

**CORPORATION OF THE TOWNSHIP OF MELANCTHON
COMMITTEE OF THE WHOLE**

A Committee of the Whole meeting of the Council of the Corporation of the Township of Melancthon was held on Thursday, September 1, 2016 at 6:20 p.m. (scheduled for 6:00 p.m.) in the Council Chambers to continue the review of Township By-law 46-2001 - Property Standards By-law. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk was absent (prior notice given). Wendy Atkinson, Treasurer/Deputy Clerk was also present. Deputy Mayor Elliott presided as Chair and called the meeting to order.

Minutes

A request was made to edit the minutes under General Business. The word graduate is to be added after Police Foundations and before student. Moved by Besley, Seconded by Hannon that the minutes of the August 11, 2016, Committee of the Whole meeting be approved as amended. Carried.

Business Arising from Minutes - None.

Enforcement of By-laws & General Business

Discussion continued regarding the options for enforcing our By-laws. It was suggested that a Staff discussion between HR and the CAO should take place. The meeting will be scheduled at the request of the HR Committee. The Deputy-Clerk gave a verbal report submitted by the CAO (in her absence) providing information requested from the meeting on August 11, 2016. Council was advised of an e-mail received from John Telfer, CAO/Clerk, Town of Shelburne, inquiring as to the interest of considering a joint bylaw enforcement officer or contract services from them as the Town of Shelburne is presently without a bylaw enforcement officer. Council requested that the CAO contact John Telfer and discuss this matter and indicate our interest and ask how they previously recovered their enforcement costs.

Discussion also took place regarding complaint versus patrol type process of reporting violations. The Chair advised she would like the issue of enforcement brought back to each meeting with updates, if any.

Review of the Property Standards By-law

It was decided that review of the Property Standards By-law would be deferred until we determine how we are handling enforcement and cost recovery.

Adjournment and Date of Next Meeting

6:40 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Committee of the Whole to meet again on Thursday, September 15, 2016. Time to be determined by the call of the Chair.

CHAIR

CLERK