



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, November 19, 2015 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - November 5, 2015**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agenda & Minutes for information on Public Question Period)
9. **Road Business**
 1. Email from Weigel Drainage dated November 12, 2015, Re - Letter of Permission - Road Crossing
 2. Other Road Business
10. **Correspondence**
 - * **Outside Board & Committee Minutes**
 1. Minutes of the Mulmur/Melancthon Fire Board Meeting - Meeting October 5, 2015
 - * **Items for Information Purposes**
 1. Email from Shirley Boxem, Headwaters Communities in Action dated November 2, 2015, Re - Addressing Poverty and Housing in Dufferin to be held Tuesday November 24, 2015
 2. Letter from Joel Locklin, Manager Rural Program Branch, Ministry of Agriculture, Food and Rural Affairs dated November 5, 2015, Re - Second intake of the Ontario Community Infrastructure Fund (OCIF) Application-based component
 3. GRCA Current - November 2015 - Volume 20 Number 10
 4. Notice of Hearing - Normal Farm Practices Protection Board - Douglas Cox v. Town of Mono
 5. Letter from R.J. Burnside & Associates Limited dated November 10, 2015, Re - Petition for Drainage Works
 6. Email from County of Dufferin dated November 12, 2015, Re - Dufferin County 2016 Budget
 - * **Items for Council Action**
 1. Email from Stephen Christie, Stutz Brown & Self dated November 4, 2015, Re - By-law To Adopt A Policy For The Sale And Other Dispositions Of Municipal Land
 2. Letter from the Township of Mulmur dated November 10, 2015, Re - North Dufferin Community Centre Advisory Board
 3. Report to Mayor White and Members of Council dated November 19, 2015, Re - Return of Deposit to Lynne Marie Purdie - Part of Lot 293, Concession 1 SW
 4. Report to Mayor White and Members of Council dated November 19, 2015, Re - Return of Security Deposit To Dufferin Wind Power Inc. - West Part of Lot 26, Concession 2 OS
 5. A copy of a resolution of the St. Paul's Cemetery Board dated November 9, 2015, Re - Authorization of Payment for caretaking services
11. **General Business**
 1. By-law to appoint Municipal Officials for December 1, 2015 - November 30, 2016

2. By-law to appoint a Committee of Adjustment for December 1, 2015 - November 30, 2016
3. Application(s) to Permit
4. New/Other Business/Additions
 1. Quotes for Council Desks
 2. Verbal Update regarding NEC Plan Review Meeting held on November 10, 2015 at Mulmur Township Municipal Office
5. Unfinished Business
 1. Information Flyer
 2. Home Occupation/On Farm Business'

- 12. Delegations**
 1. 6:00 p.m. - COMMITTEE OF ADJUSTMENT

- 13. Closed Session (if required)**

- 14. Notice of Motion**

- 15. Confirmation By-law**

- 16. Adjournment and Date of Next Meeting - Thursday, December 3, 2015 - 5:00 p.m.**

- 17. On Sites**

- 18. Correspondence on File at the Clerk's Office**

Denise Holmes

From: Craig Micks <roads@melanctontownship.ca>
Sent: Thursday, November 12, 2015 10:46 AM
To: Denise Holmes
Subject: Fwd: LETTER OF PERMISSION
Attachments: 2015_10_29_Road Crossing.pdf; Untitled attachment 00214.htm

Sent from my iPhone

Begin forwarded message:

From: Brent Weigel <weigeldrainage@gmail.com>
Date: November 12, 2015 at 9:53:02 AM EST
To: ROADS@MELANCTHONTOWNSHIP.CA
Subject: LETTER OF PERMISSION

Craig

We met in September on site where we need to do a road crossing.

Location is on the fourth line, approx. 750m north of sidroad 15.

Attached is a letter indicating that Bonnefield is allowing Bonnefield to outlet Drainage tile through there property.

You had told me that this is all that should be required and that it needs to go through council.

Thanks
Brent Weigel
Weigel Drainage Ltd.
(519)502-8216



Bonnefield

FARMLAND for FARMING

October 29, 2015

Via Email

Mr Craig Micks;
Roads Superintendent
Melanchthon Township
157101 Hwy #10
Melanchthon ON
L9V 2E6

Dear Mr Micks;

Re: Road crossing: Lot 16 Con 4; Lot 16 Con 3, Melanchthon Township

We are writing to confirm that Bonnefield Financial Inc represents the owner, Bonnefield Canadian Farmland LP III, of properties abutting the township road. We are supportive of draining across the township road allowance and request confirmation that we can proceed immediately.

Weigel Drainage will be undertaking the works and will re-instate the road to existing conditions.

Thanks in advance for your early reply;

Marcus Mitchell CFA
Director of Portfolio Operations

cc: Brent Weigel
Shawn Gibbons P.Ag, P.Eng

**MINUTES OF THE MULMUR/MELANCTHON FIRE BOARD MEETING
HELD AT THE FIRE HALL IN HONEYWOOD
October 5, 2015**

PRESENT: Chair Paul Mills, Mulmur Township
Vice-Chair Darren White, Melancthon Township
Member James Webster, Melancthon Township (absent with notice)
Member Heather Hayes, Mulmur Township
Chief Jim Clayton
Deputy Chief Jeff Clayton
Captain Dave Horner
Captain Dave Clarke
Secretary Karen Davidson-Lock

CALL TO ORDER at 6:00 pm

Approval of Agenda/Additions/Deletions

Motion # 48 - 2015

MOVED by Hayes
SECONDED by White
That the agenda be approved as circulated. Motion Carried.

Declaration of Pecuniary Interests

The Chair advised that if any member had a disclosure of pecuniary interest that they could declare the nature thereof now or at any point during the meeting.

Approval of Minutes

Motion # 49 - 2015

MOVED by Hayes
SECONDED by White
That the minutes of the August 12 and July 15, 2015 meetings be approved as circulated.
Motion Carried.

Business Arising From Minutes

i) Email from Melancthon's Clerk regarding changes to the 2010 Agreement between Mulmur and Melancthon with respect to the Fire Board

Board members briefly discussed the circulation of draft minutes, with the intention being that both Councils are made aware of the content of the minutes as soon as possible. However, having "approved" minutes circulated is also important as they provide those reading them with the certainty that they have been reviewed and approved by the Board. With respect to budget timelines, Vice-Chair White noted the Board would discourage budgets being approved later than the timeframe stated in the existing agreement.

ii) Fire department vehicle access policy for laneways and driveways

Chair Mills thanked the department for attending the recent Open House at the Mulmur Township Office. Further education and promotion would be the preferred option as opposed to implementing any policies or by-laws.

iii) Discussion on possible changes to hiring policy regarding training costs

The Chief advised that none of the departments he had contacted addressed reimbursement of training costs should a recruit leave the department shortly after receiving training. He added that effective pre-screening techniques should address this issue.

iv/ Clarification regarding inspection revenue

The revenue collected belongs to each individual Fire Board, not as revenue to each Township.

v/ Update on disposal of old rescue van/ambulance

The van was sold for \$2,000 and has been removed from the premises.

Correspondence

i) Chief's Call Report to date for 2015 (on desk)

The Board briefly reviewed the report. Revenues for calls have decreased significantly this year. The report was received for information.

ii) Captain Horner presentation on a system called "Who's Responding"

The system is for First Responders and uses a Smart Phone application. Currently, all members of the Department have the appropriate phones to utilize this technology. Captain Horner reported that use of this system would improve service levels and greatly improve not only communications but utilize the ability to "save" voice messages for clarification and playback. The current pagers in use do not have this option. As well, the pagers have limited range capacity. During peak periods, this system would allow all firefighters to receive communications in real-time as to which firefighters are responding, approximate arrival times, etc. A text would be sent to each firefighter's cell phone, followed by a voice message which can be re-played. GPS tracking is optional.

There is a 45 day no obligation trial period. The fee is \$1,000 per year, with an additional \$125 set-up fee. No contract is required. This would not eliminate the need for pagers and radios,

as these would continue to work in a power outage. One concern was raised regarding the privacy of information sent to the phones, which could be addressed through the creation of a policy.

Motion # 50 - 2015

MOVED by Hayes

SECONDED by White

That the Mulmur-Melancthon Fire Board approve the 45 day trial of "Who's Responding" program for use by the department. Motion Carried.

iii) Personnel Evaluation Forms

The samples were generally approved and are to be brought back to the next meeting.

Approval of Accounts/Financial Update

i) Accounts & Financial Update

Motion # 51 - 2015

MOVED by Hayes

SECONDED by White

That the accounts in the amount of \$43,189.87 (August 17 – September 30) be paid. Motion Carried.

i) Chief's report on costs for truck repairs & Treasurer's report (on desk)

The Chief outlined detailed costs on repairs of late. Four large invoices relating to vehicle repairs were not anticipated or budgeted for. However, these costs meet the definition of capital because they are considered a "betterment" because the useful life of the vehicle is extended. Vehicles require annual inspections, but pumps also have to be certified. The tanker has sprung two different leaks and options are being considered as to how to preserve the integrity of the tank. Suppliers including a welding company near Conn and Durabond Industries of Bond Head may have potential solutions. *This item is to be brought back to the next meeting for further discussion.*

Pumper 41 underwent a planned upgrade, to a 4 inch hose capacity. This increases the flow of water and decreases the chances of operator error. However, a further repair bill has been incurred as the pump would not hold its' "prime". Captain Prentice is the Apparatus Officer responsible for equipment and is monitoring this situation. It was suggested that expenses be tracked individually for each piece of equipment. Captain Clarke suggested that under-oiling also be considered.

The meeting temporarily adjourned at 7:05 p.m. to meet and have an informal meal with the firefighters and conduct the annual anonymous survey. The meeting reconvened at 7:35 p.m.

Health & Safety Issues

i/ Update on Inspection Reports

Mulmur:

--The Fire Hall inspection was completed. An eyewash station was installed.

--Unicamp of Ontario was inspected. There are 14 buildings and the property falls under the category of "hotels". Smoke detectors were the only upgrades that were required.

--Murdy Wrecking Yard: there continues to be no response to any visits to the property. The Chief is preparing a letter to the property owner.

Melancthon:

--Dufferin Wind Power inspection was completed.

Closed Session pursuant to the Policy to Govern the Proceedings of the Board, Section 8 (b) ii), and approving the past closed meeting minutes

Motion # 52 - 2015

MOVED by Hayes

SECONDED by White

That the Mulmur-Melancthon Fire Board move into closed session pursuant to Section 239 of *The Municipal Act, 2001*, as amended at 7:45 pm for the following reasons:

- personal matters about an identifiable individual including municipal or local board employees;
- approval of past closed meeting minutes. Motion Carried.

Motion # 53 - 2015

MOVED by White

SECONDED by Hayes

That the Mulmur-Melancthon Board adjourn the closed session at 8:10 pm and return to the regular meeting. Motion Carried.

Motion # 54 - 2015

MOVED by Hayes

SECONDED by White

That according to the Hiring Policy adopted by the Board on June 3, 2009, the Board ratifies the following:

- 1/ Name of Employee: John Reid / Brendan Neeley
- 2/ Position Title: Firefighter / Firefighter
- 3/ Date of Hire: October 6, 2015
- 4/ Probationary Period: (12 months from the date of hire as per Hiring Policy June 3, 2009)
- 5/ That the salary or hourly wage is according to Board adopted policy.

Motion Carried.

9. Old & New Business

i/ Well and Holding Tank

The Chief advised that the holding tank had emptied on its' own and the pump would not re-fill the tank. Bryan's Electric Motors and Pumps will be doing a site inspection. There was some concern expressed with cloudy water and whether silt could cause some damage to equipment. Should the water clear within a few weeks, the issue could resolve itself but the Chief felt that a closer look should be taken at the entire underground tank. Domm Construction, the original builders, are in the area on another project and may attempt a site visit. *This item is to be brought back to the next meeting for further discussion.*

CONFIRMING MOTION

Motion # 55 - 2015

MOVED by Hayes

SECONDED by White

That be it resolved that all actions of the Members and Officers of the Mulmur/Melancthon Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Motion Carried.

Motion # 56 - 2015

MOVED by Hayes

SECONDED by White

That the board adjourn at 8:20 p.m. Motion Carried.

Paul Mills

CHAIR

Karen Davidson-Lock

SECRETARY

Denise Holmes

From: Shirley Boxem <shirley.boxem@sympatico.ca>
Sent: Monday, November 02, 2015 2:59 PM
To: action@headwaterscommunities.ca
Subject: Addressing Poverty and Housing in Dufferin - Tuesday Nov 24



Presented by the County of Dufferin, in partnership with Headwaters Food and Farming Alliance (Headwaters Communities in Action) and Wellington- Dufferin-Guelph Public Health

This event is an opportunity to convene and engage. The aim is sharing information and raising awareness on the work being done in the areas of Poverty Reduction, Housing, and Homelessness in Dufferin County. The day will involve various interactive activities and guest speakers. The afternoon Keynote Speaker is **Karen Glass**, Executive Director of the Ontario Poverty Reduction Strategy.

Who Should Attend?

Community agencies, local businesses, municipal leaders, landlords and concerned citizens who are interested in learning about Poverty and Housing issues in Dufferin County and taking action on solution focused strategies.

When: Tuesday 24th November 2015 9:00am – 3:30

Where: Salvation Army Church, 690 Riddell Rd, Orangeville, ON L9W 5G5

This event is free and includes lunch. Seats are limited, so please REGISTER.

Headwaters Communities in Action
www.headwaterscommunities.org

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To: dholmes@melanctontownship.ca

Message Score: 50

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Ministry of Agriculture,
Food and Rural Affairs

Ministère de l'Agriculture, de
l'Alimentation et
des Affaires rurales



4th Floor
1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: 1-877-424-1300
Fax: 519 826-3398

4^e étage
1 Stone Road West
Guelph (Ontario) N1G 4Y2
Tél. : 1-877-424-1300
Télééc. : 519 826-3398

Rural Programs Branch

November 5, 2015

Our File: OCIF AC2-0168

Denise Holmes, CAO/Clerk
Township of Melancthon
157101 Highway 10
Melancthon, Ontario L9W 2E6
dholmes@melancthontwonship.ca

Dear Denise Holmes:

Re: Second intake of the Ontario Community Infrastructure Fund (OCIF) Application-based component

Thank you for your Expression of Interest (EOI) under the second intake of the OCIF. Unfortunately, your project proposal was not selected to move forward to the application phase.

This was a highly competitive intake. Over 360 EOIs were received and all were subject to careful consideration and evaluation. Your project proposal was not selected to move forward primarily because other applicants with highly critical projects had more challenging economic conditions and fiscal situations.

Economic conditions and fiscal situations were assessed using a combination of:

- total weighted property assessment per household
- median household income
- average of net financial assets (between 2010-2014) per household
- average residential property taxes, user fees and service charges (between 2010-2014) per household as a percentage of median household income

The Ministry of Agriculture, Food and Rural Affairs and the Ministry of Economic Development, Employment and Infrastructure recognize the importance of helping small, rural and northern communities in addressing critical infrastructure needs and continue to work with their municipal partners to ensure that predictable, flexible funding is available through the OCIF formula based grant.

Should you have any questions, please do not hesitate to call the contact centre at 1-877-424-1300 or email OCIF@ontario.ca.

Sincerely,

Joel Locklin
Manager, Program Operations



Good Things
Grow in Ontario
À bonne terre,
bons produits



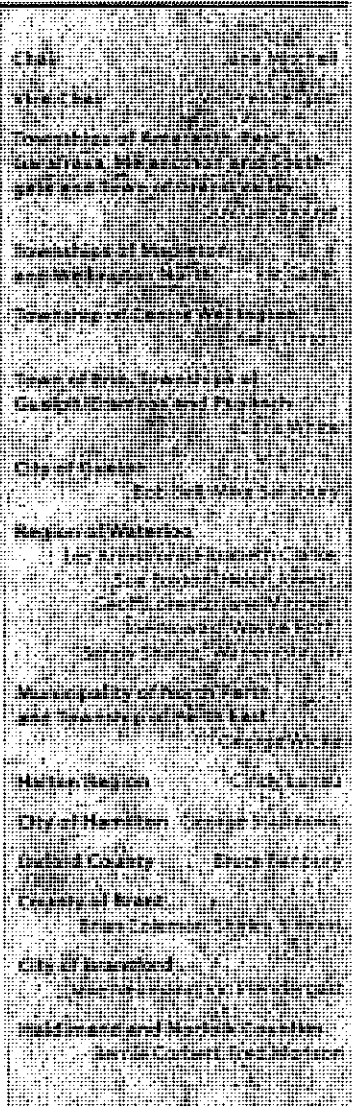
Info 2 - NOV 19 2015

GRCA Current



November 2015 • Volume 20 Number 10

GRCA General Membership



2015 Watershed Awards

The GRCA held the 40th annual awards event on Oct. 15.

The top award — the Honour Roll award — went posthumously to **Brad Whitcombe** who passed away suddenly a year ago as a result of a rare illness. He undertook many environmental initiatives, including co-founding the Friends of Mill Creek and Wellington Green Legacy.

Six 2015 Watershed Awards were also given out. These went to **Bill Christmas** (Caledonia), founding president of the Ted Knox Chapter of Trout Unlimited Canada; **Derek Lippert** and **J.P. Bartle** of The Grand River Adventure (Ayr), who paddle the Grand River each spring to raise funds to plant trees and increase awareness about water issues; long-time GRCA board member **Barry Lee**, who represented Halton Region; **Bob Scott** (Brantford), who has had a hand in many environmental initiatives in Brantford over many years; **Waterloo Region Nature** for environmental education and monitoring, protecting wildlife and supporting wise policies that increase biodiversity; and **Dr. Hugh Whiteley** (Guelph), a retired University of Guelph hydrologist who developed the program used by the GRCA and other conservation authorities to forecast flooding. Award nominations for 2016 can be made anytime by anyone.

Information session on Snyder's Flats plan

The GRCA is holding a public information session to present the Snyder's Flats Management Plan on Monday, Nov. 9, 4 p.m. to 7 p.m. at the Bloomingdale Community Centre, 1031 Snyder's Flats Road, Bloomingdale.

The GRCA is in the final stages of completing the draft plan for its Snyder's Flats Conservation Area. Display boards and copies of the draft plan will be available at the information meeting, and GRCA staff will be on hand to answer questions. The management plan is expected to be presented to the GRCA board on Friday, Nov. 27.

Information will also be presented regarding the GRCA's consideration of Snyder's Flats as an off-

leash dog area. In August, 2014, the GRCA began conducting research into design and operation of off-leash dog areas, in response to a request received from the public to consider designating Snyder's Flats as an off-leash dog area. The session will also include a site assessment of Snyder's Flats that, based on the evaluation criteria, will specify whether or not the property is suitable for off-leash dogs.

G.M. Mac Coutts Tract

A property near the headwaters of the Grand River is being named the G.M. Mac Coutts Tract.

Gordon Mac Coutts served as the general manager of the GRCA from the time that it formed in 1966 when two founding organizations — the Grand River Conservation Commission and the Grand Valley Conservation Authority — joined together.

