

TOWNSHIP OF MELANCTHON POLICE SERVICES BOARD

The Township of Melancthon Police Services Board held a meeting on Tuesday, August 23, 2016 at 4:30 p.m. at the Melancthon Township Municipal Office Committee Room. Those present: Chair and Public Member David Thwaites, Municipal Member Dave Besley, Provincial Member Bart Malloy, Staff Sgt. Steve Sills, Dufferin OPP and Denise Holmes, Melancthon CAO/Clerk.

Call to Order

Chair Thwaites called the meeting to order at 4:30 p.m.

Motion to accept resignation of PSB Secretary Lynn Van Alstine

Moved by Besley, Seconded by Malloy that the Melancthon Township Police Services Board accepts the resignation from Secretary Lynn Van Alstine, effective July 7, 2016. Carried.

Motion to Appoint Interim Secretary - Melancthon CAO/Clerk Denise Holmes

Moved by Malloy, Seconded by Besley that Melancthon Township CAO/Clerk Denise Holmes be appointed as the Interim Secretary of the Melancthon Township Police Services Board. Carried.

Oath of Office and Secrecy - Denise Holmes

Denise Holmes took the Oath of Office as Interim Secretary to the Board.

Declaration of Pecuniary Interest

Chair Thwaites advised those in attendance that they could declare their pecuniary interest now or at any time during the meeting.

Approval of the Agenda

Chair Thwaites indicated that he wanted a couple of items added later in the meeting.

Approval of Minutes

Discussion ensued regarding the draft minutes of the March 16, 2016 about the date of the next meeting in the motion to adjourn. The date indicated that the meeting was to be held on September 22nd, but the Chair recalled that the meeting was to be May 18, 2016. The Interim Secretary was directed to go back and check the written motion for the date and report back to the next meeting. Item deferred.

Moved by Besley, Seconded by Malloy that the minutes of the Special Police Services Board meeting held on June 8, 2016 be approved as circulated. Carried.

Issues Arising from Minutes

None.

Presentations/Delegations

None

Correspondence

1. Mulmur Police Services Board Meeting - Draft minutes from June 6, 2016.

It was noted that the Board would like to continue receiving the minutes from the Mulmur PSB.

Financial

Nothing for this meeting.

Detachment Commander's Report

Staff Sgt. Sills reviewed the report for the period of April to June 2016 which had been previously circulated and posted on the website. He explained the statistics, clearance rates, integrated court offence network and highlights of the activities during this period. He also reviewed the Calls for Service Billing Report with the Board.

Staff Sgt. Sills commented during this time that there has been substantial arrests made in the Break and Enter's. He spoke on the Staffing at the Detachment and there are a number of people coming to the Detachment later this year. They are looking to add a full time Property Crimes position later this year or early 2017. There have been no public complaints and he spoke on the complaint process.

In closing off his Report, Staff Sgt. Sills advised the Board that he will be retiring on October 31, 2016. His job has been posted to the Human Resources Site and there will be a competition for it. Staff Sergeants and Sergeants can compete for his position. One member from each of the Police Services Boards will be involved in the hiring process. The time frame is to be determined but targeting the end of October with the hope to have someone named by the end of October. If not, an Acting Staff Sergeant will be put into the position.

Committee Reports

None.

New Business/Other Business - Discussion & Additions

1. Joint Police Services Board Meeting Scheduled for October 21, 2016 (hosted by Melancthon) - Agenda Items

Denise Holmes advised that an email has been sent out to the Secretaries of the other PSB's and she had not heard back from any of them. It was decided that another email would be sent out with a deadline of September 21st for agenda items and if there were not enough, the meeting would be deferred to the Spring 2017. This item to be put on the next Agenda for decision.

2. Road Traffic Reports recently received from the Roads Sub-Committee

Staff Sgt. Sills advised that Zone Two Officers have been rotating through these areas (3rd Line OS and 4th Line OS). He ran the Statistics from 2010-2016 and the high areas are County Road 124, Highways 10 and 89, 4th Line, County Road 17, 2nd Line SW, County Road 9, 3rd Line and County Road 21. These are the main areas that the Officers focus on. Board discussion ensued about the need for a more structured program of locating the counter and it was advised that the information would be very useful to the OPP and would assist in focusing enforcement efforts. As a result of this discussion, the following motion was introduced and passed:

Moved by Besley, Seconded by Malloy that the Police Services Board recommends that Melancthon Council implement a coordinated plan to place traffic counters in such a fashion to identify key locations and times where more traffic enforcement should be targeted. Carried.

