

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a meeting on the 7<sup>th</sup> day of April, 2016 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor W. Hannon and Councillor J. Webster were present. Councillor D. Besley was absent with prior notice given. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

### **Announcements**

Mayor White advised of an upcoming event at the Dufferin County Museum called Storm Seekers, Chasers and Weather Geeks to be held Saturday, April 16<sup>th</sup>.

### **Additions**

None.

### **Deletions**

None.

### **Approval of Agenda**

Moved by Elliott, Seconded by Hannon that the agenda be approved as circulated. Carried.

It was noted that there were a couple pages missing from the Report of Chris Jones, Planning Consultant under Planning Matters. The missing pages were provided to Council.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting. Councillor Hannon to declare on the DWP Correspondence Item # 1 as he has a lease with DWP.

### **Minutes**

Moved by Elliott, Seconded by Webster that the minutes of the March 17, 2016 Council meeting be approved as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Point of Privilege or Personal Privilege**

None.

### **Public Question Period**

No questions asked.

**Planning Matters** (moved up in the Agenda as the Township's Planning Consultant was in attendance for this matter)

Chris Jones, Township Planning Consultant reviewed his Report with Council on the Swidersky Zoning By-law Amendment. Moved by Hannon, Seconded by Elliott that the Report of Chris Jones, Township Planning Consultant be received and that the zoning by-law amendment application for lands located in Part of Lot 22, Concession 5 SW,

submitted by Amber and Mike Swidersky, proceed as a request for a temporary use and that public comments be obtained through a public meeting held in accordance with the requirements of the Planning Act. Carried.

### **Road Business**

#### **Accounts**

Craig Micks, Road Superintendent presented the accounts in the amount of \$85,505.46. Moved by Elliott, Seconded by Webster that the road accounts be approved as presented by the Road Superintendent. Carried.

#### **Tenders to supply and deliver approximately 15,000 tonnes of "M" Gravel and 10,000 tonnes of Granular "A" Gravel (Tenders to be received by 2:00 p.m. on April 7, 2016)**

Mayor White opened up the tenders received:

	M Gravel	Tax	A Gravel	Tax	Trucking	Tax
Fleshcon	6.00	.78	6.00	.78	3.20	.42
Strada	7.75	1.00	7.50	.97	2.50	.32
Harold Sutherland Construction	6.50	.85	6.50	.85	3.75	.49

Craig left the Council Chambers to review the tenders.

### **County Council Update**

The County Council Update from the March 10, 2016 was in the Agenda package for review.

### **Committee Reports**

The following verbal Committee Reports were given:

Deputy Mayor Elliott - Shelburne and District Fire Board - April 5<sup>th</sup>  
Mayor White - Nottawasaga Valley Conservation Authority and Mulmur Melancthon Fire Board

### **Delegations**

5:30 p.m. - Moved by Elliott, Seconded by Webster that we adjourn Council to convene as the Court of Revision on the Martin Drainage Works at 5:30 p.m. and Mayor White be appointed as Chair. Carried. Tom Pridham, P. Eng., Drainage Engineer from R.J. Burnside was in attendance. As Councillor Besley was absent from this meeting, it was stated that the Court of Revision can only have three or five members. Deputy Mayor Elliott did not participate in the meeting.

Mayor White opened the meeting and advised that the Court of Revision of the Township of Melancthon is meeting for the purpose of considering and determining appeals from assessments by By-law 11-2016 (Martin Drainage Works). There were no members of the public present for the Court of Revision. Mayor White asked if any appeals had been received? The CAO/Clerk responded that there were no appeals received. Mayor White asked if there were any late appeals received and the CAO/clerk responded that there were no late appeals. Mayor White called upon Mr. Pridham and asked if he had any comments to make. Mr. Pridham recognized the letter that was in the package from Anna Fenech and John Simeon and advised that water samples would be taken prior to construction. Council indicated that we would like a copy of the results.

5:35 p.m. - Moved by Hannon, Seconded by Webster that the Court of Revision on the Martin Drainage Works does now adjourn at 5:35 p.m. Carried.

## **Road Business - Cont.**

At this time, Craig Micks, Road Superintendent returned with his recommendation on the gravel tenders. Moved by Elliott, Seconded by Webster that the Council of the Corporation of the Township of Melancthon accept the tender from Fleshcon to supply and deliver approximately 15,000 tonnes of M Gravel, 5/8" and 10,000 tonnes of Granular A Gravel from Pit location Osprey Pit/Radley Pit. The gravel is to meet the Ontario Provincial Standards Specifications and test to be paid by contractor, with sample being supplied by the Township's Road Superintendent. Start time approximately May 25, 2016. The accepted prices of the tender are as follows: M Gravel - \$6.00 per tonne + \$.78 tax and Trucking \$3.20 per tonne + \$.42 tax, A Gravel - \$6.00 per tonne + \$.78 tax and Trucking \$3.20 per tonne + \$.42 tax. This procurement complies with the Procurement By-law for the Township of Melancthon. Carried.

## **Correspondence**

### **\*Board & Committee Minutes**

1. Shelburne Public Library Board Meeting - Meeting January 19, 2016
2. Dufferin Municipal Officers Association - Meeting January 21, 2016
3. Minutes of Mulmur/Melancthon Fire Board Meeting - Meeting February 1, 2016

Moved by Hannon, Seconded by Elliott that the Board and Committee Minutes correspondence Items 1-3 be received as information. Carried.

### **\* Items for Information Purposes**

1. Email from Anne Lennox, Forestry & Wildlife Coordinator, Grey Sauble Conservation dated March 14, 2016, Re - Emerald Ash Borer Information Package
2. Email from Tracey Atkinson, Township of Mulmur dated March 2, 2016, Re - NEC Summary
3. Nottawasaga Valley Conservation Authority - For Immediate Release - Farm Stewardship: Enhancing Habitat and Creating Wetlands
4. Copy of a resolution passed by the Town of Mono dated February 16, 2016, Re - 2016 CDRC Budget
5. Copy of a resolution passed by the Town of Richmond Hill dated February 22, 2016, Re - Ontario Municipal Board Reform
6. Dufferin County Forest - Annual Report, January 1, 2015 - December 31, 2015
7. Letter from Nottawasaga Valley Conservation Authority dated March 24, 2016, Re - NVCA's 2016 Planning and Regulation Review Fees
8. Highlights of the NVCA Board of Directors Meetings No. 03-16, March 18, 2016
9. Email from Jennifer Passy, Manager of Planning, UGDSB dated March 23, 2016, Re - Notification of Revisions to UGDSB Policies regarding Community Partnerships and School Review Processes
10. Email from Caroline Mach, County Forest Manager dated March 15, 2016, Re - Dufferin County Forest Management Plan 2016-2036
11. Copy of a resolution passed by the Township of Montague in support of the Municipality of Bluewater dated February 16, 2016, Re - Incentives for Physician Recruitment
12. Town of Mono - For Immediate Release - Mark Early appointed as CAO
13. Township of Southgate - Notice of Public Meeting for a Proposed Zoning By-law Amendment - April 27, 2016
14. Whitewater Hydrogeology Ltd. - 2015 Compliance Groundwater Monitoring Report - Shelburne South Pit
15. Whitewater Hydrogeology Ltd. - 2015 Compliance Groundwater Monitoring Report - Shelburne North Pit
16. Letter from R.J. Burnside & Associates Limited dated March 24, 2016, Re - Petition for Drainage Works Lots 266, 267 & 268 Concession 2 SW - Petervale Farms Limited - Site Meeting to be held on Thursday April 14, 2016
17. Press Release - Dufferin County - For Immediate Release - Dufferin Yard Waste Options For Ice Storm Debris
18. Nottawasaga Valley Conservation Authority - For Immediate Release - A Sweet Taste of the Season - Spring Tonic Maple Syrup Festival, April 9 & 10, 2016

Moved by Webster, Seconded by Elliott that Correspondence Items 1-18 for Information Purposes be received as information except for # 2, 17 for further discussion. Carried.

# 2 - the CAO/Clerk advised that Mulmur Township was having a Town Hall Meeting this

Saturday and one of the items being discussed was the NEC Expansion Area.

# 7 - Councillor Webster advised that residents of Horning's Mills have been asking him what they are to do with their brush from the ice storm. There is a list of options on the website but some feel that driving to Orangeville is too far to go to dispose of their brush and some have large trees. He inquired about opening up the landfill as an option to take brush and storm debris. Concerns were raised that if the landfill was opened it would have to be staffed and concerns that it may not be utilized if opened. Currently the Township has rented a chipper to chip the branches/trees on road allowance and the wood chips have been taken to the landfill. A question was asked about using the mulch to hold back the banks at the landfill. There is already a very large brush pile at the landfill which needs something done with. Mayor White to go to the site with the Road Superintendent to assess what needs to be done. There was further discussion and Staff were asked to bring this item back to Council for further discussion to see if something can be done in 2017 - i.e. have a clean up day in the Spring and in the Fall and open the landfill for brush and bring some bins in, etc. Council was asked to list their ideas and bring them to the May 19<sup>th</sup> meeting.

**\* Items for Council Action**

1. Petition for Drainage Works by Owners for a Proposed Municipal Drain in Lot 22, Concession 7 SW
2. Motions to be passed to release the security deposits , in the amount of \$5,000.00 each, to the following persons:
  1. Paul Martin, as the existing dwelling on Lot 34, Concession 6 NE has been demolished
  2. Jacob Martin, as the existing dwelling on Part of Lot 26, Concession 7 NE has been demolished
  3. Owen Hoover, as the existing dwelling on Lots 225-227, Concession 2 NE has been demolished

# 1 - Moved by Hannon, Seconded by Webster that Council accept the petition under Section 4 of the Drainage Act signed by Pete Schill on behalf of Schill-Land Holdings Inc. describing Part Lot 42, Concession 6, Township of Southgate (formerly Proton) as requiring drainage and directs the Clerk to notify the petitioner, the Grand River Conservation Authority and the Township of Southgate as required by Section 5 of the Drainage Act, of its decision to proceed. Be it further resolved that Council appoint Tom Pridham, P. Eng., of R.J. Burnside and Associates Ltd. to prepare a report, plan and profile in accordance with Section 8 of the Drainage Act. The Engineer is directed pursuant to Section 8(4) of the Drainage Act, to combine the work with the report currently in process for Part Lot 22, Concession 7 SW (Schill-Land Holdings Inc.) as the areas requiring drainage are adjoining. Carried.

#2.1 - Moved by Webster, Seconded by Hannon that the security deposit of \$5,000.00 be refunded to Paul Martin as the existing dwelling on Lot 34, Concession 6 NE has been demolished. Carried.

# 2.2 - Moved by Hannon, Seconded by Elliott that the security deposit of \$5,000.00 be refunded to Jacob Martin (Jaco Enterprises) as the existing dwelling on Part of Lot 26, Concession 7 NE has been demolished. Carried.

#2.3 - Moved by Hannon, Seconded by Elliott that the security deposit of \$5,000.00 be refunded to Owen Hoover as the existing dwelling on Lots 225 to 227, Concession 2 NE has been demolished. Carried.

Councillor Hannon declared a conflict of interest on the next item as he has a lease with DWP and he left the Council Chambers.

**\*Items for Dufferin Wind Power**

1. Email from Dan Bernhard, Wind Farm Site Manager dated March 15, 2016, Re - Gravel Donation

Council left it up to Craig Micks, Road Superintendent to determine the time line to get the gravel out of the Hiltz property. He indicated that it would not be until after the half loads come off which would be May 15<sup>th</sup> and he would take it right to the roads that are getting this gravel. Craig to speak directly with Mr. Hiltz about this when he is ready to take it out.

Councillor Hannon returned to the Council Chambers.

6:10 p.m. - Council took a five minute break and then reconvened.

## **General Business**

### Accounts

Wendy Atkinson, Treasurer, presented the general accounts in the amount of \$847,712.26. Moved by Webster, Seconded by Elliott that the general accounts be approved as presented by the Treasurer. Carried. Discussion of policing took place during this time and Mayor White to speak to Len Mikulich of the Shelburne Police Services Board about this.

### Notice of Intent to pass the following By-laws:

#### 1. By-law to Authorize Participation In The OMERS Primary Pension Plan

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to authorize participation by Employees of the Corporation of the Township of Melancthon in the OMERS Primary Pension Plan (The "Primary Plan") and that this By-law be read a first and second time. Carried. By-law read a first and second time and numbered 20-2016.

#### 2. By-law to provide for maintenance and repair of the McCue Drainage Works

Moved by Webster, Seconded by Elliott that leave be given to introduce a By-law for the maintenance and repair of the McCue Drainage Works, Repair and Improvement, 1989 and for the borrowing on the credit of the municipality the amount for required for such work and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 21-2016.

#### 3. By-law amending Provisional By-law No. 21-2015 to provide for the levying of costs resulting from the Stinson Drainage Works, D Drain

Moved by Hannon, Seconded by Webster that leave be given to introduce a By-law to amend Provisional By-law No. 21-2015 and to provide for the levying of costs resulting from the Stinson Drainage Works, D. Drain and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 22-2016.

### Applications to Permit

Mayor White signed the following applications to permit:

- Steve Martin - East Part of Lot 25, Concession 2 OS - replacement dwelling - agreement to be entered into to allow the existing dwelling to remain while building the new dwelling - \$5,000.00 security deposit required.
- Reuben Bowman - Part of Lot 28, Concession 9 NE - replacement dwelling - agreement to be entered into to allow a trailer to be brought onto the property to live in while building the new dwelling - \$5,000.00 security deposit required.

### New/Other Business/Additions

#### 1. Fire Services Review

The CAO/Clerk advised that Staff were directed to put this item on the agenda after the budget was passed and she advised that she had received information regarding calls for service from the Shelburne Fire Department and presented that information to Council. Discussion ensued and Staff were directed to obtain call volume information from the two other departments that service the Township (Mulmur-Melancthon and Southgate). Discussion ensued regarding possible boundary changes, response times, etc.,

#### 2. Quotes for grass cutting and maintenance at the Horning's Mills Cemetery, Horning's Mills Park and Horning's Mills Hall (Quotes to be received by 4:00 p.m. on April 6, 2016)

Mayor White opened the quotes received:

Name	Combined Sub-total	HST	Combined Total
Bruce Hodgson	\$3,150.00	\$490.50	\$3,559.50*
Ken-Maintain	\$5,775.00	\$750.75	\$6,525.75
Yard Boys Ltd.	\$6,795.00	\$883.35	\$7,678.35
Glenn Lundy	\$7,320.00	\$951.60	\$8,271.60
Pro Landscaping	\$7,700.00	\$1,001.00	\$8,701.00

\*A calculation error was found in Bruce Hodgson's quote but it was still the lowest quote. Moved by Hannon, Seconded by Elliott that that we accept the combined quote from Bruce Hodgson in the amount of \$3,640.50 (HST included) for grass cutting and other routine maintenance at the Horning's Mills Park, Cemetery and Hall for the 2016 Season which runs from May - October 31, 2016. This quote complies with the Procurement By-law for the Township of Melancthon. Carried.

### **Unfinished Business**

#### **1. Draft Information Flyer**

No further changes. Staff were directed to place the flyer on the website and to mention it in the next newsletter. The information flyer to be given to new residents and some can be placed at the Horning's Mills Hall.

#### **2. Email from Sarah Smith, Acting Clerk, Township of Wainfleet dated March 23, 2016, Re - Resolution requesting Ontario to Cancel the RFP for Added Wind Power Generation**

Moved by Elliott, Seconded by Webster that the Council of the Corporation of the Township of Melancthon support the January 26, 2016 resolution from the Township of Wainfleet, in its entirety, requesting Ontario to Cancel the RFP for Added Wind Power Generation. And that this motion be forwarded to the Township of Wainfleet, Premier Kathleen Wynne, Honourable Bob Chiarelli, Minister of Energy and Sylvia Jones, MPP, Dufferin-Caledon. Carried.

Mayor White advised that this motion will be on the County Council Agenda for the April 14<sup>th</sup> meeting. Discussion ensued about renewable energy projects and it was decided before we go any further with this matter, that we wait and see what the County does.

#### **3. Letter from Rick Haire regarding the rental of ice at Honeywood Arena - Update**

Deferred to next meeting due to Councillor Besley's absence.

#### **Other**

Concerns were raised that Council did not properly address the letter from Ms. Fenech and Mr. Simeon regarding the Martin Drainage Works. Staff were directed to contact Tom Pridham, P. Eng. and find out the best course of action to take with the letter.

A recap of the ice storm that occurred over the Easter Weekend took place.

### **Closed Session**

None.

### **Third Reading of By-laws**

Moved by Elliott, Seconded by Hannon that By-laws 20-2016, 21-2016 and 22-2016 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

### **Notice of Motion**

None.

**Confirmation By-law**

Moved by Hannon, Seconded by Elliott that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on April 7, 2016 and it be given the required number of readings. Carried. By-law numbered 23-2016 and read three times.

**Adjournment and Date of Next Meeting - Thursday April 21, 2016 - 5:00 p.m.**

7:25 p.m. - Moved by Webster, Seconded by Elliott that we adjourn Council to meet again on Thursday, April 21, 2016 at 5:00 p.m. or at the call of the Mayor. Carried.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK Y