

**CORPORATION OF THE TOWNSHIP OF MELANCTHON  
COMMITTEE OF THE WHOLE**

A Committee of the Whole meeting of the Council of the Corporation of the Township of Melancthon was held on Thursday, September 15 2016 at 4:00 p.m. in the Council Chambers to continue discussions on the Strategic Plan. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Deputy Mayor Elliott presided as Chair and called the meeting to order.

**Minutes**

Moved by White, Seconded by Besley that the minutes of the Committee of the Whole meeting held on September 1, 2016 be approved as circulated. Carried.

**Business Arising from Minutes** - None.

**Enforcement of By-laws & General Business**

There was no discussion during this meeting.

**Strategic Plan**

Chair Elliott welcomed Gerry Horst from the Ontario Ministry of Agriculture, Food and Rural Affairs. Mr. Horst has been involved in several Strategic Plans and he was invited by the Committee to come and speak at this meeting. Mr. Horst advised that he is not a consultant but a facilitator because he wants this to be our Strategic Plan. Chair Elliott advised that we were leaning towards the hiring of a Consultant as we are struggling with how to move forward. It was advised that a Strategic Planning Sub-committee has been formed to work on the framework on the Strategic Plan. Mr. Horst said to make a Strategic Plan effective, you need to keep in touch with focus groups and hear about key perspectives from those in the Community. He suggested that we read the OMAFRA information on "How to Choose a Consultant" if we are to go ahead with the hiring of a Consultant, as well as the "5 steps to a Strategic Plan". It was asked how does he see OMAFRA's role in this Strategic Plan? He advised that he would like to sit down with the Strategic Planning Sub-committee to try and figure out where to go with a recommendation to the Committee of the Whole. It was decided that the next meeting of the Sub-committee would be Monday, October 3, 2016 at 4:30 p.m. at the Horning's Mills Hall. Staff to advise Shirley Boxem, HCIA of this date.

**Adjournment and Date of Next Meeting**

4:58 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Committee of the Whole to meet again on Thursday, October 6, 2016 at 6:00 p.m. or at the call of the Chair. Carried.

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CHAIR

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CLERK