Coutts retired from this post in 1992. Many partnerships and current GRCA programs got underway thanks to his leadership.

Environmental scholarships

Three scholarships were given by the Grand River Conservation Foundation to support students attending post-secondary institutions in the watershed.

The SC Johnson Environmental Scholarship of \$4,000 went to Callee Marie Rice, University of Waterloo. The Allan-Holmes Scholarship of \$3,000 went to Laura Sauder, University of Waterloo and the McEwen Clean Water Prize of \$3,000 went to Joel Gretton, University of Guelph.

Scholarships are awarded by the Foundation each year.

Farmers get help to improve water quality

The successful Rural Water Quality Program (RWQP), now in its 18th year of operation provides financial assistance to qualifying landowners



www.grandriver.ca

Grand River Conservation Authority

to share the cost of implementing selected best management practices that improve water quality.

So far, farmers in the Grand River watershed have received over \$16 million in grants to help complete more than 5,400 projects to protect water quality on farms.

Grants range from 50 to 100 per cent of the project's cost, with the balance paid by the landowner. Eligible projects include erosion control structures, cover crops, manure storage facilities, fencing livestock from creeks, tree planting, fuel storage, well upgrades and well plugging projects. Farmers must have completed an Environmental Farm Plan on their property to be eligible for grants. Eligible projects vary by county.

The program is largely funded by most municipalities in the watershed. The total value of all the investments in clean water projects since the program began is more than \$44 million.

For more information on RWQP grants, landowners can contact 519-621-2761 or ruralwater@grandriver.ca.



One Honour Roll Award and six Grand River Conservation Awards were given out by the GRCA in October 2015. From left (back row) are GRCA Chair Jane Mitchell, Lise Burcher (receiving a posthumous Honour Roll Award for Brad Whitcombe), Bill Christmas, Bob Scott, GRCA CAO Joe Farwell, Barry Lee, (front row) JP Bartle, Josh Shea (representing Waterloo Region Nature) and Derek Lippert. Award recipient Hugh Whiteley was unable to attend.

Typical October weather

Dry weather continued well into October, until the remnants of Hurricane Patricia arrived at the end of the month, bringing heavy rain.

The GRCA issued a watershed conditions statement Oct. 28 due to heavy rain and high water levels, but no major flooding. A high lake level warning for the Lake Erie shoreline was also issued due to high winds that accompanied the storm.

Total monthly rainfall was close to or over the long-term average after the storm, which brought 35 mm to Shades Mills in the middle of the watershed and over 40 mm south of Brantford.

October was typical of autumn weather with several days of light rain and a few intense rainfall events. Some parts of the watershed recorded the first traces of snow.

The month was also a degree warmer than the average temperature of 7.7 C at the Shand Dam climate station, resulting in the second month in a row with above-average temperatures.

Reservoirs were within the normal operating range for this time of year. Augmentation of river flows from the reservoirs was fairly high in October. However it decreased at the

end of the month.

Crowdfunding boost

A "Join Dan" crowdfunding initiative got underway in October and will continue until Dec.23.

This was set up by the Grand River Conservation Foundation to channel funds to help build the new Guelph Lake Nature Centre. Dan Schneider retired from his position of senior resource interpreter at Guelph Lake and is central to this fundraising campaign.

Donors will be rewarded with a number of unique gift opportunities, including T-shirts, engraved stepping stones that will be placed on a trail around the new facility, or a movie night on the Guelph Lake island.

A link to this initiative is on the GRCA website's home page.

50 Things contest

From July 4 to Sept. 8, the GRCA ran the "GRCA 50 Things" contest.

Mark Sayewich of Guelph won the grand prize of a two-night glamping retreat at the GRCA's Elora Gorge Park. Randy Whiteford of Cambridge won second prize, a Grand River Parks membership pass that provides a

year of free access to all 11 parks.

The contest highlighted opportunities to get outside and explore nature at the Grand River Parks and nature centres. It attracted 1,200 entries.

The Grand River Conservation Authority
 1000 Lakeshore Blvd. W. Unit 100
 Guelph, ON N1H 7K7
 Tel: 519-835-2222
 Fax: 519-835-2223
 Email: info@grca.on.ca
 Website: www.grca.on.ca

GRCA Board of Directors
 Chair: Jane Mitchell
 Vice-Chair: Barry Lee
 Members: Bob Scott, Lise Burcher, Bill Christmas, Joe Farwell, JP Bartle, Barry Lee, Josh Shea, Derek Lippert

GRCA Staff
 Executive Director: Barry Lee
 Administrative Services: Bob Scott
 Conservation Services: Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert

GRCA Friends
 Waterloo Region Nature: Josh Shea
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert

GRCA Partners
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert
 Waterloo Region Nature: Josh Shea
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert

GRCA Events
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert
 Waterloo Region Nature: Josh Shea
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert

GRCA News
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert
 Waterloo Region Nature: Josh Shea
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert

GRCA Contact
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert
 Waterloo Region Nature: Josh Shea
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert

GRCA Membership
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert
 Waterloo Region Nature: Josh Shea
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert

GRCA Sponsors
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert
 Waterloo Region Nature: Josh Shea
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert

GRCA Supporters
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert
 Waterloo Region Nature: Josh Shea
 Grand River Conservation Authority: Barry Lee, Bob Scott, Lise Burcher, Bill Christmas, JP Bartle, Josh Shea, Derek Lippert

NORMAL FARM PRACTICES PROTECTION BOARD

IN THE MATTER OF the Farming and Food Production Protection Act. S.O. 1998, C.1.

AND IN THE MATTER OF application to the Board, under Section 6 of the Farming and Food Production Protection Act, 1998 for a determination as to whether a Municipal Bylaw has the effect of restricting a normal farm practice.

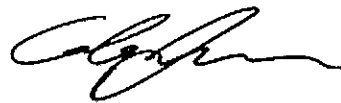
Board File No.: 2014-05: Douglas Cox v. Town of Mono

NOTICE OF HEARING

The Normal Farm Practices Protection Board hereby appoints the five consecutive days November 23 to November 27, 2015, to hear the application by Douglas Cox of 875003 5th Line, Mono On, regarding Bylaw No. 2014-31 from the farm practices of the Corporation of the town of Mono, Ontario. The hearing will commence at 10:30am on the first day and 9:00am on subsequent days. It will be held in the Municipal facilities of the Town of Mono, 347209 Mono Centre Road, Mono, ON L9W 6s#; (519)-941-3599.

The municipal chambers of the Municipality of Mono are wheelchair accessible. The Accessibility Document of the Normal Farm Practices Protection Board is available online at <http://www.omafra.gov.on.ca/english/engineer/nfppb/accessibility.htm#9>. If you need a copy in a different format, please contact the Board Secretary. If you are a party to the proceedings, and you or any of your witnesses have specific accommodation needs due to a disability, please contact the Board Secretary at 519-826-3549 as soon as possible, or by the latest November 12, 2015.

DATED at Guelph this 23 day of October, 2015.



Andrew Jamieson, P. Eng. M.Sc,
Secretary
Normal Farm Practices Protection Board
OMAFRA
1 Stone Road West
Guelph, Ontario N1G 4Y2

Info 4 -

NOV 19 2015

Denise Holmes

From: Jamieson, Andrew (OMAFRA) <andrew.jamieson@ontario.ca>
Sent: Tuesday, November 10, 2015 4:13 PM
To: dholmes@melancthontownship.ca
Subject: FW: Notice of Hearing - Cox v. Town of Mono
Attachments: Notice of Hearing -Cox v. Mono.pdf

Hi Denise,

Please find attached the Notice of Hearing for the matter of Cox v. Town of Mono Board file 2014-05

Regards,

Andrew Jamieson, P.Eng, M.Sc.
Secretary – Normal Farm Practices Protection Board
1 Stone Rd.
Guelph, ON N1G 4Y2
Tel: (519) 826-3549 Fax: (519) 826-3259
andrew.jamieson@ontario.ca

Total Control Panel

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From: andrew.jamieson@ontario.ca

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November 10, 2015

Via: Mail

Denise Holmes, A.M.C.T.
CAO/Clerk
Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

Dear Denise:

**Re: Petition for Drainage Works
Pt. Lot 34, Concession 7 NE
File No.: D-ME-157
Project No.: 300036575.0000**

We have received your letter of November 6, 2015, with Council's resolution accepting the petition under Section 4 of the Drainage Act, signed by Ezra Martin on behalf of the E.H.M. Welding Inc., describing Pt. Lot 34, Concession 7 NE, as requiring drainage. As directed by Council, we will combine this petition with the work currently underway for the repair and improvement of the Bradley Drainage Works A and C Drains.

We have set a site meeting for:

SATURDAY, NOVEMBER 21, 2015 AT 10:00 A.M.

to meet at the culvert crossing on the 6th Line NE at the centre of Lot 34 with a site inspection afterwards.

Enclosed for your use is a site meeting notification form and a plan for distribution. Please notify the owners, as shown on the plan, the Grand River Conservation Authority and your Roads Superintendent and Council.

All notices must be mailed at least seven days prior to this date. We would respectfully recommend that the notices be forwarded at your earliest convenience.

Should you have any questions, or if we can be of any further assistance in the meantime, please call.

Yours truly,

R.J. Burnside & Associates Limited

T.M. Pridham, P.Eng.
Drainage Engineer

Enclosure(s) Site Meeting Notification Form and Plan
036575_DHolmes_itr_151110.docx

Infos - NOV 19 2015

**NOTICE OF APPOINTMENT
FOR EXAMINATION BY ENGINEER**

TO: _____
Name of Owner

Address

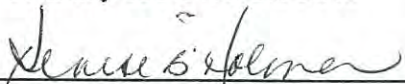
Sir/Madam,

- (a) **Name of Engineer** You are hereby notified that (a) Tom Pridham, P. Eng. (R.J. Burnside & Associates Limited)
- (b) **Name of Municipality** Appointed by the Council of the (b) Township of Melancthon
- under the *Drainage Act*, has fixed the hour of 10:00 o'clock in the forenoon on the
- (c) **Name of place appointed** 21st day of November 2015 to attend at c) the culvert crossing on the 6th Line NE at the centre of Lot 34 as shown on the attached plan
- to discuss the proposed drainage works, being: (d)
- (d) **Describe the area and site** Site meeting as a result of a petition for drainage works submitted by the owner of Pt. Lot 34, Concession 7 NE (E.H.M. Welding Inc.). The petitioner is seeking an outlet for pending tile drainage westerly across the 6th Line NE to A Drain of the Bradley Drainage Works in Lot 34, Concession 6 NE (P. Martin).

All owners are encouraged to attend to bring forth any questions or concerns, as participation and cooperation are required throughout the process.

Should you have any questions or cannot attend, please contact the Engineer directly at 1 (519) 938-3077.

Dated this 10th day of November 2015

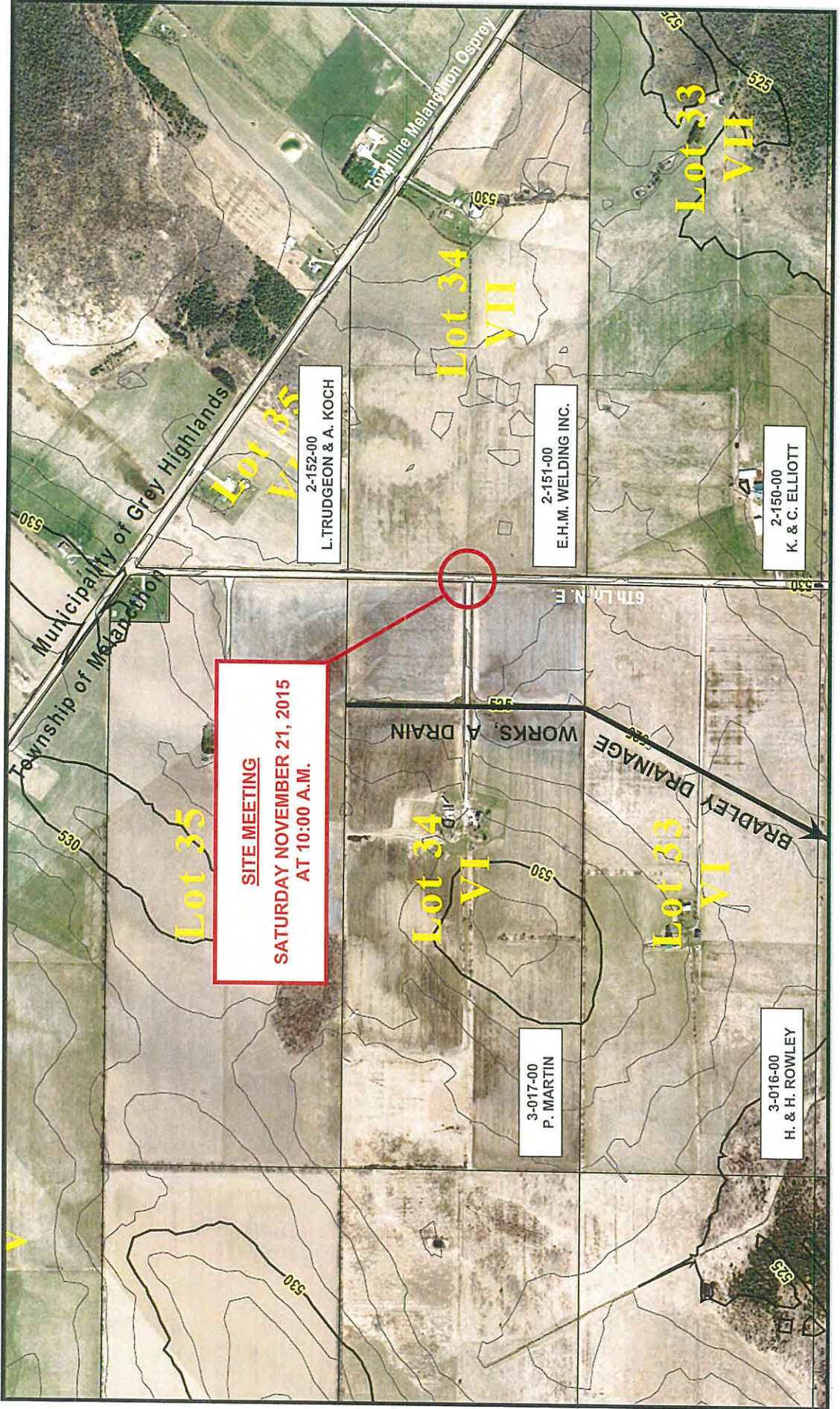


Signature of Clerk

Township of Melancthon

Name of Municipality

Failure to attend examination - You are hereby notified that if you do not attend at the examination, it may proceed in your absence and except as otherwise provided in the *Drainage Act*, you will not be entitled to any further notice in the proceedings.



SITE MEETING
SATURDAY NOVEMBER 21, 2015
AT 10:00 A.M.

2-152-00
L. TRUDGEON & A. KOCH

2-151-00
E.H.M. WELDING INC.

2-150-00
K. & C. ELLIOTT

3-017-00
P. MARTIN

3-016-00
H. & H. ROWLEY

Lot 35

Lot 34 VI

Lot 33 VI

Lot 34 VII

Lot 33 VII

Municipality of Grey Highlands
Township of Melancthon

BRADLEY DRAINAGE WORKS, A DRAIN

Townline Melancthon Osprey

6TH LN. E.

530

530

530

530

525

530

Denise Holmes

From: Dufferin County <clerk=dufferincounty.ca@mail71.atl31.mcdlv.net> on behalf of Dufferin County <clerk@dufferincounty.ca>
Sent: Thursday, November 12, 2015 12:34 PM
To: Denise
Subject: Dufferin County 2016 Budget

Dufferin County's Official E-Newsletter

View this email in your
browser

2016 Budget Review at Dufferin County Council

PUBLIC CONSULTATION

Members of the public are invited to Dufferin County Council tonight (November 12) for a presentation on the 2016 Capital and Operating Budgets - 7:00 pm. Click the link for more details:
<http://bit.ly/1H4tdCv>

If you can't come in person, check out the YouTube videos from the C.A.O. and Department Heads
https://www.youtube.com/user/DufferinOne/feed?activity_view=2



Facebook



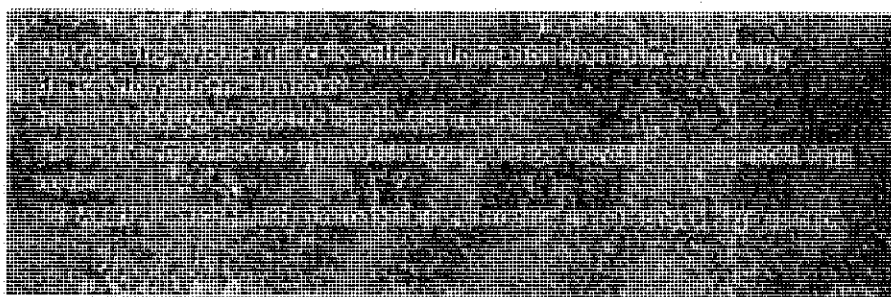
Twitter



Website



Email



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Our mailing address is:

Dufferin County
55 Zina Street
Orangeville, ON L9W 1E5
Canada

Add us to your address book

[unsubscribe from this list](#) [update subscription preferences](#)



Total Control Panel

To: dholmes@melanctontownship.ca

[Login](#)

From: bounce-mc.us3_23098803.1102077-dholmes@melanctontownship.ca@mail71.atl31.mcdlv.net

You received this message because the domain mcdlv.net is on the enterprise allow list. Please contact your administrator to block messages from the domain mcdlv.net



Stutz Brown & Self
Professional Corporation
Barristers & Solicitors

William W. Stutz, B.A., LL.B., J.D. (Retired)
Robert K. Brown, B.A. (Hons), LL.B.
Corey A. Allen, B.B.A. (Hons), B.A., J.D.

Jason A. Self, B.A. (Hons), LL.B.
Stephen J. C. Christie, B.A., LL.B., J.D.

☐ 269 Broadway
Orangeville, Ontario
L9W 1K8
Phone: 519.941.7500
Fax: 519.941.8381

☐ 219 First Ave. East, Unit 2
Shelburne, Ontario
L9V 3J9
Phone: 226.259.7500
Fax: 519.941.8381

November 4, 2015

DELIVERED VIA EMAIL: dholmes@melancthontownship.ca

Ms. Denise Holmes
Township of Melancthon
157101 Highway 10
Melancthon, Ontario
L9V 2E6

Dear Ms. Holmes,

Re: 2015 Miscellaneous
Our File No.: M-2690-15


I enclose herewith a copy of the draft Sale or Disposition of Land By-Law for your review and consideration.

You will note that the by-law provides for both "sale" as well as "other disposition". Generally speaking, "sale" means a conveyance of title to land, whereas "other disposition" will include all other grants of an interest in land, including easements. "Other disposition" would also cover such things as encroachment agreements that the Township may enter into with property owners which agreements are generally terminable by the Township at its discretion. Lastly you will note that this by-law makes reference to and therefore incorporates the provisions of the Township's procedural by-law insofar as it deals with the giving of notice to the public.

Should you have any questions or concerns, or should you wish to discuss, please do not hesitate to contact me.

Yours very truly,

Yours very truly,
STUTZ BROWN & SELF
PROFESSIONAL CORPORATION


Stephen J.C. Christie
SJCC:jm

Encl.

ACT 1 - NOV 19 2015

BY-LAW TO ADOPT A POLICY FOR THE SALE AND OTHER DISPOSITIONS OF MUNICIPAL LAND

WHEREAS section 270 (1) of the Municipal Act, 2001, requires that a municipality adopt and maintain a policy with respect to the sale and other disposition of municipal land.

NOW THEREFORE the Council for the Corporation of the Township of Melancthon hereby enacts as follows:

1. DEFINITIONS

For the purpose of this Policy:

- (a) "appraisal" shall mean a written opinion of the fair market value of land.
- (b) "other disposition" means granting the use of or right in land directly or by entitlement to renewal for a period of 21 years or more but does not include such granting of the use or right which is revocable by the Municipality for reasons other than default within the 21 year period.
- (c) "sale" means the transfer of the fee simple interest in land.

2. SURPLUS LANDS

Prior to the sale of any land, the Municipality shall by by-law or resolution declare the land to be surplus. This provision shall not apply to an "other disposition".

3. APPRAISALS

Prior to the sale of any land, the Municipality shall obtain at least one appraisal of the land. This provision shall not apply to "other disposition".

4. METHOD OF SALE OR OTHER DISPOSITION

The Council of the Municipality shall by by-law determine the method to be used for the sale or other disposition of any land and the clerk of the Municipality shall carry out the sale or other disposition in accordance with the method authorized.

5. PUBLIC NOTICE

The Municipality shall give notice to the public of a proposed sale in accordance with the provisions of its procedural by-law being By-law 16-2015.

6. EXCLUSIONS, APPRAISAL

Paragraph 3 of this Policy shall not apply to the sale of the following classes of land:

- (a) land 0.3 metres or less in width acquired in connection with an approval or decision under the Planning Act;
- (b) closed highways if sold to an owner of land abutting the closed highways;
- (c) land formerly used for railway lines if sold to an owner of land abutting the former railway land;
- (d) land that does not have direct access to a highway if sold to the owner of land abutting that land;
- (e) land sold under ss. 107 and 108 of the Municipal Act, 2001;
- (f) land sold to a Municipality, a local board including a school board and conservation authority, or the Crown in Right of Ontario or Canada and their agencies.

7. EXCLUSIONS, GENERAL

This policy shall not apply to the sale of the following classes of land:

- (a) land sold under s.110 of the Municipal Act, 2001;
- (b) land to be used for the establishment and carrying on of industries and industrial operations and incidental uses;
- (c) land sold under Part XI of the Municipal Act, 2001.

Read a first, second and third time,
signed and the seal of the
Corporation affixed thereto and
finally passed this
___ day of _____, 2015.



CORPORATION OF THE

township of mulmur

758070 2nd Line East
Mulmur ON L9V 0G8

TELEPHONE: 705-466-3341 • FAX: 705-466-2922

November 10, 2015

Township of Melancthon
157101 Highway 10,
Melancthon, Ontario. L9V 2E6

Attention: Ms. Denise Holmes, CAO/Clerk

Dear Denise:

Re: North Dufferin Community Centre Advisory Board

Mulmur Township Council at their meeting on November 4th approved the creation of the North Dufferin Community Centre Advisory Board. Council has worked on a draft concept constitution, which is enclosed for your review and comments.

As you can see from the draft, one member from each of Mulmur and Melancthon Council's is to be appointed to this committee. Mulmur has appointed Mayor Mills to sit on this committee. I would ask that you please appoint a member from your Council. Hopefully, this committee can get going at the start of next year.

Should you have any questions, please do not hesitate to contact me.

Yours truly,

Terry Horner, AMCT
CAO/Clerk

Encl.

ACT 2 - NOV 19 2015

Draft Concept (Constitution)
North Dufferin Community Centre Advisory Board
November 04, 2015

- The Board will be comprised of 7-9 people: 1 Council member from Mulmur, 1 Council member from Melancthon, 1 Community Appointed Member from the Mulmur Recreation Committee, 1 representative from Honeywood Minor Hockey, 1 representative from Honeywood Figure Skating, 3 – 5 representatives at large which may or may not include 1 young adult, 1 person from neighbouring municipality and the balance from dedicated residents.
- This Board will fulfill Mulmur Township's obligation to Melancthon Township to have a Melancthon representative on a Board of Management for the Arena.
- The members will be self-appointed by the Committee and not by Council but will directly report to Council and through the Community Appointed Member to Mulmur Recreation Committee.
- The Board is a Volunteer Board.
- The Board will develop its own constitution for presentation to Council.
- The Board will appoint a Chair and Secretary which cannot be a member of Council nor the Recreation Committee.
- Each member on the Board will be a voting member.
- The Board's Chair and Secretary will be part of the Mulmur budget discussion with full Council at an appropriate time to discuss both parties' needs either through a delegation or through the public meeting
- Board membership will be for a designated period and the terms will be staggered.
- The purpose of the Board is to improve communication, create a local identity, network, seek sponsorships, fundraise, develop a master plan, set priorities, bring forward concerns, provide input and feedback and to be involved in budget discussions.
- Revenues raised for the arena will go directly back to the Arena and not the general municipal coffers.
- Arena can be used gratis for Board meetings.
- Board will commence January 2016.
- Annual Honeywood Barbeque will be run by the Board with Township support for advertising, float, ordering and purchasing supplies, etc.
- Board will be responsible for fundraising and grant applications with Mulmur Recreation Committee and/or Township Staff support as needed.
- Board will provide suggestions for the name of Board. Suggestion emailed after meeting:
North Dufferin Community Centre Advisory Board.
- Staffing remains the responsibility of the Township of Mulmur and any issues and/or concerns will be discussed with the appropriate Township Staff Member.
- All board members need to provide a clean criminal records check.

The Members did discuss that this Board was precedent setting as it was not appointed by Council, would directly report to Council and not the Mulmur Recreation Committee. The Members agreed that this Board was an anomaly since the arena is the only facility that has its own manager, has a large budget, is representative of many user groups and the community. As the Mulmur Recreation Committee has membership on the Board it was included.



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Hwy. 10, Melancthon, ON, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE HOLMES, CAO/CLERK

DATE: NOVEMBER 19, 2015

SUBJECT: RETURN OF DEPOSIT TO LYNNE MARIE PURDIE - PART OF LOT 293, CONCESSION 1 SW

RECOMMENDATION

Be it resolved that: The security deposit of \$5,000.00 be returned to Lynne Marie Purdie, as the existing house on Part of Lot 293, Concession 1 NE has been demolished.

PURPOSE

The purpose of this Report is to provide information to Council on why the deposit of \$5,000.00 is being returned to Lynne Marie Purdie.

BACKGROUND AND DISCUSSION

On June 23, 2014, Lynne Marie Purdie entered into an Agreement with the Township of Melancthon to retain the existing dwelling on Part of Lot 293, Concession 1 NE to live in while constructing a new dwelling. A \$5,000.00 deposit was left as security that the existing house would be demolished when the new home was built. On October 28, 2015, Ms. Purdie informed the Township via letter that the existing house had been demolished and requested the return of her security deposit.

FINANCIAL

N/A

Respectfully submitted,

Denise B. Holmes, AMCT, CAO/CLERK

Act 3 - NOV 19 2015



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Hwy. 10, Melancthon, ON, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE HOLMES, CAO/CLERK

DATE: NOVEMBER 19, 2015

SUBJECT: RETURN OF SECURITY DEPOSIT TO DUFFERIN WIND POWER INC. - WEST PART OF LOT 26, CONCESSION 2 OS

RECOMMENDATION

Be it resolved that: The security deposit of \$6,000.00 be returned to Dufferin Wind Power Inc. as the temporary trailers that were used as a project office on the West Part of Lot 26, Concession 2 OS have been removed.

PURPOSE

The purpose of this Report is to provide information to Council on why the deposit of \$6,000.00 is being returned to Dufferin Wind Power Inc.

BACKGROUND AND DISCUSSION

On July 31, 2013, Dufferin Wind Power Inc. entered into an Agreement with the Township of Melancthon to move six temporary trailers on to the West Part of Lot 26, Concession 2 OS to be used as the project office while the wind farm was being constructed. A \$6,000.00 deposit was left as security that the trailers would be removed upon completion of the project. On November 11, 2015, Michelle Sage, Administrative Assistant for Dufferin Wind Power Inc. sent an email requesting a refund of the deposit and confirmed trailers have been removed from the property.

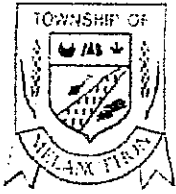
FINANCIAL

N/A

Respectfully submitted,

Denise B. Holmes, AMCT, CAO/CLERK

ACT 4. NOV 19 2015



St. Paul's Cemetery ~ Board of Management

3

Moved by John Crowe

Seconded by John Crowe Date Nov. 9 2015

Be it resolved that:

The St. Paul's Cemetery board authorize a payment of \$950.⁰⁰ for caretaker services to Mr. Bob Osborne and further recommend to council that this service continue to be performed at that ^{annual rate of} rate by Mr. Osborne until such time that the price charges and at that time this service be included for competition by the Township of Melancthon.

Recorded Vote	Yea	Nay
Member Janice Elliott		
Member John Crowe		
Member Nanci Malek		
Member Douglas Maxwell		
Member Diane Trudgeon		

Carried/Lost: John Crowe
CHAIR

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

By-law No. _____

A By-law to appoint officials from December 1, 2015 to November 30, 2015.

WHEREAS it is deemed expedient and necessary to pass a By-law to appoint Municipal Officials from December 1, 2015 to November 30, 2016.

THEREFORE this Municipal Council of the Corporation of the Township of Melancthon, here assembled, hereby enacts that the following persons shall be appointed to the office set opposite their respective names with the salary affixed as follows:

Livestock Valuer	_____	\$40.00 per call plus \$0.50/km
Fence viewers	_____	\$60.00 per viewing plus \$0.50/km
	_____	\$60.00 per viewing plus \$0.50/km
	_____	\$60.00 per viewing plus \$0.50/km
	_____	\$60.00 per viewing plus \$0.50/km
	_____	\$60.00 per viewing plus \$0.50/km
Tile Drain Inspector	_____	\$200.00 per inspection plus \$0.50/km
Solicitors	_____	
Auditors	_____	
Representatives to Centre Dufferin Recreation Complex		
	_____	\$60.00 per meeting plus \$0.50/km
	_____	\$60.00 per meeting plus \$0.50/km
Representative to Southgate Recreation Advisory Committee		
	_____	\$60.00 per meeting plus \$0.50/km
Representative to North Dufferin Community Centre Advisory Committee		
	_____	\$60.00 per meeting plus \$0.50/km
Representatives to Shelburne & District Fire Department		
	_____	\$60.00 per meeting plus \$0.50/km
	_____	\$60.00 per meeting plus \$0.50/km
Representatives to Mulmur-Melancthon Volunteer Fire Department		
	_____	\$60.00 per meeting plus \$0.50/km
	_____	\$60.00 per meeting plus \$0.50/km
Representative to Shelburne Public Library Board		
	_____	\$60.00 per meeting plus \$0.50/km
Representative to the Township of Melancthon Police Services Board		
	_____	\$60.00 per meeting plus \$0.50/km
Representative to the Upper Grand Watershed Committee		
	_____	\$60.00 per meeting plus \$0.50/km
By-law Enforcement Officer		

Dog Control Officer		

Pound		

By-law read a first and second time this 19th day of November, 2015.
By-law read a third time and passed this 19th day of November, 2015.

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW No. _____ - 2015

BEING A BY-LAW TO CONSTITUTE AND APPOINT A COMMITTEE OF
ADJUSTMENT

WHEREAS, Subsection 44 (3) of the Planning Act, R.S.O. 1990, c. P. 13 as amended provides that Council may by by-law constitute and appoint a Committee of Adjustment composed of such persons, not fewer than three, as Council consider desirable.

AND WHEREAS, the Council of the Corporation of the Township of Melancthon considers it desirable to establish a Committee of Adjustment;

NOW THEREFORE, the Council of the Corporation of the Township of Melancthon enacts as follows:

1. A Committee of Adjustment is constituted consisting of the following persons:
Mayor: Darren White
Deputy Mayor: Janice Elliott
Councillor: Dave Besley
Councillor: Wayne Hannon
Councillor: James C. Webster
who shall hold office until November 30, 2016.

2. That provisions of this By-law shall come into force and take effect on the passing thereof.

By-law read a first, and a second time, this 19th day of November, 2015.

By-law read a third time and finally passed this 19th day of November, 2015.

MAYOR

CLERK