



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, March 5, 2015 - 5:00 p.m.

1. Call to Order
2. Announcements
3. Additions/Deletions/Approval of Agenda
4. Declaration of Pecuniary Interest and the General Nature Thereof
5. Approval of Draft Minutes - February 19, 2015
6. Business Arising from Minutes
7. Point of Privilege or Personal Privilege
8. Public Question Period (Please visit our website under Agendas and Minutes for information on Public Question Period)
9. Road Business
 1. Accounts
10. County Council Update
 1. Council In Brief for February 12, 2015
11. Committee Reports
12. Correspondence

*Outside Board & Committee Minutes

1. Township of Melancthon Police Service Board - Meeting September 3, 2014

* Items for Information Purposes

1. Nottawasaga Valley Conservation Authority - For Immediate Release - Workshop to help horse owners reduce their environmental "hoofprint"
2. Copy of a resolution passed by the Township of Amaranth dated January 21, 2015, Re: Neonicotinoid Pesticides
3. Copy of a resolution passed by the Township of Amaranth dated February 4, 2015, Re: Double Hatter Firefighters
4. Email from Michelle Dunne, Deputy Clerk, County of Dufferin dated February 17, 2015, Re: Request for Disaster Relief Funding
5. Copy of a resolution passed by the Township of Amaranth dated February 18, 2015, Re: Ontario's Default Speed Limit
6. Letter to His Worship Darren White Mayor dated February 6, 2015, Re: 2015 Premier's Award for Agri-Food Innovation Excellence Program
7. Copy of a resolution passed by the Town of Aurora dated February 10, 2015, Re: Bill 52, the Protection of Public Participation Act
8. 2015 Farmland Forum - Friday March 27, 2015 - 10:00 a.m. - 6:00 p.m.
9. O.P.P. 2014-2016 Action Plan Dufferin Detachment
10. Communication from Ontario Human Rights Commission dated February 26, 2015, Re: Applying a human rights lens in zoning, licensing and municipal decision-making
11. Memorandum from Denise Holmes to Mayor White and Members of Council dated February 25, 2015, Re: County of Dufferin Beaver Program

* Items for Council Action

1. Email from Kim Fraser, CDRC Facility Administration Manager dated February 17, 2015, Re: CDRC - Spring/Summer 2015 Recreation Guide

2. Letter from Bluewater Geoscience Consultants Inc. dated February 18, 2015, Re: Proposal to Provide 2015 Semi-Annual Groundwater Monitoring and Sampling for Melancthon Landfill Site, Melancthon Township, ON
3. Email from Karen Davidson-Lock, Administrative Coordinator, Township of Mulmur dated February 19, 2015, Re: Mulmur/Melancthon 2015 Budget
4. Notification For Maintenance and Repair - McCue Municipal Drain
5. Email from Denise Holmes dated July 18, 2014, Re: Exemption By-law 31-2002: Prohibit Excessive Noise - direction to bring this item back to the New Council of the Township of Melancthon in March 2015 - re: MTO request for exemption to Noise By-law for Highway 10 Rehabilitation
6. Report to Council from GW Jorden, Township Planner regarding the Draft Grand River Source Protection Plan Policies as prepared by Staff at the Grand River Conservation Authority
7. Report from Denise Holmes, CAO/Clerk regarding the Groundwater Sampling Agreement between 1727560 Inc. O/A Holmes Agro and the Corporation of the Township of Melancthon

13. General Business

1. Accounts
2. Applications to Permit
3. New/Other Business
 1. The Corporation of the Township of Melancthon By-law 8-2009, A By-law to Govern The Proceedings Of Council And It's Committees And To Repeal By-Law No. 19-1995 & Amendments - Discussion and Direction
 2. Township Sub-Committees vs Committee of the Whole - Discussion & Direction
 3. Southgate Recreation Agreement - motion required to extend Agreement for a one year term
4. Unfinished Business
 1. OMAFRA Guidelines on Permitted Uses in Ontario's Prime Agricultural Areas
 2. Corbetton Park
 3. Council Chamber Furniture
 4. Dog Tags & Animal Control
 5. By-law Enforcement (Mr. Bob Fudge booked in to March 19th Council Meeting)
 6. Hill Machinery Sales - Cleanup of Property
 7. Youth Member Horning's Mills Hall Board
 8. Drainage Superintendent Services

14. Delegations

1. 5:30 p.m. - 6:30 p.m. - Shara Bagnell, Health and Safety Advisor, County of Dufferin - Presentation on Violence in the Work place

15. Closed Session (if required)

1. Approval of Draft Minutes - February 5, 2015

16. Notice of Motion

17. Confirmation By-law

18. Adjournment and Date of Next Meeting

19. On Sites

20. Correspondence on File at the Clerk's Office

1. Mulmur/Melancthon Fire Department - Chief's Year End Report 2014
2. Program Guidebook and Application Form 2015 - Premier's Award For Agri-Food Innovation Excellence

From: Dufferin County <clerk=dufferincounty.ca@mail20.wdc03.rsgsv.net> on behalf of Dufferin County <clerk@dufferincounty.ca>
Sent: February-13-15 4:02 PM
To: Denise
Subject: Dufferin County E-Newsletter- Council in Brief

Dufferin County's Official E-Newsletter

View this email in your
browser

COUNCIL IN BRIEF

For February 12, 2015.

For the full agenda and minutes, please
visit our website.



ONE BOOK - ONE COUNTY



Ms. Sharmaine Croydon, Sustainable Housing & Community Liaison Dufferin County (SHIP) gave a presentation on the Coffee Hub, a collaborative initiative working with community partners and individuals in the community who require significant and ongoing support in their employment goals. The coffee hub is located at the Edelbrock Centre and is serving clients muffins and coffee for people attending the facility.

DUFFERIN COUNTY CULTURAL RESOURCE CIRCLE

Ms. Debra Sipkema introduced the group Dufferin County Cultural Resource Circle. They are planning a traditional Pow Wow to take place at Island Lake in June.

Dufferin County Forest Management Next Steps

Council approved a "First Principles" Review of the County Forest Operation, as identified in the Dufferin County Forest

participate in a local emergency exercise.

Lease Agreement with Supportive Housing in Peel/Dufferin (SHIP).

Council approved a lease agreement with the Supportive Housing in Peel/Dufferin organization (SHIP) for the renting of office space at the Dynes Gray Apartment in Shelburne effective March 1, 2015. SHIP will occupy the 2nd floor office space and provide the following services for individual and families experiencing mental health issues:

- Individualized assessment, planning, crisis support and supportive counseling
- Service co-ordination (linking service recipients with services and supports) on behalf of SHIP and the County of Dufferin Community Services Department
- Direct service provision/intervention
- Assistance with activities of daily living, support services, conflict resolution and crisis avoidance
- Systems and landlord advocacy and resource co-ordination
- Specialized mental health consultation
- Monitoring, evaluation and follow-up

PARAMEDIC SERVICE ANNUAL REPORT

Council received an annual report from the Dufferin County Paramedic Service.

In 2014, Dufferin County Paramedic Service responded to

An update was provided regarding the Western Ontario Wardens' Caucus (WOWC) Ultra High Speed Broadband Project known as the South West Integrated Fibre Technology (SWIFT) network. Investment is required now in next-generation, affordable, accessible and scalable fibre optic infrastructure across the entire WOWC region to enable Southwestern Ontario to compete. To be connected means to have the available means and technologies to take advantage of the "Internet of Everything". This is not a "nice to have", rather, it is a "must have".

The budget estimate for SWIFT construction is \$243M, including \$50M - \$70M in "last mile" fibre and Day One annual operating costs of \$9.5M. The funding model to support SWIFT anticipates 1/3 contributions from each of federal, provincial and municipal sources. This equates to a contribution of approximately \$81M from each level of government.

Council approved a contribution, based on the proposed funding formula, to the project in the amount of \$107,200 for 2015 subject to final budget approval.

For more information in the SWIFT initiative, visit: <http://swiftnetwork.ca/>

ONE-YEAR RENEWAL FOR SPACE FOR PROVINCIAL OFFENCES OFFICES AND COURTROOMS

An extension of one year was approved for the Town of Caledon for office space to provide Provincial Offences Court Administration. The Town of Caledon delivers POA Administration for Dufferin County and eight municipalities.

Upcoming Meetings:

General Government Services - Wednesday, February 25, at 4:00 p.m.

Public Works - Thursday, February 26, at 7:00 a.m.

Community Services Dufferin Oaks - Thursday, February 26, at 7:00 p.m.

All committee meetings will be held at 55 Zina Street, Orangeville in the Sutton Room (2nd Floor)



Did you know you can receive other information from Dufferin County directly to your email inbox?

For road closures on County Roads, sign up here.

For timely reminders and information about garbage, recycling and compost, sign up here.

For weather watches and information on emergency preparedness, sign up here.



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Email

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TOWNSHIP OF MELANCTHON POLICE SERVICES BOARD

The Township of Melancthon Police Services Board held a meeting on Wednesday, September 3, 2014 at 4:30 p.m. at the Melancthon Township Municipal Office Committee Room. Those present: Municipal Member John Crowe, Public Member David Cowen, Provincial Member Bart Malloy, Staff Sgt. Steve Sills, Dufferin OPP, Lynn Van Alstine, Secretary

Call to Order

Chair Malloy called the meeting to order at 4:40 p.m.

Declaration of Pecuniary Interest

Chair Malloy advised those in attendance that they could declare their pecuniary interest now or at any time during the meeting.

Approval of the Agenda

The approval of the agenda was done by a show of hands.

Approval of Minutes

Moved by Crowe, Seconded by Cowan that the minutes of the May 21, 2014 PSB be approved as circulated. Carried.

Issues Arising from Minutes

None.

Presentations/Delegations

None.

Correspondence

1. Obtaining MTO Information - Traffic Collision Report Information
Reviewed highlights of correspondence: Agreement with MTO (initial cost) = \$250.00, each search = \$14.00, must have occurrence #,

On File

1. Town of Mono Police Services Board Minutes - February 4, 2014
2. Township of Mulmur Police Services Board Minutes - July 7, 2014

Financial

Revenues collected on behalf of the Township of Melancthon was \$2,982.75. (Page 4 of Detachment Commander's Report)

Detachment Commander's Report

Staff Sgt. Sills reviewed the report for May - August 2014 and explained the statistics, clearance rates and highlights of the activities during this period. A very lengthy discussion continued with regards to the new billing module, notations around the standardized reporting style, listing of crime statistics - how it will look. Staff Sgt. Sills provided scenario's of costing. The future of Police Service Boards was questioned. Police Service Boards will still be required in order to receive grants and enhancements. Staff Sgt. Sills noted that the new Commissioner is very tech savvy

Committee Reports

None.

Other Business

1. Who determines the location of road closed signs.

Public Discussion

None.

Date of Next Meeting/Adjournment

6:50 p.m. - Moved by Cowan, Seconded by Crowe that we adjourn this PSB meeting to meet again on Wednesday November 19, 2014 at 4:30 p.m or at the call of the Chair. Carried.



CHAIR

SECRETARY



FOR IMMEDIATE RELEASE

Workshop to help horse owners reduce their environmental "hoofprint"

Utopia, February 12, 2015 - Love horses and the rural environment? The Nottawasaga Valley Conservation Authority (NVCA) hosts a free Caring for Your Horse and Farm Workshop, March 14 in Beeton, to help you reduce your "hoofprint" on the environment.

Member Municipalities

Adjala-Tosorontio

Amaranth

Barrie

The Blue Mountains

Bradford-West Gwillimbury

Clearview

Collingwood

Essa

Innisfil

Melancthon

Mono

Mulmur

New Tecumseth

Oro-Medonte

Grey Highlands

Shelburne

Springwater

Wasaga Beach

This workshop will cover making improvements to your property such as installing fencing along streams and wetlands, constructing new manure storage, building composting bins or planting windbreaks.

It will also cover managing pastures to help endangered birds like the bobolink or meadowlark.

At the workshop, you will learn how to use the *Horse Owner's Stewardship Guide* to complete an environmental assessment of your farm. This self-assessment will help you figure out your operation's environmental risk and opportunities, and create an action plan. Topics include manure storage and handling, improving pasture quality, enhancing fish and bird habitats, and protecting streams, wetlands, woodlands and ponds.

Stewardship staff will be available to assist with planning, project design and finding sources of cost-share project funding.

To register for the Caring for Your Horse and Farm Workshop, contact Shannon Stephens of the NVCA at sstephens@nvca.on.ca or 705-424-1479 ext 239. The workshop runs from 10:30 a.m. to 3:00 p.m. at the Beeton Library, 42 Main St. West, Beeton, ON. A light lunch is included.



Watershed Counties

Simcoe

Dufferin

Grey

Can't attend the workshop? Local stewardship programs include:

- NVCA's Healthy Waters Program – call Shannon Stephens, 705-424-1479 ext 239
- Lake Simcoe & South-eastern Georgian Bay Community Stewardship Program – call Carrie McIntyre, 705-725-7523

What impact do horses have on our environment? Conservatively, about 58,300 horses call the Nottawasaga Valley watershed home. Simcoe

Member of



Conservation
ONTARIO
Natural Champions

Conserving our Healthy Waters

NOTTAWASAGA VALLEY CONSERVATION AUTHORITY • Centre for Conservation
John Hix Conservation Administration Centre • Tiffin Conservation Area • 8195 8th Line • Utopia, On L0M 1T0
Telephone: 705.424.1479 • Fax: 705.424.2115 • Web: www.nvca.on.ca • Email: admin@nvca.on.ca



MAR - 5 2015

and Grey counties have some of the highest horse populations in Ontario and the number of horses in Dufferin County is growing. With an averaged sized horse producing 9 tons of manure and 4 tons of bedding every year, well that's enough manure to fill at least 225 Olympic swimming pools! By managing manure wisely, horse owners can turn this plentiful waste into a valuable resource, and reduce the environmental impact to streams, lakes and groundwater.

- 30 -

About the NVCA:

The Nottawasaga Valley Conservation Authority a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.
www.nvca.on.ca

Media contact:

Heather Kepran, Communications Coordinator
705-424-1479 x254, hkepran@nvca.on.ca

BEN RYZEBOL, Director of Public Works
PUBLIC WORKS - TELEPHONE: (519) 941-1065
FAX: (519) 941-1802
email: bryzebol@amaranth.ca



SUSAN M. STONE, C.A.O./Clerk-Treasurer
TELEPHONE: (519) 941-1007
FAX: (519) 941-1802
email: suestone@amaranth-eastgary.ca

374028 6TH LINE, AMARANTH, ONTARIO
L9W 0M6

February 6, 2015

Hon. Kathleen Wynne
Premier
Room 281, Main Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Wynne:

Re: **Neonicotinoid Pesticides**

At the regular meeting of Council held January 21, 2015, the following resolution was set forth.

Resolution 16

Moved by C. Gerrits – Seconded by H. Foster

Resolved that the Council of the Township of Amaranth requests that the Province of Ontario base the proposed regulations with respect to the use of Neonicotinoid pesticides on good scientific evidence. **Carried.**

Should you require anything further please do not hesitate to contact this office.

Yours truly,

Susan M. Stone, A.M.C.T.
CAO/Clerk-Treasurer
Township of Amaranth

SMS/kp

cc: Rt. Hon. Stephen Harper, Prime Minister
Hon. Jeff Leal, Minister of Agriculture, Food and Rural Affairs
Hon. Eric Hoskins, Minister of Health and Long-Term Care
Hon. Glen R. Murray, Minister of the Environment and Climate Change
Hon. Rona Ambrose, Minister of Health Canada
Hon. Gerry Ritz, Minister of Agriculture and Agri-Food Canada
Pest Management Regulatory Advisory
Sylvia Jones, MPP, Dufferin Caledon
David Tilson, MP Dufferin Caledon
Association of Municipalities of Ontario
Dufferin Federation of Agriculture
Dufferin Municipalities

②

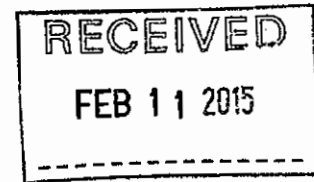
MAR - 5 2015

BEN RYZEBOL, Director of Public Works
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FAX: (519) 941-1802
email: bryzebol@amaranth.ca



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FAX: (519) 941-1802
email: suestone@amaranth-eastgary.ca



February 6, 2015

Hon. Kathleen Wynne
Premier
Room 281, Main Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Wynne:

Re: Double Hatter Firefighters

At the regular meeting of Council held February 4, 2015, the following resolution was set forth.

Resolution 6

Moved by C. Gerrits – Seconded by H. Foster

Resolved that Council of the Township of Amaranth does hereby support the resolutions of the Township of Melancthon and the Township of East Garafraxa with respect to allowing salaried firefighters to work as volunteer firefighters, and request that the Province of Ontario amend the Fire Protection and Prevention Act, 1997 to allow this process. **Carried.**

Should you require anything further please do not hesitate to contact this office.

Yours truly,

Susan M. Stone, A.M.C.T.
CAO/Clerk-Treasurer
Township of Amaranth

SMS/kp
Attach.

cc: Hon. Madeline Meilleur, Attorney General
Hon. Kevin Flynn, Minister of Labour
Hon. Yasir Naqvi, Minister of Community Safety and Correctional Services
Hon. Ted McMeekin, Minister of Municipal Affairs and Housing
Sylvia Jones, MPP, Dufferin Caledon
Township of Melancthon
Township of East Garafraxa

③

MAR - 5 2015

Denise Holmes

From: Michelle Dunne <mdunne@dufferincounty.ca>
Sent: February-17-15 3:07 PM
To: Denise Holmes
Subject: Request for Disaster Relief Funding

Good afternoon Denise,

Further to your letter of September 5, 2014 requesting access to the County's disaster relief reserve that was deferred at the October 10, 2014 County of Dufferin Council meeting, Council at its regular meeting held on February 12, 2015 adopted the following resolution from the Community Services Dufferin Oaks Committee meeting held on January 27, 2105:

THAT correspondence from the Township of Melancthon dated September 5, 2014 requesting access to the County's disaster relief reserve to cover the costs that were incurred during the winter storm from January 24 to February 1, 2014, be received;

AND THAT staff be directed to prepare a report to establish criteria for accessing money from the disaster relief reserve.

A report has been drafted and will be on the agenda for the February 26, 2015 Committee agenda.

If you have any questions, please do not hesitate to call me.

Regards,

Michelle Dunne | Deputy Clerk | Corporate Services

County of Dufferin | Phone: 519-941-2816 Ext. 2504 | mdunne@dufferincounty.ca | 55 Zina Street, Orangeville, ON L9W 1E5

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From: mdunne@dufferincounty.ca

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Denise Holmes

From: Kathy Pearl <kpearl@amaranth.ca>
Sent: February-20-15 2:16 PM
To: Susan Greatrix; Denise Holmes (dholmes@melancthontownship.ca); Terry Horner; Keith McNenly; John Telfer (jtelfer@townofshelburne.on.ca); Jane Wilson
Subject: Township of Amaranth Resolution
Attachments: MTO - Default Speed Limit.pdf

Good Afternoon,

Please find attached a copy of a resolution being sent to the Ministry of Transportation regarding Ontario's default speed limit, as passed by Council at their meeting of February 18, 2015.

Kind regards,

Kathy

Kathy Pearl
Deputy Clerk
Township of Amaranth
374028 6th Line
Amaranth, ON L9W 0M6
Email: kpearl@amaranth.ca
Phone: 519-941-1007, ext. 221
Fax: 519-941-1802

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PUBLIC WORKS - TELEPHONE: (519) 941-1065
FAX: (519) 941-1802
email: bryzebol@amaranth.ca



374028 6TH LINE, AMARANTH, ONTARIO
L9W 0M6

SUSAN M. STONE, C.A.O./Clerk-Treasurer
TELEPHONE: (519) 941-1007
FAX: (519) 941-1802
email: suestone@amaranth-eastgary.ca

February 19, 2015

Roger De Gannes
Head, Traffic Operations
Traffic Office
Ministry of Transportation Ontario
2nd Floor, 301 St. Paul Street
St. Catharines, ON L2R 7R4

Dear Mr. De Gannes:

Re: **Ontario's Default Speed Limit**

At the regular meeting of Council held February 18, 2015, the following resolutions were set forth.

Resolution 9

Moved by H. Foster – Seconded by C. Gerrits

Resolved that Council of the Township of Amaranth does not support the Ontario Ministry of Transportation in their consideration of changing the default speed limit for local roads within urban areas from 50 km/h to 40 km/h. **Carried.**

Should you require anything further please do not hesitate to contact this office.

Yours truly,

Susan M. Stone, A.M.C.T.
CAO/Clerk-Treasurer
Township of Amaranth

SMS/kp

Ministry of Agriculture,
Food and Rural Affairs

Ministère de l'Agriculture,
de l'Alimentation et
des Affaires rurales



Office of the Minister

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: (416) 326-3074
Fax: (416) 326-3083

Bureau du ministre

77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél. : (416) 326-3074
Téléc. : (416) 326-3083

February 6, 2015

His Worship Darren White
Mayor
Township of Melancthon
157101 Highway 10
Melancthon, Ontario
L9V 2E6

Dear Mayor White:

I am pleased to share news with you regarding the 2015 Premier's Award for Agri-Food Innovation Excellence program and to encourage you to share this information in your municipality.

The Premier's Award for Agri-Food Innovation Excellence program was created to recognize and foster the spirit of innovation that thrives in Ontario's agricultural sector. It encourages the development of rural communities, farms, agri-food processors and agri-food organizations by adding value to existing products, creating jobs and driving economic growth.

Each year the program recognizes up to 45 award winning innovations across the province valued at \$5,000 each. In addition, there is a Premier's Award valued at \$75,000, a Minister's Award valued at \$50,000, and three Leaders in Innovation awards valued at \$25,000 each. All award recipients receive a plaque, a gate sign and use of the Premier's Award program wordmark.

Primary producers, processors or agri-food organizations are invited to submit applications between February 6, 2015 and April 10, 2015. Details on eligibility, innovation categories, assessment criteria, the application and selection processes can be found in the enclosed 2015 Program Guidebook and Application Form or at www.ontario.ca/agrifoodinnovation.

I ask that you encourage outstanding agriculture and agri-food innovators to submit an application by the **deadline** of 5:00 p.m. on April 10, 2015. Should you require additional information please contact the Agricultural Information Contact Centre at 1-877-424-1300 or www.ag.info.omafr@ontario.ca.

.../2



I have also enclosed a copy of a brochure that highlights the recipients of the 2014 program for the Premier's Award for Agri-Food Innovation Excellence.

I look forward to learning about agri-food innovations in your municipality.

Sincerely,

A handwritten signature in black ink, appearing to be 'J. Leal', with a stylized, cursive script.

Jeff Leal
Minister of Agriculture, Food and Rural Affairs

Enclosure

Wendy Atkinson

From: LBottos@aurora.ca
Sent: February-25-15 10:26 AM
To: LBottos@aurora.ca
Subject: Town of Aurora Council Resolution of Feb 10/15 - Correspondence
Attachments: Aurora Council Resolution-Bill 52-Protection of Public Participation Act.pdf

TO: ALL ONTARIO MUNICIPALITIES

Please find attached a follow-up letter from the Town of Aurora Council meeting of February 10, 2015 regarding a resolution adopted by Council respecting "Bill 52, the Protection of Public Participation Act."

Best regards,
Linda

Linda Bottos
Council/Committee Secretary

Town of Aurora
100 John West Way, Box 1000
Aurora, Ontario L4G 6J1

Phone: 905-727-3123 ext 4225
Fax: 905-726-4732

lbottos@aurora.ca<<mailto:lbottos@aurora.ca>>
www.aurora.ca<[UrlBlockedError.aspx](#)>

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Medium (75): Pass
Low (90): Pass

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Legal & Legislative Services
Stephen M.A. Huycke
905-726-4771
shuycke@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

February 24, 2015

DELIVERED BY E-MAIL

ALL ONTARIO MUNICIPALITIES

**Re: Town of Aurora Council Resolution of February 10, 2015
Motion (e) Councillor Thompson; Re: Bill 52, the Protection of Public
Participation Act**

Please be advised that this matter was considered by Council at its Council meeting held on February 10, 2015 and in this regard Council adopted the following resolution:

WHEREAS the Provincial Government has recently introduced "Bill 52, Protection of Public Participation Act, 2014"; and

WHEREAS Bill 52 seeks to amend the *Courts of Justice Act*, the *Libel and Slander Act* and the *Statutory Powers Procedure Act* in order to protect expression on matters of public interest; and

WHEREAS Bill 52 is commonly referred to as Anti-SLAPP legislation and is intended to enact many of the recommendations put forward by the Anti-SLAPP Advisory Panel of 2010; and

WHEREAS SLAPP litigation, an acronym for Strategic Lawsuits Against Public Participation, is a tactic which is often viewed as a means to silence, intimidate and deter people from participating in discussions on matters of public interest; and

WHEREAS the Province has stated that the ability to freely participate in public discussion about matters of public interest, without fear of retribution, is fundamental to a fair and democratic society.

NOW THEREFORE BE IT HEREBY RESOLVED THAT the Town of Aurora express its support for Bill 52 which should help protect and encourage freedom of expression on matters of the public interest and discourage the use of the courts in ways that unduly limit that freedom; and

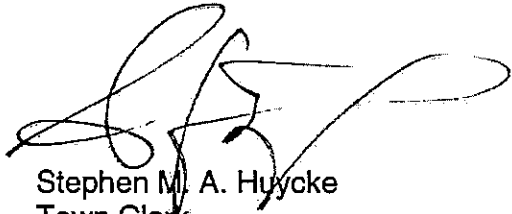
BE IT FURTHER RESOLVED THAT the Mayor be requested to write a letter and forward this resolution to the Honourable Kathleen Wynne, Premier of Ontario, Chris Ballard, MPP for Newmarket-Aurora, and to the Association of Municipalities of Ontario (AMO); and

Re: Town of Aurora Council Resolution re Bill 52, the Protection of Public Participation Act
To: All Ontario Municipalities
February 24, 2015
Page 2 of 2

BE IT FURTHER RESOLVED THAT the Clerk be requested to circulate this resolution to all other municipalities in Ontario to request endorsement of this resolution be sent directly to the Government of Ontario.

The above is for your consideration and any attention deemed necessary.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'SH', with a large, sweeping flourish extending to the right.

Stephen M. A. Huycke
Town Clerk
The Corporation of the Town of Aurora

SH/lb



2015 Farmland Forum

Pursuing Diverse & Collaborative Approaches to Farmland Protection



A day of networking, learning, and creative-thinking about new tools, partnerships, and grassroots approaches to strengthen farmland protection in Ontario.

Presentations & Panel discussions:

- Tools for communicating the importance of farmland preservation in Ontario
- Creating policy in Ontario that enables vibrant local food economies
- The new Rouge National Urban Park vision for supporting near-urban agriculture
- Development offsetting approaches being used in California to protect farmland
- Pennsylvania's model for collaboration that has protected 500,000 acres of farmland – the largest program of its kind in the U.S.

Join the discussion and help shape the future of farmland protection in Ontario!

Forum Details

Date: Friday, March 27, 2015

Time: 10:00 am - 6:00 pm

Place: Durham Banquet Hall & Convention Centre, Oshawa

Cost: \$90 early-bird rate by March 6th (includes lunch & dinner)

Who should attend?

