

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a meeting on the 15<sup>th</sup> day of January, 2015 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present.

### **Call to Order**

Mayor White presided and called the meeting to order.

### **Announcements**

None.

### **Additions**

None.

### **Deletions**

None.

### **Approval of Agenda**

Moved by Besley, Seconded by Hannon that the agenda be approved as circulated.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Can be declared at this time or anytime throughout the meeting. Councillor Hannon will be declaring on anything pertaining to Dufferin Wind Power Inc. as he is involved in the project.

### **Minutes**

Moved by Webster, Seconded by Elliott that the minutes of the December 18, 2014 Council meeting be approved as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Point of Privilege or Personal Privilege**

None.

### **Public Question Period**

No questions asked.

### **Road Business**

#### Township of Southgate Email regarding Boundary Roads

The email was discussed and Craig said that Southgate would like us to plow approximately 400 metres on one of their roads (Southgate Road 22) because we are in the area and he doesn't have a problem with this. A question was asked what happens

when we are plowing it and if something happens – who is liable? The CAO to inquire with the Township’s Solicitor.

At this time, Mayor White wanted to speak to Craig about the transmission poles on the 4<sup>th</sup> Line OS (Councillor Hannon declared a conflict of interest as he is involved in the wind project and left the Council Chambers). Mayor White wanted to know the status of the guard rails. Craig advised that it would not be until Spring that they could be installed. He said it is not bad right now with the amount of snow but said if the guard rails were around them it would be much worse. Mayor White advised that he is going to fight to have these poles moved 20 feet back as there was no reason why they were installed there in the first place. (Councillor Hannon returned to the Council Chambers).

#### Beaver Program - Discussion and Direction

A member of the public brought this matter up at the last meeting. Craig said the beaver are not a big issue on the roads. As soon as they see them, they get the trapper in. If they are on private land, it is up to the property owner to have them removed. The trapper doesn’t want the staff going in until he has all the beaver removed. He said there is one spot on the 4<sup>th</sup> Line OS that is bad.

#### **County Council Update**

Mayor White advised that the majority of the meeting was the budget presentation. Discussion took place amongst the members regarding the hospital funding.

#### **Delegations**

5:30 p.m. - Paul Mills, Mayor; Heather Hayes, Deputy Mayor; Keith Lowry, Councillor; Heather Boston, Treasurer and John Willmetts, Director of Public Works - Mulmur Township attended Council regarding the Mulmur-Melancthon Recreation Agreement and the Mulmur-Melancthon Townline Agreement. With respect to the Recreation Agreement, the Treasurer advised that she did an analysis of the users and they are as follows: Melancthon - 42%, Mulmur - 30% and other 29%. Melancthon has been contributing \$7,500 for the past few years and she is wondering if they could get a bigger contribution as there is a \$63,000 deficit for this year. Discussion regarding increasing rental fees and user fees. There is money set aside in Mulmur’s Development Charges for extra dressing rooms and they would like to re-develop the upstairs of the Arena. She advised that she has seen what we give to Dundalk and Shelburne and would like to see something comparable in the range of \$25,000.00 per year. Councillor Hannon requested seeing some comparisons from other Arenas. It was suggested we could look into a one year agreement. Once the requested information is received, this item will be further discussed.

The Mulmur Melancthon Townline Agreement was also discussed and in the old agreement it did not reference about capital projects. Mulmur Council felt this should be a housekeeping matter and would like to see a reference relating to capital in the Agreement as structures on a Townline are jointly owned and costs are split 50/50. There are two structures on the portion of Townline that Mulmur maintains and one on the portion that Melancthon maintains. As Craig Micks, Road Superintendent had already left the meeting, Council wanted to get his opinion on the matter and deferred it. It was asked for a summary of the length of the road and structures.

6:07 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Council to go into Committee of Adjustment and then reconvene as Council. Carried.

6:21 p.m. - Council reconvened.

## **Committee Reports (verbal reports given and written reports are kept on file)**

Councillor Besley - December 16<sup>th</sup> - Shelburne Library Board

Councillor Webster - December 9<sup>th</sup> and January 13<sup>th</sup> - Horning's Mills Hall

Deputy Mayor Elliott - January 6<sup>th</sup> - Shelburne Fire Board (Councillor Hannon also on this Board); January 12<sup>th</sup> - Horning's Mills Park Board and January 14<sup>th</sup> - CDRC

Mayor White - January 9<sup>th</sup> - NVCA

## **Correspondence**

### **\* Items for Information Purposes**

1. Email from Independent Electricity System Operator dated January 5, 2015, Re: Serving Ontario's Electricity Consumers
2. Letter from Ted Wieclawek, Ontario Fire Marshal and Chief, Emergency Management dated December 19, 2014, Re: Requirement to Retrofit Automatic Sprinklers in all vulnerable occupancies
3. Email from The Honourable James Moore, Industry Canada dated December 19, 2014, Re: Policy Changes in the 3500 MHz band
4. Letter from Jane Mitchell, Chair of the Grand River Conservation Authority dated December 12, 2014, Re: Congratulations with respect to your recent election to the Council of the Township of Melancthon
5. Email from Clive Ascher, Tobacco Enforcement Officer, Wellington Dufferin Guelph Public Health dated December 16, 2014, Re: Smoke Free Ontario Amendments Reg 48/06
6. Highlights of the NVCA Board of Directors Meetings No. 13/14 - December 12, 2014
7. Letter from Jane Ireland, Ministry of Natural Resources and Forestry dated November 19, 2014, Re: Minor Site Amendment Request - Licence #3512 Under the Aggregate Resources Act
8. Letter from Ted McMeekin, Minister of Municipal Affairs and Housing dated December 16, 2014, Re: Congratulations to Mayor White and Council Members on recent municipal elections
9. Letter from Bill Mauro, Minister of Natural Resources and Forestry dated December 15, 2014, Re: Congratulations on your election victory
10. Letter from Bob Chiarelli, Minister of Energy dated December 12, 2014, Re: Congratulations on your recent election victory and Ontario's 2013 Long-Term Energy Plan
11. AMO Communications - AMO's 2015 Pre-Budget Submission Outline

Moved by Elliott, Seconded by Webster that Correspondence Items 1-11 for information purposes be received as information except for item # 10. Carried. A question was asked about the Long Term Energy Plan as mentioned in this correspondence and the CAO advised that the Township has one that is posted on the website and on the information bulletin board inside the Municipal Office.

### **\* Items for Council Action**

1. Email from Dave Forbes, Georgian College dated December 17, 2014, Re: Community Seminar for Food Entrepreneurs - Sponsorship Request
2. Email from Raylene Martell, Municipal Clerk Southgate dated December 19, 2014, Re: Southgate Recreation Agreement
3. Dufferin County Building and By-law Site Report dated December 2, 2014, Re: Hill Machinery Sales
4. Report to Council from Denise Holmes dated January 8, 2015, Re: Source Water Protection Part IV Enforcement
5. Memo to Council from Denise Holmes dated January 9, 2015, Re: Shelburne Well # 7 Easement Agreement

# 1 - Moved by Elliott, Seconded by Webster that correspondence from Georgian College requesting municipal sponsorship for their Food Entrepreneurs event on February 25, 2015 be forwarded to the County of Dufferin. Carried.

# 2 - deferred to next meeting.

# 3 - discussion ensued and Council needs a commitment from Mr. Hill for the clean up. Staff were directed to send a letter to him and ask him to create a work plan and submit to Council on how his is going to address the clean up in the coming months.

# 4 - Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to enter into a Source Protection Part IV Enforcement Transfer Agreement with the Corporation of the Town of Shelburne and it be hereby read a first and second time. Carried. By-law numbered 1-2015 and read a first and second time.

# 5 - Moved by Elliott, Seconded by Webster that Council declare lands described as 4 metres on the west side of the 2<sup>nd</sup> Line SW for 1.4 km – between Highway 89 and the well site - Part Lot 301, Concession 3 SW (GIS Coordinates Station 4+140 to 5+660) to be surplus for the purposes of granting an easement to the Corporation of the Town of Shelburne to construct and maintain a water supply well (Shelburne Well # 7). Carried.

Councillor Hannon declared a conflict of interest as he is involved in the wind project and left the Council Chambers.

**\*Items regarding Dufferin Wind Power Inc.**

1. Email from Rebecca Crump dated December 18, 2014, Re: Community Liaison Committee
2. Email from Gary Tomlinson, Ministry of the Environment and Climate Change dated January 6, 2015, Re: Dufferin Wind Power Utility Pole Sealing
3. Email from Rebecca Crump, Longyuan Canada Renewables Ltd. dated January 9, 2015, Re: Dufferin Wind Farm - Declaration of Commercial Operations

Discussion ensued regarding item number 1 and Mayor White will send a letter to Rebecca Crump advising that Council feels there is a need for a Community Liaison Committee now that the Wind Project is in operation and Council feels that a member of Council should also sit on the Committee and this Committee would be established for a period of two years from the date of commercial operation. Mayor White also reported that a Freedom of Information request has been sent to the County of Dufferin and the Ministry of Environment and Climate Change regarding technical reports for the pole sealing program.

Moved by Webster, Seconded by Elliott that Correspondence Items 1-3 regarding Dufferin Wind Power Inc. be received as information. Carried.

Councillor Hannon returned to the Council Chambers.

**General Business**

**By-law to Authorize the Borrowing of Monies to meet the 2015 expenditures of the municipality until the taxes are collected**

Moved by Hannon, Seconded by Besley that leave be given to introduce a by-law to authorize the borrowing of monies to meet the current expenditures of the municipality until the taxes are collected and it be hereby read a first and second time. Carried. By-law numbered 2-2015 and read a first and second time.

### 2015 Interim Tax Billing By-law

Moved by Elliott, Seconded by Webster that leave be given to introduce a by-law to provide for the levy and collection of rates or levies required for the interim levy for the year 2015 and it be hereby read a first and second time. Carried. By-law numbered 3-2105 and read a first and second time.

### Accounts

The Treasurer presented the accounts in the amount of \$18,857.11. Moved by Besley, Seconded by Hannon that the accounts be approved as presented by the Treasurer. Carried.

### Applications to Permit

None.

### New/Other Business/Additions

#### *Draft Township Spring/Summer Newsletter*

Amendment to phone numbers and add a clause about the Dufferin Waste app for smart phones.

#### *Appointment of one Public Member to the Roads Sub-Committee*

Discussion ensued regarding a potential conflict of interest as Mr. Malloy (the lone applicant) sits as a Provincial Member on the Melancthon Township Police Services Board. It was advised that the Roads Sub-Committee deals mostly with road maintenance and capital projects. Staff were asked to contact the Township's Solicitor to see if there is a potential for conflict with Mr. Malloy sitting on this Committee.

Moved by Webster, Seconded by Elliott that Bart Malloy be appointed as the Public Member to the Roads Sub-Committee for the term of one year ending December 31, 2015.. Carried.

#### *By-law Enforcement - Discussion & Direction*

Deferred to next meeting.

#### *Beaver Program - Discussion & Direction*

Staff were directed to get costs to have a trapper come out and also about how much right of way there is on each side of a municipal drain. Deferred to next meeting.

#### *2015 Municipal Policing Billing Statement - OPP - calculation includes wind turbines - Discussion & Direction*

The CAO advised that part of the billing model includes wind turbines as property counts. If they were taken out, the Township would see a savings of \$23,660.18. Also, we will be dealing with an additional 49 turbines once the property counts are updated with the Dufferin Wind Project turbines and that will be an additional cost of approximately \$10,000.00 (at this time, Councillor Hannon declared a conflict of interest as he is involved in the wind project and left the Council Chambers). The CAO was directed to send a letter to Rick Philbin, Superintendent and Commander of the Municipal Policing Bureau advising that Council does not agree with the turbines being included in this count as these are uninhabited structures and do not require the emergency services.

Mayor White - 4<sup>th</sup> Line OS Transmission Poles - DWPI

Mayor White mentioned that he will be looking into getting the poles moved as they should not have been placed there in the first place.

DWPI - Tree Replacement Program - Discussion & Direction for placement of trees (i.e. - landfill, Municipal Right-of-ways, etc.)

Deferred to the next meeting.

Councillor Hannon returned to the Council Chambers.

Unfinished Business

ROMA/OGRA Delegations - Deadline January 16, 2015

Staff were directed to send in Delegation Requests for the following:

- Ministry of Community Safety and Correctional Services - OPP Costing Model and Utility Companies not having to pay for fire
- Ministry of Environment and Climate Change - CAO and Mayor to work on this
- Ministry of Energy - CAO and Mayor to work on this
- Ministry of Finance - loss of OMPF funding
- Ministry of Municipal Affairs and Housing - Township's New Official Plan, loss of OMPF
- Delegation with Ernie Hardeman, PC Critic for Municipal Affairs
- Delegation with Christine Elliott - running for Leader of the PC Party

Grand River Conservation Authority Representative

Moved by Webster, Seconded by Elliott that Council of the Township of Melancthon recommends Councillor Besley as Representative on the Grand River Conservation Authority to represent the Municipalities of East Garafraxa, Amaranth, Grand Valley, Melancthon and Southgate. Carried. Mayor White advised that there will be a conference call taking place tomorrow at 3:30 p.m. to deal with the election of the representative to the Board.

Risk Management Officer - SWP

Already dealt with.

Establishment of Fire Sub-Committee

Councillor Elliott advised that she would like to be a part of this Sub-Committee. There are three different fire departments and we want to ensure that they are all providing the same level of service. The purpose of the Sub-Committee will be to analyse the fire services and if the Sub-committee is confident that they are providing the same level of service, the Sub-committee can be disbanded. The Sub-committee to go through the OFM 30 recommendations. Staff were directed to send out the following information to the new Council members: new fire by-law, OFM 30 Recommendations, Simplified Risk Assessment and the link to the Fire Prevention and Protection Act, 1997. This item deferred to next meeting.

**Third Readings on By-laws**

Moved by Hannon, Seconded by Besley that By-laws 1-2015, 2-2015 and 3-2015 be hereby read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

**Closed Session**

9:12 p.m. - Moved by Elliott, Seconded by Webster that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act 2001, as amended for the following reason: Personal Matters about an identifiable individual, including municipal or local board employees - Report from Treasurer regarding eligible properties under the Municipal Tax Sales Act. Carried.

9:35 p.m. - Moved by Hannon, Seconded by Besley that we rise from Closed Session with report. Carried.

The CAO and Treasurer to work together to go over properties that will be forwarded to the Township Solicitor to commence proceedings.

#### **Confirmation By-law**

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council Meeting held on January 15, 2015 and it be given the required number of readings. Carried. By-law numbered 4-2015 and read three times.

#### **Adjournment**

9:38 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Council to meet again on Thursday, February 5, 2015 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK