

## CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 18<sup>th</sup> day of February, 2016 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk, Wendy Atkinson, Treasurer/Deputy Clerk and Craig Micks, Road Superintendent were also present. Mayor White presided and called the meeting to order.

### Announcements

Mayor White advised that he would be attending the ROMA/OGRA Conference which starts February 20<sup>th</sup> to the 23<sup>rd</sup>. He has a Delegation through the County with the Minister of Municipal Affairs and Housing to discuss poverty reduction. He will also be attending a session/forum on Sunday afternoon regarding saving small arenas.

### Additions

- Acceptance of the 2016 NVCA Budget

### Deletions

- None.

### Approval of Agenda

Moved by Besley, Seconded by Elliott that the agenda be approved as amended.  
Carried.

### Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

### Minutes

Moved by Webster, Seconded by Elliott that the minutes of the February 4, 2016 Council meeting be approved as circulated. Carried.

### Business Arising from Minutes

None.

### Point of Privilege or Personal Privilege

None.

### Public Question Period

A question was asked regarding past Bonnefield severance applications.

### Road Business

1. Letter from UPI Energy dated February 1, 2016, Re - Half Load Exemption for Fuel Trucks - Discussion ensued regarding the request and it was left up to Staff to deal with it. Craig advised that there may be further exemption requests coming in with regards to the Township's new Reduced Loads By-law 49-2015 and it was recommended that the Roads Sub-committee call a meeting to deal

- with this matter and make some recommendations for Council. Half Load season commences March 1<sup>st</sup> through to May 15<sup>th</sup> (weather permitting).
2. Other - Radar Sign - Craig was directed to continue on with this matter.

### Correspondence

#### **\* Outside Board & Committee Minutes**

1. Horning's Mills Hall Board of Management - Meeting October 13, 2015
2. Horning's Mills Hall Board of Management - Meeting January 12, 2016
3. Horning's Mills Hall Board of Management - Meeting February 2, 2016

Moved by Hannon, Seconded by Besley that the Outside Board & Committee Minutes Items 1-3 be received as information. Carried.

Future agendas to have the word "Outside" removed from them.

#### **\* Items for Information Purposes**

1. Grand Actions - January/February 2016 - Volume 21, Number 1
2. Letter from Nottawasaga Valley Conservation Authority to Honourable Kathleen Wynne, Premier dated January 22, 2016, Re - Control of Invasive Species: Phragmites australis in Ontario
3. Invitation from the Grand River Conservation Authority for the Annual General Meeting Friday February 26, 2016
4. Email from Gayle Wood, CAO Nottawasaga Valley Conservation Authority dated January 27, 2016, Re - NVCA 2015 Client Satisfaction Report
5. Memorandum from Denise Holmes to Mayor White and Members of Council dated February 11, 2016, Re - Melancthon Hosting A Household Hazardous And Electronic Waste Day
6. Email from Ryan Post, P Geo, Nottawasaga Valley Conservation Authority dated February 1, 2016, Re - RMO Annual Report
7. Statement of the Treasurer of Remuneration And Expenses Paid for 2015
8. Nottawasaga Valley Conservation Authority - For Immediate Release - Winter fun at the Tiffin Centre's Family Day Nature Festival
9. Letter to the Township of Mulmur from Rick Haire dated February 3, 2016, Re - 10% Non-Resident Charge
10. Ontario Energy Board Hearing Notice - Recover Costs of Expanding Natural Gas Service to Ontario Communities
11. Copy of a resolution passed by the Town of Aurora dated January 26, 201, Re - Motion (a) Ontario Municipal Board Jurisdiction
12. Letter from Yasir Naqvi, Minister, Ministry of Community Safety and Correctional Services dated February 3, 2016, Re - Feedback regarding Bill 113, The Police Record Checks Reform Act
13. Email from Shirley Boxem dated February 11, 2016, Re - Headwaters Food Charter Stakeholder Consultations Invitation
14. AMO Communications - Request for council resolutions to support AMO/LAS request for broader municipal investment powers
15. Copy of a resolution passed by the Township of Amaranth dated February 3, 2016, Re - Continued Support for Satellite Services in Dufferin County
16. Copy of a resolution passed by the Township of Wainfleet dated January 26, 2016, Re - Resolution Requesting that Ontario Cancel RFP for Added Wind Power Generation
17. Letter from Jeff Leal, Minister of Agriculture, Food and Rural Affairs dated February 2, 2016, Re - 2016 Premier's Award for Agri-Food Innovation Excellence program

Moved by Elliott, Seconded by Webster that Correspondence Items 1-17, for information purposes, be received as information except for items # 9, 11, 16 which will be pulled for discussion. Carried.

Discussion ensued regarding Item # 9 and Councillor Besley will be bring this up at the next Recreation Advisory Board meeting.

Staff were directed to put Items # 11 & 16 on the next agenda under New Business for further discussion.

**\* Items for Council Action**

1. Copy of a motion passed by the Town of Carleton Place dated February 9, 2016, Re - OMAFRA's Grant Scoring
2. Letter from Autism Ontario dated January 22, 2016, Re - Invitation to participate in Autism Ontario's "Raise the Flag" campaign on April 4<sup>th</sup>, 2016 in celebration of World Autism Awareness Day

# 1 - Moved by Besley, Seconded by Hannon that the Council of the Corporation of the Township of Melancthon supports Motion No. 5-127-05 from the Town of Carleton Place regarding the OMAFRA Grant Scoring and hereby calls upon Minister Jeff Leal to discontinue the use of the current evaluation criteria that penalizes municipalities that plan to maintain their infrastructure and instead distribute all future infrastructure grants to all municipalities utilizing a fair and equitable formula. And that this motion be sent to the Town of Carleton, Premier Kathleen Wynne, Honourable Jeff Leal, Minister of Agriculture, Food and Rural Affairs and Sylvia Jones, MPP, Dufferin-Caledon. Carried.

# 2 - Moved by Webster, Seconded by Elliott that the Council of the Corporation of the Township of Melancthon proclaims April 2, 2016 as World Autism Awareness Day and will raise the Autism Ontario Flag on April 4, 2016 (due to the weekend office closure on the Official Day) to show its support to raise public awareness about Autism. Carried.

**\*Items for 2016 Budget**

1. Copy of a motion presented at the CDRC Board of Management Meeting held January 27, 2016, Re - CDRC 2016 Draft Budget

Moved by Hannon, Seconded by Besley that the Council of the Township of Melancthon accepts the 2016 Centre Dufferin Recreation Complex Budget with Melancthon's Operating Levy being \$25,750.00 and directs Staff to include the amount in the 2016 Budget. Carried.

**Addition: 2016 NVCA Budget**

Moved by Besley, Seconded by Elliott that the Council of the Township of Melancthon accept the 2016 NVCA Budget with Melancthon's levy being \$10,277.62 and direct Staff to include this amount in the 2016 Draft Budget. Carried.

**General Business**

**Notice of Intent to Pass the following By-laws:**

1. *Molter Drainage Works, Maintenance Levying By-law*

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to provide for the maintenance and repair to the Molter Drainage Works and for the borrowing on the credit of the municipality the amount required for such work and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 7-2016.

Mayor White declared a pecuniary interest on the next two By-laws pertaining to the Henderson Drainage Works, as he is in the watershed area, and left the Council

Chambers. Deputy Mayor Elliott assumed the role as Chair.

2. *Henderson Drainage Works, 1975 Maintenance Levying By-law*

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to provide for the maintenance and repair to the Henderson Drainage Works, 1975 and for the borrowing on the credit of the municipality the amount required for such work and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 8-2016.

3. *Henderson Drainage Works, 1982 Maintenance Levying By-law*

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to provide for the maintenance and repair to the Henderson Drainage Works, 1982 and for the borrowing on the credit of the municipality the amount required for such work and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 9-2016.

Mayor White returned to the Council Chambers and Deputy Mayor Elliott vacated the Chair.

Applications to Permit

None for this meeting.

New/Other Business/Additions to Agenda

1. *Applications from interested persons to Sell Dog Tags (closes February 17, 2016 - CAO/Clerk will advise of any applications received at the meeting)*

The CAO/Clerk advised that no applications were received. Staff were directed to extend the application time period by two weeks.

2. *Set Committee of the Whole meeting to deal with comments received from the Township Solicitor regarding the Site Alteration By-law*

Staff were directed to set the Committee of the Whole meeting within the next Council meeting at 6:00 p.m. to deal with the comments.

3. *Consideration of the Municipal Office being a depot location for water sample drop-offs for the new Aquatic and Environmental Laboratory in Barrie, Ontario*

The CAO/Clerk explained to Council the situation with its current testing laboratory that has been shut down and advised that a new laboratory is opening up in Barrie and they would like to use the Melancthon Township Office as a Depot Location. Currently Township Staff have to take the water samples to Alliston four times per year and this would be very convenient for Staff. The lab would need a small accessible floor area to place a cooler for people to drop off their water samples. If there is no contract to be signed, it was felt that this could be left up to Staff to deal with.

Delegations

1. 5.45 p.m. - Tom Pridham, P. Eng., Drainage Engineer, R.J. Burnside & Associates Limited attended Council and presented the Report on the Martin Drainage Works. He explained the cost distribution on the drain as well as provided an update on previous site meetings.

Moved by Besley, Seconded by Hannon that we receive the Engineer's Report entitled

the Martin Drainage Works, dated February 10, 2016 and the date and time for the Consideration of the Report be set for Thursday, March 3, 2016 at 5:45 p.m. Be it further resolved that Staff be directed to circulate the Report to the affected owners and agencies pursuant to Section 41 of the Drainage Act. Carried.

5:55 p.m. Council took a five minute break and reconvened at 6:00 p.m.

**6:00 p.m. - COMMITTEE OF ADJUSTMENT** - Moved by Besley, Seconded by Webster that we adjourn Council to go into Committee of Adjustment and reconvene as Council. Carried.

6:25 p.m. - Council reconvened.

#### Unfinished Business

1. *Home Occupation, Home Industry, On Farm Business Uses - Definitions*

Discussion ensued about the definitions and the CAO/Clerk advised that we can wait to incorporate these definitions into a new zoning by-law, which will be at least two years away or deal with them as they come in through a Zoning By-law Amendment. Concerns were raised that if it is put in the Zoning By-law, it would be an automatic approval but with a Zoning By-law Amendment, the neighbours would be notified and have a chance to comment and Council could put certain restrictions in the by-law. There are still some concerns from Council regarding the definitions. Discussion continued about development in Melancthon Township and need to get creative when it comes to this as the Township needs to develop its tax base and development charge base. Staff were directed to set up a Committee of the Whole meeting for further discussion on this matter once the budget has been passed.

#### Delegations - Cont.

6.30 p.m. - Chris Shilton, R.J. Burnside & Associates Limited attended Council regarding a Proposal to Examine the Feasibility for Solar Project for Township of Melancthon. He reviewed the proposal with Council and explained the FIT program and how it works. It is not clear at this time when the next application due date will be, but possibly the Fall. Staff were directed to put this item on the next agenda for further discussion.

#### Unfinished Business - Cont.

2. *NEC Plan Review*

No new information on this item. Mayor White advised that County Council has raised concerns over the new NEC Rep (Janet Horner from Mulmur) because this person is not a member of County Council and cannot report at the meetings. They have also directed Staff to contact the Ontario Ombudsman to look into the way the NEC Member was appointed, as well as to look into the NEC review and how that was handled.

3. *Information Flyer*

Mayor White advised that when he gets back from the ROMA/OGRA Conference he is going to sit down with the CAO/Clerk to finalize the information flyer.

4. *2016 Draft Operating and Capital Budgets*

Wendy Atkinson, Treasurer presented the second draft of the budget which represents an 18.6% increase in the Township's tax rate. She suggested a

couple ways that the budget could be trimmed down to a 3.75% increase in the tax rate and that was by removing one culvert from the budget if it did not need to be done this year. Discussion then ensued regarding the Township's infrastructure and the concerns that we will have to do the culvert next year if its removed and we will likely find ourselves in this same situation. Council then went through the budget line by line looking for further reductions. The CAO/Clerk also advised that we need to be looking ahead at the new Ontario Retirement Pension Plan because the Township's RRSP's are not considered to be a pension plan as they do not offer the same features as a registered pension. She advised that she received information from OMERS and recommended that if we had to have a pension plan, OMERS would be the preferred choice, as the ORPP has been moved back a year and no one seems to have any information they can offer on it. The CAO/Clerk was directed to prepare a report and submit it for the next Council meeting. Discussion also ensued about speaking with the County of Dufferin regarding engineering of Township's bridges and culverts as well as the tendering of sand and salt and other items. Mayor White to discuss this with Scott Burns, P. Eng., Director of Public Works.

There were various changes made to the overall budget and Staff were directed to make those changes and bring back to the next meeting with an intent to pass it. The CAO/Clerk advised that she would have to provide notice on the website for this.

5. *Comments for the Proposed Excess Soil Management Policy Framework*

Council would like to see the Planner's comments on this.

6. *Comments regarding Plan of Subdivision Application 42T-2015-05 - Flato East, Township of Southgate*

Council would like to see the Planner's comments on this.

**Closed Session**

9:00 p.m. - Moved by Elliott, Seconded by Besley that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): Personal matters about an identifiable individual, including municipal or local board employees - Properties eligible for Tax Arrears Registration under the Municipal Tax Sales Act, RSO, 1990. Carried.

9:10 p.m. - Moved by Webster, Seconded by Besley that we rise from Closed Session with Report. Carried.

The Treasurer was directed to send one more letter to the owners of eligible properties. If no response, then send them in to the Township Solicitor to commence proceedings.

**Third Reading of By-laws**

Moved by Webster, Seconded by Besley that the following By-law be read a third time, signed by the Mayor and CAO/Clerk, signed and sealed and engrossed in the By-law Book: 7-2016, 8-2016 & 9-2016. Carried.

**Notice of Motion**

None.

**Confirmation By-law**

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on February 18, 2016 and it be given the required number of readings. Carried. By-law numbered 10-2016 and read three times.

**Adjournment and Date of Next Meeting - Thursday, March 3, 2016 - 5:00 p.m.**

9:15 p.m. Moved by Elliott, Seconded by Besley that we adjourn Council to meet again on Thursday, March 3, 2016 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK