

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 4th day February, 2016 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk (left the meeting at 6:10 p.m.), Wendy Atkinson, Treasurer/Deputy Clerk and Craig Micks, Road Superintendent were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

None.

Deletions

None.

Approval of Agenda

Moved by Besley, Seconded by Webster that the agenda be approved as circulated. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting. Councillor Hannon to declare on Dufferin Wind Power matters as he has a lease with them.

Minutes

Moved by Elliott, Seconded by Besley that the minutes of the January 14, 2016 Council meeting be approved as circulated. Carried.

Business Arising from Minutes

As it was a matter pertaining to Dufferin Wind Power Inc., Councillor Hannon declared a pecuniary interest as he has a lease with them and left his seat and sat in the gallery. The CAO/Clerk updated Council on the gravel donation and advised that DWPI is working with owner of the property and will let us know immediately once they have response so that the transfer can commence. Councillor Hannon returned to his Council seat.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Road Business

Accounts

Craig Micks, Road Superintendent presented the road accounts in the amount of \$75,820.09. Moved by Besley, Seconded by Elliott that the road accounts be approved

as presented by the Road Superintendent. Carried.

Recommendations from the Roads Sub-Committee to Mayor White and Members of Council dated February 4, 2016

Moved by Besley, Seconded by Hannon that the Township of Melancthon Council receive the recommendations of the Road Sub-committee with regard to proposed bridge construction and road improvement for the coming year and further that this proposed construction be considered in the budget for 2016. Carried.

County Council Update - no County Council Update for this meeting.

Committee Reports

Deputy Mayor Elliott - CDRC - January 27th, CDRC Special Meeting - February 2nd; Shelburne Fire Board - February 2nd

Councillor Webster - Horning's Mills Hall Board - February 2nd

Councillor Besley - Mulmur Melancthon Recreation - January 28th

Mayor White - Mulmur Melancthon Fire Board - February 1st

Delegations

5:15 p.m. (Addendum to Agenda) - The following Mulmur Township Representatives were in attendance for this Delegation: Paul Mills, Mayor; Heather Hayes, Deputy Mayor; Earl Hawkins, Councillor; Keith Lowry, Councillor; Terry Horner, CAO/Clerk and Kerstin Vroom, Deputy Clerk-Treasurer. The representatives were attending to discuss the Mulmur Melancthon Recreation Board. A draft constitution for the Board had been reviewed and amended by Melancthon Council. Melancthon Council also wanted to see the Board as a Management Board and not Advisory. Mulmur asked to attend the meeting as they felt it was easier to resolve the issues face to face, rather than by email. It was advised that there was a meeting held on January 28th and Mulmur Council is in full support of the new Committee being an Advisory board and advised that they are not at a Board of Management yet but this may happen down the road. Discussion then ensued regarding the highlights of the meeting of January 28th. There was discussion about past deficits which were covered by Mulmur Township and the capital monies to be spent going forward and how fundraising will be handled moving forward. It was advised that the Agreement entered into in November, 2015 needs to be amended as Section 2 refers to a Board of Management. It was also advised that the Constitution as drafted by Mulmur Township on November 4, 2015 remains unchanged.

5:30 p.m. - Chris Jones, Township Planner attended Council to discuss two items with Council. The first item was an update on the NEC Plan Review. He indicated that he does not have all the background information at this time but did present a map that he obtained from the NEC that identifies the proposed NEC Boundary. He advised that he doesn't have much to convey at this time in terms of implications. It was mentioned that Janet Horner from Mulmur Township is the new NEC Rep and perhaps Staff could contact her to make sure the mapping is correct. A suggestion about sending an information item out to the affected landowners. Chris Jones was asked to draft some wording for such a notice.

The second item discussed was the home based business definition. There was discussion last fall about implementing this as the Township does not have anything in between home occupations and on farm business uses. He presented three definitions of what Melancthon is currently dealing with and is trying to fill that gap between home occupation and on farm business with a home industry definition and home industry wouldn't necessarily be related to agriculture. There were some concerns with the home industry size of lots. Staff were directed to place this item under Unfinished Business on the next agenda.

6:10 p.m. - Council took a break and reconvened at 6:23 p.m. Denise Holmes, CAO/Clerk left the meeting at this time and Wendy Atkinson, Treasurer/Deputy Clerk assumed her role in the meeting.

(Scheduled for 6:00 p.m.)- Shirley Boxem, Headwaters Communities in Action attended Council. Ms. Boxem reviewed the 2015 Projects & Successes with Council. She advised that she is working on a Regional Food Charter and shared information with Council and asked the members to attend the consultations and will email the information on the consultations. She spoke on the poverty strategy – education and strategy and the Trillium Project. She asked what the five key priorities were in our municipality and they were answered by Council as follows: protection of farmland, controlling development on farmland, developing more farmland (draining marginal land to become more viable), connectivity and economic development, help reduce poverty and affordable rural transportation. Ms. Boxem also advised they are looking for farmers to supply food for the food box program. Council thanked Ms. Boxem for coming.

Correspondence

***Outside Board & Committee Minutes**

1. Shelburne & District Fire Board - Meeting December 1, 2015
2. Dufferin Municipal Officers Association - Meeting November 13, 2015
3. Dufferin Municipal Officers Association - Meeting December 17, 2015

Moved by Besley, Seconded by Hannon that the Outside Board & Committee Minutes Correspondence Items 1-3 be received as information. Carried.

*** Items for Information Purposes**

1. GRCA Current - January, 2016 - Volume 21 Number 1
2. Email from Kirby Silvester, Office Manager, Building Department dated January 7, 2016, Re - Building Permit Reports - 2015
3. Nottawasaga Valley Conservation Authority - For Immediate Release - Farm Stewardship: Cattle & Conservation on the Farm
4. Letter from David Tilson, QC, MP Dufferin Caledon dated January 14, 2015, Re - Liberal Governments First Budget
5. Letter from R.J. Burnside & Associates Limited dated January 12, 2016, Re - Drainage Superintendent Services
6. Letter from R.J. Burnside & Associates Limited dated December 21, 2015, Re - Petition for Drainage Works
7. Email from Timothy Salkeld, Resource Planner, Nottawasaga Valley Conservation Authority dated January 13, 2016, Re - Niagara Escarpment Commission Request for Comments (537224 Main Street, Horning's Mills)
8. ROMA / OGRA Combined Conference - February 21 - February 24, 2016
9. Letter from ROMA - Rural Ontario Municipal Association dated January 11, 2016, Re - Invitation to ROMA / OGRA Combined Conference - February 21 - February 24, 2016
10. Letter from Sheryl Flannagan, Director, Corporate Services, Nottawasaga Valley Conservation Authority dated January 15, 2016, Re - NVCA Board Member's Per Diem Expenses
11. Letter from Sylvia Jones, MPP Dufferin-Caledon dated January 15, 2016, Re - Upcoming Legislative Session at Queen's Park
12. Nottawasaga Valley Conservation Authority - For Immediate Release - Doug Lougheed of Innisfil to lead reduced NVCA Board of Directors in 2016
13. Email from Jennifer Willoughby, Deputy Clerk, Town of Shelburne dated January 25, 2016, Re - Town of Shelburne Zoning By-law Amendment Application Z07/04R Migo Investments Ltd
14. Letter from Laura Ryan, Mayor, Town of Mono to Premier Kathleen Wynne dated January 25, 2016, Re - Solar Developments

Moved by Elliott, Seconded by Hannon that Correspondence Items 1-14 for Information Purposes, be received as information. Carried.

*** Items for Council Action**

1. Letter from Bluewater Geoscience Consultants Inc. dated January 21, 2016, Re - Proposal to Provide 2016 Semi-Annual Groundwater Monitoring and Sampling for Melancthon Landfill Site, Melancthon Township, ON
2. Email from Randy Scherzer, Director of Planning, Grey County dated January 21, 2016, Re - Flato East - 42T-2015-05 - Notice of Complete Application and Request For Comments
3. Email from Tristin McCredie, Municipal Advisor, MMAH dated January 27, 2016, Re - MOECC Posting of a Proposed Excess Soil Management Policy Framework

1 - Moved by Besley, Seconded by Webster that the Council of the Township of Melancthon accept the quote from Bluewater Geoscience Consultants Inc. in the amount of \$21,700.00 + HST to provide the 2016 Semi-Annual Groundwater Monitoring and Sampling for the Melancthon Township Landfill Site. Carried.

2 - direction for Staff and the Township Planner to review and report.

3 - direction for Staff to forward the information to the Township Planner and have him prepare comments and Council will add their comments.

Councillor Hannon declared a pecuniary interest on the next item as he has a lease with DWPI and left his Council seat and sat in the gallery.

*** Items for Dufferin Wind Power Inc.**

1. Email from Dan Bernhard, Wind Farm Site Manager dated January 29, 2016, Re - Construction Completion Certificate

Moved by Webster, Seconded by Elliott that Whereas the Township of Melancthon and Dufferin Wind Power Inc. (the "Developer") entered into a Road Use Agreement dated July 31, 2013 (the "Agreement"); Section 25 of the Agreement required that the Developer provide the Township with "As constructed" plans of the Works and services as well as a Certificate of the Developer that all Works have been completed; The Agreement provides that *inter alia* once the provisions of Section 25 are satisfied, the Construction and Maintenance Security shall be released to the Developer; The Developer provided the Township with As Constructed Drawings and a Certificate of the Developer that all Works have been completed, both of which are now to the reasonable satisfaction of the Township. Therefore Council hereby directs that the Construction and Maintenance Security be released to the Developer forthwith and that the CAO/Clerk is directed to take all steps necessary for said release. Carried.

Councillor Hannon returned to his seat.

***Items for 2016 Budget**

1. Letter from Grand River Conservation Authority dated January 25, 2016, Re - 2016 Budget and Levy Meeting

Moved by Webster, Seconded by Besley that the Council of the Township of Melancthon accept the 2016 GRCA Budget with Melancthon's levy being \$18,486.00 and direct Staff to include in the 2016 Draft Budget. Carried.

General Business

By-law to establish a Board of Management for the Corbetton Community Park

Moved by Webster, Seconded by Besley that leave be given to introduce a By-law to appoint a Board of Management for the Corbetton Community Park and it be hereby

read a first and second time. Carried. By-law read a first and second time and numbered 5-2016.

Accounts

The Treasurer presented the accounts in the amount of \$64,733.61. Moved by Hannon, Seconded by Elliott that the general accounts be approved as presented by the Treasurer. Carried.

Applications to Permit

Mayor White signed an application to permit a mezzanine to the dry manufacturing workshop on Part of Lot 37, Concession 4 NE (A. Martin).

Draft Operating/Capital 2016 Budget (not in the Agenda package)

Discussion ensued on the type of truck to be purchased for road department. Council will review the budget and bring questions and suggestions to the next meeting.

New/Other Business/Additions:

Budget Increases & Fire Services Review - Discussion

Staff were directed to gather information on call volume and bring this item back for the second meeting in March.

General Discussion regarding Solar Energy Development - Mayor White

Mayor White advised that RJ Burnside and Associates submitted a proposal for solar energy development on Township owned property and would like to come to Council to discuss it. It was asked, do we want to entertain solar projects or avoid them? Staff were directed to have the representative from RJ Burnside and Associates attend Council regarding the proposal. This will be to receive information and there will be no commitment given at that meeting.

Appoint Member to the North Dufferin Community Centre Board of Management

Moved by Elliott, Seconded by Webster that Dave Besley be appointed to the North Dufferin Community Centre Advisory Board until November 30, 2016. Carried.

Cost Recovery Agreement between Kaloti and the Township of Melancthon regarding Proposed Zoning By-law Amendment for East Part of Lot 15, Concession 2 OS

Moved by Besley, Seconded by Hannon that the Mayor and CAO/Clerk be directed to sign the Cost Recovery Agreement between Balwant Singh Kaloti, Surrinder Singh Kaloti and Sukhwinder Kaloti and the Corporation of the Township of Melancthon regarding a Proposed Zoning By-law Amendment on the East Part of Lot 15, Concession 2 OS. Carried.

Third Reading on By-law

Moved by Besley, Seconded by Hannon that By-law 5-2016 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Unfinished Business

NEC Plan Review (see Delegation # 1)

Already dealt with earlier in the meeting.

Information Flyer

Mayor White advised that it is almost done.

Home Occupation/On Farm Business (see Delegation # 1)

Already dealt with earlier in the meeting.

Closed Session - No Closed Session.

Notice of Motion - None.

Confirmation By-law

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on February 4, 2016 and it be given the required number of readings. By-law numbered 6-2016 and read three times.

Adjournment and Date of Next Meeting - Thursday, February 18, 2016 - 5:00 p.m.

8:55 p.m. - Moved by Elliott, Seconded by Webster that we adjourn Council to meet again on Thursday, February 18, 2016 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK