

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 14th day of January, 2016 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

Applications to Permit

Deletions

None.

Approval of Agenda

Moved by Besley, Seconded by Hannon that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting. Councillor Hannon to declare on DWPI correspondence.

Minutes

Moved by Elliott, Seconded by Webster that the minutes of the December 17, 2015 Council meeting be approved as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

Nothing at this time.

Public Question Period

No questions asked.

Road Business

1. Accounts - no accounts for this meeting.
2. Email from Bruce Kidd dated January 6, 2016, Re - Information for MTO - Council directed that the correspondence be sent to Tom Pridham, P. Eng., Drainage Superintendent for his review and response.
3. Road Crossing on 4th Line OS - North of 15 Sideroad - Weigel Drainage (Verbal

update from Mayor White) - Mayor White provided an update to Council on this matter. Approval for a road crossing was given by Council at the meeting held on November 19th, 2015, subject to NVCA approval. Mayor White received a call from a concerned resident about the tiling into the Pine River and went and walked the property. This matter is now with the Nottawasaga Valley Conservation Authority as this area is regulated by them. As well, the Road Superintendent has concerns of the road being dug up due to the frost in the road. Mr. Weigel was in attendance and advised that the road crossing wouldn't be completed now due to weather and he is working with the NVCA on permits. Discussion ensued about putting a checks and balances system in place to deal with tile drainage so that the Township knows where it is taking place. Staff are to contact OMAFRA to see what the Township can do. At the moment, the Township only knows when someone applies for a tile drain loan or needs a tile outlet.

County Council Update

1. Council In Brief for Thursday December 10, 2015 - Mayor White reported on this.

Committee Reports

Councillor Hannon - Shelburne Fire Board - January 5, 2016

Councillor Webster - Mulmur Melancthon Fire Board - December 7, 2015

Correspondence

***Outside Board & Committee Minutes**

1. Dufferin Municipal Officers Association - Meeting September 18, 2015
2. Centre Dufferin Recreation Complex Board of Management - Meeting October 28, 2015
3. Shelburne & District Fire Board - Meeting November 3, 2015

Moved by Webster, Seconded Elliott that the Outside Board and Committee Minutes Correspondence Items 1-3 be received as information. Carried.

*** Items for Information Purposes**

1. Highlights of the NVCA Board of Directors Meeting No. 12-15 - December 11, 2015
2. Nottawasaga Valley Conservation Authority - Media Release - Farm Stewardship: Supporting the Land that Supports Us
3. Copy of a resolution passed by the Town of Mono dated December 9, 2015, Re - "A Blueprint for Change"
4. AMO Communications - AMO Policy Update - Repeal of Sections of the Ontarians with Disabilities Act (ODA)
5. Copy of a resolution passed by the Municipality of Port Hope dated December 15, 2015, Re - Resolution Support re Opposition to Incineration Facilities
6. Letter from Rural Ontario Institute (ROI) dated December 8, 2015, Re - Nomination of Alycia Bannon for Rural Youth Engagement Showcase
7. Letter from Ministry of Agriculture, Food and Rural Affairs dated December 16, 2015, Re - 2015 Rural Roadmap: The Path Forward for Ontario
8. Letter from Ministry of Municipal Affairs and Housing dated December 18, 2015, Re - The Smart Growth for Our Communities Act, 2015
9. Email from Watson & Associates dated December 22, 2015, Re - Passage of Bill 73 and Ontario Regulation 428/15
10. Email from Drinking Water Ontario dated December 18, 2015, Re- Notice of Release of the Minister's Annual Report on Drinking Water 2015
11. Notice of Adoption of Amendment No. 27 To The Municipality Of Grey Highlands Official Plan
12. Nottawasaga Valley Conservation Authority - Media Release - Making a great river

- better - Pine River front-and-centre at community meeting January 13
13. Email from Ernie Hardeman, MPP Oxford, PC Critic for Municipal Affairs and Housing dated January 6, 2016, Re - PC Caucus reception and meetings at ROMA/OGRA

Moved by Besley, Seconded by Hannon that Correspondence Items 1-13 for Information Purposes be received as information except for Item 6 which is pulled for discussion. Carried.

The CAO/Clerk was directed to compose a letter of congratulations to Alycia Bannon for Mayor White to sign.

*** Items for Council Action**

1. Memorandum from Denise Holmes to Mayor White and Members of Council dated January 7, 2016, Re - Authorization / Consent from Melancthon Township regarding the Placement of Large Quantities of Fill on the East Part of Lot 29, Concession 3 OS with regards to the construction of a Single Family Dwelling as per NVCA Procedural Guideline
2. Report to Mayor White and Members of Council from Denise Holmes dated January 7, 2016, Re - 2016 Meeting Schedule
3. Report to Mayor White and Members of Council from Denise Holmes dated January 7, 2016, Re - 2017 Council Meeting Schedule
4. Notification for Maintenance and Repair - Coutts Drain
5. Email from Stephen Hamblin, Project Analyst, Rural Programs Branch, Ministry of Agriculture, Food and Rural Affairs dated December 23, 2015, Re - OCIF AC2-0168 Ontario Community Infrastructure Fund - Expression of Interest

1 - Moved by Besley, Seconded by Hannon that the Council of the Township of Melancthon has no objection to the placement of approximately 1,457 cubic meters of clean pit run onto property described as the East Part of Lot 29, Concession 3 OS for the construction of a driveway, septic and new dwelling. The applicant must comply with Township By-law 31-2002 (Noise By-law) and the haul route for the delivery of the material is to be County Road 124 to 30th Sideroad, to the 3rd Line OS. No material to be delivered during half load season - March 1st - May 15th, 2016. Carried.

2 - Moved by Webster, Seconded by Elliott that Council confirm the 2016 Council meeting dates on the "Melancthon Council Meeting Schedule - 2016". And be it further resolved that Council can always add additional Committee of the Whole, special, public and/or emergency meetings during the year as required. Carried.

3 - Moved by Hannon, Seconded by Besley that Council confirm the 2017 Council meeting dates on the "Melancthon Council Meeting Schedule - 2017". And be it further resolved that Council can always add additional Committee of the Whole, special, public and/or emergency meetings during the year as required. Carried.

4 - Moved by Besley, Seconded by Hannon that we accept the notification for the maintenance and repair of the Coutts Drainage Works under Section 79 of the Drainage Act, 1990, signed by Devinder Cheema, owner of the Lot 277, Concession 1 SW. We direct Tom Pridham, P.Eng. Drainage Superintendent to investigate and report back to Council on his findings and recommendations. Carried.

5 - received as information.

Delegations

5:30 p.m. - John Thompson, Fire Chief; Don Zeggil, Deputy Chief; Jim Frew, Councillor; John Woodbury, Councillor and Dave Milliner, CAO, all from the Township of Southgate attended Council regarding the renewal of the fire protection agreement between the two municipalities. Discussion ensued regarding the agreement and it was noted that the only change from the current agreement was in Section 8 and this was changed to annual visits from the Chief instead of quarterly, as per the Fire Agreement review that took place in 2015. A question arose regarding fire inspections in Southgate's area. It was mentioned that Melancthon was hoping to utilize the new Fire Chief in Shelburne for Southgate's area, but he appears to be quite busy with Shelburne's inspections. Chief Thompson advised that he is mentoring Deputy Chief Zeggil for six months before his retirement and that Deputy Chief Zeggil will be attending Fire College the first week of April to deal with inspections and then that will be something he can do for us. As there were no further changes to the Agreement, the following motion was introduced and passed:

Moved by Elliott, Seconded by Webster that the Mayor and CAO/Clerk be directed to sign the Fire Services Agreement between the Corporation of the Township of Southgate and the Corporation of the Township of Melancthon. The Agreement shall be in force from January 1, 2016 for a term of five years ending on December 31, 2020. Carried.

Correspondence - Cont.

***Items for Council Action - Budget 2016**

1. Email from Nicole Hill, Secretary dated January 4, 2016, Re - Approved 2016 Fire Board Budget

Discussion ensued regarding the 2016 budget and Deputy Mayor Elliott, who is a Rep on the Fire Board advised that the 14% increase has been rationalized by saying that 10% of the budget accounts for the new full time Fire Chief and new Secretary-Treasurer, so the budget is really only 4%. It was mentioned that the 10% increase will never come back to us if this budget is passed and will be carried on for future years. Discussion then ensued about the surplus not being incorporated into the budget to decrease the budget and Deputy Mayor Elliott stated that she asks for this every year. It is hoped that some of the expenses of the full time fire chief can be recovered through inspection fees.

Moved by Elliott, Seconded by Webster that The Township of Melancthon does not approve the 2016 Operating Budget and further that the SDFB forward another budget which reflects the application of the 2015 surplus as a means of offsetting the percentage of increase for 2016 from the presented 14.58%. And that this motion be forwarded to the SDFB for consideration. Carried.

Delegations - Cont.

5:45 p.m. - Jennifer McCorrison and Brianne Foulon, Wellington-Dufferin-Guelph Public Health presented the Executive Summary on the Report "Planning Review Through a Public Health Lens" regarding the section pertaining to Melancthon Township. Ms. McCorrison and Ms. Foulon spoke on the process that lead them to review local official plans, the processes that followed and the recommendations in the Report. The Health Unit has requested when the Township of Melancthon reviews its Official Plan, that it considers the healthy community policy suggestions at that time.

Councillor Hannon declared a conflict of interest on the next agenda items as he has a lease with DWPI. Councillor Hannon left his Council seat and sat in the gallery.

***Items for Dufferin Wind Power**

1. Letter from Longyuan Power dated December 21, 2015, Re - Community Development Contribution Payment
2. Letter from Longyuan Power dated January 4, 2016, Re - Community Donation of Excess Aggregate

1 - received as information.

2 - Moved by Besley, Seconded by Elliott that Municipality of the Township of Melancthon accept the offer of approx. 10,000 tonnes of gravel from Longyuan Power at no cost to the Township. Carried. The CAO/Clerk was directed to find out if we can store this material at the landfill site.

Councillor Hannon returned to his Council seat.

6:25 p.m. - Mayor White left the Council meeting at this time to attend his County Council meeting in Orangeville. Deputy Mayor Elliott assumed the position of Chair.

6:25 p.m. - Moved by Webster, Seconded by Elliott that we adjourn Council to go into Committee of Adjustment and then reconvene as Council. Carried.

General Business

Accounts

Wendy Atkinson, Treasurer, presented the accounts in the amount of \$19,825.38. Moved by Elliott, Seconded by Webster that the general accounts be approved as presented by the Treasurer. Carried.

By-law to authorize the borrowing of \$2,284,316.00

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to authorize the borrowing of monies, to meet the current expenditures of the municipality until taxes are collected, for the year 2016 and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 1-2016.

By-law To Provide For The Levy And Collection Of Rates Or Levies Required For The Township of Melancthon For The Interim Levy For The Year 2016 And To Provide For The Mailing Of Notices Demanding Payment Of Taxes For The Interim Levy For The Year 2016

Moved by Webster, Seconded by Elliott that leave be given to introduce a By-law to provide for the levy and collection of rates or levies required for the Township of Melancthon for the Interim Levy for the year 2016 and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 2-2016.

Ballinger Drainage Works, Maintenance Levying By-law

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to provide for the maintenance and repair to the Ballinger Drainage Works and for the borrowing on the credit of the municipality the amount required for such work and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 3-2016.

New/Other Business/Additions

Draft Customer Service Policy

Moved by Webster, Seconded by Besley that the Corporation of the Township of Melancthon shall implement the Customer Service Policy/Complaint Policy, substantially in the form attached hereto and initialled by the CAO/Clerk for identification. Carried. Staff will post the policy on the website and put on the bulletin board in the Municipal Office.

2016 Spring/Summer Draft Township Newsletter

The draft newsletter was reviewed. Discussion about dog tags and the CAO/Clerk will advertise from someone to go door to door selling them.

Addition - Application to Permit

Deputy Mayor Elliott signed an application to permit a hay storage on West Part of Lot 11, Concession 1 OS (R. Staveley).

Unfinished Business

Draft Concept (Constitution) North Dufferin Community Centre Advisory Board - January 14, 2016

The draft was reviewed. A couple further changes were made and Staff were directed to send the final draft to the Township of Mulmur for their review.

NEC Plan Review

Deferred.

Information Flyer

The CAO/Clerk to speak with Mayor White who is preparing the newsletter and ask him to hold off putting the link in the Newsletter to go out with the tax bills until Council has had an opportunity to review the flyer.

Home Occupation/On Farm Business'

Chris Jones, Township Planner will have a report for Council at the next meeting on this matter.

OFM Recommendation #6

The CAO/Clerk reported that she, the CAO from the Town of Shelburne and the Shelburne FD Chief will be sitting down to work on a new regulatory by-law.

Third Reading - By-laws

Moved by Hannon, Seconded by Besley that By-laws 1-2016, 2-2016 and 3-2016 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Closed Session

No Closed Session.

Notice of Motion

No notices of Motion.

Confirmation By-law

Moved by Webster, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on January 14, 2016 and it be given the required number of readings. Carried. By-law numbered 4-2016 and read three times.

Adjournment and Date of Next Meeting - Thursday, February 4, 2016 - 5:00 p.m.

7:03 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to meet again on Thursday, February 4, 2016 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK