



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, February 18, 2016 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - February 4, 2016**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agenda & Minutes for information on Public Question Period)
9. **Road Business**
 1. Letter from UPI Energy dated February 1, 2016, Re - Half Load Exemption for Fuel Trucks
 2. Other
10. **Correspondence**

*** Outside Board & Committee Minutes**

1. Horning's Mills Hall Board of Management - Meeting October 13, 2015
2. Horning's Mills Hall Board of Management - Meeting January 12, 2016
3. Horning's Mills Hall Board of Management - Meeting February 2, 2016

*** Items for Information Purposes**

1. Grand Actions - January/February 2016 - Volume 21, Number 1
2. Letter from Nottawasaga Valley Conservation Authority to Honourable Kathleen Wynne, Premier dated January 22, 2016, Re - Control of Invasive Species: Phragmites australis in Ontario
3. Invitation from the Grand River Conservation Authority for the Annual General Meeting Friday February 26, 2016
4. Email from Gayle Wood, CAO Nottawasaga Valley Conservation Authority dated January 27, 2016, Re - NVCA 2015 Client Satisfaction Report
5. Memorandum from Denise Holmes to Mayor White and Members of Council dated February 11, 2016, Re - Melancthon Hosting A Household Hazardous And Electronic Waste Day
6. Email from Ryan Post, P Geo, Nottawasaga Valley Conservation Authority dated February 1, 2016, Re - RMO Annual Report
7. Statement of the Treasurer of Remuneration And Expenses Paid for 2015
8. Nottawasaga Valley Conservation Authority - For Immediate Release - Winter fun at the Tiffin Centre's Family Day Nature Festival
9. Letter to the Township of Mulmur from Rick Haire dated February 3, 2016, Re - 10% Non-Resident Charge
10. Ontario Energy Board Hearing Notice - Recover Costs of Expanding Natural Gas Service to Ontario Communities
11. Copy of a resolution passed by the Town of Aurora dated January 26, 201, Re - Motion (a) Ontario Municipal Board Jurisdiction

12. Letter from Yasir Naqvi, Minister, Ministry of Community Safety and Correctional Services dated February 3, 2016, Re - Feedback regarding Bill 113, The Police Record Checks Reform Act
13. Email from Shirley Boxem dated February 11, 2016, Re - Headwaters Food Charter Stakeholder Consultations Invitation
14. AMO Communications - Request for council resolutions to support AMO/LAS request for broader municipal investment powers
15. Copy of a resolution passed by the Township of Amaranth dated February 3, 2016, Re - Continued Support for Satellite Services in Dufferin County
16. Copy of a resolution passed by the Township of Wainfleet dated January 26, 2016, Re - Resolution Requesting that Ontario Cancel RFP for Added Wind Power Generation
17. Letter from Jeff Leal, Minister of Agriculture, Food and Rural Affairs dated February 2, 2016, Re - 2016 Premier's Award for Agri-Food Innovation Excellence program

*** Items for Council Action**

1. Copy of a motion passed by the Town of Carleton Place dated February 9, 2016, Re - OMAFRA's Grant Scoring
2. Letter from Autism Ontario dated January 22, 2016, Re - Invitation to participate in Autism Ontario's "Raise the Flag" campaign on April 4th, 2016 in celebration of World Autism Awareness Day

***Items for 2016 Budget**

1. Copy of a motion presented at the CDRC Board of Management Meeting held January 27, 2016, Re - CDRC 2016 Draft Budget

11. General Business

1. Notice of Intent to Pass the following By-laws:
 1. Molter Drainage Works, Maintenance Levying By-law
 2. Henderson Drainage Works, 1975 Maintenance Levying By-law
 3. Henderson Drainage Works, 1982 Maintenance Levying By-law
2. Applications to Permit
3. New/Other Business/Additions to Agenda
 1. Applications from interested persons to Sell Dog Tags (closes February 17, 2016 - CAO/Clerk will advise of any applications received at the meeting)
 2. Set Committee of the Whole meeting to deal with comments received from the Township Solicitor regarding the Site Alteration By-law
 3. Consideration of the Municipal Office being a depot location for water sample drop-offs for the new Aquatic and Environmental Laboratory in Barrie, Ontario
4. Unfinished Business
 1. Home Occupation, Home Industry, On Farm Business Uses - Definitions
 2. NEC Plan Review
 3. Information Flyer
 4. 2016 Draft Operating and Capital Budgets
 5. Comments for the Proposed Excess Soil Management Policy Framework
 6. Comments regarding Plan of Subdivision Application 42T-2015-05 - Flato East, Township of Southgate

12. Delegations

1. 5.45 p.m. - Tom Pridham, P. Eng., Drainage Engineer, R.J. Burnside & Associates Limited - Presentation & Review of Report on Martin Drainage Works

6:00 p.m. - COMMITTEE OF ADJUSTMENT

2. 6.30 p.m. - Chris Shilton, R.J. Burnside & Associates Limited - Proposal to Examine the Feasibility for Solar Project for Township of Melancthon

- 13. Closed Session**
 1. Approval of Draft Minutes - July 16, 2015
 2. Pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): Personal matters about an identifiable individual, including municipal or local board employees - Properties eligible for Tax Arrears Registration under the Municipal Tax Sales Act, RSO, 1990
- 14. Third Reading of By-laws (if required)**
- 15. Notice of Motion**
- 16. Confirmation By-law**
- 17. Adjournment and Date of Next Meeting - Thursday, March 3, 2016 - 5:00 p.m.**
- 18. On Sites**
- 19. Correspondence on File at the Clerk's Office**



Utopia Branch

Phone: (705) 726-8915
Toll Free: 1-800-361-7939
Fax: (705) 726-0483

February 1, 2016

Town of Melancthon
157101 Highway 10, R.R. # 6
Shelburne, ON
L9V 2E6

Attention: Mr. Allen Braiden,

Dear Mr. Braiden;

Effective March 1, 2016, a seasonal reduced load period for many rural roads comes into effect. This pertains to Section 122 of the Ontario Highway Traffic Act (HTA) which can be found under this web link:

http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_90h08_e.htm

"during a reduced load period no commercial motor vehicle or trailer, shall be operated or drawn upon any designated highway where the weight upon an axle exceeds 5,000 kilograms".

There is an idem (or reference) however in the HTA right under this statement that states:

"no two axle truck, while used exclusively for the transportation of liquid or gaseous heating fuel; shall be operated upon any designated highway where the weight upon an axle exceeds 7,500 kilograms".

In this interpretation the Ontario HTA recognizes that fuel trucks are an essential service to provide heating fuels to customers and accommodates this exception to allow fuel trucks to carry more fuel than they would normally be able to carry with the 5,000 kilogram reduced load period rule. The problem with this exception is that it only pertains to two axle fuel trucks (one steer axle in the front and one drive axle in the rear). Nearly all of the trucks that UPI has in its fleet are three axle trucks (one steer axle in the front and two drive axles in the rear) and thus do not meet the parameters of the current exception.

Accordingly, we respectfully request a letter of exception from your Township that allows us to include our three axle-trucks within the exception of the 7,500 kilogram limit per axle, currently allowed for two-axle trucks. Please note that UPI Energy will endeavor to use hard-surface roads as often as possible when travelling to and from delivery points. The text of a sample letter from a participating Township is shown below.

To Whom It May Concern:
RE: Half Load Exception – Heating Fuel

Please be advised that the restricts load limits on roads within the , making it an offence to contravene the provision of Section 122 of the Ontario Highway Traffic Act.

We agree to the extension of the interpretation of Section 122 (2) for vehicles used exclusively for the transportation of liquid or gaseous heating fuel to include three axle vehicles, such that they may carry a weight of 7,500 kilograms per axle.

Please let us know if you have any questions or concerns. Thank you in advance for your assistance.

Sincerely,

Dana Wells
Manager, ERT, Compliance and Fleet Services

Visit us at www.upienergylp.com

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Rdl-

FEB 18 2016

HORINGS MILLS HALL BOARD OF MANAGEMENT

The Horning's Mills Hall Board of Management held a meeting on Oct 13th 2015 downstairs in the Hornings Mills Community Hall. In attendance were the following members: Sarah Harrison, James Webster (Hall Manager) Janet Burke, Debbie Fawcett, Kelly McDowell, Ruth Plowright and Jennifer Weaver. Absent: Debbie Gee.

Call to order

The chair called the meeting to order at 7:15pm. Minutes were read and approved.

General Business

Financial Report: Balance sheet submitted

The Melancthon Township has already done a mailing so we won't be able to put anything in for our upcoming events.

It was agreed to selling tickets for the dinner at the Masonville store Kelly to do this and James to sell by phone.

Winter Christmas fair is coming together. Ruth and Kelly have all the tables sold and some events are being planned for outside.

Libertelevision is to donate Christmas trees for sale from Somerville Nurseries.

New Business

Table Cloths and wine glasses are to be purchased for upcoming dinner

Jimmy has everything organized for upcoming dinner. He has all the donations organized.

Meeting adjourned 9pm

Next meeting Nov 10th 2015 7pm

HORNING'S MILLS HALL BOARD OF MANAGEMENT

The Horning's Mills Hall Board of Management held a meeting Jan 12th 2016 downstairs in the Horning's Mills Community Hall. In attendance were the following members: Debbie Gee, James Webster (Hall Manager), Janet Burke, Debbie Fawcett absent, Kelly McDowell, Ruth Plowright, Jennifer Weaver and Sarah Harrison.

Call to Order

The Chair called the meeting to order at 7:15 p.m. Minutes of December 8 were read and approved. As amended.

General Business

Accounts payable discussed.

Motion #1 pay Expenses \$1625.50. Moved by Kelly & Jennifer. Motion carried.

Motion #2 pay Roof repairs. Freeman Construction \$1,728.90. Moved by Ruth and Jennifer. Motion carried.

Discussed Christmas dinner. Sarah will send out thank you cards.

New Business

Motion # 3

Board Elections. Chair Ruth Plowright. Vice Chair Kelly McDowell. Secretary Debbie Gee. Manager James Webster (happy, thrilled). Marketing Guru. Jennifer Weaver. Social Media Manager. Kelly McDowell. For remainder of term. Moved by Janet & Debbie. Motion carried.

Wish List

Ruth will get Quotes on tables, from Delmar Electric. Will also talk to Paul Downey about electrical work. Old chimney removal, Ruth will talk to Freeman Construction.

Sign for outside of Hall. James has quote from McCarthy Signs.

Upstairs washroom. Need to get quotes.

Easter Brunch 25th of March.

April Dinner?

Red Tent \$100. For a Saturday.

Line Dancing?

May market or Carnival.

Meeting adjourned 8:50.

Next Meeting Feb. 2, 7:00 pm.

HORNINGS MILLS BOARD OF MANAGEMENT

The Hornings Mills Hall Board of Management held a meeting on Feb 2 2016 downstairs in the Hornings Mills Community Hall. In Attendance were the following members: Ruth Plowright, Sarah Harrison, Janet Burke, James Webster, Kelly McDowell, Debbie Fawcett. Absent: Jennifer Weaver and Debbie Gee

1. Call to Order

Chair called meeting to order 7:08pm.

2. Opening of meeting

3. Additions/deletions/Approval of Agenda

Minutes for October 13, 2015 meeting were read and approved. Minutes for January 12, 2016 were read and approved as amended. Agenda for February 2, 2016 meeting approved as amended.

5. General Business

Financial Report

Balance Sheet and Profit & Loss presented by S Harrison

K McDowell and S Harrison to work on budget for upcoming year to be submitted before February 12th

Motion 1 CARRIED

Moved by D Fawcett Seconded By K McDowell

Be it resolved that Sarah is being reimbursed for stamps \$96.05

6. Unfinished Business

I. D Fawcett presented ideas for lower hall, including storage doors and track to protect water filtration system and chair storage areas

II. R Plowright and K McDowell to work on letter to Council requesting donation before February 12th, noting we only cover half of our annual costs with rentals and the remainder is covered through fundraising.

III. Wish list developed at previous meeting will be included with request and budget

7. New Business

I. R Plowright presented an electrical quote to replace old lighting and do necessary electrical work around the hall. R Plowright will get quote amended per discussions and get a final quote to be included in financial package to Council.

II. R Plowright presented comparative quotes for tables. Board discussed purchasing 24 to replace the aged and broken tables and prevent further safety issues.

Motion 2 CARRIED

Moved by S Harrison Seconded By D Fawcett

Be it resolved that R Plowright purchases 24 tables from Webstaurant Store at a cost of no more than \$2200.00 including tax and shipping.

IV. R Plowright presented images and a quote for a new sign to identify the Hall

Motion 3 CARRIED

Moved by J Burke Seconded by D Fawcett

Be it resolved that R Plowright orders outdoor sign from Alliston signs for the amount of \$600.00, installed.

III. D Fawcett presented discussion with Dundalk Little Theatre regarding dinner theatre at the hall. Discussed spring market being moved to June so outdoor events can be included. Dinner theatre ticket price discussed at \$45.00. J Webster to see if any interest in amalgamating chef's seasonal dinner with the dinner theatre and will email board results. D Fawcett to propose other dates to Dundalk Little Theatre and settle on a final date based on discussions and email board results.

V. K McDowell presented email from Joyce Clarke of Melancthon Township that recommended the Hall should now do their own Health and Safety inspections as the Township would not be doing these in the future. She provided a list of five items to be included in the inspection as well as a form to complete. K McDowell will forward the documents and list To R Plowright. Board discussed doing these inspections quarterly. J Webster also stated he does Safety inspections prior to all rentals.

8. In Camera Session

Not required

9. Adjournment

Meeting Adjourned 8:29PM

Next Meeting March 8, 2015



GRAND Actions

The Grand River watershed newsletter



January/February 2016 • Volume 21, Number 1

What's Inside:

Features

Fields of trees in Burford ..1
Trees workshop 3

Watershed award

Dr. Hugh Whiteley 4

Milestone

SWPP passed 5

Taking action

2015 birding reports 6

What's Happening

Sharing Experiences 6
Heritage Day workshop .. 7
Shade's Mills now open
year-round 7

Foundation

Grants available 7

Calendar 8



Fields of trees in Burford

By Janet Baine

GRCA Communications Specialist

Mark Funk's frontline work in forestry, ecology and agriculture will help him in his new job at the helm of the Burford Tree Nursery.

About 60,000 of the 180,000 trees growing at the nursery are lifted out of the sandy soil each spring. They are replanted throughout the Grand River watershed by landowners, Grand River Conservation Authority staff and volunteers.

These are not ordinary trees. They are grown from locally-sourced native seeds and Carolinian species that are often hard to come by at other tree nurseries.

"If you could take a tour of the watershed and see the thousands and thousands of trees that have come from our nursery, it would be

beautiful," Funk said. He may be new to the nursery, but he knows the forests that germinated at Burford. Before assuming his position as superintendent of nursery operations last August, Funk was a forestry specialist with the GRCA. Along with other staff, he visited landowners and helped develop planting plans. He also helped plan large-scale tree planting events.

"I grew up on a vineyard in Jordan, in the Niagara area. Growing vines is a lot like growing trees, it's very similar. While I have an agricultural background, most of my education and work is in the forestry side," he said.

Funk has a Bachelor of Environmental Studies from the University of Waterloo, an ecosystem restoration certificate from Niagara College and is a certified arborist. In university, he became a "tree nerd" enjoying tree identification. He also worked for two other conservation authorities





1. Paul Swartz plants seeds 2. Drying nannyberry seeds are a feast for bees 3. Co-op student Brelynn Howard spreads seeds to dry them 4. Pruning the branches off of trees so that they become whips 5. Nursery superintendent Mark Funk.

before landing at the GRCA.

He replaced Bruce Graham, who operated Burford nursery since it opened 30 years ago and retired last year.

30 year history of growing trees

The GRCA's first tree nursery was set up in 1945 at Belwood Lake, but the nursery moved to Burford 30 years ago.

It is on a former tobacco farm that was bequeathed to the GRCA by Lorraine Majowicz in 1984. The lighter soil and more southern location provide an earlier tree lifting season and the chance to grow more species of trees. Majowicz only asked that no hunting would be permitted on the land and that her bird feeders would stay well stocked with birdseed — an obligation that the staff honours today.

Unlike private businesses, this nursery aims for cost-recovery and not profit. It generates revenue through tree sales, but also

from donations and the general levy. It is a cornerstone of the GRCA's arsenal to improve the diversity, amount and health of forests within the watershed.

The core production has been bare root hardwood seedlings and saplings. Coniferous trees, such as white pine, are easier to source from other growers. Potted trees are also grown at Burford and these are used for windbreaks on farms and to replace the trees that have been killed by Emerald Ash Borer (EAB). Carolinian species of trees are also common at Burford.

"The nursery has changed a lot over the years. It responds to the gaps in the supply from other nurseries. We're not trying to be entirely self-sufficient. We are always going to buy some of our trees elsewhere," said Nathan Munn, the supervisor of forestry operations. "Currently the supply gap is in bare root deciduous saplings of appropriate native species and seed-sources. Other CAs

Forest Fact

The GRCA manages about 80 square kilometres of forest within the watershed and also works with area landowners to plant trees. Currently about 19 per cent of the watershed is covered in trees, but the goal is 30 per cent forest cover.

are having a hard time sourcing them, while our nursery is meeting our program needs for this stock type."

Seasons of growing

On a cold day in the dead of winter, Funk, forestry technician Paul Swartz and co-op student Brelynn Howard prune rows of trees in a field.

"We do a lot of pruning during winter. In December, I was out here all day, every day, five days a week," Funk said. Many trees from Burford are whips — slender two- or three-year-old trees that have had the

branches removed.

Spring is the busiest time. With help from a dozen seasonal workers, the trees come out of the ground and are brought to the GRCA's forestry barn at the head office in Cambridge. People come from across the watershed to pick them up so they can be planted.

"The tall stock is shipped bare root with no soil around the roots and no pots. This is less expensive for shipping and it is a less common way to ship trees. But it works for us, because we can get them in the ground quickly," Funk explained.

During the summer the focus is on ensuring that whatever the weather, the growing conditions are ideal for trees — ensuring they get the right amount of water, nutrients and that the pests are kept at bay. This keeps Funk, Swartz and a couple of summer assistants busy.

Fall is when seeds are collected, cleaned, dried and prepared for planting. About 60 species of trees that are native to the Grand River watershed are grown from seed at Burford. Seeds are collected in four different seed zones to ensure they are well suited to the climate and physical characteristics of the watershed.

"Going forward there will be a focus on growing unique trees that we can't find at other nurseries, like Carolinian species.

There will be a stronger focus on tall stock, to help replace the trees throughout the watershed that have been impacted by Emerald Ash Borer," Funk said.

Trees and landowners workshop March 5

To help rural landowners keep their trees healthy, the GRCA will host a free day-long workshop Saturday, March 5, 9 a.m. to 2:30 p.m. at the GRCA head office, 400 Clyde Rd., Cambridge.

In recent memory the GRCA has not held a workshop as big as this that focuses entirely on trees. The day will include talks by GRCA staff and many partners. There will also be displays and a chance to network with other landowners concerned about trees.

"People want to learn as much as possible about how to help the trees on their property," says Karen Buschert, conservation outreach specialist with the GRCA and the organizer of this event. "It will help people learn what to do to keep their trees healthy during the current challenges such as climate change and Emerald Ash Borer (EAB) as well as put them in touch with organizations and resources to solve tree problems."

Topics include planting, pruning, how to

tell if your trees are suffering from common diseases and why you should have a forest management plan. In addition, information will be presented on tree-related grants that are available to landowners within the Grand River watershed.

Participation is free, but pre-registration is requested. To register, please contact Karen Buschert at the Grand River Conservation Authority at kbuschert@grandriver.ca or 519-621-2763, ext. 2305.

Support for this project was provided through the Ontario Soil and Crop Improvement Association from the education and outreach component of the Great Lakes Agricultural Stewardship Initiative (GLASI) funded by the Ontario Ministry of Agriculture, Food and Rural Affairs, and Agriculture and Agri-Food Canada through Growing Forward 2.

How landowners can buy GRCA trees

The GRCA helps landowners who want to plant trees on their property.

Trees are an important part of the GRCA's work to restore the natural environment. Trees and forests protect water quality in rivers and streams. They provide habitat for birds and animals and they add to the health of our communities by purifying the air.

The GRCA's tree planting programs are aimed at farm and rural landowners who have at least one hectare (2.5 acres) of land.

Landowners who want to plant their own trees can buy them online or by using the order form. These trees must be ordered by March 1.

They are eligible for help developing a planting plan as well as tree planting services (must be ordered by Dec. 1 of each year) and grants to offset the cost of the trees. A GRCA forestry specialist will visit the property. Check online at www.grandriver.ca/Trees for details or call forestry specialist Joe Heeg at 519-621-2761, ext. 2259.

In addition, anyone in the watershed can purchase trees at the GRCA tree "garage sale" that will take place Friday, May 20. Details will be in the GRCA events calendar.



Brelynn Howard is a Grade 12 student at Brantford Collegiate Institute and Vocational School who is completing a co-op term at Burford Tree Nursery. She plans to enter the environmental field as a career after she attends university.



Rivers advocate Dr. Hugh Whiteley

By Janet Baine

GRCA Communications Specialist

Retired University of Guelph engineer and hydrologist Dr. Hugh Whiteley is a passionate advocate for the rivers in his community.

For his years of dedication, especially to local waterways, he received a 2015 Watershed Award from the GRCA.

Whiteley's interest in water is rooted in genetics. One grandfather was a sea captain, the other operated a summer resort on Mara Lake in B.C. At age four he received his first paddle and accompanied his parents on many canoe trips.

As a child, he built snow dams in the spring and raced matchstick boats in the runoff streams in front of his Ottawa home. This led to a study of engineering at Queen's University with a fourth year undergraduate thesis on flood prediction.

Thirsty for more knowledge of water, he studied at Imperial College in London (Diploma in Hydrology) and at the St. Anthony Falls laboratory at the University of Minnesota (M.Sc.). Whiteley then applied his training in Guyana (Land of Three Rivers).

He arrived at the University of Guelph in 1966 to teach and also complete his Ph.D. in hydrology. His teaching and research focused on water flow within the landscape.

"A great contribution Hugh made to the GRCA is likely the development of the hydrologic modeling system that we use to run all our flood forecasting," said James Etienne, the GRCA's senior water resources engineer. "And he probably taught half of the engineering staff at the GRCA."

Flood forecasting model

Flood forecasting is a key activity of the GRCA, especially during the spring. Whiteley's streamflow modeling system is called the Guelph All-Weather Storm-Event Runoff Model (GAWSER). It was developed 35 years ago as a tool for research on causes of pollution in the Great Lakes when Whiteley was part of an international group - the Pollution from Land Use Activities Reference Group (PLUARG).

The GAWSER model examined the impact

of agricultural drainage on water quality of streams flowing into the Great Lakes. Whiteley applied this model in the Canagagigue Creek watershed, a tributary of the Grand River flowing through Elmira.

When floodplain mapping was being updated by the GRCA in the mid '80s, Lorrie Minshall, Whiteley's former student and an employee of the GRCA (now retired), asked him to adapt his model to estimate flood flows for floodplain mapping.

Two former students — Dwight Boyd, now the GRCA's director of engineering, and Dr. Harold Schroeder — adapted GAWSER for use in the Grand River watershed. Several other conservation authorities in southern Ontario also use it.

"The model did such a great job of modelling the hydrology of the Speed and Eramosa River and later the Grand River, it was adapted into the forecast model used by GRCA today to help manage and forecast floods," said Boyd.



Dr. Hugh Whiteley on Gows Bridge in Guelph is a long-time advocate for local rivers.

WATERSHED AWARD

When it comes to finding engineering solutions, Whiteley has always adhered to the mantra of the undergraduate engineering students at the University of Guelph — "all of us are smarter than any of us." For this reason, he said his achievements have all been collaborative efforts with the contributions and support of his colleagues.

"Likely the most important contribution he has made is the legacy of students he taught and inspired over his career. Many still reside in the Grand River watershed or are involved in water-related careers. Hugh's inquiring mind lit the spark that inspired many others," Boyd said.

A systems approach

"The ways of defining and solving water-resource problems are way better now than they were when I started," Whiteley said. "In the 1960s engineers defined a single narrow problem and then found a solution," but Whiteley said "focus on single issues results in a new set of problems. Instead, it is necessary to look at entire systems to find sustainable responses."

The Ontario approach to source water protection is an excellent example, he said. It considers water quality and quantity issues in an entire watershed and then finds lasting solutions, taking all aspects of water and land into consideration. Whiteley was a peer reviewer on a number of the Source Water Protection Studies in the Grand River watershed.

"As a peer reviewer and technical advisory committee member, he always has very good questions and they are not always easy questions to answer. You need that, because it leads to better results," said Martin Keller, source protection program manager at the GRCA.

In his home city of Guelph, Whiteley has chaired and has been a member of many water-related advisory committees. He chaired a citizen's advisory committee during development of the 1993 Guelph River Systems Management Plan and is a current

member of Guelph's water conservation and efficiency advisory committee.

"Dr. Whiteley has been a resident of Guelph since 1966 and since then he has been a constant contributor to river and water related policies in both academic and political spheres. He is a regular delegate to city council on river-related issues and provides insight on the implication of the decisions being discussed," wrote Guelph City Councillor Bob Bell in nominating Whiteley for the award.

MILESTONE

New source protection plan takes effect July 1

A plan to protect the sources of drinking water that was 10 years in the making has been approved and will take effect July 1, 2016.

The Grand River Source Protection Plan was approved by Ontario Minister of Environment and Climate Change Glen Murray. The plan and its associated documents are available at www.sourcewater.ca.

The source protection planning process began in 2006, when the Ontario government passed the Clean Water Act to protect sources of municipal drinking water throughout the province. It is based on technical studies, collaborative policy development and extensive public consultation.

The process was guided by the Lake Erie Region Source Protection Committee, which is made up of representatives from municipalities, business, industry, farmers, landowners and other stakeholders. The committee also developed plans for the Catfish Creek, Kettle Creek and Long Point Region watersheds.

"Formal approval of the Grand River Source Protection Plan is a major milestone in the committee's work with its community, agriculture, industry, conservation authority, municipal and provincial partners to protect and enhance municipal drinking water supplies," says Wendy Wright Cascaden,



Craig Ashbaugh receives a pie made by Sally Martyn to thank him for serving as chair of the Lake Erie Region Source Protection Committee since its inception eight years ago.

acting chair, Lake Erie Region Source Protection Committee. "We look forward to measuring and monitoring the plan's future success."

She also commended Craig Ashbaugh, former chair of the Lake Erie Region Source Protection Committee, as well as staff of the GRCA. "I wish to formally recognize Craig for his leadership in bringing together all of the partners, shaping the decisions and guiding the planning process over the last eight years," said Wright Cascaden. "The Source Protection Committee also received excellent support and guidance from the former program director, Lorrie Minshall, as well as Martin Keller, source protection program manager and their staff. They made significant contributions to the development of an attainable plan and will play a key role in the successful implementation of the plan in the future. The approved plan is a considerable achievement that will benefit generations to come."

Committee continues work

The Lake Erie Region Source Protection Committee is continuing its work to address risks to water quantity. These components will be included in a future update to the

Grand River Source Protection Plan.

With the approval of the plan, all 22 source protection plans are now in place across Ontario. These plans are local science-based plans designed to protect the water quality of the lakes, rivers and sources of underground water that supply municipal drinking water systems. The plans set out actions to eliminate, manage or reduce potential risks to drinking water sources.

Policies in the Source Protection Plans include a variety of approaches to manage and prevent risks to municipal drinking water. These approaches include education and outreach, the development of risk management plans, land use planning, and monitoring. The policies are designed to keep contaminants out of rivers, lakes and groundwater aquifers that are sources of municipal drinking water.

The source protection planning process is directed and funded by the Ontario Ministry of the Environment and Climate Change. Local conservation authorities provide technical, communications and administrative support for the process.



David Lamble 2015 bird banding report

By David Lamble
Master bird bander

We had a very successful year in 2015 with 10,713 birds of 93 species banded.

Once again we did not band any species new to the permit, but did have record years for seven species — American bittern (five), downy woodpecker (40), hairy woodpecker (13), hermit thrush (136), sora rail (25), Swainson's thrush (70) and white-throated sparrow (95).

The population of our tree swallows continues to decline alarmingly. Once again we experienced a decline to only 881, near our lowest total since 1981, when we began our study. Many of our nesting boxes are empty, where in previous years they were filled with these lovely insectivores.

Although we did not band any ducks this year, one of our mallards, banded in 2004 as a young male, was shot this year in Tennessee, a distance of over 1,000 km. Our colour banded osprey are showing interesting movements, with reports of these birds, banded as youngsters, are now nesting as adults in Inverhaugh, London (Ontario), Pennsylvania and Ohio. The colour bands are easily read by bird watchers, using binoculars who report their observations to the banding office in Ottawa.

TAKING ACTION

One of our great blue herons, banded as a youngster in a nest at Luther Marsh in 2011, was found dead in Randolph, New York, this year, after being struck by a car. Many of our snow buntings are being recaptured by other banders all over Ontario, along the St. Lawrence River in Quebec and even in Labrador. One of our mallards banded as a young male in 2009 was shot this year in Drayden, Maryland, a distance of 713 km southeast of Luther Marsh.

Once again let me thank you for your support for my efforts to understand the changes in the populations of our bird species in Wellington, Waterloo and Dufferin counties.

Editor's note: Volunteer master bird bander David Lamble has been banding at Luther Marsh and in the upper Grand since 1981. This is the January letter about his banding activities.

The GRCA values the monitoring work that is carried out by individuals and organizations throughout the watershed.

Data collected over many years shows changing trends. This provides insight and allows the GRCA and others to make science-based decisions about managing natural areas.

Nearly 10,000 birds banded at Ruthven

By Rick Ludkin
Master bird bander

Banding is an addictive activity; go a week without it and you start to get the shakes, food doesn't taste right, and you sleep in fits and starts (but, of course, this last thing might just be old age).

When I get this antsy feeling I head for Ruthven and open a few nets (the nets by the feeders are still up).

We banded in every month of the year (as well as intensively — daily — in the spring and fall). In total, we banded 9,745 birds of 103 species.

Thanks to all our wonderful volunteers who made it happen.

Top 10 at Ruthven 2015:

1. Snow bunting: 3,462
2. American goldfinch: 706
3. Yellow-rumped warbler: 580
4. White-throated sparrow: 493
5. Dark-eyed junco: 380
6. Cedar waxwing: 267
7. American tree sparrow: 256
8. Ruby-crowned kinglet: 243
9. Song sparrow: 200
10. Gray catbird: 188

This excerpt is from the blog by Rick Ludkin, master bander at Ruthven Park www.ruthvenparknatureblog.com.

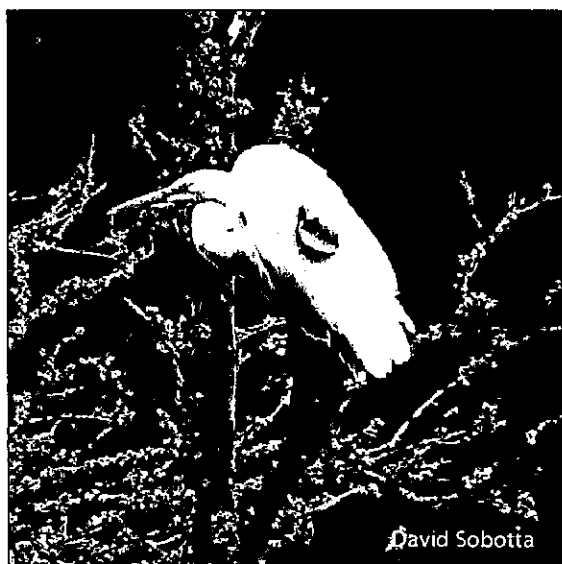
WHAT'S HAPPENING

Sharing experiences workshop March 5

Community-based environmental groups are invited to the fifth Sharing Experiences workshop, to be held on Saturday, March 5, at Puslinch Community Centre in Aberfoyle, 9:30 a.m. to 3 p.m.

Organized by local conservation authorities and environmental organizations, the workshop features a keynote address by Gord Miller, Ontario's former Environmental Commissioner.

"The workshop will offer a mix of presentations and networking opportunities



David Sobotta

Egret with Facebook page

An egret known as "Frank 29X" was seen Sept. 2 at Belwood Lake by Dan MacNeal, who also saw it the previous year at Luther Marsh. He says this bird got him interested in bird monitoring and he helps with monitoring the egret population at Luther Marsh. This bird was banded at Nottawasaga Island on Georgian Bay. It has a Facebook page and a Twitter feed, and photographer David Sobotta has written about it in his blog. "Frank 29X" spends the winters in Swansboro, North Carolina where this photo was taken.

to help community members grow and sustain the environmental projects they are passionate about," says Bronwen Buck, a GRCA staff member who is helping to organize the event. "It will address a range of topics including youth engagement, multicultural outreach and invasive species management."

The workshop is free and includes lunch. Register online through www.eventbrite.ca by searching for Sharing Experiences workshop. It is hosted by the Elora Cataract Trailway Association, Grand River Conservation Authority, Friends of Mill Creek, Green Venture, Credit Valley Conservation, Conservation Halton, Hamilton Conservation Authority and Iroquoia Bruce Trail Club.

Annual Heritage Day in Cambridge Feb. 12

The theme for the 19th annual Heritage Day Workshop and Celebration is Roots and Shoots and it will take place in Cambridge on Friday, Feb. 12.

The workshop will focus on the history of Block One, Dumfries Township, to mark the bicentennial of the settlement of this area. This land was purchased by William Dickson in 1816, and he named it after his hometown of Dumfries in Scotland. Presentations about natural heritage and indigenous history will be held in the morning. The focus of the afternoon will be on the changes since settlement — the architecture, industries and Adelaide Hunter Hoodless, founder of the Women's Institute.

The workshop takes place at Forward Church, 455 Myers Road, Cambridge from 8:30 a.m. to 4 p.m.

The event is sponsored by the Heritage Working Group of the Grand Strategy.

Registration is free but space is limited so participants must register in advance. Register online by searching for this event on www.eventbrite.ca or print the form posted on www.grandriver.ca in the Heritage Day Workshop section. Registration (before Feb. 5 or until registration is at capacity) is being looked after by the City of Cambridge, 519-740-4517 ext. 4620, or hogued@cambridge.ca.

Donations are gratefully accepted through the Grand River Conservation Foundation at www.grcf.ca.



The new access gate means that Shade's Mills Park in Cambridge is open year-round.

Shade's Mills open year-round

Starting Monday, Jan. 4 2016, Shade's Mills Park in Cambridge has a new automatic access gate that allows the park to open year-round.

People will be able to drive up to the gate, open it and drive in. Visitors can open the gate by swiping their membership pass or paying at the gate. Payment can be made using cash. The Grand River Conservation Authority is working with Visa and MasterCard to arrange payment with a credit card as well. This payment method will come when the credit card companies approve the change.

Entry with a Grand River Parks membership pass is free. Otherwise, entry is \$12 per car, regardless of the number of passengers.

"Visitors to Shade's will be able to enter the park earlier in the morning. They can also enjoy the fall colours and early spring flowers. They couldn't do that until now, because we were closed," said Brian Hunt, Shade's Mills superintendent.

The park will generally be open daily from dawn to dusk. The big advantage of the new gate is that people will be able to arrive at dawn for a run or to go fishing, rather than needing to wait until 8 a.m. The new gate also means people can experience the park during all seasons.

This type of gate is planned for other Grand River Parks within the next few years. Membership to Grand River Parks costs

\$125 and includes access to all 11 parks for a full year from date of purchase. The membership pass includes a coupon booklet for items like ski rental, canoe rental or tubing the Elora Gorge.

Check www.grandriver.ca/parks for information about Shade's Mills Park and how to purchase a membership pass.

GRAND RIVER CONSERVATION FOUNDATION

Apply now for grants from GRCF

Applications are now being accepted for grants for schoolyard and community environmental projects offered by the GRCA and the Grand River Conservation Foundation.

The 2016 deadline for applications is Feb. 29. Grants will be distributed in the spring to schools and in the fall to community groups.

The two groups are offering Community Conservation Grants in two categories:

- Community groups can get up to \$1,000 for conservation projects that are tangible and available for use or benefit of the entire community. For example, previous recipients have built a river access point, carried out habitat restoration and planted trees.
- Elementary schools in the Grand River watershed can get up to \$750 to pay for natural elements (e.g. trees, shrubs, seeds, plants) of a schoolyard naturalization project.

Details and an application form are available on the GRCA website at www.grandriver.ca. Look for "Community and School Grants".

Money for the grants comes from two sources:

- The GRCA's Thiess Riverprize endowment Fund, which was established with the monetary portion of the GRCA's 2000 Brisbane, Australia award for excellence in watershed management.
- The Foundation's Grand Champions Fund, established through private donations to support local environmental work.



THE GRAND CALENDAR

Heritage Day Workshop, Cambridge, Feb. 12

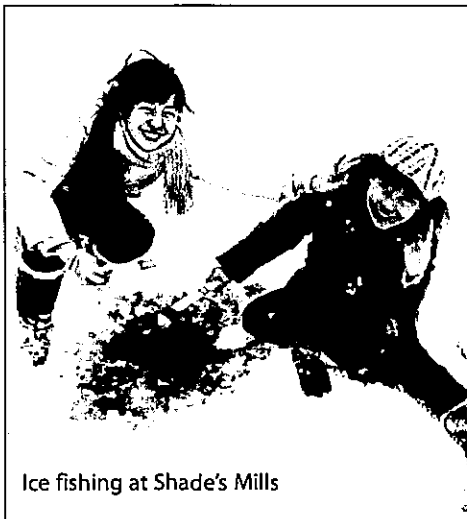
The theme for 2015 is Roots and Shoots and will focus on settlement of Block One, Dumfries Township, to mark the bicentennial of the settlement of this area. It was purchased by William Dickson in 1816, and he named it after his hometown of Dumfries in Scotland. The event is sponsored by the Heritage Working Group of The Grand Strategy. It is free, but donations are gratefully accepted. The workshop takes place at Forward Church, 455 Myers Rd., Cambridge: www.grandriver.ca/HeritageDay/HeritageDay.cfm.

Shade's Mills Family Ice Fishing Day, Feb. 14

This is open to everyone from first-timers to seasoned anglers. Equipment and bait will be available, but there is a limited supply. This is a catch-and-release event, with prizes. A fishing license is not required for Canadian residents because it is license-free Family Fishing Weekend. Hot drinks and food will be available. The event runs from 8 a.m. to 2 p.m.

Pinehurst Lake Family Ice Fishing Day, Feb. 15

Try ice fishing 8 a.m. to 2 p.m. Equipment and bait will be available for new anglers, but there is a limited supply. There are numerous draw prizes and you can win just



Ice fishing at Shade's Mills

for entering. A fishing license is not required for Canadian residents because it is license-free Family Fishing Weekend. Hot drinks and food will be available.

Winter Family Fun Day at Rockwood Park, Feb. 15

Join us on Family Day for an outdoor winter fun day at Rockwood. This event will feature horse and wagon rides, skating, hiking, snow shoeing and a campfire. Free with a donation.

Guelph Lake Sled Dog Race, Feb. 20-21

Whether you are an experienced musher, a novice or are simply interested in experiencing the spectacle of sled dog racing, check out the Guelph Lake Sled Dog Race. The inaugural race is perfect for first time spectators. For more information, check www.glsdr.ca. The price is \$10 per vehicle.

Sharing Experiences Workshop, Puslinch, March 5

Community-based environmental groups are invited to the fifth Sharing Experiences Workshop, at Puslinch Community Centre in Aberfoyle, 9:30 a.m. to 3 p.m. The workshop provides presentations, discussion and opportunities to meet like-minded people. The goal is to provide resources and key take-home messages to help you develop or enhance environmental projects within your community. Details online at www.conservationhamilton.ca.

Day-long forestry workshop, GRCA head office, March 5

To help rural landowners keep their trees healthy, the GRCA will host a free workshop and expo 9 a.m. to 2:30 p.m. at the GRCA head office, 400 Clyde Rd., Cambridge. The day will include talks by GRCA staff and many partners. There will also be a chance to network with other landowners interested in tree planting and tree health. Participation is free, but pre-registration is requested. To register, please contact Karen Buschert kbuschert@grandriver.ca or 519-621-2763,

ext. 2305.

K-W Canoe Symposium, April 15, Princess Twin Cinema, Waterloo

This popular symposium features several speakers from across the province and starts at 10 a.m. Waterloo speaker, Gary Johnston, has paddled more rivers, lakes and streams in the Grand River watershed than anyone. He's within an hour's drive of 75 per cent of the watershed and can have a canoeing adventure after work and still get home before dark. Register online through Eventbrite.

About Grand Actions:

This newsletter is produced bi-monthly by the Grand River Conservation Authority.

More information:

Current and back issues as well as complete subscription information is available online at www.grandriver.ca/GrandActions.

Submission deadlines:

The 15th of February, April, June, August, October and December. Submissions may be edited for length or style. Photos and event information is also welcome. We do our best to publish items, but we are not able to guarantee publication.

To subscribe by e-mail:

GrandActions-subscribe@grandriver.ca

To subscribe by mail, change your subscription or for information:

Janet Baine, *Grand Actions* editor
Phone: 519-621-2763, Ext. 2302
E-mail: jbaine@grandriver.ca
Mail: Box 729
400 Clyde Road
Cambridge ON N1R 5W6

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Nottawasaga Valley
Conservation Authority

RECEIVED

JAN 28 2016

January 22, 2016

Honourable Kathleen Wynne, Premier
Legislative Building
Queens Park
Toronto, ON M7A 1A1

Dear Premier Wynne,

Re: Control of Invasive Species: *Phragmites australis* in Ontario

The Nottawasaga Valley Conservation Authority is a local watershed management agency that delivers services and programs that protect and manage water and other natural resources in partnership with government, landowners and other organizations. As part of our mandate to conserve the environment for today and future generations, we have an interest in collaborating to facilitate effective, efficient and environmentally responsible management of European Common Reed or invasive *Phragmites australis* (here after referred to as Phragmites) in Ontario.

Phragmites is a rapidly spreading grass that can reach heights of five metres or more and is considered by reputable scientists to be the most aggressive invasive species of marsh ecosystems in North America and may be Canada's worst invasive plant. Phragmites poses a significant threat to biodiversity, society and the economy. It forms large, dense stands that negatively impact wildlife, block shoreline views and recreational access, pose fire risks, and impede drainage in roadside and agricultural ditches. There are no natural controls for Phragmites and therefore, human action is required to keep this plant in check. It is estimated that control projects in Ontario range between \$865 and \$1,112 per hectare (Ontario's Biodiversity Strategy, 2012) and that land managers in the United States spend over \$4.6 million per year restoring habitats impacted by Phragmites (Hazelton et al., 2014). Because this plant grows so rapidly once established, the longer the plant is ignored the more effort and money is required to get it under control. Due to the significant, negative impact of this plant, non-action is not an option.

Invasive Phragmites has become so pervasive throughout southern Ontario that a large scale, well-coordinated effort is now required to achieve any meaningful results. To date, effective, efficient and environmentally responsible control efforts have been hampered by the lack of appropriate herbicides to deal with infestations in wet areas, the lack of a coordinated plan to stop continued spread, the lack of infrastructure to enable rapid response, the lack of financial and logistical support for community groups trying to deal with local invasions and the lack of an effective public education and awareness campaign.

During this past year the Ontario Ministry of Natural Resources and Forestry (MNRF) has been actively engaged in addressing the challenges stated above. Staff involved on this file are to be commended for their tireless efforts in the process of getting the much-needed

herbicides available in Ontario. However, without Ontario Ministry of Environment and Climate Change (MOECC) support and commitment to obtaining the herbicides required to control Phragmites and allowing aerial application in specific locations, we will not be able to restore and protect these invaluable wetlands.

Further, the commitment and support of the Ontario Ministry of Transportation (MTO) is needed to address the increased presence of Phragmites along provincial highways. This must be dealt with in a timely fashion if we have any hope of dampening further spread into our natural areas.

We are requesting your support and assurance that all of our Provincial agencies will be supporting and working with MNR on the following initiatives:

1. Expedited and streamlined approval of herbicides to enable control over water. Legal chemical treatment options in Canada are limited to two products, Weathermax® and Vision®. Although both products are glyphosate-based, neither can be applied over water because they also contain the surfactant polyethyloxyated tallowamine (POEA) which is harmful to aquatic life. The most safe, effective and efficient control of Phragmites thus far has been in the United States and has been achieved using glyphosate and imazapyr-based herbicides which do not contain surfactants. With the proper permits, these products can be legally used there and be applied over water and, when used in combination, have been shown to have a control efficacy of up to 100 percent after one treatment. The ability to use these water-safe herbicides to control Phragmites in sensitive habitats in Canada will significantly reduce potential harm to wildlife and be far more environmentally responsible than the use of the products currently available. Having access to these products will also allow for control in wet ditches which are major spread vectors and will significantly reduce control costs and improve efficacy for numerous Phragmites management programs already underway. Political assistance is requested to help expedite the regulatory approval process to allow for safe products in Canadian aquatic environments by the 2016 growing season so that control efforts can begin in earnest and in a responsible fashion to protect our biodiversity, reduce control costs and reduce negative impacts.

2. Expedited and streamlined approval of aerial treatments. There is also a need, on a restricted basis, for aerial herbicide application to enable the control of Phragmites in large, remote, and difficult to access locations. This control option is available in the United States and has been shown to be the best option for controlling large infestations in their coastal wetlands. Without this tool, control of Phragmites currently expanding throughout a number of large, provincially- significant coastal wetlands will not be feasible. Political assistance is requested to expedite the regulatory approval process to allow for this control tool at specific sites.

3. Establishing a province-wide Phragmites control program. Phragmites management is achievable, but only with a well-funded, well-coordinated Phragmites control program that will ensure effective, efficient and environmentally responsible locally driven efforts are initiated and supported. Funding to support this program should come from and be shared

by federal, provincial and municipal governments, as well as concerned citizens and environmental protection groups. Political assistance is required to financially and logistically support this initiative.

4. Controlling Phragmites along Provincial highways. Significant stretches of highways are infested with Phragmites which contributes to the continued spread of the plant to ecological areas. Control costs will only increase as Phragmites rapidly expands and therefore the sooner control efforts are implemented the more cost savings will incur. While substantial work is needed in southern Ontario, early control of Phragmites in northern Ontario and cottage country is important as well. Political assistance is required to make Phragmites control an annual priority within MTO.

Availability of the required tools, along with a large-scale, well-coordinated approach to this issue will help to protect biodiversity, reduce the impact on species at risk (SAR) and reduce the impact on Ontario's economy. This invasive plant can be dealt with effectively, efficiently and in an environmentally-responsible way but needs your support to make this happen. We are keen to collaborate on an effective control strategy. Without these efforts the loss of wetland habitat, reduction in biodiversity, impact on private landowners and impact on the economy will continue to increase.

We greatly appreciate your consideration in supporting this issue. Please contact Please contact myself or Dave Featherstone, NVCA Manager, Watershed Monitoring (Ext. 242) if you would like to discuss this matter further.

Sincerely,



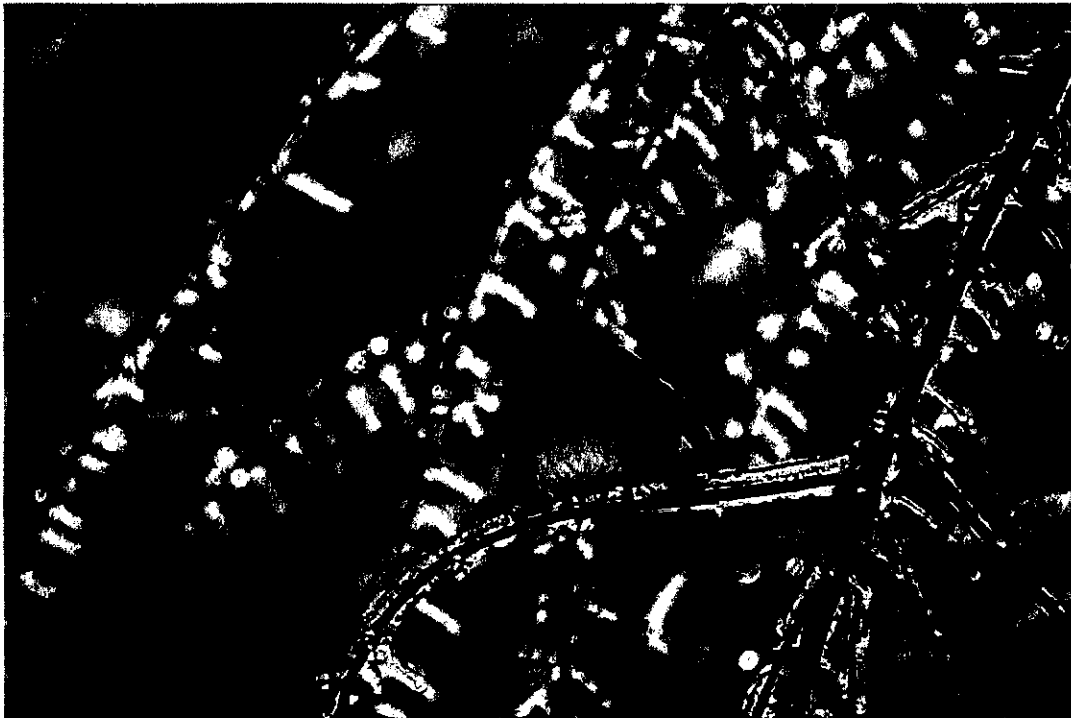
Councillor Doug Lougheed
Chair

Nottawasaga Valley Conservation Authority
John Hix Conservation Admin. Centre, Tiffin Centre for Conservation
8195 8th Line, Utopia, On L0M 1T0
Tel 705-424-1479 ext. 225, Fax 705-424-2115
gwood@nvca.on.ca

Cc: Honourable Bill Mauro, Minister of Natural Resources
Honourable, Glen R. Murray, Minister of Environment and Climate Change
Honourable Steven Del Duca Minister of Transportation
Honourable Dr. Kellie Leitch, MP
Honourable Jim Wilson, MPP
Municipalities
Dick Himba, CO Chair

RECEIVED

JAN 29 2016



The members and staff of the GRAND RIVER CONSERVATION AUTHORITY

cordially invite you to join them for the

ANNUAL GENERAL MEETING

Friday, February 26, 2016

9:30 a.m.

*Administration Centre
400 Clyde Road
Cambridge, Ontario*

Light Refreshments will be served

RSVP by February 12, 2016

Email: bparrott@grandriver.ca

*The Grand River Watershed is ecologically, historically and culturally
one of the richest and most varied areas in Canada*

Info 3.

FEB 18 2016

Denise Holmes

From: Gayle Wood <gwood@nvca.on.ca>
Sent: Wednesday, January 27, 2016 2:09 PM
To: ewargel@adjtos.ca; Susan Stone; carla.ladd@barrie.ca; cao@thebluemountains.ca; gmcknight@townofbwg.com; ssage@clearview.ca; John Brown; gmurphy@essatownship.on.ca; bestd@greyhighlands.ca; Jason Reynar; Denise Holmes; Keith Mcnenly; Terry Horner; Brendan Holly; rdunn@oro-medonte.ca; jtelfer@townofshelburne.on.ca; Robert Brindley; George Vadeboncoeur; mark.aitken@simcoe.ca; Kim Wingrove; cao@dufferincounty.ca
Cc: Sheryl Flannagan; Heather Kepran; Laurie Barron; Byron Wesson; Glenn Switzer; Chris Hibberd
Subject: NVCA 2015 Client Satisfaction Report
Attachments: Customer Satisfaction Report 2015.pdf

Good afternoon watershed municipal CAO's:

Throughout 2015 the Nottawasaga Valley Conservation Authority focused on continuous client service improvement.

We were pleased to present the attached 2015 Client Satisfaction Report to our Board of Directors and elected guests at our Annual General Meeting on January 22, 2015.

As always we would be pleased to receive any feedback that you or your staff may have regarding how NVCA can continue to improve our service to you and your residents.

D. Gayle Wood | Chief Administrative Officer

Nottawasaga Valley Conservation Authority
8195 8th Line, Utopia, ON L0M 1T0
T 705-424-1479, ext. 225 | F 705-424-2115
gwood@nvca.on.ca | nvca.on.ca

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From:
prvs=183452d5a0=gwood@nvca.on.ca

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NVCA CUSTOMER SERVICE MISSION

We aim to provide a high standard of effective and efficient service to all our customers.

We achieve excellence in customer service by being:

- Accountable
- Knowledgeable
- Personable
- Trustworthy
- Accessible
- Convenient
- Efficient

We welcome your comments on our customer service:

- 705-424-1479
- admin@nvca.on.ca
- www.nvca.on.ca

Customer Satisfaction Report 2015

COMMITMENT TO EXCELLENCE IN CUSTOMER SERVICE

In September 2013, NVCA adopted a Customer Service Charter that sets out our commitment to providing excellent customer service. As part of this commitment, NVCA provides an annual summary of customer feedback.

The following highlights the feedback received for various programs offered by NVCA in 2015.

Client Feedback—Planning Services

Regulatory Services—Permitting

Twenty-three individuals and organizations submitted comments related to the NVCA permit application process.

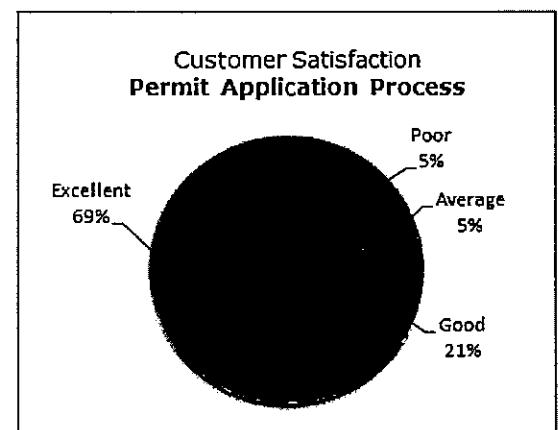
Ninety percent (90%) of those completing a client survey rated their overall experience with NVCA's permit application process as good or excellent.

Specifically, clients rated their interaction with NVCA staff as good or excellent when looking at:

- | | |
|---------------------------|------------------------------|
| ➤ Customer service (100%) | ➤ Courtesy (95%) |
| ➤ Communication (89%) | ➤ Knowledge (89%) |
| ➤ Response times (89%) | ➤ Information accuracy (89%) |

Among the written comments:

- "I did enjoy the experience, and learned a lot about NVCA process for permit applications and information required."
- "Quick and courteous."
- "Thank-you for all the work to protect our environment."
- "A big thank you...for the quick turn around..."



- ☉ "...the staff were very knowledgeable and courteous."
- ☉ "We were initially surprised & frustrated to learn about the requirements for...approval. That being said, NVCA worked diligently with the information presented to them in a timely fashion. We appreciate it!"
- ☉ "...made it easy to understand the process necessary to acquire consent..."
- ☉ "I was pleasantly surprised throughout my interaction. Others I had spoken to suggested NVCA to be a negative organization, one looking to say 'no' rather than help; I found the opposite to be the case. NVCA listened to what I was trying to do and were helpful both in explaining the process, their interests, and the criteria considered in reviewing an application."

A few clients commented on being unclear and frustrated with the permit process. While they may disagree with the regulations, in all cases they commented that NVCA staff were courteous and committed to reaching a resolution. For example, one client said:

- ☉ "I was frustrated with the initial response, however through continued communication and interaction including site visit and conversation, I feel the staff are committed and helpful in resolving situations."

Client Feedback —Lands, Education and Stewardship Services

NVCA's lands, education and stewardship services include a wide variety of service areas. Highlights of the feedback received from clients via email, letters and surveys, follows.

Stewardship Program

NVCA's stewardship services include tree planting/forestry, our Healthy Waters Grant program, and other projects to protect and enhance our watershed.

In 2015, four stewardship client surveys were submitted. All were highly complimentary to NVCA staff, with 100% rating customer service, courtesy, communications, knowledge and overall experience as good or excellent.

Among the written comments:

- ☉ "...we are very fortunate that we have the NVCA to protect our watershed." - from a land owner/steward
- ☉ "We really appreciated her help and insights" - from a land owner/steward
- ☉ "Love working with NVCA. I'm always confident that the site will be well prepared for the tree planters! ...Have received accolades from numerous volunteers and the promise to return next year." - from a volunteer coordinator and funder
- ☉ "Thank you for letting us come with you for planting trees. I had great fun and learned much, and I'm sure others feel the same. Also you got us out of French class." - from a young student volunteer

Environmental Education

NVCA's environmental education program provides hands-on, curriculum-aligned programs for students from JK to grade 12. Thousands of students take part in these programs each year.

In 2015, 74 teachers submitted feedback surveys on NVCA's environmental education programs. Of those responding, 99% rated the programs as having good or excellent connections to the provincial curriculum. Ninety-five percent said their students had a greater understanding of the environment.

Among the written comments:

- ☉ "The teachers at the Tiffin Centre are always fantastic."
- ☉ "Our Tiffin leaders are always friendly, passionate about the outdoors & teaching others. Very flexible with timing & easy to co-ordinate programs."

- ☛ "Excellent hands-on activities in both the morning and afternoon sessions. Instructors were excellent with the children..."
- ☛ The leadership and knowledge of the staff at Tiffin is fantastic. I would recommend Tiffin's program to anyone."
- ☛ "Even though it was very wet we really had a great day...Leaders were great, enthusiastic and knowledgeable."

- ☛ "We loved becoming scientists and going on all the walks...Running along the path for our scavenger hunt was awesome...Our favourite parts were seeing the raccoon den,... looking at the skulls,... hiding nuts like squirrels... and hugging the trees." - from a kindergarten class

Camp Tiffin

NVCA's environmental education program also offers a six-week summer day camp, Camp Tiffin. Of the 61 parents that responded to the Camp Tiffin feedback survey, 91% rated their child's experience at camp as very good or excellent. Ninety-eight percent said they would recommend Camp Tiffin to others.

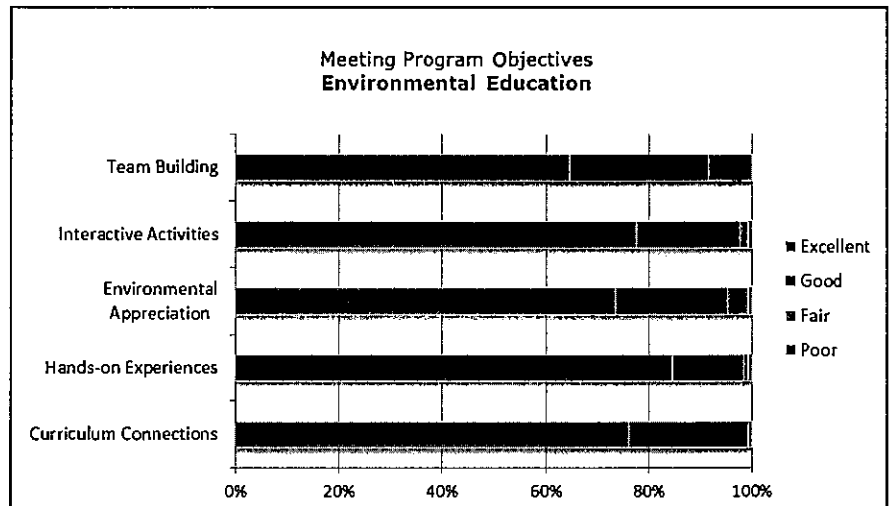
Among the written comments:

- ☛ "Simply awesome staff, programming and wholesome experience!"
- ☛ "Very organized and professional..."
- ☛ "I would highly recommend this camp to anyone."

Some respondents provided feedback to improve the camp experience, which staff will review and consider in their 2016 plans.

Public Programming

NVCA hosts a number of special events throughout the year. These include our Family



Day event, Spring Tonic Maple Syrup Festival and the Festival at Fort Willow.

Of the 20 responses received on public programming (all events), 94% rated their experience as very good or excellent. Seventy-one percent said they would attend this event in the future; the remaining said they might attend in the future.

Venue Rentals

The Tiffin Centre is quickly becoming a favourite spot for weddings and special events. Of those completing a wedding feedback survey, 87% rated both the customer service and venue as good or excellent. All (100%) said they would recommend the Tiffin Centre as a venue.

Among the written comments:

- ☛ "Absolutely beautiful venue, everyone loved it! Staff is very helpful and accommodating...Couldn't have been happier with the Tiffin Centre."
- ☛ "Tiffin Centre was truly everything I had imaged for a woodland wedding...The staff made everything easy and they truly cared about making our day special."
- ☛ "...we were delighted with our experience of renting at Tiffin and will highly recommend you..."

Additional Feedback

Throughout the year, NVCA received feedback from clients related to our engineering, planning and administrative staff through emails and personal conversations with senior staff. Most was quite complimentary of staff's professionalism and courtesy.

There was one concern in relation to the time required for a response. This matter was resolved in a forthright manner, and the client left understanding of the reason for the delay.

Committed to Customer Service

NVCA remains committed to providing excellence in customer service. We will continue to encourage customer feedback in 2016 through the use of formal online surveys and event evaluations.

For more information about NVCA's Customer Service Charter or this report, contact NVCA's Director of Corporate Services at 705-424-1479 or admin@nvca.on.ca.

Alternative Formats -

If you require this document in a different format please contact NVCA at 705-424-1479 or admin@nvca.on.ca.



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

CORPORATION OF THE TOWNSHIP OF MELANCTHON

MEMORANDUM

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE HOLMES, CAO/CLERK

SUBJECT: MELANCTHON HOSTING A HOUSEHOLD HAZARDOUS AND ELECTRONIC WASTE DAY

DATE: FEBRUARY 11, 2016

Last year, a question was raised at a Council meeting about Melancthon Township hosting one of the Household Hazardous and Electronic Waste Days in our yard. I contacted Scott Burns, Director of Public Works at the County of Dufferin, at that time, and Mr. Burns advised that he would have to look into the matter and get back to me.

Mr. Burns did respond and advises as follows:

"To provide some background on the current HHWE system, we'll take a step back. The initial structure for determining where current HHWE events are held was generally based on continuation of where member municipalities had previously been holding similar events. At the time, with no events being offered within several municipalities, those being Amaranth, East Garafraxa, Melancthon and Mulmur, the project was expanded to include the Dufferin Operations Centre in Primrose. The intention of the Primrose location is to provide a geographically central point to the population of those municipalities previously not receiving the service as well as to the whole of Dufferin. To date, this event location has been well attended by residents of many member municipalities.

To your specific request below about the Township of Melancthon hosting an event in 2016, funds for additional events were not included in the 2016 budget. This being said, see below.

Info 5

FEB 18 2016

Looking forward to the near future, there will be opportunities for making revisions, changes and enhancement to the current waste program. We are on the cusp of starting work on a long-term plan for Waste Services to help us set targets and improve the service where necessary. This will include a holistic review of current program services, such as HHWE. The project will include a comprehensive consultation process in order to obtain feedback, comments and suggestions to help set the stage for upcoming years.

Let us know if there are further questions, we're glad to help."

Denise Holmes

From: Ryan Post <rpost@nvca.on.ca>
Sent: Monday, February 01, 2016 12:07 PM
To: Denise Holmes (dholmes@melanctontownship.ca)
Cc: mkeller@grandriver.ca; Ilona Feldmann (ifeldmann@grandriver.ca)
Subject: RMO annual report
Attachments: Melancton_2015 Annual RMO Report_Feb 1 2016.pdf

Denise:

I am pleased to provide you the 2015 Annual Risk Management Official Report regarding efforts to implement the source protection program in accordance with Section 81 of the Clean Water Act, 2006.

Feel free to contact me if you have any questions.

Sincerely
Ryan Post

Ryan Post, P.Geo | Hydrogeologist Source Protection Coordinator

Nottawasaga Valley Conservation Authority
8195 8th Line, Utopia, ON L0M 1T0
T 705-424-1479 ext. 249 | F 705-424-2115
rpost@nvca.on.ca | nvca.on.ca

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RISK MANAGEMENT OFFICIAL ANNUAL REPORT- 2015

TOWNSHIP OF MELANCTHON

Name of Municipality: Township of Melancthon

Name of SPA(s) submitted to: NVCA and GRCA

Staff Contact: Denise B. Holmes, CAO/Clerk

Submitted by: Ryan Post

Date Submitted: February 1, 2016

Note: This template is being provided to satisfy the Annual Reporting Requirements of the South Georgian Bay Lake Simcoe Source Protection Plan that came into effect on July 1, 2015. For those in multiple Source Protection Regions, it is recommended that you check in with them for additional reporting requirements.

1. INTRODUCTION

This annual report is provided in accordance with s. 81 of the *Clean Water Act, 2006*. It outlines the activities undertaken by the Township of Melancthon in 2015 that were required by legislation (staff appointments and training), as well as a summary of progress to date in implementing the Source Protection Plan.

2. RISK MANAGEMENT OFFICIAL AND INSPECTORS

Please only complete this section if the requested information has been updated since last year, or if you have new information to add that has not previously been submitted to the SPA.

- 1) Provide name (s) and contact information of appointed Risk Management Official and Inspector (RMO/I).

The Township of Melancthon has delegated the Part IV powers to the NVCA. A certificate of appointment was issued to the below RMO/I by the CA. This is the same as last year.

Staff Name	Title/ Role	Contact Email
1) Ryan Post	RMO/RMI	rpost@nvca.on.ca

3. ONTARIO REGULATION 287/07 REQUIRED TRAINING

Please only complete this section if the requested information has been updated since last year, or if you have new information to add that has not previously been submitted to the SPA.

- 1) Provide name (s) of RMOs and RMIs who have completed the Part IV and S. 88 training courses.

The Risk Management Officials and Risk Management Inspectors have completed Director-approved training courses as per Ontario Regulation 287/07 under the *Clean Water Act, 2006*; as shown below:

This is the same as the previous annual report.

Staff Name	RMO/RMI Training Date Year/ month/ day	Property Entry Training Date Year/ month/ day
1		
2		
3		
4		

4. RISK MANAGEMENT OFFICE

Given that the overwhelming majority of RMOs are just beginning to undertake the development of the RMPs with the person engaged in the threat activity, and as a result, the majority of the values presented in section 81 and 46 will be zero. Please provide a high level overview of the work the Risk Management Office undertook in 2015 by answering the following questions.

1) Provide a summary of the RMO and program actions undertaken/ completed in 2015.

The South Georgian Bay Lake Simcoe Source Protection Plan was approved on January 26, 2015 with an effective date of July 1, 2015 and the Lake Erie Source Protection Plan was approved on November 26, 2015 with an effective date of July 1, 2016. The major work item in 2015 consisted of preparing for implementation and can be subdivided into three areas: RMO, land use planning, and education and outreach as directed by the policies.

Risk Management Official:

The following Risk Management Official tasks were completed in 2015:

- The establishment of all administrative processes associated with implementing Part IV powers and supporting RMO/RMI services. Completed through the collaborative Part IV SPMIF working group, this group accomplished:
 - Templates and forms for the Notices and Orders to achieve a consistent approach to SPP implementation.
 - Templates for risk management plans and the risk management measures for policies that require RMPs.
 - Business workflow processes have been established to ensure that proper capturing of potential significant drinking water threats.
- The establishment of a system for tracking and documenting all process associated with administering Part IV Powers was completed through the development and population of the Risk Management Official database with the threats field verified.
- Provided ongoing staff communication and liaised with staff on source water protection policy inquiries as per RMO involvement.

Land Use Planning:

The Township of Melancthon participated in the Land Use Planning through the Dufferin County SPMIF planning group. The planning group has met once as a group to begin working towards both official plan and zoning bylaw amendments to implement the land use planning policies. It was decided at the meeting that surrounding upper tier municipalities (York, Region and Simcoe) were undertaking their updates and it would be beneficial for the local municipalities in Dufferin to wait on the policy development from these municipalities, who have dedicated Staff members developing required policies and planning document amendments. The work from these other municipalities has been circulated to the planning group, and a meeting was held December 7th 2015 to continue advancement of policy. Representatives from Dufferin attended a municipal training session with the County and Local municipal planners in Simcoe. The group will be maintaining email and meetings/teleconferences in the new year as needed and it is expected that policy development can be finalized now that the SWP plans have all been approved in the Dufferin area.

Education & Outreach:

Orangeville is presently developing an education and outreach strategy and materials to support policy implementation. Also, the lead Source Protection Authority in the South Georgian Bay Lake Simcoe Source Protection Region has issued a request for proposal for the development of a Strategy and Implementation Plan for the Education & Outreach policies included in the Source Water Protection Plan in late, 2015. The implementing agencies for this strategy will be the Source Protection Authorities, in consultation with municipalities and other agencies such as Technical Standards and Safety Authority (TSSA), Ontario Good Roads Association (OGRA), Association of Municipalities of Ontario (AMO), and Ontario Soil and Crop Improvement Association (OSCIA). This overall strategy to address Education & Outreach as well as individual strategies and an implementation plan for each Education & Outreach policy, to be completed in late April, will provide the foundation moving forward with regards to the implementation of the education and outreach policies.

2. Provide a summary of the number of inspections/field visits completed in 2015.

The RMO/I has conducted approximately 1 windshield survey inspection in 2015.

3. Provide an update on the threat verification process, and highlight the number of parcels that require a risk management plan to be negotiated.

It is estimated that possibly 1 parcel will require risk management plan to be negotiated. It is noted that multiple threats may occur on a single parcel. Clarification from the MOECC is forthcoming in early 2016 to resolve if low-volume dense non aqueous phase liquid (DNAPL) containing products (or products that have a specific gravity greater than one) constitute a DNAPL and, therefore is a significant drinking water threat and require a risk management plan or can be excluded.

4. Provide a summary of the work planned for 2016.

The Township of Melancthon's RMO/I plans to complete the following in 2016:

1. If required, complete the 1 negotiated risk management plan.
2. Add to the existing RMO/I staff compliment at the NVCA, which will require a resolution from Council.
3. Initiate education and outreach following the completion of the South Georgian Bay Lake Simcoe Education and Outreach strategy (anticipated to be completed in April, 2016).
4. Ongoing source water protection data management, municipal staff communication, etc.
5. Liaise with municipal staff on policy interpretation, where required.

5. S.81- LEGISLATED ANNUAL REPORTING REQUIREMENTS

Under S.65 (1) of O.Reg 287/07, all RMOs must provide the following information annually under S.81 of the Clean Water Act. This content is mandatory.

1) How many Risk Management Plans have been agreed to under s. 58 (5) of the CWA?

Answer: State total number 0

For each RMP that has been agreed to provide:

The location of the property to which the Risk Management Plan relates

The WHPA or IPZ in which the property is located

The threat activity to which the RMP relates

2) How many Risk Management Plans have been established by Order under s.58 (10) of the CWA?

Answer: State total number 0

For each RMP established by Order provide:

The location of the property to which the Risk Management Plan relates

The WHPA or IPZ in which the property is located

The threat activity to which the RMP relates

3) How many Risk management Plans has the RMO established by Order under s.58(12) of the CWA, as a result of an application for a Risk Management Plan made by a person engaged under s. 58(11) of the CWA?

Answer: State total number: 0

For each RMP established under s. 58(12) Order provide:

The location of the property to which the Risk Management Plan relates

The WHPA or IPZ in which the property is located

The threat activity to which the RMP relates

- 4) How many Risk Management Plans has the RMO refused to agree to or establish under ss. 58(16) or 58(15) of the CWA?

Answer: State total number: 0

For each RMP that has been refused under ss 58(16) list:

A brief description of the reasons for refusal

Location of the property to which the refusal relates

WHPA or IPZ where the property is located

Activity to which the RMP relates

- 5) How many Orders has the RMO issued under Part IV of the CWA?

Answer: State total number 0

For each Order that has been issued provide:

A brief description of the circumstances related to the Order

The location of the property to which the Order relates

The WHPA or IPZ where the property is located

The activity to which the Order relates

- 6) How many notices have been received from a person engaged in an activity, notifying the RMO of their possession/intent to obtain a prescribed instrument under ss.61 (2) & (7) of the CWA.

Answer: State total number 0

For each notice received provide:

The location of the property to which the notice relates

The WHPA or IPZ where the property is located

The activity to which the notice relates

The type of prescribed instrument if any, referred to in the notice and any information needed to identify the prescribed instrument

- 7) How many notices has the RMO issued under s. 61(6) & (8) of the CWA, notifying a person engaged in a threat activity of the termination of an exemption provided under s.61 (1).

Answer: State total number 0

The location of the property to which the notice relates

The WHPA or IPZ where the property is located

The activity to which the notice relates

The type of prescribed instrument if any, referred to in the notice and reason for termination (e.g. timeline passed, not eligible for PI etc.,)

- 8) How many times was a s.61 (1) exemption granted?

Answer: State total number 0

The location of the property to which the notice relates

The WHPA or IPZ where the property is located

The activity to which the notice relates

The type of prescribed instrument for which the s. 61(1) exemption was granted

- 9) What is the total number of inspections that were carried out for activities that require a Risk Management Plan under s.58 of the CWA?

Answer: State total number 0

Indicate the threat activity (ies) for which the inspection pertains to

- 10) Of the inspections carried out for activities requiring a RMP, how many were found to be in non-compliance with the specific contents of the RMP?

Answer: State total number 0

Indicate the threat activity to which each s.58 non-compliance pertains to

- 11) What is the total number of inspections carried out for activities that were prohibited?

Answer: State total number: 0

Indicate the threat activity: 0

- 12) Of the number of inspections undertaken in respect to an activity to which s.57 of the Act applied, in how many cases was the person engaged in contravention with s. 57 of the Act?

List number of contraventions with s.57: 0

Provide a description of the circumstances surrounding the contravention: 0

- 13) How many Risk Assessments have been *submitted*, *accepted*, and *not accepted* under s.60 of the CWA.

Answer: State total number for each category (submitted/accepted/not accepted): 0

For each Risk Assessment that has been submitted provide:

The location of the property to which the Risk Assessment relates

The WHPA or IPZ where the property is located

The activity to which the Risk Assessment relates

- 14) How many times has the RMO caused a thing to be done under s. 64 of the CWA?

Answer: State total number 0

For each instance that the RMO caused a thing to be done provide:

The location of the property to which the notice under s.64 relates

The WHPA and IPZ where the property is located

The activity to which the notice under s. 64 of the CWA relates

- 15) How many prosecutions have been made under s. 106 of CWA?

Answer: State total number 0

For each prosecution, please provide a brief description of the related offence.

- 16) How many prosecutions made under s.106 of the CWA have resulted in a conviction?

Answer: State total number 0

For each conviction provide a brief description of the related offence: 0

6. SECTION 46 ANNUAL REPORTING REQUIREMENTS

The following questions are being asked by the SPC in support of the Section 46 Annual Reporting Requirements. Please note some of the questions below have been requested by the MOECC. If you have not been recording this information as of yet, please make a note below, and provide us with feedback as to whether or not you will be able to track this information going forward.

1) During inspections, where the RMI found a significant non-compliance with the contents of a RMP, indicate the length of time it took to bring the activity back into compliance with the terms of the RMP. An approximation is acceptable.

Answer: <1 month, 1-3months, 3-6months, >6 months. If greater than 6 months, please note the reasons why. NA

2) During inspections, where the RMI found a major non-compliance with a section 57 prohibition, indicate the length of time it took to bring the activity back into compliance with the SPP.

Answer: <1 month, 1-3months, 3-6months, >6 months. If greater than 6 months, please note the reasons why. NA

3) During inspections, how many times did the RMI come across new significant threat activities on site that were previously not addressed through the implementation process? For each newly identified threat, list the threat activity and provide a brief explanation outlining why the new threat had been established (e.g. expanded operations, change in circumstances surrounding threat – now more being stored etc...). Did you take action to respond to the threat, if yes, please provide a brief explanation of the actions that you took.

Answer: State total number 0

List newly identified threat activity _____

Provide a brief explanation outlining why the new significant threat has been established: _____

Provide a brief explanation of how you responded to the newly identified threat activity: _____

4) For persons without existing PIs, applying for an exemption under s.61 (1), how much time overall (from notice of RMP requirement to receipt of statement of conformity) did it take to obtain a confirmation of exemption? Please circle your answer.

Answer: <2months, 2-4months, 4-6 months, 6-8months, 8-10months, 10-12months, >1year. If greater than 1 year, please note the reasons why. NA

5) For each RMP that has been agreed to or established, was the person engaged undertaking any risk management measures to address the threat activity prior to receiving the notice of RMP requirement? Please circle your response.

Answer: Yes /No NA

6) How many times was the RMO unable to issue a s.59 Notice to Proceed? Generally, in those situations where a s. 59 Notice to Proceed could not be issued, provide a brief explanation of the reasons why (i.e. nature of the operation did not allow application to be altered to meet requirements, applicant unwilling to alter etc..)

Answer: state total number: 0

Provide a brief explanation of the reasons why a s. 59 Notice to Proceed could not be issued: NA

7) How many existing prohibitions were confirmed on the landscape?

Answer: State total number 0

For each instance a prohibited activity was confirmed provide:

The location of the property to which the prohibition relates

The WHPA or IPZ where the property is located

A brief description of how willing the person engaged was to ceasing the prohibited activity NA

7. OPTIONAL OPEN ENDED QUESTIONS TO AID IN A QUALITATIVE ASSESSMENT OF POLICY EFFECTIVENESS

These questions are being asked to support a qualitative assessment of policy effectiveness. Responses to these questions will be collected over a five year period, and incorporated into the five year implementation review. Please respond where applicable to your implementation experiences. We acknowledge that many of the questions will be marked as not applicable for this year, as policy implementation has just begun.

This space has been provided for you to share any implementation successes, failures, frustrations, gaps, or other comments with the Source Protection Committee & Source Protection Authority (ies).

- 1) Generally, in circumstances where a prohibited activity was proposed, how readily available were alternatives to the prohibited activity? How willing was the applicant to alter their application to meet SW requirements. **NA**
- 2) Does enforcing a prohibition require more or less work than anticipated? (i.e. would negotiating a RMP have been simpler/ achieved the same result in the end as prohibition?) **NA**
- 3) How accepting were people with the requirement to cease a prohibited activity? Were applicants generally open to implementing alternatives or altering their application to satisfy prohibition policy requirements? **NA**
- 4) In circumstances where applicants were required to alter their application in order to get a s.59 Notice to Proceed, how many application submissions, on average, were required before a notice could be issued? **NA**
- 5) Generally, how often were potential significant threat issues resolved through pre-consultation?

The pre-consultation process was completed for 2 properties and no significant drinking water threats were identified.

- 6) Generally, how many days on average did it take to negotiate and complete a Risk Management Plan for each of the following sectors: agricultural, industrial, commercial/institutional, municipal (include time spent in meetings, conversations with client, review/sign-off, etc.) An approximation is acceptable. Suggested Answer format for each sector: <1day, 1-3 days, 3-6 day, 6-10days, >10days. If greater than 10 days, please note the reason why. **NA**

- 7) Generally, how much time overall (from the time you first approached the person engaged, to RMP agreement/establishment) did it take to complete the RMP process? Suggested Answer format: <2months, 2-4months, 4-6 months, 6-8months, 8-10months, 10-12months, >1year. If greater than 1 year, please note the reasons why. **NA**
- 8) In general, with the inclusion of conditions in a s. 59 Notice, were potential moderate or low threat activities created? (i.e. conditions in the notice prevented creation of significant threat activity, but allowed for potential moderate or low threat activity to continue.) **NA**
- 9) In general, can you identify any loopholes or gaps (either in the tables of circumstances, source protection legislation, source protection plan, or other) that applicants are using to get around the requirements posed by the source protection plan policies? **NA**
- 10) For s.59 applications where it was determined that neither s. 57 nor s.58 apply, indicate the most common reasons why (i.e. just a moderate threat, conditions included in Notice to Proceed that prevent threat from becoming significant, activity moved to boundaries outside WHPA –A etc., etc..) **NA**
- 11) Have there been any occasions where processes set up to flag catch the potential creation of a significant drinking water threat have failed? Explain the circumstances of the situation and what you did to correct it. **No**
- 12) Have there been any occasions where the Spills Action Centre had to be notified of a substance being discharged into the raw water supply of an existing municipal drinking water system considered in the Assessment Report under s.89(1) of the Clean Water Act? If yes, please provide a brief description of the circumstances surrounding the incident. Did the party responsible for the drinking water health hazard have a RMP in place? If a RMP was in place, was the party responsible for the drinking water health hazard in compliance with the terms of the agreed upon RMP? **NA**
- 13) Were any emerging threat activities observed that could not be addressed through the source water protection program because the activity could not be designated as a significant drinking water threat (e.g. activity wasn't one of the 21 prescribed threats, activity could only be designated as a moderate threat per the table of circumstances etc.,). **NA**

8. Official Plan Amendments

The table below lists a number of tasks that will need to be completed in order to ensure compliance with the **land use planning policies** in the source protection plan and s. 40 and s.42 of the Clean Water Act. Place a checkmark beneath the statement that currently best describes the **development status** of the task listed in the far left column. Use the comment section to add any relevant comments and information.

6.46 Tasks	Yes	In progress	No	N/A
A Planning lead has been designated/hired as the key contact for the integration of SWP into the Official Plan (this may include hiring a consultant)	✓			

Existing O.P and zoning by-laws have been reviewed and scoped for required changes		✓		
Official Plan and Zoning By-law update discussions are underway		✓		
Action Plan for O.P & zoning by-law updates has been developed (timing of rollout and key milestone identified)			✓	
Template and/or draft O.P and Zoning by-laws have been drafted and circulated internally for comments			✓	
Final draft of OP amendment complete			✓	
All planners have been trained on SWP policies, and upcoming amendments		✓		
OP amendment finalized and ready for inclusion upon next O.P update			✓	

9. Mandatory Septic Re-Inspection Program

1) Has the municipality determined how many (if any) septic inspections will need to be performed in source protection vulnerable areas?

Yes ☒ In progress ☐ No ☐

If **yes**, list the number of septic systems that will need to be re-inspected under the Building Code Act.

3 properties needed to be re-inspected. 3 properties were re-inspected in 2015. It is understood that this may change with the revisions to the Shelburne Wellhead Protection Areas.

2) Has a lead authority or contact been designated or hired to coordinate and carry out the septic inspection program in your municipality?

Yes ☒ In progress ☐ No ☐

If **yes**, please list their contact information below:

Septic Re-Inspection Program Lead	
Name	Pedro Cruz
Title /Role	Building Inspector, County of Dufferin
Email	pcruz@dufferincounty.ca
Telephone	519-941-2362 x 2710

3) Has the municipality developed an inspection protocol?

Yes ☒ In progress ☐ No ☐

If **yes**, please briefly describe the inspection protocol below:

4) Are septic inspections underway?

Yes ☒ No ☐

If yes, what percentage of systems have been inspected to date?

100% however, this may change due to the revisions of the Shelburne wellhead protection areas.

5) Please place a checkmark beside the additional supporting documentation that has been developed as part of the septic inspection program :

- Inspection report templates- YES
- Database to manage inspection information- NO
- Notification materials for landowners subject to septic inspections- YES (IN 2014)
- By-laws requiring collection of fees for septic inspection- NO, THERE WERE NO FEES ASSOCIATED WITH THE SEPTIC RE-INSPECTION PROGRAM (COMPLETED IN 2015).

6) Septic inspections triggered under the Building Code will need to be completed by January 19, 2017. When do you anticipate having the septic inspections completed? NA

10. New, Altered, or Decommissioned Drinking water Systems

1) Are there any new planned or potential drinking water systems (wells or intakes) within the next five years?

Yes ☐ No ☒

If yes, describe:

- Type of system (surface or groundwater):
- Current planning status:
- Location:
- Timing for bringing the system/intake/or well online: _____

2) Has the necessary technical work for the new well/intake/system been completed (e.g. delineation of wellhead protection areas/ intake protection zones and identification of significant drinking water threats?

Yes ☐ No ☐

If no, what is the expected completion date of technical work?

3) Is the municipality planning to decommission an existing well, intake, or system?

Yes ☐ No ☒

If yes, please list

- Name of system : _____
- Location of system: _____
- Projected timeline for decommissioning: _____

- 4) Please describe any changes to existing levels of any contaminant in the raw water since approval of Assessment Report.
- 5) Describe the status of any revisions to the Municipal Water Servicing Master Plans and/ or Class EAs to establish new municipal water supplies

For further information regarding this report, please contact:

Name: Ryan Post

Position: Hydrogeologist, Source Protection Coordinator, Risk Management Official/Inspector

Email/Phone: rpost@nvca.on.ca; 705-424-1479 ext 249



Signature

February 1, 2016

Date

**STATEMENT OF THE TREASURER OF REMUNERATION AND EXPENSES PAID
AS REQUIRED BY SECTION 284(1) OF THE MUNICIPAL ACT, 2001
FOR THE YEAR 2015**

		Salary	Salary	IT	IT	Meetings	Meetings		
		2/3	1/3	Allowance	Allowance	2/3	1/3		
		Taxable	Tax Free	Taxable	Tax Free	Taxable	Tax Free	Mileage	Total Paid
Council Members									
Darren White	Mayor	\$ 9,872.63	\$ 4,936.32	\$ -	\$ -	\$ 820.00	\$ 410.00	\$ -	\$ 16,038.95
Janice Elliott	Deputy Mayor	\$ 6,843.43	\$ 3,421.72	\$ 600.00	\$ 300.00	\$ 1,160.00	\$ 580.00	\$ 582.50	\$ 13,487.65
David Besley	Councillor	\$ 6,170.38	\$ 3,085.22	\$ 600.00	\$ 300.00	\$ 712.67	\$ 357.33	\$ 340.00	\$ 11,565.60
James Webster	Councillor	\$ 6,170.39	\$ 3,085.21	\$ 600.00	\$ 300.00	\$ 866.67	\$ 433.33	\$ 70.00	\$ 11,525.60
Wayne Hannon	Councillor	\$ 6,170.39	\$ 3,085.21	\$ 600.00	\$ 300.00	\$ 1,166.68	\$ 583.32	\$ 770.50	\$ 12,676.10
Council Totals for year 2015		\$ 35,227.22	\$ 17,613.68	\$ 2,400.00	\$ 1,200.00	\$ 4,726.02	\$ 2,363.98	\$ 1,763.00	\$ 65,293.90

All Council Members with the exception of the Mayor receive an IT Allowance of \$75.00 per month

Payments are made under the authority of By-law 22-2015

Public Members									
Ron Webster	CDRC					\$ 630.00		\$ -	\$ 630.00
David Thwaites	Police Services					\$ 360.00		\$ 72.00	\$ 432.00
Bart Malloy	Police Services					\$ 300.00		\$ 50.00	\$ 350.00
Bart Malloy	Roads Sub Committee					\$ 150.00		\$ 40.00	\$ 190.00
Total						\$1,440.00		\$ 162.00	\$ 1,602.00

TIA 7
FPR 1 & 2016



MEDIA RELEASE

FOR IMMEDIATE RELEASE

Winter fun at the Tiffin Centre's Family Day Nature Festival

UTOPIA, Ontario (February 3, 2016) – Bring the whole family and get outside this Family Day at the Tiffin Centre's Family Day Nature Festival, Monday, February 15, 2016.

This family-friendly festival features a series of workshops on favourite outdoor winter activities. From 10 am to 1 pm, local experts will lead hands-on sessions on birding, outdoor photography, winter shelter building, ice fishing and more.

Drop-in activities run from 10 am to 3 pm. Families can bring their skates and helmets and take a spin on Papa Bear Pond (ice permitting), or try traditional winter activities like snowshoeing and kick-sledding. They can also visit with re-enactors at an historic War of 1812 winter camp and take in a live hawk demonstration.

Tiffin's Family Day Nature Festival runs from 10 a.m. to 3 p.m. The all-inclusive admission is \$10 for adults or \$5 for youth (3-18), with children under the age of three free. Tickets can be purchased online in advance at www.nvca.on.ca, or at the gate the day of the event (cash only at the gate). Local Scouts and Girl Guides will be on-site selling hotdogs (\$2) and hot chocolate (\$1).

The Tiffin Centre for Conservation is located at 8195 8th Line (Essa), just 10 minutes west of Barrie. It is a four-season recreation destination with more than 300 acres of forest, meadow and wetlands.

The Tiffin Centre is also the site of the annual Spring Tonic Maple Syrup Festival hosted by the Rotary Club of Barrie and NVCA. This year, Spring Tonic will be held April 9 and 10.

For more information about Family Day or any programs at the Tiffin Centre, contact NVCA at 705-424-1479 or www.nvca.on.ca.

- 30 -

Photo: Ice fishing is just one of the many activities to try out at the Tiffin Centre's Family Day Nature Festival.

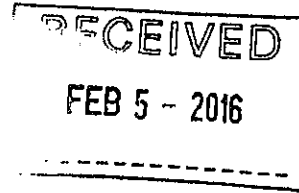


About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Heather Kepran, Communications Coordinator 705-424-1479 ext.254,
hkepran@nvca.on.ca

Feb 3/16

Township of Mulmur
758070 2nd Line East
Mulmur, Ontario
L9V 0G8



Attn: Paul Mills, Mayor and Council

Dear Mr. Mills:

I am writing to you today because it has come to my attention that an additional charge has been added to my monthly invoice for renting the ice labelled "10% Non-Resident Charge".

Further to my conversation with your office regarding my Account #00087 for weekly ice rental with respect to this additional charge that began in October, 2015 I was informed that I needed to supply a list of persons and addresses of each who are on the ice during my rental. If everyone lived within the Township of Mulmur or Melancthon this fee would be waived, or if not those who don't live within the townships could opt to pay a onetime fee.

I wish to inform the Township of Mulmur that I am a resident of the Township of Melancthon, address is County Road 124, Melancthon and it is my understanding that the Township of Melancthon contributes a percentage of my tax dollars to the Township of Mulmur so that this fee is waived to the residents of Melancthon who may rent or visit the Honeywood Arena.

The Contract to rent the ice every Sunday mornings at 11a.m. is in my name only (Rick Haire) and I am solely responsible for paying the invoice - even if no one else is on the ice. I do not have regulars that come weekly, it's shiny hockey whoever is available they know that I have the ice at this time and show up.

Is it the Township's policy to ask everyone who comes to the arena for "Free Public Skating" on Sundays what their address is so that if they are a non-resident they have to pay the "10% Non-Resident Charge". If someone should rent the ice for a family function, is it the Township's policy to request a guest list in order to charge the "10% Non-Residents Charge" to the Rentee depending on the guest list addresses. Do the yearly Fund Raising Events have to submit the hockey team roster in order for the Township to impose the "10% Non-Residents Charge" to the rentee depending on addresses?

I have rented to ice for over 20 years and because I have a regular weekly rental the Township is requiring me to pay the "10% Non-Resident Fee" just in case I may have one or two person's (which I don't ask for individual addresses) on the ice once in awhile? I am the only regular and I live in the Township of Melancthon. It would have been greatly appreciated if I had had prior notice of this new charge so that I could have made a decision at the beginning of the season whether to continue renting the ice or had a chance to approach Council with my concerns.

Info 9

FEB 18 2016

2. 6.7

ONTARIO ENERGY BOARD NOTICE

The Ontario Energy Board is holding a hearing to consider what mechanisms may be used to recover the costs of expanding natural gas service to Ontario communities that are currently not served.

Learn more. Have your say.

The Ontario Energy Board is commencing a hearing on its own motion to consider what mechanisms may be used to recover the costs of expanding natural gas service to Ontario communities that do not currently have access to natural gas.

In July 2015, Union Gas Limited filed an application (EB-2015-0179) to expand natural gas service to certain rural and remote communities. That application included a proposal to have existing Union Gas Limited customers pay a portion of the costs to connect new customers. The Ontario Energy Board has determined that the requests made by Union Gas Limited in that application raise issues that may be common to any entity that wishes to provide natural gas service to communities that do not currently have access to natural gas service. The Ontario Energy Board will therefore address these issues through a generic proceeding.

The Ontario Energy Board will put the hearing of Union Gas Limited's application (EB-2015-0179) on hold until the generic hearing is complete.

In the generic proceeding, the Ontario Energy Board will consider possible alternative ratemaking frameworks to provide natural gas service to Ontario communities that do not currently have access to natural gas. The OEB plans to seek input from intervenors on exactly what the issues should be. However, broadly speaking the OEB intends to review the following issues:

1. Should the OEB implement new ratemaking mechanisms including changes to current economic tests to encourage utilities to expand natural gas distribution service to new communities? If so, what should these new mechanisms be?
2. Should the OEB consider imposing conditions or making other changes to Municipal Franchise Agreements and Certificates of Public Convenience and Necessity to reduce barriers to natural gas expansion?
3. Does the OEB have the authority to require the ratepayers of one utility to subsidize the costs of another utility to expand into new communities? If so, under what circumstances (if any) would this be appropriate?

To see the detailed draft issues list, please select the file number EB-2016-0004 on the OEB website: www.ontarioenergyboard.ca/notice

THE ONTARIO ENERGY BOARD IS HOLDING A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider the kind of cost recovery mechanisms that may be appropriate for rural and remote community expansion projects in Ontario. We will hear arguments from parties involved in the process and will decide what, if any, new mechanisms are appropriate.

The OEB will adopt into the record of this proceeding, all evidence filed in EB-2015-0179 that is relevant to the issues to be determined for the generic hearing. The OEB will provide an opportunity for the filing of further evidence in subsequent procedural orders.

The OEB will deem the intervenors in the EB-2015-0179 case to be intervenors in this generic hearing and grants to any such intervenors the same cost eligibility status as was granted in EB-2015-0179.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review this Notice and related documents on the OEB's website now.
- You can sign up to observe the proceeding by receiving OEB documents related to the hearing.
- You can file a letter with your comments which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **February 22, 2016** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB's decision and its reasons on our website.

LEARN MORE

Our file number for this case is **EB-2016-0004**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case (including the draft issues list), please select the file number **EB-2016-0004** from the list on the OEB website at www.ontarioenergyboard.ca/notice. You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

ORAL HEARING

The OEB intends to proceed with an oral hearing for this case.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This hearing will be held under sections 19 and 36 of the Ontario Energy Board Act, 1998.



Info

FEB 18 2016

Draft Issues List

EB-2016-0004

1. Does the OEB have the legal authority to establish a framework whereby the customers of one utility subsidize the expansion undertaken by another distributor into communities that do not have natural gas service?
2. Based on a premise that the OEB has the legal authority described in Issue #1, what are the merits of this approach? How should these contributions be treated for ratemaking purposes?
3. Should the OEB consider exemptions or changes to the EBO 188 guidelines for rural and remote community expansion projects?
 - Should the OEB consider projects that have a portfolio profitability index (PI) less than 1.0 and individual projects within a portfolio that have a PI lower than 0.8?
 - What costs should be included in the economic assessment for providing natural gas service to communities and how are they to be determined and calculated.
 - What, if any, amendments to the EBO 188 Guidelines would be required as a result of the inclusion of any costs identified above?
 - What would be the criteria for the projects/communities that would be eligible for such exemptions? What, if any, other public interest factors should be included as part of this criteria? How are they to be determined?
4. Should the OEB allow existing natural gas distributors to establish surcharges from customers of new communities to improve the feasibility of potential community expansion projects? If so, what approaches are appropriate and over what period of time?
5. Are there other ratemaking or rate recovery approaches that the OEB should consider?
6. Should the OEB allow for the recovery of the revenue requirement associated with community expansion costs in rates that are outside the OEB approved incentive ratemaking framework prior to the end of any incentive regulation plan term once the assets are used and useful?

7. Should the OEB consider imposing conditions or making other changes to Municipal Franchise Agreements and Certificates of Public Convenience and Necessity to reduce barriers to natural gas expansion?
8. What types of processes could be implemented to facilitate the introduction of new entrants to provide service to communities that do not have access to natural gas. What are the merits of these processes and what are the existing barriers to implementation? (e.g. Issuance of Request for Proposals to enter into franchise agreements)

Wendy Atkinson

From: LBottos@aurora.ca
Sent: February-08-16 10:37 AM
To: LBottos@aurora.ca
Cc: AllSecretariat@aurora.ca
Subject: Town of Aurora Council Resolution of Jan 26/16 - OMB Jurisdiction
Attachments: Letter-Aurora Motion a-OMB Jurisdiction-Premier Wynne.pdf

TO: ALL ONTARIO MUNICIPALITIES

Please find attached correspondence further to the Town of Aurora Council meeting of January 26, 2016, regarding a resolution adopted by Council respecting Ontario Municipal Board Jurisdiction.

Kind regards,
Linda

Linda Bottos
Council/Committee Secretary

Town of Aurora
100 John West Way, Box 1000
Aurora, Ontario L4G 6J1

Phone: 905-727-3123 ext 4225
Fax: 905-726-4732
lbottos@aurora.ca
www.aurora.ca

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Legal & Legislative Services
Stephen M.A. Huycke
905-726-4771
shuycke@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

February 2, 2016

The Honourable Kathleen Wynne, Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

DELIVERED BY E-MAIL TO:
kwynne.mpp.co@liberal.ola.org

Dear Premier:

Re: Town of Aurora Council Resolution of January 26, 2016
Re: Motion (a) Ontario Municipal Board Jurisdiction

Please be advised that this matter was heard by Council at its Council meeting held on January 26, 2016, and in this regard Council adopted the following resolution:

WHEREAS the Town of Aurora spends an incredible amount of resources and taxpayer money developing an Official Plan; and

WHEREAS the Town's Official Plan is ultimately approved by the Province; and

WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Town of Aurora Official Plan; and

WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Aurora Official Plan; and

WHEREAS planning decisions may be appealed to the Ontario Municipal Board ("OMB"), an unelected, appointed body that is not accountable to the residents of Aurora; and

WHEREAS appeals of OMB decisions are limited to questions of law, not the findings of facts in a case; and

WHEREAS all decisions—save planning decisions—made by Municipal Council are similarly only subject to appeal by judicial review and such appeals are limited to questions of law;

The Honourable Kathleen Wynne, Premier of Ontario
Re: Town of Aurora Council Resolution of January 26, 2016
February 2, 2016
Page 2 of 2

NOW THEREFORE BE IT HEREBY RESOLVED THAT Aurora Town Council requests the Government of Ontario to limit the jurisdiction of the OMB to questions of law or process; and

BE IT FURTHER RESOLVED THAT that the Government of Ontario be requested to require the OMB to uphold any planning decisions of Municipal Councils unless they are contrary to the processes and rules set out in legislation; and

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to The Honourable Kathleen Wynne, Premier of Ontario, The Honourable Ted McMeekin, Minister of Municipal Affairs and Housing, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, and all Members of Provincial Parliament (MPPs) in the Province of Ontario; and

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

The above is for your information and any attention deemed necessary.

Yours truly,



Stephen M. A. Huycke
Town Clerk

SMH/lb

Copy: The Honourable Ted McMeekin, Minister of Municipal Affairs and Housing
Mr. Patrick Brown, Leader of the Progressive Conservative Party
Ms. Andrea Horwath, Leader of the New Democratic Party
All Members of Provincial Parliament in Ontario
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

**Ministry of Community Safety
and Correctional Services**

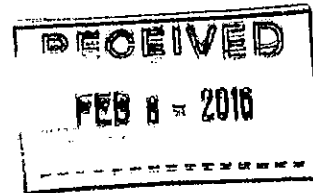
Office of the Minister

25 Grosvenor Street
18th Floor
Toronto ON M7A 1Y6
Tel: 416-325-0408
Fax: 416-325-6067

**Ministère de la Sécurité communautaire
et des Services correctionnels**

Bureau du ministre

25, rue Grosvenor
18^e étage
Toronto ON M7A 1Y6
Tél. : 416-325-0408
Télé. : 416-325-6067



MC-2015-3230

By e-mail

FEB 03 2016

Ms. Denise B. Holmes, AMCT
CAO/Clerk
The Corporation of the Township of Melancthon
157101 Highway 10
Melancthon ON L9V 2E6

Dear Ms. Holmes:

Thank you for your e-mail regarding police record checks. I apologize for the delay in responding.

I appreciate your positive feedback regarding Bill 113, the Police Record Checks Reform Act, 2015. I also appreciate your comments regarding Private Member's Bill 79, the Helping Volunteers Give Back Act, 2015, and your suggestions to incorporate elements of this bill into Bill 113.

On December 1, 2015, Ontario passed the Police Record Checks Reform Act, 2015 to protect public safety and strengthen individual civil liberties by removing unnecessary barriers to employment, education and volunteer opportunities resulting from the inappropriate disclosure of non-conviction and non-criminal records, such as mental health information, in police records checks.

The bill will become law when it is proclaimed into force, on a date to be determined. At that time, compliance with the standards set out in the bill will be required.

Once proclaimed, the new legislation will set the province's first-ever clear, consistent and comprehensive set of standards to govern how police record checks are conducted in Ontario, and will apply to the majority of purposes for which such checks are conducted. The legislation:

- Defines three types of police record checks: criminal record and judicial matters checks, and vulnerable sector checks
- Limits and standardizes the types of information that can be released in each type of record check
- Standardizes disclosure practices, such as ensuring that the person to whom a record relates has the opportunity to review the results prior to permitting its release to a requesting third party.

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Info12

FEB 18 2016

Ms. Denise B. Holmes, AMCT

Page 2

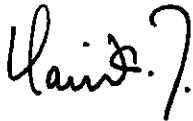
The standardization of the types of police record checks available, and the types of information that are disclosed, has been a major issue raised by stakeholders from a range of sectors, including the volunteer sector. As such, a major focus of Bill 113 is to create consistency with respect to how police record checks are conducted, and clarity for agencies when requesting checks.

Once proclaimed, the legislation is expected to result in fewer processing delays as police services across Ontario will have clear requirements to follow when conducting checks, increasing consistency and predictability in the process. The Ministry of Community Safety and Correctional Services will explore options and considerations for future policy change related to service delivery, such as processing times, as part of its ongoing efforts to improve the record checks process.

For more information on the Police Record Checks Reform Act, 2015, please visit the Ministry of Community Safety and Correctional Services website at www.ontario.ca/safety.

Thank you again for writing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Yasir Naqvi' with a stylized flourish at the end.

Yasir Naqvi
Minister

Denise Holmes

From: Shirley Boxem <shirley.boxem@sympatico.ca>
Sent: Thursday, February 11, 2016 9:49 AM
To: dwhite@melancthontownship.ca; jelliott@melancthontownship.ca;
dbesley@melancthontownship.ca; whannon@melancthontownship.ca;
jwebster@melancthontownship.ca; 'Denise Holmes'
Subject: Headwaters Food Charter Stakeholder Consultations Invitation

Dear members of council and staff,

thank you again for having received the delegation from HCIA and for your feedback. As promised, here is the follow up communication regarding the stakeholder sessions for the Headwaters food charter development. As well this is a reminder that we continue to seek farmers wishing to participate in the Farm to School program. Please consider sending a representative and do forward as you see fit – many thanks!

We wish to personally invite you to the **Headwaters Food and Farming Alliance (HFFA) Food Charter consultations for the Headwaters Region**. A Food Charter will define a common vision for a healthy, fair, prosperous and sustainable food system in the Headwaters Region. The Food Charter will include value statements and action steps intended to guide our communities, community organizations and all stakeholders toward a unified vision and plan. Here is a sample Food Charter from a neighbouring community.

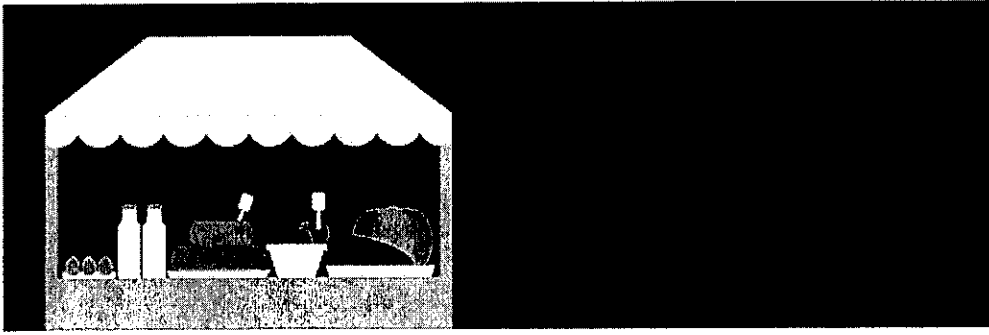
HFFA has held several consultations in the past two years and one repeated message was that there is a need to develop a formal charter that is owned, valued and recognized by the community. Once the charter is finalized HFFA will be taking it to Municipal Councils for endorsement, making it a public document for future decision-making and possible funding. For the consultations, we need individuals like yourself that represent one of the following sectors: health and wellbeing, social services and food access, economic development, environmental responsibility, food production, or culture. You will be asked to share your perspectives and provide valuable insight into what the food charter should include and what strategic actions need to take place for the Headwaters Food System to thrive.

Community partner consultations will be taking place on **March 2nd, March 8th, April 20th and April 27th** across the Headwaters region. Due to the importance of these events, we have hired a professional consultant to lead the consultation and a meal will be served for participants. Please click on an image or link below to sign up for a date and location that works best for your schedule. For more information about HFFA please visit www.headwatersfoodandfarming.ca

Looking forward to your input!

Consultation #1 Caledon

Wednesday, March 2, 2016 - from 8:30-11:30am
Caledon Town Hall, 6311 Old Church Rd, Caledon, ON



Consultation #2 Orangeville AM

Tuesday, March 8, 2016 - from 8:30-11:30am

WDG Public Health Orangeville Office, 180 Broadway, Orangeville, ON



Consultation #3 Orangeville PM

Wednesday, April 20, 2016 - from 5:30-8:30pm

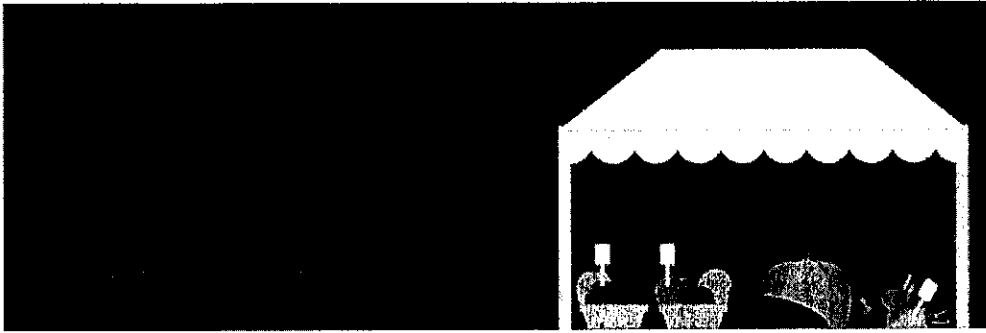
WDG Public Health Orangeville Office, 180 Broadway, Orangeville, ON



Consultation #4 Shelburne

Wednesday, April 27, 2016 - from 5:30-8:30pm

Shelburne Public Library, 201 Owen Sound St, Shelburne, ON



Shirley Boxem
Headwaters Communities in Action
www.headwaterscommunities.org
Office: 519-925-0347

Community engagement

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Denise Holmes

From: AMO Communications <communicate@amo.on.ca>
Sent: Tuesday, February 09, 2016 8:12 PM
To: dholmes@melancthontownship.ca
Subject: Request for council resolutions to support AMO/LAS request for broader municipal investment powers
Attachments: Sample Council Resolution for Broader Investment Powers - 2016.pdf

To the attention of the Head of Council and Council:

The Association of Municipalities of Ontario and LAS ask for your council's support of the attached resolution which asks for the province to change the current Municipal Act investment regulation to allow municipalities to invest consistent with the 'Prudent Investor Standard', if such investments are through the One Investment Program.

The province has recently conferred 'Prudent Investor' status on the City of Toronto to enable them to have greater diversification in portfolio management and asset selection, and we strongly believe that other Ontario municipalities should be granted similar investment powers if their investments are managed through professional investment management options, such as the One Investment Program.

AMO, LAS, and the Municipal Finance Officers Association of Ontario (MFOA) have lobbied the Ministry of Municipal Affairs and Housing for broader investment powers for more than 4 years, with the issue now being considered as part of the Municipal Act review. We however want this change to be made sooner than the completion of the Municipal Act review, and to achieve this we ask for your support of this resolution.

If you have any questions about our request or the attached resolution, please contact Jason Hagan, LAS Program Manager, at jhagan@amo.on.ca or 416-971-9856 x320.

If you have problems opening the attachment(s) please call LAS at (416) 971-9856.

DISCLAIMER: Any documents attached are final versions. LAS assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of email communications regarding Investments from LAS please click [here](#).

Sample resolution for municipal councils related to broader investment powers

WHEREAS municipalities are required to invest their reserves in accordance with the Municipal Act, 2001 and Ontario Regulation 438/97 (as amended), which specifically outlines allowable investments;

and WHEREAS to ensure the sustainability and sound stewardship of the municipality's investments, the municipality is of the opinion that changes should be made to the Municipal Act, 2001 and Ontario Regulation 438/97 (as amended), to allow for the prudent investment of reserves, if those investments are professionally managed and part of a broader investment strategy;

and WHEREAS the Prudent Investor Standard is an industry accepted best practice in effectively managing a portfolio of investments, and the Standard applies to investments, not in isolation, but in the context of the portfolio of investments and as part of an overall strategy, that should incorporate acceptable risk and return objectives suitable to the stakeholders;

and WHEREAS the Province is conferring "Prudent Investor" status on the City of Toronto to enable greater diversification in portfolio management,

and WHEREAS the Association of Municipalities of Ontario (AMO), Local Authority Services (LAS), and the Municipal Finance Officers Association of Ontario (MFOA), have long requested that the Prudent Investor Standard apply to all municipal investments that are invested with The One Investment Program;

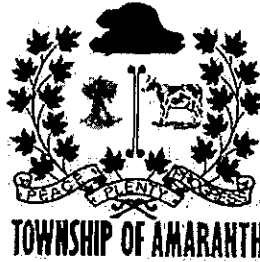
and WHEREAS in 2005, municipalities were granted the ability to invest in longer-term corporate bonds and Canadian equity investments via only the One Investment Program, and the One Investment Program has demonstrated strong investment returns for municipalities within these 'new' investment sectors;

and WHEREAS the institutional portfolio managers utilized by the One Investment Program recommend that the Prudent Investor Standard approach is a more appropriate approach to investing;

and WHEREAS operating municipal investments under the Prudent Investor Standard is precluded by the Municipal Act, Eligible Investments, in its current form;

THEREFORE BE IT RESOLVED THAT Council support the request of AMO, LAS, and MFOA to amend Ontario Regulation 438/97 (as amended) of the Municipal Act, 2001, to allow municipalities to invest consistent with the Prudent Investor Standard, if such investments are through the One Investment Program.

BEN RYZEBOL, Director of Public Works
PUBLIC WORKS - TELEPHONE: (519) 941-1065
FAX: (519) 941-1802
email: bryzebol@amaranth.ca



SUSAN M. STONE, C.A.O./Clerk-Treasurer
TELEPHONE: (519) 941-1007
FAX: (519) 941-1802
email: suestone@amaranth-eastgary.ca

374028 6TH LINE, AMARANTH, ONTARIO
L9W 0M6

February 4, 2016

Tom Miller, Director
Communications and Community Engagement
Central West Local Health Integration Network (LHIN)
8 Nelson Street West, Suite 300
Brampton ON L6X 4J2

Dear Mr. Miller:

Re: Continued Support for Satellite Services in Dufferin County

At the regular meeting of Council held February 3, 2016, the following resolution was set forth.

Moved by J. Aultman – Seconded by H. Foster

Whereas the Dufferin Area Family Health Team have advised the Grand Valley Medical Board that they will be terminating their lease agreement effective March 31, 2016 due to lack of funding for satellite service offices; and

Whereas there are no current public transportation services from the rural and smaller urban centres in Dufferin County; and

Whereas this will mean health services will be reduced in Grande Valley and surrounding areas which is a funding responsibility of the LHIN;

Therefore the Council of the Township of Amaranth hereby request that further investigation of continued support for satellite services be considered and reinstated for the 2017 fiscal year; and

That this motion be forwarded to all Dufferin County municipalities, Wellington County and the Ministry of Health.

Carried.

Yours truly,

Susan M. Stone, A.M.C.T.
CAO/Clerk-Treasurer
Township of Amaranth

SMS/kp

cc: Dufferin County municipalities
Wellington County
Dr. Eric Hoskins Minister of Health and Long-Term Care

Info 15

FEB 18 2016

Denise Holmes

From: Meredith Kirkham <MKirkham@wainfleet.ca>
Sent: Thursday, February 04, 2016 9:25 AM
To: Meredith Kirkham
Cc: Sarah Smith
Subject: Resolution Requesting that Ontario Cancel RFP for Added Wind Power Generation
Attachments: 2016 02 03 Wynne et al Re Resolution to Cancel RFP for Added Wind Power Generation.pdf

Dear Ontario Municipalities,

Please be guided by the attached letter regarding a resolution passed by the Council for the Township of Wainfleet with respect to the Province of Ontario's RFP for Added Wind Power Generation. Council kindly asks that all 444 Ontario Municipalities endorse and support their resolution and forward to Premier Wynne, Bob Chiarelli – Minister of Energy and their local MPP's.

Regards,

Meredith Kirkham
Administrative Assistant-Council and Planning
Township of Wainfleet
Ph: 905-899-3463 ext. 224
Fax: 905-899-2340
mkirkham@wainfleet.ca

"Wainfleet - find your country side!"

The Township of Wainfleet Confidentiality Notice

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Township of Wainfleet

"Wainfleet - find your country side!"

February 4th, 2016

VIA EMAIL

Honourable Kathleen Wynne
Premier and Minister of Agriculture and Food
111 Wellesley Street West Room 281
Toronto ON M7A 1A1

RE: Resolution Requesting that Ontario Cancel RFP for Added Wind Power Generation

Dear Premier Wynne,

Please be advised that the Council for the Township of Wainfleet, at its meeting held on January 26th, 2016, passed the following resolution:

WHEREAS the Independent Electrical System Operator, under Ministerial Directive, issued an RFP for additional renewable energy generation including 300 MW of wind generation and is considering issuing further RFPs for 2016;

AND WHEREAS the December 2015 Auditor General's report confirmed that Ontario is generating surplus electricity with capacity increasing by 19% in the last 8 years while demand fell by 7.5% in the same period. Additional capacity is not required at this time;

AND WHEREAS the Auditor General also reported that the existing Feed In Tariff (FIT) contracts mean that Ontario power consumers will pay a premium of \$9.2 billion for renewable power with wind power pricing that is double the prices paid in other jurisdictions;

AND WHEREAS the Ontario Chamber of Commerce reports that the escalating price of electricity is undermining their members' capacity to grow, hire new workers, and attract investment, and that Ontario's electricity costs are among the highest in North America, making the province uncompetitive for business growth;

AND WHEREAS adding wind to Ontario's grid drives CO₂ emissions higher. The Ontario Society of Professional Engineers estimated that wind with natural gas backup produces base-load electricity at about 200 grams of CO₂ emissions/kWh compared with the current system average level of 40 grams CO₂ emissions/kWh;

AND WHEREAS Nature Canada reports that wind power facilities have a substantial negative impact on endangered species including migrating bats and birds as well as destroying habitat for species at risk;

AND WHEREAS wind power is an intermittent source of electricity generation meaning that it cannot be used to replace dependable generating capacity without natural gas as a back-up;

Resolution Requesting that Ontario Cancel RFP for Added Wind Power Generation

2016 02 03

Page 2

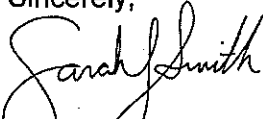
NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Wainfleet requests:

1. That the Province of Ontario exercise its rights in Section 4.13 (12) of the current LRP I RFP to 'cancel the process at any stage and for any reason' and not issue any new wind generation contracts;
2. That the Province of Ontario hold off any further renewable procurement process until the capacity is actually required and focus on sources that will actually reduce carbon emissions;
3. That the IESO review the outstanding FIT contracts that have not achieved 'Commercial Operation', and vigorously enforce the terms of the FIT contract with a view to eliminating further expensive wind generation capacity being added to the grid.

Council has requested that a copy of this resolution be forwarded to all 444 municipalities in Ontario for their endorsement and support, as well as to local MPP's, the Progressive Conservative Party of Ontario and the Ontario NDP.

On behalf of Council, thank you for your consideration of this request.

Sincerely,



Sarah Smith
Acting Clerk

cc: Honourable Bob Chiarelli, Minister of Energy
Patrick Brown, Leader of the Ontario Progressive Conservative Party
Andrea Horwath, Leader of the Ontario NDP
Tim Hudak, MPP Niagara West – Glanbrook
Cindy Forster, MPP Welland
Ontario Municipalities

Ministry of Agriculture,
Food and Rural Affairs

Ministère de l'Agriculture, de
l'Alimentation et des Affaires rurales



Office of the Minister

Bureau du ministre

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: 416-326-3074
Fax: 416-326-3083

77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél.: 416-326-3074
Téléc.: 416-326-3083

February 2, 2016

Dear Mayor:

I am pleased to share news with you regarding the 2016 Premier's Award for Agri-Food Innovation Excellence program. I encourage you to share this information throughout your municipality.

The Premier's Award for Agri-Food Innovation Excellence program was created to recognize and foster the spirit of innovation that thrives in Ontario's agricultural sector. It encourages the development of rural communities, farms, agri-food processors and agri-food organizations by adding value to existing products, creating jobs and driving economic growth.

Each year the program recognizes up to 45 award winning innovations across the province and awards them with \$5,000 each. In addition, there is a Premier's Award valued at \$75,000, a Minister's Award valued at \$50,000, and three Leaders in Innovation awards valued at \$25,000 each. All award recipients receive a plaque and gate sign, and they can also use the Premier's Award program wordmark.

Primary producers, processors and agri-food organizations are invited to submit applications between February 12, 2016, and April 15, 2016. Details on eligibility, innovation categories, assessment criteria, and the application and selection process can be found in the enclosed 2016 Program Guidebook and Application Form or at www.ontario.ca/agrifoodinnovation.

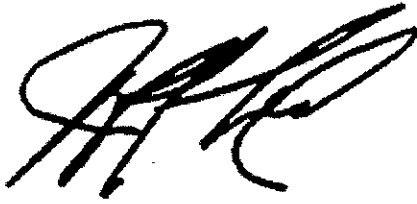
I ask that you encourage outstanding agriculture and agri-food innovators throughout your municipality to apply. The **deadline** to submit applications is **5 p.m. on April 15, 2016**. Should you require additional information please contact the Agricultural Information Contact Centre at 1-877-424-1300 or email ag.info.omafra@ontario.ca.

I have also enclosed a copy of last year's program brochure which highlights 2015 Premier's Award for Agri-Food Innovation Excellence recipients.

.../2

I look forward to learning about agri-food innovations in your municipality.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Leal', with a large, stylized flourish at the end.

Jeff Leal
Minister of Agriculture, Food and Rural Affairs

Enclosure



Good Things Grow in Ontario
À bonne terre, bons produits

CHECKLIST FOR COMPLETING YOUR PREMIER'S AWARD APPLICATION

1. Eligibility Criteria

- ☐ Did you review the eligibility criteria in the Program Guidebook and Application Form? Are you eligible to apply?
- ☐ Did you complete the eligibility chart on the application form? (Part C)
- ☐ Primary Producer/Farmer - Did you include your Farm Business Registration (FBR) number or alternative document? (see details in the Program Guidebook and Application Form)

TIP: A primary producer/farmer is defined as eligible to obtain an Ontario Farm Business Registration number, which requires at least \$7,000 in gross farm income. For more information contact Agricorp @ 1-866-327-3678 (Monday to Friday 7 a.m. to 5 p.m.).

- ☐ Processor – Did you provide your business registration / incorporation number?
- ☐ Agri-Food Organization – Did you provide your organization's mission statement, purpose and objectives? Did you include a current list of your Board of Directors?

2. Completing the Application

- ☐ Did you provide a summary of your innovation? (10 word maximum)
- ☐ Did you provide answers to all of the application questions? If you require assistance with your application, please contact your nearest OMAFRA office or call toll free at 1-877-424-1300.
- ☐ Did you certify your compliance with the Terms and Conditions of Participation, Compliance with Legislation and Regulations and OMAFRA Family Relationship disclosure by signing your application or following the electronic submission process (Part E)?

TIP: It is recommended that you answer each question with no more than 500 words per response. Provide quantitative information where appropriate (i.e. # acres, # of products, employees, financial benefits, etc.).

TIP: It is recommended you align your answers with the assessment criteria listed in the program guidebook (uniqueness and originality, development, operational benefits, adoption and/or commercialization, broader use, impact or benefits).

3. Supporting Information

- ☐ Did you include photos of your innovation?

TIP: Applicants are strongly encouraged to include five or six photos (300 DPI – dots per inch) of their innovation submitted on a CD or via email to: premiersagrifoodinnovationaward@ontario.ca. Photo examples include: the innovation, innovation partners, family, farm signs, farm equipment, etc.

TIP: Other supporting information may include, but is not limited to the following:

- testimonials/letters of support
- marketing plan and resources

If you have any questions or require additional support in completing your application, contact your nearest OMAFRA office or call toll-free at 1-877-424-1300.

Subject: OMAFRA Grant Scoring
Attachments: OMAFRA Grant Scoring.pdf

Good afternoon,

Please see attached letter and motion concerning OMAFRA's Grant Scoring

Jane Perry
Administrative Assistant
613-257-6202



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To: dholmes@melanctontownship.ca

Message Score: 55

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ACT 1

FEB 18 2016

Corporation of the Town of Carleton Place

175 Bridge Street, Carleton Place, ON K7C 2V8 Phone: (613) 257-6200 Fax: (613) 257-8170



February 10th, 2016

Hon. Jeff Leal
Minister of Agriculture, Food and Rural Affairs
11th Floor
77 Grenville Street
Toronto, ON
M7A 1B3

We were very disappointed with the rejection of our two recent applications for infrastructure funding and, as you can see from the attached motion, our Council is asking that use of the current scoring indicators be discontinued.

Municipalities that have significant debt and few reserves have not planned to maintain their infrastructure. Awarding a high score to a municipality with a low net financial asset per household just encourages continued poor planning.

Also, we note that the scoring indicators for a municipality are not likely to change anytime soon meaning that the same municipalities will continue to score well and qualify repeatedly for funding.

By copy of this letter, we ask other municipalities and groups to support our request that all future infrastructure funding be distributed to all municipalities utilizing a fair and equitable formula.

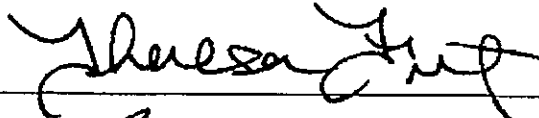

Yours truly

Louis Antonakos, Mayor
613-257-6206
lantonakos@sympatico.ca
info@carletonplace.ca

**TOWN OF CARLETON PLACE
127th COUNCIL**

Motion No. 5-127-05

Communication 127026

Moved by 
Seconded by 

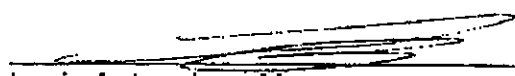
WHEREAS the Province of Ontario recently scored applications for two major infrastructure programs, the Small Communities Fund (SCF) and the Ontario Community Infrastructure Fund (OCIF) and ranked municipalities based on their economic conditions and fiscal situations;

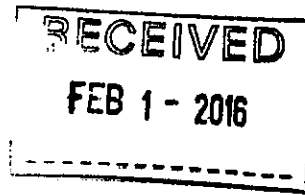
AND WHEREAS some of the indicators used to score municipalities actually penalize a municipality that has planned for future infrastructure needs by establishing financial reserves;

AND WHEREAS municipalities have little ability to alter their circumstances and improve their score or ranking;

NOW THEREFORE BE IT RESOLVED that the Town of Carleton Place hereby calls upon Minister Jeff Leal to discontinue the use of the current evaluation criteria that penalizes municipalities that plan to maintain their infrastructure and instead distribute all future infrastructure grants to all municipalities utilizing a fair and equitable formula.

Carried February 9th, 2016


Louis Antonakos, Mayor



January 22, 2016

Dear Township of Melancthon,
Township of Melancthon
157101 Highway 10,
Melancthon ON L9V 2E6

Re: Invitation to participate in Autism Ontario's "Raise the Flag" campaign on April 4th 2016 in celebration of World Autism Awareness Day.

Dear Sir / Madam,

April 2, 2016, will mark a historic day in Canada for the autism community. For the fourth year, Canadians will officially recognize World Autism Awareness Day.

To formally acknowledge the day, Autism Ontario is inviting all municipalities to proclaim April 2, 2016 as World Autism Awareness Day and raise Autism Ontario's Flag on Monday, April 4th, 2016 due to weekend office closures on the official day.

By participating in our 2016 "Raise the Flag" campaign, you are increasing public awareness about Autism Spectrum Disorder (ASD), and the day-to-day issues faced by people with autism and their families.

If your community is interested in supporting autism awareness by participating in Autism Ontario's "Raise the Flag" campaign on April 4, 2016, please return the attached RSVP form by mail on or before March 11, 2016.

Last year we requested that municipalities keep the flag for future use. We have a limited number of flags available for those who require one; please make note when completing the RSVP form if you require one.

The March 11, 2016 registration deadline will allow us to mail out flags to those who need it, and to advertise through our communication channels that your municipality will be participating. We recognize municipalities have a formal approval process for recognizing charitable proclamations and flag raisings, and may not be able to register by the deadline. If this is the case we still invite you to proclaim the day and raise a flag, if you have one. Please notify us of your participation by emailing rtf@autismontario.com.

Act 2

FEB 18 2016

Please visit www.raisetheflagforautism.com in the coming weeks to access new engaging resources and to share your stories of inclusion!

For questions regarding participation, please contact the Raise the Flag committee at 416-246-9592 or at rtf@autismontario.com.

Sincerely,

Autism Ontario's Raise the Flag Committee
1179 King Street west, Suite 004
Toronto, Ontario
M6K 3C5
416-246-9592
rtf@autismontario.com

About Us

Autism Ontario is the leading source of information on autism and one of the largest collective voices representing the autism community in Ontario. Today, 1 in 94 children are diagnosed with autism in Canada. Through improved public awareness, Autism Ontario strives to increase opportunities and acceptance for over 100,000 people living with Autism Spectrum Disorder in Ontario, ensuring that each person with ASD is provided the means to achieve quality of life as a respected member of society.

Learn more at www.autismontario.com

Enclosure:

- Proclamation
- RSVP form

Follow us on Twitter!

@AutismONT and tweet your Raise the Flag photos with #RaisetheFlagforAutism

PROCLAMATION

I, (name of Mayor or designate) of the city of (city name) do hereby proclaim

April 2 as World Autism Awareness Day

WHERE AS:	World Autism Awareness Day will be recognized on April 2 nd , 2016, in Canada thanks to Liberal Senator Jim Munson's Bill S-206, <i>An Act Respecting World Autism Awareness Day</i> ; and
WHERE AS:	Autism Spectrum Disorder (ASD) affects more than 100,000 Ontarians. Autism Spectrum Disorder is now recognized as the most common neurological disorder affecting 1 in every 94 children, as well as their friends, family and community; and
WHERE AS:	ASD is a spectrum disorder, which means it not only manifests itself differently in every individual in whom it appears, but its characteristics will change over the life of each individual as well. A child with ASD will become an adult with ASD; and
WHERE AS:	Autism Ontario (formerly Autism Society Ontario) is the leading source of information and referral on autism and one of the largest collective voices representing the autism community. Since 1973, Autism Ontario has been providing support, information and opportunities for thousands of families across the province; and
WHERE AS:	Autism Ontario is dedicated to increasing public awareness about autism and the day-to-day issues faced by individuals with autism, their families, and the professionals with whom they interact. The association and its chapters share common goals of providing information and education, supporting research, and advocating for programs and services for the autism community; and
THEREFORE:	I (Mayor Name or Designate), do hereby declare April 2 nd as World Autism Awareness Day.

Dated at (municipality), Ontario this 2nd day of April, 2016

PROCLAMATION

Je, (nom du maire ou de son représentant désigné) de la ville de (nom de la ville), proclame,
par la présente,

le 2 avril Journée mondiale de sensibilisation à l'autisme

ATTENDU :	Que la Journée mondiale de sensibilisation à l'autisme sera reconnue officiellement au Canada, le 2 avril 2016, grâce au sénateur libéral Jim Munson qui a présenté et fait adopter le projet de loi S-206 instituant la <i>Loi sur la Journée mondiale de sensibilisation à l'autisme</i> ;
ATTENDU :	Que le trouble du spectre de l'autisme affecte plus de 100 000 personnes en Ontario. Qu'il est maintenant admis que le trouble du spectre de l'autisme est le trouble neurologique le plus courant puisqu'il touche un enfant sur 94 ainsi que leurs amis, leurs familles et la collectivité;
ATTENDU :	Que le trouble du spectre de l'autisme (TSA) se manifeste différemment chez chaque personne qu'il touche et que ses caractéristiques se modifieront tout au long de la vie de chacun. Autrement dit, qu'un enfant ayant un TSA deviendra un adulte ayant un TSA;
ATTENDU :	Qu'Autisme Ontario (auparavant Autism Society Ontario) est la principale source d'information et de référence sur l'autisme et l'une des plus importantes voix collectives qui représentent la communauté autiste. Que, depuis 1973, Autisme Ontario fournit un soutien, de l'information et des possibilités à exploiter à des milliers de familles, dans l'ensemble de la province;
ATTENDU :	Qu'Autisme Ontario ne ménage aucun effort pour sensibiliser le public aux troubles du spectre de l'autisme et aux difficultés quotidiennes auxquelles sont confrontés les personnes autistes elles-mêmes, leurs familles et les professionnels qui interviennent auprès d'elles. Que l'association et ses sections locales partagent des buts communs d'information et d'éducation, de soutien à la recherche et de revendication de programmes et de services pour la communauté autiste.
POUR CES MOTIFS :	Je, (maire de la ville ou son remplaçant désigné), déclare, par la présente, que le 2 avril devient Journée mondiale de sensibilisation à l'autisme.

Fait à (nom de la municipalité), Ontario, ce deuxième jour d'avril 2016.

Denise Holmes

From: Kim Fraser <kfraser@shelburne.ca>
Sent: Monday, February 08, 2016 4:11 PM
To: Carol Sweeney; Town of Mono; Denise Holmes; Jennifer Willoughby; Kathy Pearl
Subject: CDRC 2016 Approved Budget
Attachments: CDRC 2016 Budget.pdf

Hello,

At the CDRC Board of Management meeting held January 27, 2016, the following motion was presented:

Moved by: W.Mills
Seconded by: C. Gerrits

Be it resolved that the CDRC 2016 Draft Budget as presented (and attached) be approved with Municipal Funding of \$171.666.00 being requested, and that a copy of this motion and the budget be sent to all member municipalities. Carried.

Kim Fraser
CDRC Facility Administration Manager
(519) 925-2400

Total Control Panel

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To: dholmes@melanctontownship.ca
From: kfraser@shelburne.ca

Message Score: 15
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Town of Shelburne
Township of Amaranth
Township of Melancthon
Town of Mono

February 2, 2016

Subject: Approved CDRC 2016 Budget

Please find attached the CDRC's 2016 Budget as approved by the Board of Management at the regular board meeting on 27, 2016.

The CDRC is requesting funding totaling \$171,666 from the contributing municipalities. This is a 2% increase from 2015.

A capital budget forecast will be sent under a separate cover.

If you have any questions please feel free to contact your rep on the Board.

Sincerely,



Walter Benotto

Board Chair

CDRC Board of Management

CDRC 2016 APPROVED BUDGET

Presented to Board January 27, 2016

Copies to:

Town of Shelburne
Township of Melancthon
Township of Amaranth
Town of Mono

CDRC 2016 APPROVED BUDGET (January 27 Board Meeting)

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 Budget	2015 ACTUAL	2016 Budget	2016 BUDGET VS 2015 ACTUAL		2017 ESTIMATE	2018 ESTIMATE	2019 ESTIMATE	2020 ESTIMATE
OPERATING REVENUE												
ICE RENTALS	\$250,637	\$249,910	\$239,241	\$253,700	\$254,250	\$261,500	\$7,250	3%	\$266,730	\$272,065	\$277,506	\$283,056
FLOOR RENTALS	\$61,511	\$71,706	\$72,049	\$66,100	\$74,234	\$69,100	(\$5,134)	-7%	\$70,482	\$71,892	\$73,329	\$74,796
OTHER RENTALS	\$8,801	\$9,395	\$9,099	\$13,600	\$10,072	\$11,000	\$928	9%	\$9,395	\$9,395	\$9,395	\$9,395
POOL RECEIPTS	\$64,500	\$59,644	\$62,900	\$55,000	\$56,918	\$55,000	(\$1,918)	-3%	\$56,100	\$57,222	\$58,366	\$59,534
CONCESSION SALES	\$94,474	\$90,066	\$82,725	\$83,800	\$85,453	\$83,250	(\$2,203)	-3%	\$84,915	\$86,613	\$88,346	\$90,112
MISCELLANEOUS	\$145,109	\$31,308	\$11,582	\$8,600	\$12,597	\$10,175	(\$2,422)	-19%	\$19,570	\$19,570	\$19,570	\$19,570
OPERATING REVENUE	\$625,032	\$512,030	\$467,596	\$480,800	\$493,525	\$490,025	(\$3,500)	-1%	\$507,192	\$516,756	\$526,512	\$536,463

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 Budget	2015 ACTUAL	2016 Budget	2016 BUDGET VS 2015 ACTUAL		2017 ESTIMATE	2018 ESTIMATE	2019 ESTIMATE	2020 ESTIMATE
OPERATING EXPENDITURE												
WAGES	\$318,728	\$328,985	\$327,619	\$344,000	\$328,297	\$338,300	\$10,003	3%	\$348,449	\$358,902	\$369,670	\$380,760
MAINTENANCE	\$85,602	\$75,056	\$77,369	\$73,500	\$63,410	\$67,100	\$3,690	6%	\$69,113	\$71,186	\$73,322	\$75,522
UTILITIES	\$86,606	\$107,510	\$111,117	\$114,400	\$117,305	\$119,400	\$2,095	2%	\$122,982	\$126,671	\$130,472	\$134,386
CONCESSION SALES	\$50,584	\$44,336	\$42,814	\$40,000	\$43,080	\$40,000	(\$3,080)	-7%	\$41,200	\$42,436	\$43,709	\$45,020
ADMINISTRATIVE	\$36,869	\$40,434	\$38,232	\$38,150	\$39,995	\$41,700	\$1,705	4%	\$40,368	\$41,576	\$42,821	\$44,103
OPERATING EXPENDITURE	\$578,389	\$596,321	\$597,151	\$610,050	\$592,087	\$606,500	\$14,413	2%	\$622,112	\$640,773	\$659,993	\$679,790

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 Budget	2015 ACTUAL	2016 Budget	2016 BUDGET VS 2015 ACTUAL		2017 ESTIMATE	2018 ESTIMATE	2019 ESTIMATE	2020 ESTIMATE
OPERATING COSTS												
OPERATING REVENUE	\$625,032	\$512,030	\$467,596	\$480,800	\$493,525	\$490,025	(\$3,500)	-1%	\$507,192	\$516,756	\$526,512	\$536,463
OPERATING EXPENDITURE	\$578,389	\$596,321	\$597,151	\$610,050	\$592,087	\$606,500	\$14,413	2%	\$622,112	\$640,773	\$659,993	\$679,790
OPERATING LOSS (GAIN)	(\$46,643)	\$84,291	\$129,554	\$129,250	\$98,562	\$116,475	\$17,913	18%	\$114,921	\$124,017	\$133,481	\$143,327

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 Budget	2015 ACTUAL	2016 Budget	2016 BUDGET VS 2015 ACTUAL		2017 ESTIMATE	2018 ESTIMATE	2019 ESTIMATE	2020 ESTIMATE
CAPITAL EXPENDITURES												
CAPITAL EXPENSES	\$56,322	\$46,346	\$63,717	\$120,000	\$77,932	\$150,000	\$72,068	92%	\$120,000	\$150,000	\$10,000	\$460,000
PLUS: FUNDS TO CAP RES	\$0	\$34,363	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$37,409	\$0
LESS: FROM RESERVES	\$0	\$0	\$28,271	\$80,950	\$8,194	\$94,809	\$86,615	1057%	\$34,865	\$73,671	\$0	\$84,249
CAPITAL REQUIREMENTS	\$56,322	\$80,709	\$35,446	\$39,050	\$89,738	\$55,191	(\$14,547)	-21%	\$85,135	\$76,329	\$47,409	\$375,751

MUNICIPAL FUNDING	\$165,000	\$165,000	\$165,000	\$168,300	\$168,300	\$171,666	\$3,366	2%	\$168,300	\$168,300	\$168,300	\$168,300
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	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 Budget	2015 ACTUAL	2016 Budget	2016 BUDGET VS 2015 ACTUAL		2017 ESTIMATE	2018 ESTIMATE	2019 ESTIMATE	2020 ESTIMATE
CAPITAL RESERVE ACC'T												
FROM OPERATIONS	\$155,321	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	(\$31,756)	(\$32,046)	(\$12,590)	(\$350,778)
(TO)FROM CAPITAL COSTS	\$0	(\$34,363)	\$28,271	\$80,950	\$8,194	\$94,809	\$86,615	1057%	\$34,865	\$73,671	(\$37,409)	\$84,249
RESERVE ACCT BALANCE	\$156,032	\$190,395	\$162,124	\$81,174	\$153,930	\$59,121	(\$94,809)	-62%	(\$7,499)	(\$113,216)	(\$88,397)	(\$523,424)

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 Budget	2015 ACTUAL	2016 Budget	2016 BUDGET VS 2015 ACTUAL		2017 ESTIMATE	2018 ESTIMATE	2019 ESTIMATE	2020 ESTIMATE
MUNICIPAL FUNDING												
SHELBURNE	\$102,300	\$102,300	\$102,300	\$104,346	\$104,346	\$106,433	\$2,087	2%	\$104,346	\$104,346	\$104,346	\$104,346
AMARANTH	\$24,750	\$24,750	\$24,750	\$25,245	\$25,245	\$25,750	\$505	2%	\$25,245	\$25,245	\$25,245	\$25,245
MELANCTHON	\$24,750	\$24,750	\$24,750	\$25,245	\$25,245	\$25,750	\$505	2%	\$25,245	\$25,245	\$25,245	\$25,245
MONO	\$13,200	\$13,200	\$13,200	\$13,464	\$13,464	\$13,733	\$269	2%	\$13,464	\$13,464	\$13,464	\$13,464
TOTAL	\$165,000	\$165,000	\$165,000	\$168,300	\$168,300	\$171,666	\$3,366	2%	\$168,300	\$168,300	\$168,300	\$168,300

Municipal Increase

2%

2%

2% Operating

REVENUE DETAIL

	2012	2013	2014	2015	2015	2016	2016 BUDGET VS		2017	2018	2019	2020
OPERATING REVENUE	ACTUAL	ACTUAL	ACTUAL	Budget	ACTUAL	Budget	2015 ACTUAL		ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
Hockey (ex Minor Hockey)	\$65,350	\$63,971	\$61,087	\$65,000	\$61,324	\$65,000	\$3,677	6%	\$66,300	\$67,626	\$68,979	\$70,358
Minor Hockey	\$112,414	\$108,611	\$111,725	\$115,000	\$117,131	\$115,000	(\$2,131)	-2%	\$117,300	\$119,646	\$122,039	\$124,480
Hockey Schools / Leagues	\$29,131	\$28,083	\$7,945	\$18,000	\$21,560	\$25,000	\$3,440	16%	\$25,500	\$26,010	\$26,530	\$27,061
Figure Skating	\$30,739	\$30,729	\$31,807	\$31,000	\$33,500	\$32,000	(\$1,500)	-4%	\$32,640	\$33,293	\$33,959	\$34,638
Public School Skating	\$7,534	\$12,799	\$19,870	\$18,000	\$14,485	\$18,000	\$3,515	24%	\$18,360	\$18,727	\$19,102	\$19,484
Broomball	\$5,469	\$5,718	\$6,807	\$6,700	\$6,250	\$6,500	\$250	4%	\$6,630	\$6,763	\$6,898	\$7,036
Total Ice Rentals	\$250,637	\$249,910	\$239,241	\$253,700	\$254,250	\$261,500	\$7,250	3%	\$266,730	\$272,065	\$277,506	\$283,056
Banquet Hall/Meeting Room Rentals	\$23,201	\$23,778	\$24,456	\$22,500	\$26,459	\$24,000	(\$2,459)	-9%	\$24,480	\$24,970	\$25,469	\$25,978
Ball Hockey	\$10,068	\$11,138	\$10,963	\$9,500	\$10,609	\$10,000	(\$609)	-6%	\$10,200	\$10,404	\$10,612	\$10,824
Lacrosse	\$10,320	\$10,756	\$10,374	\$10,400	\$10,353	\$10,400	\$47	0%	\$10,608	\$10,820	\$11,037	\$11,257
Daycamp	\$12,172	\$20,275	\$22,557	\$20,000	\$23,038	\$21,000	(\$2,038)	-9%	\$21,420	\$21,848	\$22,285	\$22,731
Special Events	\$5,750	\$5,760	\$3,700	\$3,700	\$3,775	\$3,700	(\$75)	-2%	\$3,774	\$3,849	\$3,926	\$4,005
Total Floor Rentals	\$61,511	\$71,706	\$72,049	\$66,100	\$74,234	\$69,100	(\$5,134)	-7%	\$70,482	\$71,892	\$73,329	\$74,796
Sign & Olympia Advertising	\$8,924	\$9,395	\$9,099	\$13,600	\$10,072	\$11,000	\$928	9%	\$9,395	\$9,395	\$9,395	\$9,395
Tables & Chairs	(\$123)	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0
Total Other Rentals	\$8,801	\$9,395	\$9,099	\$13,600	\$10,072	\$11,000	\$928	9%	\$9,395	\$9,395	\$9,395	\$9,395
Pool Receipts:	\$64,500	\$59,644	\$52,900	\$55,000	\$56,918	\$55,000	(\$1,918)	-3%	\$56,100	\$57,222	\$58,366	\$59,534
Food Booth	\$86,854	\$80,894	\$73,651	\$75,000	\$76,824	\$75,000	(\$1,824)	-2%	\$76,500	\$78,030	\$79,591	\$81,182
Pro Shop	\$1,400	\$1,558	\$1,764	\$1,700	\$1,028	\$1,050	\$22	2%	\$1,071	\$1,092	\$1,114	\$1,137
Vending & Pop	\$6,220	\$7,613	\$7,311	\$7,100	\$7,601	\$7,200	(\$401)	-5%	\$7,344	\$7,491	\$7,641	\$7,794
Total Concession Sales	\$94,474	\$90,066	\$82,725	\$83,800	\$85,453	\$83,250	(\$2,203)	-3%	\$84,915	\$86,613	\$88,346	\$90,112
Fund Raising	\$46,563	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0
Grants	\$8,707	\$16,395	\$7,298	\$6,000	\$9,085	\$7,000	(\$2,085)	-23%	\$16,395	\$16,395	\$16,395	\$16,395
Donations/Pepsi Support	\$14,770	\$13,234	\$3,407	\$2,500	\$3,340	\$3,000	(\$340)	-10%	\$3,000	\$3,000	\$3,000	\$3,000
Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0
Interest	\$69	\$483	\$189	\$100	\$168	\$175	\$7	4%	\$175	\$175	\$175	\$175
Miscellaneous	\$75,000	\$1,196	\$688	\$0	\$4	\$0	(\$4)	-100%	\$0	\$0	\$0	\$0
Total Miscellaneous	\$145,109	\$31,308	\$11,582	\$8,600	\$12,597	\$10,175	(\$2,422)	-19%	\$19,570	\$19,570	\$19,570	\$19,570
Total Operating Revenue	\$625,032	\$512,030	\$467,596	\$480,800	\$493,525	\$490,025	(\$3,500)	-1%	\$507,192	\$516,756	\$526,512	\$536,463
Rental Rate Increase	3.0%	3.0%	2.0%	3.0%		2.0%			2.0%	2.0%	2.0%	2.0%

EXPENDITURE DETAIL

EXPENDITURES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 Budget	2015 ACTUAL	2016 Budget	2016 BUDGET VS 2015 ACTUAL		2017 ESTIMATE	2018 ESTIMATE	2019 ESTIMATE	2020 ESTIMATE
Arena	\$140,737	\$140,691	\$136,151	\$141,000	\$128,077	\$135,000	\$6,923	5%	\$139,050	\$143,222	\$147,518	\$151,944
Pool	\$52,374	\$48,618	\$46,873	\$50,000	\$46,306	\$48,000	\$1,694	4%	\$49,440	\$50,923	\$52,451	\$54,024
Office	\$44,127	\$48,509	\$52,083	\$52,000	\$55,683	\$56,000	\$317	1%	\$57,680	\$59,410	\$61,193	\$63,028
Concession	\$27,607	\$26,579	\$27,455	\$26,000	\$27,791	\$28,000	\$209	1%	\$28,840	\$29,705	\$30,596	\$31,514
Day Camp	\$9,018	\$11,118	\$14,611	\$16,000	\$17,780	\$18,000	\$220	1%	\$18,540	\$19,096	\$19,669	\$20,259
Benefits	\$44,866	\$53,469	\$50,445	\$59,000	\$52,660	\$53,300	\$640	1%	\$54,899	\$56,546	\$58,242	\$59,990
Total Wages	\$318,728	\$328,985	\$327,619	\$344,000	\$328,297	\$338,300	\$10,003	3%	\$348,449	\$358,902	\$369,670	\$380,760
General Building	\$40,769	\$30,013	\$36,335	\$35,000	\$20,241	\$26,000	\$4,769	24%	\$25,750	\$26,523	\$27,318	\$28,138
Building Inspection	\$1,927	\$3,073	\$1,984	\$2,100	\$1,640	\$2,100	\$460	28%	\$2,163	\$2,228	\$2,295	\$2,364
Ice Machinery	\$20,038	\$17,017	\$15,817	\$12,000	\$17,034	\$15,000	(\$2,034)	-12%	\$15,450	\$15,914	\$16,391	\$16,883
Grounds	\$5,129	\$8,293	\$7,905	\$8,000	\$4,721	\$8,000	\$3,279	69%	\$8,240	\$8,487	\$8,742	\$9,004
Elevator Maintenance	\$3,486	\$3,583	\$3,749	\$3,900	\$3,886	\$4,000	\$114	3%	\$4,120	\$4,244	\$4,371	\$4,502
Janitorial	\$7,137	\$7,852	\$6,201	\$6,500	\$8,996	\$6,500	(\$2,496)	-28%	\$6,695	\$6,896	\$7,103	\$7,316
Swimming Pool & Equipment	\$7,116	\$5,224	\$5,377	\$6,000	\$6,892	\$6,500	(\$392)	-6%	\$6,695	\$6,896	\$7,103	\$7,316
Banquet Hall	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0
Total Maintenance	\$85,602	\$75,056	\$77,369	\$73,500	\$63,410	\$67,100	\$3,690	6%	\$69,113	\$71,186	\$73,322	\$75,522
Hydro	\$60,251	\$81,520	\$81,797	\$85,000	\$88,714	\$90,000	\$1,286	1%	\$92,700	\$95,481	\$98,345	\$101,296
Natural Gas	\$20,819	\$21,801	\$25,037	\$25,000	\$24,174	\$25,000	\$826	3%	\$25,750	\$26,523	\$27,318	\$28,138
Water & Sewage	\$5,536	\$4,190	\$4,284	\$4,400	\$4,417	\$4,400	(\$17)	0%	\$4,532	\$4,668	\$4,808	\$4,952
Total Utilities	\$86,606	\$107,510	\$111,117	\$114,400	\$117,305	\$119,400	\$2,095	2%	\$122,982	\$126,671	\$130,472	\$134,386
Food Booth	\$50,584	\$44,336	\$42,814	\$40,000	\$43,080	\$40,000	(\$3,080)	-7%	\$41,200	\$42,436	\$43,709	\$45,020
Pro Shop	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0
Vending & Pop	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0
Total Concession Sales	\$50,584	\$44,336	\$42,814	\$40,000	\$43,080	\$40,000	(\$3,080)	-7%	\$41,200	\$42,436	\$43,709	\$45,020
Insurance	\$14,908	\$14,127	\$15,474	\$15,000	\$16,581	\$17,000	\$419	3%	\$17,510	\$18,035	\$18,576	\$19,134
Telephone / Website / Cellular	\$2,652	\$2,789	\$2,345	\$2,400	\$2,778	\$3,000	\$222	8%	\$3,090	\$3,183	\$3,278	\$3,377
Office Supplies	\$2,352	\$1,831	\$2,529	\$2,500	\$2,603	\$2,500	(\$103)	-4%	\$2,575	\$2,652	\$2,732	\$2,814
Pool Supplies, Courses, Etc	\$4,229	\$5,657	\$3,597	\$3,800	\$3,922	\$3,800	(\$122)	-3%	\$3,914	\$4,031	\$4,152	\$4,277
Postage	\$248	\$168	\$243	\$300	\$176	\$250	\$74	42%	\$258	\$265	\$273	\$281
Advertising	\$2,842	\$6,350	\$4,879	\$5,000	\$6,548	\$6,000	(\$548)	-8%	\$6,180	\$6,365	\$6,556	\$6,753
Prior Year Deficit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0
Audit Fees	\$6,407	\$2,315	\$1,739	\$2,500	\$2,237	\$2,400	\$163	7%	\$2,472	\$2,546	\$2,623	\$2,701
Courses, Fees, Dues	\$1,852	\$3,910	\$4,122	\$3,500	\$2,017	\$3,500	\$1,483	74%	\$3,605	\$3,713	\$3,825	\$3,939
Bank Charges	\$577	\$582	\$612	\$550	\$628	\$650	\$22	4%	\$670	\$690	\$710	\$732
Sign Expenses		\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0
Miscellaneous, Hall of Fame, Cam	\$802	\$2,705	\$2,692	\$2,600	\$2,505	\$2,600	\$95	4%	\$95	\$95	\$95	\$95
Total Administrative	\$36,869	\$40,434	\$38,232	\$38,150	\$39,995	\$41,700	\$1,705	4%	\$40,368	\$41,576	\$42,821	\$44,103
Total Operating Expenditures	\$578,389	\$596,321	\$597,151	\$610,050	\$592,087	\$606,500	\$14,413	2%	\$622,112	\$640,773	\$659,993	\$679,790
Allocate to Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0
Total Expenditures	\$578,389	\$596,321	\$597,151	\$610,050	\$592,087	\$606,500	\$14,413	2%	\$622,112	\$640,773	\$659,993	\$679,790
Inflation	3.0%	3.0%							3.0%	3.0%	3.0%	3.0%

CAPITAL SPENDING HISTORY 2010-2014 + PROJECTION TO 2019

	2010	2011	2012	2013	2014	2015 Bdg	2015	2016	2017	2018	2019	Total
Doors & Windows				\$1,196								\$5,196
Marbellite & Drain		\$20,740										\$20,740
Emergency Exit		\$3,500										\$3,500
Pool Leak & Deck Repairs								\$30,000				
Rubber Decking			\$33,408									\$73,408
Total Pool	\$0	\$24,240	\$33,408	\$1,196	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$248,318
Ice Board Replacement			\$3,168									\$40,063
Olympia						\$72,000	\$70,522					\$142,522
Condenser Replacement			\$3,802									\$33,802
Compressor Replacement					\$54,657							\$104,657
Header Trench Replacement						\$6,000	\$7,410					\$19,410
Player Benches / Matting					\$6,599							\$14,599
Ice Edger				\$3,562								\$3,562
Total Ice Related	\$0	\$0	\$6,970	\$3,562	\$61,256	\$78,000	\$77,932	\$0	\$0	\$0	\$0	\$500,099
Major Renovation & Addition (note)	\$50,000	\$26,597	\$3,463	\$19,968								\$304,586
Sidewalk/Entrance Replacement						\$30,000	\$0	\$30,000				\$60,000
Roof Replacement/Repairs								\$78,000		\$450,000		\$168,450
Boiler Liners			\$1,933									\$4,510
Painting			\$3,668									\$8,568
Alarm Panic Locks		\$3,815										\$3,815
Floor Scrubber		\$3,997										\$3,997
Generator Switch				\$9,308								\$9,308
Surveillance System								\$12,000				
Debit Machine		\$999										\$999
Total Building & Grounds	\$50,000	\$35,408	\$9,064	\$29,276	\$0	\$30,000	\$0	\$120,000	\$0	\$450,000	\$0	\$847,944
Food booth fryer & grill					\$813							\$14,824
Food booth freezers				\$2,290								\$2,290
Town & Country Room	\$35,818		\$2,600	\$7,276	\$1,647							\$94,315
Total Rental & Sales	\$35,818	\$0	\$2,600	\$9,566	\$2,461	\$0	\$0	\$0	\$0	\$0	\$0	\$111,428
Unidentified			\$4,280	\$2,748		\$12,000	\$0	\$0	\$10,000	\$10,000	\$10,000	\$119,391
Total Other	\$0	\$0	\$4,280	\$2,748	\$0	\$12,000	\$0	\$0	\$10,000	\$10,000	\$10,000	\$95,391
Grand Total	\$85,818	\$59,648	\$56,322	\$46,346	\$63,717	\$120,000	\$77,932	\$150,000	\$10,000	\$460,000	\$10,000	\$1,803,179

Notes:

- 1) Olympia replacement not handled as budgetary item - not included in historical financials
- 2) Grant of \$21,900 received in 1992 to help fund \$47,500 on pool repairs
- 3) Grant of \$75,000 received to offset roof repairs forecast in 2004
- 4) Grant of \$2,000,000 from Province/Federal + \$800,000 additional funding from municipalities

CORPORATION OF
THE TOWNSHIP OF MELANCTHON

BY-LAW
Number _____

"MOLTER DRAINAGE WORKS, MAINTENANCE LEVYING BY-LAW"

A by-law to provide for maintenance and repair
to the Molter Drainage Works
and for the borrowing on the credit of
the municipality the amount required for such work

WHEREAS a number of owners, under Section 79 of the Drainage Act, R.S.O. 1990, c. D.17, have notified the Clerk of the Township of Melancthon of the deteriorating conditions of the said drainage works.

AND WHEREAS under the Drainage Act, R.S.O. 1990, c. D. 17 it is the duty of the Township of Melancthon to maintain and repair that part of the drainage works lying within its limits.

AND WHEREAS the Molter Drainage Works has been constructed under By-law No. 8 - 1986.

AND WHEREAS the Council of the Township of Melancthon, pursuant to the recommendations made by the Township Drainage Superintendent, has ordered certain maintenance and repair work to be performed, under the supervision and to the satisfaction of the Township Drainage Superintendent.

AND WHEREAS the work has now been completed

AND WHEREAS the construction cost of the work is \$ 15,825.72

AND WHEREAS the granted expected is 3,492.33

AND WHEREAS the amount to be raised is 12,333.39

NOW THEREFORE the Council of the Township of Melancthon enacts as follows:

1. The assessment shall be imposed in accordance to Section 74 of the Drainage Act, R.S.O. 1990 c. D.17 and in proportion to the governing By-law No. 8 - 1986.
2. The amount of \$12,333.39 necessary to be raised for such work shall be made a cash assessment upon the upstream lands and roads affected, with interest at the rate set for collecting taxes in arrears being added after the date payment is called on the same.
3. This By-law shall be cited as the "Molter Drainage Works Maintenance Levying By-law".
4. That this By-law shall come into force and take effect upon passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS _____ DAY OF _____, 2016.

MAYOR

CLERK

CORPORATION OF
THE TOWNSHIP OF MELANCTHON

BY-LAW
Number _____

HENDERSON DRAINAGE WORKS 1975, MAINTENANCE LEVYING BY-LAW

A by-law to provide for maintenance and repair
to the Henderson Drainage Works, 1975
and for the borrowing on the credit of
the municipality the amount required for such work

WHEREAS a number of owners, under Section 79 of the Drainage Act, R.S.O. 1990, c. D.17, have notified the Clerk of the Township of Melancthon of the deteriorating conditions of the said drainage works.

AND WHEREAS under the Drainage Act, R.S.O. 1990, c. D. 17 it is the duty of the Township of Melancthon to maintain and repair that part of the drainage works lying within its limits.

AND WHEREAS the Henderson Drainage Works 1975 has been constructed under By-law No. 16 -75.

AND WHEREAS the Council of the Township of Melancthon, pursuant to the recommendations made by the Township Drainage Superintendent, has ordered certain maintenance and repair work to be performed, under the supervision and to the satisfaction of the Township Drainage Superintendent.

AND WHEREAS the work has now been completed

AND WHEREAS the construction cost of the work is \$ 1,322.88

AND WHEREAS the granted expected is 347.02

AND WHEREAS the amount to be raised is 975.86

NOW THEREFORE the Council of the Township of Melancthon enacts as follows:

1. The assessment shall be imposed in accordance to Section 74 of the Drainage Act, R.S.O. 1990 c. D.17 and in proportion to the governing By-law No. 16 - 75.
2. The amount of \$975.86 necessary to be raised for such work shall be made a cash assessment upon the upstream lands and roads affected, with interest at the rate set for collecting taxes in arrears being added after the date payment is called on the same.
3. This By-law shall be cited as the Henderson Drainage Works 1975, Maintenance Levying By-law.
4. That this By-law shall come into force and take effect upon passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS _____ DAY OF _____, 2016.

MAYOR

CLERK

R. J. Burnside & Associates Limited 15 Townline Orangeville ON L9W 3R4 Canada

telephone (519) 941-5331 fax (519) 941-8120 web www.rjburnside.com



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]

January 28, 2016

Denise Holmes, AMCT,
CAO / Clerk
Township of Melancthon
157101 Highway No. 10
Melancthon, ON L9V 2E6

**Re: Henderson Drainage Works, 1982 (Upper Portion)
Maintenance and Repair, 2015
File No.: D-ME-SUP**

Dear Mrs. Holmes,

Enclosed is an additional invoice from Horton Brothers Enterprises Ltd. for cleaning of the drain on the C. Brubacher property. This work became necessary at the time the owner's Tiling Contractor was systematically tiling the farm. Due to the condition of the drain, the new tile outlets were being buried below the ditch bottom. To continue with installing the tile system, a cleanout became necessary. As this work was done prior to Hanna & Hamilton getting to the site to do the maintenance, most of the sediment had been removed and thus a large portion of time was saved due to this prior work. We recommend that this cost be included in the total cost of the Henderson Drain cleanout.

This invoice in the amount \$3,084.90, including the HST, has been verified and is authorized to be paid. As the owner has initially paid the invoice, please reimburse Carol Brubacher for the authorized amount.

This now completes the maintenance work on the Henderson Drain, 1982. The costs may now be tabulated and assessed to the drainage area pursuant to Section 74 of the Drainage Act.

Also enclosed are the necessary items for levying of the maintenance costs. The Application for Maintenance Grant, for submission to the Ontario Ministry of Agriculture, Food and Rural Affairs, will be submitted shortly together with other completed drain maintenance work.

Yours truly,

R. J. Burnside & Associates Limited
Drainage Superintendent

Gerd Uderstadt, C.S.T.
Encl.

CORPORATION OF
THE TOWNSHIP OF MELANCTHON

BY-LAW
Number _____

HENDERSON DRAINAGE WORKS 1982, MAINTENANCE LEVYING BY-LAW

A by-law to provide for maintenance and repair
to the Henderson Drainage Works, 1982
and for the borrowing on the credit of
the municipality the amount required for such work

WHEREAS a number of owners, under Section 79 of the Drainage Act, R.S.O. 1990, c. D.17, have notified the Clerk of the Township of Melancthon of the deteriorating conditions of the said drainage works.

AND WHEREAS under the Drainage Act, R.S.O. 1990, c. D. 17 it is the duty of the Township of Melancthon to maintain and repair that part of the drainage works lying within its limits.

AND WHEREAS the Henderson Drainage Works 1982 has been constructed under By-law No. 23 -82.

AND WHEREAS the Council of the Township of Melancthon, pursuant to the recommendations made by the Township Drainage Superintendent, has ordered certain maintenance and repair work to be performed, under the supervision and to the satisfaction of the Township Drainage Superintendent.

AND WHEREAS the work has now been completed

AND WHEREAS the construction cost of the work is \$ 7,494.63

AND WHEREAS the granted expected is 2,086.88

AND WHEREAS the amount to be raised is 5,407.75

NOW THEREFORE the Council of the Township of Melancthon enacts as follows:

1. The assessment shall be imposed in accordance to Section 74 of the Drainage Act, R.S.O. 1990 c. D.17 and in proportion to the governing By-law No. 23 - 82.
2. The amount of \$5,407.75 necessary to be raised for such work shall be made a cash assessment upon the upstream lands and roads affected, with interest at the rate set for collecting taxes in arrears being added after the date payment is called on the same.
3. This By-law shall be cited as the Henderson Drainage Works Maintenance Levying By-law.
4. That this By-law shall come into force and take effect upon passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS _____ DAY OF _____, 2016.

MAYOR

CLERK