

How would you like to see your complaint resolved:

Signature

Date

Thank you for taking the time to express your concerns. If you have any questions about this process, please contact the CAO/Clerk at 519-925-5525 or dholmes@melancthontownship.ca.

For Office Use Only

Complaint #		
Received by:		Date:
Forwarded to:		Date:
Acknowledgment Letter Sent: Date sent: Staff name:		
Action Taken:		
Final Decision Letter Date sent: Staff name:		