

**CORPORATION OF THE TOWNSHIP OF MELANCTHON
COMMITTEE OF THE WHOLE**

A Committee of the Whole meeting of the Council of the Corporation of the Township of Melancthon was held on Thursday, April 2, 2015 at 3:30 p.m. (Scheduled for 3:00 p.m.) in the Council Chambers to continue the review of the fire services provided by the Fire Departments servicing Melancthon Township. The fire departments are: Mulmur-Melancthon FD, Shelburne and District FD and Southgate FD. Mayor White (3:20 p.m.), Deputy Mayor J. Elliott, Councillor D. Besley (arrived at 4:10 p.m.), Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Deputy Mayor Elliott presided as Chair and called the meeting to order and apologized for being late as she thought the meeting was at 4:00 p.m.

The purpose of this Committee of the Whole meeting is to review the fire services provided by the three fire departments in Melancthon as Council were made very aware of what their responsibilities are under the Fire Protection and Prevention Act, 1997 when they were working on the OFM 30 Recommendations during the last term of Council. Thus, the reason to ensure that the same level of fire service is being provided by all fire departments.

Minutes

Moved by Hannon, Seconded by Webster that the minutes of the Committee of the Whole - Fire - Meeting held on March 19, 2015 be approved as circulated. Carried.

Moved by Webster, Seconded by Hannon that the minutes of the Committee of the Whole - Budget - held on March 19, 2015 be approved as circulated. Carried.

Review of Fire Agreements

The Committee reviewed the Shelburne Fire Agreement (1991). During the review it was noted that the unaudited financial statements are not being reviewed by the Fire Board and not being forwarded to the Councils. Discussion and concerns regarding Section 11 as the apparatus (ariel truck) not available for the Hill Fire last June as there were not enough men trained to operate the unit. Need to keep on top of this and Melancthon reps will bring up at the next meeting. The Melancthon reps will also inquire about the policies of insurance - section 13.

Discussion turned to the topic of a Full time Fire Chief/Fire Prevention Officer for the Shelburne Fire Department. Mayor White advised that when he attended the ROMA/OGRA Conference, he was advised by a representative of the Ontario Fire Marshall's Office that the two positions do not mesh as one. The CAO/Clerk to contact our OFM Rep to get clarification on the combined role, whether it's a good idea, obtain a job description and find out if there is another position of its kind at another Fire Department.

Discussion regarding the OFM 30 Recommendations and Response # 6 - whereby Melancthon Council will create a policy to ensure that the items contained in that response are reviewed annually for compliance.

The Committee of the Whole will meet once more in order to conclude the review of the Agreements.

4:16 p.m. Moved by Besley, Seconded by Hannon that we adjourn this Committee of the Whole meeting to meet again on April 16, 2015 at 4:00 p.m. or at the call of the Chair.
Carried.

CHAIR

CLERK