- Land Conservation Enthusiasts
- Farmers
- Land Use Planners
- Researchers
- Provincial Policy Makers
- Municipal Councillors

Tickets

To reserve your seat:

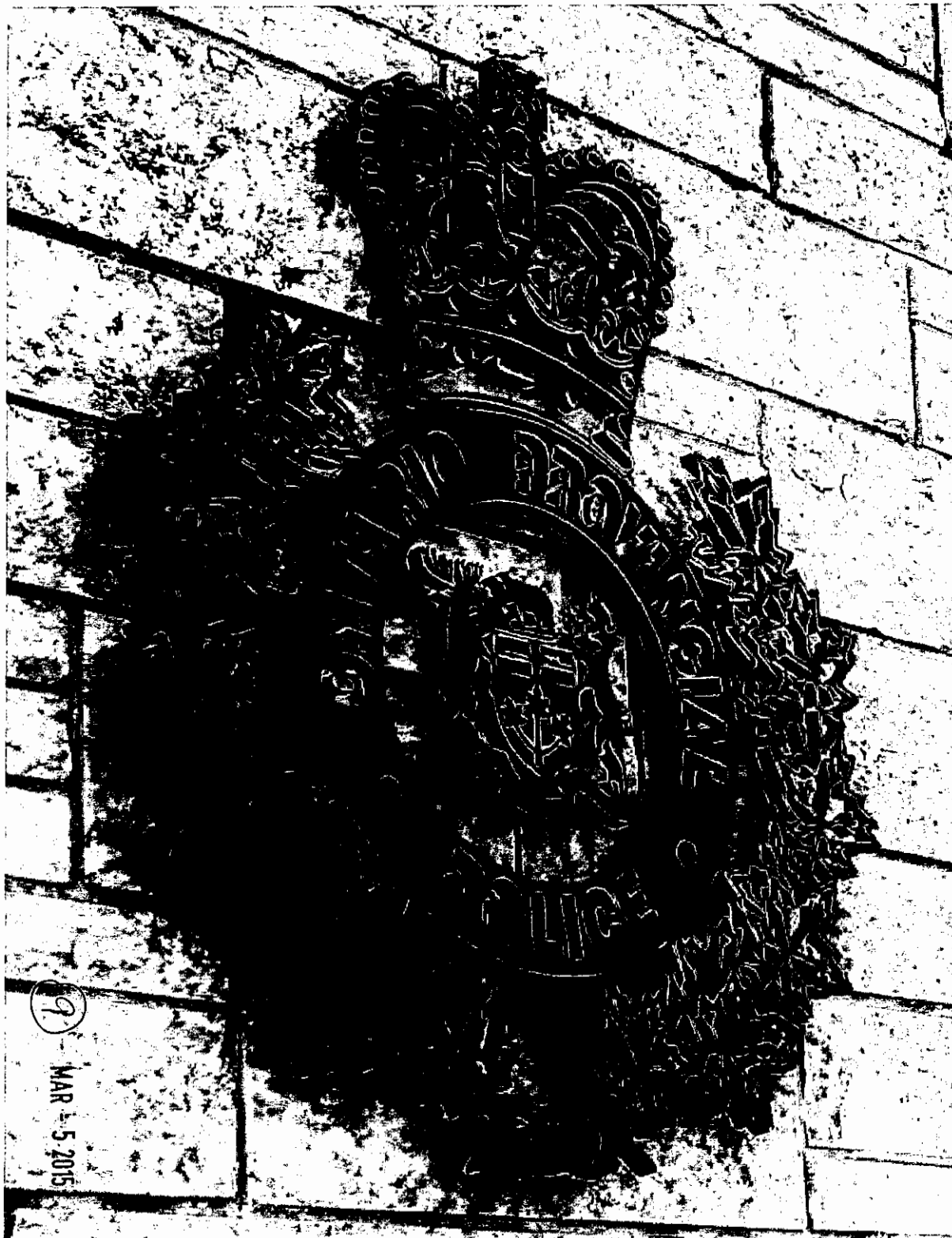
www.ontariofarmlandtrust.ca,

519-824-4120 x 52654

info@ontariofarmlandtrust.ca



MARCH 5 2015



9 - MAR - 5 2015



2014-2016

ACTION PLAN

Dufferin Detachment



OUR VISION

Safe Communities... A Secure Ontario

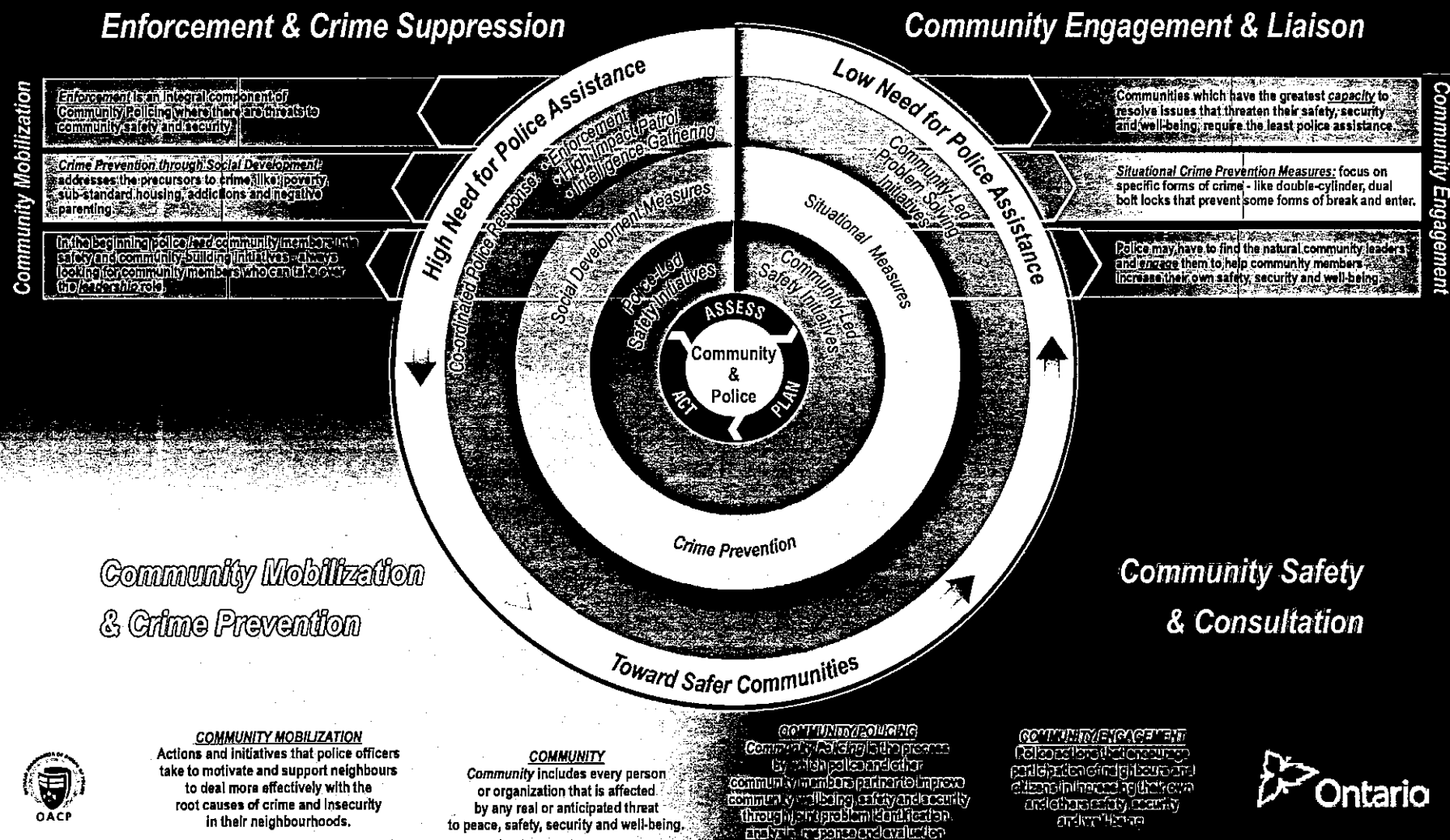
OUR MISSION

Committed to public safety, delivering proactive and innovative policing in partnership with our communities.

OUR VALUES

Professionalism, Accountability, Diversity, Respect, Excellence and Leadership

Ontario's Mobilization & Engagement Model of Community Policing



2014-2016 Dufferin Detachment Action Plan

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Message from the Detachment Commander

It is my pleasure to present the Dufferin OPP Detachment Action Plan for the next three years, 2014, 2015 and 2016. This document focuses on how the Dufferin OPP will be addressing the policing priorities within the Dufferin Detachment area, as identified, both provincially and locally. In consultation with the six municipalities policed by the Dufferin OPP Detachment, it was determined that the local policing priorities are traffic safety, prevention of property crime and increased visibility. Our local policing priorities and those identified at a provincial level will each be addressed with the use of Ontario's Mobilization and Engagement Model of Community Policing as outlined in this action plan.



The Ontario's Mobilization and Engagement Model of Community Policing will guide our officers using strategies of community engagement, education and enforcement. Our goal is to provide a high level of community safety in partnership with our community, by together, reducing crime, victimization and social disorder. Through community engagement our members will continue to strengthen our relationships with our community partners to develop strategies to better serve our citizens. We will be proactive in educating the public regarding crime prevention and traffic safety through the media, the internet, school programs, community presentations and individual officer contacts. Police visibility will be addressed through community engagement and education. Officers will be assigned enforcement actions based the results of the analysis of traffic and crime statistical data. This analysis will assist officers to be in the right place at the right time.

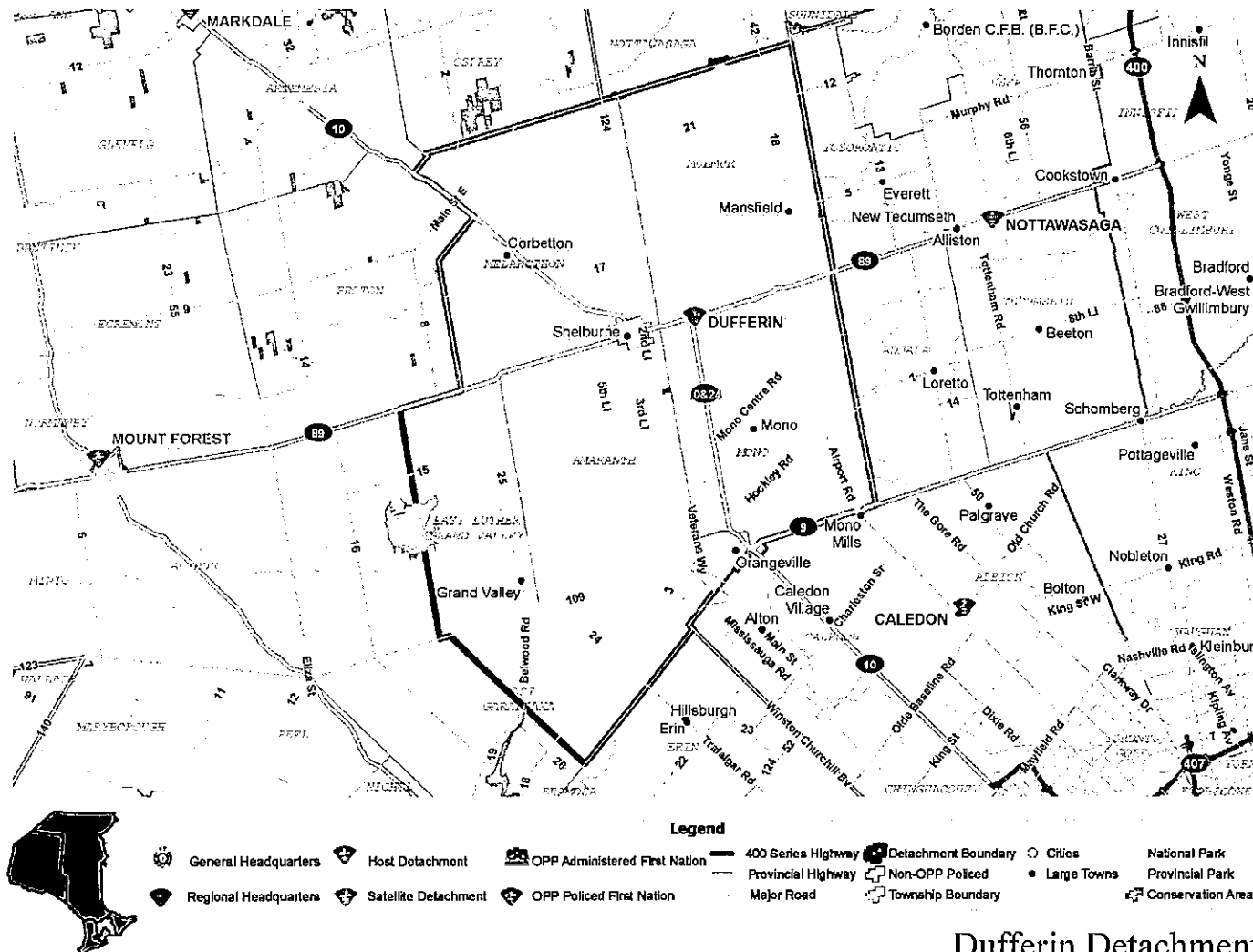
Reduction in violent crime is one of the provincial priorities and Dufferin Detachment will place additional focus on incidents of domestic violence, as the offences resulting from these incidents have the highest impact on the citizens in the Dufferin Detachment area. Traffic issues and property crime issues are also provincial priorities as well as local priorities. Additional priorities that Dufferin Detachment will address over the next three years are illicit drugs, reducing victimization from cyber-crime, improving police response to persons with mental health issues and reducing 911 "pocket dials".

Our goal is to "work smarter" and provide an effective and efficient police service for our community. The results of the Dufferin Detachment's community engagement, education and enforcement for each of the identified priorities will be reviewed and evaluated on an ongoing basis. We will strengthen those strategies that are successful and modify those that are not.

I look forward to working with our community partners on addressing our policing priorities. I believe that the Dufferin Detachment members' efforts, together with the assistance of our citizens and the support of our local police service boards, we will continue our success in keeping our communities safe.

Steven Sills
Staff Sergeant
Detachment Commander
Dufferin Detachment

Facts and Figures



Dufferin Detachment

Overview

Detachment Personnel **Table 1.1**

Uniform	TOTAL
Staff Sergeant	1
Sergeant	4
Constable	24
TOTAL Uniform	29
Civilian	TOTAL
Civilian Classified	2
TOTAL Civilian	2
TOTAL	31

Data is based on Staff Strength Headcount, includes employees on leave of absence except those on Long Term Income Protection. Excludes Unclassified Civilians and Casual/Part-Time Police.
Source: Workforce Information Network (WIN) Extract 30May14

OPP Facilities in Detachment Area **Table 1.2**

Facility	2013
Number of Detachment Facilities	1
Number of Community Policing Offices	3

Hours (Field Personnel) **Table 1.3**

	2011	2012	2013	% Change
Criminal Code	11,507.75	8,755.75	8,796.50	0.47%
Traffic	6,862.75	7,457.00	6,830.25	-8.40%
Patrol	10,746.50	12,512.50	13,431.25	7.34%
Other	27,614.50	27,439.50	26,905.25	-1.95%
TOTAL	56,731.50	56,164.75	55,963.25	-0.36%

Data is based on Detachment patrol and obligated duty hours worked.
Source: Ontario Provincial Police, Daily Activity Reporting System, 10May14
Note: The % change is based on last year over previous year.

Criminal Code & Provincial Statute Charges Laid **Table 1.4**

	2011	2012	2013	% Change
Highway Traffic Act	3,820	5,303	4,909	-7.4%
Criminal Code	114	108	100	-7.4%
Traffic				
Criminal Code Non-Traffic	353	348	353	1.4%
Liquor Licence Act	48	42	54	28.6%
Other	325	425	338	-20.5%
TOTAL	4,660	6,226	5,754	-7.6%

Source: Ministry of the Attorney General Integrated Court Offence Network (ICON)
14Apr14

Note: These annual counts are based on the date charges were entered into MAG's ICON and not the date the charges occurred. The % change is based on last year over previous year.

CRIME

Violent Crimes

Table 2-1

Offences	2011	2012	2013	% Change
01-Murder	0	0	0	-
02-Other Offences Causing Death	0	0	0	-
03-Attempt Murder	0	0	0	-
04-Sexual Assault	7	9	7	-22.22%
05-Assault	41	32	43	34.38%
06-Abduction	1	2	1	-50.00%
07-Robbery	0	1	0	-100.00%
08-Other Crimes Against a Person	19	22	14	-36.36%
TOTAL	68	66	65	-1.52%

Property Crimes

Table 2-2

Offences	2011	2012	2013	% Change
01-Arson	3	1	0	-100.00%
02-Break and Enter	71	124	95	-23.39%
03-Theft Over \$5,000	25	31	30	-3.23%
04-Theft Under \$5,000	127	96	70	-27.08%
05-Have Stolen Goods	10	4	5	25.00%
06-Fraud	22	30	33	10.00%
07-Mischief	62	99	52	-47.47%
TOTAL	320	385	285	-25.97%

Please note, the following offences are included accordingly:

Corresponding Primary Offence Levels
01* Murder 1st Degree, Murder 2nd Degree, Manslaughter, Infanticide
02 Criminal Negligence Causing Death, Other Related Offences Causing Death
03 Attempted Murder, Conspire to Commit Murder
04 Aggravated Sexual Assault, Sexual Assault with a Weapon, Sexual Assault, Other Criminal Code * Sec. 151 – Sec. 160, Sexual Interference, Invitation to Sexual Touching, Sexual Exploitation, Sexual Exploitation of a Person with a Disability, Incest, Corrupting Morals of a Child, Sexually Explicit Material to Child with Intent, Luring a Child via a Computer, Anal Intercourse, Bestiality – Commit/Compel/Incite Person, Voyeurism
05 Aggravated Assault Level 3, Assault with a Weapon, Assault Level 1, Unlawfully Causing Bodily Harm, Discharge Firearm with Intent, Using Firearm (or imitation) in commission of offence, Pointing a Firearm, Assault Peace Officer, Assault Peace Officer with a Weapon OR Cause Bodily Harm, Aggravated Assault on Peace Officer, Criminal Negligence – Bodily Harm, Trap Likely to or Cause Bodily Harm, Other Assaults / Admin Noxious thing
06 Kidnapping / Confinement, Kidnapping, Forcible Confinement, Hostage Taking, Trafficking in Persons, Abduction Under 14, Abduction Under 16, Remove Child from Canada, Abduction Contravening A Custody Order, Abduction – No Custody Order
07 Robbery, Robbery of Firearms
08 Extortion, Intimidation of a Justice System Participant or a Journalist, Intimidation of a Non-Justice Participant, Criminal Harassment, Threatening / Indecent Phone Calls, Utter Threats, Explosives, Arson – Disregard for Human Life, Other Criminal Code * against public order

*Homicide Data is extracted from Homicide Survey

Corresponding Primary Offence Levels
01 Arson
02 Break & Enter, Break & Enter – Firearms, Break & Enter – Steal firearm from motor vehicle
03 Theft Over, Theft Over \$5,000 – Motor Vehicle, Theft from Motor Vehicles Over \$5,000, Theft Over \$5,000 Shoplifting, Theft of Motor Vehicle
04 Theft Under \$5,000, Theft Under \$5,000 – Motor Vehicle, Theft from Motor Vehicles Under \$5,000, Theft Under \$5,000 Shoplifting
05 Possession of Stolen Goods, Trafficking in Stolen Goods over \$5,000 (incl. possession with intent to traffic), Possession of Stolen Goods over \$5,000, Trafficking in Stolen Goods under \$5,000 (incl. possession with intent to traffic), Possession of Stolen Goods under \$5,000
06 Fraud, Identity Theft, Identity Fraud
07 Mischief, Mischief to Property Over \$5,000 Exp., Mischief to Property Under \$5,000 Exp., Mischief to Religious Property Motivated by Hate, Altering / Destroying / Removing a vehicle identification number

Other Criminal Code

Table 2-3

Offences	2011	2012	2013	% Change
01-Offensive Weapons	4	3	4	33.33%
02-Other Criminal Code *excluding traffic	37	38	28	-26.32%
TOTAL	41	41	32	-21.95%

Drugs

Table 2-4

Offences	2011	2012	2013	% Change
01-Possession	9	17	16	-5.88%
02-Trafficking	4	2	2	0.00%
03-Importation and Production	6	6	5	-16.67%
TOTAL	19	25	23	-8.00%

Federal Statutes

Table 2-5

Offences	2011	2012	2013	% Change
01-Other Federal Statutes	2	0	0	-
TOTAL	2	0	0	-

2013 Intelligence-Led Policing – Crime Abatement Strategy Table 2-6

Number of Checks	Number of Charges
11	0

Source: Niche RDP Data Extract Custom Report, 09 May 14

Corresponding Primary Offence Levels

01 Offensive Weapons – Explosives, Use of Firearm in Offence, Offensive Weapons – Weapons Trafficking, Possess Firearm while prohibited, Other Criminal Code * Sec. 78 – Sec. 96, Import / Export – Firearm / Weapon / Ammunition / Device, Offensive Weapons – Point Firearm, Other Criminal Code * Sec. 105 – Sec. 108, Breach of Firearms Regulation – Unsafe Storage

02 Prostitution – Bawdy House, Live on avails of prostitution, Parent / Guardian Procure sexual activity, Prostitution under 18 – Procuring, Prostitution – Other Prostitution, Betting House, Gaming House, Other Gaming and Betting, Bail Violations, Counterfeit Money, Disturb the Peace, Escape Custody, Indecent Acts, Child Pornography, Voyeurism, Public Morals, Lure Child via Computer, Obstruct Public Peace Officer, Prisoner Unlawfully at Large, Trespass at Night, Fail to Attend Court, Breach of Probation, Threatening / Harassing Phone Calls, Utter Threats to Property / Animals, Advocating Genocide, Public Incitement of Hatred, Unauthorized record for sale, rental, comm. Distribution, Other Criminal Code * Sec. 46 – Sec. 78.1, Property or Services for Terrorist Activities, Terrorism – Property, Participate in Activity of Terrorist Group, Facilitate Terrorist Activity, Instruct Terrorist Act, Harbour or conceal a Terrorist, Hoax Terrorism, Offensive Weapons – Careless use of firearms, Bribery / Perjury, Other Criminal Code * Sec. 176 – Sec. 182, Interception / Disclosure of Communication, Other Criminal Code * Sec. 215 – Sec. 319, Other Criminal Code * Sec. 337 – Sec. 352, Other Criminal Code * Sec. 415 – Sec. 427, Intimidation of Justice System Participant, Other Criminal Code * Sec. 437 – Sec. 447, Offences Related to Currency, Proceeds of Crime, Attempts, Conspiracies, Accessories, Instruct Offence for Criminal Organization, Commission of offence for Criminal Organization, Participate in Activities of Criminal Organization, Other Criminal Code * Sec. 462 – Sec. 753

Corresponding Primary Offence Levels

01 Possession–Heroin, Possession–Cocaine, Possession–Other Controlled Drugs and Substances Act (CDSA), Possession–Cannabis, Possession–Methamphetamine (Crystal Meth), Possession–Methylenedioxyamphetamine (Ecstasy)

02 Trafficking–Heroin, Trafficking–Cocaine, Trafficking–Other CDSA, Trafficking–Cannabis, Trafficking–Methamphetamine (Crystal Meth), Trafficking–Methylenedioxyamphetamine (Ecstasy)

03 Import/Export–Heroin, Import/Export–Cocaine, Import/Export–Other Drugs, CDSA *Sec.6 Import/Export

Corresponding Primary Offence Levels

01 Other Federal Statutes, Bankruptcy Act, Income Tax Act, Canada Shipping Act, Canada Health Act, Customs Act, Competition Act, Excise Act, Youth Criminal Justice Act (YCJA), Immigration and Refugee Protection Act, Human Trafficking (involving the use of abduction, fraud, deception or use of threat), Human Smuggling fewer than 10 persons, Human Smuggling 10 persons or more, Firearms Act, National Defence Act, Other Federal Statutes

Tables 2-1, 2-2, 2-3, 2-4, 2-5

Source: Records Management System (RMS Niche), 03May14

Note: These annual counts are based on primary UCR offence level counts only, actual occurrences. The % change is based on last year over previous year.

For a more detailed explanation of Uniform Crime Reporting Codes see Statistics Canada, Uniform Crime Reporting at www.statcan.gc.ca

TRAFFIC

The OPP is focused on the "Big Four" factors in deaths and injuries: lack of occupant restraint, aggressive driving including speeding, impaired and distracted driving.

Motor Vehicle Collisions (MVC) by Type

(Includes roadway, off-road and motorized snow vehicle collisions)

Table 3-1

	2011	2012	2013	% Change
Fatal MVCs	6	9	1	-88.89%
Personal Injury MVCs	123	132	123	-6.82%
Property Damage MVCs	540	533	574	7.69%
TOTAL MVCs	669	674	698	3.56%
Alcohol-related MVCs	21	11	13	18.18%
Animal-related MVCs	194	217	200	-7.83%
Persons Killed	6	12	1	-91.67%
Persons Injured	195	195	221	13.33%

Source: Ontario Provincial Police, Collision Reporting System (CRS), 03May14

Note: The % change is based on last year over previous year.

Primary Causal Factors in Fatal MVCs on Roadways

Table 3-2

		2011	2012	2013	% Change
The Big Four	# of Fatal MVCs where speed is a Factor	1	3	0	-100.00%
	# of Fatal MVCs where alcohol is a Factor	0	0	0	-
	# of Fatalities where lack of seatbelt* use is a Factor	3	3	0	-100.00%
	# of Fatal MVCs where driver inattention is a Factor	0	1	1	0.00%
# of Fatal MVCs where wildlife is a Factor		0	0	0	-
Total Fatal MVCs		6	9	1	-88.89%

Source: Ontario Provincial Police Collision Reporting System (CRS), 03May14

The % change is based on last year over previous year.

* Seatbelt includes: Use unknown, lap and shoulder belt, lap belt only, lap belt only of combined assembly, child safety seat used incorrectly, child safety seat used correctly, other passive restraint device

Fatalities in Detachment Area

Table 3-3

Roadways	2011	2012	2013	% Change
Fatal Incidents	6	9	1	-88.89%
Persons Killed	6	12	1	-91.67%
Alcohol Related	1	2	0	-100.00%

Marine	2011	2012	2013	% Change
Fatal Incidents	0	0	0	-
Persons Killed	0	0	0	-
Alcohol Related	0	0	0	-

Off-Road Vehicles	2011	2012	2013	% Change
Fatal Incidents	0	0	0	-
Persons Killed	0	0	0	-
Alcohol Related	0	0	0	-

Motorized Snow Vehicles	2011	2012	2013	% Change
Fatal Incidents	0	0	0	-
Persons Killed	0	0	0	-
Alcohol Related	0	0	0	-

Source: Ontario Provincial Police, Collision Reporting System (CRS), 03May14

Note: Motorized Snow Vehicles Statistics are reported seasonally from October 1st to March 31st each reporting period. The % change is based on last year over previous year.

Our Detachment

- The Dufferin Detachment provides policing services to six municipalities which include the Town of Mono, The Town of Grand Valley and the four Townships of; Amaranth, East Garafraxa, Melancthon and Mulmur. The total population is 23,060 covering a land area of 1,464 square kilometres. Dufferin's area is primarily rural residential and agricultural, but does include several villages, hamlets and estate sub-divisions. The local commercial industrial base includes various light industries. Agriculture is a strong part of the economy, including beef and dairy cattle, cash crops such as potatoes and mixed grain. Recreational activities such as skiing, fishing, hiking and equestrian activities also contribute to the local economy.
- The Dufferin Detachment area population had an overall increase of 3.12% from 2006 to 2011. The change in population varied within the municipalities with East Garafraxa experiencing growth of 8.6% and East Luther Grand Valley having a decrease in population of 4.1%. Areas to the north and south have seen large growth during this same period with Collingwood increasing by 11.2% and Brampton increasing by 20%.
- Dufferin is situated between recreation areas to the north and the Greater Toronto Area to the south and as the population of these areas has increased so has the traffic volume on Dufferin area roads. There has been an increase in motorcycles using Dufferin County roads as popular touring routes. This has increased traffic on these roads and the noise level in these areas when the motorcycles are not equipped with the proper muffler. Dufferin County also sees numerous visitors to the area to enjoy hiking, hunting and fishing.
- The Dufferin Detachment area in recent years has seen an increase in extreme weather. This has included blowing snow that has caused provincial highways and county roads to be closed for days and has resulted in motorist being stranded in Dufferin County. Dufferin County has also seen an increase in the frequency in tornados occurring in the area. This has resulted in property damage and the closure of roads as well. Each of these types of weather events has seen local emergency services working together to ensure the safety of our citizens.
- There continues to be construction projects in the Dufferin area that impact traffic flows as do special events. The Dufferin area has a number of construction projects that will occur in 2014 through 2016 and there are a number of special events including rodeos, running, cycling events planned that may impact traffic within the detachment area. 2015 will see the equestrian cross-country event of the Toronto 2015 Pan/Parapan Am Games held in the Town of Mono.

Our Detachment

Community Satisfaction Survey

Year: 2012

This survey is a tool for gathering public opinion on policing issues and ratings of OPP service delivery. It can serve as:

- a report card detailing how the people served by the OPP rate that service;
- a gauge of public concern about crime and policing issues;
- an indicator for making improvements to police services; and
- a means to measure how Ontarians view the OPP's service delivery.

The OPP Community Satisfaction Survey is a telephone survey conducted with the general public by research company R.A. Malatest & Associates Ltd., on behalf of the OPP. The survey is conducted for each OPP detachment every three years and annually province-wide. Randomly selected telephone numbers and Random Digit Dial were used to sample respondents who were at least 16 years old, where no member of the household was employed by the OPP. The 381 completed surveys were broken down into the following groups 147 from Mono; 109 Grand Valley; 84 respondents from Mulmur/Melancthon; and 41 respondents from Amaranth/East Garafraxa.

The next Community Satisfaction Survey for Dufferin Detachment will be conducted in the fall of 2015.

1.	98.4% of respondents felt 'very safe' or 'safe' in their community
2.	Of respondents who had contacted the OPP in the last year, 92.9% said they were "very satisfied" or "satisfied" with the ease of contacting the OPP
3.	Overall, 94.4% of respondents were "very satisfied" or "satisfied" with the quality of police service provided by the OPP
4.	90.5% of respondents were 'satisfied' or 'very satisfied' with the OPP's ability to work with communities to solve local problems
5.	85.2% of respondents were 'satisfied' or 'very satisfied' with the OPP's visibility in their community
6.	90.5% of respondents were 'satisfied' or 'very satisfied' with the OPP's visibility on the highways

List of Priorities for 2014-2016

The OPP's action planning process ensures compliance with the Adequacy and Effectiveness of Police Services Regulation (Adequacy Standards) filed as O. Reg. 3/99 in 1999.

Through assessment, analysis and consultation, the following priorities were identified under three categories: crime, traffic and other policing. The priorities reflect provincial, regional and local issues. Subsequent local analysis and consultation will further identify the specific areas of focus for this detachment. Priorities will be addressed by effective management strategies combining engagement, education and enforcement. Operationalized within the construct of Ontario's Mobilization and Engagement Model of Community Policing these strategies will provide the foundation for sustainable community safety and reduced victimization.

CRIME	TRAFFIC	OTHER POLICING PRIORITIES
**Violent Crime: <ul style="list-style-type: none"> Domestic Violence 	**The Big Four causal factors of fatal, personal injury and property damage collisions on roadways, waterways and trails: impaired (alcohol/drug), speeding/ aggressive and inattentive/distracted driving and lack of occupant restraint and safety equipment	**Calls for service involving persons with mental health issues or in a mental health crisis through engagement and education
**Property Crime: <ul style="list-style-type: none"> Break & Enter Theft Over \$5,000 Theft Under \$5,000 Mischief 		**Reducing 911 "Pocket Dials" through engagement and education
**Illicit Drugs		
**Reducing victimization from cyber and/or technology-enabled crime through engagement and education		

**** OPP Provincial Priority**

Crime

**Violent Crime – Domestic Violence

- The violent crime category of domestic violence accounts for the largest number of violent crime incidents in the Dufferin Detachment area
- In 2013, of all the individuals arrested for a violent crime by Dufferin OPP, over 65% were related to domestic violence
- Not all victims of domestic abuse report incidents of violence to the police because of fear of becoming involved in the investigation and court process
- Successfully focusing on domestic violence will assist in preventing victims from being re-victimized

MANAGEMENT STRATEGIES		ACTIVITIES	TARGETED OUTCOME
Prevention	Engagement	<ul style="list-style-type: none"> ○ Dufferin Detachment will continue to participate in the regular meetings of the Domestic Assault Review Team, the Sexual Assault Review Team, the High Risk Reduction, Youth Violent Threat Assessment, Local Criminal Justice Coordinating Committee meetings to ensure that Dufferin Detachment is working effectively with our community partners. These meetings will review the community response to domestic violence through prevention, education and investigation as well as the court process. ○ Dufferin Detachment will continue to work with our community partners when dealing issues surrounding domestic violence, including Dufferin Child and Family Services, Family Transition Place, Probation and Parole, the Crown Attorney's office, Victim Witness Assistance Program, Caledon Dufferin Victim Assistance Program, Headwaters Health Care Centre, The Upper Grand District School Board, the local branch of the Canadian Mental Health Association, Hills of the Headwaters Safe Communities, Crime Stoppers, local police services and surrounding OPP detachments ○ Detachment members will ensure that Dufferin Child and Family Services and the Victim Witness Assistance program are notified of domestic violence investigations when required 	<p>Provincial Target</p> <p><i>1.9% reduction in overall violent crime by 2016.</i></p> <p><i>Provincial targeted outcomes are based on projections derived from trend analysis of 2008-2012 actual occurrence data</i></p>
	Education	<ul style="list-style-type: none"> ○ The Community Service Officer provides crime prevention information at local presentations on personal safety, and the prevention of domestic violence ○ During investigations detachment members will provide victims and their family safety planning to assist in preventing re-victimization ○ All officers will be trained on the use of the Domestic Violence Risk 	

		<p>Management (DVRM) report</p> <ul style="list-style-type: none"> o All front-line officers will complete the Domestic Violence Investigator training 	
Enforcement		<ul style="list-style-type: none"> o Detachment members will ensure that comprehensive investigations are completed for each domestic violence complaint and ensure charges are laid where appropriate o All officers will ensure that a Domestic Violence Risk Management (DVRM) report is completed for each domestic violence incident o Detachment members will pursue Long Term / Dangerous offender status where appropriate o Crime Abatement Strategy will monitor and check for compliance of court enforced conditions on suspects and/or criminal recidivists o Detachment members will utilize intelligence led policing to identify potential trends of domestic violence and address them through investigative and prevention strategies 	

** OPP Provincial Priority

Crime

****Property Crime – Break & Enter, Theft Over \$5,000, Theft Under \$5000 and Mischief**

- Break & enter incidents and Theft Over \$5000 incidents have a major impact on the victims of these crimes and the overall feeling of safety in the community
- Both break & enter and theft crimes tend to be serial in nature and can victimize many individuals in the community
- Break & Enter, Theft Under \$5000 and Mischief incidents account for the majority of property crimes in the Dufferin Detachment area.
- All Dufferin Detachment area municipalities have identified property crime as policing priority

MANAGEMENT STRATEGIES		ACTIVITIES	TARGETED OUTCOME
Prevention	Engagement	<ul style="list-style-type: none"> ○ Detachment members will work with the local Police Service Boards and Community Policing Committees to organize local crime prevention information presentations on property crime ○ Detachment members will engage local community groups to offer crime prevention presentations ○ Dufferin Detachment will continue to work with our community partners when dealing issues surrounding property crimes, including Probation and Parole, the Crown Attorney's office, Victim Witness Assistance Program, Caledon Dufferin Victim Assistance Program, Crime Stoppers ○ Detachment members will liaise with local police services and surrounding OPP detachments to identify common property crime trends and to share information to successfully target suspects ○ The Community Service Officer will continue to communicate and support the local Neighbourhood Watch programs in the Dufferin Detachment area ○ Detachment members will ensure that each victim of a crime is provided contact information to the Caledon Dufferin Victim Assistance Program 	<p>Provincial Target</p> <p><i>11.3% reduction in overall property crime by 2016.</i></p> <p><i>Provincial targeted outcomes are based on projections derived from trend analysis of 2008-2012 actual occurrence data</i></p>
	Education	<ul style="list-style-type: none"> ○ The Community Services Officer will present property crime prevention presentations at local events and Town Hall meetings ○ Community Services Officer will continue to provide the local media outlets with press releases reporting on local property crime and property crime prevention ○ The Community Service Officers will continue to meet with local community members to establish local Neighbourhood Watch 	

		<p>programs</p> <ul style="list-style-type: none"> o Trained detachment members will use Crime Prevention through Environmental Design (CPTED) to provide security/property audits to reduce re-victimization 	
Enforcement		<ul style="list-style-type: none"> o Through intelligence led policing detachment members will identify and be assigned to directed patrols in the identified areas where property crime incidents have been occurring in the detachment area o Detachment members will ensure that comprehensive investigations are completed for each property crime o Detachment members will identify property crime trends in the Dufferin detachment area and will advise the Community Services Officer who prepare the appropriate media release and determine the need for further community engagement o Crime Abatement Strategy will monitor and check for compliance of court enforced conditions on suspects and/or criminal recidivists 	

** OPP Provincial Priority

Crime

**Illicit Drugs

- The Dufferin Detachment area has a history of both indoor and outdoor marihuana grow operations
- Illegal marihuana operations have had other crimes associated with them, including assaults and home invasions
- Many of the individuals that have been arrested in the Dufferin Detachment area for property crime have admitted that they had committed property crimes to allow them to fund their drug habits

MANAGEMENT STRATEGIES		ACTIVITIES	TARGETED OUTCOME
Prevention	Engagement	<ul style="list-style-type: none"> ○ The Community Service Officer (CSO) will work with the local elementary schools through the Upper Grand District School Board to provide drug prevention messages to the students ○ The CSO will continue to participate with the prescription drug drop off program working with local pharmacies, other police services and OPP Drug Unit members ○ The CSO will be requesting the community's assistance if they witness suspicious activity regarding illegal marihuana grow operations 	<p><i>No Provincial target has been determined at this time. The methodology and reporting on achievements will be based:</i></p> <ul style="list-style-type: none"> • Possession, trafficking and importation and production statistics (refer to pg. 6, Table 2-4) • Community Drug Action Team Statistics
	Education	<ul style="list-style-type: none"> ○ The CSO presents the OPP KIDS PROGRAM (Knowledge Issues Decisions Support) which addresses illegal drug use prevention in 5 elementary schools with current relevant education on the dangers of illegal drug use of prescription and non-prescription drugs ○ The CSO will provide media releases advising the public what to look for regarding illegal marihuana grow operations and to contact the police if they witness anything suspicious ○ The CSO will provide media releases regarding the Drug Drop Off program and the need to properly dispose of prescription drugs that are no longer needed ○ The CSO will provide media releases on noteworthy drug incidents in the detachment area 	
Enforcement		<ul style="list-style-type: none"> ○ Detachment members will ensure that comprehensive investigations are completed for each drug related crime ○ Detachment members will ensure that the local drug unit member is briefed on all detachment drug investigations ○ Detachment members will identify drug crime trends in the Dufferin 	

	<p>Detachment area and will advise the Community Services Officer to prepare the appropriate media release and determine the need for further community engagement</p> <ul style="list-style-type: none">○ Crime Abatement Strategy will monitor and check for compliance of court enforced conditions on suspects and/or criminal recidivists	
--	--	--

** OPP Provincial Priority

Crime

****Reducing victimization from cyber and/or technology-enabled crime through engagement and education**

- Reports of incidents of fraud and attempted fraud have increased in the Dufferin Detachment area
- This increase can be directly associated to the increase in the amount of cyber-crime or crimes using the internet
- All members of the community who are users of the internet are potential victims regarding these crimes
- The increase in cell phone use has also increased incidents of bullying and "sexting"

MANAGEMENT STRATEGIES		ACTIVITIES	TARGETED OUTCOME
Prevention	Engagement	<ul style="list-style-type: none"> ○ The CSO will work with local seniors groups to assist in providing crime prevention information as seniors are often targeted by these types of crime, telephone and email scams, including the Dufferin Network for Prevention of Elder Abuse and the Grand Valley Seniors Walking group ○ The CSO will work with the local elementary school to provide crime prevention messages to the students ○ Detachment members will work with the local Police Service Boards and Community Policing Committees to organize local crime prevention information presentations on the topic of cyber-crime ○ The CSO work with the OPP Crime Prevention Section, the OPP Anti-Rackets Section and the OPP with Canadian Anti-Fraud Centre, OPP Electronic Crimes unit to ensure that they have up to date crime prevention information to share at local presentations 	<p><i>Standardized tracking and reporting for this provincial priority area is currently being explored and defined organizationally. Achievements will be based on prevention activities until further communicated.</i></p>
	Education	<ul style="list-style-type: none"> ○ The CSO will monitor the incidents within the detachment and will provide media releases with information on current cyber-crime occurring in the Dufferin Detachment area and the crime prevention measures to be taken ○ The CSO presents on cyber-crime as part of his presentation of the OPP Kids program to Grade 6 to 8 youth in 5 elementary schools in the Dufferin Detachment area ○ The CSO provides a presentation with Dufferin Network for Prevention of Elder Abuse to address senior's scams and crime prevention information ○ The CSO will present cyber-crime prevention presentations at local events and Town Hall meetings 	

		<ul style="list-style-type: none"> o Trained members to attend local elementary schools to give the presentation "Before You Hit Send" to address the increase reports of youth sending / sharing sexual images and/or video via the internet or other electronic device 	
Enforcement		<ul style="list-style-type: none"> o Detachment members will ensure that comprehensive investigations are completed for each cyber-crime incident o Detachment members will ensure that they obtain the assistance of support units on the Electronic Crimes Unit and the Child Sexual Exploitation Unit and Anti-Rackets Section as required o Detachment members will identify cyber-crime trends in the Dufferin detachment area and will advise the Community Services Officer who prepare the appropriate media release and determine the need for further community engagement o Crime Abatement Strategy will monitor and check for compliance of court enforced conditions on suspects and/or criminal recidivists 	

** OPP Provincial Priority

Traffic

****The Big Four** causal factors of fatal, personal injury and property damage collisions on roadways, waterways and trails: impaired (alcohol/drug), speeding/ aggressive and inattentive/distracted driving and lack of occupant restraint and safety equipment

- The Dufferin Detachment area is known for its extreme weather conditions. A large amount of the traffic in the Dufferin Detachment area commute to urban centres to the south and travel through the area to recreational areas to the north. The traffic volume of the detachment area's Provincial Highways and Dufferin County Roads account for most of the collisions.
- Each of the Big Four causal factors for motor vehicle collisions need to be focused on to reduce the number of individuals injured or killed on our roadways. The risk of collisions causing injury increases when extreme weather causes poor road conditions or lack of visibility.
- All Dufferin Detachment area municipalities have identified traffic safety as a policing priority

MANAGEMENT STRATEGIES		ACTIVITIES	TARGETED OUTCOME
Prevention	Engagement	<ul style="list-style-type: none"> ○ Detachment members will work with the local Police Service Boards and Community Policing Committees to organize local traffic safety initiatives ○ Detachment members will engage local community groups to offer traffic safety presentations ○ Dufferin Detachment will continue to work with our community partners when dealing with traffic safety related issues. These community partners include Ministry of Transportation, Dufferin County Roads, the local municipal road departments and Hills of the Headwaters Safe Communities. Working with the local road authorities becomes very important when road closures are required due to weather or emergencies. ○ The CSO will continue to work with Community Policing Committees to support traffic safety initiatives such as Road Watch ○ Detachment members will provide collision victims contact information to access the Caledon Dufferin Victim Assistance Program 	<p>Provincial Target</p> <p>1.7% reduction in total motor vehicle collisions by 2016.</p> <p><i>*Provincial targeted outcomes are based on projections derived from trend analysis of 2008-2012 collision reporting system data.</i></p>
	Education	<ul style="list-style-type: none"> ○ The CSO will provide regular media releases regarding The Big Four, annual traffic initiatives and results of enforcement action throughout the year ○ The CSO will provide media releases on noteworthy collisions and enforcement action 	

		<ul style="list-style-type: none"> ○ The CSO will provide media releases regarding weather related driving conditions and closed roads as the risk of collisions increases because of extreme weather conditions ○ The CSO will work with local police services to assist in providing education on aggressive driving, distracted driving, impaired driving and seatbelt use to students in the local high schools ○ The CSO will provide the public education regarding proper child car seat installations 	
Enforcement		<ul style="list-style-type: none"> ○ All platoon members at the Dufferin Detachment will focus on enforcement of the Highway Traffic Act and Criminal Code regarding the Big Four each shift that they work ○ Using the analysis of Dufferin Detachment collision data, officers will be assigned to traffic patrol on those roads that show a higher collision rate ○ Detachment members will perform RIDE checks on a daily basis ○ Regional traffic members will assist with traffic enforcement on the detachment's identified high risk roadways ○ Detachment members will ensure that comprehensive investigations are completed for each traffic related incident ○ Detachment members will ensure that they obtain the assistance of specialized officers, such as Technical Traffic Collision Investigators and Collision Reconstructionist, when required to assist with the collision investigations ○ Crime Abatement Strategy will monitor and check for compliance of court enforced conditions on suspects and/or criminal recidivists 	

** OPP Provincial Priority

Other Policing Priorities

****Calls for service involving persons with mental health issues or in a mental health crisis through engagement and education**

- Calls for service involving persons with mental health issues have had a large increase in the Dufferin Detachment area
- The OPP have developed a mental health screening form that will assist both officers and hospital staff when officers detain a person with mental health issues and bring them to the hospital for assessment

MANAGEMENT STRATEGIES		ACTIVITIES	TARGETED OUTCOME
Prevention	Engagement	<ul style="list-style-type: none"> ○ Dufferin Detachment members are currently working with our community partners to continue to improve the interaction that the Dufferin Detachment members have with persons with mental health issues ○ Dufferin Detachment members are reviewing their current processes with the Headwaters Health Care Centre and with the local branch of the Canadian Mental Health Association regarding the use of the InterRai Brief Mental Health Screener form ○ Dufferin Detachment members participate on the Human Service Justice and Coordinating Committee meeting every month. This committee consists of members from the Crown Attorney's office, local social service agencies and law enforcement agencies. 	<p><i>No Provincial target has been determined at this time. The methodology and reporting on achievements will be based:</i></p> <ul style="list-style-type: none"> • <i>Compliance and accuracy of completed InterRai Brief Mental Health Screener forms(began tracking June 2014)</i>
	Education	<ul style="list-style-type: none"> ○ Representatives from the Canadian Mental Health Association (CMHC) attend detachment training days on a yearly basis to review the assistance the agency can provide police when dealing with members of the public suffering from mental health issues ○ All members of the Dufferin Detachment will complete training in the use of the InterRai Brief Mental Health Screener ○ Training on the InterRai Brief Mental Health Screener has been shared with the local hospital emergency room staff ○ The Dufferin Local Human Service Justice and Coordinating Committee has provided detachment members plastic reference cards containing Dufferin emergency crisis lines and contact numbers for emergency housing numbers. These cards are to be given to individuals in need of help and available to the public at information displays. 	

Enforcement	<ul style="list-style-type: none">○ Where appropriate officers will consider diversion when dealing with a suspect with mental health issues○ Officers will complete the InterRai Brief Mental Health Screener form when with individuals with mental health issues and entered the form into the police records management system. A copy of the completed form is to be provided to hospital staff if the individual is apprehended and taken to hospital for assessment.	
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** OPP Provincial Priority

Other Policing Priorities

****Reducing 911 "Pocket Dials" through engagement and education**

- 911 calls caused by "Pocket Dials" have continued to increase over the last few years in the Dufferin detachment area
- All 911 calls require a police response and those that are miss-dialled are a misuse of police resources

MANAGEMENT STRATEGIES		ACTIVITIES	TARGETED OUTCOME
Prevention	Engagement	<ul style="list-style-type: none"> ○ The CSO will work with local police services to assist in providing education on 911 "Pocket Dials" to students in the local high schools 	<i>Reporting on achievements will be based on engagement and education activities.</i>
	Education	<ul style="list-style-type: none"> ○ The CSO will continue to provide media releases regarding the cost to public safety of the numerous 911 "Pocket Dials" received in the Provincial Communication Centres on a daily basis ○ The Detachment CSO will speak to the issues of 911 Pocket Dials at local crime prevention presentations held within the detachment area ○ The CSO will advise the public of the cost of the 911 Pocket dials, how to prevent them and what they are to do if they are the cause of a 911 Pocket dial ○ The 911 "Pocket Dial" prevention information will be shared on the Dufferin OPP Police Services Board internet web site 	

**** OPP Provincial Priority**



2014-2016

ACTION PLAN

OPP PROGRAMS AND SERVICES

24-Hour Proactive and Reactive Policing/Investigation
Aboriginal Policing
Auxiliary Policing
Aviation
Behavioural Sciences and Analysis
Canine
Chemical, Biological, Radiological, Nuclear and Explosive Response
Child Exploitation Investigation
Communications
Community Policing
Complaint Investigation
Court Case Management
Crime Prevention
Crime Stoppers
Crisis Negotiations
Differential Response
Drug Enforcement
E-Crime (Electronic Crime)
Emergency Planning and Response
Forensic Identification
Hate Crimes/Extremism Investigation
Illegal Gaming Investigation
Incident Command

Intelligence
Major Case Management
Marine/Motorized Snow Vehicle/All-Terrain Vehicle
Media Relations
Offender Transportation
Ontario Sex Offender Registry
Organized Crime Investigation
Protective Services
RIDE (Reduce Impaired Driving Everywhere)
Search and Rescue
Surveillance - Electronic and Physical
Tactics and Rescue
Technical Traffic Collision Investigation
Traffic Safety
Training
Underwater Search and Recovery
Urban Search and Rescue
ViCLAS (Violent Crime Linkage Analysis System)
Victim Assistance

The above list corresponds with the Adequacy & Effectiveness of Police Services Regulation (Adequacy Standards, O. Reg. 3/99). The list further provides an overview of various OPP programs and services but should not be considered complete.



Dufferin
DETACHMENT

506312 Highway 89
Mono, Ontario
L9V 1H9

Tel: (519) 925-3838
Fax: (519) 925-6462
www.opp.ca

Denise Holmes

From: Communications <Communications@OHRC.on.ca>
Sent: February-25-15 1:57 PM
To: undisclosed-recipients:
Subject: Correspondence from OHRB Chief Commissioner Barbara Hall
Attachments: Letter from Barbara Hall re housing Feb 25.16 FINAL-s.pdf; Letter to municipalites re housing Feb 25.16 FRENCH FINAL-s.pdf; Letter to municipalites re housing Feb 25.16 FRENCH.doc; Letter to municipalites re housing Feb 25.16.doc

Dear colleague,

Attached is a letter from Barbara Hall, Chief Commissioner of the Ontario Human Rights Commission. This letter is being sent to all municipalities across Ontario. It is included in Word and accessible pdf formats, and in English and French.

Please distribute the letter, in the format you prefer, to the following staff and elected officials:

- Mayor and members of council (all elected officials)
- City or municipal solicitor
- Senior planning managers
- Housing officials (including social housing managers and licensing staff)

If you would like more information, please contact:

Rosemary Bennett
Senior Communications Officer
Ontario Human Rights Commission
416-314-4549
Rosemary.bennett@ohrc.on.ca

Thank you.

If you have any accommodation needs or require communication supports or alternate formats, please let me know.
Si vous avez des besoins en matière d'adaptation, ou si vous nécessitez des aides à la communication ou des médias substituts, veuillez me le faire savoir.

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My Spam Blocking Level: High

Medium (75): Pass

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VIA Email

February 26, 2015

Dear Colleagues,

**Re: Applying a human rights lens in zoning, licensing and
municipal decision-making**

As new and returning mayors, councillors and elected officials, you play a central role in ensuring that municipal processes and decisions respect the human rights of all community members. The Ontario Human Rights Commission (OHRC) has worked for several years with governments, experts and community partners to increase human rights compliance in housing, land use and licensing. I'm writing to share some positive developments in these areas, and to point out some OHRC resources that can help you make your community more inclusive.

In 2014, Toronto and Smiths Falls removed minimum separation distance (MSD) and other zoning restrictions for group homes, as part of human rights settlements with the Dream Team, a mental health consumer-survivor group. This follows similar moves by Sarnia in 2011 and Kitchener in 2012. In each case, there was no planning justification for MSDs. In fact, Toronto's own external planning expert recommended they be removed because they contravened the *Human Rights Code*.

Over the past few years, several other municipalities have recognized their human rights obligations by preventing or removing zoning, licensing and other barriers to housing and services (such as methadone clinics) that are needed by *Code*-identified groups.

The Ministry of Municipal Affairs and Housing has also reinforced the requirement to meet *Human Rights Code* obligations in municipal work by adding human rights language to two key resources:

- Section 3 of the *Municipal Councillor's Guide 2014* [www.mah.gov.on.ca/AssetFactory.aspx?did=4965] now refers to *Code* protections
- Section 4.6 of the 2014 Provincial Policy Statement under the *Planning Act* [www.mah.gov.on.ca/Page10679.aspx] now states that the PPS shall be implemented in a way that is consistent with the *Code* and the *Charter of Rights and Freedoms*.

Also in 2014, several Ontario planning schools and organizations added human rights content to courses and ongoing professional education. We continue to work with them to ensure that new graduates and practicing planners incorporate human rights principles in their work.

The OHRC provides several tools to help elected officials, staff and advocates improve human rights in housing, planning, licensing and other municipal decisions.

- Our municipal guides, *In the zone: Housing, human rights and municipal planning* [www.ohrc.on.ca/en/zone-housing-human-rights-and-municipal-planning]; and *Room for everyone: human rights and rental housing licensing* [www.ohrc.on.ca/en/room-everyone-human-rights-and-rental-housing-licensing] identify human rights risks and best practices in zoning and licensing.
- Our *Neighbourhood housing tip sheet* [www.ohrc.on.ca/en/neighbourhood-housing-tip-sheet-fact-sheet] offers suggestions for responding to community concerns about affordable supportive and rental housing, including discriminatory opposition that is based on stereotypes, assumptions and misinformation about people or the impact on the neighbourhood.
- Municipalities can also spread the message about human rights in housing by sharing our landlord and tenant brochures, fact sheet on fair rental housing ads, and *Policy on human rights and rental housing* with community members and organizations.

These publications are available in both English and French on our website at www.ohrc.on.ca/en/social_areas/housing. To order printed copies, email us at communications@ohrc.on.ca.

Municipalities are the level of government that is closest to the daily lives of people across Ontario. The decisions you make can have an immediate impact on the human rights of your residents. I challenge you to look at your planning, bylaws and decision-making processes, and to apply a human rights lens to help your neighbourhoods and communities be supportive, welcoming places for everyone to call home.

If you would like more information on human rights, municipal decision-making and housing, please contact Jacquelin Pegg at 416-326-9863 or via email at jacquelin.pegg@ohrc.on.ca.

Yours truly,



Barbara Hall, B.A., LL.B., Ph.D. (hon.)
Chief Commissioner



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

CORPORATION OF THE TOWNSHIP OF MELANCTHON

MEMORANDUM

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE HOLMES, CAO/CLERK

SUBJECT: COUNTY OF DUFFERIN BEAVER PROGRAM

DATE: FEBRUARY 25, 2015

At the last meeting of Council held on February 19, 2015, Staff were directed to obtain information from the County of Dufferin as to how many beaver were trapped and their locations in 2014.

The information was requested from the County of Dufferin Building Department and is attached to this Memorandum.



MAR - 5 2015



County of Dufferin
Nuisance Beaver Program - Summary Report - 2014

Municipality	# of Beaver	Payment (\$25 per Beaver)	Payment (\$75 per Beaver)	# of Kilometres	Payment (\$0.50 to \$0.52 per km)	Total Payment
Amaranth	48		\$3,600.00	2775	\$1,419.90	\$5,019.90
East Garafraxa	16		\$1,200.00	1812	\$931.22	\$2,131.22
Grand Valley	29		\$2,175.00	3163	\$1,630.73	\$3,805.73
Melancthon	31		\$2,325.00	2330	\$1,197.40	\$3,522.40
Mono						
Mulmur						
Dufferin	9		\$675.00	535	\$276.00	\$951.00
Totals :	133	\$0.00	\$9,975.00	10615	\$5,455.25	\$15,430.25

- UNAUDITED -

**County of Dufferin
Nuisance Beaver Program - Beaver Tails Report
Melancthon - 2014**

Date	Municipality	Location	# of Beaver	Trapper
May 2014	Melancthon	Con 4, Lot 296	2	Andy Jorissen
May 2014	Melancthon	Con 3, Lot 37	3	Andy Jorissen
June 2014	Melancthon	Con 2, Lots 217-218	2	Andy Jorissen
August 2014	Melancthon	Con 2-3, Lots 237-238	2	Andy Jorissen
August 2014	Melancthon	Con 6, Lot 240	4	Andy Jorissen
Setpember 2014	Melancthon	Con 1, Lot 4	4	Andy Jorissen
Setpember 2014	Melancthon	Con 2, Lots 217-218	2	Andy Jorissen
Setpember 2014	Melancthon	Con 2, Lot 301	5	Andy Jorissen
October 2014	Melancthon	Con 1, 15 Sideroad	4	Andy Jorissen
October 2014	Melancthon	Con 2, Lot 305	3	Andy Jorissen
Total Beaver Tails :			31	

Denise Holmes

From: Kim Fraser <kfraser@shelburne.ca>
Sent: February-17-15 1:03 PM
To: Denise Holmes (dholmes@melancthontownship.ca); Keith McNenly; Kim Perriman; John Telfer; Shawnette Crouse; Sue Stone; Kathy Pearl; Debbie Fawcett (debbie.fawcett@sympatico.ca); Rose Dotten
Cc: Heather Foster; Laura Ryan (laura.ryan@lincsat.com); Walter Benotto; Ron Webster; Dan Sample; Wade Mills; Janice Elliott; A. J. Cavey (work); Chris Gerrits
Subject: CDRC-Spring/Summer 2015 Recreation Guide

Hello Everyone,

Its time again to begin working on the Spring/Summer Recreation Guide. The goal is to have it out for distribution on April 9, 2015 (after Easter).

Therefore, I am asking for content submissions to be due on Monday, March 9th or earlier.

Please contact me should you have any questions.

Thank you and have a great day.

Kim Fraser
CDRC Facility Administration Manager
(519) 925-2400

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BLUEWATER GEOSCIENCE CONSULTANTS INC.

42 Shadyridge Place
Kitchener, Ontario
N2N 3J1

Tel: (519) 744-4123
Fax: (519) 744-1863
E-mail: blemieux@rogers.com

February 18, 2015

The Township of Melancthon
R.R. #6
Shelburne, Ontario
L0N 1S9

Attn.: Ms. Denise Holmes, A.M.C.T., Clerk-Treasurer

Re: Proposal to Provide 2015 Semi-Annual Groundwater Monitoring and Sampling for Melancthon Landfill Site, Melancthon Township, ON.

Denise:

Bluewater Geoscience Consultants Inc. (Bluewater) is pleased to provide this proposal to provide the 2015 semi-annual groundwater monitoring and sampling at the Township of Melancthon landfill site. The monitoring is required to ensure compliance with Ministry of Environment regulations and the terms of the Certificate of Authorization (C of A) issued for the landfill.

Groundwater monitoring has been conducted at the Township landfill site for the past several years. The semi-annual monitoring consists of conducting site inspections in April and October of each year. Groundwater levels will be measured in all 35 monitoring wells installed at the landfill. As outlined in our *Annual Groundwater Monitoring and Sampling Report 2014* we recommend that the 2015 monitoring continue with changes made during 2007.

Groundwater samples will be analyzed for the volatile organic compounds (VOC) parameters once per year, while all other parameters will be analyzed twice per year. For 2015, groundwater and surface water samples will be obtained from 33 locations around the landfill. The groundwater samples will be submitted to an accredited laboratory for analysis of VOC's (once per year), heavy metals and general groundwater chemistry (twice per year) parameters. The results of the completed ground/surface water analyses are compared to the appropriate Ontario Drinking Water Standards and/or MOE Reasonable Use Policy objectives for the landfill to ensure compliance with those standards. The results of the semi-annual monitoring are compiled in an annual report prepared by Bluewater on behalf of the Township and then submitted to MOE for review.

During the Spring and Fall monitoring events, headspace methane concentrations will be measured at all well locations. The results will be tabulated in the final report and comments offered regarding the methane monitoring findings.

BLUEWATER GEOSCIENCE

The monitoring and sampling price for 2015 can be held at the 2014 rate of \$21,700.00 (+ HST).

As with previous years, the project will be billed in 50% increments; upon completion of the April monitoring and at year end. Any additional work requested by the Township beyond the scope of work detailed above will be billed at our standard unit rates.

If you have any questions regarding this proposal, please feel free to contact the undersigned at your convenience.

If you are in agreement with the terms of this proposal, please sign the authorization form below as our written agreement and return to our office (fax: 519-744-1863).

Sincerely,
BLUEWATER GEOSCIENCE CONSULTANTS INC.



Breton J. Lemieux, M.Sc., P.Geo., QP
President, Senior Geoscientist

Date: February 18, 2015

Having read the above document, I am in agreement with the terms and conditions as detailed. I have the authority to bind the Corporation.

Signed: _____ *Date:* _____

**RE: Denise Holmes, Township of Melancthon, 2015 Semi-Annual Landfill
Groundwater Monitoring & Sampling Proposal**

Denise Holmes

From: Karen Davidson-Lock <kdavidsonlock@mulmurtownship.ca>
Sent: February-19-15 11:10 AM
To: Terry Horner; Melancthon CAO-Clerk Denise Holmes; Melancthon Township Wendy; Heather Boston, Treasurer
Subject: Mulmur/Melancthon 2015 Budget
Attachments: MM Fire 2015 budget.pdf

At the February 17, 2015 Fire Board meeting, the following motion was passed:

Moved by Webster,
Seconded by Hayes,
That the Board approve the 2015 Draft Budget in the amount of \$311,374 as presented,
And forward a copy of the approved budget to both Township Councils. Motion Carried.

Attached is a copy of the budget as presented, along with our Treasurer's report on same.

Thanks,

Karen Davidson-Lock, AMCT | Administrative Coordinator
Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8
Phone 705-466-3341 ext. 234 | Fax 705-466-2922 | kdavidsonlock@mulmurtownship.ca



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REPORT TO THE FIRE BOARD

TO: Mulmur-Melancthon Fire Board Members
FROM: Heather Boston, Treasurer
DATE: February 10, 2015
SUBJECT: 2015 Draft Budget

RECOMMENDATION

That the Board receive and approve the 2015 Draft Budget and forward a copy of the approved budget to both Township Council's for approval.

PURPOSE

The purpose of this report is to inform the Board about budget changes, constraints and considerations for the 2015 year.

BACKGROUND & DISCUSSION

Attached is a detailed breakdown of the 2015 budget. Insurance has increased mostly due to a retro insurance assessment from OMEX of \$5,200. This is the final insurance reconciliation as we are no longer part of the program. Fire inspections budget was decreased to \$2,000 from \$3,000 because the Fire Chief performs these inspections himself. Overall the operating budget only increased an incremental amount of \$5,835.

This year the budget is focusing more on building capital reserves to meet its future capital requirements. Therefore, the contribution to capital reserves has increased to \$35,000 from each Township. The Board should keep in mind that the capital budget was decreased by \$7,000 in 2014 over 2013 making a \$17,000 increase a reasonable one.

Even by increasing the capital contributions to \$35,000 each, it still won't be sufficient to meet the immediate needs of the Fire Board. The Fire Board's immediate need is to purchase a new rescue truck which may cost upwards of \$150,000. If the rescue truck is purchased in 2015 it would cost each Township \$75,000 each. Therefore, I would suggest that the Board take out a short five year loan to pay for this purchase. This will allow the Fire Board to purchase the needed Rescue Truck while minimizing the impact on the tax rate of each Township.

FINANCIAL IMPACT

The operating budget has only increased by \$5,835 keeping the tax increase very low. The capital budget does have a greater impact on both Township's with a \$17,000 increase to each Township, but it is a much need increase in order to meet the future needs of the Fire Board.

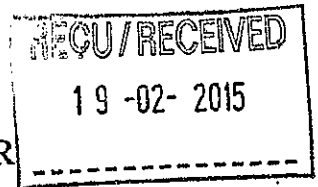
Respectfully submitted:

Heather Boston

Heather Boston, CPA, CA, CGA, BComm
Treasurer

MULMUR MELANCTHON FIRE DEPARTMENT

		Keyed Feb 5/15		
Revenue		2014 ACTUAL	2014 BUDGET	2015 BUDGET
02-1094-4000	MM FIRE-CALL REVENUE	\$ 29,355	\$ 20,000	\$ 25,000
02-1094-4020	MM FIRE-OTHER REVENUE	\$ 20	\$ 100	\$ -
02-1094-4030	MM FIRE-INTEREST EARNED	\$ 299	\$ -	\$ -
02-1094-4130	MM FIRE-OP REV MELANCTHON 20.98% (21.23%)	\$ 34,082	\$ 34,082	\$ 34,905
	OPERATING SURPLUS MELANCTHON	\$ (879)	\$ (879)	\$ (2,322)
02-1094-4140	MM FIRE-CAP REVENUE MELANCTHON	\$ 18,000	\$ 18,000	\$ 35,000
02-1094-4230	MM FIRE-OP REV MULMUR 79.02% (78.77%)	\$ 126,457	\$ 126,457	\$ 131,468
	OPERATING SURPLUS MULMUR	\$ (2,915)	\$ (2,915)	\$ (8,613)
02-1094-4240	MM FIRE-CAP REVENUE MULMUR	\$ 18,000	\$ 18,000	\$ 35,000
02-1094-4300	MM FIRE-TSFR FROM CAPITAL RESERVES	\$ 16,073	\$ 20,600	\$ 50,000
02-1094-3001	MM FIRE-PR YR'S OPERATING SURPLUS	\$ 3,794	\$ 3,794	\$ 10,935
		\$ 242,286	\$ 237,239	\$ 311,374
	Total Revenues			
Expenses				
02-1094-5100	MM FIRE MANAGEMENT SALARIES	\$ 22,526	\$ 19,539	\$ 29,274
02-1094-5101	MM FIRE PRACTICE WAGES	\$ 26,988	\$ 36,400	\$ 27,339
02-1094-5102	MM FIRE SJTE WAGES	\$ 27,275	\$ 26,750	\$ 27,000
02-1094-5103	MM FIRE COLLEGE TRAINING WAGES	\$ 6,067	\$ 3,000	\$ 5,000
02-1094-5104	MM FIRE EMPLOYER HEALTH TAX	\$ 1,639	\$ 1,550	\$ 1,700
02-1094-5105	MM FIRE WORKERS COMPENSATION	\$ 4,657	\$ 4,100	\$ 5,000
02-1094-5109	MM FIRE SECRETARIAL DUTIES	\$ 2,000	\$ 2,000	\$ 2,000
02-1094-5110	MM FIRE SELF CONT BREATH APP (SCBA'S)	\$ 2,838	\$ 1,700	\$ 3,000
02-1094-5111	MM FIRE EQUIPMENT PURCHASES	\$ -	\$ 2,000	\$ -
02-1094-5112	MM FIRE VEHICLE FUEL	\$ 3,705	\$ 5,000	\$ 3,700
02-1094-5113	MM FIRE VEHICLE REPAIRS/MAINTENANCE	\$ 12,921	\$ 6,000	\$ 8,000
02-1094-5114	MM FIRE HALL MAINTENANCE	\$ 3,687	\$ 3,000	\$ 3,500
02-1094-5115	MM PURCHASE MATERIALS/SUPPLIES	\$ 4,533	\$ 5,000	\$ 4,500
02-1094-5116	MM FIRE RADIO MAINTENANCE	\$ 1,607	\$ 1,500	\$ 1,600
02-1094-5117	MM FIRE ELECTRIC HEAT/HYDRO	\$ 4,737	\$ 4,600	\$ 4,800
02-1094-5118	MM FIRE DEPT COURSES	\$ 3,450	\$ 2,000	\$ 3,000
02-1094-5119	MM FIRE ASSOCIATION FEES	\$ 261	\$ 500	\$ 300
02-1094-5120	MM FIRE COMMUNICATIONS	\$ 12,123	\$ 13,000	\$ 12,500
02-1094-5121	MM FIRE MISC (AWARDS)	\$ 401	\$ 1,000	\$ 1,000
02-1094-5122	MM FIRE TREASURERS EXPENSE	\$ 7,000	\$ 7,000	\$ 9,000
02-1094-5123	MM FIRE PREVENTION/INSPECTIONS	\$ 274	\$ 3,000	\$ 2,000
02-1094-5124	MM FIRE PROPANE	\$ 6,974	\$ 3,500	\$ 7,000
02-1094-5125	MM FIRE AUDIT	\$ 2,137	\$ 2,150	\$ 2,165
02-1094-5128	MM FIRE CAPITAL PURCHASES (TSFR IN FROM CAP RES)	\$ 16,073	\$ 20,600	\$ 15,000
02-1094-5130	MM FIRE ASSET MANAGEMENT	\$ -	\$ 850	\$ 850
02-1094-5134	MM FIRE INSURANCE	\$ 18,470	\$ 23,000	\$ 24,046
02-1094-5140	MM FIRE TRAVEL	\$ 338	\$ 500	\$ 500
02-1094-5141	MM FIRE MEALS & ENTERTAINMENT	\$ 545	\$ 500	\$ 500
02-1094-5142	MM FIRE OFFICE/COMPUTER SUPPLIES	\$ 1,397	\$ 500	\$ 1,000
02-1094-5143	MM FIRE MEDICAL SUPPLIES	\$ 167	\$ 500	\$ 500
02-1094-5144	MM FIRE EQUIP REPAIRS & MAINTENANCE	\$ 462	\$ 500	\$ 500
02-1094-5146	MM FIRE BANK CHARGES	\$ 99	\$ -	\$ 100
02-1094-5200	MM FIRE CAPITAL LOAN (TSFR IN FROM CAPITAL RESERVES)		\$ -	\$ 35,000
02-1094-5300	MM FIRE TSF TO CAPITAL RESERVES	\$ 36,000	\$ 36,000	\$ 70,000
	Total Expenses	\$ 231,351	\$ 237,239	\$ 311,374
	Operating budget excluding capital reserves	\$ 10,935	\$ 160,539	\$ 166,374



NOTIFICATION FOR MAINTENANCE AND REPAIR
SECTION 79, THE DRAINAGE ACT, 1990

Date: Feb 19, 2015

The Mayor and Council,
Township of Helenathon

The undersigned, being owner(s) of the lands assessed on the
McCue Municipal Drain, herewith
serve notice that the condition of said drainage works injuriously affects the
following lands and that it is herewith respectfully requested to have the said
drainage works repaired, improved, extended or altered, if necessary, under the
provisions of the Drainage Act.

Lot 285/286 Con 250

Signature of Owner

(H)

(C)

- Paul Carrera

Denise Holmes

From: Denise Holmes <dholmes@melancthontownship.ca>
Sent: July-18-14 9:31 AM
To: 'Rocha, Bianca (MTO)'
Cc: 'Corcoran, James (MTO)'; 'Jewell, Sarah (MTO)'
Subject: RE: Exemption for By-Law 31-2002: Prohibit Excessive Noise

Good morning,

The attached letter dated July 9, 2014 from Mr. Corcoran was reviewed at last night's Council meeting.

As we are in an Election year and the exemption request is for May 19, 2015 until November 20, 2015, this Council did not want to make a decision for a future Council. I have been directed to diarize this item and bring it back to the new Council of Melancthon in March, 2015.


Should you have any questions, please feel free to contact me.

Regards,

Denise Holmes



Denise B. Holmes, AMCT | CAO/Clerk | Township of Melancthon | dholmes@melancthontownship.ca | PH: 519-925-5525
ext 101 | FX: 519-925-1110 | www.melancthontownship.ca |

 **Please consider the environment before printing this e-mail** This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

From: Rocha, Bianca (MTO) [<mailto:Bianca.Rocha@ontario.ca>]
Sent: July-09-14 9:39 AM
To: Denise Holmes
Cc: Corcoran, James (MTO); Jewell, Sarah (MTO)
Subject: RE: Exemption for By-Law 31-2002: Prohibit Excessive Noise

Hi Denise,

Please find attached MTO's request for an exemption to Noise By-Law # 31-2002 for the construction work on Highway 10 next year.

Thank you,
Bianca

From: Denise Holmes [<mailto:dholmes@melancthontownship.ca>]
Sent: July 8, 2014 3:42 PM
To: Rocha, Bianca (MTO)
Subject: RE: Exemption for By-Law 31-2002: Prohibit Excessive Noise

That would be great, thank you. The deadline for submissions for next week's meeting is noon on Friday (July 11th).

Regards,

Denise



Denise B. Holmes, AMCT | CAO/Clerk | Township of Melancthon | dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 | www.melancthontownship.ca |

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From: Rocha, Bianca (MTO) [<mailto:Bianca.Rocha@ontario.ca>]
Sent: July-08-14 3:41 PM
To: Denise Holmes
Subject: RE: Exemption for By-Law 31-2002: Prohibit Excessive Noise

Hi Denise,

I will draft something more formal and send it your way before the Council meeting.

Thanks,
Bianca

From: Denise Holmes [<mailto:dholmes@melancthontownship.ca>]
Sent: July 8, 2014 3:32 PM
To: Rocha, Bianca (MTO)
Subject: RE: Exemption for By-Law 31-2002: Prohibit Excessive Noise

Hi Bianca,

We have a Council meeting next Thursday and I will place this item on the Agenda.

Regards,

Denise



Denise B. Holmes, AMCT | CAO/Clerk | Township of Melancthon | dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 | www.melancthontownship.ca |

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From: Rocha, Bianca (MTO) [<mailto:Bianca.Rocha@ontario.ca>]
Sent: July-08-14 1:01 PM
To: dholmes@melancthontownship.ca
Subject: Exemption for By-Law 31-2002: Prohibit Excessive Noise

Hello Denise,

I just wanted to inquire as to how one would go about applying for an exemption to the Township of Melancthon Noise By-law? MTO has an upcoming highway rehabilitation project on Highway 10 which we are planning for and there may be some night work.

Any information/ details you could provide would be much appreciated.

Thank you,
Bianca

Bianca Rocha
Assistant Environmental Planner
Ministry of Transportation, West Region
659 Exeter Road
London, ON N6E 1L3
Phone: 519-873-4590
Bianca.Rocha@ontario.ca

Total Control PanelLogin

To: dholmes@melanctontownship.ca

From: bianca.rocha@ontario.ca

Message Score: 1

My Spam Blocking Level: High

[Block](#) this sender
[Block](#) ontario.ca

High (60): Pass

Medium (75): Pass

Low (90): Pass

This message was delivered because the content filter score did not exceed your filter level.

Total Control PanelLogin

To: dholmes@melanctontownship.ca

From: bianca.rocha@ontario.ca

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My Spam Blocking Level: High

[Block](#) this sender
[Block](#) ontario.ca

High (60): Pass

Medium (75): Pass

Low (90): Pass

This message was delivered because the content filter score did not exceed your filter level.

Ministry of Transportation

Engineering Office
Environmental Section
West Region

659 Exeter Road
London, Ontario N6E 1L3
Telephone: (519) 873-4741
Facsimile: (519) 873-4600
Email: James.Corcoran@ontario.ca



Ministère des Transports

Bureau du génie
Section de l'environnement
Région de l'Ouest

659, rue Exeter
London (Ontario) N6E 1L3
Téléphone: (519) 873-4741
Télécopieur: (519) 873-4600



July 9, 2014

Ms. Denise Holmes
CAO/ Clerk
Township of Melancthon
157101 Highway 10
Melancthon, Ontario
L9V 2E6

Ms. Holmes:

**RE: Request for Exemption from Noise By-Law # 31-2002
Highway 10 Rehabilitation from Southgate Road 24 to Flesherton, Dufferin and
Grey Counties
Pavement Rehabilitation and Drainage Improvements
Detail Design and Class Environmental Assessment Study
G.W.P. 3043-13-00**

The Ministry of Transportation (MTO) is undertaking a detail design project for the rehabilitation of Highway 10 from the Southgate Road 24/ Melancthon-Artemesia Townline to the south limits of Flesherton at Campbell Street with isolated drainage improvements between Shelburne and Southgate Road 24/ Melancthon-Artemesia Townline. Please refer to the attached key plan for detailed site locations.

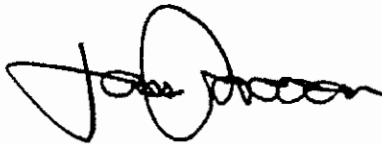
On behalf of the project team, I am writing to request an exemption from the Township of Melancthon Noise Control By-Law # 31-2002 to undertake overnight construction operations should the need arise during the construction project. Construction will require the operation of excavators, milling and paving equipment. It is requested that this noise by-law exemption be granted from **May 19, 2015 to November 20, 2015.**

Contract specifications will require the Contractor to provide advance notification of construction through direct correspondence to emergency service providers that operate within and in proximity to the study area including fire, police and ambulance services.

The Contractor is required to keep idling of construction equipment to a minimum and to maintain equipment in good working order to reduce noise. In addition, the MTO construction noise protocol requires that the Contract Administrator monitor and investigate any complaints regarding construction noise.

Consideration of this application for exemption at your earliest convenience would be most appreciated. If you have any questions or require additional information, please do not hesitate to contact me.

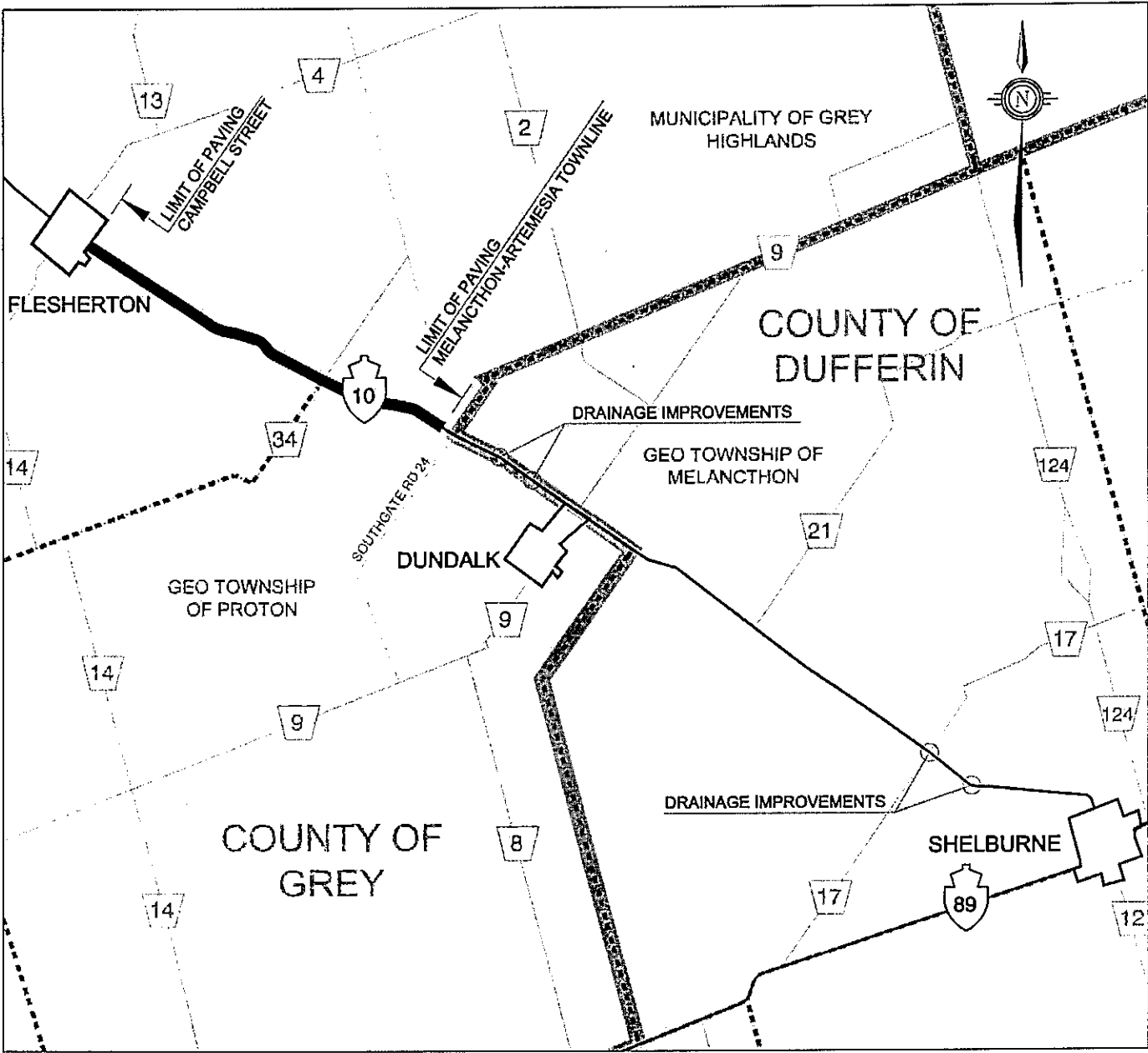
Yours truly,

A handwritten signature in black ink, appearing to read 'James Corcoran', with a stylized, cursive script.

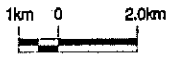
James Corcoran
Environmental Planner
Ministry of Transportation
659 Exeter Road
London ON N6E 1L3
519 873-4741
James.Corcoran@ontario.ca
1 800 265-6072 ext. 519 873-4741

c: Amanda Waldick, MTO

Encl. G.W.P. 3043-13-00 from Southgate Road 24 to Flesherton Key Plan



KEY PLAN



THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NUMBER 31-2002

BEING A BY-LAW TO PROHIBIT EXCESSIVE NOISE

WHEREAS Section 210 (138) of the Municipal Act, R.S.O. 1990, C.M45, as amended, provides that the Council may by by-law prohibit or regulate, within the municipality, noises likely to disturb the inhabitants.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MELANCTHON ENACTS AS FOLLOWS:

1. Definitions

In this Bylaw, "excessive noise" means any unusual noise, or any noise likely or intended to disturb the inhabitants, and without limiting the generality of the foregoing, includes the following:

- 1.1 The sound or noise from or created by any radio, stereo, or television, or any musical or sound-producing instrument when such device is played or operated in such a manner or with such volumes as to disturb the inhabitants of any dwelling.
- 1.2 Any noise made by a domestic animal which disturbs the inhabitants of any dwelling.
- 1.3 Lighting or exploding firecrackers or similar explosive noisemakers, except as part of a display for community purposes, sanctioned by resolution of Council.
- 1.4 Any noise arising between the hours of 11:00 p.m. of any day till 6:00 a.m. of the next day from excavation or construction work, lawn mowers or other power tools.
- 1.5 Any noise arising from operation of any motorized vehicle, including automobiles, trailers, motorcycles, dirt bikes, snowmobiles, etc., which disturbs the inhabitants of any dwelling.

2. Excessive Noise Prohibited

- 2.1 No person shall cause or permit any excessive noise. Any person who holds any ownership interest, whether registered or unregistered, by way of being a trustee or otherwise, in property which has been shown to be the origin of excessive noise prohibited under this by-law shall be presumed to have power and authority over the making of such noises.

3. Exceptions

Section 2 does not apply to the following:

- 3.1 Where the noise arises from necessary work being performed by the municipality or its agents or contractors.
- 3.2 To the noise or sounds normally associated with an agricultural operation, including the operation of farm machinery, animals, livestock, etc.
- 3.3 To the noise or sounds normally associated with and necessary to any legal commercial/industrial use.
- 3.4 To the noise caused by any police, fire, ambulance or public service/emergency vehicle while in the process of carrying out their duty.

3.5 To fireworks, displays and/or military or other band or any parade held on recognized holidays, or to any event or activity authorized by resolution of Council, subject to compliance with all conditions as required by Council.

3.6 To noise or sounds normally associated with social and community functions held at halls, churches, schools, and public facilities.

4. **Offence**

4.1 Every person who contravenes any of the provisions of this by-law is guilty of an offence and is liable to the penalty provided under the Provincial Offences Act.

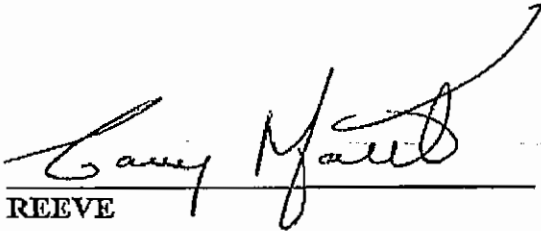
5. **Enactment**

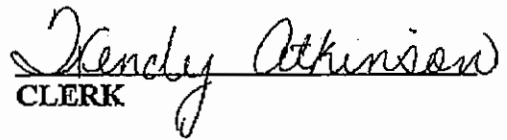
5.1 This by-law comes into force upon adoption by Council of the Corporation of The Township of Melancthon.

5.2 This by-law will be enforced by the County of Dufferin By-law Enforcement Officer.

BY-LAW READ A FIRST AND SECOND TIME THIS 1st DAY OF AUGUST, 2002.

BY-LAW READ A THIRD TIME AND PASSED THIS 1st DAY OF AUGUST, 2002.


REEVE


CLERK

CORPORATION OF THE TOWNSHIP OF MELANCTHON

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL
FROM: JERRY JORDEN, RPP
DATE: MARCH 2, 2015
SUBJECT: DRAFT GRAND RIVER SOURCE PROTECTION PLAN POLICES AS PREPARED BY STAFF AT THE GRAND RIVER CONSERVATION AUTHORITY

1.0 RECOMMENDATION

It is recommended that staff at the Grand River Conservation Authority be advised:

1. that Council is prepared to accept the draft Melancthon policies proposed for the Grand River Source Protection Plan provided the comments and proposals of sections 6 and 7 of the related March 2nd, 2015, report to Council are included in the Plan or otherwise satisfactorily addressed, and
2. that Council will continue to monitor the finalization of the Melancthon portion of the draft Plan and may provide further input to the Source Protection Committee.

2.0 PURPOSE

The purpose of this report is to provide background and explanatory information along with analysis and recommendations concerning draft policies prepared by staff at the Grand River Conservation Authority (GRCA) for inclusion as the new Melancthon section of the draft Grand River Source Protection Plan (SPP). On behalf of the Source Protection Committee, the Authority's staff is seeking Township input into the proposed policies before they are finalized for public consultation. This report is intended to serve as a basis for that input. A copy of the draft policies is attached at the end of this report, along with a map showing vulnerability areas around the new Shelburne well and a few additional policies provided by GRCA staff for the Township's consideration.

3.0 BACKGROUND

3.1 Status of the Source Protection Plan

The originally proposed SPP for the Grand River, as prepared by the Source Protection Committee (SPC), has been reviewed by the approval authority, the Ministry of Environment and Climate Change. The Ministry provided the SPC with a number of comments on the document. The SPC is now working to address those comments through revisions to the SPP. The addition of a section on the Melancthon portion of the watershed is one of the proposed changes.

3.2 The Melancthon Section of the Source Protection Plan

The principal reason that a Melancthon section is being added to the SPP is the development by the Town of Shelburne of a new municipal well at a site in the Township within the Grand River watershed. That well and the area supplying it with groundwater is the primary focus of the proposed policies. The principal purpose of a Source Protection Plan is to protect sources of municipal drinking water supplies.

3.3 Policy Development Process and Timeframe

The objective of the SPC is to have a revised SPP ready for submission to the Ministry by late May or June. Recently there have been two staff level meetings with GRCA officials which have resulted in staff at the GRCA providing the Township's consultant with the attached draft of proposed policies for the Melancthon portion of the Grand River watershed. Those policies have been reviewed and this report prepared to provide information and recommendations to Council.

The immediate objective is to have the draft policies included in a revised Grand River Source Protection Plan for presentation to the SPC at its meeting on March 12th. It would be helpful, therefore, if Council could address the policies through its consideration of this report at its meeting on March 5th. Council's decision would then be immediately provided to GRCA staff. In the interim, GRCA staff will be advised that this report will be on the Township's website for their information prior to the Council meeting.

A public consultation period on the revised SPP will extend from March 31st to April 24th. The public meeting in this area will be held in Grand Valley on March 31st and will cover the related proposed revisions to the SPP, including those pertaining to Melancthon.

Comments received during the public consultation process will be brought to the May 7th SPC meeting for consideration. At either that meeting or a subsequent meeting, the revised SPP will

be finalized and endorsed by the SPC. It will then go to the Source Protection Authority and finally to the Ministry for approval.

4. THE SOURCE AND STRUCTURE OF THE PROPOSED POLICIES

4.1 General

Since these are recently prepared staff level draft policies, there are several numbering, title and typographical changes that will be made before they are finalized for the SPC meeting. For example, the reference to the Town of Grand Valley will be removed from the heading at the top of the text on each page other than the first.

4.2 Primary Policy Source

As a result of the recent staff level discussions, the proposed policies are taken primarily from the Ministry approved South Georgian Bay Lake Simcoe (SGBLS) Source Protection Plan. This is the only area in the Grand River watershed where this approach has been taken. The general intent is to have the same policies apply to the new Shelburne well as apply to the Town's other wells. It is also appropriate to have general policy consistency across the two major watersheds in the Township.

4.3 Policy Identification and Effect

The draft policies provided in the first attachment to this report consist of three broad sections: Definitions (section 6.1), general Township Source Protection Plan policies (section 6.2), and specific Policies Addressing Prescribed Drinking Water Threats (section 6.3). Beside each of the individual policies is a list of related items including the policy number, whether the policy applies now or in the future or in both time periods, the policy's implementation tool, and the areas where the policy applies.

One of the following sets of letters appears in each policy number and has the meaning provided below.

CW – Comply With
MC – Must Conform
NB – Non-legally Binding

Policies having the first two designations are mandatory. Policies identified as non-legally binding are those which are important to achieving the Plan's objectives but are not given legal effect by the Clean Water Act. They generally contain mandatory wording that includes the use of the word "shall", but do not appear to have the same level of statutory authority as the Plan's

other policies. Some of the wording changes referenced in section 6 of this report are intended, in part, to address this aspect of the policies.

4.4 Limited Areas Affected by the Proposed Policies.

As outlined in the list at the side of each policy, most of the proposed policies relating to the prescribed drinking water threats apply to only a Well Head Protection Area A (WHPA-A) having a vulnerability score of 10. As can be seen on the second attachment to this report, showing the vulnerability scores and the WHPA boundaries for the new Shelburne well, this would include a very small area immediately around the well and involving only two properties.

Even the policies related to threats associated with a Dense Non-Aqueous Phase Liquid (DNAPL), which include lands in the WHPA-A, B and C areas (the innermost three rings on the second attachment), would appear to involve all or parts of about 17 properties in the vicinity of the Shelburne well. Also, there are a few properties in the area of the Township east of Dundalk that are included in part of the WHPA-C area associated with one of the Southport municipal wells in Dundalk.

5.0 THE POLICIES: PRINCIPAL TOWNSHIP INTERESTS AND RESPONSIBILITIES

Although the proposed policies, as provided in the first attachment, generally involve a small area of the municipality, the Township will have important implementation responsibilities, both on its own and in association with other parties. These are summarized below.

It should also be noted that this analysis relates to only the attached draft policies. There may be other policies elsewhere in the Grand River Source Protection Plan that also apply to the Township, but the purpose of this report is to address only the draft of the proposed section of the Plan specifically related to the Township.

Both the draft general policies in section 6.2 of the first attachment and the policies concerning specific drinking water threats include the following specific Township requirements, some of which are mandatory while others appear to be optional.

1. By the next 5 year update of the Official Plan, or within 5 years from the date the Source Protection Plan takes effect, the Official Plan and the Zoning By-law must be amended to conform with both the general policies and those concerning many significant drinking water threats.
2. More specifically, the Township and the County, where applicable, shall also amend their planning documents to identify vulnerable areas where the prescribed threats

would be significant, to indicate the uses or activities that would be threats in such areas, and to include any other threat specific land use policies as identified in the SPP.

3. The Township must provide an annual report to the Source Protection Authority summarizing the actions taken to implement the SPP.
4. One of the draft general policies states that where required by the SPP policies and where deemed necessary and/or appropriate by the municipality, and subject to available funding, the Township shall develop and implement education and outreach programs within 5 years from the effective date of the SPP.
5. Several more specific policies require that, in collaboration with others, the Township shall develop and implement incentive programs directed at various significant threat activities.
6. The Township and the County are encouraged to include Wellhead Protection Area mapping into their Emergency Response Plan mapping.
7. The Township is requested to support ongoing programs relating to the decommissioning of abandoned wells in all vulnerable areas where there would be a significant drinking water threat.

The policies referenced in items 1 and 2 above are found primarily in section 6.3 of the attached draft policy document and relate to 17 of the 21 prescribed drinking water threats identified in Ontario Regulation 287/07. The Township and the County, where applicable, shall amend their planning documents to include land use policies and/or regulations relating to 13 of those 17 significant drinking water threats or the related land uses and activities. These include a wide variety of existing or future uses within the identified WHPAs such as those related to a waste disposal site, the storage of non-agricultural source material (NASM) or a farm animal yard.

Subject to the flexibility provisions found in policy DC-M-CW-1.1(d) of the general policies, the Township, in collaboration with other parties, shall develop and implement education and outreach programs to address aspects of 14 of the 17 threats covered in the policies. Some of these threats, such as the application of commercial fertilizer or agricultural source material within the identified WHPAs, do not require the implementation of related land use policies.

6.0 SPECIFIC POLICY POINTS AND ADDRESSING THE GRCA STAFF COMMENTS

The following analysis and proposed revisions identify some areas of Township interest or concern and respond to the questions and comments the GRCA staff provided beside several of the proposed policies. Those staff comments and questions appear to relate primarily to the

blending of policies from the SGBLS SPP into a proposed plan that contains extensive policies applying throughout all or parts of the entire Grand River watershed.

Below each of the following listed draft sections or policies, and the related subject area, are comments outlining preferred options or revisions.

a) In section 6.1, the definitions of the terms “existing” and “new or future”.

These are terms used frequently throughout the draft policies. Notwithstanding the general preference to utilize provisions from the SGBLS SPP, it would be preferable to replace both definitions with terminology similar to that in abutting municipalities. “Existing” should be defined as meaning “established or approved as of the date the Source Protection Plan takes effect”. Similar to the definition used in the Townships of Amaranth and East Garafraxa, this simplifies the wording of the draft policy and adds a reference to uses or other matters that have been approved but not yet implemented such as a situation involving a property having an approved building permit but the proposed building has not yet been constructed. The definition of “new or future” should be the same as that used in the abutting Grand River watershed municipalities which includes the words “means not existing, as defined herein”.

b) In item a. of policy DC-M-CW-1.1, the time period for the prohibited activities policy to apply to a person that is engaging in such an activity.

The policy proposes that the prohibited activities provisions of section 57 of the Clean Water Act should apply 180 days after the SPP comes into effect. The SGBLS plan specifies 365 days. Since this is an important policy that requires existing drinking water threat activities to cease, it would be preferable to apply the figure of 365 days to be consistent with the SGBLS policy applying in the areas associated with the other Shelburne wells.

c) In item b. of policy DC-M-CW-1.1, the time period for the preparation of a Risk Management Plan for an existing activity.

The proposed policy would require the Risk Management Plan (RMP) concerning a specific drinking water threat activity or use to be prepared “on a date that is at least 120 days after the date of the notice” from the Risk Management Official. However, the SGBLS plan requires the provision of a RMP within 5 years of the effective date of the SPP. Again, to be consistent with the policies applying in the area of the other Shelburne wells, the use of the 5 year policy would be preferred. This wording would also permit the Risk Management Officer to apply an earlier deadline, if warranted.

- d) In item d. of policy DC-M-CW-1.1, the time period for the Township's development and implementation of education and outreach programs.**

The proposed policy requires these programs to be implemented within 5 years of the effective date of the SPP. The SGBLS plan specifies a time period of 3 years. Since the area involved is very small, since this does not appear to be a mandatory policy and since such programs may take some time to develop, the proposed 5 year requirement is preferred.

- e) In item e. of policy DC-M-CW-1.1, the time period for amendments to Prescribed Instruments to be completed following the effective date of the SPP.**

The policies propose a time period of 3 years for such amendments to Prescribed Instruments which is the policy in the SGBLS. It appears the Grand River SPP uses a figure of 5 years. Although there is little, if any, municipal involvement in amending Prescribed Instruments, for consistency it would be preferable to utilize the proposed 3 year requirement.

- f) The "Transition Provision" policy section on page 6-6.**

The Grand River SPP does not use transition policies. The GRCA staff comment beside this policy notes that the intent is to treat applications made prior to the effective date of the SPP for planning, building permit and prescribed instrument issuance or amendment approvals as existing activities for the purposes of the Plan. While the staff have correctly commented concerning the unlikely need for such a policy given the size and nature of the area where the Plan's policies apply, it would be preferable to include the policy for clarity and consistency purposes.

- g) In policy DC-M-CW-2.7, the reference to the Township undertaking education and outreach programs on the referenced significant drinking water threat.**

This is a policy found throughout many parts of the proposed Melancthon section of the SPP. It contains mandatory wording, unlike the more flexible wording in item d. of the general policy identified as DC-M-CW-1.1 on page 6-3 of the draft policies. It would be preferable to reword the first part of policy DC-M-CW-2.7 to read as follows: "The Township shall develop and implement education and outreach programs in conformity with the provisions of part d. of policy DC-M-CW-1.1 and in collaboration with Conservation Authorities and other bodies wherever possible, to address....". Similar wording changes should also be made to the other proposed policies referencing specific education and outreach programs. Also note the additional more flexible wording proposed in point l. below for referencing the party responsible for implementing these policies.

- h) In policy DC-M-CW-4.3 and elsewhere, the requirement for the Township to undertake education and outreach programs relating to agricultural source materials, and other**

similar policies elsewhere relating to such programs concerning uses or activities directly under the jurisdiction of parties other than the Township (see also point l below).

In the above referenced policies and in all of the other proposed education and outreach policies related to matters under the jurisdiction of other agencies or levels of government the education and outreach responsibilities should be removed from the Township and transferred to the appropriate government or agency. The Township does not have the technical expertise to develop and implement such programs relating to activities involving materials such as agricultural and non-agricultural source material, fertilizers, pesticides, fuel, dense non-aqueous phase liquids (DNAPLs) or organic solvents.

- i) In policy DC-M-CW-7.1, the reference in the second paragraph to the contents of a Risk Management Plan.**

In the margin comment the GRCA staff asks if it would be more appropriate to use the word "should" rather than "shall" in identifying the principal components of an RMP, as is done in other Grand River SPP policies. The use of the word "should" is more appropriate in order to give the RMO and the involved party some flexibility in addressing the drinking water threat related issues in any RMP. The RMO would retain full authority to ensure all necessary measures are included in the RMP. This less proscriptive wording should also be used in the several other references to the contents of a RMP found in other parts of the draft policies.

- j) In policy DC-M-CW-11.2, the last sentence providing for emergency snow storage in areas outside a WHPA-A.**

In response to the question from the GRCA staff, it would be preferable to retain this sentence to provide the Township with an appropriate level of flexibility in emergency situations, particularly in the area near the new Shelburne well site which is adjacent to a Township road.

- k) In policy DC-M-CW-11.5, the policy's application to both existing and future handling and storage of road salt.**

In response to the question in the comment from the GRCA staff, if there are no such activities in the area now, as noted in the staff comment, it would be preferable to revise the approach to this education and outreach related policy to apply it to only future road salt related activities as suggested in the comment.

- l) In policy DC-M-CW-13.4, the identification of the Township as the education and outreach provider in regard to Dense Non-Aqueous Phase Liquids (DNAPLs).**

In response to the question in the comment from the GRCA staff relating to this policy, and as discussed in point h. above in regard to a number of substances, it would definitely be

preferable to have a party with more technical expertise than the Township be responsible for any such education and outreach program. The Ministry of Environment and Climate Change may be the appropriate source for such a program. In the alternative and in recognition of the municipality's lack of expertise in many such areas, if the Township remains as the party responsible for such programs, it would be preferable to revise all related education and outreach policies to include an implementation party reference containing more flexible wording such as "the Township or other more qualified agencies as determined by the Source Protection Committee shall develop and implement...".

m) In policy DC-M-CW-14.4, the identification of the Township as the education and outreach provider in regard to "the proper handling/storage and disposal procedures" for organic solvents.

In response to the question in the comment from the GRCA staff concerning the appropriate implementing body and related details about such an education and outreach program, please reference points h. and l. above.

7.0 OTHER DRAFT POLICIES

The third attachment to this report includes 9 policies from the South Georgian Bay Lake Simcoe SPP that were not included in the draft Grand River SPP policies for Melancthon as prepared by the GRCA staff. As is explained on the first page of the attachment, these were not included in the draft Melancthon policies because there are no similar policies in the Grand River SPP. However, the GRCA staff are seeking comments on them.

As can be seen from the comments in the margins of the "other policies" document, only three of the nine policies relate to the municipality. The rest refer to provincial ministries or the Source Protection Authority and are not needed in the Melancthon section of the SPP.

There is also no need to include the three municipally related policies in the draft Melancthon section of the Grand River SPP. The first concerns municipalities that have responsibility for waste management and, therefore, would not apply to the Township since the County has that responsibility.

The second would require the Township to prepare and enforce a by-law requiring the removal of fuel tanks from abandoned properties and unused fuel tanks from occupied properties within vulnerable areas. As discussed in section 6 above, the Township does not have the statutory authority or technical expertise to address a number of threat activities including matters relating to the handling and storage of fuel.

The third municipal policy, found on the last page of the third attachment, is not required since the Township's proposed new Official Plan already contains appropriate policies on stormwater management and there are no municipal sanitary sewer systems in the Township.

8. CONCLUSION

The provision of the draft Source Protection Plan policies for the Township's portion of the Grand River watershed has provided an opportunity for Council's input into the formulation of those policies prior to the public consultation process. While it is recognized that much of the content of many of these policies is mandated by the Clean Water Act and the related regulations, there are several areas that could be revised or clarified as they relate to Township interests and responsibilities.

The areas of concern primarily involve the policies on specific significant municipal drinking water threats as they relate to education and outreach programs and planning document amendments. Township responsibilities in these areas should be reduced to better reflect the areas of expertise and statutory authority associated with a rural municipality. Additional clarity and flexibility in some of these policies would also be helpful.

At this point it would be appropriate to advise the staff at the Grand River Conservation Authority that Council is prepared to accept the proposed policies if the identified changes and concerns are satisfactorily addressed. Council should now monitor the finalization of the Source Protection Plan including the upcoming public consultation process, and, if necessary, provide further input on matters affecting the Township.

9.0 FINANCIAL

There will be no financial impacts associated with this report. Funding for its preparation and the work related to the review of the draft policies has been provided through a program administered by the Conservation Authority.

G. W. JORDEN PLANNING CONSULTANTS



Jerry Jorden, RPP

ATTACHMENT 1

DRAFT GRAND RIVER SOURCE PROTECTION PLAN POLICIES FOR MELANCTHON

6.0 DUFFERIN COUNTY - TOWNSHIP OF MELANCTHON

The following Dufferin County, Township of Melancthon Source Protection Plan policies apply to the water systems located within the Township of Melancthon within the Grand River watershed and to vulnerable areas originating from other municipalities as presented in the following schedules. Reference shall be made to the Township of Southgate policies for the portions of the water supply systems located within those jurisdictions

- Schedule A: Township of Melancthon: Shelburne Water Supply
- Schedule B: Township of Melancthon: Groundwater Vulnerability Areas

6.1 Definitions

General definitions are provided in Volume I of the Source Protection Plan or in the *Clean Water Act, 2006*. Defined terms are intended to capture both the singular and plural of forms of these terms.

The following definitions shall apply to the Township of Melancthon Source Protection Policies.

Existing - means:

- a) a use, a building or structure that is used and continues to be used for the purpose for which it was erected;
- b) a minor alteration or replacement building or structure that has the same capacity as an existing lawful building or structure and provides greater protection to sources of drinking water and where there is no change in use and where the replacement structure will bring the building or structure into closer conformity with the Source Protection Plan;
- c) an activity that is presently occurring or has occurred within the last ten years from the date of approval of the source protection plan; or
- d) where an existing activity is permitted an expansion, alteration or replacement of a use, activity, building or structure that reduces the risk of contaminating drinking water shall be permitted.

Comment: SGBLS definition – confirm if this is appropriate

New or Future - means not existing, as defined herein.

- a) a new building or structure at a location in a vulnerable area that commences after the Source Protection Plan takes effect;
- b) new structures or buildings for a new land use that did not exist on the day before the Source Protection Plan comes into effect;
- c) an activity that has not occurred within the last ten years from the date of the approval of the Source Protection Plan;
- d) new agricultural activities on lands that had not been previously used or zoned for any agricultural purposes in the past ten years within vulnerable areas;
- e) an expansion, alteration or replacement of a use, activity, building or structure that does not reduce the risk of contaminating drinking water is considered a future activity and subject to the future policy.

Comment: SGBLS definition. Use this, or "means not existing, as defined herein" as per other DC municipalities?

Township – means the Corporation of the Township of Melancthon.

6.2 Township of Melancthon Source Protection Plan Policies

Policy Number	Source Protection Plan Policies within the Town of Grand Valley
Implementation and Timing	
DC-M-CW-1.1 <i>Implement. & Timing</i>	<p>Except as set out below, the policies contained in this Source Protection Plan shall take effect on the effective date set by the Minister.</p> <ol style="list-style-type: none"> For Section 57 of the <i>Clean Water Act, 2006</i>, if an activity was engaged in at a particular location before this Source Protection Plan took effect, policies regarding prohibited activities do not apply to a person who engages in the activity at that location until 180 days from the date the Source Protection Plan takes effect; For Section 58 of the <i>Clean Water Act, 2006</i>, if an activity was engaged in at a particular location before this Source Protection Plan took effect and the Risk Management Official gives notice to a person who is engaged in the activity at that location that, in the opinion of the Risk Management Official, policies regarding regulated activities should apply to the person who engages in the activity at that location on and after a date specified in the notice that is at least 120 days after the date of the notice; For Section 59 of the <i>Clean Water Act, 2006</i>, policies regarding restricted land uses shall take effect the same day the Source Protection Plan takes effect; Where the Source Protection Policies require the Town to develop and implement education and outreach programs as the primary tool for managing or eliminating a particular significant threat and where they are deemed necessary and/or appropriate by the Town and subject to available funding, such programs shall be developed and implemented within five (5) years from the date the Source Protection Plan takes effect; For Sections 43 of the <i>Clean Water Act, 2006</i>, if an activity was engaged in at a particular location before this Source Protection Plan took effect, amendments to Prescribed Instruments shall be completed within three (3) years from the date the Source Protection Plan takes effect. For Section 40 and 42 of the <i>Clean Water Act, 2006</i>, the Official Plan and Zoning By-Laws must be amended to conform with the significant threat policies and adopted by municipal council by the next five (5) year Official Plan update as required under subsection 26(1) of the <i>Planning Act</i> or within five (5) years from the date the Source Protection Plan takes effect.
Uses and Areas Designated as Restricted Land Use	
DC-M-CW-1.2 <i>Part IV-RLU</i>	<p>In accordance with Section 59 of the <i>Clean Water Act, 2006</i>, all land uses, except solely residential uses, where significant drinking water threat activities have been designated for the purposes of Section 57 and 58 of the <i>Clean Water Act, 2006</i> are hereby designated as Restricted Land Uses and a written notice from the Risk Management Official is required prior to approval of any Building Permit, <i>Planning Act</i> or <i>Condominium Act</i> application.</p> <p>Despite the above policy, a site specific proposed land use that is the subject of an application for an approval under the <i>Planning Act</i> (as prescribed in O. Reg. 287/07 Section 62), or for a permit under the <i>Building Code Act</i>, is not designated for the purpose of Section 59 if the applicant can demonstrate to the satisfaction of the planning authority or the building official, as the case may be, that a significant drinking water threat activity designated for the purposes of Section 57 or 58 will not be engaged in.</p>
Official Plan and Zoning By-law Amendment(s) Policies	
DC-M-MC-1.3	The Township and County of Dufferin, where applicable, shall amend their Official

Comment: Keep similar to other GRCA sections – unless we have more stringent timelines

Comment: SGBLS plan gives 365 days to cease prohibited activities – confirm if 180 days is ok, or switch to 365.

Comment: SGBLS plan requires RMP within 5 years of effective date – confirm if 120 days after notice has been received is ok, or switch to 5 years.

Comment: 3 years in SGBLS plan. Confirm if 5 years is ok.

Comment: 5 years in SGBLS plan – confirm if 3 years is ok.

Policy Number	Source Protection Plan Policies within the Town of Grand Valley
Future Land Use Planning	<p>Plan and/or Zoning By-Laws to:</p> <ol style="list-style-type: none"> Identify the vulnerable areas in which drinking water threats prescribed under the <i>Clean Water Act</i>, 2006 would be significant; Indicate that within the areas identified, any use or activity that is, or would be, a significant drinking water threat is required to conform with all applicable Source Protection Plan policies and, as such, may be prohibited, restricted or otherwise regulated by those policies; and Incorporate any other amendments required to conform with the threat specific land use policies identified in this Source Protection Plan.
Education and Outreach Programs	
DC-M-CW-1.4 Existing/ Future Education & Outreach	The Township, in collaboration with Conservation Authorities and other bodies where possible, may develop and implement education and outreach programs directed at any, or all, significant drinking water threats prescribed under the <i>Clean Water Act</i> , 2006, where such programs are deemed necessary and/or appropriate by the Township and subject to available funding. Such programs may include, but not necessarily be limited to, increasing awareness and understanding of significant drinking water threats and promotion of best management practices.
Incentive Programs	
DC-M-CW-1.5 Existing/ Future Incentive	The Township, in collaboration with other bodies and levels of government where possible, may develop and implement incentive programs directed at various significant threat activities prescribed under the <i>Clean Water Act</i> , 2006, where such programs are deemed necessary and/or appropriate by the Town, subject to available funding.
DC-M-NB-1.6 Existing/ Future Incentive	The Ministry of Environment and other provincial ministries shall consider providing continued funding and support to protect existing and future drinking water sources and address significant drinking water threats, under the Ontario Drinking Water Stewardship Program.
DC-M-NB-1.7 Existing Incentive	<p>To reduce the risks to drinking water from an existing activity, the Grand River Conservation Authority, in consultation with the Township and/or County, will deliver available cost share incentive programs as long as the Grand River Conservation Authority has such programs and outreach staff available, and work with affected land owners to implement best management practices for the following activities:</p> <ol style="list-style-type: none"> The application of agricultural source material to land The storage of agricultural source material The use of land as livestock grazing or pasturing land, an outdoor confinement area or a farm-animal yard.
Annual Reporting	
DC-M-CW-1.8 Monitoring	The Township shall provide a report to the Source Protection Authority, by February 1 st of each year, summarizing the actions taken to implement the Source Protection Plan Policies.
DC-M-CW-1.9 Monitoring	Where the Township and County of Dufferin is required to amend their Official Plan and/or Zoning By-law and provide proof of compliance to the Source Protection Authority, they shall do so within 30 days of final approval of the amendment(s) or, where the matter has been appealed to the Ontario Municipal Board, the date of their decision to approve.

Policy Number		Source Protection Plan Policies within the Town of Grand Valley
DC-M-CW-1.10	Monitoring	The Risk Management Official shall provide a report to the Source Protection Authority, by February 1 st of each year, summarizing the actions taken by the Risk Management Official to implement the Source Protection Policies, in accordance with the <i>Clean Water Act, 2006</i> and associated regulations.
DC-M-CW-1.11	Monitoring	Where the Source Protection Plan policies require a provincial ministry to amend a Prescribed Instrument or the issuance of a new prescribed instrument, the applicable Ministry shall provide a summary of the actions taken the previous year to implement the policies and provide a written report summarizing this information to the Source Protection Authority by February 1 st of each year.
DC-M-CW-1.12	Monitoring	Where the Source Protection Plan policies require a provincial ministry to deny an activity with a Prescribed Instrument, the applicable Ministry shall document the number and locations where such Instruments were denied and provide a summary of the actions taken to the Source Protection Authority by February 1 st of each year.
Local Threat: The Conveyance of Oil by way of Underground Pipelines		
DC-M-NB-1.13	Future Specify Action WHPA-A-v 10 WHPA-B-v 10 Monitoring	<p>To reduce the risks to drinking water due to the conveyance of oil by way of underground pipeline within the meaning of O. Reg. 210/01 under the <i>Technical Safety and Standards Act</i> or is subject to the <i>National Energy Board Act</i>, where the activity would be a significant drinking water threat, the pipeline proponent, the National Energy Board, and Ontario Energy Board, are encouraged to provide the Source Protection Authority and the Town the location of any new proposed pipeline within the Township and/or Source Protection Area.</p> <p>The Source Protection Authority shall document in the annual report the number of new pipelines proposed within vulnerable areas if a pipeline has been proposed and/or an application has been received.</p>
Strategic Action		
Spill Prevention, Spill Contingency or Emergency Response Plans		
DC-M-NB-1.16	Future Specify Action	To ensure the protection of drinking water sources with respect to spills that occur within a wellhead protection area along highways, railway lines, or shipping lanes, the Township, County of Dufferin, and the Ministry of the Environment are encouraged to incorporate the Wellhead Protection Area mapping into their Emergency Response Plan and Spills Action Centre mapping, respectively.
Transport Pathways		
DC-M-NB-1.17	Existing/Future Specify Action	The Township is requested to support ongoing programs, which encourage the decommissioning of abandoned wells as per O. Reg. 903, within all vulnerable areas where there is or would be a significant drinking water threat.
Interpretation		
DC-M-CW-1.18	Interpretation of Source Protection Plan	<p>The Source Protection Plan provides policies to meet the objectives of the <i>Clean Water Act, 2006</i>. The Source Protection Plan consists of the written policy text and Schedules.</p> <ol style="list-style-type: none"> 1) The Schedules in the Source Protection Plan identify the areas where the policies of the Source Protection Plan apply. The boundaries for the circumstances shown on the Plan Schedules are general. More detailed interpretation of the boundaries relies on the mapping in the approved Assessment Report and the Specific Circumstances found in the Tables of Drinking Water Threats, <i>Clean Water Act, 2006</i>. 2) Where any Act or portion of an Act of the Ontario Government or

Policy Number	Source Protection Plan Policies within the Town of Grand Valley
	Canadian Government is referenced in this Plan, such reference shall be interpreted to refer to any subsequent renaming of sections in the Act as well as any subsequent amendments to the Act, or successor thereof. This provision is also applicable to any policy statement, regulation or guideline issued by the Province or the municipality. No provision of this Plan shall derogate from any applicable law.
Transition Provision	
	<p>Where a policy in this plan prohibits a "future" threat activity, the policy for managing "existing" drinking water threats activities applies in the following cases even though those activities will commence after the Source Protection Plan comes into effect:</p> <ol style="list-style-type: none"> 1) A drinking water threat activity that is related to a development proposal where a complete application was made under the Planning Act or Condominium Act prior to the day the Source Protection Plan comes into effect. The policy for "existing" drinking water threats also applies to any further applications required under the Planning Act, Condominium Act, or prescribed instruments to implement the development proposal. 2) A drinking water threat activity that is related to an application for a Building Permit, which has been submitted in compliance with Division C 1.3.1.3 (5) of the Ontario Building Code Act or a development permit under the Niagara Escarpment Development Control Area prior to the day the Source Protection Plan comes into effect. 3) A drinking water threat activity that is related to an application made for the issuance or amendment of a prescribed instrument prior to the day the source protection plan comes into effect.

Comment: Municipality to decide if this is a required policy. Text has been copied from SGBLS plan. Other Dufferin County municipal sections in the GR plan do not have transition policies.

The intent of this policy is to capture applications made prior to plan approval as existing activities. The need for such a policy is unlikely given the area where policies apply.

6.3 Policies Addressing Prescribed Drinking Water Threats

Policy Number	Policies Addressing Prescribed Drinking Water Threats within the Town of Grand Valley
1. Establishment, Operation or Maintenance of a Waste Disposal Site, within the Meaning of Part V of the Environmental Protection Act	
Application of Untreated Spetage	
DC-M-MC-2.1 <i>Existing/Future Prescribed Instr. WHPA ≥ 8</i>	To ensure any existing or future application of untreated septage to land, that is subject to an Environmental Compliance Approval within the meaning of the <i>Environmental Protection Act</i> , ceases to be, or never becomes, a significant drinking water threat, where such an activity is, or would be, a significant drinking water threat, the Ministry of Environment shall prohibit these activities within the Environmental Compliance Approvals process.
Waste Disposal Sites	
DC-M-CW-2.2 <i>Existing Part IV-RMP WHPA ≥ 8</i>	<p>To ensure any existing waste disposal site within the meaning of Part V of the <i>Environmental Protection Act</i> which does not require an Environmental Compliance Approval (PCB waste storage and the storage of hazardous liquid industrial waste, excluding the storage of wastes described in clauses (p), (q), (r), (s), (t), or (u) of the definition of hazardous waste (O.Reg 347)), ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, this activity shall be designated for the purpose of Section 58 of the <i>Clean Water Act, 2006</i> and a Risk Management Plan shall be required.</p> <p>The risk management plan, at a minimum, will be based on contemporary</p>

Comment: I will hold off on numbering all policies until the Township has reviewed and confirmed if there are any they would like to delete.

Policy Number	Policies Addressing Prescribed Drinking Water Threats within the Town of Grand Valley
	standards, and include appropriate terms and conditions to ensure the activity ceases to be a significant drinking water threat.
DC-M-MC-2.3 <i>Future Prescribed Instr WHPA ≥ 8</i>	To ensure the establishment, operation or maintenance of a new waste disposal site within the meaning of Part V of the <i>Environmental Protection Act</i> that is subject to an Environmental Compliance Approval never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Ministry of the Environment shall prohibit these activities within the Environmental Compliance Approvals process.
DC-M-CW-2.4 <i>Future Part IV-Prohibit WHPA ≥ 8</i>	To ensure the establishment, operation or maintenance of a new waste disposal site within the meaning of Part V of the <i>Environmental Protection Act</i> which does not require an Environmental Compliance Approval (PCB waste storage and the storage of hazardous liquid industrial waste, excluding the storage of wastes described in clauses (p), (q), (r), (s), (t), or (u) of the definition of hazardous waste (O.Reg 347)), never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, is designated for the purpose of Section 57 of the Clean Water Act, and shall be prohibited.
DC-M-MC-2.5 <i>Existing Prescribed Instr WHPA ≥ 8</i>	To ensure any existing waste disposal site within the meaning of Part V of the <i>Environmental Protection Act</i> that is subject to an Environmental Compliance Approval ceases to be a significant drinking water threat, the Ministry of Environment shall review and if necessary, amend Environmental Compliance Approvals to ensure that appropriate terms and conditions are incorporated that, when implemented, ensure that the waste disposal site is managed to reduce the risk to drinking water sources.
DC-M-MC-2.6 <i>Future Land Use Planning WHPA ≥ 8</i>	To ensure the establishment of a new waste disposal site within the meaning of Part IV of the <i>Environmental Protection Act</i> (excluding storage of wastes described in clauses (p), (q), (r), (s), (t), or (u) of the definition of hazardous waste (O.Reg 347) and storage of hazardous or liquid industrial waste) never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and the County of Dufferin, where applicable, shall amend their planning documents to prohibit a related land use.
DC-M-CW-2.7 <i>Existing Education & Outreach WHPA ≥ 8</i>	The Township, in collaboration with Conservation Authorities and other bodies wherever possible, shall develop and implement education and outreach programs to address any existing waste disposal sites, within the meaning of Part V of the <i>Environmental Protection Act</i> , including the storage of wastes described in clauses (p), (q), (r), (s), (t), or (u) of the definition of hazardous waste, (O. Reg. 347), where this activity is a significant drinking water threat, that do not require an Environmental Compliance Approval. The program should focus on the proper handling, storage and disposal of wastes to ensure that these activities cease to be significant drinking water threats.
Disposal of Mine Tailings	
DC-M-MC-2.7	To ensure the existing disposal of mine tailings, that is subject to an Environmental Compliance Approval within the meaning of the <i>Environmental Protection Act</i> , ceases to be a significant drinking water threat the Ministry of Environment shall ensure that the Environmental Compliance Approval that governs the disposal of mine tailings includes appropriate terms and conditions to ensure that the activity ceases to be a significant drinking water threat.

Comment: I will hold off on numbering all policies until the Township has reviewed and confirmed. If there are any they would like to delete.

Comment: Both levels of government?

Policy Number	Policies Addressing Prescribed Drinking Water Threats within the Town of Grand Valley
DC-M-MC-2.8	To ensure the future disposal of mine tailings, that is subject to an Environmental Compliance Approval within the meaning of the Environmental Protection Act, never becomes a significant drinking water threat the Ministry of Environment shall prohibit this activity within the Environmental Compliance Approvals process.
2. Establishment, Operation or Maintenance of a System That Collects, Stores, Transmits, Treats or Disposes of Sewage	
DC-M-MC-3. <i>Future Land Use Planning</i>	To ensure the establishment, operation or maintenance system that collects, stores, transmits, treats or disposes of sewage never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat the Township and the County of Dufferin, where applicable, shall amend their planning documents to locate new (private or municipal) sewage system infrastructure, wherever possible, outside of a vulnerable area where it would be a significant drinking water threat.
DC-M-CW-3. <i>Existing/Future Education & Outreach</i>	The Township, in collaboration with Conservation Authorities and other bodies wherever possible, shall develop and implement education and outreach programs to address any existing system that collects, stores or transmits, treats or disposes of sewage, where such an activity is a significant drinking water threat. The program will promote the importance of source water protection, the proper disposal of hazardous waste and proper care and maintenance of septic systems.
Sewage System or Sewage Works – Septic System and Septic System Holding Tanks	
DC-M-CW-3.1 <i>Existing/Future Specify Action WHPA-A-v 10</i>	To ensure any existing or new sewage system with a design flow of less than or equal to 10,000 Litres per day and regulated under the <i>Ontario Building Code Act</i> or the <i>Ontario Water Resources Act</i> ceases to be or never becomes a significant drinking water threat, where such an activity is, or would be, a significant drinking water threat, the County of Dufferin shall implement an on-site sewage system maintenance inspection program. Inspections should be prioritized based on the proximity to the drinking water supply.
DC-M-MC-3.2 <i>Existing Prescribed Instr. WHPA-A-v 10</i>	<p>To ensure any existing sewage system with a design flow of greater than 10,000 Litres per day and regulated under the <i>Ontario Water Resources Act</i> ceases to be or never becomes a significant drinking water threat, where such an activity is, or would be, a significant drinking water threat, the Ministry of the Environment shall review or prepare and, if necessary, amend Environmental Compliance Approvals to incorporate terms and conditions that, when implemented, ensure that these septic systems are managed to reduce the risk to municipal drinking water sources.</p> <p>The terms and conditions may include, as appropriate, requirements for the proponent/applicant to undertake mandatory monitoring of groundwater impacts, contingencies in the event that drinking water quality is adversely affected, regular and ongoing compliance monitoring, mandatory system inspections at least every five (5) years, and upgrading of these septic systems to current standards, if necessary. In addition, the terms and conditions may include the proponent/applicant to provide annual reporting to the Source Protection Authority and County of any monitoring and inspection programs required and their results.</p>
DC-M-MC-3.3 <i>Future Prescribed Instr.</i>	To ensure new sewage system with a design flow greater than 10,000 Litres per day and regulated by the <i>Ontario Water Resources Act</i> never becomes a significant drinking water threat, where such an activity would be a significant

Comments: I will hold off on numbering all policies until the Township has reviewed and confirmed if there are any they would like to delete.

Policy Number	Policies Addressing Prescribed Drinking Water Threats within the Town of Grand Valley
WHPA-A-v.10	drinking water threat, the Ministry of Environment shall prohibit this activity within the Environmental Compliance Approvals process.
DC-M-MC-3.4 <i>Future Land Use Planning</i>	To ensure new sewage system with a design flow greater than 10,000 Litres per day and regulated by the Ontario Water Resources Act never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and the County of Dufferin, where applicable, shall amend their planning documents to prohibit a related land use.
DC-M-MC-3. <i>Future Land Use Planning</i>	To ensure new small on-site sewage systems never become a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and the County of Dufferin, where applicable, shall permit new development, only where the lot sizes for any proposed development that would include a small on-site sewage treatment system is based on the most current version of the Ministry of Environment's guidelines for individual on-site servicing. Lots of record that exist on the effective date of the source protection plan are exempted.
Sewage System or Sewage Works - Storage of Sewage (e.g., treatment plant tanks) Sewage System or Sewage Works - Sewage Treatment Plant Effluent Discharges Sewage System or Sewage Works - Sanitary Sewers and Related Pipes Sewage System or Sewage Works - Sewage Treatment Plant By-pass Discharge to Surface Water	
DC-M-MC-3.3 <i>Existing Prescribed Instr. WHPA-A-v.10 WHPA-B-v.8</i>	To ensure any existing sewage treatment plant, sanitary sewers and related pipes, sewage treatment plant by-pass discharge to surface water, and sewage treatment plant effluent discharge (including lagoons) cease to be significant drinking water threats, where such activities are significant drinking water threats, the Ministry of the Environment shall ensure that the Environmental Compliance Approval that governs these activities includes appropriate terms and conditions to ensure that the activity ceases to be a significant drinking water threat.
DC-M-MC-3.4 <i>Future Prescribed Instr. WHPA-A-v.10 WHPA-B-v.8</i>	To ensure any future establishment, operation or maintenance of a sewage treatment plant, sewage treatment plant by-pass discharge to surface water, and sewage treatment plant effluent discharge (including lagoons) never become significant drinking water threats, where such activities would be significant drinking water threats, the Ministry of Environment shall prohibit these activities within the Environmental Compliance Approvals Process.
DC-M-MC-3.5 <i>Future Prescribed Instr. WHPA-A-v.10 WHPA-B-v.8</i>	To ensure the future establishment, operation or maintenance of sanitary sewers and related pipes never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Ministry of Environment incorporate appropriate terms and conditions into the Environmental Compliance Approval to ensure the activity does not become a significant drinking water threat.
Sewage System or Sewage Works - Discharge of Stormwater from a Stormwater Management Facility	
DC-M-MC-3.6 <i>Existing/Future Prescribed Instr. WHPA-A-v.10</i>	To ensure any existing or future establishment, operation or maintenance of a system that collects, stores, transmits, treats or disposes of stormwater, cease to be or never becomes a significant drinking water threat, where such an activity are, or would be, a significant drinking water threat, the Ministry of the Environment shall review or prepare and, if necessary, amend Environmental Compliance Approvals to ensure that appropriate terms and conditions are incorporated that, when implemented, will ensure that the activity ceases to be or does not become a significant drinking water threat. Such conditions may include:

Comments: I will hold off on numbering all policies until the Township has reviewed and confirmed if there are any they would like to delete.

Comments: Both levels of government?

Policy Number	Policies Addressing Prescribed Drinking Water Threats within the Town of Grand Valley
	<ol style="list-style-type: none"> 1) permitting the expansion of an existing facility where the expansion does not pose a significant drinking water threat; or 2) permitting retrofits to existing facilities where the retrofit will discharge the stormwater outside of the significant drinking water threat area.
DC-M-MC-3.7 <i>Future Land Use Planning</i>	To ensure the future establishment of a system that collects, stores, transmits, treats or disposes of stormwater, never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and County of Dufferin, where applicable, shall amend their planning documents to ensure the design of new stormwater management facilities reduces the risk of contaminating drinking water, and directs the discharge of stormwater outside of vulnerable areas.
3. The Application of Agricultural Source Material to Land	
DC-M-CW-4.1 <i>Existing/Future Part IV-Prohibit WHPA-A-v 10</i>	To ensure the existing or future application of agricultural source material to land, where the Nutrient Management Act does not require an approval, ceases to be or never becomes a significant drinking water threat, where such an activity is, or would be, a significant drinking water threat, this activity is designated for the purpose of Section 57 of the Clean Water Act and shall be prohibited.
DC-M-MC-4.2 <i>Existing/Future Prescribed Instr. WHPA-A-v 10</i>	To ensure the existing or future application of agricultural source material to land, for those phased in under the Nutrient Management Act, ceases to be or never becomes a significant drinking water threat, where such an activity is, or would be a significant drinking water threat, the Ministry of Agriculture, Food and Rural Affairs shall prohibit this activity to ensure it never becomes a significant drinking water threat.
DC-M-CW-4.3 <i>Existing Education&Outreach WHPA-A-v 10</i>	To ensure the existing application of agricultural source material to land ceases to be a significant drinking water threat, where this activity is a significant drinking water threat, the Township in collaboration with conservation authorities, shall undertake an education and outreach program, and use materials developed by the Ministry of Environment where possible to target those applying agricultural source material to land.
4. The Storage of Agricultural Source Material	
DC-M-CW-5.1 <i>Existing Part IV-RMP WHPA-A-v 10</i>	<p>To ensure the existing storage of agricultural source material, for those not phased in under the Nutrient Management Act, ceases to be a significant drinking water threat, where this activity is a significant drinking water threat, it shall be designated for the purpose of Section 58 of the Clean Water Act and a Risk Management Plan shall be required.</p> <p>The risk management plan, at a minimum, will be based on contemporary standards, reflect appropriate nutrient management practices, and ensure the activity ceases to be a significant drinking water threat.</p>
DC-M-MC-5.2 <i>Existing Prescribed Instr. WHPA-A-v 10</i>	To ensure the existing storage of agricultural source material, for those phased in under the Nutrient Management Act, ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, the Ministry of Agriculture, Food and Rural Affairs shall ensure that the nutrient management plan or strategy that governs the storage of agricultural source materials include appropriate terms and conditions to ensure that the activity ceases to be a significant drinking water threat.

Comment: I will hold off on numbering all policies until the Township has reviewed and confirmed if there are any they would like to delete.

Comment: Only included policies that apply in WHPA-A. WHPA-B vul. scores no longer high enough for policies to apply

Policy Number	Policies Addressing Prescribed Drinking Water Threats within the Town of Grand Valley
DC-M-CW-5.3 <i>Future Part IV – Prohibit WHPA-A-v. 10</i>	To ensure the future storage of agricultural source material, for those not phased in under the Nutrient Management Act, never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, it shall be designated for the purposes of Section 57 and shall be prohibited.
DC-M-MC-5.4 <i>Future Prescribed Instr. WHPA-A-v. 10</i>	To ensure the future storage of agricultural source material, for those phased in under the Nutrient Management Act, never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Ministry of Agriculture, Food and Rural Affairs shall prohibit this activity to ensure it never becomes a significant drinking water threat.
DC-M-MC-5.5 <i>Future Land Use Planning WHPA-A-v. 10</i>	To ensure the future storage of agricultural source material never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township, and the County of Dufferin, where applicable, shall amend planning documents to prohibit future agricultural source material storage facilities.
DC-M-CW-5.6 <i>Existing Education&Outreach WHPA-A-v. 10</i>	To ensure the existing handling and storage of agricultural source material ceases to be a significant drinking water threat, where this activity is a significant drinking water threat, the Township in collaboration with conservation authorities, shall undertake an education and outreach program, and use materials developed by the Ministry of Environment where possible to target those handling or storing agricultural source material.
6. The Application of Non-Agricultural Source Material (NASM)	
7. The Handling and Storage of Non-Agricultural Source Material (NASM)	
DC-M-CW-6.1 <i>Existing/Future Part IV – Prohibit WHPA-A-v. 10</i>	To ensure the existing and future application, or handling and storage of category 1 non-agricultural source material, where the Nutrient Management Act and Environmental Protection Act do not require an approval, ceases to be, or never becomes, a significant drinking water threat, where such an activity is, or would be, a significant drinking water threat, it shall be designated for the purpose of Section 57 of the Clean Water Act, and is therefore prohibited.
DC-M-MC-6.2 <i>Existing/Future Prescribed Instr. WHPA-A-v. 10</i>	To ensure the existing and future application, or handling and storage of category 1, 2 or 3 non-agricultural source material, where the Nutrient Management Act and Environmental Protection Act requires an approval, ceases to be, or never becomes, a significant drinking water threat, where such an activity is, or would be, a significant drinking water threat, the Ministry of Agriculture, Food and Rural Affairs and/or the Ministry of Environment shall prohibit this activity through the Environmental Compliance Approvals process.
DC-M-MC-6.3 <i>Future Land Use Planning WHPA-A-v. 10</i>	To ensure the future storage of non-agricultural source material never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and the County of Dufferin, where applicable, shall amend planning documents to prohibit future non-agricultural source material storage facilities.
DC-M-CW-6.4 <i>Existing Education&Outreach WHPA-A-v. 10</i>	To ensure the existing application, handling or storage of non-agricultural source material ceases to be a significant drinking water threat, where this activity is a significant drinking water threat, the Township in collaboration with conservation authorities, shall undertake an education and outreach program, and use materials developed by the Ministry of Environment where possible to target those

Comment: I will hold off on numbering all policies until the Township has reviewed and confirmed if there are any they would like to delete.

Policy Number	Policies Addressing Prescribed Drinking Water Threats within the Town of Grand Valley
	applying, handling or storing non-agricultural source material.
8. The Application of Commercial Fertilizer to Land	
DC-M-CW-7.1 <i>Existing/Future Part IV – RMP WHPA-A-v.10</i>	<p>To ensure the existing and future application of commercial fertilizer to land, for those not phased in under the Nutrient Management Act, ceases to be, or never becomes, a significant drinking water threat, where such an activity is, or would be, a significant drinking water threat, it shall be designated for the purpose of Section 58 of the Clean Water Act and a Risk Management Plan shall be required.</p> <p>The risk management plan shall require fertilizers to be applied using best agronomic practices on the advice of a certified crop advisor, that soil tests (NPK) be carried out and that proper farm practices regarding crop rotation be applied, as appropriate.</p>
DC-M-MC-7.2 <i>Existing/Future Prescribed Instr. WHPA-A-v.10</i>	To ensure the existing and future application of commercial fertilizer to land, for those phased in under the Nutrient Management Act, ceases to be, or never becomes, a significant drinking water threat, where such an activity is, or would be, a significant drinking water threat, the Ministry of Agriculture, Food and Rural Affairs shall ensure that the nutrient management plan or strategy that governs the application of commercial fertilizer to land includes appropriate terms and conditions to ensure that the activity ceases to be or does not become a significant drinking water threat.
DC-M-CW-7.3 <i>Existing Education & Outreach WHPA-A-v.10</i>	To ensure the existing and future application of commercial fertilizer to land ceases to be a significant drinking water threat, where this activity is a significant drinking water threat, the Township in collaboration with conservation authorities, shall undertake an education and outreach program, and use materials developed by the Ministry of Environment where possible to target those applying commercial fertilizer to land.
9. The Handling and Storage of Commercial Fertilizer	
DC-M-CW-8.1 <i>Existing Part IV – RMP WHPA-A-v.10</i>	<p>To ensure the existing handling and storage of commercial fertilizer, for those not phased in under the Nutrient Management Act, ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, it shall be designated for the purpose of Section 58 of the Clean Water Act and a Risk Management Plan shall be required.</p> <p>The risk management plan, at a minimum, will be based on contemporary standards and shall require:</p> <ol style="list-style-type: none"> 1) liquid fertilizer to be stored in double-walled tanks or secondary containment facilities, with collision protection, 2) dry fertilizer to be stored undercover on impervious floor surfaces with no drainage outlets so that the handling and storage of commercial fertilizer ceases to be a significant drinking water threat.
DC-M-CW-8.2 <i>Future Part IV – Prohibit WHPA-A-v.10</i>	To ensure the future handling and storage of commercial fertilizer never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, it shall be designated for the purpose of Section 57 of the Clean Water Act, and is therefore prohibited.
DC-M-MC-8.3 <i>Future</i>	To ensure the future storage of commercial fertilizer never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and the County of Dufferin, where applicable, shall amend

Comment: I will hold off on numbering all policies until the Township has reviewed and confirmed if there are any they would like to delete.

Comment: The municipality should consider if it supports less prescriptive wording (i.e., should not shall)

Other GR SPP policies suggest what should be included in an RMP.

Comment: As above, consider less prescriptive wording

Policy Number	Policies Addressing Prescribed Drinking Water Threats within the Town of Grand Valley
Land Use Planning WHPA-A-v. 10	planning documents to prohibit future commercial fertilizer storage facilities.
DC-M-CW-8.4 Existing Education&Outreach WHPA-A-v. 10	To ensure the existing handling and storage of commercial fertilizer ceases to be a significant drinking water threat, where this activity is a significant drinking water threat, the Township in collaboration with conservation authorities, shall undertake an education and outreach program, and use materials developed by the Ministry of Environment where possible to target those handling or storing commercial fertilizer.
10. The Application of Pesticides to Land	
DC-M-CW-9.1 Existing/Future Part IV – RMP WHPA-A-v. 10	<p>To ensure the existing and future application of pesticides to land ceases to be, or never becomes, a significant drinking water threat, where such an activity is, or would be a significant drinking water threat, it shall be designated for the purpose of Section 58 of the Clean Water Act and a Risk Management Plan shall be required.</p> <p>The risk management plan, at a minimum, will be based on contemporary standards, and shall require that pesticides be applied by a certified or registered professional in keeping with prescribed label rates to ensure that the activity ceases to be or does not become a significant drinking water threat.</p>
DC-M-CW-9.2 Existing/Future Education&Outreach WHPA-A-v. 10	To ensure the existing application of pesticide to land ceases to be a significant drinking water threat, where this activity is a significant drinking water threat, the Township in collaboration with conservation authorities, shall undertake an education and outreach program, and use materials developed by the Ministry of Environment where possible to target those applying pesticide to land.
11. The Handling and Storage of Pesticides	
DC-M-CW-10.1 Existing Part IV – RMP WHPA-A-v. 10	<p>To ensure the existing handling and storage of pesticides ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, it shall be designated for the purpose of Section 58 of the Clean Water Act and a Risk Management Plan shall be required.</p> <p>The risk management plan, at a minimum, will be based on contemporary standards and include appropriate terms and conditions to ensure the activity ceases to be a significant drinking water threat.</p>
DC-M-CW-10.2 Future Part IV – Prohibit WHPA-A-v. 10	To ensure the future handling and storage of pesticides never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, it shall be designated for the purpose of Section 57 of the Clean Water Act and is therefore prohibited.
DC-M-MC-10.3 Future Land Use Planning WHPA-A-v. 10	To ensure the future storage of pesticides never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and the County of Dufferin, where applicable, shall amend planning documents to prohibit future pesticide storage facilities.
DC-M-CW-10.4 Existing Education&Outreach WHPA-A-v. 10	To ensure the existing handling and storage of pesticides ceases to be a significant drinking water threat, where this activity is a significant drinking water threat, the Township in collaboration with conservation authorities, shall undertake an education and outreach program, and use materials developed by the Ministry

Comment: I will hold off on numbering all policies until the Township has reviewed and confirmed if there are any they would like to delete.

Comment: As per previous RMP comment, consider less prescriptive wording

Comment: As per previous RMP comment, consider less prescriptive wording

Policy Number	Policies Addressing Prescribed Drinking Water Threats within the Town of Grand Valley
	of Environment where possible to target those handling or storing pesticides.
13. The Handling and Storage of Road Salt	
14. The Storage of Snow	
DC-M-CW-11.1 <i>Existing Part IV-RMP WHPA-A-v.10</i>	<p>To ensure the existing handling and storage of road salt and storage of snow ceases to be a significant drinking water threat, where such an activity would be a significant drinking water threat, it shall be designated for the purpose of Section 58 of the Clean Water Act and a Risk Management Plan shall be required.</p> <p>A risk management plan for the handling and storage of road salt, at a minimum, will include terms and conditions that mirror a salt management plan, and comply with contemporary standards to ensure the handling and storage of road salt ceases to be a significant drinking water threat.</p> <p>A risk management plan for the storage of snow, at a minimum, will be based on contemporary standards and shall ensure that the storage of snow and associated run-off ceases to be a significant drinking water threat.</p>
DC-M-CW-11.2 <i>Future Part IV-Prohibit WHPA-A-v.10</i>	To ensure the future handling and storage of road salt and storage of snow never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, it shall be designated for the purpose of Section 57 of the Clean Water Act and is therefore prohibited to ensure this activity ceases to be a significant drinking water threat. Except in emergency situations as determined by the risk management official and the public works department, emergency snow storage will be permitted only outside of WHPA-A.
DC-M-MC-11.3 <i>Future Land Use Planning WHPA-A-v.10</i>	To ensure the future storage of road salt never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and the County of Dufferin, where applicable, shall amend planning documents to prohibit future road salt storage facilities.
DC-M-MC-11.4 <i>Future Land Use Planning WHPA-A-v.10</i>	To ensure the future storage snow never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and the County of Dufferin, where applicable, shall amend planning documents to prohibit future snow storage facilities.
DC-M-CW-11.5 <i>Existing/Future Education & Outreach WHPA-A-v.10</i>	The Township in collaboration with local Source Protection Authorities shall undertake an education and outreach program, and use materials developed by the Ministry of Environment where possible to target the handling and storage of road salt and snow where this activity would be a significant drinking water threat. The program will promote pollution prevention by explaining the importance of proper salt storage and run-off management of salt and snow to safe guard water supplies. The program will be carried out in consultation with the Association of Municipalities Ontario and the Ontario Good Roads Association.
15. The Handling and Storage of Fuel	
DC-M-CW-12.1 <i>Existing Education & Outreach WHPA-A-v.10</i>	To ensure the existing handling and storage of fuel less ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, the Township shall develop and implement an education and outreach program outlining the requirements of proper maintenance for fuel storage and the steps to be taken if there is a spill or leak detected.
DC-M-CW-12.2	To ensure the existing handling and storage of fuel, except for personal domestic

Comment: I will hold off on numbering all policies until the Township has reviewed and confirmed if there are any they would like to delete.

Comment: As per previous RMP comment, consider less prescriptive wording

Comment: This is from the SGBLS policy – it is likely not needed for the Melancthon policies in the GRSP. Consider deleting.

Comment: As there is no existing handling and storage of road salt in this area policy could be revised to a future only.

Policy Number	Policies Addressing Prescribed Drinking Water Threats within the Town of Grand Valley	
Existing Part IV-RMP WHPA-A-v 10	use, ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, this activity shall be designated for the purpose of Section 58 of the <i>Clean Water Act, 2006</i> and a Risk Management Plan shall be required. The risk management plan will include appropriate terms and conditions to ensure the handling and storage of fuel ceases to be a significant drinking water threat, and at a minimum, complies with contemporary standards. The risk management plan may include such conditions as: 1) secondary containment 2) spill/leak detection (monitoring processes) 3) collision protection (bollards)	Comment: I will hold off on numbering all policies until the Township has reviewed and confirmed if there are any they would like to delete.
DC-M-CW-12.3 Future Part IV-Prohibit WHPA-A-v 10	To ensure any future handling and storage of fuel never becomes a significant drinking water threat, where this activity would be a significant drinking water threat, this activity shall be designated for the purpose of Section 57 of the <i>Clean Water Act, 2006</i> and shall be prohibited.	Comment: As per previous RMP comment, consider less prescriptive wording
DC-M-MC-12.4 Future Land Use Planning WHPA-A-v 10	To ensure the future storage fuel never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and the County of Dufferin, where applicable, shall amended planning documents to prohibit future fuel storage facilities.	
16. The Handling and Storage of a Dense Non-Aqueous Phase Liquid (DNAPL)		
DC-M-CW-13.1 Existing Part IV-RMP WHPA-A/B/C	To ensure the existing handling and storage of a dense non-aqueous phase liquid (excluding incidental volumes for personal/domestic use) ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, this activity shall be designated for the purpose of Section 58 of the <i>Clean Water Act, 2006</i> and a Risk Management Plan shall be required. The risk management plan, at a minimum, will promote above-ground storage and handling, and include terms and conditions to ensure the handling and storage of DNAPLs ceases to be a significant drinking water threat.	Comment: As per previous RMP comment, consider less prescriptive wording
DC-M-CW-13.2 Future Part IV-Prohibit WHPA-A/B/C	To ensure the future handling and storage of a dense non-aqueous phase liquid (excluding incidental volumes for personal/domestic use) never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, this activity shall be designated for the purposes of Section 57 of the <i>Clean Water Act</i> , and is therefore prohibited.	
DC-M-MC-13.3 Future Land Use Planning WHPA-A-v 10	To ensure the future storage of dense non-aqueous phase liquid never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and the County of Dufferin, where applicable, shall amended planning documents to prohibit future dense non-aqueous phase liquid storage facilities.	
DC-M-CW-13.4 Existing Education & Outreach WHPA-A/B/C	To ensure any existing facility storing and handling a dense non-aqueous phase liquid ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, the Township shall develop and implement an education and outreach program to encourage the use of alternative products, where available, and the proper handling/storage and disposal procedures for these products.	Comment: E&O policy – implementing body and details need to be confirmed

Policy Number	Policies Addressing Prescribed Drinking Water Threats within the Town of Grand Valley
17. The Handling and Storage of an Organic Solvent	
DC-M-CW-14.1 <i>Existing Part IV-RMP WHPA-A-v. 10</i>	To ensure any existing handling and storage of an organic solvent ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, this activity shall be designated for the purpose of Section 58 of the <i>Clean Water Act</i> , 2006 and a Risk Management Plan shall be required. The risk management plan, at a minimum, will be based on contemporary standards and include appropriate terms and conditions to ensure the activity ceases to be a significant drinking water threat.
DC-M-CW-14.2 <i>Future Part IV-Prohibit WHPA-A-v. 10</i>	To ensure any new handling and storage of an organic solvent never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, this activity is designated for the purpose of Section 57 of the <i>Clean Water Act</i> , 2006 and shall be prohibited.
DC-M-MC-14.3 <i>Future Land Use Planning WHPA-A-v. 10</i>	To ensure the future storage of organic solvents never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and the County of Dufferin, where applicable, shall amended planning documents to prohibit future organic solvent storage facilities.
DC-M-CW-14.4 <i>Existing Education & Outreach WHPA-A-v. 10</i>	To ensure any existing facility storing and handling an organic solvent ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, the Township shall develop and implement an education and outreach program to encourage the use of alternative products, where available, and the proper handling/storage and disposal procedures for these products.
18. The Management of Runoff that Contains Chemicals Used in De-icing of Aircraft	
DC-M-CW-15.1 <i>Future Specify Action WHPA-A-v. 10</i>	To ensure that future runoff containing de-icing chemical never becomes a significant drinking water threat, where this activity would be a significant drinking water threat, the airport authority, in their consideration of any new airport facilities are encouraged to include appropriate design standards and management practices to prevent run-off from airport de-icing facilities from becoming a significant drinking water threat.
21. The use of land as livestock grazing, or pasturing land, an outdoor confinement area or farm animal yard. O.Reg. 385/08, s.3.	
DC-M-MC-16.1 <i>Existing/Future Prescribed Instr. WHPA-A-v. 10</i>	To ensure any existing or future outdoor confinement area or farm animal yard which requires approval under the Nutrient Management Act, ceases to be or never becomes a significant drinking water threat, where such activity is or would be a significant drinking water threat, the Ministry of Agriculture, Food and Rural Affairs shall prohibit this activity to ensure it never becomes a significant drinking water threat.
DC-M-CW-16.2 <i>Existing/Future Part IV - Prohibit WHPA-A-v. 10</i>	To ensure any existing or future outdoor confinement area or farm animal yard which does not require approval under the Nutrient Management Act, ceases to be or never becomes a significant drinking water threat, where such activity is or would be a significant drinking water threat, this activity is designated for the purpose of Section 57 of the <i>Clean Water Act</i> and therefore prohibited.
DC-M-CW-16.3 <i>Existing/Future Part IV - Prohibit WHPA-A-v. 10</i>	To ensure any existing or future livestock grazing or pasturing, where the number of animals on the land at any time is sufficient to generate nutrients at an annual rate that is greater than 0.5 nutrient units/acre, ceases to be or never becomes a significant drinking water threat, where such activity is or would be a significant drinking water threat, this activity is designated for the purposes of Section 57 of

Comment: I will hold off on numbering all policies until the Township has reviewed and confirmed if there are any they would like to delete.

Comment: As per previous RMP comment, consider less prescriptive wording

Comment: E&O policy – implementing body and details need to be confirmed.

Policy Number	Policies Addressing Prescribed Drinking Water Threats within the Town of Grand Valley
	the Clean Water Act, and is therefore prohibited.
DC-M-MC-16.4 <i>Future Land Use Planning WHPA-A v 10</i>	To ensure any future outdoor confinement area or farm animal yard never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and the County of Dufferin, where applicable, shall amended planning documents to prohibit future outdoor confinement areas or farm animal yards.
DC-M-CW-16.5 <i>Existing Education & Outreach WHPA-A v 10</i>	To ensure any existing livestock grazing or pasturing, outdoor confinement area or farm animal yard ceases to be a significant drinking water threat, where this activity is a significant drinking water threat, the Township in collaboration with conservation authorities, shall undertake an education and outreach program, and use materials developed by the Ministry of Environment where possible to target existing livestock grazing or pasturing, outdoor confinement areas or farm animal yards.

Comment: I will hold off on numbering all policies until the Township has reviewed and confirmed if there are any they would like to delete.

6.4 Appendix A: List of Policies as per Section 34 of Regulation 287/07

Comment: To be updated once policies are final

LIST A

Title: Significant threat policies that affect decisions under the *Planning Act* and *Condominium Act*, 1998

Opening Statement: "Clause 39 (1)(a), subsections 39 (2), (4) and (6), and sections 40 and 42 of the *Clean Water Act*, 2006 apply to the following policies:"

Content: DC- GV -CW-1.1, DC- GV -CW-1.2, DC- GV -MC-1.3

LIST B

Title: Moderate and low threat policies that affect decisions under the *Planning Act* and *Condominium Act*, 1998

Opening Statement: "Subsection 39 (1) (b) of the *Clean Water Act*, 2006 applies to the following policies:"

Content: No Applicable Policies

LIST C

Title: Significant threat policies that affect prescribed instrument decisions

Opening Statement: "Subsection 39 (6), clause 39 (7) (a), section 43 and subsection 44 (1) of the *Clean Water Act*, 2006 apply to the following policies:"

Content: DC- GV -CW-1.1, DC-M-CW-1.14, DC- GV -MC-2.1, DC- GV -MC-2.3, DC- GV -MC-3.2, DC- GV -MC-3.3, DC- GV -MC-3.4

LIST D

Title: Moderate and low threat policies that affect prescribed instrument decisions

Opening Statement: "Clause 39 (7) (b) of the *Clean Water Act*, 2006 applies to the following policies:"

Content: No Applicable Policies

LIST E

Title: Significant threat policies that impose obligations on municipalities, source protection authorities and local boards

Opening Statement: "Section 38 and subsection 39 (6) of the *Clean Water Act*, 2006 applies to the following policies:"

Content: DC- GV -CW-1.1, DC- GV -CW-1.4, DC- GV -CW-1.5, ~~DC- GV -NB-1.6~~, DC- GV -NB-1.7, DC- GV -CW-1.15, DC-M-CW-1.18, DC- GV -CW-3.1, DC- GV -CW-7.1, DC- GV -CW-8.3

LIST F

Title: Monitoring policies referred to in subsection 22 (2) of the *Clean Water Act*, 2006

Opening Statement: "Section 45 of the *Clean Water Act*, 2006 applies to the following policies:"

Content: DC- GV -CW-1.8, DC- GV -CW-1.9, DC- GV -CW-1.10, DC- GV -CW-1.11, DC- GV -CW-1.12, DC- GV -NB-1.13

LIST G

Title: Policies related to section 57 of the *Clean Water Act, 2006*

Opening Statement: "The following policies relate to section 57 (prohibition) of the Clean Water Act, 2006."

Content: DC- GV -CW-1.1, DC- GV -CW-2.4, DC- GV -CW-4.2, DC- GV -CW-5.1, DC- GV -CW-6.1, DC- GV -CW-7.3, DC- GV -CW-8.2, DC- GV -CW-9.2, DC-M-CW-10.1

LIST H

Title: Policies related to section 58 of the *Clean Water Act, 2006*

Opening Statement: "The following policies relate to section 58 (risk management plans) of the Clean Water Act, 2006."

Content: DC- GV -CW-1.1, DC- GV -CW-2.2, DC- GV -CW-2.4, DC- GV -CW-4.1, DC- GV -CW-5.2, DC- GV -CW-6.2, DC- GV -CW-7.2, DC- GV -CW-8.1, DC- GV -CW-9.1

LIST I

Title: Policies related to section 59 of the *Clean Water Act, 2006*

Opening Statement: "The following policies relate to section 59 (restricted land use) of the *Clean Water Act, 2006*."

Content: DC- GV -CW-1.1, DC- GV -CW-1.2

LIST J

Title: Strategic Action policies

Opening Statement: For the purposes of section 33 of O.Reg. 287/07, the following policies are identified as strategic action policies:

Content: DC- GV -NB-1.16, DC- GV -NB-1.17

LIST K

Title: Significant threat policies targeted to bodies other than municipalities, local board or source protection authorities for implementation

Opening Statement: The following policies are identified as non-legally binding policies:

Content: DC-M-NB-1.6, DC-M-NB-1.7, DC- GV -NB-1.13

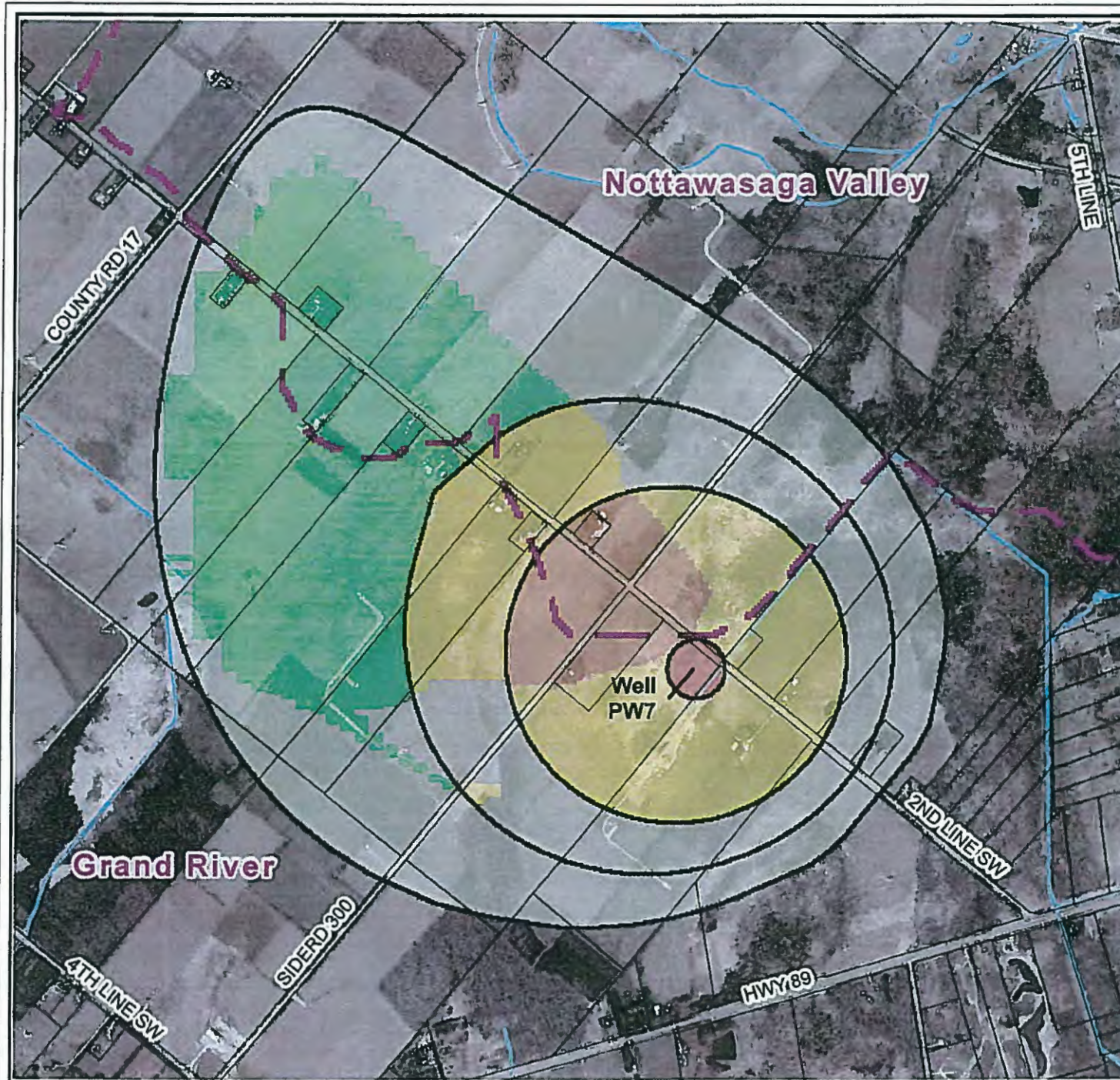
ATTACHMENT 2

VULNERABILITY AREAS AT NEW SHELBURNE WELL



Grand River
Conservation Authority

Date: Jan 30, 2015



Streams

Parcel Boundary

Watershed Boundary

Wellhead Protection
Zone

Vulnerability Score:

2
4
6
8
10

ORCA Disclaimer

This map is for illustrative purposes only. Information contained herein is not a substitute for professional review or a site survey and is subject to change without notice. The Grand River Conservation Authority takes no responsibility for, nor guarantees, the accuracy of the information contained on this map. Any interpretations or conclusions drawn from this map are the sole responsibility of the user.

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0 10 20 40 80
Meters
Scale: 18,000



THIS MAP IS NOT TO BE USED FOR NAVIGATION. THIS MAP IS NOT A PLAN OF SURVEY.

ATTACHMENT 3

OTHER POTENTIAL DRAFT GRAND RIVER SOURCE PROTECTION PLAN POLICIES FOR MELANCTHON

Grand River SPP - Policy Development for the Township of Melancthon

SGBLS "Other policies" – these were not included in the Melancthon policies for the Grand River SPP as they are beyond the scope of policies contained in other sections of the GRSP. In most cases these policies are requesting that the province consider further action. Please see notes on individual comments below.

WAST(b)-5	Oth	MC	MUN	E/F	Municipalities responsible for waste management are required to consider ways in which additional opportunities for household hazardous waste disposal can be provided to those handling and storing pesticides, organic solvents, and DNAPLs to ensure they are properly removed from vulnerable areas where the activity is or would be a significant drinking water threat.
FUEL-4	Oth: (SA-Municipal Act)	MC	MUN	E	Municipalities shall develop a by-law to require the removal of fuel tanks from abandoned properties within 1 year of known abandonment, and unused tanks from occupied properties once no longer in use within vulnerable areas where the handling and storage of fuel is or would be a significant drinking water threat.
SEWG(a)-2	Oth (Re)	NLB	MOE	E	The MOE is encouraged to consider conducting research to identify risks from infiltration ponds to aquifers used as a drinking water source, and to review contemporary technology for the design and operation of stormwater management facilities that can protect municipal drinking water systems. The research outcome should update stormwater management planning and design guidelines, the Tables of Circumstances, and be applied within vulnerable areas where the activity is a significant drinking water threat.
NASM(App)-5	Oth (Re)	NLB	MOE, OMAFRA	E	The MOE and OMAFRA are encouraged to consider continuing research regarding soil

Comments: Although there is not a similar policy in any other GRSP section Melancthon should consider if they would like to include a similar policy to WAST(b)-5 in their Grand River policies

Comments: As above, Melancthon may wish to include a similar type policy in their section of the Grand River SPP.

					limiting factors relevant to non-agricultural source material, and to reflect that research in the management of non-agricultural source material sites located in vulnerable areas where the application of non-agricultural source material to land is a significant drinking water threat.
PEST(App)-2	Oth	NLB	OMAFRA, MOE	E	OMAFRA and MOE are encouraged to review and, where appropriate, amend pest management training courses to incorporate additional precautions and considerations to address pesticide application in vulnerable areas where the activity is a significant drinking water threat.
FUEL-3	Oth: (SA)	MC	SPA	E/F	The local Source Protection Authority shall request from the Technical Standards and Safety Authority (TSSA) inspection reports on Private Fuel Outlets in areas where the handling and storage of fuel is a significant drinking water threat. To aid in the implementation of Part IV policies, the TSSA will provide this information to the Source Protection Authority for distribution to Risk Management Officials. The local source protection authority will report back to TSSA any data about leaks and other concerns observed, as they relate to TSSA's mandate to enforce Ore 213/217 (as amended).
DNAPL-3	Oth: (Re)	NLB	MOE	E	The MOE is encouraged to consider undertaking research into DNAPL alternatives that can be used to phase out their use within vulnerable areas where the activity is or would be a significant, moderate or low drinking water threat in the Province of Ontario.
SOLV-3	Oth: (SA)	NLB	MOE	E	The MOE is encouraged to consider undertaking research into organic solvent alternatives that can be used to phase out

					their use within vulnerable areas where the activity is or would be a significant, moderate or low drinking water threat in the Province of Ontario.
LUP-5	LUP	MC	Planning Approval Authority	F	Planning Approval Authorities are encouraged to include policies in their official plans to address stormwater pond discharges and sanitary sewers and related pipes by requiring master environmental servicing plans (MESPs) as part of a complete application to avoid locating threats associated with development infrastructure in all vulnerable areas.

Comment: Didn't include this LUP policy as it seemed out of context for Metamcthon



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Hwy. 10, Melancthon, ON, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE HOLMES, CAO/CLERK

DATE: FEBRUARY 27, 2015

SUBJECT: GROUND WATER SAMPLING AGREEMENT BETWEEN 1727560 ONTARIO INC. O/A HOLMES AGRO AND THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

RECOMMENDATION

That the Mayor and CAO/Clerk be directed to sign the Ground Water Sampling Agreement between 1727560 Ontario Inc. O/A Holmes Agro and The Corporation of the Township of Melancthon.

PURPOSE

The purpose of the Report is to provide information to Council on the need to enter into an Agreement with Holmes Agro for Ground Water Sampling on the West Part of Lot 20, Concession 1 OS.

BACKGROUND AND DISCUSSION

In April 2014, Bonnefield Financial III Inc. applied for two Applications for Consent (B1/14 & B2/14) to sever two lots described as West Part of Lot 20, Concession 1 OS – Conover Storage 1 & Conover Storage 2). The purpose of the Applications were to enable the sale of the two lots to the intended purchaser, Holmes Agro. Mr. Holmes is proposing a fertilizer mixing and storage and agricultural crop input business on those two properties.

On Thursday, July 3, 2014, the Committee of Adjustment approved the Applications for Consent with conditions. One of the conditions was *"That a Development Agreement be executed with the Township, if necessary, to implement any ground water monitoring program or other requirements associated WITH the approval of this Application"*. It was deemed by the Township's Hydrogeologist that the Development Agreement was necessary.

Mr. Jeff Holmes had his Solicitor prepare the draft Agreement which was submitted to the Township Office and in turn forwarded to our Solicitor for review, comments, amendments, etc. The final document for execution is attached.

In order for Bonnefield/Holmes Agro to complete the severance applications, all of the conditions of the Decision must be completed within one year.

FINANCIAL

There are no financial implications to the Township as one of the conditions of the Consent Applications is that the Applicant is responsible for all costs incurred.

Respectfully submitted,

DENISE B. HOLMES, CAO/CLERK

GROUND WATER SAMPLING AGREEMENT

Dated February __, 2015

BETWEEN

1727560 ONTARIO INC. O/A HOLMES AGRO
(referred to below as "Holmes Agro")

- and -

CORPORATION OF THE TOWNSHIP OF MELANCTHON
(referred to below as "Melancthon")

Whereas:

- a. Holmes Agro is a local supplier of crop inputs, including fertilizer products and crop material, for local farm producers and presently operates its Melancthon location from leased premises;
- b. Holmes Agro plans to purchase from Bonnefield GP III Inc. approximately 0.8 hectares to be severed from the West Part of Lot 20, Concession 1, O.S., Melancthon, and establish a permanent facility there;
- c. A condition of the approval and granting of the severance is that an agreement be executed with Melancthon "if necessary to implement any ground water monitoring program or other requirements associated with the approval of this application"; and,
- d. Melancthon has requested such an agreement.

In consideration of the final approval of the severance application and the mutual covenants in this Agreement and other good and valuable consideration, Holmes Agro and Melancthon agree as set out below.

1. Holmes Agro agrees to carry out an annual groundwater monitoring program in accordance with all applicable laws and regulations and in compliance with applicable standards and guides in Ontario. The sampling program will be conducted by a professional geoscientist licensed by and in good standing with the Association of Professional Geoscientists. The results will be submitted each year to the Township of Melancthon as soon as a report has been prepared but no later than two weeks after receipt of the test results by Holmes Agro.
2. Holmes Agro also agrees to complete baseline monitoring and sampling prior to initiation of operations. Existing monitoring wells on property that were drilled in a previous phase II environmental site assessment will be used for sampling in the upper aquifer (there are 6 of them). The site drinking water well will be used to sample the lower aquifer. Chosen monitoring wells are indicated on Figure 1 and Figure 2 in Schedule A.
3. Schedule A forms part of this Agreement.

4. The baseline sampling program will include:
 - 4.1. BTEX and F1 – F4 PHC (in four monitoring wells);
 - 4.2. Fertilizer compounds -nitrate, nitrite, nitrogen and phosphates– (in four monitoring wells);
 - 4.3. Pesticides in 2 monitoring wells.

(See Figure 1 in Schedule A for the baseline sampling program)
5. The annual sampling program will include fertilizer compounds - nitrate, nitrite, nitrogen and phosphates– (in four monitoring wells).

(See Figure 2 in Schedule A for the annual sampling program)
6. The sampling program in Sections 4 and 5 is not limited to the specific sampling set out in those Sections but shall include such other sampling as may be required by law or regulation.
7. The results of the baseline sampling for all the monitoring wells (shallow and lower aquifer) and all the information available on these wells will be submitted to Melancthon for review as soon as a report has been prepared but no later than two weeks after receipt of the test results by Holmes Agro.
8. The results of the annual sampling program will be provided in an environmental report and submitted to Melancthon for review. The report will be submitted to Melancthon by March 31 of the following year.
9. The fuel storage tanks to be used on the site are to be registered with the Technical Standards and Safety Authority (TSSA). Should a spill or release of PHC product occur:
 - 9.1. Holmes Agro is to forthwith notify TSSA, the MOE Spills Action Center (SAC), and the Township of Melancthon;
 - 9.2. Holmes Agro shall take immediate steps as required by law to mitigate any potential effects or impacts arising from such spill or release;
 - 9.3. In such a case, the BTEX and PHC parameters shall be added to the annual sampling requirements for all wells; and the monitoring/sampling for PHC parameters shall continue until it is agreed with Melancthon and regulatory agencies to discontinue.
10. All aspects of the permanent facility, including the pesticide storage area shall be established in accordance with all regulatory requirements. Should a spill/release of pesticide related product occur, laboratory analysis of pesticide parameters shall be added to the groundwater monitoring and sampling program. The monitoring/sampling for pesticide parameters shall continue until it is agreed with Melancthon and regulatory agencies to discontinue.
11. Should the groundwater monitoring program indicate that impact to groundwater from the site operations is occurring, Holmes Agro shall immediately develop a Remedial Action Plan (RAP) in accordance with the applicable rules and regulations. The RAP shall be submitted to Melancthon for review and shall be satisfactory to Melancthon, acting reasonably. The RAP must include an assessment of the full horizontal and vertical distribution of contaminants in the aquifer(s), the potential for off-site migration of contaminants, and steps to be taken to control and mitigate the impacts.

12. The following general provisions shall apply to this Agreement:

- 12.1. If, at any time, any dispute or difference arises between Holmes Agro and Melancthon as to the meaning and significance of any sampling results or interpretation of this Agreement, then every such dispute or difference shall be resolved by arbitration in accordance with the provisions of *The Arbitration Act* of the Province of Ontario or any successor legislation and the provisions in this Agreement. The arbitration shall be conducted by a single arbitrator who shall be selected by all parties to the dispute or by a Judge of an Ontario court if the parties cannot agree. The procedure to be followed shall be agreed by the parties or, if they cannot agree, determined by the arbitrator.
- 12.2. This Agreement shall be construed in accordance with and governed by the laws of the Province of Ontario and the laws of Canada as may be applicable.
- 12.3. This Agreement shall benefit and bind the parties and their heirs, successors, and assigns.
- 12.4. Each of the provisions of this Agreement shall be treated as separate and distinct. If any provision is declared invalid, the others shall nevertheless remain in full force and effect.
- 12.5. No waiver by a party of any breach of any of the provisions of this Agreement by the other party shall be binding upon the party unless in writing and signed by the party. No such waiver shall be construed as a waiver of any other provision or of any other breach of this Agreement.
- 12.6. Any notice or direction to be given under the provisions of this Agreement shall be in writing and may be given personally, by delivery, by registered mail, or courier, in each case addressed as follows:

 To the Chief Administrative Officer or Mayor, Corporation Of The Township Of Melancthon at 157101 Highway 10. Melancthon, Ontario, L9V 2E6;

 To the President or General Manager, 1727560 Ontario Inc. c/o Holmes Agro at P.O. Box 218, 473088 Dufferin Road #11, Orangeville, Ontario, L9W 2Z6.

 Any notice shall, if delivered personally or by courier, be deemed to have been given on the date it was so delivered; and, if given by registered mail, any notice shall be deemed to have been given on the date it was received by the addressee.

 Any party may give written notice of change of address after which any notice shall be given as above provided at such changed address. In the event of interruption or discontinuance, for any reason, in one or more of the forms of communications listed above, the parties shall use a form which is not so interrupted or discontinued with the intent that the form of communication used will give the addressee timely notice of the communication.

Signed Sealed & Delivered

1727560 Ontario Inc. o/a Holmes Agro

By _____
Jeffery Holmes - President
I have authority to bind the Corporation

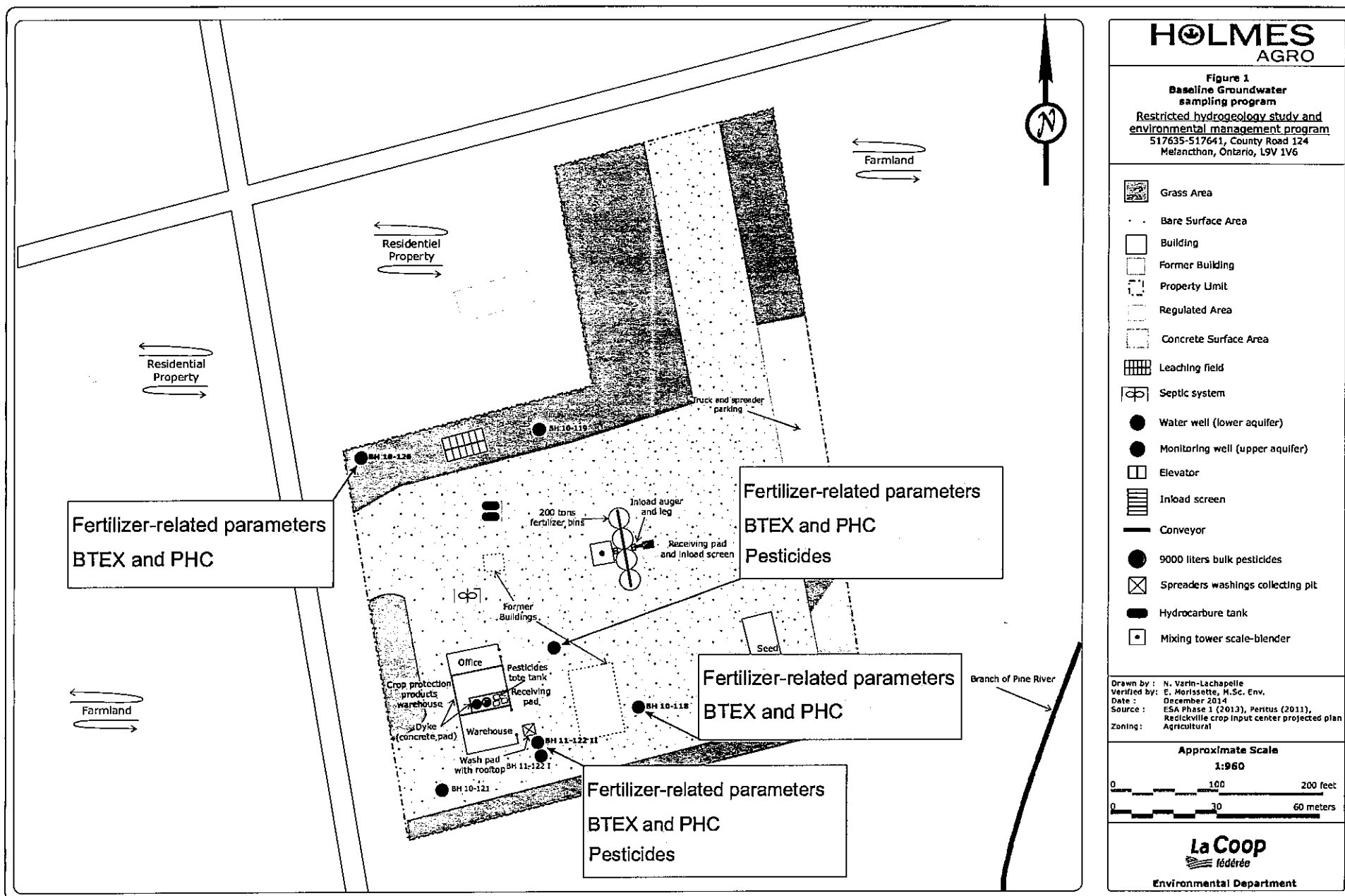
Corporation of the Township of Melancthon

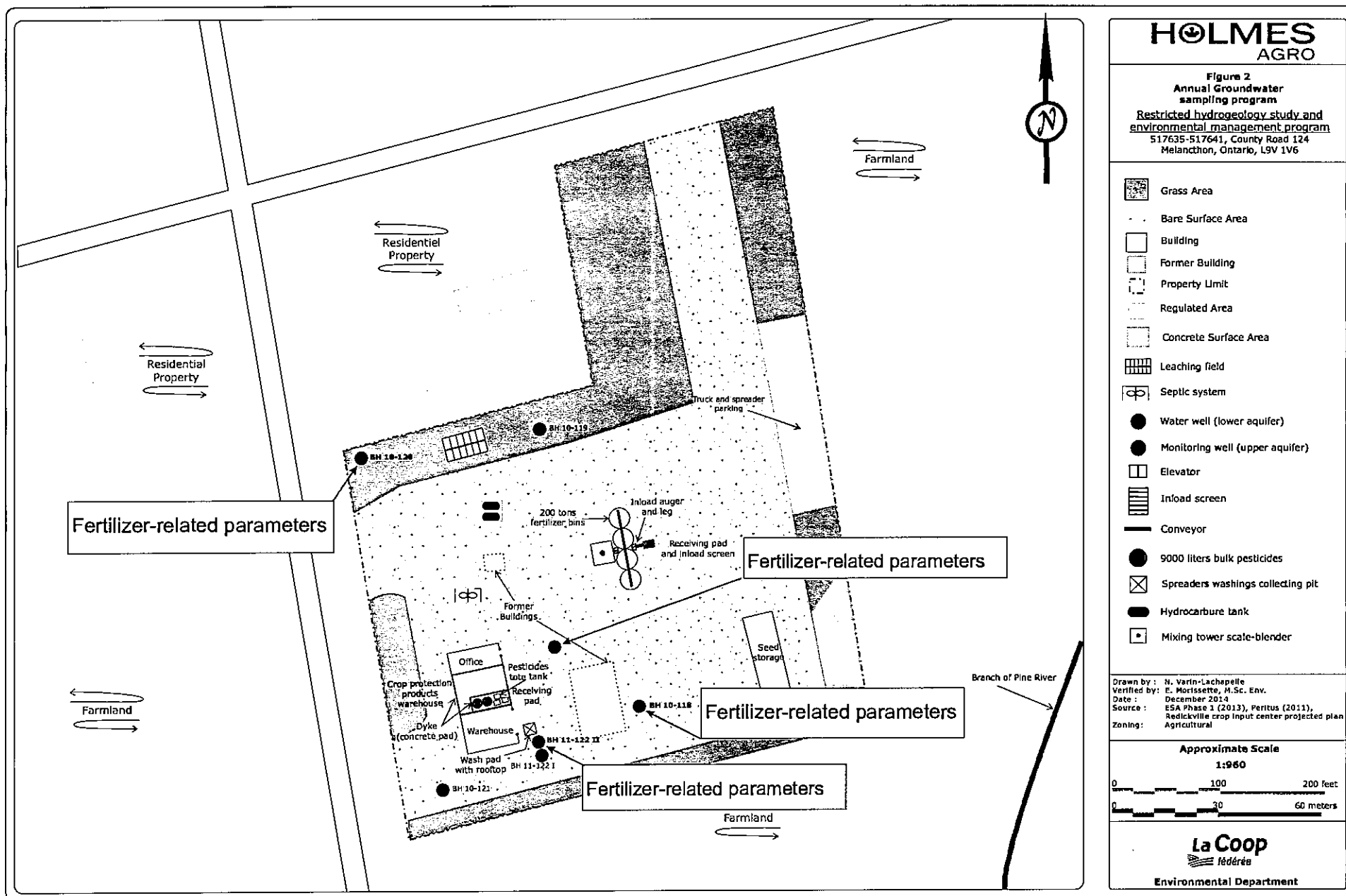
By _____
- Mayor
And _____
- Clerk
We have authority to bind the Corporation

SCHEDULE A

Baseline Sampling Program (Figure 1)
Annual Sampling Program (Figure 2)

See Attached





THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY - LAW NO. 8-2009

**A BY-LAW TO GOVERN THE PROCEEDINGS OF COUNCIL AND ITS COMMITTEES
AND TO REPEAL BY-LAW NO. 19-1995**

WHEREAS *the Municipal Act* provides that a Council shall adopt a procedural by-law for governing the calling, place and proceedings of meetings, provide for public notice of meetings and to govern the conduct of its Members.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
MELANCTHON HEREBY ENACTS AS FOLLOWS:**

DEFINITIONS

1. In this By-Law:

1. "Act" means *The Municipal Act*, 2001, S.O. 2001, c.25, as amended.
2. "Chair" means the person presiding at the Meeting.
3. "Clerk" means the Township Clerk or Deputy Clerk of the Township
4. "Closed Meeting or Session" refers to a Meeting or portion thereof which is closed to the public in accordance with the applicable legislation.
5. "Committee" means the Committee of the Whole, a Standing Committee, or Special Committee of the Council.
6. "Committee of the Whole" means all of the Members sitting in committee.
7. "Committee Chair" means the Chair of the Committee.
8. "Council" means the Council of the Corporation of the Township of Melancthon.
9. "Deputation/Delegations" means an address to Council or Committee at the request of a person wishing to speak.
10. "Majority Vote" in Council or Committee means an affirmative vote of more than one-half of the votes cast by those present.
11. "Meeting" means a meeting of the Council or a Committee.
12. "Members" means a Member of Council or Committee.
13. "Members of the Gallery" means person in attendance at the Meetings.
14. "Motion to lay on the table" means a motion that removes the subject from consideration until the Council votes to take it from the table.
15. "Newspaper" means a printed publication in sheet form, intended for general circulated, published regularly at intervals of not longer than a week, consisting in great part of news of current events of general interest and sold to the public and to regular subscribers.
16. "Notice of Motion" means a written motion received by the Clerk at a meeting of Council, Moved by a Member, and seconded by another Member,

for inclusion on an agenda of a subsequent meeting of Council.

17. "Notice" means a written or printed communication publicly displayed.
 18. "Point of Order" means a question by a Member with the view to calling attention to any issue relating to the Procedural By-Law or the conduct of Council's business or in order to assist the Member in understanding Council's procedures, making an appropriate motion or understanding the effect of a motion.
 19. "Point of Privilege or Personal Privilege" means a question by a Member who believes that another Member has spoken disrespectfully towards that Member or another Member or who considers that his or her integrity or that of a Member or Township official has been impugned or questioned by a Member.
 20. "Posted" means posted on the Township of Melancthon web site in a section under the heading "PUBLIC NOTICES".
 21. "Published" means published in a daily or weekly newspaper that, in the opinion of the Clerk, has such circulation within the municipality as to provide reasonable notice to those affected thereby, and "publication" has a corresponding meaning.
 22. "Public Question Period" means the time set aside at Council meetings for a Member of the public to ask a question of Council.
 23. "Quorum" means the minimum number of Members required to be present at a meeting to carry on business.
 24. "Recorded Vote" means a written record of the name and vote of every Member voting on any matter or question.
 25. "Resolution" means the decision of Council on any motion.
1. The rules and regulations contained in this By-Law shall be observed in all proceedings of the Council and shall be the rules and regulations for the order and dispatch of business in the Council and in the Committees. Provided the rules and regulations contained herein may be suspended by a vote of the Council and in any case for which provision is not made herein the procedure to be followed shall be, as near as may be, that followed in the Legislative Assembly of Ontario and its Committees.

COUNCIL AND COUNCIL MEETINGS

2. Meeting of the Council shall be held at the Council Chambers adopted and used by the Council from time to time for such purpose. The inaugural meeting of Council shall take place at 9:00 A.M. on the first Thursday of December following the election. The regular meeting of Council shall be held on the first Thursday of each month at 9:00 A.M., and on the third Thursday of the month, starting at 9:30 A.M.
3. The Mayor may at any time summon a special meeting of Council on 24 hours notice to the Members of Council, or, upon receipt of the petition of the majority of the Members of Council, the Clerk shall summon a special meeting for the purpose and at the time mentioned in the petition. Twenty-four hours notice of all special meetings of Council shall be given to the Members through the Clerk's office. The only business to be dealt with at a special meeting is that which is listed. The Mayor at his/her discretion may call an emergency meeting.
4. Notwithstanding the notice requirement set out above, in the event of a bona fide emergency, the meeting may be held as soon as practicable following receipt of the summons or petition, as the case may be, and notice may be given by telephone, personal contact or written notice as determined by the Clerk.

5. In the case of the absence of the Mayor from the Municipality or if he/she is absent through illness, or he/she refuses to act or his/her office is vacant, the Deputy Mayor shall act from time to time in the place and stead of the Mayor and he/she shall have all the rights, powers, and authority of the Head of Council, while doing so.
6. As soon after the hour fixed for the holding of the meeting of the Council as a quorum is present the Mayor shall take the Chair and call the meeting to order.

ACCOUNTABILITY AND TRANSPARENCY

7. (a) All Council and Committee meetings shall be open to the public
- (b) Notwithstanding Paragraph 7(a) above, a meeting of Council or Committee may be closed to the public if the subject matter being considered relates to:
 - I) the security of the property of the municipality or local board;
 - ii) personal matters about an identifiable individual, including municipal or local board;
 - iii) a proposed or pending acquisition or disposition of land by the municipality or local board;
 - iv) labour relations or employee negotiations;
 - v) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - vi) advice that is subject to solicitor-client privilege, including communications necessary for that purposes;
 - vii) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act.
 - viii) the subject matter relates to the consideration of a request under the Municipal Freedom of Information and Protection Act.
 - ix) a meeting of a council or local board or a committee of either of them may be closed to the public if the following conditions are both satisfied;
 - 1) the meeting is held for the purpose of educating or training the Members;
 - 2) at the meeting, no Member discusses or otherwise deals with any matter in a way that materially advances the business or decision making of the council, local board or committee.
- (c) Before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them shall state by resolution,
 - (I) the fact of the holding of the closed meeting, time entered and the general nature of the matter to be considered at the closed meeting; or
 - (ii) in the case of a meeting under 7 b ix), the fact of the holding of the closed meeting, the general nature of its subject matter and that it is to be closed under that section.
- (d) Subject to subsection 7 e), a meeting shall not be closed to the public during the taking of a vote.
- (e) A meeting may be closed to the public during a vote if,
 - (I) subsection 7 (b) permits or requires a meeting to be closed to the public and,

- (ii) the vote is for a procedural matter or for giving directions or instructions to officers, employees or agents of the municipality, local board or committee or either of them or persons retained by or under a contract with the municipality or local board.
- (f) Meetings or sessions which are closed to the public may be referred to as closed meeting or session.
- (g) Confidentiality - Members shall ensure that confidential matters disclosed to them and materials provided to them during in Closed meetings or sessions are provided to them in advance of the meeting or session marked confidential are kept confidential. Members are required to return the confidential material, which is on pre-designated coloured paper, signed and initialed, to the Clerk. The obligation to keep information confidential applies even if the Member ceases to be a Member of Council.

ABSENCE OF HEAD OF COUNCIL

- 8. Subject to the provisions of *The Municipal Act*, and where no Presiding Officer has been appointed under Clause 5 of this by-law, in case the Head of Council does not attend within fifteen (15) minutes after the time appointed for a meeting of the Council, the Deputy Mayor shall act. If the Deputy Mayor is unable to act, the Clerk shall call the Members to order and an acting Head of Council shall be appointed from among the Members present and he/she shall preside until the arrival of the Head of Council and while so presiding the acting Head of Council shall have all the powers of the Head of Council.

NO QUORUM

- 9. If no quorum is present one half hour after the time appointed for a meeting of the Council, the Clerk shall record names of the Members present and the meeting shall stand adjourned until the date of the next meeting.

CURFEW

- 10. No item of business may be dealt with at a Council meeting after six (6:00) P.M. for a day meeting, and after ten (10:00) P.M. for an evening meeting of Council, unless agreed to by the majority of Council present.

INCLEMENT WEATHER

- 11. For all Council and Committee meetings, should the Mayor, or his/her designate or Chair deem the weather to be severe or an emergency, the meeting shall be canceled and rescheduled for another time.

THE CONDUCT OF PROCEEDINGS AT A MEETING OF COUNCIL OR COMMITTEES

- 12. It shall be the duty of the Mayor or other Presiding Officer,
 - (a) to open the meeting of Council by taking the chair and calling the Members to order,
 - (b) to announce the business before the Council in the order in which it is to be acted upon,
 - (c) to receive and submit, in the proper manner, all motions presented by the Members of Council

- (d) to put to vote all questions which are duly moved and seconded, or necessarily arise in the course of proceedings and to announce the results,
- (e) to decline to put to vote motions which infringe the rules of procedure,
- (f) to restrain the Members, within the rules of order, when engaged in debate,
- (g) to enforce on all occasions the observance of order and decorum among the Members
- (h) to call by name any Member persisting in breach of the rules of order of the Council, thereby ordering him/her to vacate the Council Chambers,
- (I) to receive all messages and other communications and announce them to the Council,
- (j) to authenticate, by his/her signature when necessary, all by-laws, resolutions, and minutes of the Council,
- (k) to inform the Council, when necessary or when referred to for the purpose, on a point of order or usage,
- (l) to represent and support the Council, declaring its will, and implicitly obeying its decision in all things
- (m) to ensure that the decision of Council are in conformity with the laws and by-laws governing the activities of the Council,
- (n) to adjourn the meeting when the business is concluded, by motion of Council
- (o) to adjourn the meeting without question in the case of grave disorder arising in the Council Chamber or meeting room,
- (p) to order any individual or group in attendance at the meeting to cease and desist any behaviour which disrupts the order and decorum of the meeting and to order the individual or group to vacate the Council Chamber or meeting room where such behaviour persists,

13. It shall be the role of Council,

- (a) to represent the public and to consider the well-being and interests of the Municipality;
- (b) to develop and evaluate the policies and programs of the municipality;
- (c) to determine which services the municipality provide;
- (d) to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of Council;
- (e) to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the Municipality;
- (f) to maintain the financial integrity of the municipality ; and
- (g) to carry out the duties of Council under this or any other Act.

AGENDA

14. The Clerk shall have prepared, from all petitions, communications, correspondence and delegation requests, which are received no later than 12 Noon on the Friday prior to the meeting on the following Thursday, (or 12 Noon on Thursday prior to the meeting on the following Thursday in the event that the Friday falls on a Statutory Holiday or is a Friday in August) an agenda under the following headings. The agenda shall be prepared by 12 Noon on the Monday prior to the meeting on Thursday and if the Monday falls on a Statutory Holiday, the agenda shall be prepared by 12 Noon on Tuesday prior to the meeting on Thursday. The materials included in the Agenda package are at the discretion of the CAO or designate. The general format of Agendas shall be as follows:

(a) Additions/Deletions/Approval of Agenda

(b) Disclosure of Pecuniary Interests

(c) Approval of Minutes

(d) Business Arising from Minutes

(e) Point of Privilege or Personal Privilege

(f) County Council Update (first regular meeting of the month)

(g) Committee Reports (first regular meeting of the month)

(h) Correspondence

(l) General Business

(j) Road Business

(k) Delegations

(l) Public Question Period - Council requests that questions be submitted ahead of the meeting (Friday 12 Noon prior to the meeting). Each person will be allowed to ask one question during this time. Public Question Period is held at 10:30 a.m. - 11:00 a.m. at each meeting

(m) On Sites

*amended by By-laws
15-2009 3-2010*

(n) Correspondence on File at the Clerk's Office

(o) Closed Session if required

(p) Adjournment

15. Agendas shall be generally formatted as above, but modifications to the matter to be included may be affected without requiring amendments of this By-Law. The business of the Council shall in all cases be taken up in the order in which it stands upon the agenda unless otherwise decided by Council.

16. Any item which is not on the agenda as printed, but has been determined by the Clerk to be of a nature which requires Council's attention prior to the next scheduled meeting, may be added by addendum at the discretion of the Clerk.

17. Any items brought forward as a time sensitive issue by other means shall require a majority vote of the Members present to be added to the agenda.

18. Council shall take a mid-morning break, lunch and mid-afternoon break at the discretion of the Mayor and Council.

19. Agenda Packages -

(a) shall be posted on the Township's website by the close of business on the Monday prior to the Council meeting held on Thursday or by the close of business on the Tuesday if the Monday falls on a Statutory holiday. Items that will not be included in the package will consist of the draft minutes, draft by-laws (unless authorized by Council), Closed Session materials, documents directly available from sources - i.e. Government Agencies, Conservation Authorities, etc. The materials included in the package in advance of the meeting are at the discretion of the CAO or designate. Correspondence received after the before mentioned deadline may or may not be included with the posted agenda.

(b) paper copies of complete agenda packages or specified agenda items will be available by written request after the Council meeting. Subject to staff availability, the requested information will be made available within two business days of the request. The written request shall be accompanied by payment as per the Township's fee schedule.

20. Any submission made to Council and listed on the Agenda may be withdrawn by the submitting person or agency at any point preceding that submission being reviewed by Council at the meeting for which the Agenda applied.

COUNCIL

21. Minutes shall record:

- (a) The place, date and time of the meeting and the time of adjournment;
- (b) The names of Council/Committee Members and staff present;
- (c) The reading, if requested, correction and adoption of the minutes of prior meetings;
- (d) All other proceedings, which will include motions, resolutions and direction of the meeting without note or comment;
- (e) The draft minutes of each Council Meeting and each Committee Meeting shall be presented to Council for approval/review at the next regular meeting. The minutes shall be made available to the Public after Council approval by motion of Council;
- (f) After the Council minutes have been approved by Council, they shall be signed by the Mayor and Clerk.

COMMITTEES

22. (a) Council shall determine the appropriate number of Committees, mandates and their Membership. The Committee shall sit for the term of Council, or as determined by Council.
- (b) Council may at its discretion, appoint Board/Committee members by By-law or dismiss members of any Board/Committee by resolution of Council.
- (c) All items considered by a Committee shall be forwarded to the Council in the form of Committee Minutes.

COMMITTEE OF THE WHOLE

23. (a) When it appears that any matter may be more conveniently considered in Committee of the Whole, and the proceedings taken in Committee when adopted by Council shall be deemed to be proceedings of Council.
- (b) The Mayor shall preside as Chair of the Committee of Whole.
- (c) In the event the Mayor is absent, the Deputy Mayor will preside as Chair of the Committee of the Whole.
- (d) The Chair of the Committee of the Whole shall maintain order in Committee and report the proceedings to Council.
- (e) The rules governing the procedure of Council and the conduct of Members shall be observed in Committee of the Whole so far as they are applicable, provided that no vote shall be recorded.

DISCLOSURE OF PECUNIARY INTEREST

24. Where a Member either on his or her own behalf or while acting for, by, with, or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Council or local board at which the matter is the subject of consideration, the Member, in accordance with the *Municipal Conflict of Interest Act*:

- (a) shall determine whether they may have a pecuniary interest and to disclose the nature thereof.
- (b) shall prior to any consideration of the matter at the meeting, disclose the Member's interest verbally at the meeting and then in writing, in a form provided, to the Clerk, the general nature thereof; and
- (c) shall not take part in the discussion of, or vote on any question in respect of the matter.
- (d) shall not attempt in any way whether before, during or after the meeting to influence the voting on the matter.
- (e) where a meeting is open to the Public, the Member shall, in addition to complying with the requirements of *the Municipal Conflict of Interest Act*, shall forthwith leave the meeting or part of the meeting during which the matter is under consideration.
- (f) where a meeting is not open to the public, the Member shall, in accordance with *the Municipal Conflict of Interest Act*, shall forthwith leave the meeting or part of the meeting during which the matter is under consideration.
- (g) where the interest of a Member has not been disclosed by reason of the Member's absence from a particular meeting, the Member shall disclose the Member's interest and otherwise comply at the first meeting of the Council or Committee, as the case may be, attended by the Member after the particular meeting.
- (h) every declaration of interest and the general nature thereof made shall where the meeting is open to the public, be recorded in the minutes of the meeting by the Clerk of the Municipality or secretary of the committee or local board, as the case may be.
- (i) every declaration of interest made, but not the general nature of that interest, shall where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public.
- (j) where the number of Members who, by reason of the Provisions of *the Municipal Conflict of Interest Act*, are disabled from participating in a meeting is such that at that meeting the remaining Members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of Members shall be deemed to constitute a quorum, provided such number is not less than two.

PETITIONS AND COMMUNICATIONS

25. Every communication, including a petition designed to be presented to the Council, shall be legible written or printed and shall not contain any obscene or improper matter or language and shall be signed by at least one person, and filed with the Clerk.

DEPUTATIONS/DELEGATIONS

26. (a) Delegations shall be received for inclusion on the Agenda at the discretion of the CAO/Clerk or designee and if necessary, the request be put in writing regarding the nature of the deputation/delegation.
- (b) All deputants shall address the Chair and shall state their name and whom they represent.
- (c) Each delegation shall be limited in speaking to not more than fifteen (15) minutes except that a delegation consisting of more than five (5) persons shall be limited to two (2) speakers, each limited to speaking not more than ten (10) minutes.
- (d) No deputant shall;
- 1) speak disrespectfully of any person;
 - 2) use offensive words;

Amended By
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- 3) speak on any subject other than the subject for which he or she has received approval to address Council or Committee;
- 4) disobey the rules of procedure or a decision of the Chair or Council.
- (e) The Chair may shorten the time of any deputation, any question of a deputant or debate during a deputation for disorder or any other breach of this by-law.
- (f) No person, except Members and authorized staff shall be allowed to come within the sitting area of Council during a Council meeting without permission of the Chair of Council
- (g) in the event that a previously scheduled delegation does not appear at the prescribed time, with or without notice, the Council will continue on with the business of the day and may or may not at the discretion of Council, receive the delegation on their arrival and that delegation may be rescheduled to a later date.

READING OF BY-LAWS AND PROCEEDING THEREON

27. No by-law except a by-law to confirm the proceedings of Council shall be presented to Council unless the subject matter thereof has been considered and approved by Council.
 1. Every by-law shall be introduced upon motion by a Member of Council, specifying the title of the By-Law.
 2. Every by-law when introduced shall be in typewritten form and shall contain no blanks except such as may be required to conform to accepted procedure or to comply with provisions of any act and shall be complete with the exception of the number and date thereof.
28. Every by-law shall have three readings prior to it being passed and may be given three readings on the same day except when requested otherwise by motion of the majority of the members present or as otherwise provided by law.
29. The first and second reading of a by-law shall be decided without amendment or debate.
30. Before a by-law is given third and final reading, the contents of the by-law can be amended or debated.
31. If Council so determines, a by-law may be taken as read.
32. The Clerk shall set out on all by-laws enacted by Council the date of the several readings thereof.
33. Every by-law enacted by the Council shall be numbered and dated and shall be sealed with the seal of the Corporation and signed by the Clerk and the Mayor and shall be deposited by the Clerk in his/her office for safekeeping.

MOTIONS

33. **Notices of Motion** - When available notice of all new motions, except as listed in Sections 48 and 49 shall be given in writing, delivered to the Clerk at least seven (7) calendar days, proceeding the date of the meeting at which a motion is to be introduced and a motion shall be printed in full in the agenda for that meeting of the Council and each succeeding meeting until the motion is considered or otherwise disposed of. The motion shall be submitted to the Clerk in writing over the signature of the mover and seconder and shall be complete and correct.
34. **Seconding** - A motion must be formally seconded before the Mayor or designate can put the question or a motion be recorded in the minutes.
35. **Presentation of Motion by Mayor** - When a motion is presented in Council in writing, it shall be read or if it is a motion which is presented orally, it shall be stated by the Mayor before debate.
36. **Amendment** - A motion to amend;

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15-2013

- shall be presented in writing,
- shall receive disposition of Council before a previous amendment or the question,
- shall not be further amended more than once provided that further amendment may be made to the main question,
- shall be relevant to the question to be received,
- shall not be received proposing a direct negative,
- may propose a separate and distinct disposition of a question,
- shall be put in the reverse order to that in which it is moved.

37. **Questions Stated** - Immediately preceding the taking of the vote, the Mayor or Presiding Officer may state the question in the form introduced and shall do so if required by a Member except when a motion for the previous question has been resolved in the affirmative. He/she shall state the question in the precise form in which it will be recorded in the minutes.
38. **No Interruption After Question** - After a question is finally put by the Mayor no Member shall speak to the question nor shall any other motion be made until after the vote is taken and the result has been declared.
39. **Unrecorded Vote** - The manner of determining the decision of the Council on a motion shall be at the discretion of the Mayor and may be by voice, show of hands, standing or otherwise.
40. **Recorded Vote** - If a Member present at a meeting at the time of a vote requests immediately before or immediately after the taking of the vote that the vote be recorded, each Member present, except a Member who is disqualified from voting by any Act, shall announce his or her vote openly and the Clerk shall record each vote starting with the Member who requested the vote and proceeding to the right of that Member and ending with the Mayor who will have the last vote, unless otherwise prohibited by statute. The names of those who voted for and others who voted against shall be noted in the minutes. The Clerk shall announce the results.
41. **Tie Votes** - Any questions on which there is a tie vote shall be deemed to be lost, except where otherwise provided by any Act.
42. **Failure to Vote** - A failure to vote by a Member who is present at the meeting at the time of the vote and who is qualified to vote shall be deemed to be a negative vote.
43. (a) **Withdrawing a Motion** - A motion can be withdrawn by the mover and seconder at anytime before the motion is called to a vote.
- (b) **Rescinding a Motion** - A motion to rescind a motion previously passed can be made by anyone but only if no action has been taken on the motion to be rescinded. It requires a two-thirds vote for adoption.

RULES OF DEBATE

44. To address Council, every Member shall raise their hand requesting to speak and then wait to be recognized by the Mayor or Chair before speaking. When two or more Members wish to speak, the Mayor shall designate the Member who has the floor who shall be the Member who, in the opinion of the Mayor, requested first.
45. When the Mayor calls for the vote on a question, each Member shall occupy his/her seat and shall remain in his/her place until the result of the vote has been declared by the Mayor, and during such time no Member shall walk across the room to speak to any other Member or make any noise or disturbance.
46. When a Member is speaking no other Member shall pass between him/her and the Chair or interrupt him/her except to raise a point of order.
47. Any Member, taken in order of acknowledgment, may require the question or motion under discussion to be read at any time during the debate, but only after each Member has spoken on the question or motion at least once, but not so as to interrupt a Member while speaking.
48. The following matters and motions with respect thereto may be introduced orally without written notice and without leave, except as otherwise provided by these Rules of Procedure:

- (a) a point of order or personal privilege;
 - (b) presentation of petitions;
 - (c) to lay on the table;
 - (d) to postpone indefinitely or to a certain day;
 - (e) to move the previous question
49. The following motions may be introduced without notice and without leave, but such motions shall be in writing and signed:
- (a) to refer
 - (b) to adjourn
 - (c) to amend
 - (d) to suspend the Rules of Procedure
50. Except as provided, all motions shall be in writing and signed by the Mayor.
51. In all unprovided cases in the proceedings of the Council or in the Committee of the Whole, the matter shall be decided by the Mayor, or subject to an appeal to the Council upon a point of order.

POINTS OF ORDER AND PRIVILEGES

52. The Mayor shall preserve order and decide questions of order/privilege when brought forward by any other Member of Council.
53. The Council, if appealed to, shall decide the question without debate and its decision shall be final.

CONDUCT OF MEMBERS OF COUNCIL

54. No Member in an open or closed meeting, shall speak disrespectfully of the Reigning Sovereign, or any of the Royal Family, or of the Governor-General, the Lieutenant-Governor of any province, of any member of the Senate, the House of Commons of Canada or the Legislative Assembly of the Province of Ontario.
55. No Member shall,
- (a) in an open or closed meeting, use offensive words or un-parliamentary language in or against the Council or against any Member of Council, Member of the Gallery or staff;
 - (b) speak on any subject other than the subject in debate;
 - (c) criticize any decision of the Council except for the purpose of moving that the questions be reconsidered;
 - (d) disobey the rules of the Council or a decision of the Mayor or of the Council on questions of order or practice or upon the interpretation of the rules of the Council, and in case a Member persists in any such disobedience after having been called to order by the Mayor, the Mayor may forthwith put the question, no amendment, adjournment or debate being allowed "that such Member be ordered to leave his/her seat for the duration of the meeting of the Council" but if the Member apologizes he/she may, by vote of the Council, be permitted to retake his/her seat.
 - (e) leave a meeting without first obtaining permission from the Mayor or Presiding Officer.
 - (f) interrupt the Member who has the floor except to raise a point of order.
56. No person except Members and Officers of the Council shall be allowed to come within the bar

during the sittings of the Council without permission of the Mayor or the Council upon reference.

57. When the Mayor is putting the question, no Member shall leave or make a disturbance.

CONDUCT OF MEMBERS OF THE GALLERY

58. No member of the public in an open or closed meeting, shall speak disrespectfully of the Reigning Sovereign, or any of the Royal Family, or of the Governor-General, the Lieutenant-Governor of any province, of any member of the Senate, the House of Commons of Canada or the Legislative Assembly of the Province of Ontario.
59. Members of the public who constitute the audience at a meeting, shall;
- 1) remain silent when Council is in session - therefore cell phones and pagers must be turned off and all conversations must cease
 - 2) not eat food or read newspapers in the Council Chambers when Council is in session
 - 3) remove all sunglasses and all hats other than religious head coverings. Appropriate attire is required
 - 4) not enter or leave the Council Chambers while the Mayor or any Council Member is speaking
 - 5) not use any offensive words or unparliamentary language in or against the Council or against any Member, staff or guest
 - 6) not disturb another, or the Council, staff or guest by any disorderly conduct disconcerting to the speaker or the assembly
 - 7) not resist the rules of Council or disobey the decisions of the Mayor or Presiding Officer or of Council on questions of order or practice or upon the interpretation of the rules of Council.
 - 8) not address Council or Committee without permission
 - 9) not bring signage, placards or banners into such meetings and refrain from any activity or behaviour that would affect the Council or Committee deliberations.
60. The Mayor or Chair may cause to be expelled and excluded any Member of the public, who creates any disturbance or acts improperly, during a meeting of Council or Committee. If necessary, the Mayor or Chair may call upon the Clerk to seek the appropriate assistance from Police Officers. The Member of the public expelled or excluded will not be permitted to retake their seat after being ordered to vacate until the next meeting and without making an apology to Council.

SUSPENSION OF RULES

61. Any procedure required by this by-law may be suspended with consent of a majority of the Members of the Council present.
62. No amendment or repeal of this by-law or any part thereof shall be considered at any meeting of the Council unless notice of proposed amendment or repeal has been given at a previous regular meeting of the Council. The waiving of this notice by the Council is prohibited.
63. In all matters and under all circumstances the Members shall have regard to the *Municipal Conflict of Interest Act*.
64. Following a regular or new election, the Clerk shall provide each Member of Council with a copy of this by-law, including any amendments thereto.
65. If there is any conflict between this By-Law and any statute, the provision of the statute prevail.

NOTICE OF INTENTION TO PASS BY-LAW - NOTICE OF PUBLIC MEETING

66. Manner of Notice

- (a) Where notice of intention to pass a by-law or notice of a public meeting is required to be given, the Clerk shall cause such notice to be posted on the Township's web site. Council or the clerk may provide additional notice by direct mail and/or publishing a notice in a newspaper at their discretion.

Time of Notice

- (b) Where notice of intention to pass a by-law or notice of a public meeting is required to be given, such notice shall be provided in the time frame prescribed in the *Act* or its regulations, and if not so prescribed, notice shall be given at least once, not less than 48 hours or more than thirty days prior to the proposed notice of intention to pass a by-law or notice of a public meeting being taken.
- (c) If the proposed by-law is not passed at the Council meeting specified in a notice, but consideration of the matter is deferred, no further notice is required under, if a public statement is made at the meeting that the matter has been deferred and that the municipality now intends to adopt or amend the by-law at a later Council meeting specified in the public statement. This section applies to any further deferrals of the matter.

Form of Notice

- (d) Unless otherwise prescribed in the *Act* or its regulations, where notice of intention to pass a by-law or notice of a public meeting is required to be given, the form of the notice shall include the following information:
 - I A description of the purpose of the meeting, or the purpose and effect of the proposed by-law;
 - ii The date, time, and location of the meeting
 - iii Where the purpose of the meeting or proposed by-law is related to specific lands within the Township, a key map showing affected lands;
 - iv The name and address of the person who will receive written comments on the issue that is the subject of the meeting and the deadline for receiving such comments.

Financial

Adoption of Annual Budget

- (e) The notice provisions set out in Section 66 shall apply to the discussion, consideration and adoption of the annual budget in total.

Operating Costs Incurred Prior to Budget Approval

- (f) Normal operating costs incurred prior to the adoption of the annual budget shall not require notice, and approval of such expenditures shall be deemed ratified upon the adoption of the annual budget.

Improvements to Service

- (g) Unless otherwise designated by regulation, notice of improvements in the efficiency and effectiveness of the delivery of services by the Township and its local boards; and barriers identified by the Township and its local boards to achieving improvements in the efficiency and effectiveness of the delivery of services by them, shall be posted at the same time as prescribed in the *Act* for the publication of Performance Measures.

General

- (h) Where separate by-laws have been enacted in accordance with provisions contained in the *Act*, the notice provisions set out in such by-laws shall prevail.
- (i) No notice shall be required under this by-law, where the provisions of notice will interfere with the ability of Council to conduct business with respect to a matter permitted for a closed session under Section 239 of the *Act*.
- (j) Nothing in this by-law shall prevent the Clerk from using more comprehensive methods of notice or providing for a longer notice period.

Emergency Provision

- (k) If a matter arises, which in the opinion of the Clerk, is considered to be of an urgent or time sensitive nature, or which could affect the health or well-being of the residents of the Township of Melancthon, or if a State of Emergency is declared, or if so advised by a Provincial Ministry, the Clerk shall make his/her best efforts to provide notice of the action

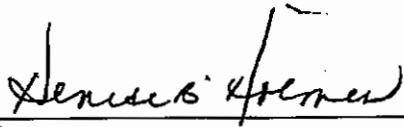
as soon as possible following the action and will present a report to Council for ratification.

EFFECTIVE DATE

67. This By-Law shall become effective upon the date of the enactment.
68. By- Law No. 19-1995 and any other by-laws inconsistent with this By-Law are hereby repealed.

Read a first and second time this 4th day of June, 2009.

Read a third time, and finally passed this 4th day of June, 2009.


CLERK


MAYOR

CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. 15 -2009

Being a By-law to amend By-law No. 8-2009 passed in Open Council on June 4, 2009.

Whereas the Council of the Corporation of the Township of Melancthon deems it expedient to amend By-law No. 8-2009 which is a By-law to Govern the Proceedings of Council and its Committees and to Repeal By-law No. 19-1995.

Now Therefore Be it Resolved that the Council of the Corporation of the Township of Melancthon enacts as follows:

1. That the following be added to Section 1 of the By-law - DEFINITIONS:

"Question" means a sentence worded or expressed so as to seek information.

2. That the following be added to Section 14(l):

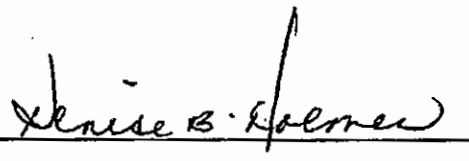
"A question arising from the posted material on the website may be asked at the meeting and does not necessarily have to be received in writing. Council still reserves the right to defer any question if they are not able to answer it at the meeting".

This By-law shall take effect and come into force on the final passing thereof.

By-law read a first and second time this 17th day of September, 2009

By-law read a third time and passed this 17th day of September, 2009.


MAYOR


CLERK

CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. 3 -2010

Being a By-law to amend By-law No. 8-2009 passed in Open Council on June 4, 2009.

Whereas the Council of the Corporation of the Township of Melancthon deems it expedient to amend By-law No. 8-2009 which is a By-law to Govern the Proceedings of Council and its Committees and to Repeal By-law No. 19-1995.

Now Therefore Be it Resolved that the Council of the Corporation of the Township of Melancthon enacts as follows:

1. In addition to the amendment made to Section 14 (l) on September 17, 2009, that this section be further amended as follows:

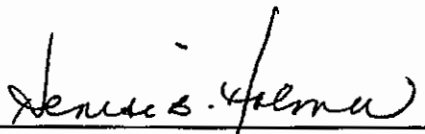
"Public Question Period - Council requests that questions be submitted ahead of the meeting (Friday 12 Noon prior to the meeting). Each person will be allowed to ask one question, either written or oral, during this time, and one question for clarification purposes only after the answer is given on the original question. Public Question Period is held at 10:30 a.m. for a day meeting and 7:00 p.m. for an evening meeting for a maximum of ½ hour. If less time is required and there are no further questions, the Mayor/Chair will declare Public Question Period to be closed and carry on with the regular business of the meeting, or if time permits, individuals will be allowed to ask an additional question. Also, with time permitting, anyone wishing to make a comment may do so and Council may choose to respond to the comment if felt to be in the Public interest."

This By-law shall take effect and come into force on the final passing thereof.

By-law read a first and second time this 4th day of February, 2010.

By-law read a third time and passed this 4th day of February, 2010.


MAYOR


CLERK

CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. 21 -2010

Being a By-law to amend By-law No. 8-2009 passed in Open Council on June 4, 2009.

Whereas the Council of the Corporation of the Township of Melancthon deems it expedient to amend By-law No. 8-2009 which is a By-law to Govern the Proceedings of Council and its Committees and to Repeal By-law No. 19-1995.

Now Therefore Be it Resolved that the Council of the Corporation of the Township of Melancthon enacts as follows:

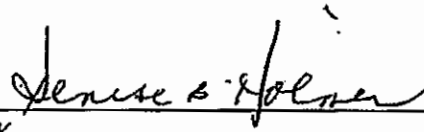
1. That Section 2 - Council Meetings be amended and the regular meeting of Council held on the third Thursday of the month, will start at 6:00 p.m. instead of 9:30 a.m.

This By-law shall take effect and come into force on the final passing thereof.

By-law read a first and second time this 8th day of July, 2010.

By-law read a third time and passed this 8th day of July, 2010.


MAYOR


CLERK

CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. 15 -2013

Being a By-law to amend By-law No. 8-2009 passed in Open Council on June 4, 2009.

Whereas the Council of the Corporation of the Township of Melancthon deems it expedient to amend By-law No. 8-2009 which is a By-law to Govern the Proceedings of Council and its Committees and to Repeal By-law No. 19-1995.

Now Therefore Be it Resolved that the Council of the Corporation of the Township of Melancthon enacts as follows:

1. Section 14 (l) - Public Question Period will no longer be held at 10:30 a.m. for a day meeting or at 7:00 p.m. for an evening meeting as it will come after "Point of Privilege or Personal Matter" on the regular Council Agenda. The time will be shortened from 30 minutes to 20 minutes.
2. Section 26 (a) - section re-written as follows:

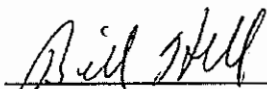
"Delegations shall be received for inclusion on the Agenda at the discretion of the CAO/Clerk or designee and the request be put in writing regarding the nature of the deputation/delegation on the "Delegation Request Form" provided by the Township Office. The request must be received by 12 noon on the Friday prior to the requested meeting."
3. Section 26 © - section re-written as follows:

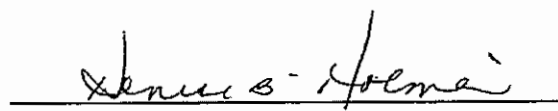
"Each delegation shall be limited in speaking to not more than ten (10) minutes except that a delegation consisting of more than five (5) persons shall be limited to two (2) speakers, each limited to speaking not more than a combined total of fifteen (15) minutes."
4. Section 33 - Notices of Motion - the requirement to have a seconder on the motion has been removed.

This By-law shall take effect and come into force on the final passing thereof.

By-law read a first and second time this 7th day of March, 2013.

By-law read a third time and passed this 7th day of March, 2013.


MAYOR


CLERK

CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. 58 -2014

Being a By-law to amend By-law No. 8-2009 passed in Open Council on June 4, 2009.

Whereas the Council of the Corporation of the Township of Melancthon deems it expedient to amend By-law No. 8-2009 which is a By-law to Govern the Proceedings of Council and its Committees and to Repeal By-law No. 19-1995.

Now Therefore Be it Resolved that the Council of the Corporation of the Township of Melancthon enacts as follows:

That Section 2 of the By-law pertaining to regular Council meetings be amended and the regular meetings of Council held on the first and third Thursday of the month commence at 5:00 p.m.

This By-law shall take effect and come into force on January 1, 2015.

By-law read a first and second time this 18th day of December, 2014.

By-law read a third time and passed this 18th day of December, 2014.



MAYOR



CLERK