



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, December 3, 2015 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - November 19, 2015**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
9. **Road Business**
 1. Accounts
10. **County Council Update**
 1. Council In Brief for Thursday, November 12, 2015
11. **Committee Reports**
12. **Correspondence**

***Outside Board & Committee Minutes**

1. Shelburne & District Fire Board - Meeting September 1, 2015

*** Items for Information Purposes**

1. Letter from Ernie Hardeman, MPP Oxford dated October 30, 2015, Re - Official Report of Debates (Hansard)
2. Letter from The Corporation of the United Townships of Head, Clara & Maria, Re - Dissolution of Local Emergency Response Board and Request for Services
3. Email from Michelle Dunne, Deputy Clerk, Dufferin County dated November 16, 2015, Re - Surplus Land - Stanton Property Sale
4. Email from Michelle Dunne, Deputy Clerk, Dufferin County dated November 17, 2015, Re - POA Process within the County of Dufferin
5. AMO Communications - AMO Policy Update - 2016 OMPF Allocations Announced
6. Letter to Head of Council dated November 17, 2015, Re - Ontario Municipal Partnership Fund Allocations for 2016
7. Copy of a resolution passed by the Municipality of Neebing dated November 18, 2015, Re - Consultation of the Police Services Act
8. Email from Pam Hillock, County Clerk on behalf of the Warden of Dufferin County dated November 18, 2015 to Ms Barbara Finlay, Acting Ontario Ombudsman, Re - Niagara Escarpment Commission
9. Email from Sylvia Jones, MPP dated November 18, 2015, Re -Letter to the Ombudsman - Niagara Escarpment Commission
10. Nottawasaga Valley Conservation Authority - For Immediate Release - Glimpses of the past - Unearthed ledgers hint at the day-to-day life of early settlers in Utopia
11. Letter to Mayor White and Members of Council dated November 19, 2015, Election of the Warden for 2016
12. Hydro One Not For Sale, Letter dated November 19, 2015

13. Email from Bluewater Geoscience, Breton Lemieux dated November 26, 2016, Re - Review of Strada Report

*** Items for Council Action**

1. Petition for Drainage Works by Owners of Lot 266- 268, Concession 2 SW
2. Memorandum to Mayor White and Members of Council dated November 25, 2015, Re - Proposed ZBA for lands located in the East Half of Lot 15, Concession 2, O.S. (Horning's Mills)

13. General Business

1. Accounts
2. Levi Allen Drainage Works, Maintenance Levying By-law
3. Bradley-French Drainage Works, Maintenance Levying By-law
4. By-law to Adopt a Policy for the Sale and other Dispositions of Municipal Land
5. Applications to Permit
6. **New/Other Business/Additions**
 1. Motion to transfer \$10,000.00 to the Landfill Rehabilitation Reserve Fund as per the 2015 Budget
 2. Motion to transfer \$100,000.00 from the Gas Tax Reserve Account as per the 2015 Budget
 3. Motion to transfer \$25,000.00 from the Tax Rate Stabilization Reserve Account as per the 2015 Budget
 4. Motion to transfer \$75,000.00 from the Quarry Reserve Account as per the 2015 Budget
 5. Motion to transfer \$4,675.44 from the General Account to the Insurance Reserve Fund re: 2015 Insurance Surplus (Roads - \$2,300.08 and Admin - \$2,375.36)
 6. Motion that the Mayor and Treasurer be authorized to pay all accounts to December 31, 2015
 7. County of Dufferin - Application for Disaster Relief Fund - Councillor Webster
 8. Roads Sub-Committee Public Member - term expires December 31, 2015
 9. OFM 30 Recommendations - Recommendation/Response # 6 - Policy
7. **Unfinished Business**
 1. North Dufferin Recreation Committee - Draft Constitution
 2. Shook Street - Corbetton - Update
 3. Ark II Shelter - Update
 4. NEC Plan Review - Update
 5. Information Flyer
 6. Home Occupation/On Farm Business'

14. Delegations

1. 5:30 p.m. - Sam and Megan Young regarding the following: trees on County Road 124 (Living Snow Fence); Ditching and Re-zoning of Land

15. Closed Session

1. Approval of Draft Minutes - July 16, 2015
2. Personal matters about an identifiable individual, including municipal or local board employees - Report from Denise Holmes, CAO regarding the increase in wages of a Seasonal Road Labourer

16. Notice of Motion

17. Confirmation By-law

18. Adjournment and Date of Next Meeting - Thursday, December 17, 2015 - 5:00 p.m.

19. On Sites

20. Correspondence on File at the Clerk's Office

Denise Holmes

From: Dufferin County <clerk=dufferincounty.ca@mail71.atl31.mcdlv.net> on behalf of Dufferin County <clerk@dufferincounty.ca>
Sent: Monday, November 16, 2015 9:51 AM
To: Denise
Subject: Dufferin County E-Newsletter- Council in Brief - November 12, 2015

Dufferin County's Official E-Newsletter

View this email in your
browser

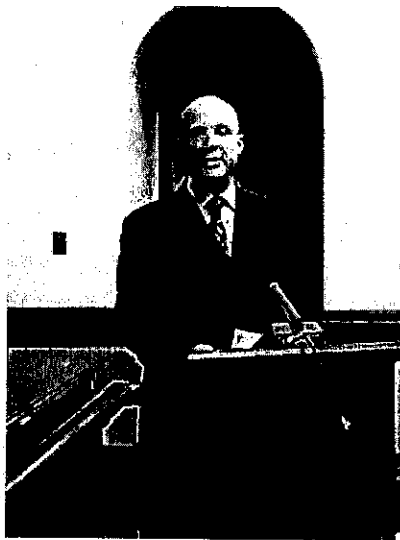
COUNCIL IN BRIEF

For Thursday, November 12, 2015

For the full agenda and minutes, please visit our website.

BATTLEFIELD TOUR PRESENTATION

Wednesday, November 11, marked Remembrance Day to honour our soldiers and veterans. On Thursday, Corporal William Power, the County of Dufferin 2015 Veteran's Ambassador, addressed Council regarding the Battlefield Tour in France that he attended with Dufferin area high school students. The students were from the inaugural year of the Digital Historian Project at the Dufferin County Museum. Corporal Power is a long-serving and decorated member of Canada's Forces and he shared his experiences with Council.



2016 BUDGET: PUBLIC CONSULTATION

The 2016 Draft Budget was approved by Council. Treasurer Alan Selby delivered a presentation and members of the public were invited to make comments/suggestions.

To view the presentation, go to:

www.dufferincounty.ca/files/content-pdf/2016-budget-presentation.pdf

Senior management have also released presentation videos for each respective department on YouTube.

To view the videos, go to: www.youtube.com/DufferinOne

THIRD QUARTER FINANCIAL RESULTS

The report by Treasurer Alan Selby, dated November 12, 2015, titled 2015 Third Quarter Financial Results was received. The general conclusion to be taken from the Third Quarter financial

picture is that the County appears to be keeping within its budget targets for 2015. The update shows a cash-basis surplus, however that result can be attributed, in part, to timing delays with expenses, arising from the normal delay of receiving and processing expense invoices, which is inherent in the financial accounting system.

COMMUNITY SERVICES INITIATIVES

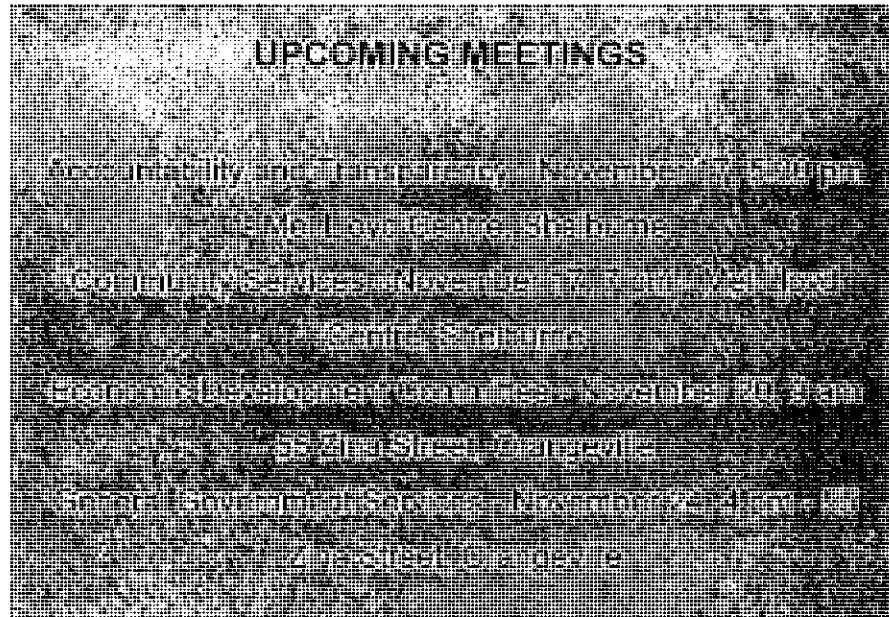
The report by the Director of Community Services, dated October 27, 2015, titled Food For Thought Grant (FFTG) was received. Council approved the grant and this new process will commence the allocation of available funds effective January 2016.

In addition, the report titled SMARTsaver - Canadian Learning Bond Initiative was received. Council endorsed the ongoing marketing of the SMARTsaver program locally. SMARTsaver is an initiative by the government of Canada aimed to help low-income families start RESP savings for their child's education. Dufferin County has used social media campaigning as a channel for communicating this initiative along with other mediums.

To learn more about SMARTsaver, go to:
www.smartsaver.org/startmyresp//

APPOINTMENT TO ECONOMIC DEVELOPMENT STEERING COMMITTEE

Councillor Darren White was appointed to the Economic Development Steering Committee. The focus of the Committee is to create a plan and to identify areas of County-wide interest that should be financially supported at the County level.



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SHELBURNE & DISTRICT FIRE BOARD

September 1st, 2015

The Shelburne & District Fire Department **Board of Management** was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

- 1.1 Chair Tom Egan called meeting to order at 7:00 pm.

2. **Additions or Deletions**

- 2.1 None at this time.

3. **Approval of Agenda**

3.1 **Resolution #1**

Moved by W. Hannon – Seconded by J. Elliott

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. **Approval of Minutes**

4.1 **Resolution #2**

Moved by H. Hayes – Seconded by J. Elliott

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of July 7, 2015 as circulated.

Carried

4.2 Resolution #3

Moved by W. Hannon – Seconded by H. Hayes
BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of July 7, 2015 as circulated.

Carried

5. Pecuniary Interest

5.1 No pecuniary interest declared.

6. Public Question Period

6.1 No public present.

7. Delegations / Deputations

7.1 No delegations present.

8. Unfinished Business

8.1 Ark II Shelter Update and Motion from Melancthon

The Chair advised the Board that the Township of Melancthon passed a motion rescinding bylaw 15-2000, he also stated that firefighters still should not enter. There will be a meeting set up in the future which will include the Fire Marshal, OPP, NEC, Fire Department and the Township of Melancthon.

9. New Business

9.1 Appoint Nicole Hill as Secretary-Treasurer

Resolution #4

Moved by H. Foster – Seconded by H. Hayes

BE IT RESOLVED THAT:

As required by paragraph 2 and 3 of the Agreement dated October 15th, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board commencing August 14th, 2015 and further authorize the Chair to sign the Employment Contract for Secretary-Treasurer: Nicole C. Hill.

Carried

9.2 OMERS

Resolution #5

Moved by F. Nix – Seconded by W. Hannon

BE IT RESOLVED THAT:

The Shelburne & District Fire Board authorize participation in the OMERS primary pension plan ("Primary Plan"), and the retirement compensation arrangement that provides benefits for members and former members of the Primary Plan ("RCA"), in respect of the employees of **Shelburne and District Fire Board** identified herein.

Whereas pursuant to subsection 6(1) of the Primary Plan an employer who is eligible under the *Ontario Municipal Employees Retirement System Act, 2006* ("OMERS Act, 2006") to participate in the Primary Plan and the RCA may, by by-law or resolution, participate in the Primary Plan and the RCA and pay to the funds for the Primary Plan and the RCA the total of the employer and member contributions, and has all of the powers necessary and incidental thereto.

Therefore the **Shelburne and District Fire Board** ("Employer") enacts as follows:

- | | |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (Election re:
Employees) | 1. The Employer shall participate in the Primary Plan and the RCA in respect of each person who is employed by the Employer and who is eligible to be a member of the Primary Plan and the RCA under subsection 5(3) of the OMERS Act, 2006, as amended from time to time, ("Employee") as of the first day of September 1st, 2015 and authorizes the Secretary-Treasurer to submit forthwith a certified copy of this Resolution to the OMERS Administration Corporation ("AC"). |
| (Current CFT
Employees) | 2. An Employee who is employed on a continuous full-time basis ("CFT Employee"), as defined in subsection 9(1) of the Primary Plan, as amended from time to time, and who commenced employment with the Employer before the Effective Date is entitled to become a member of the Primary Plan and the RCA on the first day of the month following the month in which the CFT Employee's application is received by the AC, provided that the AC may, at the request of the Employer, fix an earlier date on which the CFT Employee becomes a member but not before the date on which the CFT |

Employee became entitled to be a member or the first day of January in the year in which the application is received by the AC, whichever is the later date.

- | | | |
|--------------------------------------|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (Future CFT Employees) | 3. | Every person who becomes a CFT Employee on or after the Effective Date shall, as a condition of employment, become a member of the Primary Plan and the RCA, or if such person is already a member, resume contributions to the Primary Plan and the RCA on the date so employed. |
| (PBA Membership for OTCFT Employees) | 4. | An Employee who is employed on other than a continuous full-time basis ("OTCFT Employee") and meets the eligibility criteria in subsection 9(6) of the Primary Plan, as amended from time to time, is entitled to become a member of the Primary Plan and the RCA on the first day of the month following the month in which the OTCFT Employee's application is received by the AC, provided that the AC may, at the request of the Employer, fix an earlier date on which the OTCFT Employee becomes a member but not before the date on which the OTCFT Employee became entitled to be a member or the first day of January in the year in which the application is received by the AC, whichever is the later date. |
| (Senior Management Official) | 5. | Any person who holds a senior management position with the Employer ("Senior Management Official"), as the Employer may designate from time to time, is hereby authorized on behalf of the Employer to take all such action and execute all such documents, certificates and agreements, as they may consider necessary to give effect to the provisions of this Resolution and to fulfill the Employer's duties and obligations with respect to the Primary Plan and the RCA, as required from time to time. |
| (NRA 65 option for Fire) | 6. | The normal retirement age of Employees who are employed as firefighters as defined in subsection 1(1) of the <i>Fire Protection and Prevention Act, 1997</i> , as amended from time to time, and who are employed in the following class: Fire Chief , is 65 years. |

Carried

9.3 Financial Statement Review

Resolution #6

Moved by K. McGhee – Seconded by J. Elliott

BE IT RESOLVED THAT:

The Shelburne & District Fire Board accept the Financial Statement Trial Balance as presented by the Secretary-Treasurer dated August 28th, 2015.

Carried

9.4 Resolution #7

Moved by J. Elliott – Seconded by H. Foster

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following at 7:35 pm:

PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES

LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS

Carried

Resolution #8

Moved by W. Hannon – Seconded by J. Elliott

BE IT RESOLVED THAT:

We do now rise and report progress at 7:59 pm.

Carried

Resolution #9

Moved by F. Nix – Seconded by W. Hannon

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management approves the changes to the contract negotiated for the position of Fire Chief, as recommended by the Staffing Review Committee; and further that the Chair be authorized to sign the Contract of Employment on behalf of the board.

Carried

The board directed the Secretary-Treasurer to prepare a press release to make a formal announcement.

10. **Chief's Report**

10.1 **Monthly Reports (July & August 2015)**

There were a total of 20 calls for the month of July, 4 building inspections and 3 Fire Safety Plans reviewed.

There were a total of 19 calls for the month of August, 3 building inspections and 1 Fire Safety Plan reviewed.

10.2 **Update from Acting Fire Chief**

Fire Hall Parking Lot Quotes

Acting Fire Chief, Ed Walsh, has obtained 3 quotes from Murray Group, Coppertone Paving and Lorne Patton Construction. Ed would like to gather more information before making a final decision. All quotes are under \$50,000 therefore 2 members can approve the quote.

Resolution #10

Moved by K. McGhee – Seconded by J. Elliott

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management hire the following 3 new recruits effective August 1st, 2015:

- 1) Craig Bishop
- 2) Randy Narine
- 3) Simon Weatherall

Carried

The Board liked the new sign and the messages being put on it, especially that it included safety. Ed advised that he revoked a burning permit from a property in Melancthon.

11. **Future Business:**

11.1 **None at this time.**

12. **Accounts & Payroll – July & August 2015**

12.1 **Resolution #11**

Moved by H. Hayes – Seconded by K. McGhee

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$17,929.34 for the period of July 4th, 2015 to August 28th, 2015 as presented and attached be approved for payment.

Carried

12.2 **Resolution #12**

Moved by K. McGhee – Seconded by F. Nix

BE IT RESOLVED THAT:

Payroll for the following month(s) be approved for payment:

July 2015 - \$17,901.29

August 2015 - \$12,916.90

Carried

13. **Confirming and Adjournment**

13.1 **Resolution #13**

Moved by J. Elliott – Seconded by K. McGhee

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution #14**

Moved by K. McGhee – Seconded by H. Hayes

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:16 pm to meet again at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Tom Egan
Chairperson

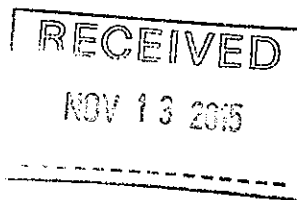
SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of September 1st, 2015

Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Ken McGhee	X	
Fred Nix	X	
Township of Melancthon		
Janice Elliott	X	
Wayne Hannon	X	
Town of Shelburne		
Tom Egan	X	
Ken Bennington	X	
Township of Mulmur		
Heather McIntosh-Hayes	X	
Janet Horner		X
Staff		
Ed Walsh – Acting Fire Chief	X	
David Holmes - Captain		X
Carey Holmes - Sec/Treas.	X	
Nicole Hill – Sec/Treas.	X	



LEGISLATIVE ASSEMBLY



ERNIE HARDEMAN, M.P.P.
Oxford

October 30, 2015

Queen's Park Office:
Room 413, Legislative Bldg.
Toronto, Ontario
M7A 1A8

Tel. (416) 325-1239
Fax (416) 325-1259

Constituency Office:
12 Perry Street
Woodstock, Ontario
N4S 3C2

Tel. (519) 537-5222
Fax (519) 537-3577

Mayor Darren White
Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

Dear Mayor White,

I recently had the opportunity to recognize the important contributions of our municipal governments in the Ontario Legislature during Local Government Week. We know how hard our municipal governments work to deliver services that their residents rely on.

We recognize the importance of Local Government Week in raising awareness of the role and operations of municipal government.

Enclosed please find a copy of the hansard of my statement in the Ontario Legislature.

As always if I can be of any assistance please feel free to contact me at ernie.hardeman@pc.ola.org or 416-325-1239.

Sincerely,

Ernie Hardeman, MPP
Oxford

Info-

DEC 03 2015





Legislative Assembly
of Ontario

First Session, 41st Parliament

Assemblée législative
de l'Ontario

Première session, 41^e législature

**Official Report
of Debates
(Hansard)**

**Journal
des débats
(Hansard)**

Thursday 22 October 2015

Jeudi 22 octobre 2015

Speaker
Honourable Dave Levac

Clerk
Deborah Deller

Président
L'honorable Dave Levac

Greffière
Deborah Deller

folks who are out there keeping us safe. It's important as well.

I'd also like to acknowledge a former member of Parliament, Ryan Cleary. He and I had a moment when we both thought we were going to die. It was kind of an unusual experience, and it's always something he and I talk about.

Of course, Mr. Speaker—I know my time is running out—we need to thank our families, because while many of us were taken out of harm's way, we couldn't reach out to let them know we were safe. As politicians, our families are always worried about us, and I think we need to acknowledge that the families had a very difficult time that day as well. I'd just like to thank all of our families for allowing us to do what we do.

LOCAL GOVERNMENT WEEK

Mr. Ernie Hardeman: I'm pleased to rise and recognize Local Government Week. It's an opportunity to raise awareness about the role and importance of municipal governments.

Across Ontario, municipalities are holding events and activities to raise awareness about how municipal government works, particularly among students. Municipalities are holding council meetings in schools and offering tours of municipal offices, as well as holding essay contests and career fairs.

I want to commend all the municipalities of Ontario both for their efforts to raise awareness this week and for the work they do for the people of their communities every day.

We know how important the services that local governments deliver are, and they do it with limited resources. Whether it's roads, water, waste disposal or assistance to people in need, municipalities provide services that people depend on every day.

We understand that they are a mature level of government and are working hard through planning and economic development to ensure a bright future for their communities. And municipalities can depend on us to be there for them. Many municipalities have told us that they need a real partner who is willing to listen to them, and we are committed to both listening and to working with them. We understand the challenges they face and that they are the experts on local government in their communities, and we value their input.

Again, as we celebrate Local Government Week, I'm pleased to commend all our municipal governments on behalf of the PC caucus and recognize them for all their hard work.

1310

TENDER FRUIT INDUSTRY

Mr. Wayne Gates: On Wednesday, October 14, I was pleased to attend a grant announcement at Tregunno Fruit Farms in Niagara-on-the-Lake, where the Ontario Tender Fruit Growers and the Friends of the Greenbelt Founda-

tion announced \$400,000 to support our local tender-fruit growers and the Niagara region as a whole. These funds will be used to launch a pilot project to plant tender fruit tree varieties, such as peaches and pears, to provide a financial boost to greenbelt growers and strengthen this key economic sector.

I'd like to applaud the Friends of the Greenbelt Foundation for their continued work in ensuring nearly two million acres of land are preserved.

I'd also like to recognize the Ontario Tender Fruit Growers. The work they do plays a significant role in Ontario's economy.

Mr. Speaker, the Niagara Peninsula is Ontario's largest and most important fruit-growing area, and it's wonderful to see this pilot project being established in order to enhance this very significant part of Niagara's own local economy.

Now we need to ensure that these wonderful locally grown tender fruits are being sold locally. I am going to be encouraging the grocery stores in my riding and across Ontario to give prime shelf space to locally grown fruits. Putting these locally grown fruits up front means people eat fresher, better-tasting, healthier food, as we support our farmers across Ontario.

By growing locally, selling locally and eating locally, we will help strengthen not just Niagara's economy by creating more jobs, but the entire province's economy.

COMMUNITY HEALTH AND WELLBEING WEEK

Mrs. Kathryn McGarry: I rise today to mark Community Health and Wellbeing Week, which is being celebrated across Ontario. During this week, Ontario's 109 community health centres, community-governed family health teams and nurse practitioner-led clinics are holding special events across the province, and are coordinated by the Association of Ontario Health Centres.

This week's theme is "Community Health and Well-being: Shift the Conversation"—creating a new kind of dialogue about health and health care that is all about addressing all of the factors in people's lives that affect their health and well-being. One of those factors is the kind of community where you live. Research tells us that when you have the opportunity to live in a caring and connected community that makes you feel valued and accepted and that makes you feel like you belong, then you are more likely to be healthy. This is why during this week, participating centres are raising awareness about community vitality and sense of belonging as critically important determinants of health. The need to support this forms a key principle in a community health centre model to promote health and well-being.

In my own riding of Cambridge, Langs Community Health Centre established a great program called Connectivity. Working with local police, the goal was to mobilize health and social services organizations to address risk factors and reduce the incidence of crime. This program has been a wonderful success in promoting



From the Office of the Mayor

**THE CORPORATION OF THE UNITED TOWNSHIPS OF
HEAD, CLARA & MARIA**

**15 Township Hall Road
STONECLIFFE, ONTARIO, K0J 2K0**

Phone: (613) 586-2526 | Fax: (613) 586-2596 | E-mail: twpshcm@xplornet.com, Mayor Gibson: hcmjimg@gmail.com

Honourable Kathleen Wynne, Premier
Legislative Building – Room 281
Queen's Park
Toronto ON M7A 1A1

Re: Dissolution of Local Emergency Response Board and Request for Services

Dear Premier Wynne

At its meeting of Saturday, August 29, 2015 the Council of the United Townships of Head, Clara & Maria decided after considerable debate and public consultation to discontinue its agreement with neighbours for the provision of auto-extrication along the Trans-Canada Highway 17 which divides our municipality.

Although this was council's decision, the option had essentially been taken from us by the partner members of the North Renfrew Emergency Response Unit Board. It is our understanding that due to limited municipal resources and conflicting demands on those resources a number of fire departments are beginning to limit the services they are able to provide to their neighbours. This is a disconcerting trend; particularly when the services being provided are in fact provincial responsibility.

Although multi-faceted, one component of the on-going debate was the point that the highway is a provincial asset, owned and maintained in all other respects by the province and/or its contractors? Why and how did the provision of auto-extrication services as a result of motor vehicle accidents become the responsibility of local municipalities?

During public consultation Council promised as part of the decision making process to notify the province of the dissolution of this board and the now unprotected span of provincial

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.
HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

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highway throughout our municipality. We were further tasked with requesting that the province take the steps necessary to provide for the health, welfare and safety of the travelling public through our municipality and in fact across the province by making accommodation for the provision of this service.

We respectfully request that the province take a serious look at filling this void throughout the province and allocate the resources necessary to provide this potentially lifesaving service in a timely manner.

Sincerely

Jim Gibson, Mayor

mr

Cc: Hon. Steven Del Duca, Minister of Transportation
Mr. Jim Wilson, MPP, Leader, Official Opposition
Ms. Andrea Horwath, Leader of the New Democratic Party of Ontario
John Yakabuski, MPP Renfrew-Nipissing-Pembroke
Ontario Municipalities for Support

Enclosure: Minutes of Council meeting of August 29, 2015

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Minutes August 29, 2015

Minutes of a special meeting of Council held on Saturday, August 29, 2015 at 11:18 h. in the Municipal Hall.

1. Call to Order and Moment of Silent Reflection

2. ROLL CALL

The following were present Mayor Gibson Councillors: Dave Foote, Debbi Grills.

Staff: Melinda Reith, Clerk/CAO, member of the public.

Absent: Councillor Bob Reid.

Regrets/Excused: Councillor Calvin Chartrand.

Late: n/a

3. Recital of the Municipal Mission and Vision

4. DISCLOSURE of PECUNIARY INTEREST & GENERAL NATURE THEREOF

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse; - None

Resolution #29/08/15/001

Moved by Councillor Foote and Seconded by Councillor Grills

WHEREAS the North Renfrew Emergency Management Board met in June of 2015 and unanimously proposed to dissolve the NRERU Board and agreement with instructions to bring the decision back to each individual municipality;

AND WHEREAS the towns of Deep River and Laurentian Hills have already resolved to dissolve the board and unit;

AND WHEREAS it is a fact that providing emergency rescue services along the Trans Canada Highway 17 throughout Head, Clara & Maria is a provincial responsibility;

AND WHEREAS HCM has completed its due diligence and is satisfied that there is no legal obligation or liability in disbanding this agreement;

AND WHEREAS continuation in the agreement is not likely even if HCM fronted the requested \$30,000 for equipment as Deep River and Laurentian Hills do not wish to continue and can withdraw from the agreement with 60 days notice;

THEREFORE BE IT RESOLVED THAT after careful consideration and public consultation the Council of the Municipality of the United Townships of Head, Clara & Maria does hereby formally declare its interest to join with the towns of Deep River and Laurentian Hills and jointly dissolve the North Renfrew Emergency Rescue Unit service, board and agreement effective September 1, 2015.

AND FURTHER THAT as per the board's recommendation the Auto Extrication Unit ownership be transferred to the Town of Laurentian Hills.

AND FURTHER THAT the balance of the operating and capital reserve funds be divided and returned at 80% to the Town of Deep River and 20% to the United Townships of Head, Clara & Maria.

AND FURTHER THAT the staff of HCM are authorized to contact the province through the premier's office and the Ontario Ministry of Transportation informing them of Council's decision and requesting that they take the steps necessary to obtain adequate safety and protective services for the travelling public for our section of the Trans Canada Highway 17 and other under serviced areas of the province.

Carried Unanimously

Action: Clerk to send notice and a copy of the resolution to CAOs of Laurentian Hills and Deep River.

5. QUESTIONS AND ANSWERS – none

- i. Clerk – resolution for next meeting following decision to change time
- ii. Councillor Foote – contact province about emergency services – resolution to be circulated for support

6. CONFIRMATION OF PROCEEDINGS

Resolution # 29/08/15/002

Moved by Councillor Grills and Seconded by Councillor Foote

BE IT RESOLVED THAT By-Law 2015 -16 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its special meeting held on Saturday, August 29, 2015 be read a first time short and passed.

Carried Unanimously

7. ADJOURNMENT

Resolution # 29/08/15/003

Moved by Councillor Foote and seconded by Councillor Grills

WHEREAS with the last meeting of Council being held in June there is a substantial volume of material to be discussed at the meeting of September 11 it is recommended that the meeting start earlier than the regular time of 14:00h;

THEREFORE BE IT RESOLVED THAT this meeting adjourn at 11:24 h. to meet on Friday, September 11, 2015 at 13:00 h.

Carried Unanimously

Mayor – Jim Gibson

Clerk – Melinda Reith

Denise Holmes

From: Michelle Dunne <mdunne@dufferincounty.ca>
Sent: Monday, November 16, 2015 4:22 PM
To: dholmes@melancthontownship.ca; jtelfer@townofshelburne.on.ca; jwilson@eastluthergrandvalley.ca; keith@townofmono.com; suestone@amaranth-eastgary.ca; Susan Greatrix; thorne@mulmurtownship.ca
Cc: Pam Hillock; les@townofmono.com; mark@townofmono.com
Subject: Surplus Land - Stanton Property Sale
Attachments: GGS 2015-10-27 Stanton Property Sale.pdf

Good afternoon,

Dufferin County Council, at its regular meeting held on November 12, 2015 adopted the following motion from the General Government Services meeting held on October 27, 2015:

THAT the properties located the 5 Sideroad and Airport Road (North West corner) as shown on Attachment #1, be declared surplus;

AND THAT notice be given in the local newspaper, social media and the website;

AND THAT staff be directed to seek approval from the Township of Mulmur to create two residential lots;

AND THAT staff be authorized to commence sale proceedings.

A copy of the staff report has been attached for your information and ads will be going out by next week.

If you have any questions, please call.

Have a great night.

Michelle Dunne | Deputy Clerk | Corporate Services

County of Dufferin | Phone: 519-941-2816 Ext. 2504 | mdunne@dufferincounty.ca | 55 Zina Street, Orangeville, ON L9W 1E5

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REPORT TO COMMITTEE

To: Chair McGhee and Members of the General Government Services Committee

From: Pam Hillock, Director of Corporate Services/Clerk
Michael A. Giles, Chief Building Official/Director of Property

Meeting Date: October 27, 2015

Subject: Sale of Property – Stanton

In Support of Strategic Plan Priorities and Objectives:

Good Governance 3.2 Increase Transparency
Service Excellence 4.3 Enhance Value for Money

Purpose

The purpose of this report is to seek direction with respect to the sale of land at 5 Sideroad and Airport Road (Stanton).

Background & Discussion

In the summer of 2009, a review commenced of the Stanton intersection (County Road 18/Airport Road and 5 Sideroad, Mulmur) to determine appropriate enhancements. In 2011 three properties were purchased at the intersection with a view to enhancing site lines at the intersection. The lands that were purchased were: three separate abutting parcels; the former Stanton Hotel lands (0.57 ac), a vacant lot to the west (0.34 ac) and a residential property to the north (0.36 ac) (attachment #1) totalling 1.27 acres. The plan was to reconfigure the lots and sell the properties once the construction was complete. Construction is now complete.

No entrances will be permitted onto Airport Road in accordance with the Dufferin County Entrance Policy. Therefore, after preliminary consultation with the Township of Mulmur's Planner and Roads Superintendent, it may be possible to create two building lots fronting onto 5 Sideroad. (attachment #2)

Staff are seeking approval to work with the Township Planner and Roads Superintendent to create the two lots to be sold at a later date. It is anticipated that the County will look after the driveway entrances, surveys, legal fees and associated costs with the lot creation. Staff are also seeking approval to place the properties up for sale once the lot creations have taken place.

By-law 2007-49 sets out procedures for the sale of land. It requires that the following:

Upon receiving a staff report, Council shall:

1. Declare the land surplus
2. Value the real property in accordance with Section 2.2 (valued by a method determined by County staff)
3. Give notice to the public

Local Municipal Impact

The creation of building lots in Stanton will provide future property tax revenue to the Township of Mulmur.

Financial, Staffing, Legal, or IT Considerations

There will be revenue generated from the proceeds of the sale of the lands.

Strategic Direction and County of Dufferin Principles

Selling the land that is considered surplus is in line with the priorities service excellence and good governance. By giving the public notice of the sale it results in increased transparency. Complying with the sale of land policy results in good governance. It adheres to the following County of Dufferin principles:

Strategic Direction and County of Dufferin Principles

1. We Manage Change – by meeting regulatory requirements required for the sale of property
2. We Deliver Quality Service – selling the lands will enable to County to offset costs
3. We Communicate – notice of the impending sale will be advertised in the local papers, placed on social media and electronic newsletters
4. We Make Good Decisions - by communicating the sale of the lands, we are fostering an environment of collaboration that contributes to informed and thoughtful decisions.

Recommendation

THAT the properties located the 5 Sideroad and Airport Road (north west corner) as shown on Attachment #1, be declared surplus;

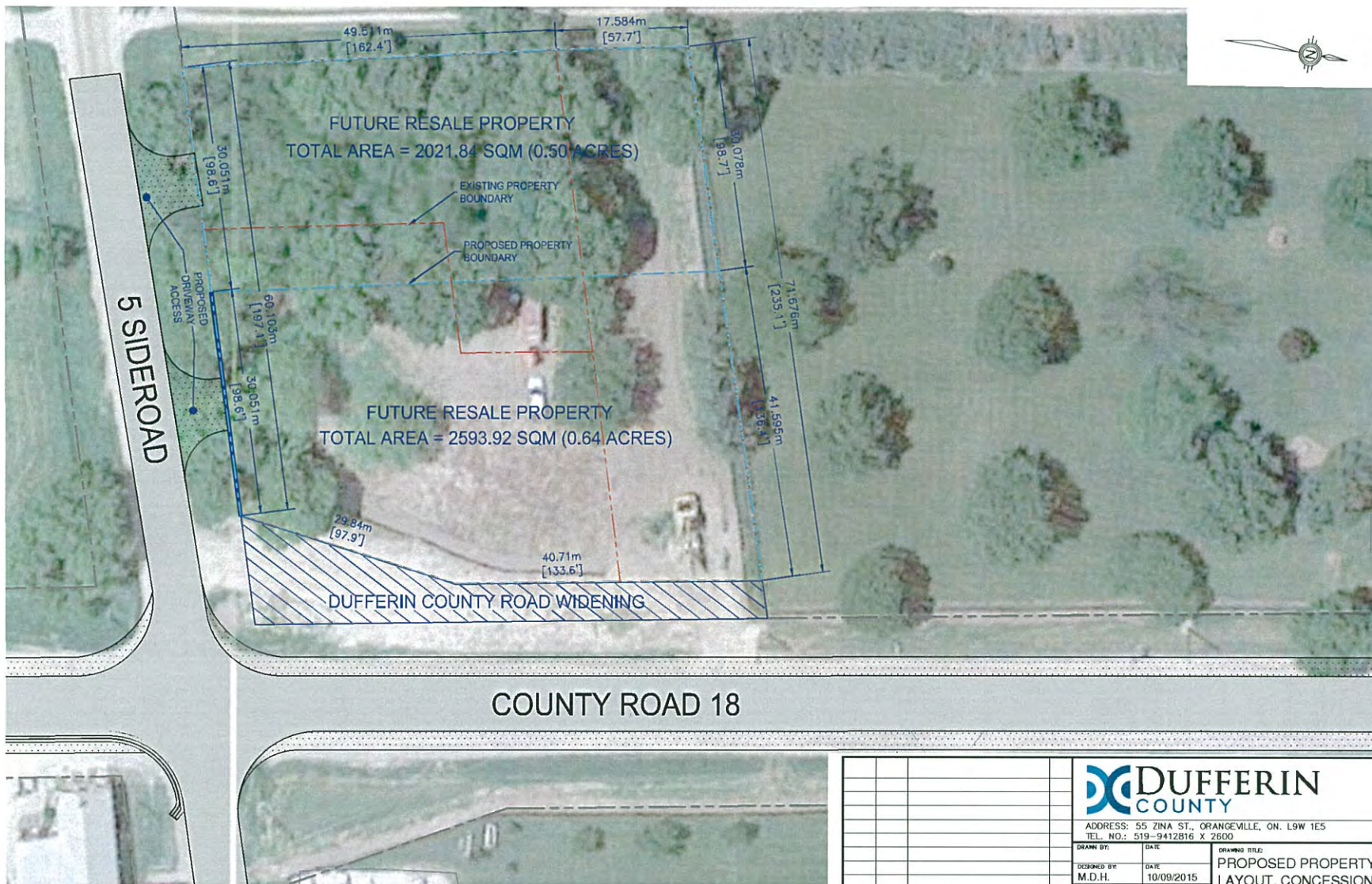
AND THAT notice be given in the local newspaper, social media and the website;

AND THAT staff be directed to seek approval from the Township of Mulmur to create two residential lots;

AND THAT staff be authorized to commence sale proceedings.

Respectfully Submitted,

Pam Hillock
County Clerk/Director of Corporate Services



<table border="1"> <thead> <tr> <th>REV</th> <th>DATE</th> <th>DESCRIPTION</th> <th>BY</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>		REV	DATE	DESCRIPTION	BY														
		REV	DATE	DESCRIPTION	BY														
ADDRESS: 55 ZINA ST., ORANGEVILLE, ON. L9W 1E5 TEL. NO.: 519-9412816 X 2600		DRAWING TITLE: PROPOSED PROPERTY LAYOUT, CONCESSION 6 PT LOT 6																	
DRAWN BY: M.D.H.	DATE: 10/09/2015	APPROVED BY: DATE:																	
REVISIONS		DWG 1 OF 1	SCALE: 1:500 (11x17) ATTACHMENT NO.: 1																

Denise Holmes

From: Michelle Dunne <mdunne@dufferincounty.ca>
Sent: Tuesday, November 17, 2015 2:13 PM
To: suestone@amaranth-eastgary.ca
Cc: dholmes@melancthontownship.ca; jtelfer@townofshelburne.on.ca;
jwilson@eastluthergrandvalley.ca; keith@townofmono.com; Susan Greatrix;
thorner@mulmurtownship.ca; les@townofmono.com; mark@townofmono.com; Pam
Hillock
Subject: POA Process within the County of Dufferin

Good afternoon Sue,

Further to your correspondence dated October 22, 2105 with respect to the POA Process within Dufferin County, the Council of the County of Dufferin at its regular meeting held on November 12, 2015 adopted the following motion

THAT the correspondence from Township of Amaranth dated October 22, 2015 with respect to the POA process within the County of Dufferin and requesting an estimate of costs for a Dufferin POA process and facility to be included in the 2016 County Budget, be received;

AND THAT the Clerk be directed to continue to work with the Ministry of the Attorney General and the local municipalities to formalize a Dufferin POA process.

If you have any questions, please contact Pam directly at phillock@dufferincounty.ca or 519.941.2816, ext 2503.

Kindest regards,

Michelle Dunne | Deputy Clerk | Corporate Services

County of Dufferin | Phone: 519-941-2816 Ext. 2504 | mdunne@dufferincounty.ca | 55 Zina Street,
Orangeville, ON L9W 1E5

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Denise Holmes

From: AMO Communications <communicate@amo.on.ca>
Sent: Tuesday, November 17, 2015 2:53 PM
To: dholmes@melancthontownship.ca
Subject: AMO Policy Update - 2016 OMPF Allocations Announced

November 17, 2015

2016 OMPF Allocations Announced

Today the Ministry of Finance issued 2016 allocation notices from the Ontario Municipal Partnership Fund (OMPF). Letters to heads of council and treasurers are being mailed at this time. Allocation notices may also be viewed on the Ministry's [website](#). Below are key aspects of the funding announcement for 2016:

1. The spring 2015 provincial budget announced an additional \$5 million for northern communities. This change brings the total OMPF envelope for 2016 to \$505 million. This means municipalities will experience a \$10 million cut in total funding, an improvement over the expected \$15 million cut for 2016.
2. A cut of 10% for municipalities in northern Ontario (in Ministry parlance, a 90% funding guarantee), is the same cut experienced in 2015.
3. A cut of 15% for municipalities in southern Ontario (in Ministry parlance, 85% funding guarantee), is an improvement of 5% over the 20% cut in 2015. The value of this change for southern municipalities is estimated at \$5 million.
4. A reallocation of \$5 million for rural communities with a high percentage of farmland (over 70%) using a new Farm Area Measure. These dollars are funded from within the Transition envelope.
5. A reallocation of \$12 million for municipalities based on need (Municipal Fiscal Circumstances Index). These dollars are also funded from within the Transition envelope.

The chart below illustrates the changes to each of the grants components over time.

Historical OMPF Allocation by Grant (in millions of \$)

Component	2010	2011	2012	2013	2014	2015	2016
Social Services Grant	84	25	25	0	0	0	0
Policing Grant	82	92	94	0	0	0	0
Farmland and Managed Forests Grant	47	47	46	0	0	0	0
Assessment Equalization Grant	150	147	147	0	149	149	149
Northern Communities Grant	84	85	86	0	79	79	84
Rural Communities Grant	158	159	162	0	138	138	143
Northern and Rural Fiscal Circumstances Grant	0	0	0	0	50	55	67
Transitional and Stabilization Grants (incl. Northern & Rural Social Program)	45	42	38	0	134	94	61
TOTAL OMPF	650	597	598	575	550	515	505

The overall OMPF envelope was part of the 2008 Provincial-Municipal Fiscal and Service Delivery Review Agreement. Next year's decrease will be the last scheduled decline.

The Ministry's changes for 2016 demonstrate an effort to distribute OMPF allocations based on need and the specific fiscal challenges of different types of municipalities. The remaining transitional and stabilization grants are an integral part of the overall envelope in future years.

The Ministry has been hosting annual discussions with almost 30 municipal treasurers to consider the Fund's design and ongoing evolution. These discussions have helped to inform some of the Province's funding decisions in past years. However, looking forward, the Province's fiscal plan for the OMPF in 2017 and beyond has not yet been discussed or formalized.

Despite the merits of the uploads, many communities continue to face limited or declining fiscal health and face fundamental operating budget challenges. AMO continues to be concerned about the cumulative fiscal impact of recent and anticipated future provincial government initiatives. These include the impact of the 2011-2014 OPP wage increase, uncertainty regarding a new OPP collective agreement, OPP billing changes, social assistance benefit adjustments and special dam payment cuts.

AMO's discussions with the provincial government regarding the future of the OMPF will be informed by the above issues and the enduring need for a strong equalization program across the province.

Contact: Matthew Wilson, Senior Advisor, E-mail: mwilson@amo.on.ca, 416.971.9856 ext. 323.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

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Ontario Municipal Partnership Fund (OMPF) 2016 Allocation Notice



**Township of Melancthon
County of Dufferin**

2219

2016 Highlights for the Township of Melancthon

- The Township of Melancthon's combined benefit of the 2016 OMPF and provincial uploads totals \$177,600 which is the equivalent of 10% of the Township's municipal property tax revenue.
- The Township's combined benefit includes:
 - \$176,300 through the OMPF
 - \$1,300 benefit resulting from the provincial uploads
- The estimated total benefit of the 2016 provincial uploads for the County of Dufferin is \$3,984,800 which is the equivalent of 5% of all municipal property tax revenue in the County.

A	Total 2016 OMPF	\$176,300
----------	------------------------	------------------

1. Assessment Equalization Grant	-
2. Northern Communities Grant	-
3. Rural Communities Grant	\$155,400
4. Northern and Rural Fiscal Circumstances Grant	\$9,300
5. Transitional Assistance	\$11,600

B	2016 Combined Benefit of OMPF and Provincial Uploads (Line B1 + Line B2)	\$177,600
----------	---------------------------------------------------------------------------------	------------------

1. Total OMPF (Equal to Line A)	\$176,300
2. Court Security and Prisoner Transportation Upload	\$1,300

The estimated total benefit of the 2016 provincial uploads for the County of Dufferin is \$3,984,800.

The removal of these costs off the property tax base benefits all taxpayers within the County of Dufferin, including those residing in the Township of Melancthon.

C	Other Ongoing Provincial Support	n/a
----------	-----------------------------------------	------------

1. Public Health	n/a
2. Land Ambulance	n/a

D Key OMPF Data Inputs

1. Households	1,159
2. Total Weighted Assessment per Household	\$373,471
3. Rural and Small Community Measure	100.0%
4. Farm Area Measure	59.8%
5. Northern and Rural Municipal Fiscal Circumstances Index	0.8
6. 2016 Guaranteed Level of Support	85.0%
7. 2015 OMPF (Line A from 2015 Allocation Notice)	\$207,300

Issued: November 2015

Ontario Municipal Partnership Fund (OMPF) 2016 Allocation Notice



Township of Melancthon
County of Dufferin

2219

2016 OMPF Allocation Notice - Line Item Descriptions

- A** The OMPF grants are described in detail in the OMPF Technical Guide – this document can be found on the Ministry of Finance's website at: <http://www.fin.gov.on.ca/en/budget/ompf/2016>
- A5** If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to the redesigned OMPF program.
- B1** Sum of 2016 OMPF grants. (Equal to Line A)
- B2** Estimated 2016 benefit from the provincial upload of court security and prisoner transportation costs provided by the OPP. Actual allocations will be confirmed by the OPP in 2016.
- C1** The estimated 2016 municipal benefit of the Province's 75 per cent share of public health funding relative to its 50 per cent share in 2004. In two-tier systems, this benefit is identified at the upper-tier level. Actual municipal savings may not correspond with the Allocation Notice due to budget approvals made by the local Boards of Health. Municipalities may provide additional funding beyond their obligated cost share. Any additional municipal funding is not included in the calculation of the public health figure.
- C2** The estimated 2016 municipal benefit of the Province's 50 per cent share of land ambulance funding relative to its share in 2005. This incremental increase in land ambulance funding delivers on the Province's commitment to strengthen land ambulance services and maintain the 50:50 sharing of land ambulance costs. In two-tier systems, this benefit is identified at the upper-tier level.
- D2** Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
- D3** Represents the proportion of a municipality's population residing in rural areas or small communities. For additional information see the 2016 OMPF Technical Guide.
- D4** Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2016 OMPF Technical Guide.
- D5** The northern and rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information see the 2016 OMPF Technical Guide.
- D6** Represents the guaranteed level of support the municipality will receive from the Province through the 2016 OMPF. In 2016, the OMPF Minimum Guarantee for southern municipalities has increased to 85 per cent. For additional information see the 2016 OMPF Technical Guide.
- D7** 2015 OMPF allocation

Note: Provincial funding and other ongoing provincial support initiatives rounded to multiples of \$100.

Ministry of Finance

Office of the Minister
7th Floor
Frost Building South
7 Queen's Park Cr
Toronto ON M7A 1Y7
Tel (416) 325-0400
Fax (416) 325-0374
www.fin.gov.on.ca

**Ministry of
Municipal Affairs and Housing**

Office of the Minister
17th Floor
777 Bay Street
Toronto, ON M5G 2E5
Tel (416) 585-7000
Fax (416) 585-6470
www.mah.gov.on.ca



November 17, 2015

Dear Head of Council:

We are writing to announce the release of the Ontario Municipal Partnership Fund (OMPF) program allocations for 2016.

In 2016, the Province will provide a total of \$505 million in unconditional funding through the OMPF to 388 municipalities across the province. This funding, combined with the municipal benefit resulting from the provincial uploads, will total more than \$2.3 billion in 2016. This is nearly four times the level of funding provided in 2004.

As you know, 2016 is the final year of the phase-down of the OMPF program that was announced in 2012, and was part of our 2008 upload agreement with the Association of Municipalities of Ontario (AMO) and other municipalities. The redesigned program, introduced in 2014, supports municipalities with limited property assessment; recognizes the unique challenges of northern and rural municipalities; and better targets funding to northern and rural municipalities with more challenging fiscal circumstances.

Over the past year, the Province has continued to consult with AMO and other municipal representatives to further refine the design of the OMPF to ensure that the program meets the long-term priorities of municipalities. The 2016 OMPF reflects the core objectives of the redesigned program, while balancing the range of views expressed by municipalities through this year's consultations.

As announced in the 2015 Ontario Budget, to further support northern municipalities, the Northern Communities grant component of the OMPF will be enhanced to \$84 million in 2016, increasing the total 2016 OMPF to \$505 million rather than the \$500 million previously planned for 2016.

The 2016 program will further target funding to northern and rural municipalities with more challenging fiscal circumstances by increasing the Northern and Rural Fiscal Circumstances Grant to \$67 million from \$55 million in 2015.

Also beginning in 2016, the Rural Communities Grant, which continues to support rural farming communities, will be enhanced to \$143 million. This funding increase will be targeted to municipalities with the highest levels of farm land, in recognition of their unique challenges.

.../cont'd

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DEC 03 2015

Through the consultation process, we have heard that ensuring a manageable transition to the redesigned program continues to be an important focus for many municipalities. In response to this feedback, the 2016 minimum funding guarantees for municipalities in southern Ontario will be increased to at least 85 per cent of their 2015 OMPF allocation. Northern municipalities will continue to receive at least 90 per cent of their 2015 OMPF allocation. These minimum levels of support will be further enhanced up to 100 per cent for municipalities with more challenging fiscal circumstances.

The Ministry of Finance's (MOF) Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2016 OMPF. This information and other supporting materials will be posted in both English and French on the MOF website: <http://www.fin.gov.on.ca/en/budget/ompf/2016>

We are also pleased to continue our commitment to the phased upload of Ontario Works (OW) benefit and court security and prisoner transportation costs. This builds on the Province's previous uploads of Ontario Drug Benefits (ODB) and Ontario Disability Support Program (ODSP).

As a result of the uploads, municipalities will benefit from more than \$1.8 billion in reduced costs in 2016 alone. Combined with the OMPF, this is the equivalent of 13 per cent of municipal property tax revenue in the province.

Despite the phase-down of the OMPF, our commitment to the provincial uploads means that overall support to municipalities will continue to increase, with the provincial uploads more than offsetting the reduction to the program.

Our government has a very strong record of supporting and working with municipalities. In 2016, municipalities will benefit from more than \$3.8 billion in ongoing support through the OMPF, provincial uploads, and other provincial initiatives – an increase of \$2.7 billion from the level provided in 2003.

Our significant investments in municipal infrastructure are supporting communities across Ontario.

Ontario is making the largest infrastructure investment in Ontario's history with more than \$130 billion over ten years. These investments will benefit municipalities across the province, whether it's a new school, repairs to provincial highways or funding to help a municipality make critical repairs to a local bridge.

.../cont'd

Included in this plan is Moving Ontario Forward – the Province's plan to invest \$31.5 billion in transit, transportation and other priority infrastructure across Ontario over ten years. As part of Moving Ontario Forward, the permanent \$100 million per year Ontario Community Infrastructure Fund (OCIF) is supporting the revitalization and repair of roads, bridges and other critical infrastructure in small, rural and northern communities. Also included as part of this plan is the \$15 million annual investment for the new Connecting Links program beginning in 2016.

We look forward to continuing to work with our municipal partners to ensure the design of the OMPF continues to reflect the long-term priorities of municipalities.

Sincerely,

Information Copy
Original Signed By

Charles Sousa
Minister
Ministry of Finance

Information Copy
Original Signed By

Ted McMeekin
Minister
Ministry of Municipal Affairs and Housing

Wendy Atkinson

From: Rosalie Evans <clerk@neebing.org>
Sent: November-18-15 1:22 PM
To: 'Ajax'; 'Amaranth'; 'Amherstburg'; 'Aylmer'; 'Black River-Matheson'; 'Blind River'; 'Brock'; 'Bruce Mines'; 'Cochrane'; 'Dubreuilville'; 'Fauquier-Strickland'; 'Grand Valley'; 'Hearst'; 'Hilton'; 'Hornepayne'; 'Huron-Kinloss'; 'Iroquois Falls'; 'Jocelyn'; 'Johnson'; 'Kapuskasing'; 'Laird'; 'Macdonald, Meredith & Aberdeen Add'l'; 'Malahide'; 'Mattice-Val Cote'; 'Melancthon'; 'Mono'; 'Moonbeam'; 'Moosonee'; 'Mulmur'; 'Opasatika'; 'Orangeville'; 'Plummer Additional'; 'Prince'; 'Saugeen Shores'; 'Scugog'; 'Shelburne'; 'Smooth Rock Falls'; 'South Bruce Peninsula'; 'Southwold'; 'Spanish'; 'St. Joseph'; 'Tarbutt & Tarbutt Additional'; 'The North Shore'; 'Thessalon'; 'Uxbridge'; 'Val Rita-Harty'; 'Whitby'; 'White River'
Subject: Please see enclosed Letter to circulate Resolution regarding Police Services Act Consultation
Attachments: LT Circulate Resolution for support.pdf

Dear Municipal Clerk:

The Council of The Corporation of the Municipality of Neebing is respectfully requesting that this letter be placed on a council agenda for consideration by your councils.

Thanks in advance for your anticipated co-operation. If you have questions or concerns, please let us know.

Rosalie A. Evans

Solicitor-Clerk
Municipality of Neebing
4766 Highway 61
Neebing, Ontario, P7L 0B5
Phone: 807-474-5331
Fax: 807-474-5332
Website: www.neebing.org

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Municipality of Neebing

4766 Highway 61

Neebing, Ontario P7L 0B5

TELEPHONE (807) 474-5331

FAX (807) 474-5332

E mail – neebing@neebing.org

Rosalie Evans,
Solicitor-Clerk
Erika Kromm,
Treasurer

Councillors
Erwin Butikofer
Curtis Coulson
Bill Lankinen
Mike McGoey
Roger Shott
Brian Wright

Mayor Ziggy Polkowski

October 9, 2015

Open Letter to All Municipal Councils in Ontario

Attention: Municipal Clerk

(for inclusion in the agenda for a meeting of your Council)

Re: Consultation on the Police Services Act

Dear Municipal Council of an Ontario Municipality:

The Council of The Corporation of the Municipality of Neebing considered and passed the enclosed resolution at its meeting held on September 16th, 2015.

As you can see, the Council is seeking support for its position from other Ontario Municipalities.

Together, we should be able to achieve a positive result for our constituents.

Thank you for your consideration.

Yours truly,

Rosalie A. Evans
Solicitor-Clerk
On behalf of Mayor Ziggy Polkowski

Moved by: Councillor Coulson;

Seconded by: Councillor Lankinen

WHEREAS the Province has begun a process of public consultation relating to the Police Services Act;

AND WHEREAS The Corporation of the Municipality of Neebing continues to have significant concerns and objections to the amount of money that the Provincial Government expects Municipalities to pay for either having its own police service, for contracting with the Ontario Provincial Police, or for employing the Ontario Provincial Police through the 'default' provisions of the Police Services Act;

AND WHEREAS the consultation statement issued by the Province indicates that the Province is seeking input on (among other matters) how to "clarify police duties, modernize training programs and deliver services using a range of public safety personnel ";

AND WHEREAS Ontario's provincial and municipal police forces are among the highest paid police services in Canada;

AND WHEREAS the residents of Canada deserve appropriate and affordable police protection:

THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Municipality of Neebing is urging all municipalities in Ontario, whether or not they have municipal police forces, to participate in the consultation process;

AND FURTHER THAT the Council of The Corporation of the Municipality of Neebing believes that effective community policing can be undertaken without the use of uniformed police officers through the use of a two-tiered system that would allow municipalities to recruit non-uniformed safety personnel for day to day policing, relying on uniformed officers only for significant high-level criminal investigations and/or matters requiring particular expertise or specialized equipment;

AND FURTHER THAT such a system would be delivering "services using a range of public safety personnel";

AND FURTHER THAT such a system should allow Ontario's municipalities to utilize uniformed police services on a fee-for-service basis at the times when the services are required;

AND FURTHER THAT this would allow highly trained and specialized police officers to utilize their skills and abilities where required, focusing on higher-order criminal activity;

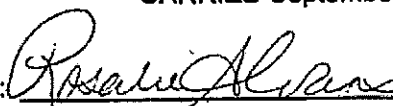
AND FURTHER THAT this would save significant taxpayer dollars at both the municipal and provincial orders of government without causing a deterioration in public safety and protection;

AND FURTHER THAT the Police Services Act should be amended to allow such a system to operate in Ontario;

AND FURTHER THAT the Council of The Corporation of the Municipality of Neebing seeks support for this position from other Ontario municipalities.

Resolution No. 2015-09-339
CARRIED September 16, 2015

Certified as a true copy:


Rosalie A. Evans, Solicitor - Clerk

Denise Holmes

From: Pam Hillock <phillock@dufferincounty.ca>
Sent: Wednesday, November 18, 2015 11:33 AM
To: info@ombudsman.on.ca
Cc: sylvia.jones@pc.ola.org; Sonya Pritchard; Michael Giles; Scott Burns; Mark Early; Les Halucha; Pam Hillock; Denise Holmes; Jennifer Willoughby; John Telfer; jwilson@eastluthergrandvalley.ca; keith@townofmono.com; suestone@amaranth-eastgary.ca; Susan Greatrix; thorne@mulmurtownship.ca
Subject: Niagara Escarpment Commission
Attachments: Ombudsman letter.pdf

Good Morning:

Please find attached a letter from the Warden of Dufferin County regarding the Niagara Escarpment Commission. We appreciate you looking into these concerns expressed by Dufferin County Council.

Regards,

Pam Hillock | County Clerk/Director of Corporate Services
County of Dufferin | Phone: 519-941-2816 Ext. 2503 |
phillock@dufferincounty.ca | 55 Zina Street, Orangeville, ON L9W 1E5

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From: phillock@dufferincounty.ca

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WARDEN, COUNTY OF DUFFERIN

November 17, 2015

Ms. Barbara Finlay, Acting Ontario Ombudsman
Office of the Ombudsman of Ontario
Bell Trinity Square
483 Bay Street, 10th Floor, South Tower
Toronto, Ontario
M5G 2C9

Dear Ms. Finlay:

Re: Niagara Escarpment Commission

On behalf of the Council of the County of Dufferin, I am writing to ask the Ombudsman's Office to look into the irregular activity relating to the Niagara Escarpment Commission.

Issue #1 – Appointment of Dufferin County Member to the Niagara Escarpment Commission

On October 29, 2014, Dufferin County received a letter from the Niagara Escarpment Commission directing us to submit at least three names of individuals we wish to support for appointment by the Lieutenant Governor in Council. The letter advised that our current representative's term was expiring on May 3, 2015. On January 12, 2015 staff provided four names chosen by Dufferin County Council. To date, there has not been an appointment made to replace the member. The NEC's website shows the seat as vacant. Several phone calls were placed to the Niagara Escarpment Commission, the Public Appointments Secretariat and to the Provincial Ministry (Natural Resources). On September 15th, 2015, on the advice of Ministry staff, a letter was penned from myself to Minister Mauro and his Chief of Staff stating Dufferin County's concerns that, not only Dufferin County was not represented but that meetings were being held without a full complement of members. There were three vacant municipal seats at that time. No response was received to the letter.

As of September, only 14 of 17 members had been appointed. The Region of Peel, and Counties of Dufferin and Simcoe were not represented. Dufferin County Council finds it disturbing that the Commission has been meeting regularly without a full complement of members. Thirteen months have gone by since we were first asked to provide names for consideration. Eleven months ago we submitted four names for consideration. Six months have passed since our representative's appointment expired and five meetings have been held by the NEC.

COUNTY OF DUFFERIN

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WARDEN, COUNTY OF DUFFERIN

Issue #2 – Meetings being held

In the meantime, still having vacancies, the Commission held meetings. Five meetings have been held since the expiration of the Dufferin representative.

Excerpt from the NEC Website:

The NEC is comprised of 17 Members and a Chair, 8 representing municipalities and 8 representing the public-at-large.

Of the eight representing municipalities, only five had representatives had been appointed when the recommendation was put forward to expand the NEC area.

Issue #3 - Proposed Boundary Changes

At the July 15, 2015 meeting, the Commission decided to put forward recommendations to the Province to expand the NEC area by 112,871 acres, 18,683 acres in Dufferin County (15.2% of the proposed additions), with no consultation with the affected municipalities. The report on page 14 states "In keeping with the high-level nature of the issues being considered during the first phase of the review, direction consultation on proposed additions has not occurred." Also, on Page 14 of the discussion paper, speculation is made as to why local municipalities may have concerns, ie loss of decision-making control and loss of property tax revenues. I would suggest that municipalities are also concerned with the lack of consultation. There are no current minutes or staff reports on the Commission's website. Municipalities do not receive a copies of reports or minutes. Now with the Dufferin seat vacant, we are even more disenfranchised. The report goes on to outline possible benefits to municipalities. Dufferin County has not heard from the NEC since October, 2014 when they asked us to put forward names for consideration of appointment to the commission.

Issue #4 – Accountability and Transparency

When researching this matter, we found the following problematic issues with Accountability and Transparency:

- The Chair of the NEC was first appointed as Chair in 1997. What is the process for appointing a Chair? Does the term ever expire?
- The last set of minutes posted to the website are October 16, 2014
- Who is the NEC accountable to?
- Should organizations with this much say on property policy be at arm's length?

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WARDEN, COUNTY OF DUFFERIN

- Do municipalities need another layer of planning approval given the Provincial Policy Statement, the Green Belt Act, Places to Grow Act, Oak Ridges-Moraine Act, etc.?
- Does the NEC have closed meeting rules like the 444 municipalities in Ontario?

Yours very truly,

A handwritten signature in cursive script that reads 'Warren Maycock'.

Warren Maycock, Warden
County of Dufferin

cc: Sylvia Jones, Dufferin Caledon MPP
Municipalities in Dufferin County

COUNTY OF DUFFERIN

55 Zina Street, Orangeville, ON L9W 1E5 | 519.941.2816 ext. 2501 | dufferincounty.ca

Denise Holmes

From: Jones, Sylvia <sylvia.jones@pc.ola.org>
Sent: Wednesday, November 18, 2015 1:21 PM
To: 'Pam Hillock'; info@ombudsman.on.ca
Cc: Sonya Pritchard; Michael Giles; Scott Burns; Mark Early; Les Halucha; Denise Holmes; Jennifer Willoughby; John Telfer; jwilson@eastluthergrandvalley.ca; keith@townofmono.com; suestone@amaranth-eastgary.ca; Susan Greatrix; thorne@mulmurtownship.ca
Subject: RE: Niagara Escarpment Commission

Pam,

Thanks for sending me a copy of your letter to the Ombudsman.

A number of weeks ago I had a discussion with the Minister about the boundary expansion proposal. I called Terry Horner and let him know what the Minister said (He was not aware a request for expansion had been made). The Minister told me yesterday he has signed the OIC for a Dufferin municipal rep.

S

Sylvia Jones, MPP
Working for You
In Dufferin-Caledon!
Call: 416-325-1898 Queen's Park office
Visit: sylviajonesmpp.ca
Follow me: <http://twitter.com/SylviaJonesMPP>

My Constituency offices are located in:

Orangeville Office: 244 Broadway, open Monday to Friday 9:00am-5:00pm
Bolton Office: 12596 Regional Rd 50, open Tuesday and Thursdays 9:00am-5:00pm

Confidentiality Warning: This email contains information intended only for the use of the individual named above. If you have received this email in error, please advise me by responding to this e-mail and destroy all copies of this message. Thank you.

From: Pam Hillock [<mailto:phillock@dufferincounty.ca>]
Sent: November-18-15 11:33 AM
To: info@ombudsman.on.ca
Cc: Jones, Sylvia; Sonya Pritchard; Michael Giles; Scott Burns; Mark Early; Les Halucha; Pam Hillock; Denise Holmes; Jennifer Willoughby; John Telfer; jwilson@eastluthergrandvalley.ca; keith@townofmono.com; suestone@amaranth-eastgary.ca; Susan Greatrix; thorne@mulmurtownship.ca
Subject: Niagara Escarpment Commission

Good Morning:

Please find attached a letter from the Warden of Dufferin County regarding the Niagara Escarpment Commission. We appreciate you looking into these concerns expressed by Dufferin County Council.

Regards,

Pam Hillock | County Clerk/Director of Corporate Services

County of Dufferin | Phone: 519-941-2816 Ext. 2503 |
phillock@dufferincounty.ca | 55 Zina Street, Orangeville, ON L9W 1E5

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Nottawasaga Valley
Conservation Authority

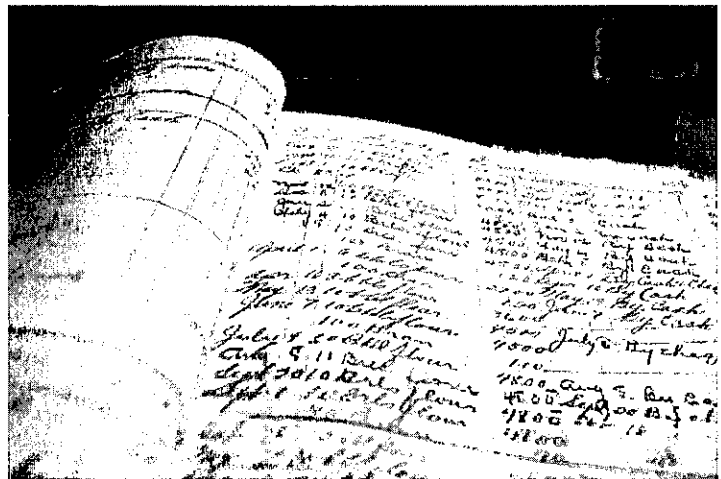
MEDIA RELEASE

FOR IMMEDIATE RELEASE

Glimpses of the past – Unearthed ledgers hint at the day-to-day life of early settlers in Utopia

UTOPIA, Ontario (November 23, 2015) – NVCA staff caught a glimpse into the area's history last week when several ledgers from the historic Bell's Gristmill were uncovered. The ledgers, dating back to 1912, provide a record of the day-to-day transactions in what was a busy mill and general store.

"It's fascinating to look through these journals to see not only what was purchased, but the going cost of a barrel of flour or oats," said Byron Wesson, director of lands, education and stewardship services with the NVCA. "I see a lot of family names that are still common in the area today."



The Bell mill started operating along Bear Creek near Concession 6 of Essa Township in 1864. The original mill was destroyed by fire. It was rebuilt as it stands today in 1903. Early settlers to the area purchased flour, oats, shovels, twine, fuel and other staples from the mill and store.

Today Bell's Gristmill is in the Utopia Conservation Area. A group of local volunteers, the Friends of Utopia Mill and Park, have been raising funds to restore the mill to its former glory.

With an Ontario Trillium Grant and donations from private citizens and organizations, over the summer the Friends were able to start work on the first phase of the restoration. Unfortunately, as is all too familiar to anyone who's renovated an older home, the restoration uncovered many unexpected costs, and more funds are needed to complete the work.

continued/

"We are hoping to raise the additional funds needed to complete the first phase of the restoration," said Susan Antler of the Friends of Utopia Grist Mill and Park. "The mill is an irreplaceable part of the local history of Utopia. We need to complete this restoration to ensure it stands for many years to come."

As part of their fundraising efforts, the Friends are hosting a dinner and concert on November 27 featuring acclaimed East Coast musician Dan Mckinnon. Tickets are \$20 in advance (www.utopia hall.ca), or \$25 at the door. If you can't make the concert, donations can be made by contacting the Friends at 1-877-499-4255. Donations of \$25 and more are eligible for a tax receipt.

"It's our hope that one day these journals will be on display at a restored Bell's Mill," said Mr. Wesson. "They are an important piece of our shared history."

UPCOMING FUNDRAISERS and COMMUNITY CELEBRATIONS at UTOPIA HALL

Friday, November 27: Dinner & Concert featuring Dan Mckinnon (7 p.m.; \$20 tickets in advance or \$25 at the door)

Saturday, November 28: Christmas Baking & Craft Sale (9 a.m. – 1 p.m.)

Sunday, November 29: SANTA PAWS Pet & Family Portraits with Santa (10 a.m. – 1 p.m.; \$10 suggested donation)

Utopia Hall is at 8396 6th Line in Utopia, between Barrie and Angus. For more information, visit www.utopiahall.ca or call 1-877-499-4255

- 30 -

About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Heather Kepran, Communications Coordinator 705-424-1479 ext.254, hkepran@nvca.on.ca

November 19, 2015

Mayor White and Members of Council
Township of Melancthon
157101 Highway 10
Melancthon, ON
L9V 2E6

Dear Mayor White and Members of Council:

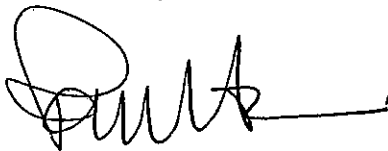
I am writing to extend an invitation to you and the members of your Council and senior staff to:

The Election of the Warden for 2016

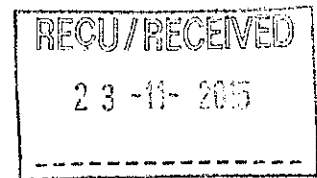
**Thursday, December 10th, 2015
at 4:00 p.m.**

Council Chambers
Court House
51 Zina Street, Orangeville

Yours truly,



Pam Hillock
Clerk/Director of Corporate Services



November 19, 2015

Denise Holmes
CAO/Clerk
Township of Melancthon
157101 Highway 10,
Melancthon ON L9V 2E6

Dear Denise Holmes,

On behalf of the Citizen's Coalition Against Privatization - Hydro One Not For Sale campaign, I wanted first of all to congratulate your municipality for taking a stand against the provincial government's scheme to privatize Hydro One.

We all have much to lose if this privatization is allowed to continue. And it's now painfully clear we have much less to gain than originally promised. For example, the Financial Accountability Officer recently determined that if 60% of Hydro One is privatized, it will cost the provincial treasury half a billion dollars in revenue every year – forever.

The first batch of Hydro One shares has now been sold. Fortunately, there is still opportunity for us to stop more shares from being sold, but it will take immediate action from all of us.

The Premier has said that she's not going to stop the scheme because of widespread public opposition. But perhaps she will stop if she faces widespread opposition from within her own caucus.

I urge all of the councilors on your council to call and/or write to your MPP about this issue. Also, please consider holding an emergency public meeting and persuade your MPP to come. If your MPP declines to attend, encourage all who do attend to individually call and/or write to the MPP to register their displeasure.

Thank you for your attention on this matter. And please remember: even if the initial batch of shares is sold, this issue is not closed. Through our active opposition we will be continue to protect our communities and our businesses from profit-driven hydro hikes.

Sincerely,

416-418-7367

Rosario Marchese
Chairperson, Citizen's Coalitions Against Privatization (CCAP)

Denise Holmes

From: Bluewater Geoscience <blemieux@rogers.com>
Sent: Thursday, November 26, 2015 8:43 AM
To: 'Denise Holmes'
Subject: Review of Strada Report
Attachments: BG-431-letter-Strada-Shelburne North Pit 2014-Nov.24'15.pdf

Denise: I have attached my review of the Strada 2014 Compliance Groundwater Monitoring report for the Shelburne North pit as requested by Council,

Please let me know if there are any questions or if you require any further information,

Bret

Breton Lemieux, M.Sc., P.Geo., QP
Bluewater Geoscience

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To: dholmes@melanctontownship.ca [Remove](#) this sender from my allow list
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BLUEWATER GEOSCIENCE CONSULTANTS INC.

42 Shadyridge Place
Kitchener, Ontario
N2N 3J1

Tel: (519) 744-4123
Fax: (519) 744-1863
E-mail: blemieux@rogers.com

November 24, 2015
The Corporation of The Township of Melancthon
R.R. #6
Shelburne, Ontario
L0N 1S9
Attn.: Ms. Denise Holmes, A.M.C.T., Clerk-Treasurer

**Re: Review of Strada Aggregates 2014 Compliance Groundwater Monitoring Report:
Shelburne Pit (North)**

Denise:

Bluewater Geoscience Consultants Inc. (Bluewater) was retained by the Corporation of the Township of Melancthon (Township) to review the 2014 Compliance Groundwater Monitoring Report prepared by Whitewater Hydrogeology Ltd. (Whitewater) on behalf of Strada Aggregates Inc. (Strada) for their Shelburne (North) pit located in Melancthon Township, Ontario. The report is dated September 18, 2015. Bluewater had previously reviewed the Strada 2012-2013 groundwater monitoring report which was submitted after 2010 and 2012 meetings with Strada and their hydrogeological consultants. During these meetings it was agreed that Strada would add four additional groundwater monitoring wells at three downgradient locations around the pit boundaries to allow monitoring and sampling of groundwater. Based on the information contained within the 2012-2013 report submitted to the Township, these agreed upon additional wells (MW's 8, 9A, 9B and 10) had been installed and have been incorporated into the annual monitoring program.

Monitoring of groundwater levels at all locations was completed on a minimum monthly basis during 2014. Sampling and lab analysis was completed for all available wells during spring 2014. The obtained groundwater samples were analyzed for General Chemistry (including Metals), volatile organic compounds (VOC) and Petroleum Hydrocarbon (PHC) parameters. No issues of concern were identified during the 2014 monitoring event. On-going monitoring and sampling should include all available wells at the property.

If the Township has any questions regarding the information provided in this letter, we would be pleased to address them.

Sincerely,
BLUEWATER GEOSCIENCE CONSULTANTS INC.



Breton J. Lemieux, M.Sc., P.Geo., QP
President, Senior Geoscientist

Date: November 24, 2015

BLUEWATER GEOSCIENCE

**Petition for Drainage Works by Owners
Form 1**
Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Township of Melancthon

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

Lot 266-267-268 Require systematic tile drainage but there is no outlet available. Outlet needs to run through lot 269-270 to reach municipale drainage ditch.

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners: Please type/print)

Contact Person (Last Name) <u>Brinke</u>	(First Name) <u>Arie</u>	Telephone Number <u>519-942-6061</u> ext. <u>6061 = cell</u>
---------------------------------------------	-----------------------------	-----------------------------------------------------------------

Address Road/Street Number <u>117487</u>	Road/Street Name <u>Second Line SW</u>
------------------------------------------------	-------------------------------------------

Location of Project Lot <u>266-268</u>	Concession <u>2 SW</u>	Municipality <u>Melancthon</u>	Former Municipality (if applicable) <u>—</u>
----------------------------------------------	---------------------------	-----------------------------------	-------------------------------------------------

What work do you require? (Check all appropriate boxes)

- ☒ Construction of new open channel
☒ Construction of new tile drain
☐ Deepening or widening of existing watercourse (not currently a municipal drain)
☐ Enclosure of existing watercourse (not currently a municipal drain)
☐ Other (provide description ▼)

construction needs to be partly underground as it runs through workable land -

Estimated length of project
500 meters ?

General description of soils in the area

What is the purpose of the proposed work? (Check appropriate box)

- ☐ Tile drainage only
 ☐ Surface water drainage only
 ☐ Both

Petition filed this 13th day of November, 2015

Name of Clerk (Last, first name)

Signature

Holmes, Denise
Denise Holmes

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

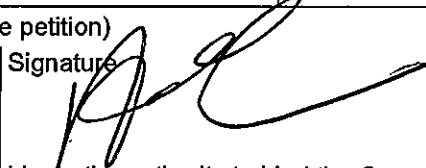
Number 117487	Property Description 2nd Line SW, Conc. 2 SW, lot 266 to 268
Ward or Geographic Township Township of Melancthon	Parcel Roll Number 221900000515800000

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

<input type="checkbox"/> Sole Ownership
Owner Name (Last, First Name) (Type/Print) Signature Date (yyyy/mm/dd)

<input type="checkbox"/> Partnership (Each partner in the ownership of the property must sign the petition form)
Owner Name (Last, First Name) (Type/Print) Signature Date (yyyy/mm/dd)

<input checked="" type="checkbox"/> Corporation (The individual with authority to bind the corporation must sign the petition)
Name of Signing Officer (Last, First Name) (Type/Print) Signature
Brinke, Arie 
Name of Corporation I have the authority to bind the Corporation.
Petervale Farms Ltd Date (yyyy/mm/dd)
Position Title 2015, 11, 11
president

Number	Property Description
Ward or Geographic Township	Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

<input type="checkbox"/> Sole Ownership
Owner Name (Last, First Name) (Type/Print) Signature Date (yyyy/mm/dd)

<input type="checkbox"/> Partnership (Each partner in the ownership of the property must sign the petition form)
Owner Name (Last, First Name) (Type/Print) Signature Date (yyyy/mm/dd)

<input type="checkbox"/> Corporation (The individual with authority to bind the corporation must sign the petition)
Name of Signing Officer (Last, First Name) (Type/Print) Signature
Name of Corporation I have the authority to bind the Corporation.
Position Title Date (yyyy/mm/dd)

<input type="checkbox"/> Check here if additional sheets are attached	Clerk initial
-----------------------------------------------------------------------	---------------

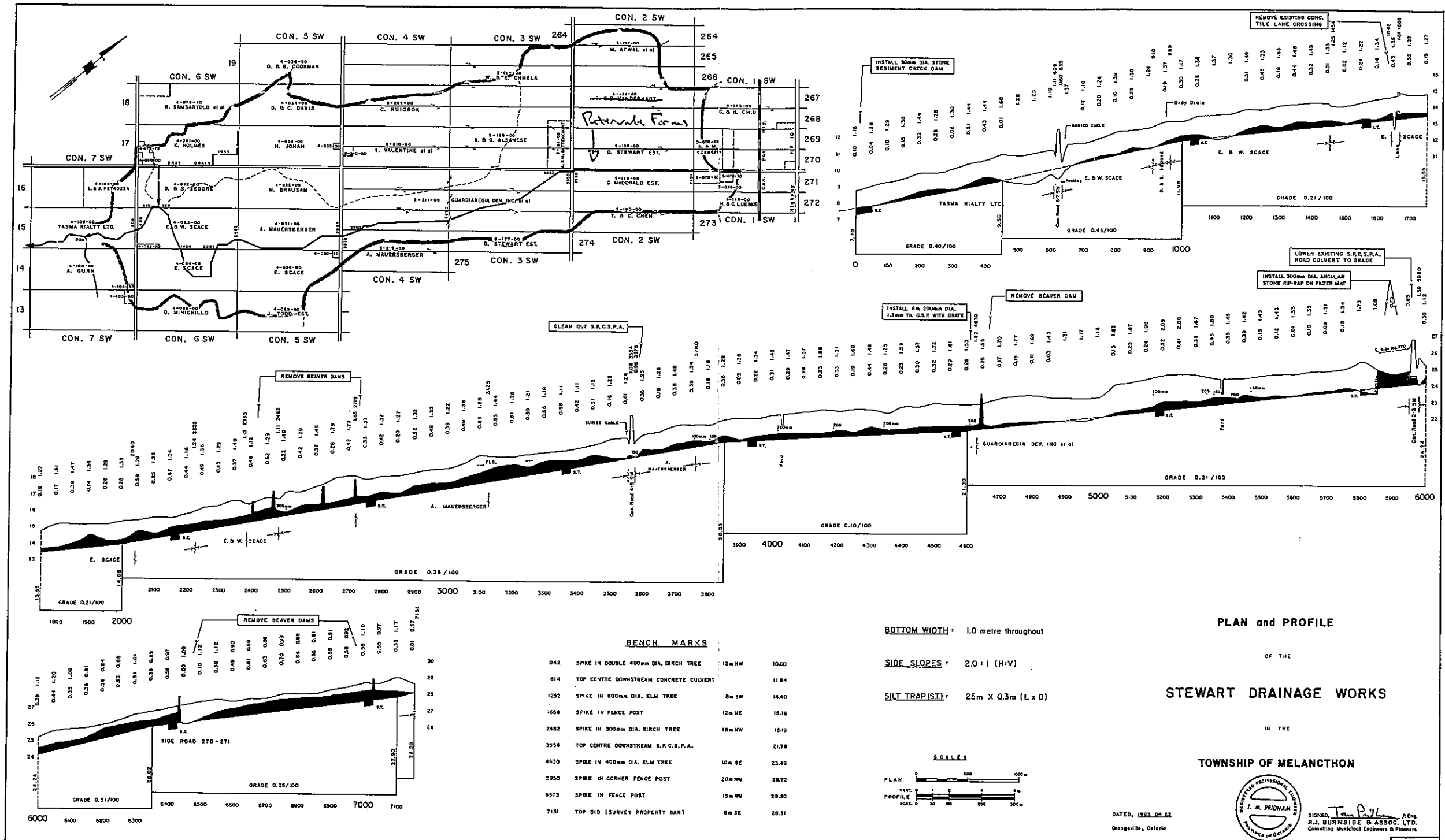
Petitioners become financially responsible as soon as they sign a petition.

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information

Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D.17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.



MEMORANDUM

To: Mayor White and Members of Council
Copy: Ms. Denise Holmes
From: Chris D. Jones MCIP, RPP
Date: November 25, 2015
Re: Proposed ZBA for lands located in the East Half of Lot 15, Concession 2, O.S. (Hornings Mills)

THE PROPOSAL

The Township is in receipt of an application for zoning by-law amendment for lands located in the East Half of Lot 15 Concession 2 O.S. The application proposes to rezone the subject lands from the Development (D) Zone to an Estate Residential (ER1) Zone for the purpose of facilitating the development of an eight-lot plan of subdivision.

In accordance with Section 34 (10) of the Planning Act, the Township is required to inform the applicant if the submission is complete for the purpose of administering a public consultation and decision-making process.

In making a determination of complete application, it is noted that Section 7.13 of the Township's new Official Plan establishes requirements for a complete application, including the types of technical studies that are required to accompany an application. On this basis, the declaration or deeming of a complete application is dependent upon compliance with the Township's Official Plan policy, as required by Section 34 (10.2) of the Planning Act, which states:

A Council may require that a person or public body that applies for an amendment to a by-law passed under this section or a predecessor of this section provide any other information or material that the Council considers it may need, but only if the Official Plan contains provisions relating to the requirements under this subsection.

BACKGROUND

As part of our review of this application we have also reviewed file correspondence from the Township's planning consultant, Mr. Jerry Jordan, which provides a summary of a pre-consultation meeting held with representatives of the subject lands held on September 26, 2012. The memo indicates that Mr. Jordan discussed the proposed rezoning and subdivision approval with the representatives and, in accordance with the Township's (then draft) Official Plan, recommended the following technical studies

• Municipal Planning Services Ltd. •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive, Unit 1
Barrie, Ontario
(705) 725-8133

be provided with any application:

1. a planning justification report;
2. an environmental site assessment;
3. a natural hazard study;
4. a hydrogeological impact assessment;
5. a hydrology study;
6. a stormwater management report;
7. a grading and drainage plan;
8. a traffic impact study;
9. an emissions impact report;
10. an archaeological assessment;
11. a land use compatibility study (in conjunction with planning report);
12. a servicing options and/or feasibility study (in conjunction with functional servicing report);
13. documentation on First Nations consultation; and,
14. documentation of preconsultation with key agencies.

SUMMARY OF SUBMISSION

The submission received on October 26, 2015 included the following:

1. Record of Site Condition, prepared by Azimuth Environmental, dated March 14, 2014;
2. A draft plan prepared by Sanpro Engineering Inc, and dated October 14, 2015;
3. Floodplain Study Report, prepared by Watercom Engineering, dated March 2015;

• *Municipal Planning Services Ltd.* •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive, Unit 1
Barrie, Ontario
(705) 725-8133

4. Geotechnical Investigation, prepared by Forward Engineering, dated January 22, 2015;
5. Hydrogeological Assessment, prepared by Azimuth Environmental, dated June 2015;
6. Scoped Environmental Study, prepared by Azimuth Environmental, dated September 2, 2015; and,
7. A Preliminary Floodplain Plan and Cut/Fill Concept prepared by Watercom Engineering and dated September 9, 2015.

NIAGARA ESCARPMENT PLAN

Based on Schedule B to the Township's Official Plan, it appears the majority of the subject lands are subject to the development controls of the NEC. On this basis, the extent of the subject lands that would be subject to the Township's zoning control (and therefore the proposed amendment) might actually be very limited.

ANALYSIS

The technical material that has been submitted is extensive, but there are a number of outstanding items originally requested by the Township that have not been provided by the applicant as required under Section 7.13 of the Township's Official Plan.

Given the passage of time since the last pre-consultation meeting and given since this meeting, the County of Dufferin and the Township of Melancthon have both approved new Official Plans, it is our opinion that another technical/pre-consultation meeting be arranged with the Township to allow all parties to discuss and review the submission requirements with respect to the proposed rezoning and subdivision of the subject lands. It is also suggested that external agencies such as the NVCA and NEC be invited to attend this meeting. In addition, it will be recommended that peer review reports of the submitted technical reports be undertaken and in order to cover the costs of peer reviews, the Township will require the applicant to enter into a cost recovery agreement in accordance with Section 7.14 of the Township's Official Plan.

CONCLUSION

There are outstanding matters necessary to be addressed before this application can be declared complete and it would be prudent for the applicant's representatives, the Township and other external agency representatives to arrange a technical/pre-consultation meeting to discuss this file, studies prepared to date, current submission requirements and outstanding submission requirements.

• Municipal Planning Services Ltd. •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive, Unit 1
Barrie, Ontario
(705) 725-8133

RECOMMENDATION

If Council is in agreement with the conclusions of the report the following is recommended:

1. That this report be received;
2. That the application for zoning by-law amendment received from Sanpro Engineering on October 26, 2015, not be declared complete for the purpose of administering a Planning Act decision under Section 34 of the Planning Act;
3. That the CAO and Township Planner be requested to convene a pre-consultation/technical meeting with representatives for the applicant to discuss current submission requirements and that external agencies such as the NVCA and NEC be invited to attend such a meeting; and,
4. That the applicant enter into a cost recovery agreement with the Township so the Township can be reimbursed for all costs incurred in processing the application.

Respectfully Submitted,

-Original signed-

Chris Jones MCIP, RPP

• Municipal Planning Services Ltd. •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive, Unit 1
Barrie, Ontario
(705) 725-8133

CORPORATION OF
THE TOWNSHIP OF MELANCTHON

BY-LAW

Number _____

"LEVI ALLEN DRAINAGE WORKS, MAINTENANCE LEVYING BY-LAW"

A by-law to provide for maintenance and repair
to the Levi Allen Drainage Works, "A" and "D" Drains
and for the borrowing on the credit of
the municipality the amount required for such work

WHEREAS a number of owners, under Section 79 of the Drainage Act, R.S.O. 1990, c. D.17, have notified the Clerk of the Township of Melancthon of the deteriorating conditions of the said drainage works.

AND WHEREAS under the Drainage Act, R.S.O. 1990, c. D. 17 it is the duty of the Township of Melancthon to maintain and repair that part of the drainage works lying within its limits.

AND WHEREAS the Levi Allen Drainage Works has been constructed under By-law No. 8 - 1984.

AND WHEREAS the Council of the Township of Melancthon, pursuant to the recommendations made by the Township Drainage Superintendent, has ordered certain maintenance and repair work to be performed, under the supervision and to the satisfaction of the Township Drainage Superintendent.

AND WHEREAS the work has now been completed

AND WHEREAS the construction cost of the work is \$ 5,991.12

AND WHEREAS the granted expected is 771.00

AND WHEREAS the amount to be raised is 5,220.12

NOW THEREFORE the Council of the Township of Melancthon enacts as follows:

1. The assessment shall be imposed in accordance to Section 74 of the Drainage Act, R.S.O. 1990 c. D.17 and in proportion to the governing By-law No. 8 - 1984.
2. The amount of \$5,220.12 necessary to be raised for such work shall be made a cash assessment upon the upstream lands and roads affected, with interest at the rate set for collecting taxes in arrears being added after the date payment is called on the same.
3. This By-law shall be cited as the "Levi Allen Drainage Works Maintenance Levying By-law".
4. That this By-law shall come into force and take effect upon passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS _____ DAY OF _____, 2015.

MAYOR

CLERK

CORPORATION OF
THE TOWNSHIP OF MELANCTHON

BY-LAW

Number _____

"BRADLEY-FRENCH DRAINAGE WORKS, MAINTENANCE LEVYING BY-LAW"

A by-law to provide for maintenance and repair
to the Bradley-French Drainage Works
and for the borrowing on the credit of
the municipality the amount required for such work

WHEREAS a number of owners, under Section 79 of the Drainage Act, R.S.O. 1990, c. D.17, have notified the Clerk of the Township of Melancthon of the deteriorating conditions of the said drainage works.

AND WHEREAS under the Drainage Act, R.S.O. 1990, c. D. 17 it is the duty of the Township of Melancthon to maintain and repair that part of the drainage works lying within its limits.

AND WHEREAS the Bradley-French Drainage Works has been constructed under By-law No. 7 - 1998.

AND WHEREAS the Council of the Township of Melancthon, pursuant to the recommendations made by the Township Drainage Superintendent, has ordered certain maintenance and repair work to be performed, under the supervision and to the satisfaction of the Township Drainage Superintendent.

AND WHEREAS the work has now been completed

AND WHEREAS the construction cost of the work is \$ 12,783.61

AND WHEREAS the granted expected is 2,797.84

AND WHEREAS the amount to be raised is 9,985.77

NOW THEREFORE the Council of the Township of Melancthon enacts as follows:

1. The assessment shall be imposed in accordance to Section 74 of the Drainage Act, R.S.O. 1990 c. D.17 and in proportion to the governing By-law No. 7 - 1998.
2. The amount of \$9,985.77 necessary to be raised for such work shall be made a cash assessment upon the upstream lands and roads affected, with interest at the rate set for collecting taxes in arrears being added after the date payment is called on the same.
3. This By-law shall be cited as the "Bradley-French Drainage Works Maintenance Levying By-law".
4. That this By-law shall come into force and take effect upon passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS _____ DAY OF _____, 2015.

MAYOR

CLERK

CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. _____

**BY-LAW TO ADOPT A POLICY FOR THE SALE AND OTHER DISPOSITIONS OF
MUNICIPAL LAND**

WHEREAS section 270 (1) of the Municipal Act, 2001, requires that a municipality adopt and maintain a policy with respect to the sale and other disposition of municipal land.

NOW THEREFORE the Council for the Corporation of the Township of Melancthon hereby enacts as follows:

1. DEFINITIONS

For the purpose of this Policy:

- (a) “appraisal” shall mean a written opinion of the fair market value of land.
- (b) “other disposition” means granting the use of or right in land directly or by entitlement to renewal for a period of 21 years or more but does not include such granting of the use or right which is revocable by the Municipality for reasons other than default within the 21 year period.
- (c) “sale” means the transfer of the fee simple interest in land.

2. SURPLUS LANDS

Prior to the sale of any land, the Municipality shall by by-law or resolution declare the land to be surplus. This provision shall not apply to an “other disposition”.

3. APPRAISALS

Prior to the sale of any land, the Municipality shall obtain at least one appraisal of the land. This provision shall not apply to “other disposition”.

4. METHOD OF SALE OR OTHER DISPOSITION

The Council of the Municipality shall by by-law determine the method to be used for the sale or other disposition of any land and the clerk of the Municipality shall carry out the sale or other disposition in accordance with the method authorized.

5. PUBLIC NOTICE

The Municipality shall give notice to the public of a proposed sale in accordance with the provisions of its procedural by-law being By-law 16-2015.

6. EXCLUSIONS, APPRAISAL

Paragraph 3 of this Policy shall not apply to the sale of the following classes of land:

- (a) land 0.3 metres or less in width acquired in connection with an approval or decision under the Planning Act;
- (b) closed highways if sold to an owner of land abutting the closed highways;
- (c) land formerly used for railway lines if sold to an owner of land abutting the former railway land;

- (d) land that does not have direct access to a highway if sold to the owner of land abutting that land;
- (e) land sold under ss. 107 and 108 of the Municipal Act, 2001;
- (f) land sold to a Municipality, a local board including a school board and conservation authority, or the Crown in Right of Ontario or Canada and their agencies.

7. EXCLUSIONS, GENERAL

This policy shall not apply to the sale of the following classes of land:

- (a) land sold under s.110 of the Municipal Act, 2001;
- (b) land to be used for the establishment and carrying on of industries and industrial operations and incidental uses;
- (c) land sold under Part XI of the Municipal Act, 2001.

By-law read a first and second time this 3rd day of December, 2015.

By-law read a third time and passed this 3rd day of December, 2015.

MAYOR

CLERK

Application to the Municipal Emergency Readiness Fund

Background

Under the Municipal Emergency Readiness Fund member municipalities may apply for a grant from the County of Dufferin to assist with the costs associated with emergency prevention, mitigation or preparedness initiatives.

The type of projects eligible for funding would align with identified emergency risks found in the Hazard Identification and Risk Assessment (HIRA) assessed and reviewed by Dufferin County's Emergency Management Coordinator in collaboration with member municipality emergency leads.

Completed applications must be received by the County Clerk and approved by County Council prior to the commencement of any project.

Criteria

Municipal Emergency Readiness Fund projects must meet the following criteria in order for the request to be considered:

- Request for funding must be accompanied by an approved application form.
- Projects must align with the County-wide emergency management program and enhance the resilience of the community as a whole.
- Work on the project must not have started or been completed without an approved application.
- Projects must have an agreed, identifiable beginning and end date.
- Projects must be completed prior to December 1st of the project year.
- Prior to funds being released a final report must be completed and submitted to the County Clerk.
- All costs being claimed must be documented in the final report and copies of invoices must be attached.

Approved Projects

Projects which may be funded by the Municipal Emergency Readiness Fund include:

- Emergency Operations Centre - Includes construction/renovation, mapping, communications, furnishings, display screens, projectors, etc.
- Generators - A fixed or towable generator used to power a primary or alternate EOC, shelter or municipally owned critical infrastructure.
- Public Alerting System - Includes an automated system designed to alert members of a community to the presence of a hazard through telephone, email, SMS or other electronic means.
- Specialized Training - Includes training that is directly related to emergency preparedness but is not available locally.
- Telecommunications - Includes radios, telephones, fax machine, television, video conferencing, EOC software and satellite communications equipment.

Ineligible Projects

The following list of items are not eligible for funding under the conditions of this option:

- Disaster recovery
- 911 system/reverse 911 system
- Administration costs – including in-kind contribution; hospitality; miscellaneous and overhead
- Brochures and pamphlets or training aids
- Cardiopulmonary resuscitation training (CPR) or first aid training
- Cellular phone or telephone access fee / monthly fees
- Construction/renovation for shower facilities for EOC
- Consultant fees
- Firefighter training and equipment
- Generator review / feasibility study
- Wages, In-house labour or overtime
- Ongoing operations and management funding
- Purchase or lease of computer equipment
- Real estate cost or rental cost for office space and furniture
- Routine maintenance costs
- Siren systems
- Site survey costs
- Vehicles including police cars, fire trucks, ambulances, cranes, tank trucks and catering vehicles
- Warranties and license fees



Application to the Municipal Emergency Readiness Fund

Municipality:							
Address:			Phone:				
Contact Name:			Contact Email:				
Project Name:							
\$ Amount requested:			Estimated project cost:				
Description of project (attach supporting documentation, diagrams, quotes, specifications, etc)							
Criteria		Y	N	Criteria		Y	N
Does this project align with the County's Emergency Management Program?				Has your municipality received funding from this program in the past 36 months?			
Does this project meet the Approved Projects criteria as set out in this application?				Has work on this project already begun?			
Will this project enhance the resilience of the community as a whole?				Will this project be completed and a final report submitted before December 1 st ?			
Has the Municipal Council approved this project?				Has the Municipal Council approved this funding request?			
Signature – Senior Municipal Official				Signature – Head of Council			

Fund Administration Use	
Application brought to committee on	Committee approved as submitted [] Yes [] No
Application brought before Council on	Council approved as submitted [] Yes [] No
Notes:	

Send completed application and any supporting documentation to:

Clerk – County of Dufferin
55 Zina Street
Orangeville, ON
L9W1E8

**RESPONSE TO THE 30 OFM RECOMMENDATIONS
ON FIRE PROTECTION SERVICES (FIRE PREVENTION)
PERTAINING TO MULMUR/MELANCTHON FIRE DEPARTMENT
CHECKLIST REVIEW POLICY**

DRAFT

Annually, in January, the Mulmur Melancthon Fire Board will review the following documents to ensure continuity across all municipalities. (FFPAS-9(1)(a)). (*Ontario Fire Marshall's Office Recommendations, 2013, Recommendation/Response 6*)

FIRE BOARD CHECKLIST

Item	Date of Review	Action to be taken (if any)
<i>Establishing and Regulating By-law</i>		
<i>Fire Board Agreement</i>		
<i>Fire Related By-laws</i>		
<i>Policies and Operating Guidelines</i>		

Reviewed by: _____

Dated: _____

Recommendation #4

The municipal councils of Melancthon, Mulmur and Shelburne must ensure an operating guideline is developed and implemented to provide written delegation of a chief fire official where referenced in the Ontario Fire Code for sections requiring "approved". FPPA 9.(1)(a)

Response 4: The Fire Chief for the department is the Chief Fire Official by default. Investigations are still under way with respect to Shelburne and how or if they will have a Fire Prevention Officer. Depending on what happens in this regard, the person would only be designated a CFO for the portions they are responsible for. If someone from another municipality was responsible for inspection and enforcement in the agreement area of the municipality then that person could be designated as the CFO for the agreement area as a whole.

Recommendation #5

The municipal councils of Melancthon, Mulmur and Shelburne must develop fire related by-laws and ensure the designation of sufficient staff to ensure the enforcement of municipal fire-related by-laws.

Response 5: The Fire Chiefs will assist in the development of municipal fire related by-laws and recommend the drafting of these bylaws as per our needs and circumstances. The Fire Chief will supply Mulmur/Melancthon Fire Board & Melancthon Township with any request or change of any By Laws that are fire department related.

Recommendation #6

The municipal councils of Melancthon, Mulmur and Shelburne must create an advisory committee with representation from each municipality. Councils must ensure the advisory committee meets annually to develop, coordinate, review and update Establishing and Regulating By-laws, fire board agreements, fire-related bylaws, policies and operating guidelines pertaining to fire prevention services to ensure continuity of service across all municipalities. FPPA 9.(1Xa)

Response 6: Melancthon will not be creating an advisory committee as we feel it will be a duplication of responsibilities of a Fire Board. However, Melancthon will work and develop a policy to be adopted by the Mulmur Melancthon and Shelburne Fire Boards to ensure that there are specific reports generated at least annually to develop, co-ordinate, review and update Establishing and Regulating By-laws, fire board agreements, fire related by-laws, policies and operating guidelines pertaining to fire prevention services to ensure continuity of service across all municipalities, FPPAS-9(1)(a) The CAO's will ensure that this is brought to the attention of the Fire Boards in January of each year to have items completed.

Recommendation #7

The municipal councils of Melancthon, Mulmur and Shelburne must ensure the comprehensive fire profile is utilized to develop a routine fire safety inspection program targeting extreme and high risk occupancies in all municipalities.

Response 7: Mulmur/Melancthon Fire Department will assist the Mulmur/Melancthon Fire Board & Melancthon council in identifying extreme and high risk occupancies and participate in inspections of these buildings as per the Fire Prevention Policy.