Enforcement of the No Heavy Trucks By-law

The Chair advised that when he looked back through previous minutes, it indicated that Council was going to hire a paid duty officer to enforce the By-law and he wondered if this was ever done? It was advised that no it wasn't. Staff Sgt. Sills commented that when you stop and charge the first one or two trucks, they soon get on the radio and warn other drivers. Staff Sgt. Sills advised if there is an issue, call the Detachment as the Regional Traffic Officers are more than happy to go out. They are all trained and can do enforcement in Commercial Motor Vehicles regarding equipment related offences. He also indicated that he would send Officers to the 4th Line OS between 10 and 89 to monitor the area.

3. Update and Discussion on the Break & Enters in Melancthon and throughout Dufferin County

Already dealt with under the Detachment Commander's Report.

4. Submission from the Council of the Township of Melancthon - Concerns and Questions

This item was moved to the end of the meeting.

5. Request for information from the OPP regarding charge backs for compensation - does Dufferin Detachment have a Policy Guideline to deal with this?

Staff Sergeant Sills advised that the Detachment does not have a policy. The Chair advised that he wrote to Dave Preston of the Ministry of Community Safety and Correctional Services about this and his inquiry was going to be referred to the Solicitor General's Office for an answer.

6. Unfinished Business - Joint Meetings with Mulmur

A suggestion was made about possibly getting together with Mulmur for a meeting in December 2016 meeting. The Secretary will follow up with the Mulmur Secretary.

7. Addition to Agenda - Dufferin PSB Website/Melancthon Website

The Chair inquired as to who maintains the Dufferin PSB Website? Staff Sgt. Sills advised that Kerstin from Mulmur Township had been looking after it. Mr. Thwaites suggested that if the

website is not being updated or kept current, to get rid of it. Also, with regards to the Melancthon Website, he raised concerns that the PSB section is at the bottom of the list of items on the left side of the home screen making it hard to find. The Secretary advised that Melancthon is in the process of developing a new website and that changes will be made to that Section. The Chair advised that he did not feel the minutes back to 2004 should remain on the website and he would like to see an introduction to the PSB on the site. Suggestions about what information they would like to see on the PSB section on the new website was discussed, such as news releases and alerts.

Other Business

The following items were submitted to the Secretary from the Chair for filing:

1. Letter regarding Confiscated Items dated July 11, 2016 (Melancthon Council has received this)
2. Communications (Email) between Chair Thwaites and Dave Preston, MCSCS regarding the issue of charge backs for compensation (date June 24, 2016) - re: Item # 5 of New Business
3. Communications (Email) between Chair Thwaites and Steve Sills, OPP regarding the fire calls issue (date: August 16, 2016)

The following correspondence was not included in the Agenda package but circulated to members of the PSB:

1. OAPSB - letter dated March 14, 2016 to the Honourable Yasir Naqvi, Minister of Community Safety and Correctional Services regarding Proposed Legislative Language - Police Services Responsibilities
2. OAPSB - News Release - Strategy for a Safer Ontario - Additional Input dated April 29, 2016

The Secretary advised that there was no new information from AMO regarding changes to the Police Services Act.

5:55 p.m. - the Board took a two minute break and then reconvened.

Submission from Council

A lengthy discussion ensued into the various concerns/questions that were submitted from Council. Staff Sgt. Sills was asked for some input into questions that related to the Detachment during this time. As the Board did not get through all of the items, a suggestion was made that each member of the Board would review the Memo and provide feedback for the next meeting on September 22, 2016. It was advised that Council wants a written response to the submission – which they will receive. Item deferred to the next meeting.

Date of Next Meeting

6:35 p.m. - Moved by Malloy, Seconded by Besley that we adjourn this Police Services Board meeting to meet again on September 22, 2016 at 4:30 p.m or at the call of the Chair. Carried.

CHAIR

SECRETARY