



# TOWNSHIP OF MELANCTHON

## A G E N D A

Thursday, May 5, 2016 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - April 21, 2016**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
9. **Road Business**
  1. Accounts
  2. Wood chips from the storm debris - Staff have received some requests from people who would like to get some Discussion/Options
  3. Other Road Business
10. **Planning Matters**
11. **County Council Update**
  1. Council In Brief for Thursday April 14, 2016
12. **Committee Reports**
13. **Correspondence**

### **\*Board & Committee Minutes**

1. Dufferin Municipal Officers Association - Meeting held March 11, 2016
2. Shelburne & District Fire Board - Meeting held February 2, 2016
3. Shelburne Public Library Board Meeting - Meeting held on March 15, 2016

### **\* Items for Information Purposes**

1. Letter from Brenda Schenk, Deputy Treasurer Tax Collector Township of Southgate dated April 4, 2016, Re - Update on Recreational Services in Dundalk and Fire Reserve
2. GRCA Current - April, 2016 - Volume 21 Number 4
3. Copy of a resolution passed by the Municipality of Dutton Dunwich dated April 13, 2016, Re - Strong Breeze Wind Project
4. Message from the Minister of Labour dated April 19, 2016, Re - Supporting Ontario's First Responders Act, 2016
5. Dufferin County Public Works Notice - Road and Bridge Work 2016
6. Nottawasaga Valley Conservation Authority - For Immediate Release - New road signs help protect municipal drinking water sources
7. Letter from R.J. Burnside & Associates Limited dated April 19, 2016, Re - Martin Drainage Works
8. Letter from R.J. Burnside & Associates Limited dated April 18, 2016, Re - Drainage Superintendent Services from January 1 - March 31, 2016

9. Email from Ryan Archer, Natural Resource Solutions Inc. dated April 22, 2016, Re - Summary of 2016 Biological Survey Results - Shelburne South Pit
10. AMO Communication - Policy Update - Federal Infrastructure Minister Provides Funding Details
11. Heads Up Alert - Ontario Good Roads Association - Tuesday April 26, 2016, Re - Budget 2016 Infrastructure Investments
12. Highlights of the NVCA Board of Directors Meetings No. 04-16, April 22, 2016
13. Ontario Good Roads Association - OGRA, Heads Up Alert dated Thursday April 28, 2016, Re - ROMA Ends 16 Year Combined Conference Partnership
14. 2016 Hazardous & Electronic Waste Events

**\* Items for Council Action**

1. Petition for Drainage Works by Owners for construction of new drain in Lot 32, Concession 6 NE
2. Email from Dan Marshall, Substance Projects Inc. dated April 26, 2016, Re - Bicycle Ride/Race August 13, 2016

**\*Items for Dufferin Wind Power**

**14. General Business**

1. Accounts
2. Applications to Permit
3. New/Other Business & Additions
  1. Motion to direct the Drainage Engineer to call tenders for the construction of the Martin Drainage Works
  2. OPP Confiscated Items - further discussion and information on this (follow-up from Council meeting on April 21<sup>st</sup>, 2016)
4. Unfinished Business
  1. Survey for Application for Consent B6/15 - Derek Martin

**15. Delegations**

1. 6:00 p.m. - Notice of Public Meeting of a Proposed Temporary Use Zoning By-law Amendment - M & A Swidersky

**16. Closed Session**

**17. Third Reading of By-laws (if required)**

**18. Notice of Motion**

**19. Confirmation By-law**

**20. Adjournment and Date of Next Meeting - Thursday May 19, 2016**

**21. On Sites**

**22. Correspondence on File at the Clerk's Office**

## Denise Holmes

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**From:** Dufferin County <clerk=dufferincounty.ca@mail68.atl91.mcsv.net> on behalf of Dufferin County <clerk@dufferincounty.ca>  
**Sent:** Friday, April 15, 2016 3:56 PM  
**To:** Denise  
**Subject:** Dufferin County E-Newsletter- Council in Brief - April 14, 2016

Dufferin County's Official E-Newsletter

View this email in your  
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# COUNCIL IN BRIEF

For Thursday, April 14, 2016

For the full agenda and minutes, please visit our website.

## PROCLAMATION - NORTH AMERICAN OCCUPATIONAL SAFETY AND HEALTH WEEK (NAOSH)

Warden Laura Ryan officially proclaimed May 1 to May 7, 2016 as "North American Occupational Safety and Health Week" in Dufferin County.

For more information, go to: <http://www.naosh.org/english/>

### ATTENTION GRADE 12 GRADS !

The Scholarship program will continue for 2016 Grade 12 grads and students currently enrolled in the agriculture stream. Council made minor modifications to



the program based on feedback from last year.

If you know a Grade 12 student who will be studying in the Science and Technology, Business or Social Sciences, Arts, or Skilled Trades and Applied Training fields or a student currently enrolled in the agriculture stream, they can apply for a \$2,500 scholarship to assist with their education. The deadline for applications is May 31st. There will be a presentation ceremony at the July Council meeting. The form is available on the County of Dufferin website: <http://www.dufferincounty.ca/files/content-pdf/2016-scholarship-application.pdf>

## **HEADWATERS TOURISM - WHERE ONTARIO GETS**



## **REAL HEADWATERS**

Council approved a 4 year Municipal Service agreement with Headwaters Tourism. Headwaters Tourism has been providing tourism marketing for the region encompassing Dufferin County, the Town of Caledon and the Town of Erin for many years. The Vision for Headwaters Tourism is, "to position Headwaters as Ontario's premier rural tourism destination".

To learn more about tourism in Dufferin County visit their website at: <http://thehillsofheadwaters.com/>

### **REQUEST FOR FUNDING FOR NEW FLAG AND FLAG POLE**

The request for funding for a new flag pole and flag at the gateway into Orangeville at the southwest corner of Highway 10 and Broadway in Orangeville was referred to staff to look at possible funding options and to work with the Town of Orangeville regarding more information on the project such as engineering specifications and approvals from the Credit Valley Conservation Authority and to report back to the next meeting.



### **FOOD FOR THOUGHT GRANT ALLOCATION**

Council awarded the Orangeville Food Bank \$3,000 from the Food for Thought Grant.

### **CANADA 150 - DUFFERIN CELEBRATIONS**

Council passed a motion to strike an Ad Hoc committee to develop and implement a plan to celebrate Canada's 150th birthday on July 1, 2017 across Dufferin County. The Committee will be made up of two members of Dufferin County Council, two members of staff, a member of the public, and a representative from a local service organization, and they will bring forward a terms of reference and a mission and report back to Dufferin County Council on a regular basis.



### **BY-LAWS**

**The following by-laws were enacted:**

2016-17

A by-law to authorize an agreement between the County of Dufferin and Northern Communication Services Inc. (operating as Northern 911). (911 Service Agreement)

2016-18

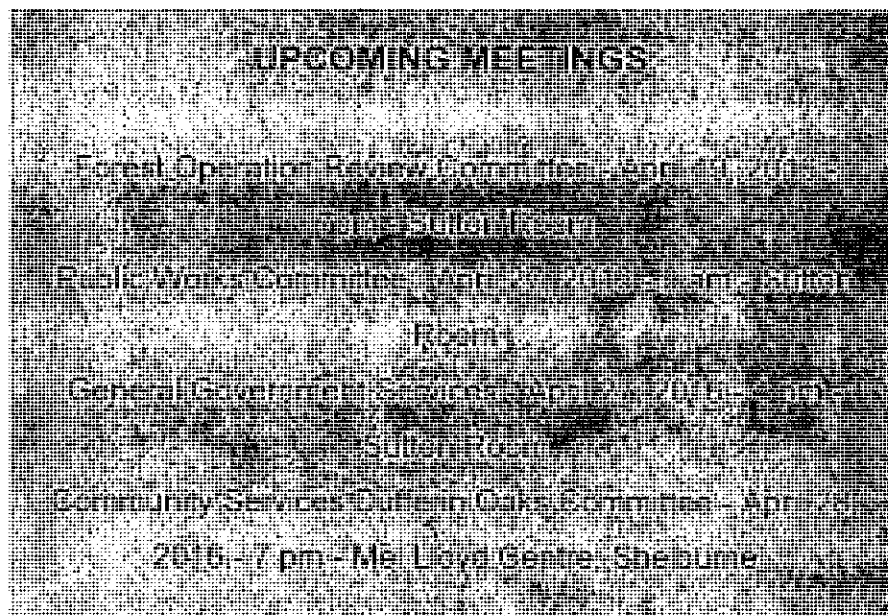
A by-law to appoint Doug Kopp as Building Inspector under the Building Code Act.

2016-19

A by-law to authorize an agreement between the County of Dufferin and Georgian College of Applied Arts and Technology. (Lease Agreement Renewal - Mel Lloyd Centre, Shelburne)

2016-20

A by-law to authorize an agreement between the County of Dufferin and Headwaters Tourism. (Municipal Service Agreement)





Facebook



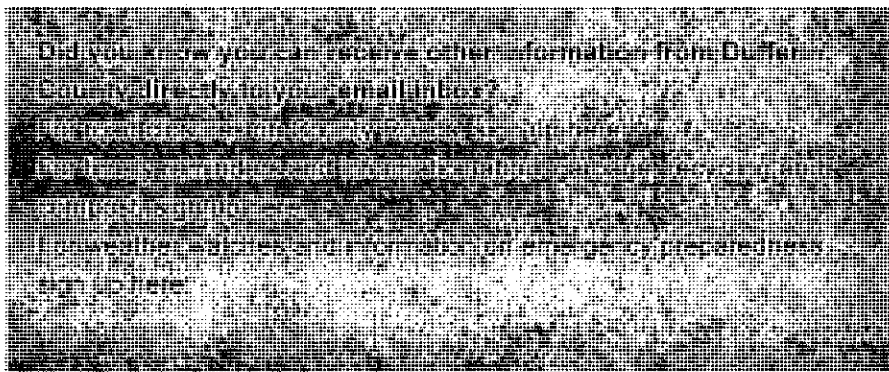
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Email



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# DUFFERIN MUNICIPAL OFFICERS ASSOCIATION

Minutes of Meeting held on March 11, 2016 @ 9:00 a.m.  
Monora Park Pavilion -Town of Mono

## MEMBERS PRESENT:

Keith McNenly, Chair - Town of Mono	
Susan Stone - Secretary - Treasurer - East Garafraxa and Amaranth	
Heather Boston - Mulmur Township	Alan Selby - County of Dufferin
Les Halucha - Town of Mono	Sonya Pritchard - County of Dufferin
Denise Holmes - Melancthon Township	Jennifer Willoughby - Town of Shelburne
John Telfer - Town of Shelburne	Ed Brennan - Town of Orangeville

## OTHERS PRESENT:

Tristin McCredie - MMAH	Chris Chen - MMAH
Jennifer Gohn - Town of Orangeville	

### 1. Meeting called to order - Election of Chair

1.1 Keith McNenly, Chair, called meeting to order.

Moved by Les, Seconded by John, that Denise Holmes be appointed Chair of the Dufferin Municipal Officers Association. CARRIED.

Meeting was turned over to the new Chair, who thanked Keith for his many years of service. Keith provided a short history of the DMOA which started back in the 1970's and has evolved into a very active networking opportunity for the members.

### 2. Minutes

2.1 Moved by John, seconded by Sonya, that the minutes of the January 21, 2016 meeting be adopted as circulated. CARRIED.

### 3. Delegations:

3.1 Shara Bagnell - Health and Safety Co-Ordinator  
Shara addressed the members with respect to workplace inspection forms; GHS Training (the new WHMIS) on which all staff must trained, and Shara will come out to each office to provide training; Bill 132 - Sexual Violence and Harassment in the Workplace legislation which received Royal Assent March 8, 2016, which means our policy regarding harassment needs to be updated, and we have to outline procedure for investigation, and process for staff to complain about supervisors/managers, with written report back to both accused and

complainant; Bill 163 - 2<sup>nd</sup> reading March 3/16 - Protecting Ontario's First Responders, which will amend WSIB coverage and if PTSD diagnosed, it is will be assumed to have occurred as a result of their work.

Sonya noted that the County has a new HR Manager, who came from Wellington County with excellent training and experience in the area of harassment and who will be able to offer assistance to Dufferin municipalities. Jennifer Gohn, Orangeville's HR Manager, also indicated she would be pleased to assist with development of policies. Discussion ensued regarding requirements.

3.2 Abbi O'Neill and Sheri Jones - Mosey and Mosey - Benefits

Abbi and Sheri in attendance regarding benefit renewals. Discussion regarding stop loss coverage, which of great benefit to municipalities who have a bad year for claims, and cost containment measures that can be implemented. Council benefit packages are also available, and some municipalities in Dufferin offer them, also some offer early retirement benefits. It was noted, again, that LTD is only offered to 65, regardless of retirement age.

4. MMAH:

- 4.1 Tristin McCredie, Municipal Advisor, Central Ontario and Chris Chen, MMAH Senior Municipal Finance Advisor in attendance. Tristin provided overview of ODRAP programme changes, noting it has not been updated in over 50 years. The intent is to retire the ODRAP programme and introduce two new ones, being Disaster Relief for Citizens and Municipal Disaster Relief. Tristin provided a handout, and explained the municipal requirements for funding eligibility, being costs of emergency must exceed 3% of own taxation level. Municipal Energy Plan programme also discussed, which is meant to identify energy usage and green energy/renewable energy opportunities. This is a voluntary programme with two streams of funding, and differs from the mandatory energy programme wherein municipalities must report annually on energy usage, and update Energy Plans every five years.

Chris discussed Ontario Community Infrastructure Programme, which has \$100 Million available, of which ½ will now be formula based, and the total will go to \$200 Million by 2018. More details will follow. Alan indicated that the Ontario Budget now out, and other than OCIF, there is not much announced for 2016, but noted that Ontario Works is reducing to eventually become 100% Provincial, connecting links money is increasing, and climate change will impact budgets in coming years.

**5. MPAC**

- 5.1 Not in attendance. However Alan noted that new assessment notices being released starting in April, but Dufferin is the last in Ontario, so won't be released here until July. There will likely be an increase in phone calls at that time, as whereas the average increase last time was 10% over the 4 year cycle, this cycle will likely be much bigger increase.

**6. OMAFRA**

- 6.1 Not in attendance.

**7. COUNTY/LOCAL MUNICIPALITIES****7.1 County Updates****7.1.1 Financials****County Building Department Annual Report/Surplus**

Alan reported that 2015 was a fantastic year, though 2014 still the record year, noting that revenues down 20% from 2014, but even with the 10% reduced fees for 2015, the revenues still doubled the expenses and surplus now \$3.4 million dollars. He also reported that the County has made hurricane clips on new buildings mandatory and will offer incentives. Rick Ryan retiring in April.

**7.1.2 County Official Plan**

Sonya discussed natural heritage system study which will be conducted by MMM, the County's consultants, who will be setting up meeting with the area planners.

**7.1.3 County - Roads Rationalization Report - Status**

Sonya reported that the Director of Public Works at the County, Scott Burns, will be coming to individual council meetings to discuss.

**7.1.4 POA - Dufferin Municipalities/Town of Mono Resolution - Update**

Sonya reported that she has been in touch with the new CAO for Caledon, Mike Galloway, who does not seem to be in favour of the Dufferin/Caledon proposed split, and suggested it would not be financially beneficial for Caledon. However, there is a need to discuss further, and to improve the level of transparency and to ensure cost distribution is fair, as it appears, from the audit reports that Caledon has a higher % of revenues and lower % of costs. The Province is on side with the split as long as both municipalities in agreement. Necessary to identify financial information needed in order to have further discussions, and to discuss that changes should not occur without discussion, as has happened in the past.

**7.1.5 County Integrity Commissioner - Update.**

Sonya reported that the RFP has gone out, and all lower tier municipalities will have option use the County Commissioner.

**7.1.6 County Policies****7.1.6.1 Council Conference Expenses**

- 7.1.6.2 Council Code of Conduct
- 7.1.6.3 Council Closed Meeting
- 7.1.6.4 Accountability and Transparency
- 7.1.6.5 Procedural Bylaw
- 7.1.6.6 POA
- 7.1.6.7 Other

Sonya indicated that most of the policies were result of review of existing policies, with some housekeeping changes. Code of Conduct bylaw was passed last night, and complaints will now go to the Integrity Commissioner.

7.2 Site Alteration/Fill Issues

7.2.1 Farm Practices Board Decision - Mono

Keith noted that internal costs only were approximately \$160,000, not including staff time. Board stated in their decision that this was not precedent setting. Keith noted that in their case, the application was made by the soil company on the farmer's behalf.

7.2.2 General Discussion

Sonya noted that County staff have been instructed to comment on the EBR posting of the Provincial Excess Soil document, and suggested collaboration with all municipalities so comments sent are similar. It was noted that many municipalities have bylaws, but if they can be "trumped" by other means, not effective, and there is a huge cost factor either way. It also is not just soil, but concrete, etc. and there is potential for not only an environmental disaster, but a financial one as well.

7.3 Asset Management/PSAB - Update/Requirements for 2016

Heather noted that there is a meeting proposed of Dufferin municipalities on March 22, 2016.

7.4 Other

Source Water Protection

Municipalities can send responding emails to accept additional options with respect to Source Protection Implementation Funding.

Alan noted that on March 31<sup>st</sup> there is a free LAS meeting at Tony Rose Arena regarding their programmes.

8. Date of Next Meeting(s) and Adjournment:

- 8.1 Next meeting to be at Monora on April 29, 2016.

## **SHELBURNE & DISTRICT FIRE BOARD**

February 2<sup>nd</sup>, 2016

The Shelburne & District Fire Department **Board of Management** meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

### **Present**

As per attendance record.

#### **1. Opening of Meeting**

- 1.1 Chair, Tom Egan, called meeting to order at 7:03 pm.

#### **2. Additions or Deletions**

- 2.1 None at this time

#### **3. Approval of Agenda**

##### **3.1 Resolution # 1**

Moved by J. Elliott – Seconded by F. Nix

**BE IT RESOLVED THAT:**

The Board of Management approves the agenda as presented.

**Carried**

#### **4. Approval of Minutes**

##### **4.1 Resolution # 2**

Moved by W. Hannon – Seconded by J. Elliott

**BE IT RESOLVED THAT:**

The Board of Management adopt the minutes under the date of January 5, 2016 as circulated.

**Carried**

#### **5. Pecuniary Interest**

- 5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 **Capital Budget**

The Board discussed their options on how to use the 2015 Operating Budget surplus and passed the following motion:

**Resolution # 3**

Moved by H. Hayes – Seconded by W. Hannon

**BE IT RESOLVED THAT:**

The Operating surplus of 2015 be put toward 2016 Operating Budget to help reduce the increase.

**Carried**

9. **New Business**

9.1 **Draft Unaudited Financial Statements for 2015**

**Resolution # 4**

Moved by J. Elliott – Seconded by F. Nix

**BE IT RESOLVED THAT:**

The Shelburne and District Fire Board receives the 2015 Draft Consolidated Financial Statements for the year ending December 31<sup>st</sup>, 2015 from RLB, LLP; and further the Board requests that the final copy of the Financial Statements be forwarded to the participating municipalities as soon as possible.

**Carried**

10. **Chief's Report**

10.1 **Monthly Reports (January 2016)**

There were a total of 24 calls for the month of January, there were no Buildings were inspected or Fire Safety Plans reviewed.

## 10.2 Update from Fire Chief

The Chief provide the Board with an update on the SCBA; the Chief is looking into whether purchasing or leasing the SCBA equipment is best for the department. The Chief will be speaking to John Telfer, CAO/Clerk, for the Town of Shelburne to get clarification on the Purchasing Policy.

The Chief has received one card from the OFM for the Town of Shelburne. The OFM has advised that they are behind in issuing the cards, but that the Chief can perform his duties without any problems.

The Chief, with the approval of the Chair, has purchased an EAP Program for the Volunteer Firefighters.

### Resolution # 5

Moved by K. McGhee – Seconded by J. Horner

#### BE IT RESOLVED THAT:

The Board of SDFB approve the "Member and Family Assistance Program" as obtained and support for the firefighters.

**Carried**

The OFM offers a program "Essentials of Municipal Fire Protection & Emergency Management" and if the Chief can get 25 participants the OFM will come out with no charge.

The Chief would like the Board to consider attending the OAFC 2016 Municipal Officials Seminar.

## 11. Future Business:

11.1 None at this time.

## 12. Accounts & Payroll – January 2016

### 12.1 Resolution # 6

Moved by W. Hannon – Seconded by H. Foster

#### BE IT RESOLVED THAT:

The bills and accounts in the amount of \$13,776.23 for the period of December 23<sup>rd</sup>, 2015 to January 26<sup>th</sup>, 2016 as presented and attached be approved for payment.

**Carried**

12.2 **Resolution # 7**

Moved by H. Hayes – Seconded by W. Hannon

**BE IT RESOLVED THAT:**

Payroll for the following month(s) be approved for payment:

January 2016 - \$27,197.14

**Carried**

13. **Confirming and Adjournment**

13.1 **Resolution # 8**

Moved by W. Hannon – Seconded by J. Horner

**BE IT RESOLVED THAT:**

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

13.2 **Resolution # 9**

Moved by W. Hannon – Seconded by J. Horner

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 8:45 pm to meet again on March 1, 2016 at 7:00 pm or at the call of the Chair.

**Carried**

Respectfully submitted by:

Approved:

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Nicole Hill  
Secretary-Treasurer

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Tom Egan  
Chairperson

## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of February 2<sup>nd</sup>, 2016

<b>Municipality / Member</b>	<b>Present</b>	<b>Absent</b>
<b>Township of Amaranth</b>		
Heather Foster	X	
Gail Little	X	
<b>Town of Mono</b>		
Ken McGhee	X	
Fred Nix	X	
<b>Township of Melancthon</b>		
Janice Elliott	X	
Wayne Hannon	X	
<b>Town of Shelburne</b>		
Tom Egan	X	
Ken Bennington	X	
<b>Township of Mulmur</b>		
Heather McIntosh-Hayes	X	
Janet Horner	X	
<b>Staff</b>		
Brad Lemaich – Fire Chief	X	
Ed Walsh – Deputy Fire Chief	X	
Nicole Hill – Sec/Treas.	X	

*Minutes for Shelburne Public Library Board Meeting  
Tuesday, March 15, 2016*

**Present:** Geoff Dunlop      Laurita Townsend      Larry Haskell  
Janet Horner      Sharon Martin      Erika Ulch  
Dave Besley

**Regrets:** Gail Little

**Also Present:** Rose Dotten, Head Librarian /CEO

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Chair Dunlop called the meeting to order at 8:00 P.M.

**Motion 08 -16      L. Townsend, D. Besley**

Be it resolved that we approve the agenda of the board meeting dated April 19, 2016, as amended.

**Carried**

**Motion 09-16      D. Besley, L. Townsend**

Be it resolved that we approve the minutes of the board meeting dated January 19, 2016.

**Carried**

**Financial Reports:**

**Motion 10-16      L. Townsend, S. Martin**

Be it resolved that we approve the Accounts Payable Register for January 2016 with invoices and payments in the amount of \$39,635.94.

**Motion 11-16      D. Besley, L. Townsend**

Be it resolved that we approve the Accounts Payable Register for February 2016 with invoices and payments in the amount of \$24,378.63.

**Carried**

**CEO/ Head Librarian's Report:**

- **Statistics**

You will see from the statistics for January and February that circulation is on the rise. There was an increase of almost 400 between January 2015 and January 2016. For February, the increase was even more dramatic as there was an increase of over 1,100 between February 2015 and February 2016. We think it is possible that the Super Readers Club helped these statistics for February.

- **New Business**

- **Maintenance Issues – Columns**

The columns were installed and blend in quite nicely with the outside façade of the library. I did ask the supplier to return to caulk the base to ensure that water and snow would not leak underneath. It was followed up and caulked.

- **Children and Young Adult Programming**

Rose reported the new programs for Children and Young Adults have begun. The second phase of the Children's Super Readers club will begin April 5 and Silver Birch activities and all Young Adult programming will continue every Thursday.

- March Break activities have started. The first one was held today, March 15, 2016, which was "Dan the Music Man" at the Grace Tipling Hall. There will be Zoo-to-you on Wednesday, March 16, 2016 in the Library, and Dufflebag Theatre production of "Peter Pan" will be at the Grace Tipling Hall on Thursday, March 17, 2016.

- **Senior's Programming**

The Tech Help program offered by Emily Sedgewick for seniors is continuing to be extremely popular and the time slots are always filled. We have received many favourable comments about it. Patrons want it to be continued. Emily also offers one-on-one help for all types of computer questions.

- **CEO Job Description Review—Pay Equity**

In conjunction with the pay equity process for the Town of Shelburne, all positions at the library have been updated and reviewed for consistency and skills required. By doing this it has enabled us to create more job specific positions and assign an appropriate level of salary to that position. i.e. library clerk vs. technical assistant. The CEO creates and approves the descriptions for staff but a motion by the Board is required to update the CEO's role description.

**Motion 12- 16      L. Townsend, D. Besley**

Be it resolved that the Board approve the 2016 updated job description for the CEO/Head Librarian position.

- **Funding Formula discussion**

As new information is gathered, the discussion re the funding formula for the municipalities is continuing. The general consensus of the Board is that we gather all the data and then involve the CAOs of the funding municipalities to come up with an equitable funding formula. As it stands now, the figures used to arrive at the budget funding proportions have not changed for a number of years while the actual households served in some cases have almost doubled. The CEO will present a chart for comparison at the next Board meeting that is... the Fire Catchment number that is being used, the actual Fire Catchment numbers and finally the actual households served.

**In-Camera Session:** Not required

**Motion 13-16 L. Haskell, S. Martin**

That we now adjourn at 9.16 p.m., to meet again April 19, 2016, at 8 pm.

**Carried**

TOWNSHIP OF SOUTHGATE  
RR 1, 185667 Grey County Road 9  
Dundalk ON  
N0C 1B0



Phone: (519) 923-2110  
Toll Free: 888- 560-6607  
Fax: (519) 923-9262  
bschenk@southgate.ca  
www.southgate.ca

April 4<sup>th</sup>, 2016

Township of Melancthon  
157101 Highway # 10  
R. R. # 6  
Melancthon, On L0N 1S0

Attention: Denise Holmes

Dear Denise:

This letter is to update the Township of Melancthon as per the agreement dated September 2015 for Recreational services in Dundalk. Also included is the status of the Melancthon Recreation Reserve account the Township of Southgate is maintaining.

For the 2015 operating year the budgeted deficit for Dundalk Recreation was \$49,335 and for the Dundalk Arena the deficit was \$65,005. Total: \$114,340. 10% would be 11,434. The 2015 operating year actual deficit for Dundalk Recreation was \$43,751.68 and the actual deficit for the Arena was \$93,556.59. Total: \$137,308.27. 10% would be \$13,730.83. No extra will be charged to Melancthon as the agreement states the operating amount is capped at \$8,000. The Township of Melancthon was invoiced 4 times in 2015 totalling \$14,000 which is made up of the \$8,000 for operating and \$6,000 for Capital. The balance of the Melancthon Recreation Reserve is \$30,000. The agreement was signed for 4 years to expire December 31, 2019. Included with this letter is the 2016 draft budget, the total deficit budgeted is \$118,840.00.

The Township of Southgate also has a Melancthon Fire Reserve account which increased in 2015 by \$7,000, as per the agreement signed in 2015. The total balance of the Reserve is now \$35,000. The 2016 operating sum will be \$23,860, an increase of 1.0%, CPI October 2015. Adding the \$7,000 capital the total will be \$30,860, which will be invoiced quarterly.

Invoices will continue to be sent quarterly. If you have any questions please feel free to contact me @ [bschenk@southgate.ca](mailto:bschenk@southgate.ca) or 519-923-2110 ext 227.

Sincerely,

Brenda Schenk  
Deputy Treasurer, Tax Collector

Info1-

MAY 05 2016

Account	Description	2015		Variance		2016		
		CurrTotalBudget	Projected	\$	%	Annual Budget	\$	%
Fund 4: Dundalk Recreation								
04-0301-4000	Opening Surplus/Deficit	-	-	-		-		
	Revenues	-	-	-		-	-	
04-0301	Net	-	-	-		-	-	
				-			-	
04-5000-5101	Ontario Recreation Grant	2,250.00	2,800.00	550.00	24.4%	2,250.00	-	0.0%
	5100	2,250.00	2,800.00	550.00	24.4%	2,250.00	-	0.0%
04-5000-5201	Recreation - Federal Grants	-	-	-			-	
	5200	-	-	-		-	-	
04-5000-5401	Southgate Operating Grant	49,335.00	43,751.68	(5,583.32)	-11.3%	51,835.00	2,500.00	5.1%
04-5000-5402	Melancthon Operating Grant	4,372.00	4,372.00	-	0.0%	4,372.00	-	0.0%
04-5000-5406	Recreation - Other Misc Revenues	-	-	-			-	
	5400	53,707.00	48,123.68	(5,583.32)	-10.4%	56,207.00	2,500.00	4.7%
04-5000-6540	REC - CONTRIB. FROM RESERVES	-	-	-			-	
	6500	-	-	-		-	-	
	Revenues	55,957.00	50,923.68	(5,033.32)	-9.0%	58,457.00	2,500.00	4.5%
04-5000	Net	(55,957.00)	(50,923.68)	5,033.32	-9.0%	(58,457.00)	(2,500.00)	4.5%
				-			-	
04-5011-5501	F. Macintyre - Rentals	4,000.00	7,319.00	3,319.00	83.0%	4,000.00	-	0.0%
04-5011-5504	F. MACINTYRE - POP REVENUE	-	-	-			-	
	5500	4,000.00	7,319.00	3,319.00	83.0%	4,000.00	-	0.0%
04-5011-6540	F. Macintyre - Trans From Reserve Fund	-	-	-			-	
	6500	-	-	-		-	-	
	Revenues	4,000.00	7,319.00	3,319.00	83.0%	4,000.00	-	0.0%
04-5011-7101	F. Macintyre - Wages	4,000.00	4,621.77	621.77	15.5%	4,500.00	500.00	12.5%
04-5011-7150	F. Macintyre - Benefits	1,000.00	1,096.57	96.57	9.7%	1,050.00	50.00	5.0%
	7100	5,000.00	5,718.34	718.34	14.4%	5,550.00	550.00	11.0%
04-5011-7201	F. MacIntyre - Contract Fees	-	-	-			-	
	7200	-	-	-		-	-	
04-5011-7306	F. Macintyre - Water & Wastewater	1,500.00	865.00	(635.00)	-42.3%	1,500.00	-	0.0%
04-5011-7307	F. Macintyre - Hydro	8,000.00	7,062.87	(937.13)	-11.7%	8,000.00	-	0.0%
04-5011-7310	F. Macintyre - Maint/Supplies	2,000.00	970.61	(1,029.39)	-51.5%	2,000.00	-	0.0%
04-5011-7369	F. Macintyre - internet	550.00	534.33	(15.67)	-2.8%	550.00	-	0.0%
04-5011-7385	F. Macintyre - Cancel Refunds	-	-	-			-	
	7300	12,050.00	9,432.81	(2,617.19)	-21.7%	12,050.00	-	0.0%
04-5011-7500	F. MACINTYRE - CAPITAL EXPENSE	-	1,121.42	1,121.42			-	
	7500	-	1,121.42	1,121.42		-	-	
	Expenses	17,050.00	16,272.57	(777.43)	-4.6%	17,600.00	550.00	3.2%
04-5011	Net	13,050.00	8,953.57	(4,096.43)	-31.4%	13,600.00	550.00	4.2%
				-			-	
04-5012-5501	Pool - Rentals	1,300.00	1,876.01	576.01	44.3%	1,300.00	-	0.0%
04-5012-5502	Pool - Open Swimming	4,500.00	3,514.05	(985.95)	-21.9%	4,500.00	-	0.0%
04-5012-5503	Pool - Season Passes	2,500.00	3,262.33	762.33	30.5%	2,500.00	-	0.0%
04-5012-5504	Pool - Swimming Lessons	10,000.00	12,810.43	2,810.43	28.1%	10,000.00	-	0.0%
04-5012-5505	Pool - School Lessons	-	277.30	277.30			-	
04-5012-5506	Pool - Swim Team/Bronze Class	1,000.00	1,818.00	818.00	81.8%	1,000.00	-	0.0%
04-5012-5507	Pool - Fundraising revenue	-	-	-			-	
04-5012-5508	Pool - User Fees	-	-	-			-	
	5500	19,300.00	23,558.12	4,258.12	22.1%	19,300.00	-	0.0%
04-5012-7101	Pool - Wages	24,000.00	28,363.13	4,363.13	18.2%	24,000.00	-	0.0%
04-5012-7150	Pool - Benefits	3,760.00	4,561.67	801.67	21.3%	3,760.00	-	0.0%
	7100	27,760.00	32,924.80	5,164.80	18.6%	27,760.00	-	0.0%
04-5012-7201	Pool - Contract Fees	-	-	-			-	
	7200	-	-	-		-	-	
04-5012-7307	Pool - Water & Wastewater	3,800.00	3,258.06	(541.94)	-14.3%	3,800.00	-	0.0%
04-5012-7308	Pool - Natural Gas	4,500.00	3,920.24	(579.76)	-12.9%	4,500.00	-	0.0%
04-5012-7310	Pool - Maint/Supplies	2,000.00	3,367.52	1,367.52	68.4%	2,000.00	-	0.0%
04-5012-7312	Pool - Chemicals	2,000.00	787.39	(1,212.61)	-60.6%	2,000.00	-	0.0%
04-5012-7366	Pool - Mileage	-	-	-			-	
04-5012-7367	SWIM TEAM - CRESTS	-	-	-			-	
04-5012-7368	Pool - Badges Purchased	600.00	787.89	187.89	31.3%	600.00	-	0.0%
04-5012-7369	Pool - Telephone	700.00	712.68	12.68	1.8%	700.00	-	0.0%
04-5012-7380	Pool - Swim Lessons Refunded	-	-	-			-	
04-5012-7381	Pool - Fundraising expense	-	-	-			-	
	7300	13,600.00	12,833.78	(766.22)	-5.6%	13,600.00	-	0.0%
04-5012-7500	POOL - TRSF TO CAPITAL FUND	-	1,287.27	1,287.27			-	
	7500	-	1,287.27	1,287.27		-	-	
04-5012-7700	Pool - Transfer to Reserve	-	-	-			-	
	7700	-	-	-		-	-	
	Expenses	41,360.00	47,045.85	5,685.85	13.7%	41,360.00	-	0.0%
04-5012		22,060.00	23,487.73	1,427.73	6.5%	22,060.00	-	0.0%
				-			-	
04-5013-5501	Ball Park - Rentals	400.00	105.00	(295.00)	-73.8%	400.00	-	0.0%
04-5013-5502	Ball Park - Donations	-	-	-			-	
04-5013-5503	Ball Park - Yearly User Fee	2,500.00	2,895.00	395.00	15.8%	2,500.00	-	0.0%

Account	Description	2015		Variance		2016		
		CurrTotalBudget	Projected	\$	%	Annual Budget	\$	%
04-5013-5505	BALL PARK-LIGHTS/OTHER DONATIO	-	-	-	-	-	-	-
04-5013-5506	BALL PARK - KEY DEPOSITS	-	-	-	-	-	-	-
		5500	2,900.00	3,000.00	100.00	3.4%	2,900.00	- 0.0%
04-5013-7101	Ball Park - Wages		3,500.00	3,217.06	(282.94)	-8.1%	4,000.00	500.00 14.3%
04-5013-7150	Ball Park - Benefits		800.00	821.76	21.76	2.7%	850.00	50.00 6.3%
		7100	4,300.00	4,038.82	(261.18)	-6.1%	4,850.00	550.00 12.8%
04-5013-7201	Ball Park - Contract Fees		-	-	-	-	-	-
		7200	-	-	-	-	-	-
04-5013-7307	BALL PARK - HYDRO		-	-	-	-	-	-
04-5013-7310	Ball Park - Material/Supplies		500.00	589.61	89.61	17.9%	500.00	- 0.0%
04-5013-7318	Ball Park - Grass Cutting		1,000.00	542.08	(457.92)	-45.8%	1,000.00	- 0.0%
04-5013-7319	BALL PARK - GARBAGE BIN/LIFTS		-	-	-	-	-	-
04-5013-7363	BALL PARK - MACHINE TIME - OWN		-	-	-	-	-	-
04-5013-7380	BALL PARK - MISCELLANEOUS		-	-	-	-	-	-
04-5013-7385	BALL PARK - DEPOSIT REFUNDS		-	-	-	-	-	-
		7300	1,500.00	1,131.69	(368.31)	-24.6%	1,500.00	- 0.0%
04-5013-7500	Ball Park - Transfer to Capital		-	-	-	-	-	-
		7500	-	-	-	-	-	-
04-5013-7600	Ball Park - transfer to Reserve		-	-	-	-	-	-
		7600	-	-	-	-	-	-
	Expenses		5,800.00	5,170.51	(629.49)	-10.9%	6,350.00	550.00 9.5%
04-5013	Net		2,900.00	2,170.51	(729.49)	-25.2%	3,450.00	550.00 19.0%
				-	-	-	-	-
04-5014-5501	Pavilion - Rentals		1,500.00	1,890.00	390.00	26.0%	1,500.00	- 0.0%
04-5014-5502	CAMPGROUND - SITE RENTALS		-	-	-	-	-	-
04-5014-5503	Campground/Pavillon - Misc Rentals		2,750.00	5,101.17	2,351.17	85.5%	2,750.00	- 0.0%
04-5014-5504	SECURITY DEPOSITS RE: RENTALS		-	-	-	-	-	-
		5500	4,250.00	6,991.17	2,741.17	64.5%	4,250.00	- 0.0%
04-5014-7101	Campground/Pavilion - Wages		5,500.00	6,140.82	640.82	11.7%	6,500.00	1,000.00 18.2%
04-5014-7150	Campground/Pavilion - Benefits		1,500.00	1,601.17	101.17	6.7%	1,600.00	100.00 6.7%
		7100	7,000.00	7,741.99	741.99	10.6%	8,100.00	1,100.00 15.7%
04-5014-7201	Camp/Pavillon - Contract Fees		-	-	-	-	-	-
		7200	-	-	-	-	-	-
04-5014-7307	Campground/Pavilion - Water&Wastewater		1,000.00	2,023.46	1,023.46	102.3%	1,300.00	300.00 30.0%
04-5014-7309	Campground/Pavilion - Propane Tanks		-	-	-	-	-	-
04-5014-7310	Campground/Pavilion - Maint&Supplies		2,500.00	2,107.20	(392.80)	-15.7%	2,500.00	- 0.0%
04-5014-7318	PARK/PAV/CAMPG - WEED CONTROL		-	-	-	-	-	-
04-5014-7365	CAMP/PAVILION - MACH RENTAL OTH		-	-	-	-	-	-
04-5014-7380	CAMP/PAVILION - MISCELLANEOUS		-	-	-	-	-	-
04-5014-7385	Campground/Pavilion - Rental Refunds		-	-	-	-	-	-
		7300	3,500.00	4,130.66	630.66	18.0%	3,800.00	300.00 8.6%
04-5014-7500	Capital Expense		-	-	-	-	-	-
		7500	-	-	-	-	-	-
	Expenses		10,500.00	11,872.65	1,372.65	13.1%	11,900.00	1,400.00 13.3%
04-5014	Net		6,250.00	4,881.48	(1,368.52)	-21.9%	7,650.00	1,400.00 22.4%
				-	-	-	-	-
04-5015-5505	Donation From Lawn Bowling Cmt		400.00	400.00	-	0.0%	400.00	- 0.0%
	Revenues		400.00	400.00	-	0.0%	400.00	- 0.0%
04-5015-7101	Lawn Bowling - Wages		175.00	39.42	(135.58)	-77.5%	175.00	- 0.0%
04-5015-7150	Lawn Bowling - Benefits		25.00	10.22	(14.78)	-59.1%	25.00	- 0.0%
		7100	200.00	49.64	(150.36)	-75.2%	200.00	- 0.0%
04-5015-7307	Lawn Bowling - Water & Wastewater		200.00	49.26	(150.74)	-75.4%	200.00	- 0.0%
04-5015-7310	Lawn Bowling - materials & supplies		-	92.43	92.43	-	-	-
		7300	200.00	141.69	(58.31)	-29.2%	200.00	- 0.0%
	Expenses		400.00	191.33	(208.67)	-52.2%	400.00	- 0.0%
04-5015	Net		-	(208.67)	(208.67)	-	-	-
				-	-	-	-	-
04-5016-7101	Recreation - Admin/Stat/Vac Pay		500.00	960.06	460.06	92.0%	500.00	- 0.0%
04-5016-7150	Recreation - Admin/Stat/Vac Pay Benefits		125.00	251.62	126.62	101.3%	125.00	- 0.0%
		7100	625.00	1,211.68	586.68	93.9%	625.00	- 0.0%
04-5016-7201	Recreation Admin - Contract Fees		-	-	-	-	-	-
		7200	-	-	-	-	-	-
04-5016-7311	Recreation - Advertising		-	-	-	-	-	-
04-5016-7351	Recreation - Memberships		-	-	-	-	-	-
04-5016-7353	Recreation - Audit Fees		650.00	650.00	-	0.0%	650.00	- 0.0%
04-5016-7361	Recreation - Insurance		3,150.00	3,150.00	-	0.0%	3,150.00	- 0.0%
04-5016-7367	Recreation - Conferences		-	-	-	-	-	-
04-5016-7368	Recreation - Mileage		-	-	-	-	-	-
04-5016-7380	Recreation - Miscellaneous		-	78.91	78.91	-	-	-
		7300	3,800.00	3,878.91	78.91	2.1%	3,800.00	- 0.0%
04-5016-7500	REC - TRSF TO CAPITAL FUND		-	722.98	722.98	-	-	-
		7500	-	722.98	722.98	-	-	-
04-5016-7700	Recreation - Trsf To Reserve		1,872.00	1,878.00	6.00	0.3%	1,872.00	- 0.0%
		7700	1,872.00	1,878.00	6.00	0.3%	1,872.00	- 0.0%
04-5016-7900	Recreation Dept - Depreciation Expense		-	-	-	-	-	-

Account	Description	2015		Variance		2016		
		Curr	Total Budget	Projected	\$	%	Annual Budget	\$
	7900	-	-	-	-	-	-	-
	Expenses	6,297.00	7,691.57	1,394.57	22.1%	6,297.00	-	0.0%
04-5016	Net	6,297.00	7,691.57	1,394.57	22.1%	6,297.00	-	0.0%
				-	-	-	-	-
04-5017-7101	Rec Playground - Wages	1,500.00	968.45	(531.55)	-35.4%	1,500.00	-	0.0%
04-5017-7150	Rec Playground - Benefits	400.00	267.97	(132.03)	-33.0%	400.00	-	0.0%
	7100	1,900.00	1,236.42	(663.58)	-34.9%	1,900.00	-	0.0%
04-5017-7201	Playground - Contract fees	-	-	-	-	-	-	-
	7200	-	-	-	-	-	-	-
04-5017-7310	Rec Playground - Material/Supplies	500.00	183.12	(316.88)	-63.4%	500.00	-	0.0%
	7300	500.00	183.12	(316.88)	-63.4%	500.00	-	0.0%
	Expenses	2,400.00	1,419.54	(980.46)	-40.9%	2,400.00	-	0.0%
04-5017	Net	2,400.00	1,419.54	(980.46)	-40.9%	2,400.00	-	0.0%
				-	-	-	-	-
04-5018-5501	Dales Mem Park - Rentals	500.00	210.00	(290.00)	-58.0%	500.00	-	0.0%
	Revenues	500.00	210.00	(290.00)	-58.0%	500.00	-	0.0%
04-5018-7101	Dales Mem Park - Wages	1,950.00	880.07	(1,069.93)	-54.9%	1,950.00	-	0.0%
04-5018-7150	Dales Mem Park - Benefits	300.00	206.44	(93.56)	-31.2%	300.00	-	0.0%
	7100	2,250.00	1,086.51	(1,163.49)	-51.7%	2,250.00	-	0.0%
04-5018-7201	Dales Mem. Park - Contract Fees	-	-	-	-	-	-	-
	7200	-	-	-	-	-	-	-
04-5018-7310	Dales Mem Park - Mat/Supplies	600.00	1,473.23	873.23	145.5%	600.00	-	0.0%
04-5018-7318	Dales Mem Park - Grass Cutting	-	122.61	122.61	-	-	-	-
	7300	600.00	1,595.84	995.84	166.0%	600.00	-	0.0%
	Expenses	2,850.00	2,682.35	(167.65)	-5.9%	2,850.00	-	0.0%
04-5018	Net	2,350.00	2,472.35	122.35	5.2%	2,350.00	-	0.0%
				-	-	-	-	-
04-5019-5501	Healthy Community - Revenue	-	-	-	-	-	-	-
04-5019-5502	Soccer Fields - Trans from Reserve Fd.	-	-	-	-	-	-	-
04-5019-5503	Soccer Fields - Revenue Grass Cutting	-	-	-	-	-	-	-
	5500	-	-	-	-	-	-	-
04-5019-7101	Healthy Community - Wages	-	-	-	-	-	-	-
04-5019-7150	Healthy Community - Beneftis	-	-	-	-	-	-	-
	7100	-	-	-	-	-	-	-
04-5019-7310	Healthy Community - Materials & Supplies	-	-	-	-	-	-	-
04-5019-7368	Healthy Community - Mileage	-	-	-	-	-	-	-
	7300	-	-	-	-	-	-	-
	Expenses	-	-	-	-	-	-	-
04-5019	Net	-	-	-	-	-	-	-
				-	-	-	-	-
04-5020-7101	Skateboard Park - Wages	500.00	48.00	(452.00)	-90.4%	500.00	-	0.0%
04-5020-7150	Skateboard Park - Benefits	100.00	7.60	(92.40)	-92.4%	100.00	-	0.0%
	7100	600.00	55.60	(544.40)	-90.7%	600.00	-	0.0%
04-5020-7201	Skatebaord Park - Contract Fees	-	-	-	-	-	-	-
	7200	-	-	-	-	-	-	-
04-5020-7310	Skateboard Park - Materials/Supplies	50.00	-	(50.00)	-100.0%	50.00	-	0.0%
	7300	50.00	-	(50.00)	-100.0%	50.00	-	0.0%
	Expenses	650.00	55.60	(594.40)	-91.4%	650.00	-	0.0%
04-5020	Net	650.00	55.60	(594.40)	-91.4%	650.00	-	0.0%
				-	-	-	-	-
04-5021-5501	Summer Experience - Grant	-	-	-	-	-	-	-
	Revenues	-	-	-	-	-	-	-
04-5021-7101	Summer Experience - Wages	-	-	-	-	-	-	-
04-5021-7150	Summer Experience - Benefits	-	-	-	-	-	-	-
	Expenses	-	-	-	-	-	-	-
04-5021	Net	-	-	-	-	-	-	-
				-	-	-	-	-
04-5022-5101	Trillium Grant - Revenue	-	-	-	-	-	-	-
	5100	-	-	-	-	-	-	-
04-5022-5501	Trillium - transfer from Reserve	-	2,047.10	2,047.10	-	-	-	-
	5500	-	2,047.10	2,047.10	-	-	-	-
	Revenues	-	2,047.10	2,047.10	-	-	-	-
04-5022-7101	Trillium Grant - Wages	-	-	-	-	-	-	-
04-5022-7150	Trillium Grant - benefits	-	-	-	-	-	-	-
	7100	-	-	-	-	-	-	-
04-5022-7310	Trillium Grant - materials and supplies	-	2,047.10	2,047.10	-	-	-	-
	7300	-	2,047.10	2,047.10	-	-	-	-
	Expenses	-	2,047.10	2,047.10	-	-	-	-
04-5022	Net	-	-	-	-	-	-	-
				-	-	-	-	-
04-9999-9999	Recreation - Change for Year	-	-	-	-	-	-	-
	Expenses	-	-	-	-	-	-	-
04-9999	Net	-	-	-	-	-	-	-
FUND 4		-	0.00	0.00	-	-	-	-

Account	Description	2015		Variance		2016		
		CurrTotalBudget	Projected	\$	%	Annual Budget	\$	%
Fund 6: Dundalk Arena								
06-4510-5401	Southgate - Operating Grant	65,005.00	93,556.59	28,551.59	43.9%	67,005.00	2,000.00	3.1%
06-4510-5403	Melancthon - Operating Grant	9,628.00	9,628.00	-	0.0%	9,628.00	-	0.0%
	5400	74,633.00	103,184.59	28,551.59	38.3%	76,633.00	2,000.00	2.7%
06-4510-5500	Transfer from Reserve Fund	-	-	-			-	
06-4510-5501	Transfer from Sale of Hydro monies	-	-	-			-	
	5500	-	-	-		-	-	
	Revenues	74,633.00	103,184.59	28,551.59	38.3%	76,633.00	2,000.00	2.7%
06-4510	Net	(74,633.00)	(103,184.59)	(28,551.59)	38.3%	(76,633.00)	(2,000.00)	2.7%
				-			-	
06-4511-5401	AUDITORIUM - BAR CUPS	-	-	-			-	
06-4511-5402	AUDITORIUM - ICE	-	-	-			-	
06-4511-5404	Auditorium - Rentals	4,200.00	3,068.10	(1,131.90)	-27.0%	4,200.00	-	0.0%
	Revenues	4,200.00	3,068.10	(1,131.90)	-27.0%	4,200.00	-	0.0%
06-4511	Net	(4,200.00)	(3,068.10)	1,131.90	-27.0%	(4,200.00)	-	0.0%
				-			-	
06-4512-5011	Minor Hockey - Ice Rental	62,750.00	55,052.50	(7,697.50)	-12.3%	62,750.00	-	0.0%
06-4512-5012	Figure Skating - Ice Rental	3,000.00	1,349.07	(1,650.93)	-55.0%	3,000.00	-	0.0%
06-4512-5015	Dundlak Semi Pro - Ice Rental	9,150.00	7,462.06	(1,687.94)	-18.4%	9,150.00	-	0.0%
06-4512-5016	Dundalk Old Timers- Ice Rental	-	-	-			-	
06-4512-5017	CURLING (CLUB) - ICE RENTAL	-	-	-			-	
06-4512-5020	Misc Ice Rentals	31,725.00	27,216.90	(4,508.10)	-14.2%	31,725.00	-	0.0%
06-4512-5021	Public Skating Receipts	2,300.00	1,200.00	(1,100.00)	-47.8%	2,300.00	-	0.0%
06-4512-5022	N/R Ice Rental - Minor Hockey	-	-	-			-	
	Revenues	108,925.00	92,280.53	(16,644.47)	-15.3%	108,925.00	-	0.0%
06-4512	Net	(108,925.00)	(92,280.53)	16,644.47	-15.3%	(108,925.00)	-	0.0%
				-			-	
06-4513-5030	Ice Surface Rentals	2,000.00	600.00	(1,400.00)	-70.0%	2,000.00	-	0.0%
06-4513-5031	Ball Hockey Rentals	1,800.00	-	(1,800.00)	-100.0%	1,800.00	-	0.0%
06-4513-5032	Lacrosse Rentals	3,000.00	619.47	(2,380.53)	-79.4%	3,000.00	-	0.0%
	Revenues	6,800.00	1,219.47	(5,580.53)	-82.1%	6,800.00	-	0.0%
06-4513	Net	(6,800.00)	(1,219.47)	5,580.53	-82.1%	(6,800.00)	-	0.0%
				-			-	
06-4514-5041	Pop Machine Receipts	2,500.00	1,703.54	(796.46)	-31.9%	2,500.00	-	0.0%
06-4514-5042	Booth Rental Revenue	1,500.00	994.96	(505.04)	-33.7%	1,500.00	-	0.0%
06-4514-5043	Arena - Sign Advertising	1,500.00	1,400.00	(100.00)	-6.7%	1,500.00	-	0.0%
06-4514-5048	Other Misc Revenue ie User Fee	1,000.00	1,000.00	-	0.0%	1,000.00	-	0.0%
06-4514-5050	ARENA FLOOR MANAGER REVENUE	-	-	-			-	
06-4514-5051	A/R BARTENDER WAGES	-	-	-			-	
06-4514-5053	ARENA - GLASS REPLACEMENT REVE	-	-	-			-	
	5000	6,500.00	5,098.50	(1,401.50)	-21.6%	6,500.00	-	0.0%
06-4514-5403	Arena - SOCAN revenue	-	-	-			-	
06-4514-5404	Arena - Misc Donations/Grants	-	-	-			-	
	5400	-	-	-		-	-	
06-4514-5500	Arena - Transfer from Reserve	-	-	-			-	
	5500	-	-	-		-	-	
	Revenues	6,500.00	5,098.50	(1,401.50)	-21.6%	6,500.00	-	0.0%
06-4514	Net	(6,500.00)	(5,098.50)	1,401.50	-21.6%	(6,500.00)	-	0.0%
				-			-	
06-4515-7101	Arena - Stat/Vacation Pay	7,000.00	12,938.18	5,938.18	84.8%	8,000.00	1,000.00	14.3%
06-4515-7150	Arena - Stat/Vac Pay - Benefits	1,500.00	4,120.31	2,620.31	174.7%	1,600.00	100.00	6.7%
	7100	8,500.00	17,058.49	8,558.49	100.7%	9,600.00	1,100.00	12.9%
06-4515-7302	Arena - Office Supplies	500.00	238.35	(261.65)	-52.3%	500.00	-	0.0%
06-4515-7306	Arena - Water & Sewer	10,500.00	10,095.89	(404.11)	-3.8%	10,500.00	-	0.0%
06-4515-7307	Arena - Hydro	51,500.00	46,115.52	(5,384.48)	-10.5%	51,500.00	-	0.0%
06-4515-7308	Arena - Furnace oil	-	-	-			-	
06-4515-7309	Arena - Natural Gas	8,000.00	8,569.97	569.97	7.1%	8,000.00	-	0.0%
06-4515-7310	Arena - General Maint/Repairs	3,625.00	4,190.61	565.61	15.6%	4,525.00	900.00	24.8%
06-4515-7311	Arena - Advertising	-	-	-			-	
06-4515-7316	Arena - Bookkeeping Fees	1,200.00	1,200.00	-	0.0%	1,200.00	-	0.0%
06-4515-7353	Arena - Audit Fees	800.00	800.00	-	0.0%	800.00	-	0.0%
06-4515-7361	Arena - Insurance	18,000.00	18,000.00	-	0.0%	18,000.00	-	0.0%
06-4515-7364	Arena - Postage	-	-	-			-	
06-4515-7366	Account Receivable Write offs	-	1,194.72	1,194.72			-	
06-4515-7369	Arena - Telephone & Internet charges	1,600.00	1,156.31	(443.69)	-27.7%	1,600.00	-	0.0%
06-4515-7370	Arena - Clothing Allowance	600.00	44.00	(556.00)	-92.7%	600.00	-	0.0%
	7300	96,325.00	91,605.37	(4,719.63)	-4.9%	97,225.00	900.00	0.9%
06-4515-7500	Arena - Trans to Capital	-	-	-			-	
	7500	-	-	-		-	-	
06-4515-7600	Arena - Trans to Reserve Fund	-	-	-			-	
	7600	-	-	-		-	-	
06-4515-7700	Arena Admin - Transfer to Reserve	4,128.00	4,122.00	(6.00)	-0.1%	4,128.00	-	0.0%
	7700	4,128.00	4,122.00	(6.00)	-0.1%	4,128.00	-	0.0%
06-4515-7900	Arena Dept - Depreciation Expense	-	-	-			-	
	7900	-	-	-		-	-	

Account	Description	2015		Variance		2016		
		CurrTotal	Budget	Projected	\$	%	Annual Budget	\$
	Expenses	108,953.00	112,785.86	3,832.86	3.5%	110,953.00	2,000.00	1.8%
06-4515	Net	108,953.00	112,785.86	3,832.86	3.5%	110,953.00	2,000.00	1.8%
				-			-	
06-4516-7101	Ice Plant/Surface - Wages	10,000.00	7,003.46	(2,996.54)	-30.0%	10,000.00	-	0.0%
06-4516-7150	Ice Plant/Surface - Benefits	2,500.00	1,720.97	(779.03)	-31.2%	2,500.00	-	0.0%
	7100	12,500.00	8,724.43	(3,775.57)	-30.2%	12,500.00	-	0.0%
06-4516-7310	Ice Plant/Surface - Materials	1,250.00	1,289.17	39.17	3.1%	1,250.00	-	0.0%
06-4516-7314	Ice Plant/Surface - Repairs	4,000.00	9,560.60	5,560.60	139.0%	4,000.00	-	0.0%
06-4516-7380	ICE PLANT/SURFACE - MISC	-	-	-			-	
	7300	5,250.00	10,849.77	5,599.77	106.7%	5,250.00	-	0.0%
	Expenses	17,750.00	19,574.20	1,824.20	10.3%	17,750.00	-	0.0%
06-4516	Net	17,750.00	19,574.20	1,824.20	10.3%	17,750.00	-	0.0%
				-			-	
06-4517-7101	Arena Admin - Wages	10,000.00	5,836.69	(4,163.31)	-41.6%	10,000.00	-	0.0%
06-4517-7150	Arena Admin - Benefits	2,500.00	1,280.68	(1,219.32)	-48.8%	2,500.00	-	0.0%
	7100	12,500.00	7,117.37	(5,382.63)	-43.1%	12,500.00	-	0.0%
06-4517-7310	Arena Admin - Materials	100.00	-	(100.00)	-100.0%	100.00	-	0.0%
06-4517-7368	Arena Admin - Mileage	-	-	-			-	
06-4517-7380	Arena Admin - Miscellaneous	-	-	-			-	
	7300	100.00	-	(100.00)	-100.0%	100.00	-	0.0%
	Expenses	12,600.00	7,117.37	(5,482.63)	-43.5%	12,600.00	-	0.0%
06-4517	Net	12,600.00	7,117.37	(5,482.63)	-43.5%	12,600.00	-	0.0%
				-			-	
06-4518-7101	CURLING - WAGES	-	-	-			-	
06-4518-7150	CURLING - BENEFITS	-	-	-			-	
	7100	-	-	-		-	-	
06-4518-7310	CURLING - MATERIALS	-	-	-			-	
06-4518-7380	CURLING - MISCELLANEOUS	-	-	-			-	
	7300	-	-	-		-	-	
06-4518		-	-	-		-	-	
				-			-	
06-4519-7101	Ice Machine - Wages	6,000.00	6,833.93	833.93	13.9%	6,000.00	-	0.0%
06-4519-7150	Ice Machine - Benefits	1,500.00	1,505.80	5.80	0.4%	1,500.00	-	0.0%
	7100	7,500.00	8,339.73	839.73	11.2%	7,500.00	-	0.0%
06-4519-7310	Ice Machine - Materials	2,000.00	2,266.00	266.00	13.3%	2,000.00	-	0.0%
06-4519-7314	Ice Machine - Repairs	500.00	739.06	239.06	47.8%	500.00	-	0.0%
06-4519-7380	Ice Machine - Miscellaneous	-	-	-			-	
	7300	2,500.00	3,005.06	505.06	20.2%	2,500.00	-	0.0%
	Expenses	10,000.00	11,344.79	1,344.79	13.4%	10,000.00	-	0.0%
06-4519	Net	10,000.00	11,344.79	1,344.79	13.4%	10,000.00	-	0.0%
				-			-	
06-4520-7101	Main Floor - Wages	25,000.00	31,295.72	6,295.72	25.2%	25,000.00	-	0.0%
06-4520-7150	Main Floor - Benefits	5,000.00	7,519.30	2,519.30	50.4%	5,000.00	-	0.0%
	71000	30,000.00	38,815.02	8,815.02	29.4%	30,000.00	-	0.0%
06-4520-7310	Main Floor - Materials	4,000.00	3,979.34	(20.66)	-0.5%	4,000.00	-	0.0%
06-4520-7380	MAIN FLOOR - MISCELLANEOUS	-	-	-			-	
	7300	4,000.00	3,979.34	(20.66)	-0.5%	4,000.00	-	0.0%
	Expenses	34,000.00	42,794.36	8,794.36	25.9%	34,000.00	-	0.0%
06-4520	Net	34,000.00	42,794.36	8,794.36	25.9%	34,000.00	-	0.0%
				-			-	
06-4521-7101	Parking Lot - Wages	2,350.00	2,143.76	(206.24)	-8.8%	2,350.00	-	0.0%
06-4521-7150	Parking Lot - Benefits	400.00	470.85	70.85	17.7%	400.00	-	0.0%
	7100	2,750.00	2,614.61	(135.39)	-4.9%	2,750.00	-	0.0%
06-4521-7310	Parking Lot - Materials	200.00	-	(200.00)	-100.0%	200.00	-	0.0%
06-4521-7315	Parking Lot - Snow Removal	-	8.57	8.57			-	
06-4521-7318	PARKING LOT - GARBAGE LIFTS	-	-	-			-	
06-4521-7380	PARKING LOT - MISCELLANEOUS	-	-	-			-	
	7300	200.00	8.57	(191.43)	-95.7%	200.00	-	0.0%
	Expenses	2,950.00	2,623.18	(326.82)	-11.1%	2,950.00	-	0.0%
06-4521	Net	2,950.00	2,623.18	(326.82)	-11.1%	2,950.00	-	0.0%
				-			-	
06-4522-7101	Ball Hockey - Wages	1,500.00	1,821.97	321.97	21.5%	1,500.00	-	0.0%
06-4522-7150	Ball Hockey - Benefits	300.00	457.43	157.43	52.5%	300.00	-	0.0%
	Expenses	1,800.00	2,279.40	479.40	26.6%	1,800.00	-	0.0%
06-4522	Net	1,800.00	2,279.40	479.40	26.6%	1,800.00	-	0.0%
				-			-	
06-4523-7046	Arena - Tariff 7 Skating Rinks	105.00	104.31	(0.69)	-0.7%	105.00	-	0.0%
06-4523-7047	Arena - Retail Sales Tax	-	-	-			-	
06-4523-7050	ARENA - ICE FOR RESALE	-	-	-			-	
06-4523-7051	Arena - Pop Machine Supplies	1,500.00	1,816.90	316.90	21.1%	1,500.00	-	0.0%
06-4523-7052	Wrist Bands	-	-	-			-	
06-4523-7053	CUPS - BAR	-	-	-			-	
06-4523-7058	Arena - Structural Inspection	-	-	-			-	
	7000	1,605.00	1,921.21	316.21	19.7%	1,605.00	-	0.0%
06-4523-7101	ARENA FLOOR MANAGER WAGES	-	-	-			-	

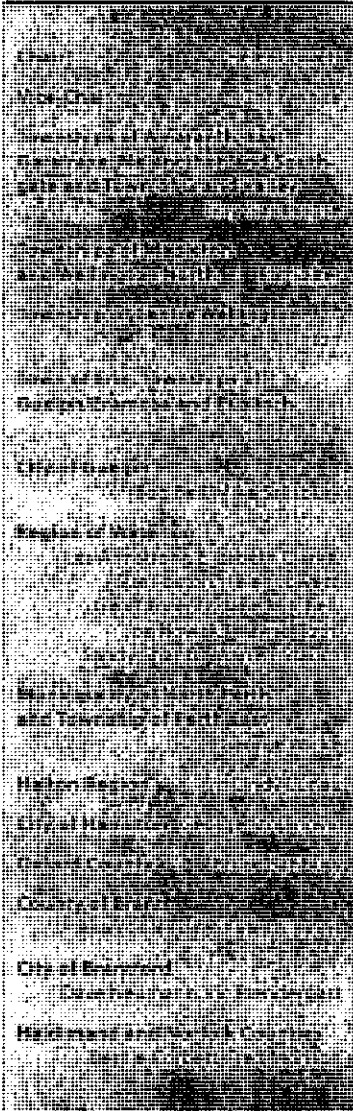
Account	Description	2015		Variance		2016		
		CurrTotalBudget	Projected	\$	%	Annual Budget	\$	%
06-4523-7150	ARENA FLOOR MANAGER BENEFITS	-	-	-		-	-	
	7100	-	-	-		-	-	
	Expenses	1,605.00	1,921.21	316.21	19.7%	1,605.00	-	0.0%
06-4523	Net	1,605.00	1,921.21	316.21	19.7%	1,605.00	-	0.0%
06-4524-7101	Auditorium - Wages	4,500.00	968.14	(3,531.86)	-78.5%	4,500.00	-	0.0%
06-4524-7150	Auditorium - Benefits	1,000.00	238.46	(761.54)	-76.2%	1,000.00	-	0.0%
	7100	5,500.00	1,206.60	(4,293.40)	-78.1%	5,500.00	-	0.0%
06-4524-7310	Auditorium - Materials	750.00	416.47	(333.53)	-44.5%	750.00	-	0.0%
06-4524-7380	AUDITORIUM - MISCELLANEOUS	-	-	-		-	-	
	7300	750.00	416.47	(333.53)	-44.5%	750.00	-	0.0%
	Expenses	6,250.00	1,623.07	(4,626.93)	-74.0%	6,250.00	-	0.0%
06-4524	Net	6,250.00	1,623.07	(4,626.93)	-74.0%	6,250.00	-	0.0%
06-4525-5401	Concession Booth - Food Sales Revenue	-	-	-		-	-	
06-4525-5402	Concession Booth - inventory	-	-	-		-	-	
	5400	-	-	-		-	-	
06-4525-7101	Concession Booth - Wages	-	-	-		-	-	
06-4525-7150	Concession Booth - Benefits	-	-	-		-	-	
	7100	-	-	-		-	-	
06-4525-7310	Concession Booth - Equipment & Maintenance	-	680.96	680.96		-	-	
06-4525-7312	Concession Booth - Food Supplies	-	-	-		-	-	
06-4525-7368	Concession Booth - mileage	-	-	-		-	-	
	7300	-	680.96	680.96		-	-	
	Expenses	-	680.96	680.96		-	-	
06-4525	Net	-	680.96	680.96		-	-	
06-4526-7101	ARENA - MISC WAGES	-	-	-		-	-	
06-4526-7150	ARENA - MISC WAGE BENEFITS	-	-	-		-	-	
	Expenses	-	-	-		-	-	
06-4526	Net	-	-	-		-	-	
06-4527-7101	BARTENDER'S WAGES	-	-	-		-	-	
06-4527-7150	BARTENDER'S BENEFITS	-	-	-		-	-	
	Expenses	-	-	-		-	-	
06-4527	Net	-	-	-		-	-	
06-4528-7101	Arena Event Supervision - Labour	2,750.00	1,680.05	(1,069.95)	-38.9%	2,750.00	-	0.0%
06-4528-7150	Arena Event Supervision - Benefits	500.00	426.74	(73.26)	-14.7%	500.00	-	0.0%
	Expenses	3,250.00	2,106.79	(1,143.21)	-35.2%	3,250.00	-	0.0%
06-4528	Net	3,250.00	2,106.79	(1,143.21)	-35.2%	3,250.00	-	0.0%
06-4529-7101	Lacrosse - Wages	1,600.00	-	(1,600.00)	-100.0%	1,600.00	-	0.0%
06-4529-7150	Lacrosse - Benefits	300.00	-	(300.00)	-100.0%	300.00	-	0.0%
	7100	1,900.00	-	(1,900.00)	-100.0%	1,900.00	-	0.0%
06-4529-7310	Lacrosse - Materials & Supplies	-	-	-		-	-	
	7300	-	-	-		-	-	
	Expenses	1,900.00	-	(1,900.00)	-100.0%	1,900.00	-	0.0%
06-4529	Net	1,900.00	-	(1,900.00)	-100.0%	1,900.00	-	0.0%
FUND 6		-	(0.00)	(0.00)		-	-	

# GRCA Current



April, 2016 • Volume 21 Number 4

## GRCA General Membership



## Grassland for bobolinks in the central Grand

A developer is contributing \$65,000 to improve grassland habitat at the Morton property beside Pinehurst Lake.

The Morton property was purchased by the GRCA in 2009 with a plan to transform the farmland into many habitat communities, including grasslands.

The developer has approval from the Ontario Ministry of Natural Resources and Forestry to develop 8.5 hectares (21 acres) of land that contains habitat for bobolinks. This songbird is listed as threatened in the Ontario Endangered Species Act, and loss of breeding habitat is considered a significant factor in the population decline. Provincial regulations may permit a company to undertake a project only if an equivalent amount of habitat can be created within the same region.

The GRCA submitted a compensation proposal to host a grassland enhancement project at a higher ratio than the habitat that was being lost. An agreement is being signed by the developer and the GRCA to improve 13.3 hectares (33 acres) of habitat that will support bobolink and other grassland species.

The developer is paying the full cost of the project for five years. This will include control of invasive species, prescribed burns and seeding native grasses. Annual vegetation and bird surveys will be undertaken so that staff can document and ensure the ongoing success of the grassland habitat. Work is expected to get underway this summer.

some sites receiving over twice the normal precipitation.

The highest precipitation was recorded at the Environment Canada station at the Brantford Airport, with close to two and a half times the normal March precipitation.

The average temperature in March was well above the long-term average. At Shand Dam the average temperature was 0.5 degrees, which is about 3.1 degrees above the long-term average. March is the sixth month in a row with above average temperature.

A total of eight flood messages were issued in March, with some minor flooding reported. The reservoirs were used to mitigate downstream flows and reduce flooding. They will continue to be operated carefully over the remainder of the filling season.

The level of Lake Erie is well above the long-term average and continued to rise in March.

## Queen's Park Day

The GRCA joined a day for MPPs at Queen's Park in March that was held by Conservation Ontario.

Senior staff from all 36 conservation authorities were invited to attend to showcase the wide array

## GRCA 50 years ago April 6, 1966

An Act of the Ontario Legislature was proclaimed law on April 6, 1966, resulting in the amalgamation of the Grand River Conservation Commission (formed in 1934) and the Grand Valley Conservation Authority (formed in 1948). The law brought the two organizations together to form the GRCA that we know today.

At that time, Guelph Lake, Brant Park, Shade's Mills and the Elora Quarry parks were not yet formed, while Laurel Creek was planned for 1967.

Elm trees were being removed during the winters due to Dutch elm disease.

## March was warm and wet

Precipitation in March was above normal throughout the watershed

Although March started out fairly dry, significant rain, snow and freezing rain fell during the second half of the month. By the end of March, the watershed had recorded more than one and a half times the normal precipitation, with

of conservation authority program benefits and to advocate for the MPPs' support for continued provincial funding.

There were displays about topics important to conservation authorities, such as the Great Lakes, source protection, climate change, flooding, information management, green infrastructure, and conservation areas.

Key people were in attendance, including the Minister of Natural Resources and Forestry, the Minister of the Environment and Climate Change, and MPP Eleanor McMahon, who is leading the review of the Conservation Authorities Act.

The Grand River Conservation Authority has held two similar Queen's Park days in the past, and this is the first one hosted by Conservation Ontario.

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## Volunteer program

The volunteer program has really taken flight at the Grand River Conservation Authority thanks to four years of funding provided by the Ontario Trillium Foundation.

The GRCA now has a full-time volunteer coordinator, who is working with community partners and volunteers, as well as developing safe practices.

During National Volunteer Week — April 10 to 16 — GRCA staff are preparing for the busy tree planting season, which involves events in communities across the watershed. The first planting event gets underway April 17 at the New Forest in the City in Brantford and the last will be May 14 at Silvercreek Park in Guelph. For a listing of all these events, visit [www.grandriver.ca/events](http://www.grandriver.ca/events).

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## Tree planting events

The public is being invited to dig in for the environment at tree planting events across the watershed.

These take starting April 17 and continue to May 14 in a variety of communities, often with partner organizations.

The events provide an opportunity for residents from across the watershed to plant trees to benefit the natural environment and the watershed. The majority of plantings take place on GRCA or municipal property.

To date, the GRCA has planted 30 million trees. In 2015, GRCA staff partnered with community organizations including

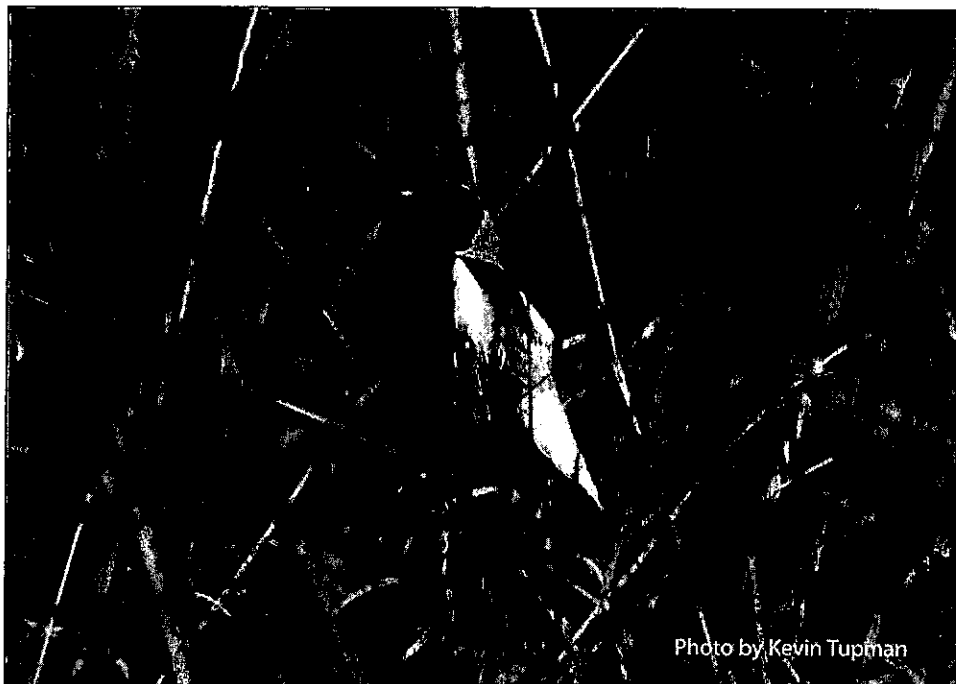


Photo by Kevin Tupman

Bobolinks are threatened in Ontario. This summer the GRCA will begin work to improve breeding habitat for this songbird on the Morton property, in the Spottwood Lakes complex near Pinehurst Lake. A similar project is underway at Conestogo Lake.

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companies to plant 20,000 trees at 28 events.

The full list with details about the 2016 community planting events is available online at [www.grandriver.ca/events](http://www.grandriver.ca/events).

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## Parks open April 30

Grand River Parks open April 30 and are gearing up for a busy summer season.

The Grand River Parks membership program is very popular. It is now easier to buy year-round passes online and at any park gate when a staff member is on duty. Passes are valid for one year and provide entry into all parks, as well as a coupon booklet with perks for activities that are free or at a reduced rate.

When it opens, Brant Park will have an automatic access gate. An automatic gate also allows year-round access to Shade's Mills Park.

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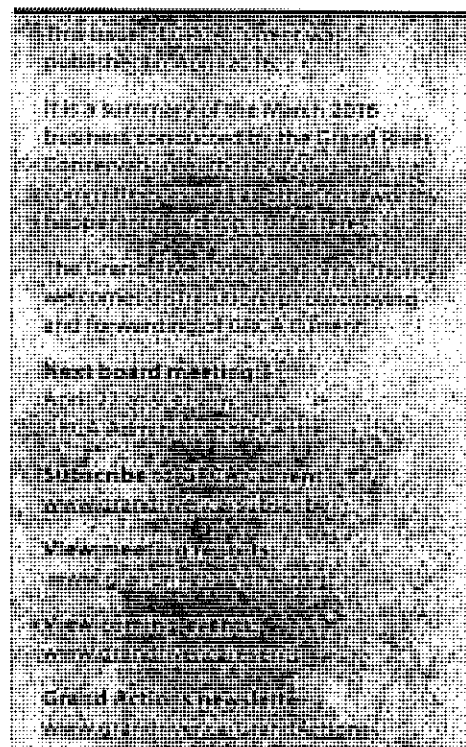
## Nominations due May 1

The annual call for nominations for watershed award recipients is underway with a nomination deadline of May 1.

Anyone can nominate someone who they think is deserving of an award — an individual, family, group or business — by

completing a simple one-page form. There are two types of awards — Honour Roll Awards for a sustained record and Watershed Awards for outstanding examples of environmental work. The winners will be honoured at a special event in October.

The nomination form and more information on the awards can be found at [www.grandriver.ca/awards](http://www.grandriver.ca/awards).





## COUNCIL RESOLUTION

# 11

Res: 2016- 07-11

Wednesday April 13<sup>th</sup>, 2016

Moved by:

Bob.

Seconded by:

Mike Hentz

WHEREAS Invenergy was awarded a contract for the Strong Breeze Wind Project despite the fact that the Council of the Municipality of Dutton Dunwich surveyed the community as to whether its citizens were in favour or opposed to having an IWT project, and 84% of respondents stated they were not in favour;

AND WHEREAS Invenergy was awarded a contract for the Strong Breeze Wind Project despite the lack of municipal support;

AND WHEREAS Invenergy was awarded a contract for the Strong Breeze Wind Project with support from six Ontario First Nations communities, none of which are local First Nation Bands, and some of which are 1,000 km away from Dutton Dunwich.

THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Dutton Dunwich requests:

1. That the "Municipal Support Resolution" becomes a mandatory requirement in the IESO process;
2. That any points for Aboriginal participation in a given power project be limited to the First Nation who has a comprehensive claim on the land where the project will be built;
3. That any announcement of the successful bidders includes an explanation of the points awarded to each bid.
4. AND THAT this resolution be forwarded to the Chair of the Board & President of IESO, the Minister of Energy, Elgin-Middlesex-London MPP Jeff Yurek, AMO and all municipalities within the Province. *AND INVENERGY.*

\* REQUESTED

Recorded Vote	Yeas	Nays
I. Fleck	<u>✓</u>	
D. McKillop	<u>✓</u>	
M. Hentz	<u>✓</u>	
B. Purcell	<u>✓</u>	
C. McWilliam - Mayor	<u>✓</u>	

Carried:

Cam Hentz  
Mayor

Defeated:

\_\_\_\_\_  
Mayor

**From:** Minister of Labour (MOL) <MinisterofLabour@ontario.ca>  
**Sent:** Tuesday, April 19, 2016 12:58 PM  
**To:** Minister of Labour (MOL)  
**Subject:** Letter from the Minister of Labour / Lettre du ministre du Travail

**Message from the Minister of Labour**

I am proud to write today to inform your municipality that Bill 163, the *Supporting Ontario's First Responders Act, 2016*, has passed third reading and received Royal Assent on April 6, 2016. Municipalities across Ontario play a vital role in the delivery of emergency services. Consequently, it is important that municipalities are aware of this critical legislation to support Ontario's first responders.

Over the last decade there has been an increased awareness of the effects of post-traumatic stress disorder (PTSD). We know PTSD can be serious and debilitating, and that first responders are at least twice as likely as the general population to suffer from PTSD.

The Premier asked me to bring forward a plan that addressed prevention of and resiliency to PTSD, and she also asked that we create legislation that makes PTSD a workplace presumption for first responders. First responders put their lives at risk each and every day to keep all of us safe, and it's important we provide our first responders the same unconditional support they provide to us when we need them.

That's why I committed Ontario to becoming a leader in dealing with first-responder PTSD, and we know the solution lies with a comprehensive approach that includes both preventative and legislative measures. The *Supporting Ontario's First Responders Act, 2016* is a key component of that comprehensive strategy. It will provide a presumption that PTSD diagnosed in first responders is work-related, allowing for faster access to WSIB benefits, resources and the timely treatment needed to heal and return to work safely.

The specific groups covered under the PTSD presumption include:

- Police, including First Nations constables, and chiefs of police
- Firefighters (including part-time and volunteer firefighters), including those who are employed or who volunteer to provide fire protection services on a reserve, fire investigators, and fire chiefs
- Paramedics and emergency medical attendants, and ambulance service managers
- Workers involved in dispatching emergency services, including workers who play a role in the chain of communications which lead up to the dispatch for ambulance services, firefighters and police
- Correctional officers/youth services workers (including managers) and workers who provide direct health care services in adult institutional corrections and secure youth justice facilities
- Members of emergency response teams dispatched by a communications officer.

The *Supporting Ontario's First Responders Act, 2016* also amends the *Ministry of Labour Act* to allow the Minister of Labour to collect information about an employer's plans to prevent PTSD and authorizes the Minister to publish those plans. Collecting this information is intended to encourage the development of prevention plans and assess progress in the prevention of PTSD in these workplaces. It will also serve to highlight gaps and inform future prevention initiatives.

I will formally direct certain employers to provide me with information on their workplace post-traumatic stress disorder prevention plans by April 23, 2017. This direction will be published in the *Ontario Gazette*, Volume 149, Issue 17, which will be available at [www.ontario.ca/search/ontario-gazette](http://www.ontario.ca/search/ontario-gazette). Additional information can also be found on the Ministry of Labour website at [www.labour.gov.on.ca/english/hs/ptsd.php](http://www.labour.gov.on.ca/english/hs/ptsd.php).

As your municipality is an employer or is responsible for employers of workers covered under the PTSD presumption, I am advising you of this direction and look forward to receiving information in a timely manner. You are able to determine an approach that reflects your local context, taking into consideration the ways that first responder services are delivered and supported locally. I would request that you forward this correspondence to any administrations that fall within your purview, so they are aware of the direction to submit information and are engaged in the process as appropriate.

Information about prevention plans should be submitted in electronic Word format to [ptsdprevention@ontario.ca](mailto:ptsdprevention@ontario.ca). When submission by this method is not possible, information can be mailed to the Ontario Ministry of Labour, Att: PTSD Prevention Plan, 400 University Avenue, 14th Floor, Toronto, ON, M7A 1T7. Resources to assist in the development of a prevention plan are available online as part of a free online toolkit (see the link below). Should you have any questions, please contact ministry staff at 416-325-4575.

These legislative amendments build on our previously announced PTSD prevention strategy, which includes:

- The creation of a radio and digital campaign aimed at increasing awareness about PTSD among first responders, their families and communities and eliminating the stigma that too often prevents those in need from seeking help
- An annual leadership summit to be hosted by the Minister of Labour to highlight best practices, recognize leaders, and monitor progress in preventing and addressing PTSD
- A free online toolkit at [www.firstrespondersfirst.ca](http://www.firstrespondersfirst.ca) with resources on PTSD tailored to meet the needs of employers and each of the first responder sectors
- Grants for research that supports the prevention of PTSD.

We started on the prevention initiatives in March 2016 with the launch of the public radio and digital awareness campaign, as well as the free online toolkit.

Through the alignment of research, prevention and treatment efforts, Ontario will create a solid and coordinated set of resources to provide the support needed by the brave men and women who put their lives on the line in our time of greatest need. This is the beginning of a new way forward in preventing PTSD and providing support for our first responder community in Ontario. With your help, our government has put in place a strategy that will help protect our dedicated first responders who put themselves in harm's way to ensure our safety.

These changes will positively impact many lives across the province, and will provide our 73,000 first responders and their families some peace of mind.

Please accept my thanks for your support.

Sincerely,

[Original signed by]

Kevin Flynn  
Minister of Labour

## Dufferin County Public Works

**NOTICE**

As part of the County's 2016 Capital budget, the following road and bridge work is scheduled for completion this year:

Rd	Description	km	From/To
11	Resurfacing and Widening	3.1	15 Sideroad to 20 Sideroad, Amaranth
19	Resurfacing	3.1	5 Sideroad to Dufferin Rd. 17, Mulmur
15	Resurfacing	4.8	Dufferin Rd. 25 to Monticello, East Luther/Grand Valley
24	Resurfacing	7.1	Dufferin Rd. 3 to Dufferin Rd. 109, East Garafraxa

Location	Structure	Action
Dufferin 24	Culvert 650 m south of 10 Sideroad, East Garafraxa	Replace
Dufferin 124	Culvert 1.1 km north of 5 Sideroad, Melancthon	Repairs
Dufferin 124	Boyne River Bridge, 2.3 km north of Hwy 89, Melancthon	Repairs
Dufferin 9	Culvert 500 m east of Hwy 10, Melancthon	Repairs

Signs will be installed on the affected roads to notify the motoring public of these projects as well as delays or detours that may be anticipated.

Please check our website for more detailed information and updates.



**Contact Dufferin County Public Works for more information.**

dufferincounty.ca  
publicworks@dufferincounty.ca  
519.941.2816 ext. 2600



@DufferinRoads

Get road  
notifications directly  
to your email inbox!  
<http://eepurl.com/14rCf>



Info5

MAY 05 2016



## **MEDIA RELEASE**

FOR IMMEDIATE RELEASE

### **New road signs help protect municipal drinking water sources**

UTOPIA, Ontario (April 26, 2016) – Hundreds of new road signs to help municipal drinking water sources are being installed across Simcoe and Muskoka this spring. Many more of these drinking water protection zone signs will be installed across Ontario in 2016.

The signs mark locations where well-used roads cross into zones where municipal drinking water sources are the most vulnerable to contamination.

"The signs alert the public and emergency responders to the sections of road where accidental spills could travel quickly to our public drinking water sources and contaminate them," said Deputy Mayor Lynn Dollin of Innsfil, who chairs the local source protection committee.

Municipalities in the Counties of Simcoe and Dufferin and the District of Muskoka will install 380 signs over the next month. This is in addition to signs already present in other communities, including Barrie and the Township of Springwater. The signs are consistent with those being used across the province.

Installing the new road signs is one of many actions being undertaken to meet the objectives of the South Georgian Bay Lake Simcoe Source Protection Plan. The plan, developed under Ontario's Clean Water Act, 2006, directs local efforts to protect and keep the sources of municipal water clean and plentiful.

Municipalities have been working with the Nottawasaga Valley Conservation Authority, Lake Simcoe Region Conservation Authority and Severn Sound Environmental Association to implement policies in the plan since it came into effect in July 2015.



"The source protection plan focuses on prevention – making sure that contaminants don't get into our municipal drinking water supplies, and protecting the most vulnerable areas," said Ms. Dollin.

The location of drinking water protection zones is based on scientific research. The policies to protect these zones, set out in the Source Protection Plan, were developed in consultation with local communities to address known drinking water threats.

The initiative to protect sources of municipal drinking water is directed and funded by the Ontario Ministry of the Environment and Climate Change under the Clean Water Act. More information about our local source protection plan is available at [ourwatershed.ca](http://ourwatershed.ca), or by contacting your local municipality.

- 30 -

### **Background:**

*South Georgian Bay/Lake Simcoe Communities with new Drinking Water Protection Zone Signs in spring 2016:*

- Adjala-Tosorontio
- Clearview
- Collingwood
- Essa
- Georgian Bay
- Innisfil
- Midland
- Mulmur
- New Tecumseth
- Oro-Medonte
- Penetanguishene
- Severn
- Shelburne
- Tay
- Tiny
- Wasaga Beach
- County of Simcoe
- and District of Muskoka

Several other communities, including Barrie and Springwater, have previously installed Drinking Water Protection Zone Signs.

*Map, South Georgian Bay Lake Simcoe Source Protection Region:*



*Municipal Contacts:* Please contact Heather Kepran at NVCA (contact information below) if you would like contact information for a specific municipality.

### **About NVCA:**

The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

### **Media Contact:**

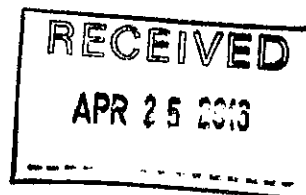
Heather Kepran, Communications Coordinator 705-424-1479 ext.254, [hkepran@nvca.on.ca](mailto:hkepran@nvca.on.ca)



April 19, 2016

**Via: Mail**

Anna Fenech & John Simeon  
66 Mill Street  
Orangeville ON L9W 2M7



Dear Anna & John:

**Re: Martin Drainage Works**  
**File No.: D-ME-152**  
**Project No.: 300031888.0000**

Your letter of March 8, 2016, was reviewed with Council last week in conjunction with the Court of Revision held to discuss any assessment appeals.

In response to your concerns regarding the environmental impact of the proposed Martin Drainage Works, Burnside will sample the water in the drain on your property for a wide range of parameters to document pre-construction conditions. The following suites of parameters will be tested:

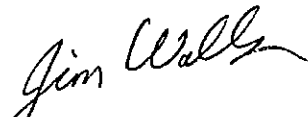
- Water Quality Analysis (WQA) package
- Volatile Organic Compounds (VOC)
- Carbamate Pesticides
- Organochlorine Pesticides
- Organophosphorus Pesticides
- Phenoxy Acid Herbicides


The results will be compared to the Ministry of Environment and Climate Change (MOECC) guidelines for surface water. Any issues of concern will be noted. The results will be considered base line conditions against which future sample results can be compared to identify any changes.

Should you have any questions or if we can be of any further assistance in the meantime, please call.

Yours truly,

**R.J. Burnside & Associates Limited**

  
Jim Walls, P.Geo., QP  
Senior Geoscientist  
JW:TMP:tw

  
T.M. Pridham, P.Eng.  
Drainage Engineer

cc: Denise Holmes, CAO/Clerk, Township of Melancthon (enc.) (Via: Mail)

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Info 7.

MAY 05 2016



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]

April 18, 2016

**Via: Mail**

Denise Holmes, A.M.C.T.  
CAO/Clerk  
Township of Melancthon  
157101 Highway 10  
Melancthon, ON L9V 2E6

Dear Denise:

**Re: Drainage Superintendent Services**  
**File No.: D-ME-SUP**  
**Project No.: MSO019743.2016**

As we are into the second quarter of the business year, we would appreciate updating our account for Professional Services. The enclosed invoice covers the time period from January 1, 2016 through March 31, 2016.

The work undertaken during this period includes the following:

**January 2016**

- Received, revised and updated ownerships for plan showing Henderson Drain beaver dam removal work. Correct drain plan with current ownerships.
- Received current ownerships from staff for additional downstream properties on the McCue Drain 1994.
- Completed Application for Grant on Costs of Employing a Drainage Superintendent for the 2015 calendar year for submission to the Ministry of Agriculture and Food.
- Assist Township staff with preparation of updated McCue Drain 1994 assessment schedule showing all current property splits and severances.
- Assist Township staff with preparation of levying assessment schedule and By-Law for completed Molter Drain clean-out work.
- Received final invoice for Henderson Drain clean-out work as privately performed by Brubacher's contractor. Review and verify invoice and preparation of letter authorizing invoice for payment. Deliver all to Clerk.
- Review email to B. Kidd from the Ministry of Transportation (MTO) regarding the connection of underdrainage to the Shier Drainage Works. Prepared and forwarded letter to the MTO outlining the owner's right to connect. Review of email from MTO regarding additional requirements. Further discussions with Sid Vader Veen, Drainage Coordinator regarding need for a "building and land use permit". Review of email from Drainage Coordinator to MTO regarding same.

Info 8.

MAY 05 2016

## **February 2016**

- Attend site meeting with I. Martin owner of Lots 243 and 244, Concession 4 SW regarding drainage concerns and possible petition under the provisions of the Drainage Act. Discussions with Grand River Conservation Authority (GRCA) regarding any wetland concerns with the proposed drainage improvements. Received confirmation that GRCA has no concerns. Forwarded correspondence to owner.
- Assist Township staff with preparation of levying assessment schedule and By-Law for completed Henderson Drain 1982 clean-out work and also for Henderson Drain 1975 beaver dam removals including updated ownership plan. General discussion with staff regarding the completed maintenance work.
- Completed Grant Allocation Request Form – Fiscal Year 2016/17 for submission to the Ministry of Agriculture and Food.
- Obtain current ownership for plans for McNabb Drain and for Keating Drain regarding drain maintenance of beaver dam removals. Update plans accordingly. Also assist Township staff with preparation of levying assessment schedule and By-Law for above repair work.
- Request from Tiling Contractor regarding drainage issues at Mather Drain. Attend on-site meeting with Contractor and owner regarding surface flows and systematic tile installation. General discussion regarding re-directing surface flows in shallow open drain or petition under the Act for drain improvement.
- Received revised ownership for updated plan for Bradley Drain beaver dam removal costs. Update plan accordingly. Assist Township staff with preparation of levying assessment schedule and By-Law for beaver dam removal costs.

## **March 2016**

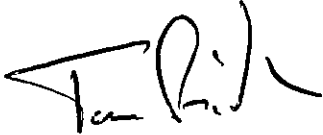
- Assist Township staff with the preparation of levying assessment schedule and By-Law for the completed McCue Drain (1989) clean-out work.
- Assist Township staff with the preparation of levying assessment schedule and By-Law for the completed Stinson Drain clean-out work.
- Received Council's resolutions to investigate the James Foley Drain and the Coutts Drain for maintenance and repair.
- Complete Maintenance Grant application for completed maintenance work done in 2015.
- Telephone discussion with R. Pezzo owner of Pt. Lot 279 and 280, Concession 1 SW regarding a flooding problem and future site meeting to examine the area.
- Telephone discussion with J. Martin owner of Lot 32, Concession 7 NE regarding flooding problem and a possible branch to the Bradley Drain.

As you are aware, the cost of employing a Drainage Superintendent is eligible for a 50% grant. The Ministry has requested that the grant application be submitted yearly. As such, the application will be completed for you at year's end.

Should you or Wendy have any questions or if we can be of any further assistance in the meantime, please call.

Yours truly,

**R.J. Burnside & Associates Limited**  
Drainage Superintendent

A handwritten signature in black ink, appearing to read 'T.M. Pridham', with a stylized flourish at the end.

T.M. Pridham, P.Eng.  
Drainage Engineer  
TMP:tw

Enclosure(s)      Invoice No. MSO019743.2016-1

cc:      Wendy Atkinson, Treasurer/Deputy Clerk, Township of Melancthon (enc.) (Via: Mail)

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R.J. Burnside & Associates Limited  
15 Townline  
Orangeville, ON L9W 3R4  
Phone: (519) 941-5331 Fax: (519) 941-7721  
www.rjburnside.com

Township of Melancthon  
157101 Highway 10  
Melancthon, ON L9V 2E6

April 14, 2016  
Invoice No: MSO019743.2016 - 1

Project MSO019743.2016 RJB File: D-ME-SUP - 2016  
Professional Services through March 31, 2016

	Hours	Amount	
Senior Engineer I			
Pridham, Thomas	31.50		
Engineer I			
Nyenhuus, Jeremy	38.00		
Tech IV			
Uderstadt, Gerd	70.00		
Project Support II			
Wheeldon, Tammy	1.00		
Totals	140.50		
<b>Total Labour</b>			<b>17,723.50</b>
Travel - Mileage		71.11	
Misc Reimbursable Expense		474.18	
<b>Total Reimbursables</b>		<b>545.29</b>	<b>545.29</b>
HST #885871228	13.00 % of 18,268.79	2,374.94	
<b>Total Tax</b>		<b>2,374.94</b>	<b>2,374.94</b>
	<b>Total Amount Due</b>		<b>\$20,643.73</b>

**Billings to Date**

	Current	Prior	Total
Labor	17,723.50	0.00	17,723.50
Expense	545.29	0.00	545.29
Tax	2,374.94	0.00	2,374.94
<b>Totals</b>	<b>20,643.73</b>	<b>0.00</b>	<b>20,643.73</b>

Please reference your client number [61] when making payments via direct deposit or electronic transfer.  
Project Manager Thomas Pridham

## Denise Holmes

---

**From:** Ryan Archer <rarcher@nrsi.on.ca>  
**Sent:** Friday, April 22, 2016 1:35 PM  
**To:** dholmes@melancthontownship.ca; Dave Featherstone  
**Cc:** GHoran@Strada-Aggregates.com  
**Subject:** Strada Shelburne South Pit 2015 Anuran Monitoring Report  
**Attachments:** Untitled attachment 00068.htm; NRSI\_764F\_Melancthon Pit 2015 Amphibian Monitoring Report\_2016\_04\_22.pdf

Hello Denise and Dave,

Please see attached the 2015 anuran monitoring report for Strada's Shelburne South Pit (previously referred to in our reporting as the Melancthon Pit). In accordance with the monitoring program requirements that have been implemented for the site, this report summarizes the result of breeding amphibian surveys completed within on-site wetlands in association with hydrological data collected by Whitewater Hydrogeology. 2015 data represented the second year of operational-stage monitoring at the pit and was compared to baseline pre-construction data collected by NRSI previously on the property.

Please contact me with any questions or comments.

Regards,

--

---

Total Control Panel

[Login](#)

To: [dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca)    [Remove](#) this sender from my allow list  
From: [rarcher@nrsi.on.ca](mailto:rarcher@nrsi.on.ca)

*You received this message because the sender is on your allow list.*



# NATURAL RESOURCE SOLUTIONS INC.

Aquatic, Terrestrial and Wetland Biologists

April 22, 2016

764F

Denise Holmes, CAO, Clerk  
Township of Melancthon  
157101 Highway 10  
Melancthon, Ontario  
L9V 2E6

Dear Ms. Holmes,

**Re: Summary of 2016 Biological Survey Results  
Shelburne South Pit**

Natural Resource Solutions Inc. (NRSI) was retained in 2016 by Strada Aggregates to continue an annual anuran (frog and toad) monitoring program for the Shelburne South Pit (formerly known as the Melancthon Pit), located on 4<sup>th</sup> Line in the Township of Melancthon, Dufferin County (Map 1). The annual monitoring program was recommended in the Level 1 and 2 Natural Environment Assessment (NEA) reports for the subject property as completed by NRSI and recommended by Michalski Nielson in their review of the NEA Level 2 report.

The monitoring program was designed to include the following:

1. Annual monitoring of the on-site wetlands to understand the presence and abundance of breeding amphibians (NRSI), and,
2. Annual surface and groundwater monitoring to assess water level fluctuations in the small on-site wetland pockets (Whitewater Hydrogeology).

Operations at the pit commenced in 2014, including construction of facility structures (e.g., truck laneways, scale house installation) and initiation of aggregate extraction. 2015 therefore represented the second year of facility operation on the property. Sediment and erosion control fencing was maintained as shown on the original Operational Plan prepared by MHBC (2010). Existing on-site wetland features have been maintained in accordance with the Operational Plan. However, the northern tip of the Reed Canary Grass swale wetland, north of amphibian call station ANR-002 and containing station ANR-003 (Map 2) was observed to have been largely removed through earthworks and the creation of a truck access route around the north end of the swale feature. The affected area at the north end of the swale is located outside of sediment and erosion control fencing that was installed in 2014. Sediment and erosion control fencing was installed according to the Operational Plan (MHBC 2010).

This report summarizes the results of anuran surveys completed in 2015 and compares them to baseline (pre-construction) data collected by NRSI during 2009 (as part of the NEA Level 2 study) and 2013 (representing Years 1 and 2 of the annual monitoring program). Data collected in 2015 was also combined with 2014 data to provide "operational" phase results for comparison against baseline conditions.

The overall objective of this study is to monitor temporal breeding anuran species presence and relative abundance (i.e., calling codes; see Methods below) within and between the pre-construction and operational phases of the Shelburne South Pit facility. Anuran survey results are also compared against annual surface water monitoring, collected by Whitewater Hydrogeology Ltd, to assess water level fluctuations in the ponds and wetlands and potential relationships with anuran breeding habitat conditions. If significant changes in biological and hydrological conditions are observed, it may suggest negative impacts caused by pit construction and operations, and may trigger the need for additional recommendations to adequately address and mitigate those impacts.

## Methods

### *Anuran Call Surveys*

Anuran call surveys were completed during three night-time survey visits; on April 18, May 26, and July 14, 2015, following the Marsh Monitoring Program survey protocol (Bird Studies Canada 2009). All stations that were surveyed in 2014 were again surveyed in 2015. However, Station ANR-003 was not surveyed during visit #1. As described above, wetland vegetation within the north half of the swale feature had been largely removed and NRSI was not able to survey for that reason. During site visit #2, the north area of the swale was observed to contain calling amphibians, while by visit #3, the swale area at ANR-003 was observed to be holding standing water. ANR-003 was therefore surveyed during visits #2 and #3. See Map 2 for stations surveyed in 2015.

Using standardized survey forms, NRSI biologists identified by sound all species that were calling within 50 m, 50-100 m, or greater than 100 m from the station during a 3-minute passive listening period. For each documented species, a three-level calling code system was used as a qualitative measure of relative abundance. Calling code 1 was used when abundances were low enough that number of calling individuals could be estimated and calls did not overlap; calling code 2 was used when the calls overlapped somewhat but the number of individuals could still be estimated; calling code 3 was used when the group was calling as a full chorus and it was not possible to estimate number of individuals. Each species recorded on the survey form was written with a corresponding calling code; for calling codes 1 or 2, the estimated number of individuals was also written. Wherever possible, water temperature and pH were recorded onto the survey form in addition to other ambient condition data (e.g., air temperature, wind, precipitation). Surveys occurred between a half-hour after sunset and midnight, and the survey time was recorded on the forms during each visit. Surveys were completed during appropriate weather and temperature conditions as outlined in the survey protocol (Bird Studies Canada 2009).

### *Hydrological, Hydrogeological and Water Quality Monitoring*

2015 was the second year in which surface water level data was collected by Whitewater Hydrogeology at two stations as part of the compliance monitoring program required as a condition of the pit Site Plan. The water level monitoring points correspond to anuran survey stations ANR-001 (i.e., the "North Pond") and ANR-005 (the "South Pond") as shown on Map 2. Water level monitoring of the North and South Ponds was completed during June-December 2015 using water level loggers. See the *2015 Groundwater Compliance Monitoring Report, Shelburne South Pit* (Whitewater Hydrogeology 2016) for further details about water level survey methodology.

Groundwater level monitoring was also completed by Whitewater Hydrogeology on the subject property in 2015, as reported in the 2015 *Groundwater Compliance Monitoring Report*. Groundwater level data was collected at two stations that corresponded to areas at or near amphibian monitoring stations. Specifically, these monitoring wells were placed adjacent to the North Pond (ANR-001) and between anuran stations ANR 006 and 007a (see Whitewater Hydrogeology 2016). Groundwater monitoring wells at ANR-001 included both shallow (sand and gravel) and deep overburden (Tavistock Till) wells (OW10A and OW10B in Whitewater Hydrogeology (2016), respectively). Groundwater monitoring near stations ANR-006 and ANR-007a (OW006A) consisted of a shallow groundwater well.

Surface water quality was measured for the North and South Ponds as reported in Whitewater Hydrogeology (2016). Measured parameters included pH, conductivity, dissolved oxygen, temperature and total dissolved solids, and were measured during two events in April and October 2015.

### Anuran Survey Results

A total of five common anuran species were recorded within the subject property across all 2015 site visits:

- American Toad (*Anaxyrus americanus*),
- Gray Treefrog (*Hyla versicolor*),
- Spring Peeper (*Pseudacris crucifer crucifer*),
- Green Frog (*Rana clamitans melanota*), and
- Wood Frog (*Litobates sylvatica*).

These same five species were recorded during 2013 and 2014 surveys. Western Chorus Frog (*Pseudacris triseriata*) (Great Lakes-St. Lawrence/Canadian Shield population), is designated as Threatened under the federal *Species at Risk Act* and is considered a Species of Conservation Concern in Ontario. This species was recorded by NRSI biologists within the subject property during 2009 surveys, but has not been recorded during annual amphibian call surveys completed since 2013.

Table 1 presents a summary of anuran survey results across all site visits. See Appendix I for detailed survey results by site visit. Appendix II presents the results of weather and temperature conditions recorded during each survey.

Among species, Spring Peeper was observed to be most abundant across monitoring stations during the 2015 survey period, followed by Wood Frog and Gray Treefrog. Spring Peeper was recorded at full chorus at five stations during either visits 1 or 2 (ANR-001, 002, 003, 004, 005), including being recorded at full chorus at ANR-001 during both visits. Spring Peeper was also recorded with five or more individuals at ANR-007a and 008a. Three or more Gray Treefrog males were recorded calling at ANR-001, 002, 003, 004 and 005, including a full chorus at ANR-005. Wood Frog was recorded at ANR-001, 004, 005, 007a, and 008a. Of these, only ANR-007a had fewer than four calling males. Spring Peeper and Gray Treefrog were similarly abundant within the subject property wetlands in 2015, while abundance values for Wood Frog have increased from 2014 to 2015. The increase in recorded Wood Frog abundance between years may be due to more optimal survey timing in 2015 to capture the brief peak calling period for this species. Similarly to previous monitoring years, American Toad and Green Frog were observed to occur in low abundances on the subject property. Overall, American Toad was only found during visit 2 at ANR-003, 005, and

007a and at low numbers (1 or 2 individuals). Two individual Green Frogs were observed at ANR-005.

Among stations, ANR-005 was recorded with the highest species richness, where all five anuran species were heard across visits. This represents an increase from four species recorded at this station in 2014 (during which Wood Frog was not detected). ANR-003, 004 and 007a each contained three species across visits. By contrast, ANR-002, which had the highest species richness in 2014 with five species, contained only two species in 2015 (Spring Peeper and Gray Treefrog). Stations ANR-006 and 007b were each recorded with only one species (one Spring Peeper individual in each). The individual recorded at ANR-006 was the first species occurrence recorded at this station since monitoring at the station was initiated in 2013.

Stations ANR-001 and ANR-005 had relatively high anuran abundances across site visits. ANR-001 was recorded with two occurrences of code 3 Spring Peepers between visits as well as relatively high abundances of Gray Treefrog and Wood Frog. ANR-005 contained full choruses of Spring Peeper and Gray Treefrog and multiple calling Wood Frogs. Stations ANR-002, 003 and 004 also had relatively high abundances across visits (in the case of ANR-003, in spite of partially removed habitat), with full choruses of Spring Peeper and multiple individuals of Gray Treefrog at each. Four calling Wood Frogs were recorded at ANR-004. Station ANR-008a was active with early-breeding individuals of Spring Peeper and Wood Frog during visit 1. By contrast, only one calling Spring Peeper individual was recorded on one occasion at each of stations ANR-006 and 007b across visits.

#### *Comparison to Baseline Survey Results*

Field data collected during the 2009 and 2013 monitoring seasons were combined to represent baseline (pre-construction) conditions against which to compare operational-phase anuran survey results (2014 and 2015 data combined). Table 2 contains the maximum calling code, with associated maximum abundance of calling males for codes 1 or 2, for each detected species across site visits within both the pre-construction and operational periods. These results should be interpreted with caution as the pre-construction and operational period results are based on a relatively small number of visits across years at the station level (ranging from 3-6 visits during the pre-construction period and 6 visits during the operational period to date).

A total of seven species were recorded during the pre-construction period, while five were recorded during the operational period. The two species not recorded during the operational period, Northern Leopard Frog (*Lithobates pipiens*) and Western Chorus Frog, were only observed during the 2009 monitoring year. Both species were observed in low abundances on the property (one individual each of Northern Leopard Frog at ANR-001 and ANR-005, and one individual Western Chorus Frog at ANR-004).

Overall, Spring Peeper was the most abundant species within subject property wetlands during both monitoring stages. The species occurred at seven stations during pre-construction, and has been recorded at all nine stations during the operational period. Spring Peeper was recorded at full chorus (code 3) at five stations during both the pre-construction and operational periods. After not being recorded at ANR-008a during the pre-construction period (based on 3 surveys completed in 2013), Spring Peeper was recorded with a maximum of 10 calling individuals at this station during the operational period.

Gray Treefrog was also recorded at relatively high abundances across monitoring periods, and had similar abundances and number of station occurrences between

monitoring periods. At ANR-005, Gray Treefrog abundance increased from a maximum of four recorded individuals to a recorded full chorus between pre-construction and operational periods. Wood Frog was similarly widespread among stations but lower in abundance between the pre-construction and operational periods. For example, the species was recorded at full chorus (code 3) at six of nine stations during pre-construction, but only contained a maximum of 3-5 calling individuals at each of these stations during the operational period.

American Toad was more widespread across stations during pre-construction (six stations) versus operational (four stations). Between monitoring periods, most stations contained only 1-2 calling individuals. Green Frog abundance was similar between monitoring periods, with 1-2 individuals recorded, but increased in occurrence from two to four stations between the pre-construction and operational periods.

Stations ANR-001, 004 and 005 contained the greatest species richness during the pre-construction period (six, six, and five species, respectively), whereas stations ANR-002, and 005 contained the greatest species richness during the operational period (five species). Species richness declined by two species at each of ANR-004 and ANR-001 between monitoring periods.

During pre-construction, the highest abundances occurred at stations ANR-001 and 004, each of which contained three species (Spring Peeper, Gray Treefrog and Wood Frog) recorded calling at full chorus. Stations ANR-002 and ANR-007a each contained two species (Spring Peeper and Wood Frog) calling at full chorus. By comparison, station ANR-005 contained two species at code 3 (Spring Peeper and Gray Treefrog) while five other stations contained one species at code 3 (ANR-001, 002, 003, 004, 008a) during the operational period. The total number of stations containing at least one species calling at full chorus was similar between monitoring periods, with 7 and 6 stations for the pre-construction and operational periods, respectively. Within stations, the number of species calling at full chorus declined at five stations between pre-construction and operational periods. This included a decrease from two species recorded at code 3 at ANR-007a during pre-construction to no species at full chorus during pit operation. Two stations recorded an increase in the number of species calling at full chorus from pre-construction to operation, with an increase of one species at each of ANR-003 and ANR-005.

Table 1. Summary of maximum calling codes and maximum abundance estimates by species during 2015 site visits.

SCIENTIFIC NAME	COMMON NAME	Species Detected by Monitoring Station																	
		ANR-001		ANR-002		ANR-003		ANR-004		ANR-005		ANR-006		ANR-007a		ANR-007b		ANR-008a	
		Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.
<i>Anaxyrus americanus</i>	American Toad					1	2			1	1			2	2				
<i>Hyla versicolor</i>	Gray Treefrog	2	8	2	5	2	5	2	3	3									
<i>Pseudacris crucifer crucifer</i>	Spring Peeper	3		3		3		3		3		1	1	2	6	1	1	2	10
<i>Rana clamitans melanota</i>	Green Frog									1	2								
<i>Lithobates sylvatica</i>	Wood Frog	2	5					2	4					1	2			2	6

**Table 2. Summary of maximum calling codes and maximum abundance estimates by species across site visits during pre-construction (2009, 2013) and operation-stage (2014-2015) monitoring years.**

SCIENTIFIC NAME	COMMON NAME	MONITORING STAGE	Species Detected by Monitoring Station																	
			ANR-001		ANR-002		ANR-003		ANR-004		ANR-005		ANR-006		ANR-007a		ANR-007b		ANR-008a	
			Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.
<i>Anaxyrus americanus</i>	American Toad	Pre-Constr.	1	1	2	4	1	1	1	1	2	3			1	1				
		Operation			1	1	1	2			1	1			2	2				
<i>Hyla versicolor</i>	Gray Treefrog	Pre-Constr.	3	-	2	9	2	8	3	-	1	4					1	2		
		Operation	2	8	2	6	2	5	2	9	3	-								
<i>Pseudacris crucifer crucifer</i>	Spring Peeper	Pre-Constr.	3	-	3	-	2	7	3	-	3	-			3	-	1	2		
		Operation	3	-	3	-	3	-	3	-	3	-	1	1	2	9	1	2	2	10
<i>Rana clamitans melanota</i>	Green Frog	Pre-Constr.	1	1							1	1								
		Operation	1	2	1	2			1	1	1	2								
<i>Lithobates pipiens</i>	Northern Leopard Frog	Pre-Constr.	1	1					1	1										
		Operation																		
<i>Pseudacris triseriata</i>	Western Chorus Frog	Pre-Constr.							1	1										
		Operation																		
<i>Lithobates sylvatica</i>	Wood Frog	Pre-Constr.	3	-	3	-			3	-	1	1			3	-	3	-	3	-
		Operation	2	5	1	3	1	4	2	4	2	5			1	2	1	3	3	-

## Hydrological, Hydrogeological and Water Quality Data

### *Surface Water Levels*

The results of the 2015 surface water monitoring program, as collected by Whitewater Hydrogeology, are shown in Appendix III. Water levels were similar between ponds across much of the April-October monitoring period, but diverged as water level dropped at a faster rate within the North Pond between August and October. Water level was relatively stable within the South Pond across the hydrological monitoring period, with a water level difference of only 60cm (ranging from 492.4masl to 493.0masl). By contrast, North Pond water levels increased from 492.4masl during April to peak at 493.2masl in July before declining to approximately 491.8masl in October. An overall water level range of 140cm was therefore measured within the North Pond.

During the April-June amphibian monitoring period, the North Pond water level increased 20cm from April to May where it stabilized at or near 492.8masl between May and June. The South Pond water level varied relatively little over this time period, where it ranged from approximately 492.8masl in April to 492.9masl in June. See the *2015 Compliance Groundwater Monitoring Report* (Whitewater Hydrogeology 2016) for further details of water level results.

Certain ANR monitoring stations were observed by NRSI to contain less standing water in 2015 relative to previous monitoring years. The amount of standing water at these stations appeared to diminish across the duration of the 2015 monitoring period. For example, by visit #2, no standing water was observed at stations ANR-002 and ANR-006, and relatively little standing water (approximately 20m<sup>2</sup>) was remaining within the small wetland surveyed by ANR-004. By visit #3, stations ANR-002, ANR-004, ANR-006, ANR-007a, and ANR-007b had no standing water, while ANR-008a contained very little standing water. Of the monitored wetland areas, only the North Pond (ANR-001) and South Pond (ANR-005) maintained surface water coverage consistently through the 2015 monitoring period. By comparison, all nine stations contained standing water during each of the three survey visits completed in 2014. The observed reduction in standing water at these locations was not due to changes in groundwater level at these locations, but as hydrologically perched systems may have resulted from variations in localized surface water contributions to these features across years (T. White, Whitewater Hydrogeology, pers. comm., February 2016)..

### *Groundwater Levels*

The shallow groundwater well at ANR-001 (well OW10A) was observed to be dry during the hydrogeological monitoring period. The overburden groundwater level at this location (well OW10B) was observed to fluctuate seasonally similarly to other monitored wells on the property, with peaks in elevation observed at approximately May 1 and August 1. During the amphibian monitoring period overburden groundwater elevation at OW10B was measured at 489.74masl on April 21. This level decreased by 0.53m by May 29 before increasing to 489.49masl by June 25.

The shallow groundwater level near ANR-006/ANR-007a (well OW6A) was observed to be stable during the amphibian monitoring period. Groundwater elevation was measured at 492.43 on April 21. Measured elevation decreased 0.05m by May 29, then increased 0.04m by June 25 (Whitewater Hydrogeology 2016).

### *Pond Surface Water Quality*

As reported in the *2015 Compliance Groundwater Monitoring Report*, measured water quality parameters remained within the ranges measured during the pre-construction period for the North and South Ponds. Furthermore, no hydrocarbons were detected within these ponds (Whitewater Hydrogeology 2016).

Based on these analyses, operation of the pit is not having any measurable impacts on surface or groundwater levels, or water quality within the pond features. Each pond was observed to maintain water levels throughout the 2015 monitoring period, whereas these features were observed to go dry during past years (Whitewater Hydrogeology 2016). The presence of suitable water depth and the relatively stable surface and groundwater levels at the monitored locations suggest that the hydrological regime is sufficient to support the amphibian breeding function observed at the North and South Pond sites, and that water quantity and quality was not a limiting factor at these ponds during the breeding period. The hydrological regime observed at well OW6A (near ANR-006/ANR-007a) is understood to be consistent with pre-construction conditions at that location.

## **Summary and Recommendations**

In 2015, NRSI biologists completed the third year of an annual program to monitor the ecological condition of subject property wetlands as a means of identifying any potential impacts caused by construction and operation of the Shelburne South Pit. As recommended in the Level 2 NEA report for the subject property (NRSI 2010), studies were initiated to track long-term wetland character based on annual anuran breeding activity in conjunction with associated surface water and groundwater measurements within the subject property collected by Whitewater Hydrogeology Ltd. Regular surface water monitoring was initiated in 2014.

Data collected in 2013 was compiled with NRSI data collected in 2009 to represent baseline (pre-construction) conditions. Data collected in 2014 and 2015 were combined to represent the first years of operational phase monitoring on the property, including facility construction and aggregate extraction.

As described above, the results of comparative analysis between pre-construction and operational-stage monitoring periods should be interpreted with caution as they are based on a relatively small number of survey visits across years at the station level. Therefore, observed differences in species presence and relative abundance, within and among stations, between the two monitoring periods may not be directly caused by facility construction and operational effects within the property. The power of the monitoring program to further assess any potential impacts caused by the facility operations will be increased through additional years of data collection during which trends may be identified and variability caused by potential confounding factors (e.g., precipitation levels within a particular monitoring season) are less pronounced.

Altogether, seven anuran species have been recorded within subject property wetlands, including the provincial Species of Conservation Concern Western Chorus Frog. To date, Western Chorus Frog was only observed in 2009, at one station. Spring Peeper was recorded as the most abundant and widespread species, followed by Gray Treefrog, among monitoring stations during both the pre-construction and operational periods. Wood Frog was also relatively abundant during the pre-construction period, but less so during the operational monitoring period. American Toad and Green Frog occurred in

relatively low abundances during both monitoring periods, while few individuals of Northern Leopard Frog were only observed in 2009.

Station ANR-005 has maintained consistently high species richness and relative abundance between the monitoring periods. Species richness and relative abundance declined at stations ANR-001 and 004 between monitoring periods. This loss in species richness is primarily attributed to the lack of Northern Leopard Frog and Western Chorus Frog observations during the operational period. ANR-007a also declined in abundance, which was primarily driven by a large reduction in the number of calling Wood Frogs between monitoring periods. Station ANR-008a, at which no Spring Peepers were recorded during the pre-construction period, contained up to 10 calling Spring Peepers during operational-stage surveys. Despite the loss of wetland habitat within the north half of the Reed Canary Grass swale feature, station ANR-003 was recorded to contain four breeding species, including a full chorus of Spring Peepers, within remnant wet areas.

Altogether, these results suggest that the small, isolated wetlands located in the north end of the subject property including the Reed Canary Grass swale (as surveyed by stations ANR-001 to 005) provide good quality habitat for the majority of the species that breed within the subject property. Wet pockets within the meadow marsh associated with the western edge of the large swamp feature were observed to also provide suitable breeding habitat for amphibians at stations ANR-007a and 008a, particularly Spring Peepers and Wood Frogs. The White Cedar-Hardwood Mineral Mixed Swamp, where it occurs on or adjacent to the subject property, does not provide important anuran breeding habitat.

Overall, breeding anuran abundance was observed to be relatively consistent between the pre-construction and operational periods to date, with the exception of Wood Frogs, which were recorded in lower abundances during the operational period. At this time there is no evidence to indicate the change in observed Wood Frog abundance is not a natural fluctuation in the local population, or if not, whether it can be attributed to the on-site activities or is part of a broader species population trend. Additional years of operational-stage monitoring data will provide stronger evidence for whether on-site activities may be impacting anuran breeding activities and/or the health of wetland breeding habitats. However, based on surface water level and quality data, and groundwater level data collected by Whitewater Hydrogeology, operation of the pit is not observed to be causing any measurable impacts to the existing hydrological regime on the property. The continued persistence of a healthy population of breeding anurans, relative to observed pre-construction conditions, further suggests that the anuran habitat functions of the on-site wetlands are being maintained.

It is recommended that the amphibian monitoring program continue, concurrent with ongoing hydrological/hydrogeological monitoring, to further investigate trends in amphibian breeding diversity and abundance against these abiotic factors in accordance with the Natural Environment Assessment study recommendations. Continued monitoring will improve the power of the program to detect changes to observed trends and whether these changes may occur as a result of by pit operational activities.

It is also recommended for Strada's consideration that silt fencing within the Reed Canary Grass wetland swale feature (currently passing between ANR-002 and ANR-003) be relocated to match the north limits of the swale wetland as was mapped and surveyed by NRSI in 2012 and as shown on Map 2. It is recommended that the north end of the swale, currently outside of the silt fence, be allowed to naturally recover as wetland and to continue functioning as amphibian breeding habitat. Monitoring to be

completed in 2016 at ANR-003 will continue to assess the use of this area by breeding amphibians.

Sincerely,  
Natural Resource Solutions Inc.

A handwritten signature in blue ink, appearing to read "Ryan Archer".

Ryan Archer, M.Sc.  
Terrestrial and Wetland Biologist

## References

Bird Studies Canada (BSC). 2009. Marsh Monitoring Program Participant's Handbook for Surveying Amphibians. 2009 Edition. Published by Bird Studies Canada in Cooperation with Environment Canada and the U.S. Environmental Protection Agency. February 2009.

Natural Resource Solutions Inc. (NRSI). 2010. Melancthon Pit Natural Environment Level 2 Assessment. Prepared for Strada Aggregates Inc. January 2010.

MHBC. 2010. Melancthon Pit Operational Plan. Prepared for Strada Aggregates Inc. March 15, 2010.

Whitewater Hydrogeology Ltd. 2016. 2015 Compliance Groundwater Monitoring Report, Shelburne South Pit. Prepared for Strada Aggregates Inc. February 2016.

**MAPS**



Map 1

### Shelburne South Pit Study Area

**NATURAL RESOURCE SOLUTIONS INC.**  
Aerial, Topographical and Wetland Mapping

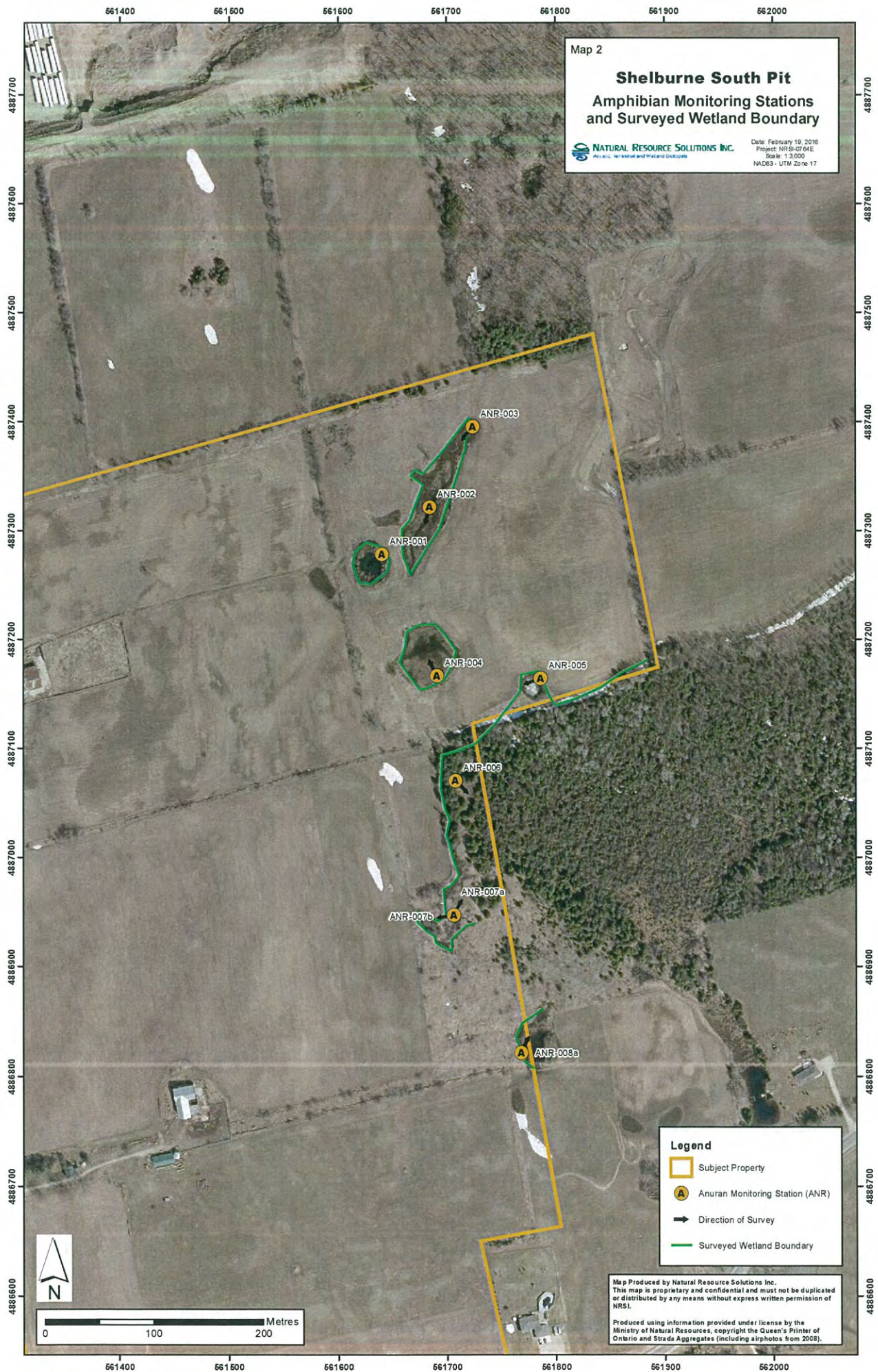
February 19, 2016  
Project: NRS-0764D  
Scale: 1:5,000  
NAD83 - UTM Zone 17

**Legend**

- Subject Property

Map Produced by Natural Resource Solutions Inc.  
This map is proprietary and confidential and must not be duplicated or distributed by any means without express written permission of NRSI.

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**APPENDIX I**  
Calling Amphibian Survey Results By Survey Visit



**APPENDIX II**  
Supplementary Data Collected During 2014 Survey Visits

# 2014 Calling Amphibian Weather Results

Visit 1 18-Apr-15

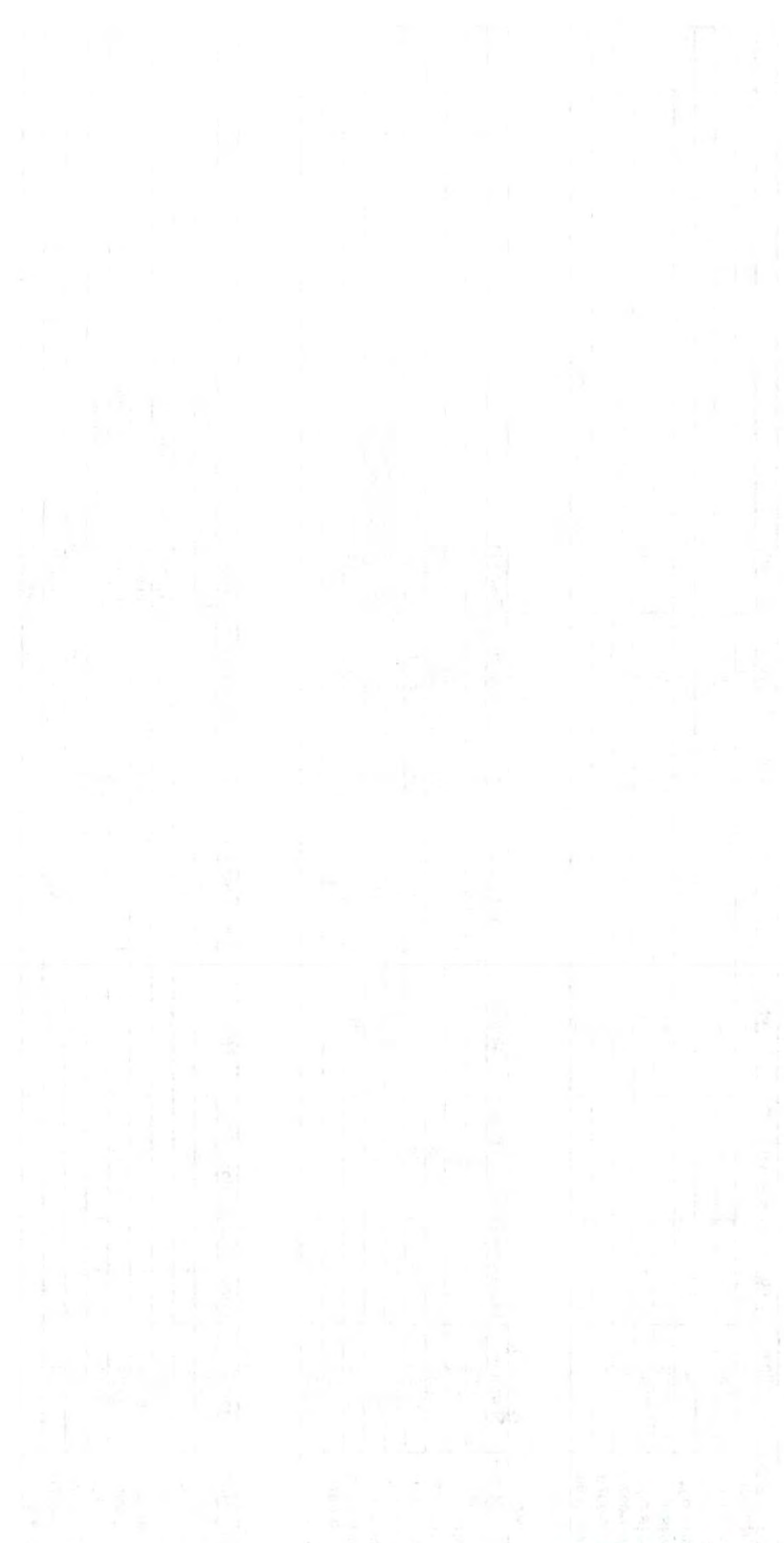
Station Name	Start time	Wind speed	% Cloud Cover	Air temp.	Water temp.	Water pH	Precipitation	Remarks
ANR-001	21:24	2	0	3.5	14.1	8.2	None	
ANR-002	21:33	3	0	3.3	NA	NA	None	
ANR-003	-	-	-	-	-	-		
ANR-004	21:05	3	0	4.4	13.9	8	None	
ANR-005	21:15	3	0	3.6	14.3	8.3	None	
ANR-006	20:58	1	0	7.6	NA	NA	None	No Water
ANR-007a	20:49	2	0	7.9	11.6	8	None	Common Snipe and American Woodcock singing in background
ANR-007b	20:44	2	0	8.5	11.9	8.2	None	
ANR-008a	20:37	02-Mar	0	12.2	12.6	8.1	None	Flushed Two Wood Ducks on approach

Visit 2 26-May-15

Station Name	Start time	Wind speed	% Cloud Cover	Air temp.	Water temp.	Water pH	Precipitation	Remarks
ANR-001	21:49	2	10	16	20.2	8.4	None	
ANR-002	21:43	2	10	16	NA	NA	None	No Water
ANR-003	21:33	2	15	16	NA	NA	None	No Water
ANR-004	21:57	2	20	16	19.2	7.6	None	
ANR-005	22:12	2	7	16	22.4	8	None	Many Green frog tadpoles
ANR-006	22:17	2	5	16	NA	NA	None	Spring peeper calling form ANR-007A
ANR-007a	22:25	2	10	16	19.9	8	None	Deer bed observed
ANR-007b	22:25	2	10	16	20.1	8.4	None	
ANR-008a	22:39	2	10	16	21.6	8.3	None	

Visit 3 17-Jul-14

Station Name	Start time	Wind speed	% Cloud Cover	Air temp.	Water temp.	Water pH	Precipitation	Remarks
ANR-001	23:08	1	30	23	NA	NA	None	Station area previously graded over; No water
ANR-002	23:00	1	30	23	NA	NA	None	
ANR-003	22:51	1	30	23	18.1	7.7	None	Two Wood Ducks flushed
ANR-004	22:38	1	30	23	NA	NA	None	No Water
ANR-005	22:28	1	30	23	20.8	7.9		High water level's compared to previous years
ANR-006	22:18	1	30	23	NA	NA	None	Soil moist but no standing water
ANR-007a	22:04	1	30	23	NA	NA	None	No Water
ANR-007b	22:04	1	30	23	NA	NA	None	No Water
ANR-008a	21:50	1	30	23	19.7	7.6	None	Mostly dry



**APPENDIX III**  
2015 North and South Pond Water Level Monitoring Results (Whitewater Hydrogeology)



**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** Monday, April 25, 2016 4:31 PM  
**To:** dholmes@melancthontownship.ca  
**Subject:** AMO Policy Update - Federal Infrastructure Minister Provides Funding Details

April 25, 2016

## **Federal Infrastructure Minister Provides Funding Details**

Federal Minister of Infrastructure, the Honourable Amarjeet Sohi, has written to his counterparts across the country including the Honourable Brad Duguid. The letters provide details on Phase 1 infrastructure funding programs announced in the federal Budget 2016.

The letter details federal commitments for:

- Federal Public Transit Fund - \$1.49 billion to be distributed on ridership basis.
- Federal Clean Water and Wastewater Fund - \$570 m to help rehabilitate and upgrade systems. Both funds can be applied toward new construction if the funding can be spent in the next two years. Funding is retroactive to April 1, 2016 and previous announcements have noted that the federal government will provide up to 50 per cent in eligible costs. Our understanding is the provinces will need to continue to contribute their 1/3 share.
- Changes to the New Building Canada Fund (NBCF) are being taken to ensure that remaining unallocated funds are spent within the next two years. AMO understands a redefinition of the criteria surrounding highways and roads category to include those with lesser traffic volumes is being proposed, as are expanded project categories to include tourism, culture, recreation, passenger ferries and related infrastructure, and civic assets and municipal buildings. The P3 screen for larger projects is to be eliminated as well.

The next step is for the federal and provincial governments is to conclude a funding agreement that reflects the details enunciated today and how these funds can be accessed. AMO expects that the provincial government will engage the association as required under AMO's MOU Agreement with the Province as it works to finalize an agreement with INFC Canada. Any significant developments will be communicated to members as soon as possible.

Watch [Infrastructure Canada's web site](#) for a copy of the letter and further details.

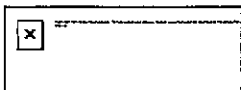
**AMO Contact:** Craig Reid, Senior Advisor, E-mail [creid@amo.on.ca](mailto:creid@amo.on.ca), 416.971.9856 ext. 334.

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### **Hon. Amarjeet Sohi Reveals Funding Details for Budget 2016 Infrastructure Investments**

Federal Minister of Infrastructure and Communities, Hon. Amarjeet Sohi, has revealed funding details for the Budget 2016 infrastructure investment plan through letters to his provincial counterparts. The first two years of the new infrastructure program has \$6.6 billion allocated for provinces and cities. Phase 1 of the 10-year infrastructure plan, which wraps up in 2019, focuses on repairing aging roads, pipes, and transit systems across the country.

However, the Minister announced that cities and provinces with new, shovel-ready infrastructure projects would also be eligible for funding as long as those projects are completed within the next three years. Project costs for transit, waste-water, and water-treatment projects will also be eligible retroactive to April 1. Costs associated with ferry system projects have also been deemed eligible by the federal government. Looking ahead, planning costs for larger, multi-year projects will be covered in order to lay the foundation for Phase 2 of the infrastructure plan.

Minister Sohi also revealed that the requirement for communities to always look for a private-sector partner on projects has been removed.

OGRA President Rob Burlie stated that "These federal dollars, when combined with the funding commitments made by the provincial government, mean that the renewal of Ontario's municipal infrastructure will create jobs, build widespread prosperity and boost productivity."

"While OGRA appreciates the need for accelerated short-term investments, OGRA will be engaging our federal counterparts to ensure that the funding decisions made during Phase II of the federal government's infrastructure program are founded on asset management principles," added OGRA Executive Director Joe Tiernay.

The mandate of the Ontario Good Roads Association is to represent the transportation and public works interests of municipalities through advocacy, consultation, training and the delivery of identified services.

[www.ogra.org](http://www.ogra.org)

Info 11

MAY 05 2016



## **HIGHLIGHTS**

of the NVCA BOARD OF DIRECTORS MEETINGS  
No. 04-16, April 22, 2016

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### ***New Petun Dam Restoration Project***

The board of directors received a presentation from Fred Dobbs, NVCA's Manager, Stewardship Services, regarding the proposed Petun Dam removal project. The project aims to restore the health of Black Ash Creek by removing a dam structure and restoring the natural channel. Removing the dam will help minimize stream warming in the summer, minimize impacts to water quality and eliminate barriers to fish migration.

The board approved the project, which will be funded by provincial and federal grants. Following provincial permitting requirements, next steps for the project include creating a final design, public consultation and First Nations consultation.

### ***Mad River Flow Restoration Project***

The board also received a presentation from Mr. Dobbs on a restoration plan developed by staff to address two breaches on the Mad River in the Township of Clearview. As a result of the breaches, a 12 km stretch of the Mad is experiencing reduced flows, causing sediment to fill in portions of the river, affecting fish habitat and canoe routes.

The breaches have also increased flow into the 2nd Line Municipal Drain, resulting in erosion of the McKinnon Road culvert and impacting water quality in the Nottawasaga River.

The board approved a project to plug the breaches and restore natural flow through the area.

### ***Drinking Water Source Protection Plan Implementation***

At the meeting, the board met as the Nottawasaga Valley Source Protection Authority (NVSPA). The NVSPA is one of three source protection authorities for the South Georgian Bay Lake Simcoe Source Protection Region, and is authorized to act under Ontario's *Clean Water Act*.

The NVSPA received an update from Lynn Dollin, Chair of the South Georgian Bay Lake Simcoe Source Protection Committee.

Chair Dollin advised that the Source Protection Plan for our region took effect on July 1, 2015. Source protection authority staff have been busy providing support to municipalities during this critical initial stage of implementation.

Source water is untreated water from streams, lakes, rivers or underground aquifers that people use for drinking water supply.

Source Water Protection looks to stop contaminants from getting into sources of drinking water — lakes, rivers and underground aquifers — and preventing overuse of these water resources.

Dr. Ben Longstaff, General Manager, Integrated Watershed Management at Lake Simcoe Region Conservation Authority (LSRCA) outlined next steps in the implementation of the Source Protection Plan.

### ***In brief***

During this meeting, the board also:

- received the 2015 NVCA Financial Statements as presented by KPMG LLP Chartered Accountants (available online at [nvca.on.ca/about/PlansFinancials](http://nvca.on.ca/about/PlansFinancials)).
  - received the NVCA's 2015 annual report (available on the [NVCA's website](#) and from the office). Each municipality also received a supplement outlining NVCA services in their jurisdiction.
  - approved a Memorandum of Understanding between NVCA and LSRCA regarding technical and administrative support roles associated with the Source Protection Plan Initiative.
- 

### ***For more information***

D. Gayle Wood, CAO, [gwood@nvca.on.ca](mailto:gwood@nvca.on.ca), 705-424-1479 ext. 225

For the full meeting agenda including documents and reports, visit the NVCA website at [nvca.on.ca/about/boardofdirectors](http://nvca.on.ca/about/boardofdirectors).

---

### ***Future meetings & events***

#### **Friends of Minesing Wetlands Spring Canoe Trip**

Saturday, May 7, 8:30 a.m. - 2:00 p.m., Minesing Conservation Area

#### **NVCA Annual Tree Sale (Utopia)**

Saturday, May 14, 8:00 a.m. - 12:00 p.m., Tiffin Centre for Conservation, Utopia

#### **NVCA Annual Tree Sale (Wasaga Beach)**

Saturday, May 14, 9:00 a.m. - 12:00 p.m., Nordic Centre, Wasaga Beach

#### **NVCA Board of Directors Meeting**

Friday, May 27, 9:00 a.m. - 12:00 p.m., Location: TBD

#### **Volunteer Tree Plants**

Community volunteer tree plants are planned across the watershed throughout the spring at various locations. Check our website at [www.nvca.on.ca](http://www.nvca.on.ca) (Events Section) for dates and locations.

Thursday, April 28<sup>th</sup>, 2016

## **ROMA Ends 16 Year Combined Conference Partnership**

For the last 16 years the Combined Conference of the Ontario Good Roads Association and the Rural Ontario Municipal Association has grown into one of the largest municipal gatherings in Canada. Few partnerships have been as successful at aligning mutual objectives toward a common public good.

At a time when the concerns of rural communities began to take a backseat on the municipal agenda, OGRA and ROMA collectively used the platform of the Combined Conference as a means to highlight rural interests in innovative and collaborative ways. To be sure, rural interests were never in the focus more than those four days each February.

"OGRA was disappointed to learn of ROMA's decision to end the Combined Conference partnership. Nonetheless the OGRA Conference will continue to provide a wide-ranging innovative program that addresses issues of universal concern," said Executive Director Joe Tiernay. "Our goal will be to continue to offer a robust program of interest to all of Ontario's 444 municipalities," he added.

Mark the date for the 2017 OGRA Conference – **February 12 – 15, 2017**, Fairmont Royal York Hotel, Toronto.

The mandate of the Ontario Good Roads Association is to represent the transportation and public works interests of municipalities through advocacy, consultation, training and the delivery of identified services.

[www.ogra.org](http://www.ogra.org)

## Denise Holmes

---

**From:** ROMA Communications <romacommunicate@roma.on.ca>  
**Sent:** Thursday, April 28, 2016 3:21 PM  
**To:** dholmes@melancthontownship.ca  
**Subject:** ROMA Will Deliver a Stand Alone Municipal Conference in January 2017

For the past 16 years the Rural Ontario Municipal Association (ROMA) has partnered with the Ontario Good Roads Association (OGRA) to host the OGRA/ROMA Combined Conference each February.

We have valued this partnership. At the same time, we know there is frustration from all four corners of province and from rural municipalities of all sizes. We need to come together, harness this energy and ensure that we are heard. There is no doubt that rural Ontario needs its own forum to explore solutions and press for meaningful change. To that end, we have decided that ROMA will return to its roots by hosting its own, dedicated conference.

ROMA hosted its first rural municipal conference in 1934 and they were an important tradition for more than 65 years. By reviving this tradition, we believe rural priorities can be better aligned, better understood, and better addressed.

So, mark your calendars: **Sunday, January 29 to Tuesday, January 31, 2017 at the Sheraton Centre Toronto Hotel.**

As ROMA works to strengthen our voice and renew our focus on advocacy, we'll be reaching out to rural municipalities. Our goal is to develop a high-impact, three-day program that reflects your priorities and speaks to your needs.

Given the important work that OGRA does, particularly regarding rural transportation and public works, we look forward to OGRA's continued support for rural Ontario and cooperation between the two associations on matters of shared interest.

Please stay tuned for more information and opportunities for input. We look forward to charting this course with you.

Sincerely,  
Ron Holman, Chair  
Rural Ontario Municipal Association (ROMA)  
Mayor, Township of Rideau Lakes

---

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To: [dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca)  
From: [romacommunicate@roma.on.ca](mailto:romacommunicate@roma.on.ca)

Message Score: 15  
My Spam Blocking Level: High

High (60): Pass  
Medium (75): Pass  
Low (90): Pass

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[Block](#) roma.on.ca

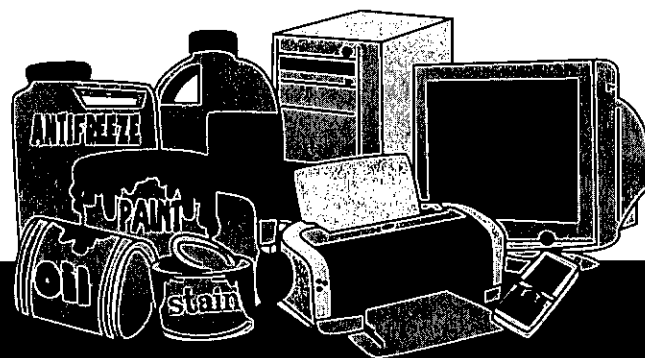
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2016

# waste events

May 7	8am - 3pm	Mono Works Yard 347209 Dufferin Road 8, Mono
May 28	8am - 3pm	Primrose Operations Centre 635666 Hwy 10 (south of Hwy 89), Mono
June 25	8am - 3pm	Orangeville Operations Centre 500 C Line, Orangeville
July 27	4pm - 8pm	Orangeville Operations Centre 500 C Line, Orangeville
September 10	8am - 3pm	Grand Valley Works Yard 56 Main Street N., Grand Valley
October 1	8am - 3pm	Primrose Operations Centre 635666 Hwy 10 (south of Hwy 89), Mono
October 29	8am - 3pm	Orangeville Operations Centre 500 C Line, Orangeville

*For residents of Dufferin County.*



dufferinwaste f  

519.941.2816 ext. 2620 • [dufferincounty.ca/waste](http://dufferincounty.ca/waste) • [dufferinwaste@dufferincounty.ca](mailto:dufferinwaste@dufferincounty.ca)

Info 14

MAY 05 2016

## HAZARDOUS WASTES

### Automotive containers, fluids, & batteries

Antifreeze, gasoline & other fuels, used motor oil & filters,  
automotive batteries & empty containers of automotive fluids

### Household chemicals & cleaning products

Aerosols, bleach, paints, pool chemicals, rat poison, solvents, cleaners

### Other household items

Compact fluorescent (CFL) bulbs, fluorescent tubes, batteries (all types), lighters and lighter fluid, propane cylinders, thermostats containing mercury, nail polish, nail polish remover, cooking oil

## Lawn & garden products

Fertilizer, pesticides & herbicides

## Health products

Pharmaceuticals, expired medications, vitamins, sharps & syringes (in a rigid & sealed container)

All materials should be left in the **original container or labeled** to allow easy identification of the contents. Please tightly cap all containers.

**If you are not sure** about a particular item, please contact Dufferin Waste.

## UNACCEPTABLE MATERIALS

**No waste from industrial, commercial, or institutional sources.**

Household waste only.

**No garbage or recycling.**

**No white goods**, such as refrigerators, washers and dryers, air conditioners, or dehumidifiers. See pg. 14 for white goods collection.

**Unidentified/unknown materials will not be accepted.**

Drums of material will not be accepted. Please safely place materials into smaller containers, if required.

Liquid containers must not exceed 20L (5.25 gal.). Propane tanks must not exceed 13.6kg (30lbs).

## ELECTRONIC WASTES

## Audio equipment

Radios & audio players (CD/DVD/Cassette/mp3), recorders, turntables, speakers, equalizers, amplifiers

### Cameras and camcorders (all types)

Digital, web & analog cameras, lenses, flashes, chargers

## Computers and computer parts

Laptops, tablets, monitors, printers, scanners, and peripherals (modems, mice, etc.)

### Electrical household items

Christmas lights, lamps, fans, alarm clocks, digital frames, typewriters, hair dryers, straighteners, electric toothbrushes

## Electric tools

Power tools, electric hedge trimmers,  
electric leaf blowers, electric lawn  
mowers, vacuums

## Home entertainment equipment

Televisions (all types), receivers,  
video game consoles and cartridges,  
video projectors, VHS/DVD players &  
recorders

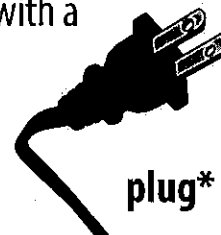
### Phones and communication devices

Cell phones, smart phones, pagers,  
telephones, answering machines

## Small appliances

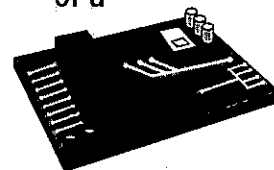
Microwaves, toasters, coffee machines,  
blenders, coffee grinders, shredders

anything  
with a



**plug\***

or a



**circuit board**

\*except large appliances



# Petition for Drainage Works by Owners Form 1

*Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)*

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Township of Melancthon

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

Pt. Lot 32, Concession 7 NE

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

## Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name)	(First Name)	Telephone Number
Martin	Joseph	xt.
Address		
Road/Street Number	Road/Street Name	
238481	4th Line NE	

Location of Project			
Lot	Concession	Municipality	Former Municipality (if applicable)
32	6 NE	Melancthon	

What work do you require? (Check all appropriate boxes)

- ☒ Construction of new open channel  
☐ Construction of new tile drain  
☐ Deepening or widening of existing watercourse (not currently a municipal drain)  
☐ Enclosure of existing watercourse (not currently a municipal drain)  
☐ Other (provide description ▼)

Name of watercourse (if known)

Branch to Bradley Municipal Drain

Estimated length of project

450 metres

General description of soils in the area

Muck

What is the purpose of the proposed work? (Check appropriate box)

- ☐ Tile drainage only ☒ Surface water drainage only ☐ Both

Petition filed this 26th day of April, 20 16

Name of Clerk (Last, first name)

Holmes, Denise

Signature

*Denise Holmes*

**Property Owners Signing The Petition**Page 1 of 1

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description
1	Pt. Lot 32, Concession 7 NE (279031 6th Line NE)

Ward or Geographic Township	Parcel Roll Number
Melancthon	2-149-00

I hereby petition for drainage for the land described and acknowledge my financial obligations.

**Ownership**☒ Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Martin, Joseph

Signature

Date (yyyy/mm/dd)

2016/04/05

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

Signature

Name of Corporation

I have the authority to bind the Corporation.

Position Title

Date (yyyy/mm/dd)

Number	Property Description
--------	----------------------

Ward or Geographic Township	Parcel Roll Number
-----------------------------	--------------------

I hereby petition for drainage for the land described and acknowledge my financial obligations.

**Ownership**☐ Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

Signature

Name of Corporation

I have the authority to bind the Corporation.

Position Title

Date (yyyy/mm/dd)

☐ Check here if additional sheets are attached

Clerk initial

**Petitioners become financially responsible as soon as they sign a petition.**

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

**Notice of Collection of Personal Information**

Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D.17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.

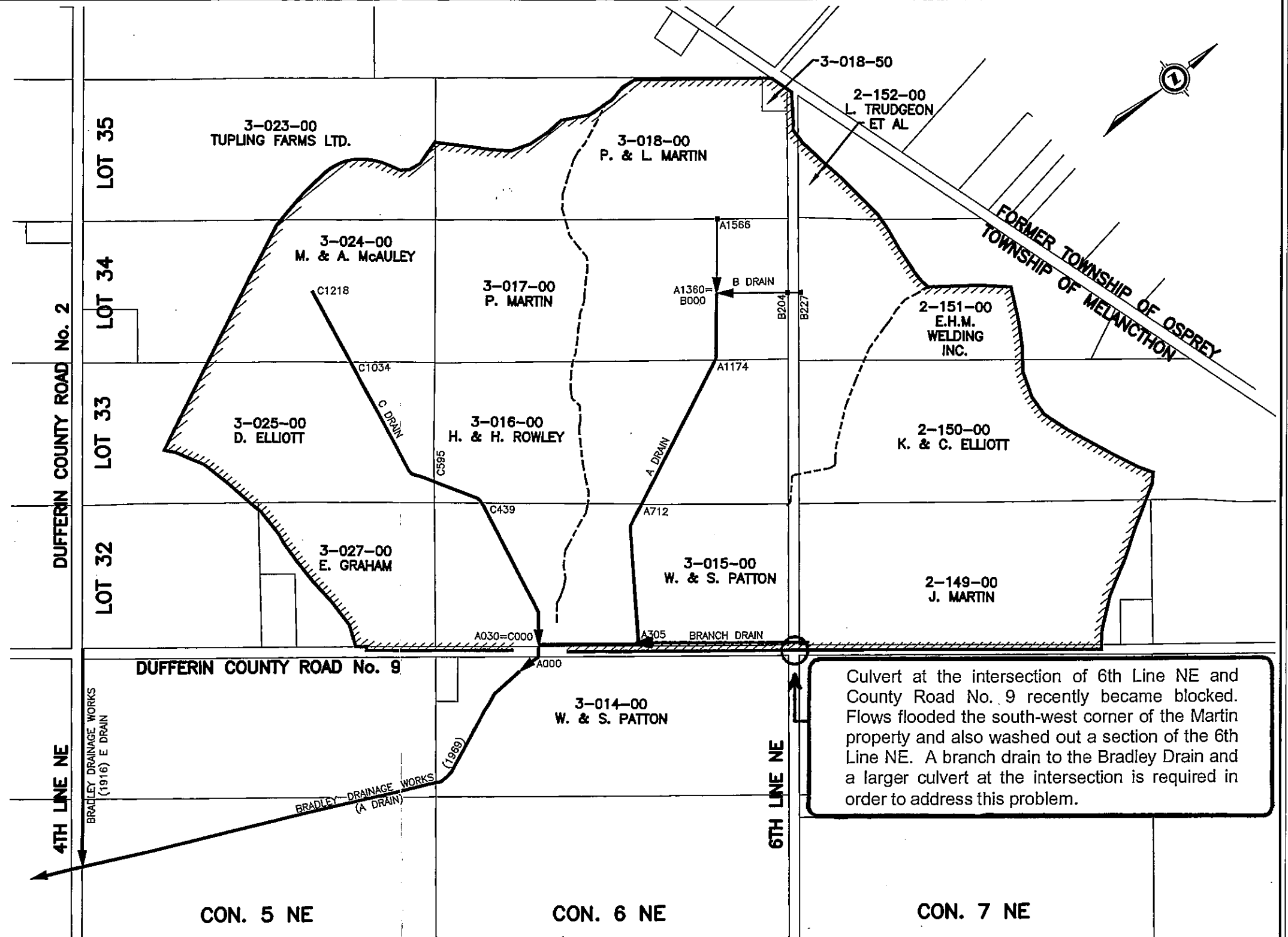
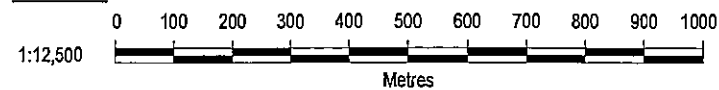


THE PROPERTY LINES SHOWN ON THIS PLAN  
ARE APPROXIMATE AND FOR GENERAL  
INFORMATION ONLY.

LEGEND

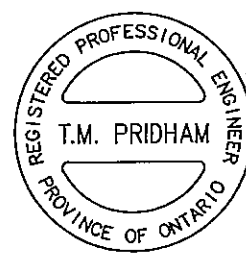
- APPROXIMATE WATERSHED LIMITS
- APPROXIMATE INTERIOR WATERSHED
- DRAIN ROUTE (OPEN DRAIN)
- DRAIN ROUTE (CLOSED DRAIN)
- A712 STATION
- 3-015-00 ASSESSMENT ROLL NO.
- PROPOSED CATCHBASIN

SCALE



- Notes
- This drawing is the exclusive property of R. J. Burnside & Associates Limited. The reproduction of any part without prior written consent of this office is strictly prohibited.
  - The contractor shall verify all dimensions, levels, and datums on site and report any discrepancies or omissions to this office prior to construction.
  - This drawing is to be read and understood in conjunction with all other plans and documents applicable to this project.

No.	Issue / Revision	Date	Auth.
PRELIMINARY			



T. M. Pridham, P. Eng.



R.J. Burnside & Associates Limited  
15 Townline  
Orangeville, Ontario, L9W 3R4  
telephone (519) 941-5331  
fax (519) 941-8120  
web www.rjburnside.com

Client  
**TOWNSHIP OF MELANCTHON**  
157101 HIGHWAY 10  
MELANCTHON, ONTARIO  
L9V 2E6

Drawing Title  
**BRADLEY DRAIN IMPROVEMENT, 2016**  
**WATERSHED PLAN**

Drawn AKB	Checked TMP	Date	Drawing No. <b>P1</b>
Scale AS SHOWN	Project No. 300036575.0000		

## Denise Holmes

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**From:** dan marshall <substanceprojects@hotmail.com>  
**Sent:** Tuesday, April 26, 2016 10:23 PM  
**To:** dan marshall  
**Subject:** Bicycle Ride/Race August 13, 2016  
**Attachments:** EB100 working map April 2016.png

Thank you for talking earlier. Sorry it has taken a bit to get this to you.

Eager Beaver 100 gravel bicycle race/ride details.

Please find the proposed map attached. There are some fine changes likely in the closing kilometers. A more detailed map of any specific area is available. The event will start at the Highland Nordic Centre and proceed clockwise to finish there as well. This map shows the riders finishing on 91 however we prefer not to use this finish and are working with private property owners to access the Highlands via smaller gravel roads.

The event is scheduled for August 13, 2016 and we hope to continue on that weekend in the future.

The riders will be advised in writing and verbally at the rider briefing that the roads are ALL OPEN FOR TRAFFIC. HTA rules apply and anyone found violating the law willfully, will be penalized within the event with the possibility of disqualification. (We don't want incidents or accidents)

The event will start on narrow private trails to keep the riders spread out as much as possible to avoid disrupting traffic when they enter the road way. We are looking forward to consulting with the local OPP detachment to determine the safest way to start the event and will trust the input of the OPP and various townships and municipalities.

Our intention is to build this as an annual event, which draws tourism money to the region and engages the local communities we will be riding through. We will be interested in working with community groups and sending out notification of the event to the residents we will pass along the way so that they are aware well in advance of the cyclists passing by.

The event will have three distances, 160k, 100k and 50k. Something for everyone. At this time we can't give specific numbers as it is the first year but based on feedback from early communications we are expecting 100-300 participants in the first year.

The event will be sanctioned by the Ontario Cycling Association and as such we will have \$5 million liability coverage for all land owners, municipalities and townships.

If you have any questions at any time please feel free to contact me either by email or at 416-274-1911

About Substance Projects: We have been running bicycle races in forests and on gravel roads for 8 years. We have had no losses, no accidents with vehicles and no complaints from local residents.

Dan Marshall  
Substance Projects Inc.  
substanceprojects.com  
416-274-1911

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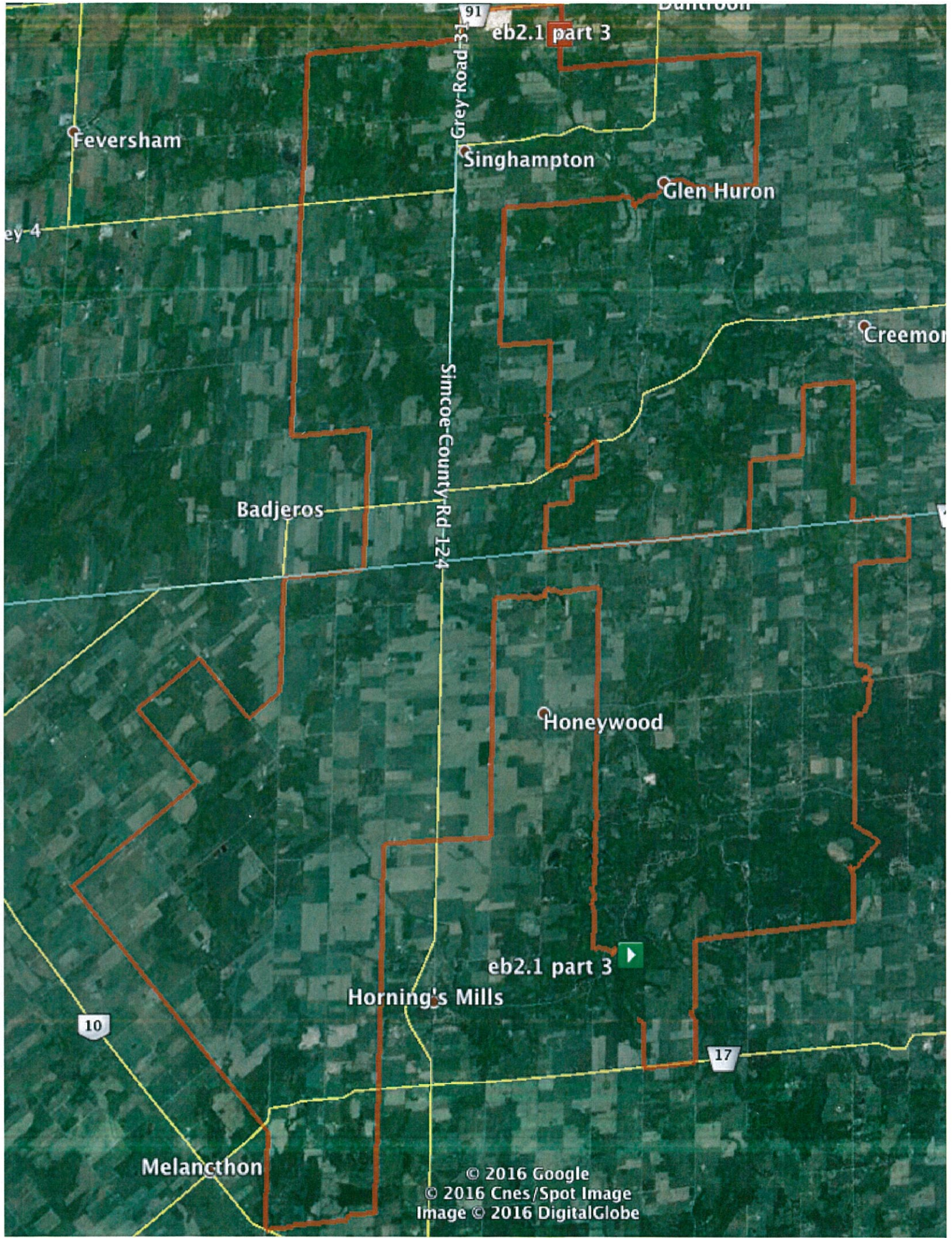
To: [dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca)  
From: [substanceprojects@hotmail.com](mailto:substanceprojects@hotmail.com)

Message Score: 30  
My Spam Blocking Level: High

High (60): Pass  
Medium (75): Pass  
Low (90): Pass

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91

eb2.1 part 3

Feversham

Singhampton

Glen Huron

Creemore

Badjeros

Simcoe County Rd 124

Honeywood

eb2.1 part 3

Horning's Mills

10

17

Melancthon

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**NOTICE OF A PUBLIC MEETING  
TO INFORM THE PUBLIC OF A PROPOSED  
TEMPORARY USE ZONING BY-LAW AMENDMENT**

**RECEIPT OF COMPLETE APPLICATION**

**TAKE NOTICE** that Township of Melancthon has received a complete application to amend Municipal Zoning By-law 12-79. The purpose of the rezoning is amend the Township's Comprehensive Zoning By-law for a 3-year temporary use to establish a business accommodating special events and occasions. The subject lands are located at 681317 260<sup>th</sup> Sideroad.

**AND PURSUANT** to Section 34 (10) and 39 of the Planning Act, the application file is available for review at the Municipal Office. Please contact the Municipal Clerk to arrange to review this file.

**NOTICE OF PUBLIC MEETING WITH COUNCIL**

**TAKE NOTICE** that the Council for The Corporation of the Township of Melancthon will be holding a public meeting (described below) under Sections 34 and 39 of the Planning Act, R.S.O. 1990, c.P. 13 as amended, to allow the public to comment on the proposed Zoning By-law Amendment.

**DATE AND LOCATION OF PUBLIC MEETING**

Date: Thursday, May 5<sup>th</sup>, 2016  
Time: 6:00 pm  
Location: Township of Melancthon Municipal Office (Council Chambers)

**DETAILS OF THE ZONING BY-LAW AMENDMENT**

The application affects lands located in Part of Lot 22, Concession 5 S.W. in the Township of Melancthon. A key map has been appended to this Notice which identifies the subject lands.

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 12-79 as amended to rezone the subject lands on a 3-year temporary basis to permit a special event and occasion business. Such events would be accommodated throughout the late spring, summer and early fall and would be focused around and in the existing barn.

Information relating to this application is available at the Township of Melancthon Municipal Office for public review during regular office hours.

**FURTHER INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATION**

A key map has been appended that identifies the lands that are subject to this amendment. In addition, the applicant has prepared a site plan, a business plan and has retained an engineer to inspect the existing barn. This information is also available for public review at the Township office, prior to the public meeting.

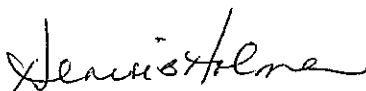
The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the proposed Zoning By-law Amendment. Any person who attends the meeting shall be afforded an opportunity to make representations in respect of the proposed amendment.

If you wish to be notified of the decision of the Council for the Corporation of the Township of Melancthon in respect to the proposed Zoning By-law Amendment, you must submit a written request (with forwarding addresses) to the Clerk of the Township of Melancthon at 157101 Highway 10, Melancthon, Ontario, L9V 2E6 fax (519) 925-1110

If a person or public body files an appeal of a decision of the Council for the Corporation of the Township of Melancthon, as the approval authority in respect of the proposed Zoning By-law Amendment, but does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendment is approved or refused, the Ontario Municipal Board may dismiss all or part of the appeal.

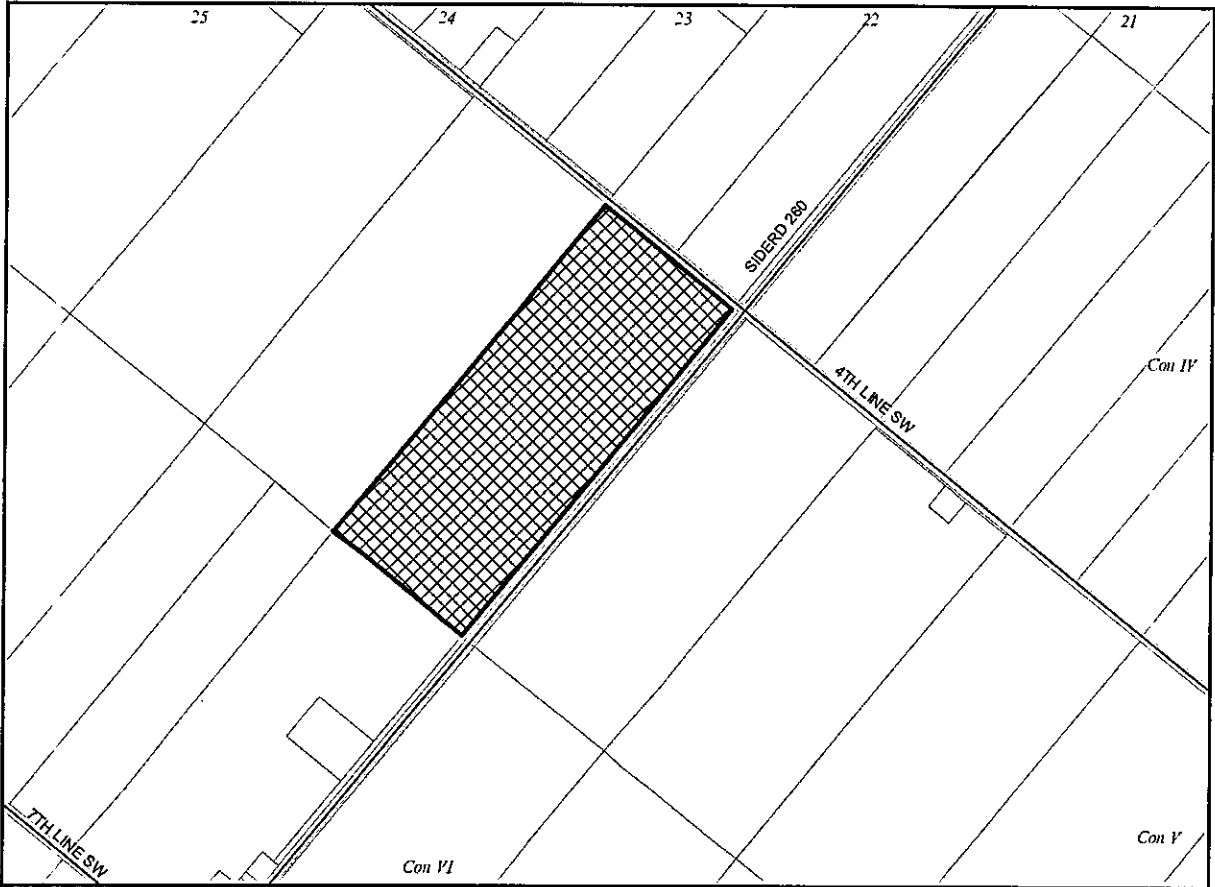
Further information regarding the proposed amendment is available to the public for inspection at the Township of Melancthon Municipal Office on Monday to Friday, between the hours of 8:30 a.m. and 4:30 p.m.

Mailing Date of this Notice: April 08, 2016



Denise Holmes, CAO  
Township of Melancthon

LANDS SUBJECT TO APPLICATION FOR  
ZONING BY-LAW AMENDMENT



 Lands Subject to Proposed Temporary Use By-law