

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 19th day of February, 2015 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

CAO - OPP Contract

Deletions

None.

Approval of Agenda

Moved by Elliott, Seconded by Webster that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Can be declared at this time or anytime throughout the meeting. Councillor Hannon advised that he will be declaring on Dufferin Wind Power Issues as he has an interest in the Project.

Minutes - February 5, 2015

Moved by Webster, Seconded by Elliott that the minutes of the February 5, 2015 Council meeting be approved as circulated. Carried.

Business Arising from Minutes

Discussion regarding the content in the minutes. Consensus is to keep doing them the same way with some discussion reflected in the minutes.

Minutes - February 9, 2015 - Road's Sub-Committee

Moved by Besley, Seconded by Hannon that the minutes of the February 9, 2015 Road Sub-Committee meeting be received as circulated. Carried.

Business Arising from Minutes

Discussion ensued regarding the minutes from the Roads Sub-Committee and for future meetings of the Sub-Committee, a report is to be brought forward, rather than minutes, to accept the recommendations of that particular sub-committee.

Staff were directed to get clarification from the MMAH on Committee minutes and how these are approved.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions.

Road Business

Craig Micks, Road Superintendent attended the meeting.

Bridge and Large Culvert Inspection

Two companies have quoted on the Bridge Inspections – K. Smart and Associates and RJ Burnside and Associates. K. Smart and Associates is approximately \$4,000.00 cheaper but Staff raised concerns that because Burnside’s prepared the Township’s Asset Management Plan, there would likely be additional costs for them to input the data if K. Smart and Associates were awarded the tender. Craig was directed to contact Burnside’s to see what the charge would be to input this data and whether there would be additional costs from RJ Burnside for them to put their own data in to the Asset Management Plan.

Barton Culvert

Staff were directed to send Mrs. Barton a letter advising that the culvert is her responsibility and she will be responsible to repair it.

Mulmur Melancthon Townline Agreement

A revised draft Agreement was received from the Township of Mulmur. Staff were directed to advise Mulmur Township that they wanted the emergency repairs clause removed, Council would like the sixth paragraph of the body of the Agreement amended as follows: “Capital costs include all costs directly attributable to acquisition, construction, development or betterment of both **Mulmur and Melancthon’s Tangible Capital Asset Plans**, including installing the asset at the location and in the condition necessary for its intended use” and they would like to enter into the Agreement for a period of five years instead of 10 years. Also, Staff were directed to get a copy of Mulmur’s Asset Management Plan.

6:00 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to go into Committee of Adjustment and then reconvene as Council. Carried.

5:30 p.m. - Council reconvened.

Correspondence

Boards and Committees (Change this to Outside Boards and Committees for future Agendas)

1. Shelburne Public Library - Meeting December 15, 2014
2. Shelburne & District Fire Board - Meeting January 6, 2015

Councillor Besley advised that BDO is the Auditor for the Library and the Auditor for the host municipality has to be used (BDO is the Town of Shelburne’s Auditor and most of the other municipalities use RLB). Staff were directed to see what the Library Agreement/Library Act says.

Moved by Hannon, Seconded by Besley that the Board and Committee Minutes

Correspondence Items 1 & 2 be received as information. Carried.

*** Items for Information Purposes**

1. Letter to Premier Kathleen Wynne from the Village of Merrickville-Wolford dated January 28, 2015, Re: Resolution - Industrial Wind Turbines
2. Email from Council for Clean & Reliable Electricity dated January 29, 2015, Re: CCRE Announcement - The Governance of Regulatory Agencies - A Case Study of the Ontario Energy Board by Robert Warren
3. AMO Communications - AMO Policy Update - Highlights of the January 2015 Board Meeting
4. Letter from Glen Murray, Minister, Ministry of the Environment and Climate Change dated January 26, 2015, Re: Source Protection Plans within the South Georgian Bay - Lake Simcoe Source Protection Region
5. AMO Communications - AMO Board Vacancies Filled
6. Ombudsman Ontario, Re: Annual Report on Investigations of Closed Municipal Meetings and Sunshine Law Handbook
7. Email from Randy Scherzer, Director of Planning & Development, Grey County dated February 5, 2015, RE: Transportation Master Plan Public Meeting Notice
8. Heads UP Alert - Ontario Good Roads Association dated February 5, 2015 - Appeal not possible in Steadman v. County of Lambton
9. Copy of a Resolution of Council - Township of Ewanturel dated January 28, 2015, Re: New OPP Billing Model
10. Email from Yasir Naqvi, Minister of Community Safety and Correctional Services dated January 5, 2015, Re: Correspondence received from Council regarding two-hatter firefighters
11. Letter from Andrew Eamer, Commander - Business Management Bureau, OPP Corporate Services dated January 26, 2015, Re: Accountability and Reporting Transparency to Police Services Boards and Municipalities
12. Email from Steven Murphy, County of Dufferin dated February 6, 2015, Re: Paul Chantree Memorial Award
13. Letter from Elizabeth Harding, Assistant Deputy Minister, Municipal Services Division dated February 5, 2015, Re: Land Use Planning Fees
14. Email from Carey Holmes, Secretary-Treasurer, Shelburne & District Fire Board dated February 11, 2015, Re: SDFD Final Statements

Moved by Elliott, Seconded by Webster that Correspondence Items 1-14 for information purposes be received as information. Carried.

*** Items for Council Action**

1. Letter from Scott Wheeldon, Director of Public Works, Town of Shelburne dated January 23, 2015, Re: Fiddle Contest Parade - August 8th, 2015
2. Letter from Roger De Gannes, Head, Traffic Operations, Ministry of Transportation dated January 29, 2015, Re: Consultation on Ontario's Default Speed Limit
3. Email from Laurie Baron, AMCT, Executive Assistant, Corporate Services - Nottawasaga Valley Conservation Authority dated February 5, 2015, Re: NVCA Budget
4. Email from Carey Holmes, AMCT, Deputy-Treasurer, Town of Shelburne / Secretary-Treasurer, Shelburne & District Fire Board dated February 10, 2015, Re: SDFD Operating & Capital Budgets
5. Letter from R.A. Philbin, Superintendent, Municipal Policing Bureau, Ontario Provincial Police dated February 6, 2015, Re: 2015 Municipal Billing Statement
6. Memorandum from Denise Holmes to Mayor White and Members of Council dated February 12, 2015, Re: Water Main and Conduit Easement Agreement
7. Email from Steven Murphy, County of Dufferin dated February 10, 2015, Re: Emergency Management Program for 2015
8. Semi-Annual Groundwater Monitoring and Sampling Report 2014 - Appendix A, B & C On-file

9. Email from OMAFRA Guidelines dated February 12, 2015, Re: Draft Guidelines on Permitted Uses in Ontario's Prime Agricultural Areas

1 - Moved by Besley, Seconded by Hannon that Council has reviewed correspondence from the Town of Shelburne dated January 23, 2015 relating to the Fiddleville Parade and we have no objection to traffic being detoured along Melancthon Township roads as specified and request that this route be monitored by Police. Carried.

2 - Verbal Motion - Moved by Besley, Seconded by Webster that we receive the correspondence as information. Carried.

3 - Moved by Webster, Seconded by Elliott that correspondence from the Nottawasaga Valley Conservation Authority regarding the 2015 Budget and Levy meeting be received and Staff be directed to include the amount of \$10,042.86 (Melancthon's Levy) in the 2015 Budget. Carried.

4 - Moved by Besley, Seconded by Hannon that correspondence from the Shelburne and District Fire Board regarding the 2015 Operating and Capital Budgets be received and Staff be directed to include the following amounts in Melancthon's 2015 Operating and Capital Budget: Operating; \$55,340.74, Capital; \$14,582.50. Carried.

5 - Councillor Besley reported that this was addressed at the PSB meeting and Staff Sergeant Steve Sills advised that the OPP were given the directive on this and that the numbers came from MPAC. Councillor Besley doesn't think we have much recourse on this. Mayor White will be discussing this at the ROMA/OGRA Conference with his Ministry of Community and Social Services Delegation. Verbal motion - Moved by Besley, Seconded by Webster that we receive the correspondence as information. Carried.

6 - Moved by Elliott, Seconded by Webster that the Mayor and CAO/Clerk be directed to sign the Water Main and Conduit Easement Agreement between the Corporation of the Township of Melancthon. Carried.

7 - Staff were directed to advise Mr. Murphy that they would like to be trained on the following topics on April 16th if that is available. The time would be 12 noon - 4:00 p.m.:

- IMS: You're either "married" to it or you're "building" on it
- IMS: Operations, the Boots on the Ground
- Home is Where the Heart Is
- ESS, its more than just Shelter from the Storm

For the Annual Exercise, Council would propose the date of September 17th at 12:00 p.m. – 4:00 p.m. and Staff were directed to see if this would be available.

8 - Moved by Hannon, Seconded by Besley that the 2014 Semi-Annual Groundwater Monitoring and Sampling Report prepared by Bluewater Geoscience Consultants Inc. for the Township of Melancthon Landfill Site located at Lot 12, Concession 4 NE be received as information and Staff be directed to forward the Report to the Ministry of the Environment and Climate Change. Carried.

9 - deferred to next meeting. Staff were directed to send the information to Chris Jones, Planner to check on conformity with our new OP and On Farm Uses By-law.

***Items regarding Dufferin Wind Power (Councillor Hannon declared a conflict of interest on this matter as he has an interest in the Project and left the Council Chambers)**

1. Memorandum from Denise Holmes to Mayor White and Members of Council

dated February 12, 2015, Re: DWPI - Spills Action Plan and Emergency Response Plan

2. Email from David Restivo, Associate, Dillon Consulting Limited dated February 11, 2015, Re: Tree Planting

1 - Staff were directed to advise Dufferin Wind that the Emergency numbers in the Spill Response Plan should be the applicable local numbers for Fire, OPP, the municipality, etc. Otherwise, there were no issues with the Plans.

2 - Staff were directed to contact Dillon and advise that the proposal to give away the replacement trees to Melancthon Residents at a BBQ was acceptable but to make it clear that this would be a “Melancthon Township Day” and not a “Dufferin Wind Day” and the Township would be running the event. The CAO advised that Rebecca Crump had contacted her to ask permission to contact Scott Burns, Director of Public Works at the County about using some of the trees for the County’s living snow fence initiative. Council had no problem with this. Also, a question was asked about the money that Dufferin Wind will be saving from not having to plant the trees and Staff were directed to contact Dufferin Wind to find out what they would be doing with this money. Mayor White advised that he would like to have a meeting with Dufferin Wind once this gets all worked out.

Councillor Hannon returned to the Council Chambers.

General Business

By-law to amend By-law No. 53-2014 appointing Councillor Hannon to the Southgate Recreation Advisory Committee in place of Deputy Mayor Elliott who resigned February 5, 2015

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to amend By-law No. 53-2014 (Municipal Officials By-law) and it be hereby read a first and second time. Carried. By-law numbered 8-2015 and read a first and second time.

By-law to authorize the closing of part of a highway containing part of a bridge under the joint jurisdiction of the Township of Southgate in the County of Grey and the Township of Melancthon, in the County of Dufferin (CAO to give verbal background update on this issue to the new Council Members at the meeting).

Moved by Hannon, Seconded by Besley that leave be given to introduce a by-law to authorize the closing of part of a highway containing part of a bridge under the joint jurisdiction of the Township of Southgate, in the County of Grey and the Township of Melancthon, in the County of Dufferin and it be hereby read a first and second time. Carried. By-law numbered 9-2015 and read a first and second time.

Applications to Permit

Mayor White signed the following applications to permit:

- Jacob Martin (Jaco Enterprises) - single family dwelling to replace existing dwelling on property - Part of Lot 26, Concession 7 NE (Note: Agreement entered into and security deposit of \$5,000.00 received to allow existing dwelling on property to be lived in while new one is built. Existing dwelling to be demolished once new house is built)
- Lyle and Beverly Currie - addition to existing dwelling - Part of Lot 25, Concession 5 SW

Councillor Besley declared a conflict of interest on the next Application to Permit and left the Council Chambers as the owners of the property are clients of his.

- Nicola Meffe and Tony Malatesta - New Dwelling - Part of Lot 302, Concession 3 SW

Councillor Besley returned to the Council Chambers.

Draft Agreement - Bayshore Broadcasting Corporation - re: Telecommunications Tower on Part of lot 27, Concession 10 NETSR

Staff were directed to send the Agreement to Bayshore Broadcasting for execution.

New/Other Business & Additions

Addition - OPP Contract

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to authorize the execution of an agreement between the Ministry of Community Safety and Correctional Services of Ontario and the Corporation of the Township of Melancthon for the provision of Police Services under Section 10 of the Police Services Act, RSO, 1990, c.P.15 and it be hereby read a first and second time. Carried. By-law numbered 10-2015 and read a first and second time.

Unfinished Business

Corbetton Park - Mayor White would like to pursue a Park on Township owned land in the Hamlet of Corbetton as a place to get the kids off the streets. Staff were directed to carry this item on the Agenda as he is looking in to more information on this.

Council Chamber Furniture - deferred

Dog Tags & Animal Control - the CAO is working with Olympus for them to carry dog tags and will be looking into amending the Township's Canine By-law

By-law Enforcement - deferred

Beaver Program - Staff advised that they spoke with Andy Jorissen and he advises that we should just stay with the County Program. He is paid \$75.00 per beaver + mileage and anticipates that Melancthon might be looking at \$5,000.00 for beaver trapping this year. Discussion ensued and Staff were directed to obtain a beaver report from the County on how many beaver were trapped and their locations. The Township needs to get aggressive with its trapping and have road staff keep a look out for beaver problems and get them sent in. Staff advised that under Section 63 of the Drainage Act, permission is not required to trap beaver in the municipal drains. Staff were directed to advise the County of this. We need to be more aggressive trapping beaver in municipal drains, also.

Mulmur Melancthon Recreation Agreement - Discussion ensued regarding the additional monies that were requested by Mulmur Township for the North Dufferin Arena. Staff were directed to advise Mulmur Township that Melancthon Council is offering to renew the Recreation Agreement for a period of one year at the annual contribution of \$7,500.00. Also, Melancthon would like to see a "Recreation Master Plan" for the additional monies that were requested during Mulmur's Delegation on January 15, 2015 in order that Council can review it and consider it as part of the 2016 Budget. It was noted that Southgate Township has a great long term Master Recreation Plan for its facilities.

Hill Machinery Sales - Cleanup of Property - a letter was received from Mr. Hill but it did not give time lines for the clean up. Staff were directed to send another letter to

Mr. Hill advising that Council had asked for a detailed work plan from him and how he was going to clean up the property. They would like to see detailed week by week plan with milestones and Council wants the property to be totally cleaned up no later than June 30th, 2015.

Youth Member on Horning's Mills Hall Board - deferred.

Drainage Superintendent Services - deferred.

Third Readings - By-laws - Moved by Webster, Seconded by Elliott that By-laws 8-2015, 9-2015 & 10-2015 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Confirmation By-law

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council Meeting held on February 19, 2015 and it be given the required number of readings. Carried. By-law numbered 11-2015 and read three times.

Adjournment

8:03 p.m. - Moved by Elliott, Seconded by Webster that we adjourn Council to meet again on Thursday, March 5, 2015 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CAO/CLERK