

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 11th day of August, 2016 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

Mayor White announced that he would be attending the AMO Conference next week in Windsor and would report back to Council in September on it.

Additions

CAO/Clerk - Email from Ruth Plowright, Chair of the Horning's Mills Community Hall regarding the generator.

Mayor White - Report on the Shelburne Police Services Board Meeting and information on Dufferin Wind

Councillor Besley - would like an update on the Corbetton Park

Deletions

None.

Approval of Agenda

Moved by Elliott, Seconded by Webster that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting. Councillor Hannon indicated that he would be declaring on the Westcott Drain as his land is partly within the drainage area and DWP matters as he has a lease with them.

Minutes

Moved by Hannon, Seconded by Besley that the minutes of the Council meeting held on July 21, 2016 be approved as circulated. Carried.

Business Arising from Minutes - None.

Point of Privilege or Personal Privilege - None.

Public Question Period - A question was asked about a possible Dufferin Wind Phase II Project.

Road Business

Accounts

The Road Superintendent presented the accounts in the amount of \$91,234.01. Moved by Elliott, Seconded by Webster that the road accounts be approved as presented by the Road Superintendent. Carried.

Roads Sub-Committee Meeting - July 19, 2016 - Recommendations from the Roads Sub-Committee

Councillor Besley, who is Chair of the Roads Sub-Committee, spoke to the recommendations. Recommendation # 1 - Moved by Besley, Seconded by Hannon that a permit is needed for Road Crossings. The fee for a gravel road crossing permit is \$1000.00 plus a \$2000 deposit. The fee for crossing or boring on a paved road will be based on the amount of road work required. All permits to be approved by Council. Carried.

Recommendation # 2 - Mr. Bauman wants to discuss this matter further so this recommendation was not approved. Councillor Besley indicated that when they were on the onsite for this matter, they visited the Shelburne Well. Water is being discharged but it is minimal and the culverts are to be lowered by the Town of Shelburne.

Recommendation # 3 - Deputy Mayor Elliott raised concerns that when recommendations come to Council like this, she wants to see the financial impact to the Township. It doesn't indicate what roads these are to be on. This information is to be brought back to Council before a decision is made. The recommendation was therefore not approved.

Recommendation # 4 - Moved by Webster, Seconded by Elliott that due to the increased cost of gravel maintenance, Melancthon Township sends a letter to the Town of Shelburne to arrange a meeting regarding the re-negotiation of the contract for 4th Line OS from the rail bed to Highway 89. Carried.

Also, as part of this Report, the Roads Sub-Committee gave direction to the Road Superintendent to no longer do custom grading due to the Road Superintendent's concerns of liability. Council reinforced this direction by passing the following motion: Moved by Elliott, Seconded by Webster that the Township of Melancthon direct the Road Superintendent to cease grading of non-municipal properties eg: private properties and/or laneways and that all roads department employees be notified in writing of Council's decision. Carried.

Open quotes to supply and deliver of approximately 3,000 tonnes of screened winter sand

Mayor White opened the quotes as follows:

1. E.C. King Contracting - \$16.89/tonne + taxes
2. James Dick Construction Limited - \$13.79/tonne + taxes
3. Fleshcon - \$11.25/tonne + taxes
4. Duivenvoorden Haulage Limited - \$11.60/tonne, Stacker rental - \$750.00 per day, \$250.00 float move, supply of loader - \$1.35/tonne + taxes

Craig left the meeting at this time to review the quotes.

Delegations

5:15 p.m. - Heather Boston, Treasurer and Mayor Paul Mills, Township of Mulmur attended Council regarding the 2016 Mulmur Melancthon Fire Department Budget. Ms. Boston explained to Council why the number kept changing from the one that was initially approved in December 7, 2015 and this was as a result of additional invoices coming in for 2015 that needed to be paid, thus decreasing the surplus. She also advised that she did not have the correct fire call percentages when that budget was approved and that is why that levy had changed. Going forward it was asked if Ms. Boston could prepare a Report to accompany the budget that would make things easier to understand. She advised that there would be no further changes to the budget. Moved by Webster, Seconded by Elliott that the Corporation of the Township of Melancthon approve the 2016 budget for the Mulmur Melancthon Fire Board in the amount of \$198,204.00 operating and \$116,372.00 capital.

Carried. Mayor White thanked them for coming.

Roads - Continued

Craig Micks, Road Superintendent returned after reviewing the winter sand quotes and recommended that Fleshcon's quote be accepted. Moved by Besley, Seconded by Hannon that the Council of the Township of Melancthon accepts the quote from Fleshcon for the supply and delivery of approximately 3,000 tonnes of screened winter sand for the quoted price of \$11.25 per metric tonne, plus applicable taxes. Quoted price includes the rental of the stacker. The screened winter sand is to meet OPSS Specifications and the test is to be paid by the contractor with the sample supplied by the Township. Completion date is September 30, 2016. This quote complies with the Township's Procurement By-law. Carried.

Addition - Update on Corbetton Park

Mayor White advised that he received a substantial donation of topsoil which was tested and came from Orangeville. He said the Board will be meeting and putting a budget together and it will be submitted to Council. He was going to get some sod but is going to hold off because of the dry weather. He may have Bolton Sod come in and seed it. They will also be doing some paving.

Delegations - Continued

5:45 p.m. - Guy Gardhouse, GRCA Representative, attend the meeting as he was invited by Council to discuss GRCA matters. Council discussed the two culvert replacements and the issue with regards to using box culverts instead of corrugated steel. As it turns out and through investigation, it was the Township's Engineer's and not the GRCA who recommended this change. Mr. Gardhouse advised that the Emerald Ash Borer has been confirmed in the watershed – with the exception of the Luther Marsh. The CA is doing about \$400,00.00 to \$600,000.00 of treatment to the trees. There are 176 trees on 19 properties. He spoke on the review of the Conservation Authorities Act and advised that the preliminary budget has been presented to the Board with a 2.5%. Mayor White asked Mr. Gardhouse if there is a concern about Phragmites in the GRCA area. Mr. Gardhouse advised this hasn't been a real major concern. Mayor White thanked him for attending.

6:00 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to meet as Committee of Adjustment and then reconvene as Council. Carried.

6:35 p.m. - Council reconvened.

Planning Matters

Nothing for this meeting.

Committee Reports

The following verbal reports were given:

Deputy Mayor Elliott - Strategic Planning Sub-committee - July 18th

Councillor Besley - reported on the Honeywood Beef BBQ

Correspondence

*** Items for Information Purposes**

1. Email from Tristin McCredie, Municipal Advisor dated July 18, 2016, Re - Ontario 150 Funding Programs
2. Email from Tristin McCredie, Municipal Advisor dated July 18, 2016, Re - Review of the Environmental Bill of Rights - A Provincial Dialogue

3. Email from Randy Scherzer, Director of Planning, Grey County dated July 18, 2016, Re - Flato East Subdivision in the Township of Southgate
4. Copy of a resolution passed by the Township of Scugog dated June 27, 2016, Re - Proposed Changes to the Greenbelt Plans
5. Council in Brief for Thursday June 14, 2016
6. ROMA speaks - The 2017 ROMA Conference - January 29 - 31, 2017
7. Email from Jennifer Olah, Niagara Escarpment Commission dated July 19, 2016, Re - Updated Niagara Escarpment Development Permit Standard Conditions
8. Email from Jennifer Willoughby, Deputy Clerk, Town of Shelburne dated July 19, 2016, Re - Notice of Passing of By-law #35-2016 and #36-2016
9. Nottawasaga Valley Conservation Authority - Media Release - For Immediate Release - Taking on an alien invader: Volunteers needed to help remove invasive Phragmites along the Collingwood Shoreline
10. Copy of a resolution passed by the Township of South Storming dated July 20, 2016, Re - In support of resolutions passed by the Municipality of South Dundas and the City of Kenora concerning the Rural Economic Development Program
11. For Immediate Release - SWIFT initiative receives funding approval from federal and provincial governments at Orangeville July 27, 2016
12. Copy of a resolution passed by the County of Renfrew dated June 29, 2016, Re - Rural Economic Development Program (RED) - Suspension
13. Letter from the Ministry of Natural Resources and Forestry dated August 3, 2016, Re - Annual Rabies Vaccine (ORV) summer and fall bait distribution
14. Letter from R.J. Burnside & Associates Limited dated July 25, 2016, Re - Drainage Superintendent Services
15. Harinder Malhi, MPP Brampton-Springdale NEWS July 28, 2016 - Ontario Investing an Additional \$3.9 Million This Year in Home and Community Care in the Central West LHIN
16. Email from Jennifer Willoughby, Deputy Clerk dated August 2, 2016, Re - Town of Shelburne Notice of Adoption - Official Plan Amendments No. 34 & No. 36
17. GRCA Current - August 2016 - Volume 21 Number 8
18. ROMA speaks - The 2017 ROMA Conference - Program at a Glance

Moved by Besley, Seconded by Hannon that Correspondence Items 1-18 for information purposes be received as information except item 1 for further discussion. Carried.

1 - Staff were asked to get further information on this program, specifically information on registering with the Ontario Trillium Foundation.

*** Items for Council Action**

1. Letter from Atkinson Farms Ltd. dated August 2, 2016, Re - Renewal of Agreement for Irrigation Purposes
2. Letter from R.J. Burnside & Associates Limited dated July 29, 2016, Re - Westcott Drainage Works Maintenance and Repair, 2016
3. Letter from R.J. Burnside & Associates Limited dated July 29, 2016, Re - James Foley Drainage Works Maintenance and Repair, 2016
4. Letter from R.J. Burnside & Associates Limited dated July 29, 2016, Re - Christie Johnston Extension Drainage Works Maintenance and Repair, 2016

#1 - Moved by Webster, Seconded by Elliott that the CAO/Clerk be directed to sign the Agreement between Atkinson Farms Limited and Marc Atkinson and the Corporation of the Township of Melancthon to allow them to locate pumping and piping equipment on Township Property. Carried.

Councillor Hannon declared a conflict of interest on Item # 2 as he is in the Westcott Drainage Area and left the Council Chambers.

2, 3 4 - Moved by Elliott, Seconded by Webster that we direct the Drainage Superintendent to proceed with the maintenance work on the Westcott Drainage Works, James Foley

Drainage Works and the Christie Johnston Extension Drainage Works as outlined in his letters of July 29, 2016. Carried.

Councillor Hannon had declared earlier in the meeting that he would be declaring a conflict of interest on this matter as he has a lease with DWP and he remained out of the Council Chambers.

***Items for Dufferin Wind Power**

1. Letter from Dufferin Wind Power dated July 18, 2016, Re - Notice of Proposed Renewable Energy Approval (REA) Amendment for the Dufferin Wind Power Project

1 - Moved by Elliott, Seconded by Webster that the Dufferin Wind Power Correspondence Item # 1 be received as information. At this time, the CAO/Clerk advised that she had asked whether the Township's Amenities Agreement would be affected by this technical change amendment and DWP advised that it would not affect the agreement during the test period and as to the outcome of the test and future changes, it remains undetermined. The motion was then carried.

Councillor Hannon returned to the Council Chambers.

General Business

Accounts

Wendy Atkinson, Treasurer presented the accounts in the amount of \$293,795.34. Moved by Elliott, Seconded by Webster that the general accounts be approved as presented by the Treasurer. Questions were asked relating to the Olympus and Delmar Electric (Generators) invoices. The motion was then carried.

Applications to Permit

Councillor Webster declared a conflict of interest on the Application of 1286917 Ontario Inc./Adam Clarke as his wife was listed as the Applicant on the Application and he left the Council Chambers.

The application submitted by 1286917 Ontario Inc./Adam Clarke was not signed by Mayor White as this property is in the NEC Control Area and a Development Permit is required from the NEC. Councillor Webster returned to the Council Chambers.

Mayor White signed the following applications to Permit (all applications were reviewed by Chris Jones, Township Planning Consultant for compliance):

- Leo Blydorp - storage shed for hay, straw and farm equipment, 120' x 65' on Lot 15, Concession 5 SW
- David Lipnicki - storage shed/workshop - 20' x 30' - Part of Lot 303, Concession 3 SW

The CAO noted that the application approved at the last meeting for Simon Martin/Cedarside Enterprises Inc. to build a garden shed for personal use on Lot 38, Concession 3 NE had an amendment to the site plan and Chris Jones, Township Planning Consultant reviewed the amendment and had no issues with approving it.

New/Other Business/Additions

Additions:

Email from Ruth Plowright, Chair of the Horning's Mills Hall Board regarding the Generator

Discussion ensued regarding the email from Ms. Plowright and Staff were directed to contact Ms. Plowright and ask her to book in as a Delegation to the September 15, 2016 for further

discussion on the Board's concerns and requests.

Shelburne Police Services Board - Update

Mayor White advised that he attended the Board's meeting last week and formally answered some questions. He advised that Melancthon is interested in obtaining a policing costing from the Shelburne Police. The Chief of Police raised some concerns that they may have to bring a consultant in to do this and there would likely be some cost attached to it. Council will have to make an allowance in next year's budget for this and it was suggested that Melancthon book in as a Delegation to Shelburne Council to request that if Melancthon does have to pay for the costing, that a portion be rebated if Melancthon decides to go with Shelburne.

Dufferin Wind Power (Councillor Hannon declared a conflict of interest on this matter as he has a lease with DWP and he left the Council Chambers).

Mayor White advised that Chad McAllister has contacted him about having a meeting with DWP in Toronto with he and the Deputy Mayor for discussions on how the best way is to put together a Phase II Project. Discussion ensued on this matter and the Mayor and Deputy Mayor will not be meeting with representatives of DWP in Toronto and if they want a meeting, they can attend as a Delegation to Council and meet with the whole of Council. Councillor Hannon returned to the Council Chambers.

Other

At this time, discussion ensued regarding the replacement culvert issue where the Township Engineers recommended a box culvert in the place of corrugated steel and it was originally thought it was the Conservation Authority. Going forward, if any changes are made to the original work plan, Council wants to see this in Report form with the financial implications outlined in that Report, to avoid this confusion in the future.

Unfinished Business

1. Submission from Council to Melancthon Township Police Services Board for review

The draft submission was reviewed and Mayor White added one more item about establishing further objectives on behalf of the Municipality based on the needs it has and he would like to see what objectives have been set. The CAO/Clerk to compile the list and send from Council as a whole. It was also noted during this time that Staff Sergeant Steven Sills will be retiring on October 31, 2016 and that Melancthon is going to be hosting the Joint Meeting on October 21, 2016.

2. RED Grant Program - Information

Wendy Atkinson, Treasurer provided information on the grant program. Mayor White advised that when he attends AMO next week, there is a delegation on Sunday with the Minister of Economic Development and Infrastructure regarding the lack of funding for his program. Moved by Hannon, Seconded by Besley that The Township of Melancthon support and endorse the enclosed resolution of the Municipality of South Dundas, and that this resolution be circulated to the Minister of Economic Development, Employment and Infrastructure and the Minister of Agriculture, Food and Rural Affairs. Carried.

3. Municipal Maintenance Standards - Five Year Review - deadline for comments September 2, 2016

Staff reminded Council that the deadline for comments is September 2, 2016 and if there were any comments from the Roads Sub-committee to send them into Staff for the September 1, 2016 Council meeting.

Closed Session - None

Third Reading of By-laws (if required) - not required.

Notice of Motion - none

Confirmation By-law

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on August 11, 216 and it be given the required number of readings. Carried. By-law numbered 38-2016 and read three times.

Adjournment and Date of Next Meeting

8:00 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Council to meet again on Thursday, September 1, 2016 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK