, 2016

Moved by Elliott, Seconded by Webster that the Board and Committee Minutes Correspondence Items 1-5 be received as information. Carried.

### **\* Items for Information Purposes**

1. AMO Communications - Ontario Climate Change Action Plan
2. Email from Michelle Dunn, Deputy Clerk, Dufferin County dated June 10, 2016, Re - Road Rationalization Study
3. Instant Messaging and Personal Email Accounts: Meeting Your Access and Privacy Obligations, June 2016
4. AMO Communications - Policy Update - Member's Legislative Update
5. Email from Tristan McCredie, Municipal Advisor dated June 9, 2016, Re - Legislature Passes 14 Bills in Productive Sitting
6. Ontario Good Roads Association dated June 15, 2016, Re - 2017 OGRA Conference - Date Change
7. Email from Planning Consultation dated June 15, 2016, Re - Proclamation of the Smart Growth for Our Communities Act, 2015 Changes to the Planning Act, and related Regulations
8. Email from Karrah Fogg dated June 20, 2016, Re - The Smart Growth for Our Communities Act, 2015 (Bill 73)
9. Email from Jennifer Willoughby, Deputy Clerk, Town of Shelburne dated June 20, 2016, Re - Police Costing Request
10. Email from Brooke Hawley on behalf of Ron Higgins, Mayor Township of North Frontenac and Henry Hogg, Reeve Township of Addington Highlands dated June 22, 2016, Re - Requesting Support With Regards to Responding to Medical Calls
11. Copy of a resolution passed by the Township of East Garafraxa dated June 21, 2016, Re - Participating with the County of Dufferin's Integrity Commissioner - report dated May 25, 2016
12. Copy of a resolution passed by the Township of Amaranth dated June 8, 2016, Re - Support of the Town of Shelburne's and the Township of Melancthon's resolutions regarding the discontinuance of IBI services
13. AMO Communications - Policy Update - Review of Canada Post
14. Rural Ontario Municipal Association (ROMA) - 2017 ROMA Conference, January 27 - 29, 2017 - Toronto
15. Copy of a resolution passed by the Township of Larder Lake dated June 14, 2016, Re - Support of Chatham-Kent's resolution to the Government of Ontario regarding Climate Action Plan
16. Copy of a resolution passed by the City of Kenora dated June 14, 2016, Re - Ban on Door-to-Door sales for electricity and natural gas
17. Copy of a resolution passed by the City of Kenora dated June 14, 2016, Re - Suspension and Integration of the Rural Economic Development Program into the Jobs and Prosperity Fund
18. Community Hubs and the Provincial Policy Statement, 2014
19. Letter from Michelle Dunn, Deputy Clerk, Dufferin County dated June 23, 2016,



Deputy Mayor Elliott	Yea	
Councillor Besley	Yea	
Councillor Hannon	Yea	
Councillor Webster	Yea	Carried.

Motion to pay for the two solar radar signs from the Development Charges Account

Moved by Hannon, Seconded by Besley that the invoice received from Davtech Analytical Services (Canada) Inc., in the amount of \$13,182.73 (\$11,666.13 + \$1,516.60 HST) for two solar radar units, be paid from Development Charges (Police). Carried.

Township Newsletter - Draft Fall/Winter 2016

A change needs to be made to Deputy Mayor Elliott's phone number, as one of the digits in it is incorrect.

Bretton Estates - Preliminary Acceptance - Letter from Glenn Clarke, RJ Burnside and Associates

Moved by Elliott, Seconded by Webster that Council hereby direct the Clerk to issue Preliminary Acceptance to Wayne Biles, Bretton Estates at such time as she is satisfied that all of the Developer's obligations for Preliminary Acceptance have been fulfilled. Once Preliminary Acceptance has been given, the Application for building permit for Lot 15 can be approved and released. Carried.

North Dufferin Community Centre - Councillor Besley

Councillor Besley advised that the Chair and Secretary of the Advisory Board would like to have a Delegation with Council regarding the proposal of the half shared ownership of the Arena. Council had no issue with this so Councillor Besley will contact them and let them know.

Additions

The CAO asked Council how they wanted to handle the tax bills in the event of a postal disruption. She advised of the notice (listing the various options) that the Town of Shelburne posted on Facebook and Council had no problem with the options that were given.

The CAO advised that there is an outstanding invoice from where the road department had to go out and clean up garbage that had been dumped on one of the Township roads by a resident in Melancthon Township. She advised that she was going to add that amount to the tax bill and Council had no issues with this.

Unfinished Business

Mulmur Melancthon Fire Board 2016 Budget

As the current budget that was received for today's meeting is showing a deficit number and it is a different number than the one that was approved in December 7, 2015 (it showed a surplus), Council requested to see the actuals to December 31, 2015 so they can see where the \$14,950.00 deficit came from. Deferred to next meeting.

Fluney Drainage Works - Update

No update given.

Closed Session - none for this meeting.

Third Reading of By-laws

Moved by Besley, Seconded by Hannon that By-law 35-2016 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law book. Carried.

**Notice of Motion** - none for this meeting.



**Confirmation By-law**

Moved by Webster, Seconded by Elliott that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on July 7, 2016 and it be given the required number of readings. Carried. By-law numbered 36-2016 and read three times.

**Adjournment and Date of Next Meeting**

9:13 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to meet again on Thursday, July 21, 2016 at 5:00 p.m. or at the call of the Mayor. Carried.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK